

ART CENTER RENTAL RATES

| Rooms | | Capacity | | |
|---|-------------------|--|--------------|------------|
| Multi-Purpose Room | | 80 | | |
| Galleries | | 200 | | |
| Kitchen | | 5 | | |
| Facility Rooms | Civic & Nonprofit | Resident | Non-Resident | Commercial |
| Multi-Purpose Room with alcohol | | \$70.00 per hour \$80.00 per hour | | |
| Galleries: | | | | |
| Dinner Event | | \$150.00 per hour (5-hour minimum) | | |
| Wedding Reception | | \$3,000.00 (8-hour maximum) | | |
| Kitchen: | | | | |
| Daily | | \$100.00 | | |
| Monthly | | \$500.00 | | |
| Alcohol Use Permit | | \$65.00 | | |
| Deposit (refundable) | | \$500.00 | | |
| Insurance up to 100 attendees | | \$87.00 no alcohol \$150.00 with alcohol | | |
| Insurance 101+ attendees | | \$122.00 no alcohol \$185.00 with alcohol | | |
| Additional Fees | | | | |
| Additional Staffing | | \$20.00 per staff, per hour | | |
| Nonrefundable Application Fee due to Cancellation | | \$25.00 | | |
| Change Fee | | \$10.00 | | |
| Security and/or Technical Assistance during closed hours | | \$15.00 per hour | | |
| *For special seating/banquet arrangements, special equipment or other extras, cleanup, security deposits, and setup fee will vary according to usage. | | | | |

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Nonprofit Rentals

To obtain nonprofit rates, proof of nonprofit status must be presented at the time of reservation. Acceptable forms of proof are:

| Document | Source |
|--|------------------------------------|
| Articles of Incorporation as a nonprofit organization | Secretary of State |
| IRS letter showing organization to be Tax Exempt Services | Internal Revenue |
| State Franchise Tax Board letter showing Board organization Tax Exempt | Franchise Tax |
| Certificate of Registration with the State Registry of Charitable Trusts | State Registry of Charitable Funds |