FY 2017/2018 **Adopted Budget**

HUNTINGTON BEACH

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City of Huntington Beach

Adopted Budget

Fiscal Year

2017/2018

Submitted by
Fred A. Wilson, City Manager

City of Huntington Beach
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City of Huntington Beach
City Council Directory
Adopted Budget – FY 2017/2018

Barbara Delgleize
Mayor

Mike Posey
Mayor Pro Tem

Patrick Brenden
Council Member

Jill Hardy
Council Member

Billy O'Connell
Council Member

Erik Peterson
Council Member

Lyn Semeta
Council Member

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City of Huntington Beach
City Officials Directory
Adopted Budget – FY 2017/2018

Elected Officials

City Attorney ..... Michael Gates

City Clerk ..... Robin Estanislau

City Treasurer ..... Alisa Cutchen

City Manager's Office

City Manager ..... Fred A. Wilson

Assistant City Manager ..... Ken Domer

Department Directors

Community Development ..... Scott Hess

Community Services ..... Janeen Laudenback

Finance ..... Lori Ann Farrell Harrison

Fire ..... David Segura

Human Resources ..... Michele Warren

Information Services ..... Behzad Zamanian

Library Services ..... Stephanie Beverage

Police ..... Robert Handy

Public Works ..... Travis Hopkins

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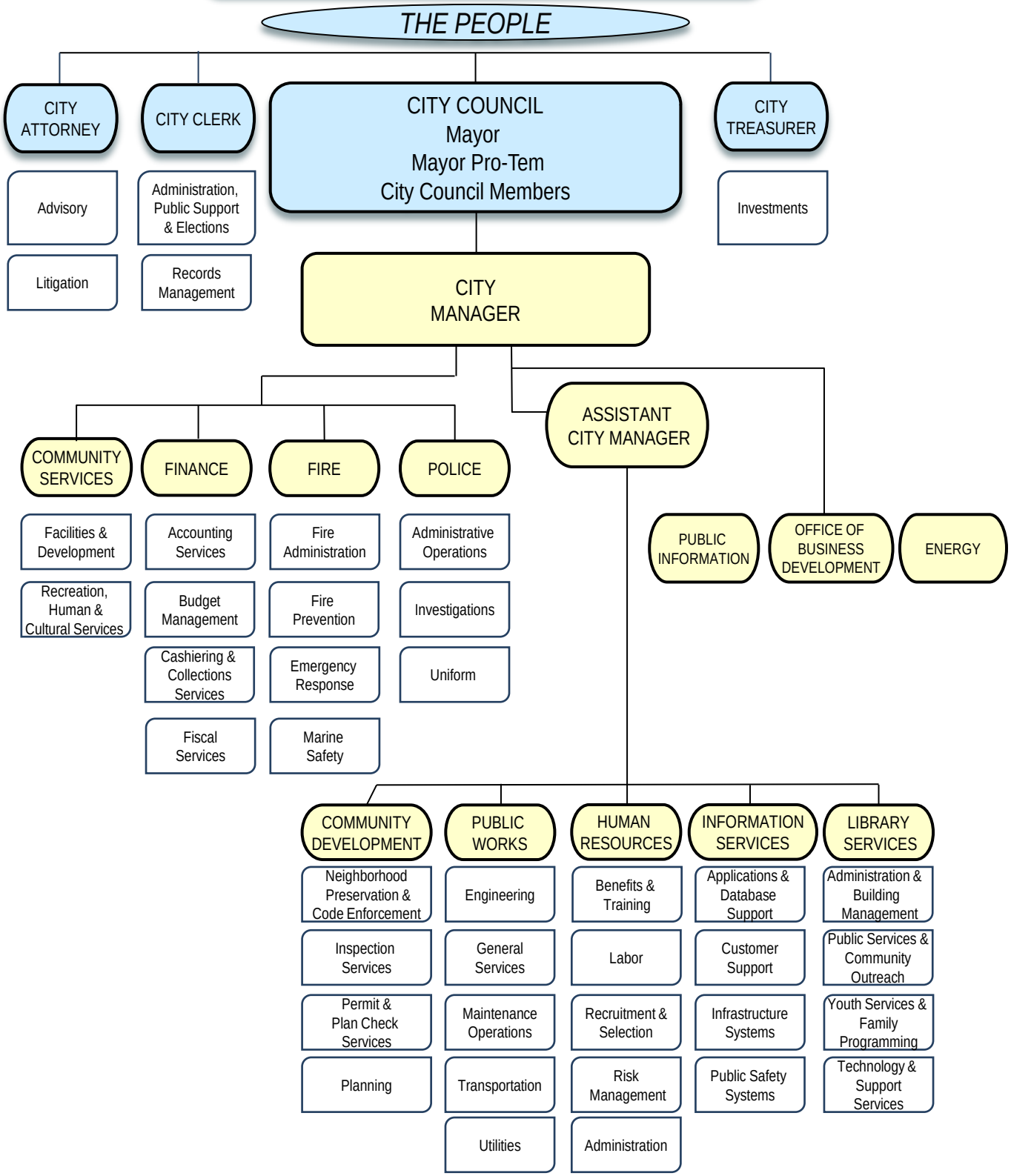
City of Huntington Beach Organizational Chart Adopted Budget – FY 2017/18



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City of Huntington Beach
Distinguished Budget Award
Adopted Budget – FY 2017/18

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Huntington Beach

California

For the Fiscal Year Beginning

October 1, 2016

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Huntington Beach, California for the annual Budget beginning October 1, 2016. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and the City will be submitting the adopted budget to GFOA to determine its eligibility for another award.

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CITY OF HUNTINGTON BEACH

2000 Main Street, Huntington Beach, CA 92648

CITY MANAGER'S OFFICE

September 5, 2017

Dear Mayor and Members of the City Council:

It is with great pleasure that I present to you the City of Huntington Beach's Fiscal Year 2017/18 Adopted Budget. The FY 2017/18 Adopted Budget is a financial plan that affirms the City's commitment to public safety, the beautification of our renowned parks and beaches, and the enhancement of the City's infrastructure. This budget reflects the fundamental goal of exercising fiscal prudence while ensuring funding for the most critical operations. Balancing the budget required each of our departments to carefully scrutinize their costs to ensure responsible spending, thus enabling the City to meet the needs of its residents and businesses. It represents the overall goal of prioritizing resources to provide high quality services to this vibrant community. By effectively controlling spending and maintaining adequate funding for essential government services, the City of Huntington Beach will continue to provide the unique quality of life this exceptional community is known for.

Fiscal Year 2017/18 Adopted Budget Summary

The theme for the FY 2017/18 Adopted Budget, **"Taking Care of Business,"** takes a conservative approach with an emphasis on maintaining essential government services and incorporating key strategies to help ensure financial sustainability for years to come. It provides a long-term funding framework that can provide taxpayers reasonable assurance that it has taken the necessary steps to plan responsibly for the future. This philosophy has served the City well -- this year Huntington Beach ranked #1 in the nation for "Quality of City Services" by Wallet Hub, and ranked #4 out of 116 cities nationwide for "Best Financial Shape" by the *Fiscal Times*. The City's "AAA" credit rating, affirmed by Fitch Ratings in June 2016, provides independent confirmation from Wall Street of the financial discipline and stewardship displayed by our City Council and leadership team.

All Funds: The Adopted FY 2017/18 Budget totals $361.2 million in All Funds. This reflects a $15.7 million, or 4.5 percent, increase from the FY 2016/17 Adopted All Funds Budget of $345.5 million. However, it is important to note, that the largest portion of this increase is related to technical accounting requirements for transfers to other funds. The All Funds budget reflects $12.5 million more in operating transfers for: 1) the new General Liability Internal Service Fund for general liability costs previously budgeted solely in the General Fund ($4.6 million); 2) the transfer of $3.1 million from the General Fund to the Infrastructure Fund for capital improvements; and, 3) the transfer of $4.8 million for equipment replacement to the Equipment Fund. Net of these operating transfers-out of the General Fund, and resulting transfers-in to the other funds, as required by GAAP, the net increase to the All Funds budget is $2.5 million, or 0.7 percent, as compared to the FY 2016/17 Adopted Budget.

The remaining $2.5 million increase is primarily due to fixed cost increases related to employee benefits, contractual requirements, rising general liability insurance premiums, and additional resources being dedicated to the Capital Improvement Program (CIP) for Citywide infrastructure, including new State funding through the Road Recovery and Accountability Act of $1.1 million.

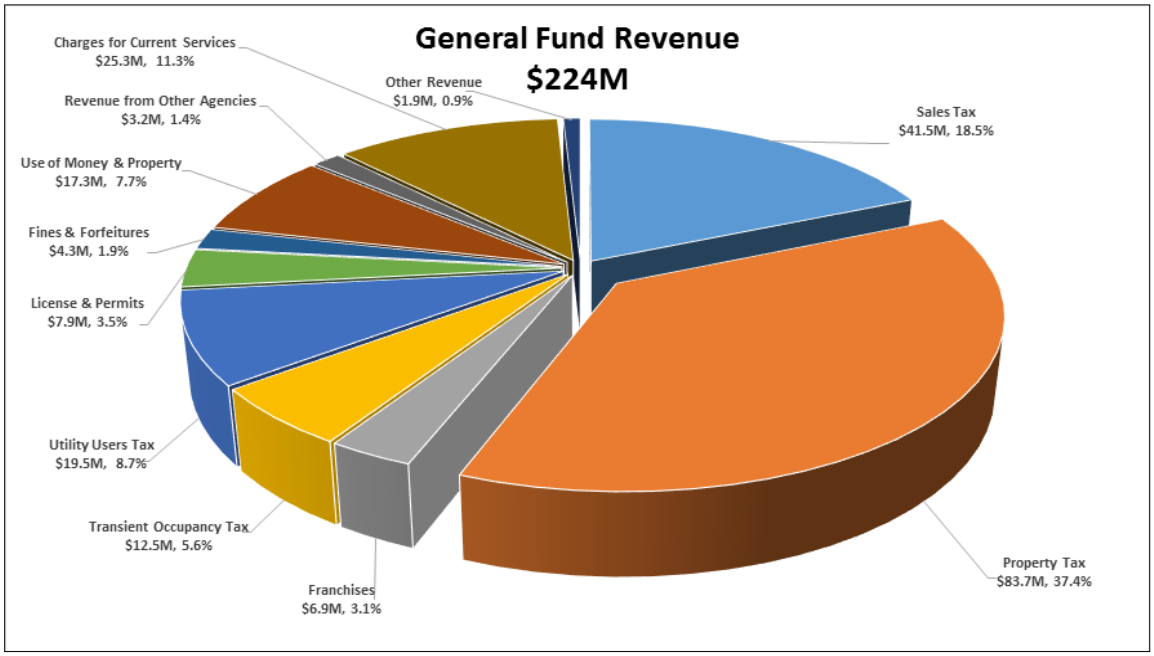
General Fund: The General Fund portion of the FY 2017/18 Adopted Budget, which provides the majority of public services to the community, totals $224.0 million, reflecting a $3.6 million, or 1.6 percent, increase from the current year Adopted Budget of $220.4 million. The Adopted General Fund Budget for next year is balanced, with no reliance on one-time revenue to fund ongoing operations, a critical factor in ensuring a City's financial viability and success.

General Fund Revenue Highlights

FY 2017/18 General Fund revenue is projected at $224.0 million, a $3.6 million, or 1.6 percent increase from the current year's Adopted Budget. General Fund revenue is stable and continues to perform modestly, although it is experiencing signs of tapering in certain key areas such as Sales Tax revenues, Utility Users' Tax revenues, parking citations, and licenses and permits. All Property Taxes combined are estimated at $83.7 million, an increase of $3.0 million, or 3.7 percent, largely attributed to the year-over-year growth in assessed valuations. Sales tax revenue, the second largest revenue category for the City, is expected to come in lower than budgeted in the current year, FY 2016/17. It was budgeted at $41.4 million, yet is trending closer to $40.3 million, or $1.1 million lower than originally estimated. The FY 2017/18 Adopted Budget for sales tax has been carefully estimated with full consideration of this trend in mind. For next year, sales tax revenue is projected to reach $41.5 million, an increase of 2.9 percent from the lower current year estimate. This estimate is consistent with national retail trends; however, it will be closely monitored throughout the year. Although leading performance indicators predict another year of stable economic growth, the City is experiencing a flattening in some revenue categories in the current year requiring continued vigilance.

On a more positive note, Transient Occupancy Taxes are anticipated to reach $12.5 million, a 4.0 percent increase, due to the opening of the Springhill Suites Marriott and the new Waterfront Hilton Tower, which are expected to be fully operational by the beginning of the fiscal year. Licenses and Permits, estimated at $7.9 million, reflect a 4.0 percent decline due to a slowing down of new development in the City and lower development fees resulting from the most recent User Fee Study. Franchise Taxes are anticipated at $6.9 million, a 2.4% increase over the current year revised budget, primarily due to the low price of natural gas and energy conservation programs offering discounts and credits to electricity users. Utility Users' Taxes, budgeted at $19.5 million are increasing by only $193,200, or 1.0 percent, due to these conservation efforts.

FY 2017/18 General Fund Revenue



FY 2017/18 General Fund Budget Highlights

The General Fund portion of the FY 2017/18 Adopted Budget totals $224.0 million in expenditures reflecting a $3.6 million, or 1.6 percent, increase from the current year Adopted Budget of $220.4 million. Of this amount, $3.3 million is due to fixed cost increases including: higher CalPERS pension costs for active and retired employees ($1.2 million); increasing employee skill pay and other benefit related costs ($825,000); new streetlight maintenance costs due to the acquisition of 11,045 streetlight poles of $650,000 that are largely offset by electric utility cost savings of $550,000 for a near net neutral impact ($100,000); insurance premiums for the Big Independent Cities Excess Pool's (BICEP) general liability program ($600,000); rising Animal Shelter costs with the County of Orange ($300,000); increased payments to Visit HB as per the contract due to rising hotel tax revenues ($200,000); and, contractual increases in software and hardware maintenance contracts for our information technology systems ($121,815).

The remaining budgetary adjustments are described in the narrative sections below.

General Fund Expenditures

Total General Fund expenditures equal $224.0 million, supported by an equal amount of General Fund revenue for a structurally balanced budget. Below are General Fund allocations by Department.

Department	Actual FY 13/14	Actual FY 14/15	Actual FY 15/16	Adopted FY 16/17	Revised* FY 16/17	Adopted FY 17/18	%
City Council	257,894	277,787	317,501	363,723	363,793	385,111	0.2%
City Manager	1,852,722	2,132,415	2,169,067	2,377,531	2,351,694	2,524,042	1.1%
City Attorney	2,320,928	2,425,476	2,538,974	2,667,177	2,969,511	2,602,105	1.2%
City Clerk	746,788	894,628	790,388	971,390	950,830	803,698	0.4%
City Treasurer	168,725	166,768	204,137	208,829	208,829	234,302	0.1%
Community Development	7,090,537	6,963,430	7,065,310	7,312,533	7,661,815	7,385,762	3.3%
Community Services	9,042,382	9,197,737	9,707,697	9,865,039	10,101,602	8,410,110	3.8%
Finance	5,313,661	5,451,956	5,658,766	5,884,130	5,932,099	5,935,710	2.6%
Fire	42,192,310	44,891,741	46,111,933	45,783,822	46,808,515	46,882,898	20.9%
Human Resources	4,073,414	4,606,198	6,582,044	5,863,724	5,677,922	5,888,360	2.6%
Information Services	6,455,830	6,846,296	6,742,133	6,931,394	6,769,114	6,955,642	3.1%
Library Services	4,091,646	4,426,319	4,520,333	4,713,154	4,665,536	4,992,413	2.2%
Non-Departmental	28,963,322	31,936,838	39,021,720	30,355,497	35,493,172	29,656,990	13.3%
Police	65,361,972	67,802,070	71,638,444	74,127,146	73,575,186	75,761,418	33.8%
Public Works	20,378,795	22,198,896	21,478,006	23,004,911	22,349,007	25,629,980	11.4%
TOTAL	**198,310,924**	**210,218,556**	**224,546,454**	**220,430,000**	**225,878,625**	**224,048,543**	**100.0%**

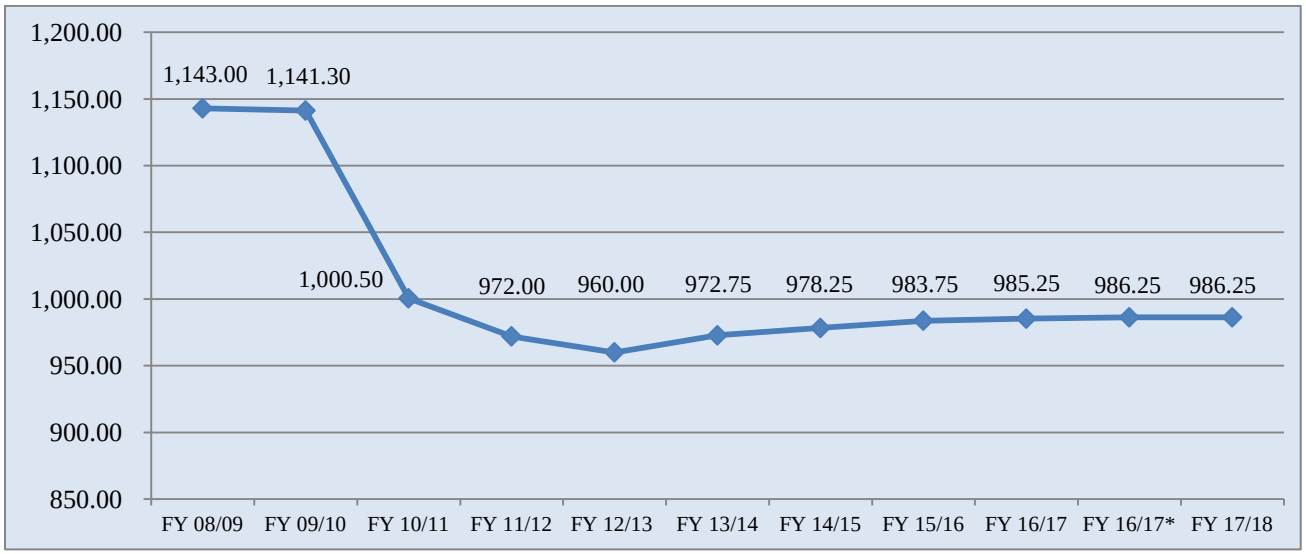
*The FY 2016/17 Revised Budget includes encumbrances and carry-over appropriations transferred in from FY 2015/16.

