

LAKE PARK CLUBHOUSE RENTAL RATES & AMENITIES

Fire Code Capacity	Dimension
100 Circulating; 80 Seated	30' x 50' – 1,500 sq. ft.
Rental Includes	
18 eight-foot rectangular tables	73 Folding Chairs
2 Unisex Restrooms	Complete Kitchen
Street Parking	

Now at Harbour View Clubhouse, guests can bring their favorite beer and wine beverages outside on the newly remodeled patio overlooking the park! Simply indicate on the rental form that you want to have alcohol out on the patio and we will schedule staff to install and remove the temporary fencing required by the ABC. Additional staffing costs to provide this service is \$40.00.

Facility Rooms	Civic & Nonprofit	Resident	Non-Resident	Commercial
Hourly Rate	\$35.00	\$40.00	\$65.00	\$85.00
Hourly Rate with alcohol	\$45.00	\$50.00	\$75.00	\$95.00
Deposit (Refundable)	\$500.00			
Liability Insurance	\$87.00 no alcohol \$150.00 with alcohol			
Alcohol Filing Fee (Non-Refundable)	\$5.00			
Fencing for Patio	\$40.00			
Alcohol Processing Fee (If charging for alcohol or an entrance fee)	\$60.00			
A Temporary Permit is required from the County of Orange				
Change Fee	\$10.00			
Cancellation Fee	\$25.00			
Additional Staffing	\$20.00 per staff, per hour			

*All cancellations or changes must be made at least thirty (30) days prior to the event date. All cancellations will incur a cancellation fee and all changes will incur a change of reservation fee plus additional hours, etc. Additional fees are due at the time of change. The alcohol filing fee will not be refunded at any time. **Cancellations made less than thirty (30) days prior to event will forfeit all fees.**

Nonprofit Rentals

To obtain nonprofit rates, proof of nonprofit status must be presented at the time of reservation. Acceptable forms of proof are:

Document	Source
Articles of Incorporation as a nonprofit organization	Secretary of State
IRS letter showing organization to be Tax Exempt Services	Internal Revenue
State Franchise Tax Board letter showing Board organization Tax Exempt	Franchise Tax

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Certificate of Registration with the State Registry of Charitable Trusts

State Registry of Charitable Funds