



MINUTES

CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION SEPTEMBER 19, 2012

**Call to Order/
Pledge of Allegiance:** The meeting was called to order at 5:05 p.m. by Vice-Chair O'Connell, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

Commissioners Absent: Cook, O'Connell and Siersema

Commissioners Present: Commissioners Herbel, McGovern, Spencer and Thomas were in attendance.

Others Present: Travis Hopkins, Director of Public Works
Bob Stachelski, Transportation Manager
Ken Dills, Project Manager

B. PRESENTATIONS-COMMENDATIONS

None

C. MINUTES

Motion by Commissioner McGovern, seconded by Commissioner Thomas to approve the minutes of July 18, 2012 as presented.

VOTE: The motion carried.
AYES: 4
NOES: 0
ABSENT: 3 (Cook, O'Connell, Siersema)
ABSTENTIONS: 0

Of the four Commissioners in attendance, only two (McGovern and Spencer) attended the August meeting. Therefore, a quorum was not present to vote. The minutes were carried over to the October meeting for approval.

D. ORAL COMMUNICATIONS

None

E. DIRECTOR'S ITEMS

Travis Hopkins noted that the City Council was holding a special meeting on Monday, September 24, 2012 to consider adoption of the Fiscal Year 2012-2013 Budget.

F. INFORMATION ITEMS

- F-1. Upcoming City Council Study Sessions – Travis Hopkins stated the Storm Drain Master Plan was tentatively scheduled for presentation at a November 2012 Study Session.
- F-2 Active Capital Project Report – Travis Hopkins provided updates, noting the new format of the report, and then asked for any questions on the Capital Project Report.

Commissioner Herbel, referring to CC-1402 Golden View Safe Routes to Schools, which includes materials (light poles) to be provided by the City, asked Transportation Manager Bob Stachelski if there was still a long lead time on receiving these materials once ordered and whether any inventory of spare light poles was maintained by the City. Bob stated that delivery is normally 8-10 weeks and that only a few surplus poles are kept in stock.

Commissioner Spencer questioned the schedule of CC-1377 Brookhurst/Adams Improvements noting the overlap of the EIR and the design. Bob Stachelski stated that the EIR would be completed long before the design.

Commissioner McGovern noted the poor quality of the recent slurry seal performed on Magnolia (CC-1413). Travis Hopkins reported that the contractor experienced trouble with the slurry seal, but that the street was still protected. He added that the contractor was very cooperative, agreeing to a reduced price. Commissioner Herbel asked if there was any kind of warranty on the work. Travis stated that there is a one-year warranty and that the contractor was very reliable, having performed numerous jobs for the City in the past.

Commissioner Herbel noted that SC Edison work being done in the same area was causing a traffic issue and that work appears to have stalled. Travis said he would contact Edison and request a status.

Commissioner McGovern requested that completed projects and project costs be included on the new format monthly CIP report. Staff concurred and will include completed projects and project costs in the next monthly report.

- F-3 Circulation Element Update Briefing – Transportation Manager Bob Stachelski presented an overview of the recommended update of the Circulation Element of the General Plan summarizing policy changes from the previous Circulation Element. He noted that the process had taken a long time, beginning in 2005, but that a number of factors had contributed to the delay,

including the update of the General Plan and the annexation of Sunset Beach. He noted that a Committee had been formed with members of the Public Works Commission, Planning Commission, City Council and staff to meet with the City consultants to discuss background information and components of the plan. He added that Commissioner McGovern had served on the Committee.

Bob noted that the comment period for the EIR on the Circulation Element had closed on Monday and that only 8 comment letters had been received, mostly from other agencies.

Bob noted that one of the major changes to the update was the designation of intersections. In order to more effectively manage the City's intersections, the new Circulation Element used a tiered designation approach, with the majority designated at level C or better. Bob noted that only a select number of intersections that would have service level E. This would include intersections such as Warner and PCH, where major issues and cost would arise if the intersection were to be brought to a higher service level.

Bob stated that other changes to the Circulation Element included the elimination of street segments from the standards and the acquisition of Beach Boulevard from the State. He added that the Beach Boulevard acquisition isn't being recommended, but has been included in order to address it as a possibility.

Bob noted the update also put in place a number of technical reports that would allow the Circulation Element to be updated more readily. He stated that an issue with a number of planning documents, the General Plan for instance, is that they become dated. The reports would allow staff to keep the Circulation Element current.

Commissioner Spencer questioned whether Garfield Avenue west of Edwards Street had been reviewed, noting the heavy traffic in this area. Bob Stachelski stated that all streets were reviewed as part of the update. Commissioner McGovern stated that from his experience serving on the Committee he could confirm that staff and the consultant had done a lot of work and were very thorough.

Chairman Herbel expressed concern for instances where streets are removed from the County's Master Plan of Highways.

G. ADMINISTRATIVE ITEMS

- G-1. Crosswalk Removal Recommendation on Edinger Avenue at the West Bella Terra Driveway – Bob Stachelski presented an aerial photo of the crosswalk in question and noted that the planned removal was posted and only one

contact from the public had been received. Bob stated that once certain aspects of the removal were clarified, this person withdrew their concerns.

Motion by Chairman Herbel, seconded by Commissioner Spencer to support the staff recommendation to remove the crosswalk.

VOTE: The motion carried.
AYES: 4
NOES: 0
ABSENT: 3 (Cook, O'Connell, Siersema)
ABSTENTIONS: 0

H. WRITTEN COMMUNICATIONS

None.

I. COMMISSION AND STAFF COMMENTS

None.

J. ADJOURNMENT

The meeting adjourned at 6:02 PM to October 17, 2012, in City Council Chambers.

Tom Herbel
Chairman

Ken Dills
Project Manager