Four City departments - Police, Fire, Public Works, and Non-Departmental - comprise $178.0 million, equal to 79 percent, of the total Adopted General Fund Budget. The remaining Departments each comprise about 3 percent or less of the General Fund Budget, illustrating the complexity of balancing a City budget when many departments comprise just a small fraction of the General Fund's coffers. The Non-Departmental budget includes bonded debt service, utility costs, general leave payouts, and other items that do not apply to a single department.

Table of Organization

The Adopted Budget reflects flat staffing levels across All Funds. With a total headcount of 986.25 FTEs, the City is still 157 positions below its all-time high of 1,143 FTEs in FY 2008/09, maintaining a 14 percent reduction from FY 2008/09 pre-recession staffing levels.

Table of Organization-All Funds



*The FY 2016/17 Revised Budget.

Beach Operations Staffing Realignment

In FY 2016/17, the City evaluated its Beach Maintenance operations to determine the appropriate placement within the City's organizational chart. The FY 2017/18 Adopted Budget incorporates the recommendation to transfer Beach Maintenance operations from the Community Services Department to the Public Works Department to promote greater efficiencies and enhance service delivery to the public. Thus, the Adopted Budget reflects the transfer of $1.5 million and 8 FTEs from the Community Services Department to the Public Works Department – Maintenance Operations Division for this realignment. While this does not increase the City's headcount, it does reflect a shift in the organizational chart for those two departments.

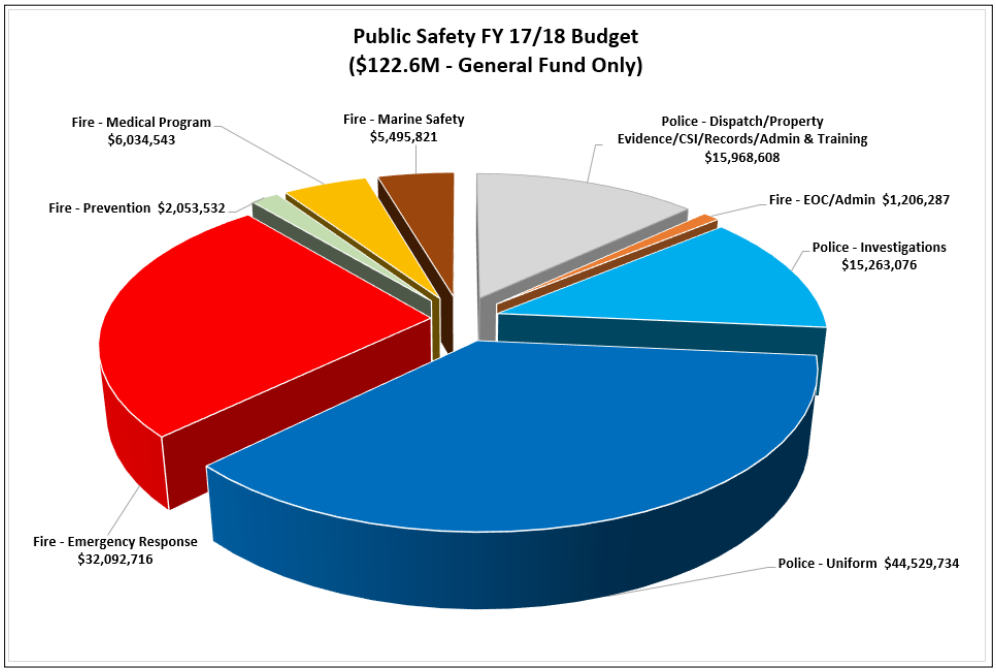
Quality of Life Enhancements

To follow ***Taking Care of Business***, the City must also focus on the everyday quality of life issues that distinguish Huntington Beach as a great place to live. To that end, increases are provided in these areas:

- Added funding for minimum wage increase related to the landscape maintenance for the new Senior Center and other City parks ($197,000);
- Additional temporary staffing for the Senior Center due to popular demand ($98,000); and,
- Increases for higher Recreation Class Instructor payments resulting from increased participation rates and demand for classes at the Senior Center ($156,000); and,
- Restored Sunday hours at the Central Library ($137,950).

Protecting the Community

Funding for Public Safety represents 55 cents of every dollar spent in the General Fund. With over half of the General Fund Budget committed to the Police and Fire Departments, the City has dedicated the greatest share of its resources, or $122.6 million, to these core services.



Police

Huntington Beach thrives as a community because it protects its citizens and focuses its main resources on the services that promote public safety. As such, the FY 2017/18 Adopted Budget dedicates $122.6 million, or 55 percent of General Fund monies, for public safety. In the Police Department, the budget adds $300,000 for the animal control contract with the County to ensure satisfactory response times and services for the City's complex animal and wildlife management needs. An additional $100,000 is also included for additional contract security guard services at the library, beach and community centers, to further protect residents in public places. In the Capital Improvement Program, $80,000 is included for improvements to the Lower Level of the Police Department. To ensure the availability of 222 sworn FTEs in the Department, the budget also provides an increase of $110,000 to fund the 50 percent share of a Police Officer position previously covered by Federal Urban Area Securities Initiative monies. The ongoing $1.0 million for the 800 MHz Countywide project is also contained in the budget for the lease financing payments over the next seven years.

Fire

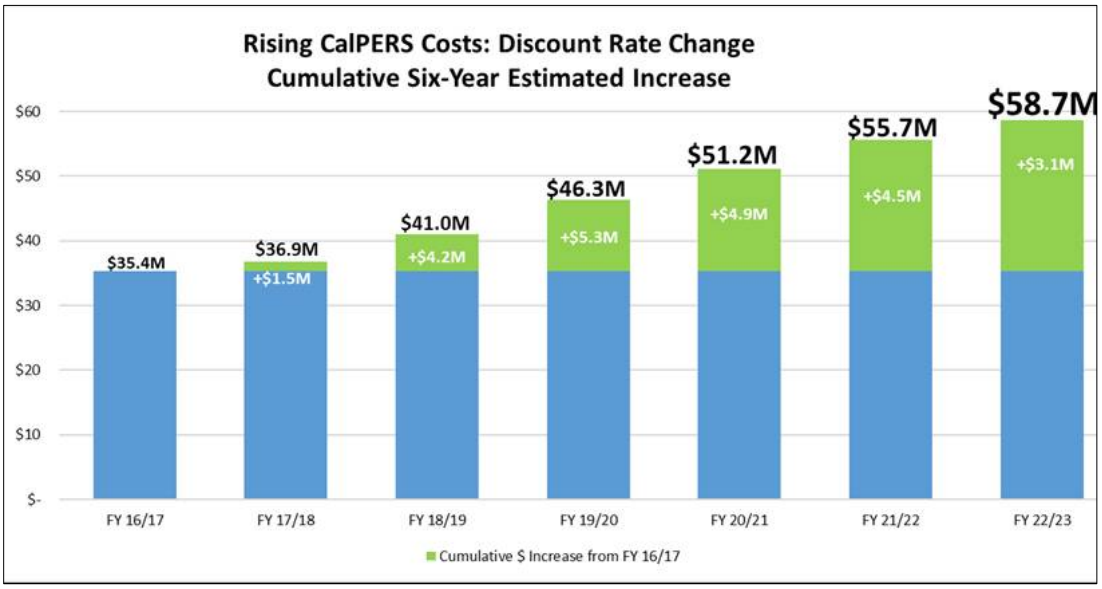
In the Fire Department, the Adopted Budget adds $60,000 in funding for the replacement of Emergency Response and Junior Lifeguard personnel uniforms and protective equipment. An additional $33,500 funds the increased cost of the City's share of training programs provided by the Central Net Operations Joint Powers Authority; and a $51,200 increase is for emergency dispatching services provided by the Metro Cities Joint Powers Authority. In the CIP, $125,000 is included for reconfiguration of the Apparatus Bay Entry and door replacements at Fire Station 8 to provide proper access to essential emergency vehicles and apparatus.

Preparing Today for Higher Pension Costs Tomorrow

In December 2016, the CalPERS Board of Administration voted to lower the annual expected rate of return for the over $300 billion Statewide portfolio from the existing rate of 7.5 percent to 7.0 percent. While this is a practical and financially sound response to the mounting pressure that PERS' investment projections have gone largely unmet for years, this change will regrettably be fully borne by cities and counties throughout the State, not by CalPERS itself.

For the City of Huntington Beach, the increased pension costs will be significant. Currently, annual CalPERS costs are about $35.4 million in the General Fund. This cost will increase by approximately $4.5 million every year, for the next five years, due to variables outside the City's control. It is anticipated the City will incur *an additional $23 million per year* in pension costs by FY 2022/23, bringing the City's total CalPERS pension costs to approximately $59 million. This will undoubtedly hamper the City's ability to invest in its infrastructure, enhance services, restore cuts made during the Recession, or increase staffing although workload demands continue to increase.

As a result, the FY 2017/18 Adopted Budget is conservative, and increases funding only as needed, to help reduce the impact that rising pension costs will have on future budgets. This is not only necessary -- it is the responsible thing to do to protect the City's options during times of recession, revenue shortfalls or other unforeseen circumstances.



Being Proactive Pays Off

The City's pension costs are expected to total $36.9 million in FY 2017/18. This reflects a $1.5 million, or 7.25 percent increase to last year's adopted budget. The City's unfunded pension liability is currently $401.2 million, representing a 67.9 percent funded status. To help reduce this unfunded liability, in August 2013, the City Council amended its Financial Policies to include an additional $1.0 million contribution as part of the "One Equals Five" Plan in each future year's budget (a $1.0 million contribution equals five years of fewer payments). The Adopted FY 2017/18 Budget contains this $1.0 million additional contribution. Based on actuarial valuations conducted in FY 2012/13, if this contribution is made consistently over a 25 year period, (the first four years have been funded), it is projected that taxpayers may save a net $53.7 million.

The City Council also adopted a Pension Rate Stabilization Plan, otherwise known as a Section 115 Trust, to provide an additional alternative investment vehicle outside of PERS, providing the ability to select a portfolio based on the City's own distinct risk tolerance; and, the desire to achieve a one-for-one reduction in its liabilities. Unfortunately, due to rising CalPERS costs in the near future, the extra $1 million in annual pension funding may need to be redirected to help the City afford the higher CalPERS payments looming in the near future. Nonetheless, on a positive note, the City's wisdom to prepay these liabilities several years ahead of schedule, will help soften the blow of higher pension costs in the future. While the impact of higher CalPERS costs will not be entirely mitigated, this proactive strategy to prefund liabilities well ahead of schedule has placed Huntington Beach in a stronger position than many other cities.

General Fund Reserves Overview

To maintain our solid bond ratings the City must continue to demonstrate fiscal prudence and controls on spending. Maintaining solid emergency reserves is yet another way of demonstrating financial discipline. According to Fitch Ratings, "The City's strong financial resilience assessment is based on Fitch's expectation that the City would use a combination of its strong budget flexibility and robust reserves to offset recessionary revenue declines." Further, according to the Government Finance Officers Association of the United States and Canada, "reserves are the cornerstone of financial flexibility. Reserves provide a government with options for responding to unexpected issues and a buffer against shocks and other forms of risk." There are many types of risks that reserves help to mitigate including revenue volatility, extraordinary unanticipated expenditures, infrastructure breaches, extreme weather events, and manmade public safety emergencies. The growth of the City's reserves over the last decade, coupled with tight controls over expenses, signal the City's commitment to long-term resilience and overall preparedness.

General Fund Reserves by Type
(In Thousands)

Fund Balance Category	FY 2013/14 Audited	FY 2014/15 Audited	FY 2015/16 Audited	FY 2016/17 Estimated
Economic Uncertainties	25,011	25,011	25,011	25,011
Litigation Reserves	900	900		
Equipment Replacement	8,295	8,295	8,295	8,295
Redevelopment Dissolution	1,323	1,323	1,080	1,080
General Plan Maintenance	720	720	232	232
Capital Improvement Reserve (CIR)	7,136	7,936	8,046	8,046
Senior Center Debt Service Reserve	2,000	2,000	2,000	2,000
CalPERS "One Equals Five" Plan	1,500	500		
CalPERS Rate Increase	1,287	1,287	1,287	1,287
Cityview Replacement	695	889	1,028	1,028
Animal Control Shelter		1,500	1,685	
City Facility Security Enhancements		350		
Sand Replenishment and Park Improvements		365	650	650
Section 115 Trust		1,000	500	
Triple Flip			3,745	3,745
Other Fund Balance*	12,187	12,716	9,288	9,288
Total Fund Balance	**61,054**	**64,792**	**62,847**	**60,662**

* Includes Pre-paid Insurance, Encumbrances, Non-Spendable and Restricted items.

The FY 2017/18 Capital Improvement Program - Paving the Way to the Future

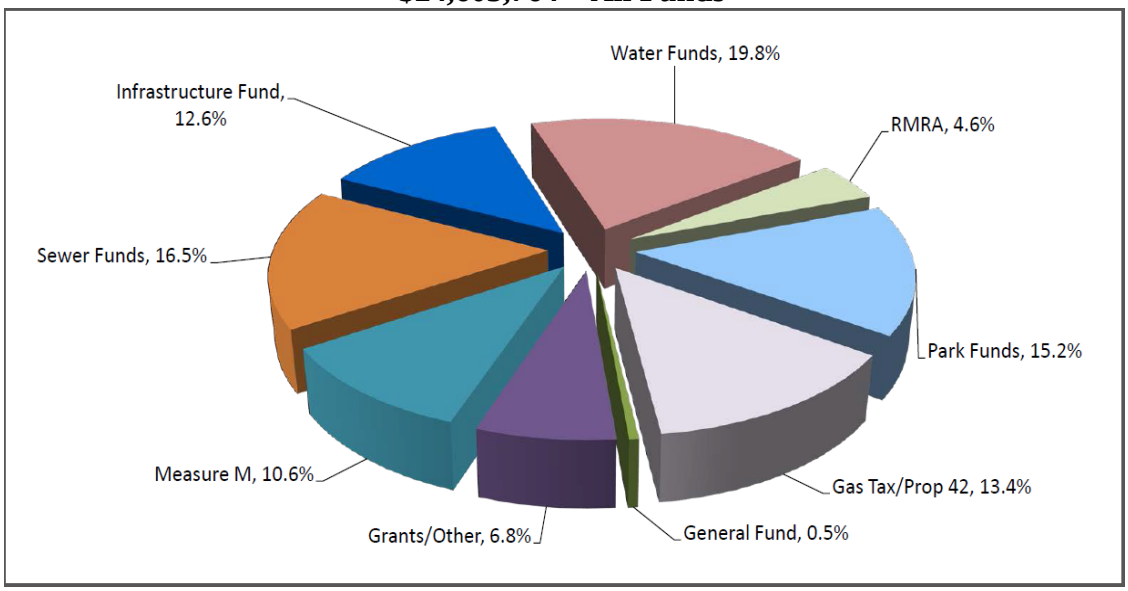
General Fund 15% Charter Requirement for Infrastructure

The City Charter requires that 15 percent of General Fund revenues be allocated to infrastructure spending based on a five-year rolling average. The FY 2017/18 Adopted Budget exceeds the Charter mandated 15 percent spending requirement on infrastructure based on a five-year rolling average. The FY 2017/18 Adopted Budget commits approximately $34.4 million in General Fund spending across departments for the maintenance and improvement of the City's infrastructure. This amount also includes $3.3 million for concrete replacement, facilities improvements, beach facility upgrades, arterial roadway projects, and park renovations. Of this amount, $1.0 million is dedicated to street and road improvements; $745,000 for Citywide facility improvements; $750,000 for much needed sidewalk replacements, slurry seal overlay and alley rehabilitation at various neighborhoods throughout the City; and $605,000 to improve several City parks and beaches. The $3.1 million in funding is included as a transfer to the Infrastructure Fund to ensure proper accounting.

