



Room Rental Rates

Theater and Meeting Room Rental Charges

Room Fees for Non Profit (501c3) – Huntington Beach Resident

Room	Size	Hourly Rate
B Room	794 sq.ft.	\$50
Balboa Room	495 sq.ft.	\$50
C Room	1,044 sq.ft.	\$85
D Room	1,015 sq.ft.	\$85
C&D Room	2,059 sq.ft.	\$145
C&D Room Flat Rate Package 8 Hour Maximum	2,059 sq. ft.	\$800
E Room	560 sq.ft.	\$50
Maddy Room	924 sq.ft.	\$60
Library Theater Monday-Thursday	319 seats	\$120
Library Theater Friday-Sunday	319 seats	\$150

Room Fees for Non Profit (501c3) – Non Huntington Beach Resident

Room	Size	Hourly Rate
B Room	794 sq.ft.	\$60
Balboa Room	495 sq.ft.	\$60
C Room	1,044 sq.ft.	\$95
D Room	1,015 sq.ft.	\$95
C&D Room	2,059 sq.ft.	\$175
C&D Room Flat Rate Package 8 Hour Maximum	2,059 sq. ft.	\$945
E Room	560 sq.ft.	\$60
Maddy Room	924 sq.ft.	\$80
Library Theater Monday-Thursday	319 seats	\$150
Library Theater Friday-Sunday	319 seats	\$185

Room Fees for Business/Private – Huntington Beach Resident

Room	Size	Hourly Rate
B Room	794 sq.ft.	\$80
Balboa Room	495 sq.ft.	\$80
C Room	1,044 sq.ft.	\$120
D Room	1,015 sq.ft.	\$120
C&D Room	2,059 sq.ft.	\$210
C&D Room Flat Rate Package 8 Hour Maximum	2,059 sq. ft.	\$1,155
E Room	560 sq.ft.	\$70
Maddy Room	924 sq.ft.	\$95
Library Theater Monday-Thursday	319 seats	\$220
Library Theater Friday-Sunday	319 seats	\$335

Room Fees for Business/Private – Non Resident

Room	Size	Hourly Rate
B Room	794 sq.ft.	\$90
Balboa Room	495 sq.ft.	\$90
C Room	1,044 sq.ft.	\$135
D Room	1,015 sq.ft.	\$135
C&D Room	2,059 sq.ft.	\$240
C&D Room Flat Rate Package 8 Hour Maximum	2,059 sq. ft.	\$1,315
E Room	560 sq.ft.	\$80
Maddy Room	924 sq.ft.	\$110
Library Theater Monday-Thursday	319 seats	\$240
Library Theater Friday-Sunday	319 seats	\$365

Staff Hourly Rates

Description	Fee
Security staff – minimum of 1 for up to 100 people (City requirement). Events in lower level require a minimum of 2 staff members.	\$30/hr per staff
Theater Technician	\$40./hour per tech. 2 tech. required

Additional Services

Description of Services	Fee
Refundable Damage Deposit for: C&D Room	\$500
Library Theater	\$500
B, C, D, E, and Maddy Rooms	\$300 without alcohol
* Refunds are mailed within 6-8 weeks after your event, unless deposit is made by credit card, if room is left in satisfactory condition and no additional expenses (e.g. extra time used) have been incurred.	
Alcohol Use	\$20/hr
Damage Deposit for events serving alcohol in addition to \$500	\$200
* Only beer, wine, and champagne are allowed. <u>Additional</u> Liability Insurance is required for events serving alcohol.	
<i>Liability Insurance Required with Alcohol</i>	
Under 100 persons in attendance	
Over 100 persons in attendance	
Setup/Takedown (in addition to room rental rate)	\$85
Setup/Takedown for Room C&D (in addition to room rental rate)	\$150
Cleaning Services	\$65/hr
Required if food is served	

Reservations and Cancellation Policy

Description	Fee
Standard cancellation fee, at least 20 days in advance of event date (plus 10% of total room rental x number of months reservation held)	\$50
Cancellations less than 20 days in advance of event date (penalty)	Entire Rental Charge
Date Change	\$30