



7111 Talbert Avenue, Huntington Beach, California 92648

Volunteer Application (Adult)

Name _____ Date _____
Street Address _____ City _____
Zip Code _____ Email Address _____
Home Phone _____ Cell Phone _____

How did you hear about the volunteer opportunities at the library? Walk-in _____
VolunteerMatch _____ Library Website _____ City Website or Sands _____
Other _____

Number of hours you would like to volunteer per week: _____

Days and times of availability: Mon. _____ Tues. _____ Wed. _____
Thurs. _____ Fri. _____ Sat. _____

Select preferred library location: Central Library _____ Main Street Branch _____
Banning Branch _____ Helen Murphy Branch _____ Oak View Branch _____

Volunteer work preference:

Please refer to the volunteer opportunities brochure for job descriptions. (Mark indicating 1st, 2nd, and 3rd choices)

- _____ Children's
- _____ Circulation
- _____ Computer Coach
- _____ Family Literacy (Oak View)
- _____ Friends Gift Shop
- _____ Library Experience Concierge
- _____ S.T.A.R. (Story Telling and Reading)
- _____ Homework Club
- _____ Literacy (Central)
- _____ Media Services Assistant
- _____ Support Groups / Boards
- _____ Used Book Sale

VOLUNTEERS 18 YEARS AND OLDER WORKING WITH CHILDREN, IN ANY CHILDREN'S SECTION OR AT A BRANCH ARE REQUIRED TO SUBMIT FINGERPRINTS TO BE SCREENED THROUGH THE DEPARTMENT OF JUSTICE (DOJ). VOLUNTEERS ARE RESPONSIBLE FOR ANY FEES ASSOCIATED WITH THE SCREENING. _____ Initials

Continue on back side

Describe previous volunteer experience: _____

List special training, skills set or certifications: _____

What interests you about volunteering at the Huntington Beach Public Library? _____

What are you looking to gain from volunteering? _____

Health limitations/restrictions: _____

Emergency contact:	
Name _____	Relationship _____
Home Phone _____	Cell Phone _____

<p><u>You must complete this section to be considered for a volunteer position with children, adults with special needs and/or the elderly. Convictions are evaluated for each position and will not necessarily disqualify you.</u></p> <p>Library Card # _____</p> <p>As an adult (age 18 and older), have you ever been convicted of a misdemeanor or felony? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please list date and county of conviction _____</p> <p>Nature of conviction _____</p> <p>_____</p> <p>_____</p> <p>_____</p>

Thank you for your interest in volunteering for the Huntington Beach Public Library. Every effort will be made to accommodate your first choice of volunteer assignments. If you have questions, please contact the Volunteer Services Coordinator at (714) 375-5114.

Signature _____ Date _____

(For office use only)

Short-term (1-2 months) _____ Long-term (3 months or more) _____

Independent _____ Public _____

_____ Initials _____