Capital Improvement Program – All Funds

The Capital Improvement Program identifies the major public improvements to the City's infrastructure over the next five years across All Funds. In general, the CIP includes new projects and upgrades to existing facilities of $50,000 or more. The primary funding sources for capital projects are restricted revenue funds for street repairs, grants, the General Fund, and Enterprise Funds such as the Water and Sewer Funds. For FY 2017/18, the CIP totals $24.6 million in new spending across multiple funds with projects distributed throughout the City. The plan addresses critical infrastructure and capital needs divided into numerous categories including drainage and water quality, facilities, neighborhoods, parks and beaches, sewer, streets, and transportation. A new funding source in the CIP is the State's new Road Recovery and Accountability Act (SB 1), which will provide the City with $1.0 million in new funding for street repairs and other roadway projects.

FY 2017/18 Capital Improvement Program
$24,603,764 – All Funds



Neighborhood, Streets and Transportation Improvements

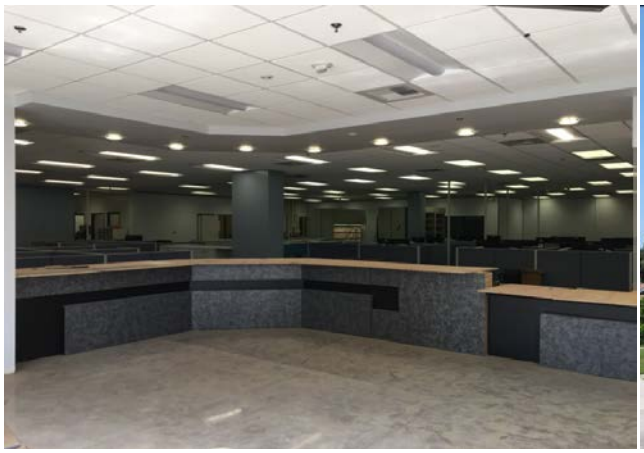
Taking care of business also means providing aesthetically pleasing, safe and reliable infrastructure to a city's residents and community. The FY 2017/18 Adopted Budget includes funding to maintain the City's sidewalks, roadways and infrastructure. Local neighborhood improvements total $4.7 million in sidewalk replacements, residential street overlay, curb ramps, and residential alley improvements. Arterial roadway improvements total $4.7 million for Heil Avenue (Springdale to Bolsa Chica); Indianapolis Avenue (Newland to Beach); Slater Avenue (Goldenwest to Gothard); Edinger Avenue (Edwards to Springdale); and, Springdale Street (Warner to Slater). These projects will help the City reach a Pavement Condition Index (PCI) rating of 80, or "Good." A budget of $452,000 has also been included to fund the second year of the street lighting improvements in the downtown area. A total of $719,500 is included for traffic signal improvements and signal synchronizations as well.

Parks Projects

Keeping true to our commitment of improving the quality of life within our community, the FY 2017/18 Adopted Budget includes $4 million for park improvements to enhance or improve open space throughout the City. Adopted projects include: replacement of the irrigation system and turf at Central Park East; funding for the design phase of the Countywide beach sand replenishment project; improvements to the open space at Irby Park; construction of a permanent parking lot and enhancements to the Urban Forest Trail at Huntington Central Park; construction of a beach playground; upgrades to the Edison Park playground; Murdy Park Sports Field enhancements; turf replacement at the Central Park Sports Complex, and restroom improvements at Central Park.

Facilities Improvements

In prioritizing capital needs at our facilities, the City focused on improvements that improve safety and the modernization of its facilities. The FY 2017/18 Adopted Budget includes $1.2 million in funding for facilities improvements. The proposed facilities improvements include: roof replacements at various City buildings; wayfinding; HVAC and security improvements to the Central Library; infrastructure upgrades to the Lower Level of the Police Department; replacement of furniture and audio/visual equipment in the Council Chambers; improvements at the Murdy and Edison Community Centers; and, modifications to the Apparatus Bay Entry and door replacements at Fire Station 8.



Enterprise Funds

Enterprise Funds are proprietary funds supported by user fees and charges. The rates charged to customers for these services cover the costs of operation, maintenance, and, more importantly, the financing of related capital and infrastructure improvements. The City maintains multiple Enterprise Funds including, Refuse, Water, Water Master Plan, and Sewer Service Funds. Expenditures for FY 2017/18 total $65.1 million for both operating and capital improvement costs. Due to the complexity and number of projects, the annual budgets in Enterprise Funds tend to fluctuate significantly between fiscal years. Projects for the Water, Water Master Plan, and Sewer Service enterprises correspond with the adopted Master Plans and major maintenance programs. Within the CIP, water projects include production and distribution system improvements and water main replacements. Sewer projects include sewer lift station reconstruction and sewer lining projects.

Fund	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Adopted	FY 16/17 Revised	FY 17/18 Adopted
Enterprise Funds						
504 - Refuse Collection Service	11,105,684	11,290,392	11,277,383	11,563,272	11,624,744	12,000,497
506 - Water	40,504,342	38,238,820	40,267,648	39,807,795	43,169,373	38,639,561
507 - Water Master Plan	994,470	1,213,468	1,375,023	6,201,936	7,985,964	5,084,500
511 - Sewer Service Fund	9,711,134	8,505,389	8,729,189	9,120,179	12,508,721	9,326,314
TOTAL	**62,315,630**	**59,248,069**	**61,649,243**	**66,693,182**	**75,288,802**	**65,050,871**

Special Revenue Funds

The City also maintains many Special Revenue Funds, which are funding sources legally restricted to a specific purpose. An example of a Special Revenue Fund is the Gas Tax Fund or the Measure M Fund, which limit expenditures to street and transportation improvements only. Special Revenue Funds total $18.6 million in the Adopted Budget for FY 2017/18. A subset of these funds totaling $14.4 million, which are used primarily for capital projects, is highlighted below:

Fund	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Adopted	FY 16/17 Revised	FY 17/18 Adopted
Special Revenue Funds						
201 - Air Quality Fund	199,188	237,062	303,429	544,191	1,061,287	91,183
206 - Traffic Impact	11,441	163,821	563,921		758,119	
207 - Gas Tax Fund	2,583,874	2,520,382	6,085,288	3,500,000	5,046,854	3,266,200
209 - Park Acquisition & Develop.	1,899,761	404,780	178,003	70,000	1,967,029	121,530
213 - Measure M Fund	3,257,328	1,330,575	3,232,964	3,471,439	6,531,856	4,095,718
219 - Prop 42 Traffic Cong Relief	2,434,696	2,779,524	415,526	780,000	1,608,670	812,000
226 - Quimby Fund				132,583	193,183	1,377,639
228 - Park Dev Impact - Res.	379	138,394	133,984	486,609	442,069	2,889,012
235 - Park Dev Impact - Non Res.			316,800	316,800	316,800	
308 - Parking In-Lieu Fees	4,052	50,355	8,966	550,000	551,517	50,000
995 - Highway Safety Imp Prog.		427,871	150,800		2,817,129	573,300
1247 - Road Maint. & Rehab.						1,125,734
Total Special Revenue Funds	**10,390,719**	**8,052,764**	**11,389,681**	**9,851,622**	**21,294,513**	**14,402,316**

Conclusion

The FY 2017/18 Adopted Budget theme, **"Taking Care of Business,"** represents the City of Huntington Beach's commitment to continued investment in high quality services, public safety, enhancements to City infrastructure, as well as long-term planning to prepare for the future. We have carefully examined the best ways for the use of our limited resources so that we are able to prioritize which initiatives to fund, the appropriate level of services to offer, and how best to position the City for long-term growth and prosperity.

There are numerous challenges facing us in the future. Some of these challenges are within the City's control and others are not. Regardless of the nature of these challenges, the City of Huntington Beach will be prepared to face them head on, with integrity, proper planning and forethought. Rising pension costs, lack of adequate funding for infrastructure and the ever growing strain on the City's resources will be constant struggles well into the future. Nonetheless, I am confident that together we will conquer any challenges that may come our way.

I would like to thank the Finance Department and its Budget Management Division, as well as the Executive Team and their staff for their commitment in preparing the FY 2017/18 Adopted Budget. With the City Council's leadership, and the support of the citizen-led Finance Commission, Huntington Beach will continue to be a stellar example of resilience, excellence and prosperity.

Sincerely,

Fred A. Wilson
City Manager

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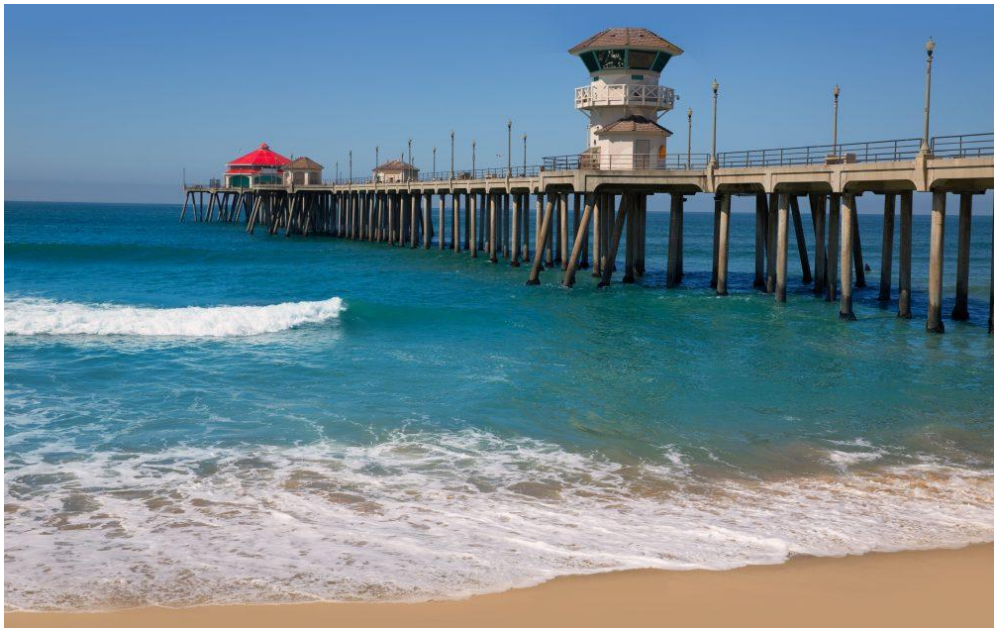
City of Huntington Beach
Community Profile
Adopted Budget – FY 2017/18

Overview

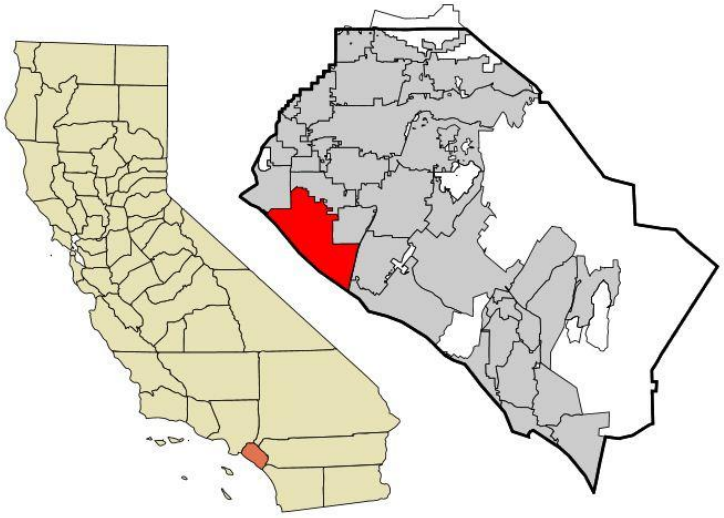


Founded in the late 1880's, Huntington Beach was incorporated as a Charter City in 1909. Huntington Beach has a Council/Manager form of government wherein seven City Council members are elected to four-year terms, and the Mayor is filled on a rotating basis from the incumbent Council members. The City Attorney, City Clerk and City Treasurer positions are also elected and serve four-year terms. It is a full-service City with various departments including Finance, Community Services, Library Services, Community Development, Information Services, and Public Works. Fire Protection and Marine Safety in Huntington Beach is provided by the Huntington Beach Fire Department. Law enforcement is provided by the Huntington Beach Police Department.

Location

Huntington Beach is located on the shore of the Pacific Ocean in northwestern Orange County. Huntington Beach is bordered by Westminster to the northwest, Fountain Valley to the northeast, Costa Mesa to the east, Newport Beach to the southeast, and Seal Beach to the west. The City is positioned for the global market at 18 miles southeast of the Port of Long Beach and Los Angeles Harbor, 35 miles southeast of Los Angeles, and 95 miles northwest of San Diego.

On August 22, 2011, the oceanfront community of Sunset Beach was officially annexed by the City of Huntington Beach. Sunset Beach is a small beachfront community with approximately 1,000 residents and 1.5 square miles of land. Sunset Beach features one of the widest and most pristine beaches in Southern California and is home to the historic Sunset Beach Arts Festival.



City of Huntington Beach
Community Profile
Adopted Budget – FY 2017/18

Lifestyle

Huntington Beach is a picturesque community offering ideal weather, a diversified and productive economy and employment base, a wide range of high quality housing, an excellent educational system, scenic boat marinas, and 752 acres of lush parkland, all in a friendly place. The City is internationally known as "Surf City" due to its abundance of beaches, history of surf culture, and sunny and warm Mediterranean climate - all of which lends to its famous casual lifestyle. The City prides itself on being the ideal Orange County destination to live, work, and play. Featuring over 10 miles of coastline, Huntington Beach is home to approximately 195,212 residents, and plays host to over 13 million visitors annually. Listed among the nation's safest cities for decades, Huntington Beach has often been ranked among the "Top Ten Safest Cities by City Crime Rankings" by the Federal Bureau of Investigation. The City boasts an annual median household income of $83,771, and over 40 percent of its citizens, have a college degree, rendering it the "Second Best City to Live In" within Orange County according to the Orange County Register.

The City has a world-class Library located within the 356-acre Central Park, as well as four additional branch Libraries. The Central Library and Cultural Center hosts the largest Children's Library in the state and a delightful community theater group. The Senior Center in Central Park exemplifies the City's commitment to wellness, lifelong learning and active lifestyles. The 38,000 square foot facility offers opportunities for involvement and companionship with a wide range of social, recreational, educational programs promoting wellness and support services.

Popular places for culture and sports in Huntington Beach include the Art Center, five recreation centers, the International Surfing Museum, Pier Plaza, Equestrian Center, Shipley Nature Center, Dog Beach, Vans Skate Park, and a 45-acre Sports Complex. The City also hosts large-scale annual events such as the Surf City Marathon, US Open of Surfing, Concours d'Elegance, and the longest-running 4th of July parade in the Western United States.

Fine to casual dining with a variety of savory cuisine to suit everyone's palate can be found at hundreds of restaurants throughout the City. The City also hosts three different Farmer's Markets each week, allowing growers, vendors, and performers from around Southern California to present fresh local produce, specialty food product, unique crafts, and lively entertainment.

Air Show

In October 2016, the City hosted its inaugural Breitling Huntington Beach Airshow featuring the United States Air Force Thunderbirds and the Breitling Jet Team. The only show of its kind on the West Coast, featuring F-16 Fighting Falcons and L-39 Albatross aircraft, and drew an estimated 560,000 attendees.

Just recently the United States Navy Blue Angels flight demonstration team and the Royal Canadian Air Forces announced that both teams will be part of the 2017 Breitling Huntington Beach Airshow, which will be held in September 29 through October 1, 2017.

City of Huntington Beach
Community Profile
Adopted Budget – FY 2017/18

Land Use

The City has a mix of land uses serving residents, regional populations, and recreational visitors. The land use designations are 43 percent residential, 3 percent commercial, 6 percent industrial, 3 percent mixed use, 17 percent open space, and 28 percent of other types. How a city balances its land use assists in the local economy by allowing for enough space for industry and other businesses to provide products and jobs. One of the primary goals of the City's land use policy is to "Achieve development that maintains or improves the City's fiscal viability and reflects economic demands while maintaining and improving the quality of life for the current and future residents of Huntington Beach."

Award-winning Beach

On June 20, 2017, in honor of the International Surfing Day, a total of 511 surfers participated in the "Surfing Circle of Honor" and formed a circle, holding hands for one minute to claim the Guinness Book of World Records for the largest recorded surf paddle-out in the world. The paddle-out was a way to show support for surfing to be included in the Olympic Summer Games for the first time in 2020. The event also has a long-term goal, which is to plant the seed that Surf City should host the surfing championship if Los Angeles wins the bid for the 2024 Olympic Games.

Film in Huntington Beach

Huntington Beach has recently reaffirmed its reputation as a film-friendly community, quickly becoming a go-to location for film projects. The City's iconic pier, dazzling sunsets, and varied landscape including lakes, wetlands, and a harbor are just the tip of the iceberg when it comes to providing a diverse set of backdrops for filmmakers to use.

Some recent major production shoots include Masterchef, Rosewood, and TK Digital.

