



7111 Talbert Avenue, Huntington Beach, California 92648

Volunteer Application (Adult)

Name _____ Date _____
Street Address _____ City _____
Zip Code _____ Email Address _____
Home Phone _____ Cell Phone _____

How did you hear about the volunteer opportunities at the library? Walk-in _____
VolunteerMatch _____ Library Website _____ City Website or Sands _____
Other _____

Number of hours you would like to volunteer per week: _____

Days and times of availability: Mon. _____ Tues. _____ Wed. _____
Thurs. _____ Fri. _____ Sat. _____ Sun. _____

Select preferred library location: Central Library _____ Main Street Branch _____
Banning Branch _____ Helen Murphy Branch _____ Oak View Branch _____

Volunteer work preference:

Please refer to the volunteer opportunities brochure for job descriptions. (Mark indicating 1st, 2nd, and 3rd choices)

- | | |
|----------------------------------|--|
| _____ Circulation/Media Services | _____ Literacy (Central) |
| _____ Computer Coach | _____ Math Club |
| _____ Family Literacy (Oak View) | _____ S.T.A.R. (Story Telling and Reading) |
| _____ Friends Gift Shop | _____ Used Book Sale |
| _____ Homework Club | _____ Veterans Resource Center |

VOLUNTEERS 18 YEARS AND OLDER WORKING WITH CHILDREN, IN ANY CHILDREN'S SECTION OR AT A BRANCH ARE REQUIRED TO SUBMIT FINGERPRINTS TO BE SCREENED THROUGH THE DEPARTMENT OF JUSTICE (DOJ). VOLUNTEERS ARE RESPONSIBLE FOR ANY FEES ASSOCIATED WITH THE SCREENING. _____ Initials

Continue on the back

What are you looking to gain from volunteering at the library?

Describe previous volunteer/work experience, list skills and experience.

What are your hobbies or interests?

Health limitations/restrictions: _____

Emergency contact:	
Name _____	Relationship _____
Home Phone _____	Cell Phone _____

Have you ever been convicted of a crime other than a minor traffic violation? Exclude convictions for marijuana-related offenses more than two (2) years old; convictions that have been sealed, expunged or legally eradicated, and misdemeanor convictions for which probation was completed and the case dismissed.

Convictions include a plea of guilty, nolo contendere (no contest) and/or a finding of guilty by a judge or jury regardless of whether a sentence is imposed by the court.
(Yes/No) _____

If you answered 'yes' to the previous question, please provide specific details for each occurrence including: 1) Date; 2) Location; 3) Charge and a description of the offense; 4) Penalty/Disposition.

Convictions are evaluated for each position and will not necessarily disqualify you.

Thank you for your interest in volunteering for the Huntington Beach Public Library. Every effort will be made to accommodate your first choice of volunteer assignments. If you have questions, please contact the Volunteer Services Coordinator at (714) 375-5114.

Signature _____ Date _____

(For office use only)

Short-term (1-2 months) _____ Long-term (3 months or more) _____

Independent _____ Public _____

Initials _____