

**Finance - User Fees and Charges**

No.	Description		Adopted Fee
	<b><i>Delinquent Customer Fees</i></b>		
	Returned Check Processing (Non-Sufficient Funds NSF)		
<b>FN-1</b>	1st NSF Check	[2]	\$ 25
<b>FN-2</b>	Each Subsequent NSF Check	[2]	\$ 35
<b>FN-3</b>	Processing of Delinquent Administrative Citation		\$ 39
<b>FN-4</b>	Transient Occupancy Tax (TOT) Administration processing fee (in addition to penalty)		\$ 33
<b>FN-5</b>	Collections Processing Fee		\$ 33
	<b><i>Other Fees and Charges</i></b>		
<b>FN-6</b>	Credit Card Convenience Processing Fee	[7]	\$ 3.28
<b>FN-7</b>	Parking Citation Processing Fee		\$ 3.28
<b>FN-8</b>	Cash Bond Acceptance and Processing		\$ 85
<b>FN-9</b>	Tract/Other Bonds Processing		\$ 50
<b>FN-10</b>	Lien Processing		\$ 85
<b>FN-11</b>	Business Improvement District (BID) Processing Fee		\$ 10
<b>FN-12</b>	Refund Processing - Check		\$ 30
<b>FN-13</b>	Check Reissuance		\$ 35
	<b><i>Water Billing</i></b>		
<b>FN-14</b>	Utility Customer Set-Up (residential, industrial, construction)		\$ 33
<b>FN-15</b>	Utility Billing Late Fee		greater of 5% or \$10 flat rate
	<b><i>Business License</i></b>		
<b>FN-20</b>	Change to Business License - Name		\$ 20
<b>FN-21</b>	Change to Business License - Location		\$ 20
<b>FN-22</b>	Duplicate Business License		\$ 11
<b>FN-23</b>	Business License Tax Processing Renewal		\$ 25
<b>FN-24</b>	Business License Tax Renewal Processing (Tax Exempt Business)		\$ -
<b>FN-25</b>	Business License Application		\$ 45
<b>FN-26</b>	Business License Application (Tax Exempt Business)		\$ -
<b>FN-27</b>	Business License Home Occupation		\$ 11
<b>FN-28</b>	Business License Field Re-inspection		\$ 20
<b>FN-29</b>	Business License Revocation		\$ 329
<b>FN-30</b>	Oil Penalty Administration Fee		\$ 38
	<b><i>Special Regulatory Business Permits</i></b>		
<b>FN-31</b>	Bingo Permit	[1]	\$ 50

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No.	Description	Adopted Fee
FN-32	Entertainment Permit - new	\$ 402
FN-33	Entertainment Permit - renewal	\$ 402
FN-34	Entertainment Permit- change of location/name	\$ 177
FN-35	Entertainment Permit- conceptual	\$ 625
FN-36	Fortune Teller Permit - initial	\$ 273
FN-37	Fortune Teller Permit - renewal	\$ 273
FN-38	Fortune Teller Permit - change of location/name	\$ 170
FN-39	Sexually Oriented Business (SOB) Business Permit - initial	\$ 773
FN-40	Sexually Oriented Business (SOB) Business Permit - renewal	\$ 773
FN-41	Sexually Oriented Business (SOB) Business Permit - change name/location	\$ 254
FN-42	Sexually Oriented Business (SOB) Performer Permit - initial	\$ 773
FN-43	Sexually Oriented Business (SOB) Performer Permit - renewal	\$ 773
FN-44	Massage Establishment Registration Certificate - initial / add partner	\$ 565
FN-45	Massage Establishment Registration Certificate - renewal	\$ 565
FN-46	Massage Establishment Registration Certificate - change of location/name/removal of partner	\$ 190
FN-47	Massage Independent Registration Certificate- initial	\$ 284
FN-48	Massage Independent Registration Certificate- renewal	\$ 200

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No.	Description	Adopted Fee
<b>FN-49</b>	Massage Independent Registration Certificate- change of location/name	\$ 60
<b>FN-50</b>	Escort Service Permit - initial	\$ 617
<b>FN-51</b>	Escort Service Permit - renewal	\$ 617
<b>FN-52</b>	Escort Service Permit - change of location/name	\$ 254
<b>FN-53</b>	Escort Employee Permit - initial	\$ 617
<b>FN-54</b>	Escort Employee Permit - renewal	\$ 617
	Subpoena Fees	
<b>FN-55</b>	Response to subpoena - Hourly	[5] \$ 24
<b>FN-56</b>	Response to subpoena - Records	[5] \$ 15
<b>FN-57</b>	Response to subpoena - Civil	[6] \$ 275
<b>FN-58</b>	Copies - Standard Size (up to 8.5 x 14) per copy plus actual postage charges	\$0.10 + postage
<b>FN-59</b>	Copies - Documents off of microfilm + actual postage charges	\$0.20 + postage
<b>FN-60</b>	Copies - Reproduction of Documents requiring special processing + actual postage charges	Actual Cost of production
	Hourly Rate:	
<b>FN-61</b>	Finance	\$ 131
<b>FN-62</b>	Sidewalk Vending Permit Fee	\$ 268
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.	

**Notes**

- [1] Bingo permit - Max \$50 - CA Govt. Code 25845; Penal Code 326.3-326.5
- [2] Per CA Civil Code; 1st NSF Check is limited to \$25 fee; each subsequent NSF check is limited to \$35 fee
- [4] Current master fee schedule includes this fee but is not currently being charged due to CA State Law - SB731 section 4600 effective 9/1/09 and revised by AB1147 effective 1/1/15
- [5] CA Evidence Code 1563
- [6] CA Govt. Code 68097
- [7] Not charged for parking meters