City of Huntington Beach
Community Profile
Adopted Budget – FY 2017/18

Pacific City

The Pacific City development includes 191,000 square feet of unique retail shops, an upscale fitness facility and eateries overlooking the Pacific Ocean. The Residences at Pacific City, a LEED-certified facility featuring 516 luxury units with concierge services and a two-acre park had its first phase of apartments open in April 2017.

Education

The Huntington Beach community is proud of its educational system that provides learning opportunities for its nearly 50,000 students of all ages. Huntington Beach holds education as one of its top priorities, with 35 elementary schools and four high schools located in the City. The City's schools frequently receive several local, state, and federal awards and honors, including recognition as California Distinguished Schools and National Blue Ribbon Schools. Together, more than 50 public and private schools offer elementary, middle, high school and adult education to the residents of Huntington Beach. Further educational opportunities are offered in close proximity at Golden West College, Orange Coast College, the University of California, Irvine, and California State Universities at Long Beach and Fullerton. Golden West and Coastline Community Colleges are located within the City limits.

Business & Economy

The City of Huntington Beach is a leading commercial, industrial, and recreational center of Orange County, with a diverse economic base and educated workforce. As the fourth largest city in Orange County, more than 103,800 people are currently employed by over 8,800 businesses and governmental entities in the City. With an unemployment rate of 3.1% percent, well below the national and state levels, the City's employment base is well positioned to maintain a stable local economy and tax base.

The Huntington Beach business community is extremely diversified with no single industry or business dominating the local economy. Local businesses include aerospace and high technology, petroleum, manufacturing, computer hardware and software, financial and business services, hotel and tourism, automobile services, large-scale retailers and surf apparel, just to name a few. The diversification of the City's sales tax base is enviable, with no particular area of industry over-concentration thereby mitigating the impact of industry-specific downturns. Annual taxable sales of about $2.9 billion place Huntington Beach as one of the top retail sales communities in the County.

City of Huntington Beach
Community Profile
Adopted Budget – FY 2017/18

Industrial

With a strong commitment to industrial activities, the City has 1,762 acres of land zoned for industrial use. There are three general industrial areas: the Northwest Industrial Area, the Gothard Industrial Corridor, and the Southeast Industrial Area. Major industrial development continues in the Northwest Area of 28 acres of McDonnell Center Business Park Phase II. The Gothard Industrial Corridor represents unique opportunities for "incubator" industries, or first generation businesses.

Huntington Beach is home to over 650 industrial businesses, including Boeing, Quiksilver Corporate Headquarters, Dynamic Cooking Systems, Cleveland Golf Corporate Headquarters, and C & D Aerospace. Boeing is not only the largest employer in Huntington Beach; it is one of the largest employers in the state.

Commercial

Huntington Beach has approximately 1,300 acres zoned for commercial use. The major concentrations of commercial uses in Huntington Beach are located along Beach Boulevard, Brookhurst Street, Edinger and Warner Avenues, and at many major intersections, with numerous locations scheduled and primed for development.

There are many unique shopping opportunities in Huntington Beach. The City has more than 30 neighborhood and regional shopping centers, with nearly eight million square feet of retail shopping space to satisfy every dining and shopping need. The City, Chamber of Commerce, and the Marketing and Visitors Bureau market the community to encourage visitors and residents to shop in town to support the local economy. Huntington Bach demographics bring impressive buying power to a wide variety of retail and service businesses. The City also established the Surf City Savings program to promote local shopping by encouraging local merchants to offer discounts to those choosing to shop in Huntington Beach.

City of Huntington Beach
Community Profile
Adopted Budget – FY 2017/18

Beach Boulevard of Cars

A combined auto dealers association consisting of 11 new-car dealerships, providing financial as well as physical support services and serves a regional market from its central Beach Boulevard location, with the recent addition the 11th dealership (Subaru). There is nowhere else in Orange County that has the selection of vehicles and dealership. Auto sales are the City's largest retail category contributing to the sales tax base each year.

Environment

Huntington Beach strives to be a leader in preserving the environment for future generations. The City finalized the acquisition of 11,045 streetlights from Southern California Edison. Street lights will be retrofitted to LED technology, saving the City money and moving towards the City's goals of becoming more energy efficient.

Water Conservation

Huntington Beach is a national example for water conservation, implementing effective water-saving programs. The City also proudly offers rebates for rain barrels, free water-saving devices, free water smart home program, and free landscaping courses for Huntington Beach residents.

Facts and Figures

Population: 195,212 (2016 Estimate)

- *Fourth Largest City (by population) in Orange County*
- *24th Largest in California*

Land Area: **28 Square Miles**

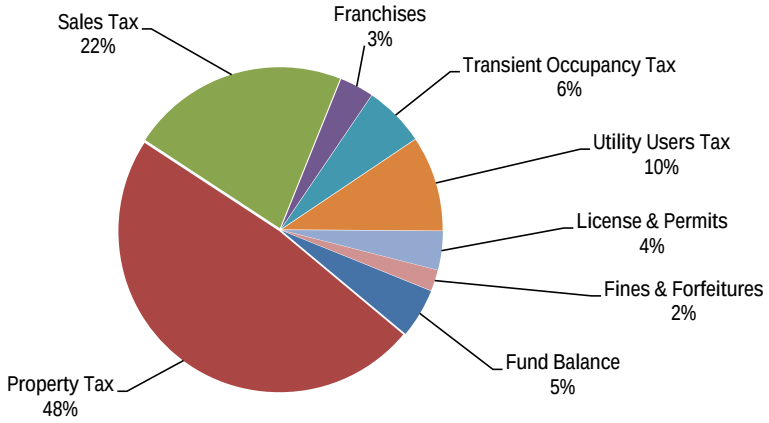
- *Fourth Largest City (by land area) in Orange County, 78th Largest in California*

Median Family Household Income: **$83,771** (2016 Estimate)

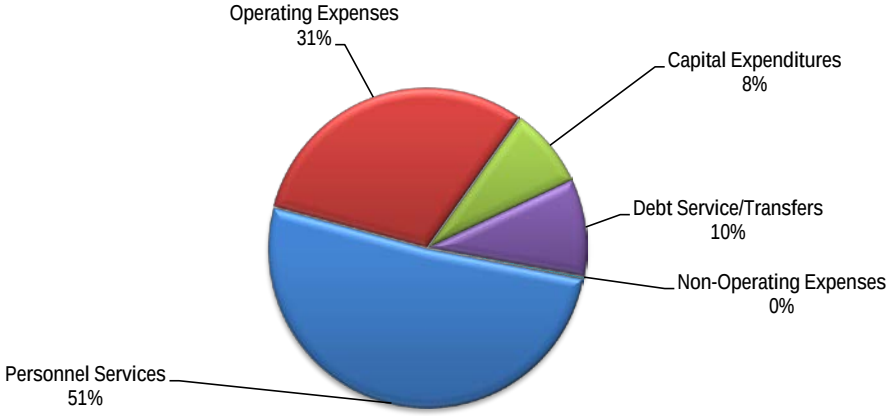
City of Huntington Beach
Adopted Budget - FY 2017/18
Revenue vs. Expenditure
ALL FUNDS

Description	FY 2016/17 Adopted	FY 2017/18 Adopted	Annual Budget Incr/(Decr)	% Incr/(Decr)
Revenue	343,836,279	351,125,231	7,288,952	2.12%
Use of Fund Balance	1,703,300	10,119,128	8,415,828	494.09%
Total Sources of Funds	**345,539,579**	**361,244,359**	**15,704,780**	**4.55%**
Expense	345,539,579	361,244,359	15,704,780	4.55%
Total Uses of Funds	**345,539,579**	**361,244,359**	**15,704,780**	**4.55%**
Surplus/(Deficit)				

Sources of Funds



Uses of Funds



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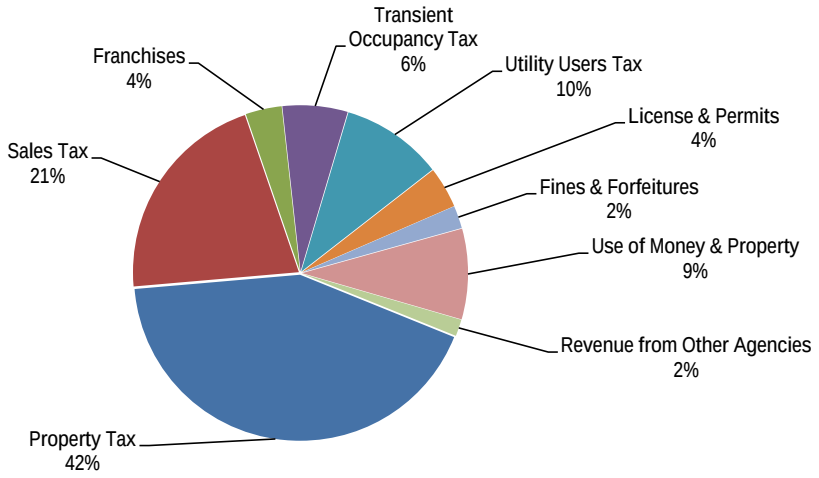
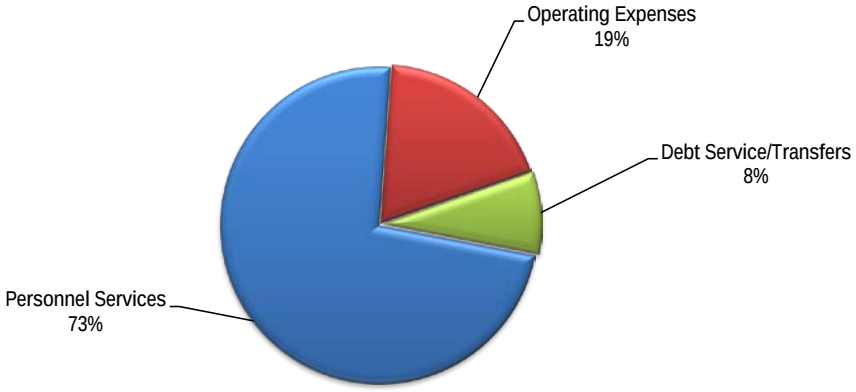
City of Huntington Beach
Adopted Budget - FY 2017/18
Revenue vs. Expenditure
General Fund

Description	FY 2016/17 Adopted	FY 2017/18 Adopted	Annual Budget Incr/(Decr)	% Incr/(Decr)
Revenue	220,430,000	224,048,543	3,618,543	1.64%
Total Sources of Funds	**220,430,000**	**224,048,543**	**3,618,543**	**1.64%**
Expense	220,430,000	224,048,543	3,618,543	1.64%
Total Uses of Funds	**220,430,000**	**224,048,543**	**3,618,543**	**1.64%**
Surplus/(Deficit)				

Sources of Funds



Uses of Funds



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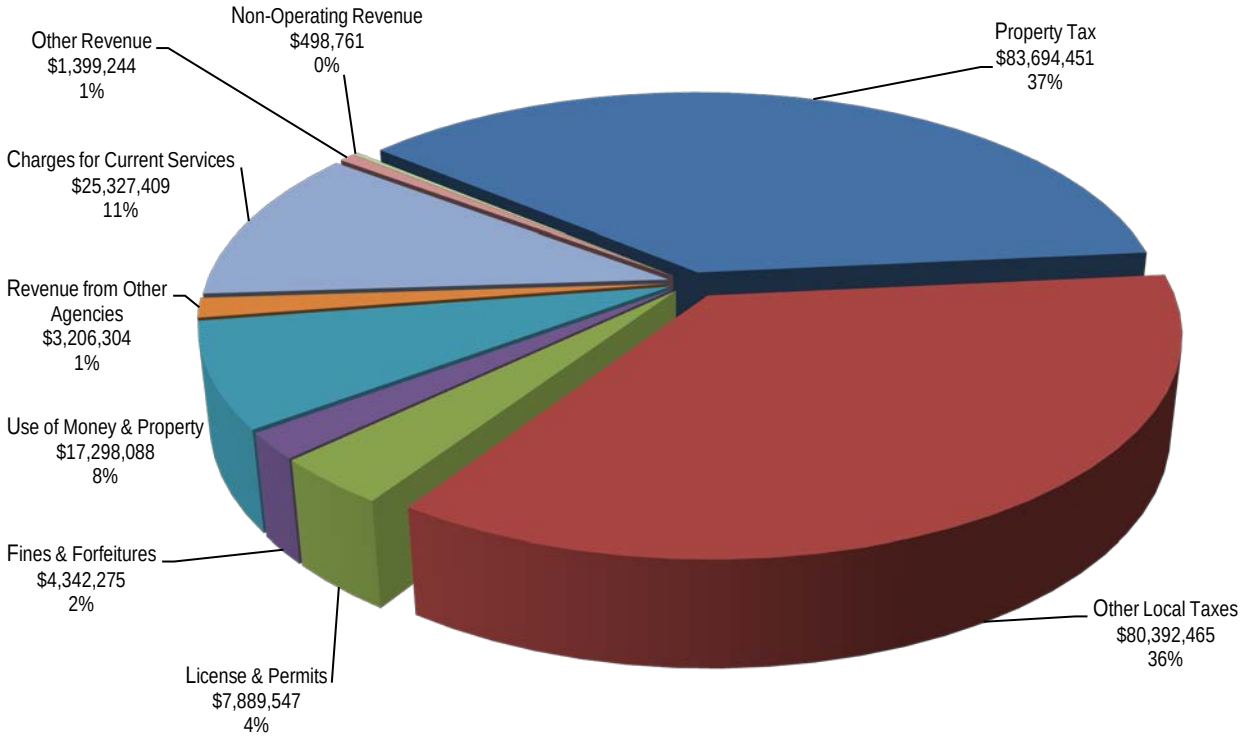
City of Huntington Beach
Revenue Descriptions and Assumptions
Adopted Budget – FY 2017/18

GENERAL FUND REVENUE: $224.0 million



Property Tax: $83,694,451

Property Tax represents the largest General Fund revenue source for the City, accounting for 37% of total budgeted General Fund revenue for FY 2017/18. Property Tax for the FY 2017/18 Adopted Budget includes the assessed values of Huntington Beach and Sunset Beach properties. The Property Tax category consists of Basic Levy, Prior Year Property Taxes, Supplemental Roll Property Taxes, and Other Property Taxes.

- **Basic Levy, Prior Year Property Taxes, and Supplemental Roll Property Taxes:** Basic Levy and Prior Year Property Taxes include secured and unsecured taxes. The total Secured and Supplemental Roll Property Tax for FY 2016/17 is $52.8 million, which is $2.4 million or 4.8% higher than the prior fiscal year. This growth reflects continued improvements in the housing market. The total Unsecured Property Tax for FY 2017/18 is $1.7 million, which is 22.7% lower than the prior fiscal year.

- **Other Property Taxes:** Other Property Taxes revenue for FY 2017/18 is $29.2 million, which shows a $1.7 million or 6.2 increased from the prior fiscal year. The Other Property Taxes revenues are composed of several tax sources, but the two major sources are In-Lieu of Vehicle License Fee (VLF) and the Retirement Property Tax.

    - In-Lieu of VLF proceeds is a portion of the City's annual VLF revenue exchange with the State for property tax. The In-Lieu of VLF revenue for FY 2017/18 is $19.6 million.

GENERAL FUND REVENUE - CONTINUED

- o Triple Flip Reimbursement is a swap of sales tax revenues with property tax revenues. In 2004, the California Economic Recovery Bond Act was approved, which authorized the issuance of $15 billion in bonds to close the State's budget deficit. To guarantee the bond repayment, the State issued the Revenue and Taxation Code Section 6201.5 that lowered the Bradley Burns Uniform Sales Tax rate from 1% to 0.75%. In return, the cities were reimbursed 0.25% in the form of property tax known as the Triple Flip Reimbursement. On August 6, 2015, the State of California made its final payment on the 2004 Economic Recovery Bonds. As a result, the Bradley Burns allocations reverted back to the original Sales Tax rate of 1%, effective in March 2016.

- o Retirement Property Tax, levied annually since 1966, was capped by the City Council, Ordinance No. 3954, on July 16, 2012 at $0.01500 per $100 of assessed value. The Retirement Property Tax revenue for FY 2017/18 is approximately $6.1 million.

Other Local Taxes: $80,392,465

Other Local Taxes category represents the second largest General Fund revenue source for the City, accounting for 36% of total budgeted General Fund revenue for FY 2017/18. Other Local Taxes consist of Sales Tax, Utility Users Tax, Transient Occupancy Tax, and Franchises. This category represents a 1.6% increase from last year's Adopted Budget of $79.1 million.

- **Sales Tax:** Sales Tax revenue for FY 2017/18 is $41.5 million, a 0.1% increase from last year's Adopted Budget of $41.4 million mainly due to the unwinding of the Triple Flip Reimbursement and the restoration of the sales tax revenue from .75% to 1%, effective in January 1, 2017.

- **Utility Users Tax (UUT):** Utility Users Tax revenue for FY 2017/18 is at $19.5 million, which is a 1.9% decrease from the prior fiscal year primarily due to the decline in telephone, electric and cable usage. The City charges a 5% rate on water, gas, and electricity usage and a 4.9% rate (post Measure P from 2010) on cellular and land line telephone and cable/video usage.

