



City of  
Huntington Beach  
Department of  
Community Development

# How To Request a Zoning Map or Text Amendment



A Zoning Map Amendment is a procedure to amend the official zoning map of the City by changing the boundaries of a zoning district or by creating a new zoning district. A zoning map amendment cannot be made except to bring the district into consistency with the objectives and policies of the General Plan.

A Zoning Text Amendment is a procedure to amend the official Zoning and Subdivision Ordinance of the City.

An application for a Zoning Map or Text Amendment must be approved by both the Planning Commission and the City Council. Both the Planning Commission and City Council must make the following findings:

1. The proposed change is consistent with the goals, objectives, policies, general land uses and programs specified in the General Plan and any applicable specific plan;
2. The proposed change is compatible with the uses authorized in, and the standards prescribed for in the zoning district.

3. A community need is demonstrated for the change proposed; and
4. Its adoption will be in conformity with public convenience, general welfare and good zoning practice.



1. Visit the Zoning Counter to discuss your request. During this session you will be given the appropriate application forms, instructions, and advised of any additional materials that are required. An application is also available on the Planning Division's website at: [www.huntingtonbeachca.gov/Government/Departments/Planning/applications/index.cfm](http://www.huntingtonbeachca.gov/Government/Departments/Planning/applications/index.cfm)



## Decision

The Decision of the Planning Commission and subsequently, the City Council is mailed to the applicant in a Notice of Action letter. Projects located in the Coastal Zone do not become effective until the application is certified by the California Coastal Commission.

## Contact Information

Information on applications, zoning requirements, etc. is available by visiting the Third Floor of the Civic Center at 2000 Main Street (Corner of Yorktown and Main) or calling (714) 536-5271, or on the Planning Division's website: [www.huntingtonbeachca.gov/government/departments/community-development/](http://www.huntingtonbeachca.gov/government/departments/community-development/)

2. Submit the application materials.
3. After staff has reviewed your application and (if necessary) advised you of any additional materials required, your application will be deemed complete.
4. Staff will process your application and schedule the application for hearing before the Planning Commission. The applicant is strongly advised to attend this hearing to promote their project and answer questions.
5. Following the Planning Commission's action, staff will schedule the application for hearing before the City Council.
6. City Council's action is final and if approved, becomes effective 30-days after their decision.



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