- **Transient Occupancy Tax (TOT):** Transient Occupancy Tax revenue for FY 2017/18 is anticipated to reach $12.5 million due to the new hotels that include the Pasea Hotel and Spring Hill Suites.

- **Franchises:** Franchise revenue for FY 2017/18 is $6.9 million. These revenues are derived from franchise agreements between the City and private firms such as gas and electric utility franchises with Southern California Gas and Southern California Edison; transfer station and refuse franchises with Rainbow Disposal; pipeline and cable television franchises with various firms; and bus bench franchise.

Charges for Current Services: $25,327,409

The Charges for Current Services category represents the third largest General Fund revenue source for the City. These revenues are from various "fees for service" activities such as plan check reviews by Public Works and Community Development Departments, fees for recreational classes and programs, FireMed membership and billing service reimbursement, and other activities. Revenues from this category include transfers from proprietary funds such as Water, Refuse, Sewer, Retiree Medical Trust, and Retirement Supplement Trust to pay for expenditures incurred by the General Fund.

Use of Money and Property: $17,298,088

The Use of Money and Property revenue for FY 2017/18 is $17.3 million, a 5.7% increase from last year's Adopted Budget of $16.4 million. This category is comprised of a variety of activities including interest income, lease and concession income, oil well royalties, parking revenues, and jail booking fees.

GENERAL FUND REVENUE - CONTINUED

Licenses and Permits: $7,889,547
Licenses and Permits revenues are related to development permit and license fees from the Community Development and Public Works Departments. Licenses and Permits, estimated at $7.9 million, show a $0.4 million or 5.4% decline due to the slowing down of new development in the City.

Fines, Forfeitures, and Penalties: $4,342,275
Fines, Forfeitures and Penalties revenue includes traffic and parking tickets, and fines levied on delinquent library materials.

Revenue from Other Agencies: $3,206,304
Revenue from Other Agencies includes reimbursements and fees received from federal, state, and local agencies.

Non-Operating Revenue: $498,761
The Non-Operating revenue for FY 2017/18 is $498,761, which is a $429,870 or 46.3% decrease from the prior fiscal year. This category includes transfers from other funds such as The Strand Parking Structure Fund and, Mello Roos Fund and numerous Community Facilities District Funds.

Other Revenue: $1,399,244
Other revenue includes records fees from the City Clerk's passport processing, sales of City owned equipment, restitution and settlement payments.

NON-GENERAL FUND REVENUE

The City of Huntington Beach's Adopted Budget FY 2017/18 Non-General Fund Revenue is $127.1 million.

Enterprise Funds: $61,853,630
Enterprise Funds revenue represents the largest Non-General Fund revenue source for the City. This revenue consists of fees received for Water, Refuse Collection, Sewer, and Water Master Plan services. Water service is the largest revenue source of the four service fees contained in the Enterprise Funds. The City's water utility operations are funded by charges to municipal users (residential and commercial) of the City's water service. Refuse Collection service is the second largest revenue source of the total Enterprise Funds budget. The City contracts with Republic Services (formerly Rainbow Disposal) to provide refuse service, which is supported by fees received.

Special Revenue/Internal Service/Other/Capital Project Funds: $33,957,758
This category of funds represents the second largest Non-General Fund revenue source for the City. This category of funds includes the Self Insurance Worker's Compensation, Self Insurance General Liability, Quimby, Measure M, Gas Tax/Highway Users Tax, Traffic Congestion Relief Proposition 42, and Fourth of July Funds.

Public Financing Authority/Debt Service/Assessment Districts Funds: $9,264,416
Huntington Beach has a Public Finance Authority (PFA), established in 1988 to issue debt for the financing of public improvements and other capital purchases. In FY 2017/18, the PFA Fund is budgeted to receive $5.1 million in non-operating revenues. This non-operating revenue derives from the repayment of debt by the General Fund and other funds related to various capital improvement projects. The revenue is recorded as a transfer or "non-operating revenue" and is then used to pay debt service according to each bond's amortization schedule. The City also has several Community Facility Districts (CFDs) that receive assessment revenue to pay off debt related to developments in specific areas of the City.

Trust and Agency Funds: $12,706,124

Trust and Agency funds consist of the Retirement Supplement and Retiree Insurance funds, Strand Parking Structure Fund and three Business Improvement District (BID) Funds. The three Business Improvement Districts that include the Auto Dealers, Hotel/Motel, and Downtown Merchants are allowed to collect assessments from their members for the use of various improvements. The City acts as an intermediary for the BIDs and records these assessments in three distinct funds. The BIDs then submit annual operating budgets, which are received and approved by The City Council.

Recognized Obligation Retirement Fund (RORF): $6,766,308

Pursuant to Assembly Bill 1X 26, the Redevelopment Agency was dissolved on February 1, 2012, resulting in the creation of the Successor Agency and the Recognized Obligation Retirement Fund (RORF), which is where all of the former Redevelopment Agency's properties, contracts, and leases were transferred.

Grant Funds: $2,007,086

This category consists of Federal, State and Local funded grant monies received by the Police, Fire, Public Works, Library, Community Services and Business Development Departments.

Separate Legal Governing Board Fund: $521,366

The City has a Joint Powers Agreement (JPA) with local fire departments to use the City's training facility on Gothard Street. The City also administers the West Orange County Water Board (WOCWB).

City of Huntington Beach
Revenue Summary
Adopted Budget - FY 2017/18
ALL FUNDS
Summary Combined by Fund

Fund	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
00100 General Fund	204,857,651	213,144,929	219,178,550	220,430,000	220,010,721	224,048,543	1.84%
00101 Specific Events	421,394	454,057	557,483	633,000	633,000	673,000	6.32%
00103 Donations Fund	545,149	1,237,142	621,220		566,422		-100.00%
00104 School Events	1,884	23	25				
00107 Evidence Seizure	331	779					
00122 Inmate Welfare Fund	41,097	57,179	30,418	16,500	16,500	2,400	-85.45%
00126 Donations Historic Wintersburg	8,657	19,367	1,085				
00127 Prop Tax in Lieu of Sales Tax			4,528,820		889,000		-100.00%
00201 Air Quality Fund	245,781	310,967	258,990	260,000	260,000	260,000	0.00%
00204 Fourth of July Parade	353,117	371,695	447,409	400,000	442,000	358,500	-18.89%
00206 Traffic Impact	1,570,621	1,140,323	114,551	1,370,000	1,370,000	100,000	-92.70%
00207 Gas Tax Fund	3,727,553	3,777,251	3,339,243	3,590,321	3,590,321	3,523,823	-1.85%
00209 Park Acquisition & Development	1,168,105	91,578	16,363				
00210 Sewer	735,150	1,611,690	2,101,392	1,690,000	1,690,000	100,000	-94.08%
00211 Drainage	255,874	494,777	625,755	356,000	356,000	100,000	-71.91%
00212 Narcotics Forfeiture Federal	160,945	5,927	3,119				
00213 Measure M Fund	3,668,997	3,022,285	3,242,221	3,342,328	3,342,328	3,246,588	-2.86%
00214 Narcotics Forfeiture State	15,954	24,158	10,418				
00215 Rehabilitation Loans	213,287	229,534	279,310	200,000	200,000	200,000	0.00%
00216 Property and Evidence	10,885	237,568	62,111				
00217 Affordable Housing In-Lieu	204	1,390	271,790				
00218 Hwy Safety Traffic Reduct 1B	1,525,990	85					
00219 Traffic Congestion Relief 42	2,628,581	1,923,156	859,007	484,131	484,131	784,587	62.06%
00223 Safe and Sane Fireworks	567	878	52				
00225 Gun Range Settlement	2,334	3,789	2,470				
00226 Quimby Fund	267,467	2,015,031	321,931	450,000	450,000	1,412,000	213.78%
00227 Police Facilities Dev Impact	215,048	114,341	140,548				
00228 Park Dev Impact Res	231,142	644,502	435,222	6,000,000	6,000,000	541,000	-90.98%
00229 Library Dev Impact	120,758	237,325	66,974	75,000	75,000	70,000	-6.67%
00231 Fire Facilities Dev Impact	91,478	118,678	69,805				
00232 Partnership Fund	86	(93)					
00233 Housing Residual Receipts	375,980	481,717	32,736	382,669	382,669	406,000	6.10%
00234 Disability Access Fund	20,022	20,516	21,025	25,000	25,000	21,000	-16.00%
00235 Park Dev Impact Non Res	208,652	205,050	108,166	100,000	100,000	249,000	149.00%
00236 Public Art in Parks	4,713	6,412	8,841				
00237 Self Insurance Liability Claim	4,227	4,773					
00238 Emergency Operations Ctr			19,271				
00239 CDBG						1,033,766	100.00%
00240 HOME						411,664	100.00%
00301 Capital Improvement Fund		40					
00306 Low Income Housing Inc		(30)					
00308 In-Lieu Parking Downtown	25,887	36,281	37,289	20,000	20,000	40,000	100.00%
00314 Infrastructure Fund	2,058,987	3,337,535	70,149	10,000	10,000	3,110,000	31000.00%
00319 Senior Center Development		17,010,856	133,000				
00321 Lease Capital Project Fund			4,197,413		1,035,000		-100.00%
00322 ELM Automation Fund					138,791	225,000	62.11%
00323 Technology Fund			825,000				
00324 Equipment Fund						4,760,000	100.00%
00350 RORF	8,432,376	7,742,993	10,992,028	9,404,438	9,404,438	6,766,308	-28.05%
00352 LMIHAF	22,148	183,428	428,832	400,000	400,000	406,000	1.50%
00401 Debt Svc HBPFA	5,334,817	6,718,041	6,650,790	5,109,738	5,109,738	5,109,792	0.00%
00404 Debt Svc 1993-A Cic Cops	(1)						
00405 Debt Svc Grand Coast CFD2000-1	824,760	1,378,313	851,034	1,104,652	1,104,652	1,107,750	0.28%
00406 Debt Svc Mello Roos	263,352	264,988	264,417	274,916	274,916	273,660	-0.46%
00408 Debt Svc McDonnell CFD 2002-1	378,164	384,010	390,136	398,382	398,382	406,628	2.07%
00410 Debt Svc Bella Terra	2,217,803	2,250,423	2,323,781	2,371,122	2,371,122	2,366,586	-0.19%
00501 Certified Unified Program Agency	183,604	222,475	235,202	272,837	272,837	268,460	-1.60%
00504 Refuse Collection Service	11,003,989	11,269,059	11,264,718	11,354,381	11,354,381	12,020,500	5.87%
00505 Systems Fund	678	1,117	727				
00506 Water	30,098,994	35,044,797	35,632,556	37,928,130	37,928,130	38,648,130	1.90%
00507 Water Master Plan	(6,791,910)	1,344,985	909,245	900,000	900,000	500,000	-44.44%
00508 WOCWB	163,784	202,459	198,133	293,500	446,903	91,000	-79.64%

City of Huntington Beach
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Summary Combined by Fund

Fund		FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
00509	Refuse Education	51,348	1,170					
00511	Sewer Service Fund	10,970,304	11,480,522	11,443,042	10,685,000	10,685,000	10,685,000	0.00%
00551	Self Insurance Workers' Comp	7,708,840	8,883,554	6,870,212	7,069,338	7,069,338	7,103,662	0.49%
00552	Self Insurance General Liability			13,275,531		3,967,379	4,568,564	15.15%
00556	Energy Efficiency Fund	1,222	148	96				
00650	Gen Fixed Assets Acct Group	(456,453)						
00701	BID Auto	172,800	110,920	109,040	112,800	112,800	112,800	0.00%
00702	Retiree Insurance Fund	5,921,872	1,890,949	4,245,947	1,809,000	1,809,000	1,789,000	-1.11%
00703	Retirement Supplement	8,378,357	6,643,240	9,155,065	4,120,000	4,120,000	4,333,000	5.17%
00704	Fire JPA Fund	345,767	371,470	318,396	336,227	341,477	430,366	26.03%
00707	Debt Svc Judgment Oblig Bonds	1,024,039	1,028,616	1,024,149	675,700	675,700		-100.00%
00709	BID Hotel/Motel	1,814,805	2,735,313	2,982,897	3,108,000	3,108,000	3,750,000	20.66%
00710	BID Downtown	106,614	107,313	140,192	110,000	110,000	110,000	0.00%
00711	Parking Structure-Bella Terra	530,181	539,417	668,448	635,799	635,799	675,574	6.26%
00712	Parking Structure-Strand	1,581,208	1,498,188	1,298,780	1,770,225	1,770,225	1,667,290	-5.81%
00716	Section 115 Trust			2,500,000				
00750	Alcohol Prevention Services	42,735	53,358	50,671				
00801	Anaheim/Santa Ana UASI FY10	1,060						
00802	Anaheim/Santa Ana UASI FY11	16,272						
00807	Energy Efficiency	233,493	1,072,902	6,304,389				
00814	HES Grant		190,356					
00815	CDBG 12/13	53,141	18,730			63,320		-100.00%
00838	Jail Training Grant	12,638	9,007	10,400		10,455		-100.00%
00843	HOME Program 13/14	29,051	309,545	20,363		380,584		-100.00%
00848	HOME Program 08/09		(7,188)					
00849	HOME Program 09/10		(1,919)					
00850	HOME Program 10/11	85,949	22,160	83,733				
00851	HOME Program 11/12	629,202	15,143	8,618		28,667		-100.00%
00852	HOME Program 12/13	48,824	40,557	294,246		109,102		-100.00%
00854	HOME Program 06		15,814					
00859	CDBG 08/09	1				58,841		-100.00%
00860	CDBG 09/10		71,901	83,648		91,098		-100.00%
00861	CDBG 10/11					55,432		-100.00%
00863	CDBG 13/14	713,311	143,822	138,822		150,789		-100.00%
00873	OCTA/Cip Grant	186,916	524,077	187,437	757,378	3,407,439		-100.00%
00875	Saav	1,017	(112)					
00878	Caltrans Grants	2,373	343,769	260,973				
00880	Library Equipment	227	333	302				
00890	TEA Grant		189,885					
00894	WMD DHHS	(41)	163	132				
00909	UASI/OCIAC Program	284,907	205,351	57,538	136,000	136,000		-100.00%
00915	Sr Mobility Program 7/08-6/09		(10)					
00923	Justice Assistance Grant 08/09	(529)						
00928	Sr Mobility Program 7/09-6/10	9						
00936	HPRP	(2)						
00942	Sr Mobility Program 7/10-6/11		(209)					
00949	SLESF Grant 10/11	70	(40)					
00955	Prop 69 Funding	37,336	6,785	4,114		21,500		-100.00%
00959	2002 Park Bond		202,905					
00960	Used Oil OPP1 10/11	54,960	54,272	54,525		54,883	40,000	-27.12%
00961	Hwy Bridge Replacement & Rehab	247,917	36,648	222,099	1,100,000	2,757,669		-100.00%
00962	CDBG 11/12	37,198		6,587		152,839		-100.00%
00963	Sr Mobility Program	222,943	215,199	224,691		395,595		-100.00%
00965	Master Plan of Arterial Hwys		570,638	20,645		1,618,081		-100.00%
00968	SLESF Grant 11/12	(79)	519	559				
00969	Calif 911 Emergency Comm Fund		(1,971)					
00970	Bridge Prevention Maintenance Program	80	51,607	202,205		1,874,070		-100.00%
00971	Asset Forfeiture 15% State Set	3,453	4,560	1,970				
00973	Avoid the 26 DUI Grant 11/12	1,768						
00976	Homeland Security MMRS 10/11	268,212	9,255			8,551		-100.00%
00978	US Secret Services (USSS)	8,500	8,500	8,500		9,500		-100.00%

City of Huntington Beach
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ALL FUNDS
Summary Combined by Fund

Fund	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
00979 AB109 Public Safety Realignmen	132,538	124,878	71,354		33,227		-100.00%
00980 Alcoholic Beverage Ctrl 12/13	(3,024)						
00982 Ofc of Traffic 12/13 #SC13184	48,650						
00983 Ofc of Traffic 12/13 #PT1368	15,323						
00984 SLESF Grant 12/13	385,757	355,402	397,184				
00985 State Literacy Grant			18,000		35,357		-100.00%
00987 Justice Assistance Grant 12/13	7,419						
00988 Human Trafficking	25,097	36,005	967				
00989 Org Crime Drug Enforcement Task Force		20,935	9,993		25,000		-100.00%
00990 EMPG 12/13	37,299						
00991 Domestic Violence CY2013	149,868						
00993 Anaheim/Santa Ana UASI FY12	2,061						
00994 HUD EDI Senior Center Dev			142,500				
00995 Hwy Safety Improvement Program	16,333	14,675	575,717		1,581,543	573,300	-63.75%
00996 Homeland Security UASI 2012	11,948						
00997 Ofc of Traffic 13/14 #PT1482	176,351	61,366					
00998 Ofc of Traffic 13/14 #SC14184	56,359	38,152					
01200 LSTA Pitch Grant 13/14	16,650	2,580					
01201 State Literacy Grant 13/14	19,943						
01202 DHS Fire Prevention Grant	9,840						
01204 EMPG 13/14		30,051					
01205 Justice Assistance Grant 13/14	28,448						
01206 Domestic Violence CY2014	153,595	34,346					
01207 UASI 2013		3,898					
01208 CDBG 14/15		749,641	27,920		156,061		-100.00%
01209 HOME Program 14/15		28,860	12,207		570,474		-100.00%
01212 Alcoholic Beverage Ctrl 14/15		48,997					
01213 Office of Traffic Safety 14/15		317,253	94,208				
01214 Justice Assistance Grant 14/15		28,952					
01216 EMPG 14/15		30,329					
01217 State Literacy Grant 14/15		44,156					
01218 DHS Fire Equipment Grant		69,952					
01219 CDBG 15/16			857,141		113,420		-100.00%
01220 HOME Program 15/16			207,637		463,008		-100.00%
01221 Domestic Violence CY2015		147,120	37,105				
01222 Hazard Mitigation Grant Program					2,494,969		-100.00%
01223 LSTA Pitch Grant 15/16			19,572				
01224 OC Regional Narc Suppression		315	58,310	65,000	65,000	60,000	-7.69%
01225 EMPG 15/16			29,288				
01226 State Literacy Grant 15/16		18,000	35,357				
01227 Office of Traffic Safety 15/16			355,439	222,931			
01228 CalRecycle City/County CRV		72,700	51,351	50,207	50,207	48,717	-2.97%
01229 Housing Related Parks Grant					284,200		-100.00%
01230 AB 109 Reimbursement			16,806		56,240		-100.00%
01231 ABC Grant 15/16			15,989				
01232 Justice Assistance Grant 15/16					25,359		-100.00%
01233 OC Recycling Market Development Zone			1,837	6,500	6,500	6,500	0.00%
01234 Sustainable Business Certification Program			24,290		10,000		-100.00%
01235 CDBG 16/17				995,023	995,023		-100.00%
01236 HOME Program 16/17				424,106	424,106		-100.00%
01237 Domestic Violence CY2016			95,424		93,551		-100.00%
01238 EMPG 16/17					30,310	30,000	-1.02%
01239 Office of Traffic Safety 16/17					583,000		-100.00%
01240 EPIC Challenge					90,000		-100.00%
01241 Justice Assistance Grant 16/17					25,879		-100.00%
01242 Tire Derived Product Grant					10,840		-100.00%
01243 OCTA Grant/Shuttle Service					151,812	95,000	-37.42%
01244 Board of State & Community Corrections 16/17					57,143		-100.00%
01245 LE16096860 Domestic Violence 2017					204,137		-100.00%
01246 CENIC E-Rate					61,000	52,488	-13.95%
01247 Arterial Rehabilitation 17/18						1,125,734	100.00%
01249 Office of Traffic Safety 17/18						226,551	100.00%
GRAND TOTAL	**320,581,382**	**361,346,241**	**378,615,329**	**343,836,279**	**366,538,882**	**351,125,231**	**-4.21%**

City of Huntington Beach

Revenue Summary
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ALL FUNDS
Combined Revenue Detail by Object Account

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
40070 Sec Basic Levy	41,450,256	45,365,835	47,228,665	48,507,165	49,069,060	50,884,613	3.70%
40080 Unsec Basic Levy	1,765,070	1,520,724	1,707,776	2,173,612	1,700,000	1,700,000	0.00%
40060 Basic Levy	**43,215,326**	**46,886,558**	**48,936,441**	**50,680,777**	**50,769,059**	**52,584,613**	3.58%
40170 Sec Prior Year Property Taxes	537,684	445,996	456,301	412,268	412,268	412,268	0.00%
40180 Unsec Prior Year Property Taxes	29,861	32,032	32,856	34,478	32,856	32,000	-2.60%
40160 Prior Year Property Taxes	**567,545**	**478,028**	**489,157**	**446,746**	**445,124**	**444,268**	-0.19%
40310 Sec Supp Roll	1,097,784	1,087,438	1,271,541	1,492,555	1,403,954	1,465,868	4.41%
40305 Supp Roll Property Taxes	**1,097,784**	**1,087,438**	**1,271,541**	**1,492,555**	**1,403,954**	**1,465,868**	4.41%
40360 Interest Property Taxes	8,368	11,047	20,776	10,000	32,249	32,249	0.00%
40370 Misc Property Taxes	2,113,364	2,409,483	3,482,629	2,001,984	2,430,673	2,430,673	0.00%
40400 Homeowner Exemption	333,483	328,819	328,759	339,263	315,500	315,500	0.00%
40410 Utility Unitary Tax	672,036	655,361	703,656	708,828	719,697	741,288	3.00%
40420 Triple Flip Reimbursemnt	9,924,618	8,165,101	7,174,998				
40430 In-Lieu of VLF	16,602,324	17,165,046	18,076,696	18,736,494	18,763,462	19,590,931	4.41%
40440 Nuisance Abatement	50,749	2,174	141,176				
40450 Employee Retirement Override	4,874,713	5,255,492	5,726,279	5,671,369	5,763,427	6,051,598	5.00%
40470 RPTTF Revenue	7,181,533	6,693,762	10,272,982	9,404,438	9,404,438	6,766,308	-28.05%
40350 Other Property Taxes	**41,761,189**	**40,686,286**	**45,927,951**	**36,872,376**	**37,429,446**	**35,928,547**	-4.01%
40500 Assessments	**5,777,629**	**7,257,730**	**7,063,477**	**7,511,386**	**7,514,468**	**8,164,886**	8.66%
40010 PROPERTY TAXES	**92,419,473**	**96,396,040**	**103,688,566**	**97,003,840**	**97,562,051**	**98,588,183**	1.05%
41110 1% Allocation Sales Tax	25,127,105	27,265,148	33,890,155	39,026,369	38,045,615	39,186,983	3.00%
41120 Public Safety Sales Tax	2,108,906	2,195,299	2,206,426	2,415,000	2,256,953	2,308,637	2.29%
41130 Measure M Sales Tax	3,217,691	2,774,428	3,208,107	3,336,328	3,336,328	3,246,588	-2.69%
41100 Sales Tax	**30,453,702**	**32,234,875**	**39,304,688**	**44,777,697**	**43,638,896**	**44,742,208**	2.53%
41210 Utility Franchises	2,485,034	2,266,763	2,144,665	2,348,400	1,970,214	2,009,618	2.00%
41220 Transfer Station Franchises	383,549	484,443	515,646	582,889	501,416	545,202	8.73%
41230 Pipeline Franchises	124,883	214,330	284,829	245,000	275,241	275,241	0.00%
41240 Refuse Franchises	795,832	804,952	1,140,314	897,455	906,240	920,000	1.52%
41250 Cable TV Franchises	3,007,923	3,053,756	2,993,436	3,065,989	2,933,567	3,000,000	2.26%
41270 Bus Bench Franchise	199,200	199,200	199,200	199,200	199,200	199,200	0.00%
41200 Franchises	**6,996,420**	**7,023,444**	**7,278,089**	**7,338,933**	**6,785,878**	**6,949,261**	2.41%
41330 Beach Edinger SP	230,008	226,225					
41300 In-Lieu Tax	**230,008**	**226,225**					
41400 Transient Occupancy Tax	**8,440,475**	**9,214,736**	**10,034,950**	**10,504,660**	**12,012,004**	**12,487,488**	3.96%
41510 Water Utility Tax	1,691,676	1,543,125	1,600,854	1,461,154	1,657,994	1,823,000	9.95%
41520 Gas Utility Tax	1,986,309	1,748,272	1,824,588	1,997,547	1,953,371	1,972,905	1.00%
41530 Telephone Utility Tax	5,654,513	5,482,289	4,829,822	5,031,723	4,650,731	4,232,165	-9.00%
41540 Electric Utility Tax	8,646,438	8,848,090	8,374,392	8,845,092	7,928,556	8,295,464	4.63%
41550 Cable Utility Tax	2,642,319	2,607,156	2,769,370	2,501,389	2,917,723	2,978,027	2.07%
41560 Prepaid Wireless Utility Tax			83,087		158,534	158,534	0.00%
41500 Utility Users Tax	**20,621,256**	**20,228,931**	**19,482,113**	**19,836,905**	**19,266,909**	**19,460,095**	1.00%
41000 OTHER LOCAL TAXES	**66,741,861**	**68,928,210**	**76,099,840**	**82,458,195**	**81,703,687**	**83,639,053**	2.37%
42103 Fire Prevention Inspection	179,847	323,563	274,803	320,000	275,000	300,000	9.09%
42105 Oil Well Taxes License	615,548	746,725	708,913	727,918	629,682	650,000	3.23%
42110 Business License	2,333,761	2,389,659	2,451,857	2,530,672	2,429,534	2,478,125	2.00%
42112 Disability Education Fee	19,938	20,237	20,736	25,000	25,000	21,000	-16.00%
42115 Bicycle License			6,780		4,500	4,500	0.00%
42120 Oil & Methane Inspection	60,077	35,421	55,304	35,000	50,000	50,000	0.00%
42125 Miscellaneous License	45,771	38,564	33,209	40,000	40,535	40,000	-1.32%
42130 Subdivision		4,227					
42100 License General	**3,254,941**	**3,558,396**	**3,551,601**	**3,678,590**	**3,454,251**	**3,543,625**	2.59%
42152 Street and Curb			269				
42155 Encroachment Permit	535,838	364,505	394,249	400,000	350,000	375,000	7.14%

City of Huntington Beach

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Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
42165 Grading Permit	14,500	11,500	6,592	12,000	12,000	12,000	0.00%
42170 Harbor & Dock Construction	7,560	8,100	16,200	8,000	15,000	15,000	0.00%
42180 Obstruction Permit	705	247	2,175				
42185 Parking Permit	7,151	10,387	13,388	10,000	14,775	15,000	1.52%
42195 Wide/Overweight/Loading	14,690	13,402	12,682	15,000	15,000	15,000	0.00%
42150 License & Permits Public Works	**580,444**	**408,141**	**445,556**	**445,000**	**406,775**	**432,000**	6.20%
42305 Alarm Permits	252,094	261,724	266,565	270,800	265,000	274,135	3.45%
42310 Building Permits	1,860,861	2,220,352	2,291,549	1,900,000	1,836,100	1,550,000	-15.58%
42315 Plumbing Permits	324,311	452,440	516,928	335,000	400,000	315,000	-21.25%
42320 Electrical Permits	413,974	458,831	760,534	450,000	575,000	450,000	-21.74%
42325 Mechanical Permits	222,008	303,280	442,566	300,000	350,000	350,000	0.00%
42335 Swim Pool Permits	108,774	110,239	124,207	92,450	130,000	110,000	-15.38%
42355 Certificate of Occupancy	75,409	19,282	4,508	12,000	18,000	12,000	-33.33%
42300 License and Permits Buildings	**3,257,432**	**3,826,148**	**4,406,857**	**3,360,250**	**3,574,100**	**3,061,135**	-14.35%
42410 Planning Commission	263,489	203,340	465,194	245,500	190,259	278,204	46.22%
42600 Zoning Administrator	186,354	288,010	169,635	152,750	163,625	169,540	3.62%
42700 Environ Processing	41,841	37,538	57,899	70,000	56,000	70,000	25.00%
42750 Staff Review	134,507	363,242	267,115	149,050	158,288	147,300	-6.94%
42824 Beach-Edinger Spec Plan Fees	52,771	154,142	186,811	80,000	10,000	40,000	300.00%
42825 General Plan Maint Fee	183,543	395,854	231,550	180,000	230,000	168,743	-26.63%
42860 Parking In-Lieu	20,881	38,308	37,289	20,000	20,000	40,000	100.00%
42400 License and Permits Planning	**883,385**	**1,480,434**	**1,415,502**	**897,300**	**828,172**	**913,787**	10.34%
42000 LICENSE AND PERMITS	**7,976,202**	**9,273,119**	**9,819,515**	**8,381,140**	**8,263,298**	**7,950,547**	-3.78%
42905 Court/Traffic Fines	**493,844**	**933,362**	**559,835**	**593,091**	**535,000**	**535,000**	0.00%
42915 Main Street Library Fines	1,518	1,856	1,778	1,500	1,800	1,800	0.00%
42920 Central Library Fines	77,710	60,771	58,731	60,000	65,000	60,000	-7.69%
42925 Banning Library Fines	1,742	1,639	2,083	1,800	1,800	1,800	0.00%
42930 Oakview Library Fines	2,375	2,828	2,932	2,800	2,800	2,800	0.00%
42935 Murphy Library Fines	621	868	939	875	875	875	0.00%
42910 Library Fines	**83,965**	**67,961**	**66,462**	**66,975**	**72,275**	**67,275**	-6.92%
42940 Parking Fines	3,697,344	3,598,331	4,378,388	4,300,000	3,600,000	3,600,000	0.00%
42940 Parking Fines	**3,697,344**	**3,598,331**	**4,378,388**	**4,300,000**	**3,600,000**	**3,600,000**	0.00%
42950 Alarm Fines	**116,765**	**146,570**	**139,111**	**130,000**	**150,000**	**140,000**	-6.67%
42900 FINES AND FORFEITURES	**4,391,918**	**4,746,224**	**5,143,796**	**5,090,066**	**4,357,275**	**4,342,275**	-0.34%
42965 Pooled Cash Interest	1,162,063	1,668,622	1,871,189	334,000	659,000	608,000	-7.74%
42966 Market Adjustments	4,197,070	(1,584,860)	5,184,075				
42970 Restricted Cash Interest	679,017	879,719	978,289	810	810	810	0.00%
42975 Late Charges	887,862	923,064	743,745	910,000	910,000	910,000	0.00%
42977 Interfund Loans Interest	198	32,733					
42960 Interest Income	**6,926,211**	**1,919,278**	**8,777,298**	**1,244,810**	**1,569,810**	**1,518,810**	-3.25%
42985 Interest Payments	24,010	41,306	217,961	200,000	200,000		-100.00%
42990 Principal Payments	187,825	320,058	434,429	400,000	400,000	606,000	51.50%
42980 Loan Payments	**211,835**	**361,364**	**652,390**	**600,000**	**600,000**	**606,000**	1.00%
43065 Waterfront Project	940,659	925,271	1,155,613		13,765	14,178	3.00%
43075 Land Lease Income	966,718	696,925	790,713	864,512	781,555	781,555	0.00%
43085 Buildings Lease Income	233,156	5,100	7,604	8,436	8,436	8,436	0.00%
43095 Beach Concessions	1,271,957	1,298,946	1,394,984	1,466,951	1,361,690	1,361,690	0.00%
43105 Prop/Equip Lease-Beach		120,559	119,480	123,064	123,064	126,756	3.00%
43115 Rooms Rentals	526,819	498,121	452,020	442,000	562,371	590,000	4.91%
43145 Central Park Concessions	192,572	157,050	171,541	166,275	178,760	180,000	0.69%
43150 Sport Complex Concessions	81,905	73,916	73,625	70,000	63,000	65,000	3.17%
43155 Vending Machines	12,974	26,670	20,834	28,000	20,000	20,000	0.00%
43165 Rentals - Leases	184,534	224,170	240,059	167,668	240,059	240,059	0.00%

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Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
43166 Ocean View Estates Rents	448,660	467,064	486,464	485,203	500,000	520,000	4.00%
43055 Lease and Concession Income	**4,859,954**	**4,493,792**	**4,912,936**	**3,822,109**	**3,852,700**	**3,907,674**	1.43%
43910 City Oil Wells	501,354	279,517	139,385	103,000	259,200	259,200	0.00%
43920 Other Royalties	142,723	72,867	47,980	35,000	75,000	75,000	0.00%
43900 Royalties	**644,077**	**352,385**	**187,365**	**138,000**	**334,200**	**334,200**	0.00%
44010 Parking Lots	3,177,955	3,246,721	3,347,360	3,311,980	3,552,775	3,709,358	4.41%
44015 Annual Parking Pass	744,538	776,383	862,285	795,000	828,877	862,285	4.03%
44030 Sunset Vista	608,982	634,709	679,796	675,000	687,529	687,529	0.00%
44040 Parking Structures	2,703,991	2,565,306	2,303,553	2,880,225	2,795,541	2,730,511	-2.33%
44050 Meters - Business	496,325	485,385	501,169	520,000	469,789	486,095	3.47%
44060 Meters - Residential	769,257	751,740	938,765	942,582	979,096	979,096	0.00%
44070 Meters - Recreational	1,551,495	1,574,799	1,582,696	1,712,550	1,534,490	1,534,490	0.00%
44080 Pier Plaza	1,596,237	1,726,134	1,851,096	1,772,768	1,744,993	1,663,993	-4.64%
44090 Meters Beach Blvd	66,868	61,674	70,627	77,678	66,011	66,534	0.79%
44100 Sports Complex	128,783	123,431	131,751	125,000	130,000	134,529	3.48%
44000 Parking Revenue	**11,844,431**	**11,946,280**	**12,269,099**	**12,812,783**	**12,789,101**	**12,854,420**	0.51%
45010 City of Fountain Valley Jail Bookings		1,746					
45040 Convicted Offender Booking Fee	274,159	351,309	408,951	285,000	511,084	511,084	0.00%
45100 Other Govt Jail Bookings	566	265	360				
45000 Contract Jail Bookings	**274,725**	**353,320**	**409,311**	**285,000**	**511,084**	**511,084**	0.00%
45110 PCS Wireless	**308,227**	**287,291**	**330,012**	**285,000**	**325,000**	**325,000**	0.00%
45120 Admin Cost - Bonds	**11,875**	**9,649**					
42955 USE OF MONEY AND PROP	**25,081,333**	**19,723,358**	**27,538,411**	**19,187,702**	**19,981,895**	**20,057,188**	0.38%
46110 Tidelands Revenue	377,017	266,399	138,624	300,000	138,624	138,624	0.00%
46115 GEMT Reimbursement	116,265	41,153	57,167	40,000	60,000	60,000	0.00%
46120 State Set-Aside 15%	2,524	4,052	1,475				
46130 Real Property Transfer	1,249,160	1,466,803	1,465,878	1,984,686	1,486,975	1,509,280	1.50%
46140 State Mandated Cost Reimb	272,678	1,648,882	63,642	20,000	60,000	60,000	0.00%
46160 From State of California	1,020,304	1,159,843	1,121,480	156,707	1,129,053	1,373,439	21.65%
46165 Highway Users Tax 2103	2,610,811	1,902,090	852,971	481,131	481,131	781,587	62.45%
46170 Vehicle License Fee	83,389		80,047		87,452	88,000	0.63%
46180 POST Reimbursement	52,705	41,734	45,051	30,000	30,000	30,000	0.00%
46100 State of California Agencies	**5,784,854**	**6,530,956**	**3,826,334**	**3,012,524**	**3,473,235**	**4,040,930**	16.34%
46315 HUD Program Income			43,529				
46320 CDBG Allocations	791,828	893,392	83,648	995,023	1,023,453	1,033,766	1.01%
46330 Other Federal	4,224,556	2,436,126	3,543,756	1,958,037	17,715,252	1,301,515	-92.65%
46300 Federal Agencies	**5,016,384**	**3,329,518**	**3,670,933**	**2,953,060**	**18,738,704**	**2,335,281**	-87.54%
46410 County Payments	250,274	221,479	559,346	330,807	746,495	329,400	-55.87%
46430 OCTA		592,029	20,645	772,378	395,333	110,000	-72.18%
46490 Other Governmental Agencies	128,606	132,130	106,281	90,000	110,000	333,360	203.05%
46400 County Agencies	**378,880**	**945,638**	**686,271**	**1,193,185**	**1,251,828**	**772,760**	-38.27%
46510 Gas Tax 2107	1,411,862	1,504,977	1,436,754	1,720,648	1,720,648	1,465,766	-14.81%
46520 Gas Tax 2107.5	10,000	20,000	10,000	10,000	10,000	10,000	0.00%
46530 Gas Tax 2106	661,135	788,106	740,052	609,602	609,602	690,076	13.20%
46540 Gas Tax 2105	1,375,745	1,215,935	1,126,393	1,239,071	1,239,071	1,134,621	-8.43%
46500 Gas Tax Revenues	**3,458,742**	**3,529,017**	**3,313,199**	**3,579,321**	**3,579,321**	**3,300,463**	-7.79%
46610 M & O Huntington Beach	185,611	129,834	121,350	224,654	224,654	81,051	-63.92%
46620 M & O Garden Grove	6,882	8,472	8,232	12,327	12,327	3,822	-68.99%
46630 M & O Seal Beach	23,432	28,846	28,028	41,971	41,971	13,013	-69.00%
46640 M & O Westminster	41,620	51,236	49,784	74,548	74,548	23,114	-68.99%
46600 WOCWB Revenue	**257,545**	**218,388**	**207,394**	**353,500**	**353,500**	**121,000**	-65.77%
46710 AQMD	240,542	2,243,179	252,769	240,000	250,000	240,000	-4.00%
46740 Joint Power Authority		686		1,000	1,000	1,000	0.00%

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Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
46790 Other Agencies	1,016,430	1,008,752	1,127,754	809,750	939,225	905,344	-3.61%
46700 Other Agencies	**1,256,972**	**3,252,617**	**1,380,523**	**1,050,750**	**1,190,225**	**1,146,344**	-3.69%
46000 REVENUE FROM OTHER AGENCIES	**16,153,377**	**17,806,134**	**13,084,654**	**12,142,340**	**28,586,813**	**11,716,778**	-59.01%
47110 Residential Tree Replacement	2,050	4,865	2,500	4,000	3,000	3,000	0.00%
47115 Developer Fee	517,628	2,736,971	950,805	1,386,000	1,336,000	1,562,000	16.92%
47118 Underground Utilities	40,000				53,000		-100.00%
47120 Engineering and Inspection Fee	16,140	23,795	7,130	13,130	10,730	13,130	22.37%
47125 GIS Survey Fee	7,820	6,279	2,599	6,500	6,500	6,500	0.00%
47130 Grading Plan Check	427,842	394,465	455,964	420,000	311,840	420,000	34.68%
47140 Landscape Plan Check	2,040						
47145 OC Sanitation Collection Fee	414,627	1,090,987	2,144,617	1,280,000	1,280,000	180,000	-85.94%
47160 Public Improve Plan Check	1,950	2,500	135	2,500	2,000	2,000	0.00%
47165 Recordation Fee	26,514	19,499	30,906	27,000	25,000	25,000	0.00%
47175 Tract Map Review	125						
47180 Traffic Impact Fee	1,547,636	1,097,012	84,900	1,365,000	1,365,000	100,000	-92.67%
47185 Traffic Plan Check Fees	21,660	12,635	7,220	15,000	14,000	14,000	0.00%
47190 Water Quality Inspections	22,210	40,430	60,455	41,000	40,000	40,000	0.00%
47100 Public Works	**3,048,243**	**5,429,438**	**3,747,232**	**4,560,130**	**4,447,070**	**2,365,630**	-46.80%
47205 Permit Issuance	220,503	267,824	326,273	225,000	253,985	215,000	-15.35%
47210 Plan Review	3,445,258	3,823,133	2,317,681	2,228,000	1,773,445	1,592,500	-10.20%
47245 Landscape Plan Check	62,573	147,035	35,120	50,000	25,000	20,000	-20.00%
47255 Microfilming	70,423	86,434	151,804	75,000	96,000	75,000	-21.88%
47265 Automation Fee	321,168	407,210	350,931	250,000		225,000	100.00%
47275 Administrative Citation	1,165,349	623,028	529,222	790,535	875,000	530,000	-39.43%
47280 Park Square Foot Fee		53,571					
47285 Landscape Inspection	9,269	10,145	15,669	10,000	25,000	12,000	-52.00%
47290 Development Impact Fee	864,389	1,295,116	806,536	6,175,000	6,175,000	860,000	-86.07%
47200 Building	**6,158,931**	**6,713,495**	**4,533,236**	**9,803,535**	**9,223,430**	**3,529,500**	-61.73%
47305 Non-Resident Library Card Fee	33,473	10,618	14				
47310 Media Library	71,928	58,142					
47311 Video Conferencing	100						
47315 Library Reserve	7,792	6,079	183				
47316 Banning Branch Fees	15	123	28				
47317 Oak View Branch Fees	193	366	172				
47318 Main Street Branch Fees	517	383	57				
47319 Helen Murphy Branch Fees		48	4				
47320 Community Enrichment Fee	133,278	240,332	211,551	135,000	250,000	250,000	0.00%
47325 Library Replacement Card	5,811	4,969	5,111	5,000	5,000	5,000	0.00%
47330 Library Processing Fee	1,752	1,754	2,075	2,000	2,000	2,000	0.00%
47335 Library Collection Fee	76	22					
47300 Library	**254,934**	**322,836**	**219,196**	**142,000**	**257,000**	**257,000**	0.00%
47410 Film Permits	32,030	36,980	110,662	40,000	30,000	70,000	133.33%
47415 Weed Abatement	135	15,036	18,440	17,000	17,000	17,000	0.00%
47420 Sewer Services	72,582	72,903	70,813	75,000	75,000	75,000	0.00%
47440 Impounded Vehicle Release Fee	169,345	165,990	175,430	170,000	195,000	195,000	0.00%
47445 Research Requests	48,745	52,666	52,177	56,419	56,419	56,419	0.00%
47450 Performance Bond Reduction	480	480	240	720			
47455 Maps & Publications	46	11					
47460 Pay to Stay/Work Furlough	109,310	71,460	93,340	65,000	110,000	110,000	0.00%
47480 Banners and Pennants	6,822	6,103	3,445	6,000	4,000	4,000	0.00%
47400 Special City Services	**439,495**	**421,629**	**524,547**	**430,139**	**487,419**	**527,419**	8.21%
47501 Recreational Fees	2,799,862	3,068,434	2,682,120	3,000,000	3,073,875	3,220,830	4.78%

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Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
47502 Art Center Classes	99,978	106,102	95,253	110,047	93,700	100,000	6.72%
47503 Adventure Playground			36,421		36,421	38,000	4.34%
47510 Junior Lifeguard	563,097	450,445	460,980	500,000	471,767	530,000	12.34%
47500 Recreational Classes	**3,462,936**	**3,624,982**	**3,274,774**	**3,610,047**	**3,675,763**	**3,888,830**	5.80%
47600 Special Events	**605,899**	**628,962**	**666,810**	**1,108,000**	**1,032,466**	**778,000**	-24.65%
47705 Refuse Charges	10,953,829	11,045,957	11,133,136	11,218,881	11,218,881	11,882,000	5.91%
47710 Water Sales	31,582,732	28,687,495	29,426,197	32,764,990	32,780,625	33,430,625	1.98%
47736 Convenience/Processing Fees	16,084,052	15,995,849	16,498,896	16,336,450	16,245,158	15,985,000	-1.60%
47700 Utility Charges	**58,620,613**	**55,729,301**	**57,058,229**	**60,320,321**	**60,244,664**	**61,297,625**	1.75%
47810 Fire Med Billing Service	5,444,361	5,297,119	6,618,364	6,138,000	6,247,347	6,247,347	0.00%
47811 Fire Med Memberships	1,236,130	1,203,272	1,225,485	1,200,000	1,273,895	1,273,895	0.00%
47815 Membership	10,125	7,431	82,642	4,000	85,000	85,000	0.00%
47800 Fire Med Fees	**6,690,616**	**6,507,822**	**7,926,491**	**7,342,000**	**7,606,242**	**7,606,242**	0.00%
47865 Police Emergency Response	46,956	131,626	90,128	75,000	70,000	70,000	0.00%
47870 Fire Emergency Response	8,609	44,024	45,636	50,000	45,000	45,000	0.00%
47860 Emergency Response	**55,564**	**175,650**	**135,764**	**125,000**	**115,000**	**115,000**	0.00%
47905 Fire Hazmat Response	185,927	228,708	236,300	280,837	274,837	270,460	-1.59%
47910 Public Works	11,726	8,851	4,260	8,000	9,000	9,000	0.00%
47915 Hazmat Contracts		30					
47900 Hazmat Fees	**197,653**	**237,589**	**240,561**	**288,837**	**283,837**	**279,460**	-1.54%
47930 Fire Clearance Inspection	66,325	71,500	67,761	54,000	70,000	70,000	0.00%
47935 Fire Company Inspection	222,008	133,537	74,643	125,000	250,000	250,000	0.00%
47940 Fire Protection Fees	550,410	472,532	517,348	450,000	500,000	500,000	0.00%
47945 Fire Development	177,146	160,743	148,895	120,000	140,000	140,000	0.00%
47925 Fire	**1,015,889**	**838,312**	**808,648**	**749,000**	**960,000**	**960,000**	0.00%
47955 Postage	307	70		76			
47965 Photocopying	1,466	1,239	1,801	2,000	2,000	2,000	0.00%
47970 Abandoned Oil Wells	1,627	2,591	1,649	2,000	1,500	1,500	0.00%
47985 Payroll Charges	16,935,352	13,597,761	13,907,704	12,998,338	12,998,613	13,225,662	1.75%
47950 Miscellaneous	**16,938,751**	**13,601,662**	**13,911,154**	**13,002,414**	**13,002,113**	**13,229,162**	1.75%
48053 Prop Fund Charges - Water	**5,670,707**	**5,840,828**	**6,016,053**	**5,485,036**	**5,485,036**	**5,649,587**	3.00%
48054 Prop Fund Charges - WMP	**158,664**	**163,424**	**168,327**	**251,936**	**251,936**	**259,494**	3.00%
48055 Prop Fund Charges - Refuse	**534,016**	**550,036**	**550,036**	**742,856**	**566,537**	**583,533**	3.00%
48057 Prop Fund Charges - Sewer	**1,244,834**	**1,282,179**	**1,320,644**	**1,670,961**	**1,670,961**	**1,721,090**	3.00%
48058 From Retiree Medical Trust	**42,616**	**43,894**	**45,211**	**45,211**	**46,567**	**107,510**	130.87%
48059 From Retirement Supplement Trust	**164,237**	**169,164**	**174,239**	**174,239**	**174,239**	**285,579**	63.90%
47000 CHARGES FOR CURRENT SERVICES	**105,304,597**	**102,281,204**	**101,321,151**	**109,851,662**	**109,530,280**	**103,440,661**	-5.56%
48120 Admissions	4,200	3,115	2,425			2,500	100.00%
48130 Property	1,853,431	285,869	569,982	100,000	260,171	200,000	-23.13%
48110 Sales	**1,857,631**	**288,985**	**572,407**	**100,000**	**260,171**	**202,500**	-22.17%
48210 Coin Telephones	41,097	56,405	51,711	16,500	44,100	32,400	-26.53%
48220 Employee Phone Reimbusement	747	83					
48230 Souvineer Sales	18,274	21,148	23,522	1,000	987	24,000	2331.61%
48240 Library Sales	5,774	6,252	7,870	5,000	8,000	8,000	0.00%
48260 Bus Bench Ads	40,800	40,800	40,800	40,800	40,800	40,800	0.00%
48270 Plans and Specs	3,391	4,780	1,323	1,000	1,989	1,000	-49.72%
48200 General Sales	**110,084**	**129,468**	**125,226**	**64,300**	**95,876**	**106,200**	10.77%
48300 Donations - Planning	(103)	1,041	507				
48301 Donations - Community Services	229,477	901,179	255,037		248,316		-100.00%
48302 Donations - Library Services	292,880	295,889	353,454		317,956		-100.00%
48303 Donations - Police	21,657	24,735	1,100				
48305 Donations - Fire	1,060	5,165	725		150		-100.00%

City of Huntington Beach

Revenue Summary
Adopted Budget - FY 2017/18
ALL FUNDS
Combined Revenue Detail by Object Account

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
48300 Donations	8,506	19,959	1,135				
48300 Donations	**553,477**	**1,247,968**	**611,958**		**566,422**		-100.00%
48350 Sponsorships	152,395	165,000	234,130	90,000	153,000	181,000	18.30%
48385 Property Damage Reimburse	125,687	181,890	160,765	192,872	210,111	195,000	-7.19%
48400 Restitution	5,399	10,788	2,667	9,500	3,000	5,000	66.67%
48410 Other Reimbursement	1,146,874	2,839,874	1,129,298	585,000	460,000	464,000	0.87%
48370 Reimbursables	**1,277,960**	**3,032,552**	**1,292,731**	**787,372**	**673,111**	**664,000**	-1.35%
48500 Settlements	374	64,583	16,575		21,448	15,000	-30.06%
48500 Settlements	**374**	**64,583**	**16,575**		**21,448**	**15,000**	-30.06%
48511 Credit Card Processing Fee	169,154	26,764	11,124	50,000	10,000	10,000	0.00%
48515 Passport Fee	152,405	171,830	189,950	219,506	245,000	269,500	10.00%
48520 Evidence Recovery		226,376	42,958				
48530 Newsrack Impounds	4,160	1,590	(750)				
48540 DDAs and OPAs		9,692					
48550 Miscellaneous	794,982	752,039	1,576,413	714,121	832,873	799,944	-3.95%
48510 Other	**1,120,701**	**1,188,291**	**1,819,695**	**983,627**	**1,087,873**	**1,079,444**	-0.77%
48100 OTHER REVENUE	**5,072,622**	**6,116,847**	**4,672,721**	**2,025,299**	**2,857,901**	**2,248,144**	-21.34%
49101 From General Fund	8,509,545	13,091,952	23,445,826	5,835,938	10,831,108	17,183,489	58.65%
49101 From HOME Program 15/16			66,240				
49101 From Gas Tax	900,000	900,000	247,612				
49101 From Measure M Fund	238,232						
49101 From Safe and Sane Fireworks				43,787			
49101 From Housing Residual Receipts			6,897				
49101 From Self Insurance Liability			1,028,414				
49101 From RORF	671,873	686,812	458,554	478,844			
49101 From LMIHAF						405,367	100.00%
49101 From CFD 2000-1	5,532	5,777	5,750	6,000	6,000	6,000	0.00%
49101 From Mello Roos	74,828	76,276	77,777	75,000	79,255	80,761	1.90%
49101 From CFD 2002-1	5,532	5,639	5,750	6,000	6,000	6,000	0.00%
49101 From Debt Svc Bella Terra	536,089	545,097	673,656	641,799	641,799	681,574	6.20%
49101 From CUPA	13,000	13,000	13,000	13,000			
49101 From Refuse Education		72,700					
49101 From Self Insurance WC			91				
49101 From Energy Efficiency Fund					12,854		-100.00%
49101 From Parking Structure Strand	250,000	300,000	300,000	300,000	400,000	400,000	0.00%
49101 From Energy Efficiency					208,000		-100.00%
49101 From HOME Program 12/13			74,953				
49101 From HOME Program 06			54,844				
49101 From Storm Water Quality		236,693					
49101 From Domestic Violence 09/10	222,220						
49101 From 2002 Park Bond		9,662					
49101 From HUD EDI			108,956				
49100 Operating Transfers In	**11,426,850**	**15,943,608**	**26,568,320**	**7,400,368**	**12,185,016**	**18,763,191**	53.99%
49300 Proceeds of Long Term Debt		16,357,924	10,197,413		1,035,000		-100.00%
49350 Prior Period Adjustment	(14,800,749)	3,183,000					
49400 Joint Venture Income	813,897	590,574	480,941	295,667	475,667	379,212	-20.28%
49000 NON-OPERATING REVENUE	**(2,560,001)**	**36,075,106**	**37,246,673**	**7,696,035**	**13,695,683**	**19,142,403**	39.77%
40000 REVENUES	**320,581,383**	**361,346,241**	**378,615,329**	**343,836,279**	**366,538,882**	**351,125,231**	**-4.21%**

City of Huntington Beach
Revenue Summary
Adopted Budget - FY 2017/18
GENERAL FUND
Combined Revenue Detail by Object Account

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
40070 Sec Basic Levy	41,450,256	45,365,835	47,228,665	48,507,165	49,069,060	50,884,613	3.70%
40080 Unsec Basic Levy	1,765,070	1,520,724	1,707,776	2,173,612	1,700,000	1,700,000	0.00%
40060 Basic Levy	**43,215,326**	**46,886,558**	**48,936,441**	**50,680,777**	**50,769,059**	**52,584,613**	3.58%
40170 Sec Prior Year Property Taxes	537,684	445,996	456,301	412,268	412,268	412,268	0.00%
40180 Unsec Prior Year Property Taxes	29,861	32,032	32,856	34,478	32,856	32,000	-2.60%
40160 Prior Year Property Taxes	**567,545**	**478,028**	**489,157**	**446,746**	**445,124**	**444,268**	-0.19%
40310 Sec Supp Roll	1,097,784	1,087,438	1,271,541	1,492,555	1,403,954	1,465,868	4.41%
40305 Supp Roll Property Taxes	**1,097,784**	**1,087,438**	**1,271,541**	**1,492,555**	**1,403,954**	**1,465,868**	4.41%
40360 Interest Property Taxes	8,368	11,047	20,776	10,000	32,249	32,249	0.00%
40370 Misc Property Taxes	2,113,364	2,409,483	3,482,629	2,001,984	2,430,673	2,430,673	0.00%
40400 Homeowner Exemption	333,483	328,819	328,759	339,263	315,500	315,500	0.00%
40410 Utility Unitary Tax	672,036	655,361	703,656	708,828	719,697	741,288	3.00%
40420 Triple Flip Reimbursemnt	9,924,618	8,165,101	2,646,177				
40430 In-Lieu of VLF	16,602,324	17,165,046	18,076,696	18,736,494	18,763,462	19,590,931	4.41%
40440 Nuisance Abatement	50,749	2,174	141,176				
40450 Employee Retirement Override	4,874,713	5,255,492	5,726,279	5,671,369	5,763,427	6,051,598	5.00%
40350 Other Property Taxes	**34,579,656**	**33,992,524**	**31,126,149**	**27,467,938**	**28,025,008**	**29,162,239**	4.06%
40500 Assessments		**27,625**	**30,052**	**31,514**	**34,596**	**37,462**	8.29%
40010 PROPERTY TAXES	**79,460,311**	**82,472,173**	**81,853,339**	**80,119,530**	**80,677,741**	**83,694,451**	3.74%
41110 1% Allocation Sales Tax	25,127,105	27,265,148	33,890,155	39,026,369	38,045,615	39,186,983	3.00%
41120 Public Safety Sales Tax	2,108,906	2,195,299	2,206,426	2,415,000	2,256,953	2,308,637	2.29%
41100 Sales Tax	**27,236,011**	**29,460,447**	**36,096,581**	**41,441,369**	**40,302,568**	**41,495,620**	2.96%
41210 Utility Franchises	2,485,034	2,266,763	2,144,665	2,348,400	1,970,214	2,009,618	2.00%
41220 Transfer Station Franchises	383,549	484,443	515,646	582,889	501,416	545,202	8.73%
41230 Pipeline Franchises	124,883	214,330	284,829	245,000	275,241	275,241	0.00%
41240 Refuse Franchises	795,832	804,952	1,140,314	897,455	906,240	920,000	1.52%
41250 Cable TV Franchises	3,007,923	3,053,756	2,993,436	3,065,989	2,933,567	3,000,000	2.26%
41270 Bus Bench Franchise	199,200	199,200	199,200	199,200	199,200	199,200	0.00%
41200 Franchises	**6,996,420**	**7,023,444**	**7,278,089**	**7,338,933**	**6,785,878**	**6,949,261**	2.41%
41400 Transient Occupancy Tax	**8,440,475**	**9,214,736**	**10,034,950**	**10,504,660**	**12,012,004**	**12,487,488**	3.96%
41510 Water Utility Tax	1,691,676	1,543,125	1,600,854	1,461,154	1,657,994	1,823,000	9.95%
41520 Gas Utility Tax	1,986,309	1,748,272	1,824,588	1,997,547	1,953,371	1,972,905	1.00%
41530 Telephone Utility Tax	5,654,513	5,482,289	4,829,822	5,031,723	4,650,731	4,232,165	-9.00%
41540 Electric Utility Tax	8,646,438	8,848,090	8,374,392	8,845,092	7,928,556	8,295,464	4.63%
41550 Cable Utility Tax	2,642,319	2,607,156	2,769,370	2,501,389	2,917,723	2,978,027	2.07%
41560 Prepaid Wireless Utility Tax			83,087		158,534	158,534	0.00%
41500 Utility Users Tax	**20,621,256**	**20,228,931**	**19,482,113**	**19,836,905**	**19,266,909**	**19,460,095**	1.00%
41000 OTHER LOCAL TAXES	**63,294,162**	**65,927,558**	**72,891,733**	**79,121,867**	**78,367,359**	**80,392,465**	2.58%
42103 Fire Prevention Inspection	179,747	323,563	274,803	320,000	275,000	300,000	9.09%
42105 Oil Well Taxes License	615,548	746,725	708,913	727,918	629,682	650,000	3.23%
42110 Business License	2,333,761	2,389,659	2,451,857	2,530,672	2,429,534	2,478,125	2.00%
42115 Bicycle License			6,780		4,500	4,500	0.00%
42120 Oil & Methane Inspection	60,077	35,421	55,304	35,000	50,000	50,000	0.00%
42125 Miscellaneous License	45,771	38,564	33,209	40,000	40,535	40,000	-1.32%
42130 Subdivision		4,227					
42100 License General	**3,234,903**	**3,538,159**	**3,530,865**	**3,653,590**	**3,429,251**	**3,522,625**	2.72%
42152 Street and Curb			269				
42155 Encroachment Permit	535,838	364,505	394,249	400,000	350,000	375,000	7.14%

City of Huntington Beach
Revenue Summary
Adopted Budget - FY 2017/18
GENERAL FUND
Combined Revenue Detail by Object Account

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
42165 Grading Permit	14,500	11,500	6,592	12,000	12,000	12,000	0.00%
42170 Harbor & Dock Construction	7,560	8,100	16,200	8,000	15,000	15,000	0.00%
42180 Obstruction Permit	705	247	2,175				
42185 Parking Permit	7,151	10,387	13,388	10,000	14,775	15,000	1.52%
42195 Wide/Overweight/Loading	14,690	13,402	12,682	15,000	15,000	15,000	0.00%
42150 License & Permits Public Works	**580,444**	**408,141**	**445,556**	**445,000**	**406,775**	**432,000**	6.20%
42305 Alarm Permits	252,094	261,724	266,565	270,800	265,000	274,135	3.45%
42310 Building Permits	1,860,861	2,220,352	2,291,549	1,900,000	1,836,100	1,550,000	-15.58%
42315 Plumbing Permits	324,311	452,440	516,928	335,000	400,000	315,000	-21.25%
42320 Electrical Permits	413,974	458,831	760,534	450,000	575,000	450,000	-21.74%
42325 Mechanical Permits	222,008	303,280	442,566	300,000	350,000	350,000	0.00%
42335 Swim Pool Permits	108,774	110,239	124,207	92,450	130,000	110,000	-15.38%
42355 Certificate of Occupancy	75,409	19,282	4,508	12,000	18,000	12,000	-33.33%
42300 License and Permits Buildings	**3,257,432**	**3,826,148**	**4,406,857**	**3,360,250**	**3,574,100**	**3,061,135**	-14.35%
42410 Planning Commission	263,489	203,340	465,194	245,500	190,259	278,204	46.22%
42600 Zoning Administrator	186,354	288,010	169,635	152,750	163,625	169,540	3.62%
42700 Environ Processing	41,841	37,538	57,899	70,000	56,000	70,000	25.00%
42750 Staff Review	134,507	363,242	145,075	149,050	158,288	147,300	-6.94%
42824 Beach-Edinger Spec Plan Fees	52,771	154,142	186,811	80,000	10,000	40,000	300.00%
42825 General Plan Maintenance Fee	183,543	395,854	231,550	180,000	230,000	168,743	-26.63%
42850 Library			9				
42400 License and Permits Planning	**862,504**	**1,442,126**	**1,256,173**	**877,300**	**808,172**	**873,787**	8.12%
42000 LICENSE AND PERMITS	**7,935,284**	**9,214,574**	**9,639,450**	**8,336,140**	**8,218,298**	**7,889,547**	-4.00%
42905 Court/Traffic Fines	**493,844**	**933,362**	**559,835**	**593,091**	**535,000**	**535,000**	0.00%
42915 Main Street Library Fines	1,518	1,856	1,778	1,500	1,800	1,800	0.00%
42920 Central Library Fines	77,710	60,771	58,731	60,000	65,000	60,000	-7.69%
42925 Banning Library Fines	1,742	1,639	2,083	1,800	1,800	1,800	0.00%
42930 Oakview Library Fines	2,375	2,828	2,932	2,800	2,800	2,800	0.00%
42935 Murphy Library Fines	621	868	939	875	875	875	0.00%
42910 Library Fines	**83,965**	**67,961**	**66,462**	**66,975**	**72,275**	**67,275**	-6.92%
42940 Parking Fines	3,697,344	3,598,331	4,378,388	4,300,000	3,600,000	3,600,000	0.00%
42940 Parking Fines	**3,697,344**	**3,598,331**	**4,378,388**	**4,300,000**	**3,600,000**	**3,600,000**	0.00%
42950 Alarm Fines	**116,765**	**146,570**	**139,111**	**130,000**	**150,000**	**140,000**	-6.67%
42900 FINES AND FORFEITURES	**4,391,918**	**4,746,224**	**5,143,796**	**5,090,066**	**4,357,275**	**4,342,275**	-0.34%
42965 Pooled Cash Interest	445,453	545,420	605,532	275,000	600,000	600,000	0.00%
42966 Market Adjustments	90,336	261,931	(54,032)				
42975 Late Charges	512,606	573,937	375,185	515,000	515,000	515,000	0.00%
42977 Interfund Loans Interest	198	28					
42960 Interest Income	**1,048,593**	**1,381,316**	**926,686**	**790,000**	**1,115,000**	**1,115,000**	0.00%
43065 Waterfront Project		10,028	505,230		13,765	14,178	3.00%
43075 Land Lease Income	966,718	696,925	790,713	864,512	781,555	781,555	0.00%
43085 Buildings Lease Income	6,000	3,100	7,604	8,436	8,436	8,436	0.00%
43095 Beach Concessions	1,271,957	1,298,946	1,394,984	1,466,951	1,361,690	1,361,690	0.00%
43105 Prop/Equip Lease-Beach		120,559	119,480	123,064	123,064	126,756	3.00%
43115 Rooms Rentals	526,819	498,121	452,020	442,000	562,371	590,000	4.91%
43145 Central Park Concessions	192,572	157,050	171,541	166,275	178,760	180,000	0.69%
43150 Sports Complex Concessions	81,905	73,916	73,625	70,000	63,000	65,000	3.17%
43155 Vending Machines	12,888	26,670	20,834	28,000	20,000	20,000	0.00%
43165 Rentals - Leases	184,534	224,170	240,059	167,668	240,059	240,059	0.00%

City of Huntington Beach
Revenue Summary
Adopted Budget - FY 2017/18
GENERAL FUND
Combined Revenue Detail by Object Account

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
43166 Ocean View Estates Rents	448,660	467,064	486,464	485,203	500,000	520,000	4.00%
43055 Lease and Concession Income	**3,692,053**	**3,576,549**	**4,262,553**	**3,822,109**	**3,852,700**	**3,907,674**	1.43%
43910 City Oil Wells	501,354	279,517	139,385	103,000	259,200	259,200	0.00%
43920 Other Royalties	142,723	72,867	47,980	35,000	75,000	75,000	0.00%
43900 Royalties	**644,077**	**352,385**	**187,365**	**138,000**	**334,200**	**334,200**	0.00%
44010 Parking Lots	3,177,955	3,246,721	3,347,360	3,311,980	3,552,775	3,659,358	3.00%
44015 Annual Parking Pass	744,538	776,383	862,285	795,000	828,877	862,285	4.03%
44030 Sunset Vista	608,982	634,709	679,796	675,000	687,529	687,529	0.00%
44040 Parking Structures	1,139,934	1,101,134	1,026,484	1,110,000	1,025,316	1,063,221	3.70%
44050 Meters - Business	496,325	485,385	501,169	520,000	469,789	486,095	3.47%
44060 Meters - Residential	769,257	751,740	938,765	942,582	979,096	979,096	0.00%
44070 Meters - Recreational	1,551,495	1,574,799	1,582,696	1,712,550	1,534,490	1,534,490	0.00%
44080 Pier Plaza	1,563,847	1,694,074	1,731,743	1,772,768	1,631,993	1,631,993	0.00%
44090 Meters Beach Blvd	66,868	61,674	70,627	77,678	66,011	66,534	0.79%
44100 Sports Complex	128,783	123,431	131,751	125,000	130,000	134,529	3.48%
44000 Parking Revenue	**10,247,984**	**10,450,047**	**10,872,676**	**11,042,558**	**10,905,876**	**11,105,130**	1.83%
45010 City of Fountain Valley Jail Bookings		1,746					
45040 Convicted Offender Booking Fee	274,159	351,309	408,951	285,000	511,084	511,084	0.00%
45100 Other Govt Jail Bookings	566	265	360				
45000 Contract Jail Bookings	**274,725**	**353,320**	**409,311**	**285,000**	**511,084**	**511,084**	0.00%
45110 PCS Wireless	**308,227**	**287,291**	**330,012**	**285,000**	**325,000**	**325,000**	0.00%
42955 USE OF MONEY AND PROP	**16,215,658**	**16,400,907**	**16,988,603**	**16,362,667**	**17,043,860**	**17,298,088**	1.49%
46110 Tidelands Revenue	377,017	266,399	138,624	300,000	138,624	138,624	0.00%
46115 GEMT Reimbursement	116,265	41,153	57,167	40,000	60,000	60,000	0.00%
46130 Real Property Transfer	1,249,160	1,466,803	1,465,878	1,984,686	1,486,975	1,509,280	1.50%
46140 State Mandated Cost Reimbursement	272,678	1,648,882	63,642	20,000	60,000	60,000	0.00%
46160 From State of California	50,918	222,611	406,792	100,000	530,000	100,000	-81.13%
46170 Vehicle License Fee	83,389		80,047		87,452	88,000	0.63%
46180 POST Reimbursement	52,705	41,734	45,051	30,000	30,000	30,000	0.00%
46100 State of California Agencies	**2,202,132**	**3,687,581**	**2,257,200**	**2,474,686**	**2,393,051**	**1,985,904**	-17.01%
46330 Other Federal	6,392	8,000		10,000			
46300 Federal Agencies	**6,392**	**8,000**		**10,000**			
46410 County Payments			330,807	330,807	329,400	329,400	0.00%
46490 Other Governmental Agencies	91,198	83,815	105,314	90,000	110,000	110,000	0.00%
46400 County Agencies	**91,198**	**83,815**	**436,121**	**420,807**	**439,400**	**439,400**	0.00%
46740 Joint Power Authority		686		1,000	1,000	1,000	0.00%
46790 Other Agencies	731,724	722,150	780,536	770,000	804,225	780,000	-3.01%
46700 Other Agencies	**731,724**	**722,836**	**780,536**	**771,000**	**805,225**	**781,000**	-3.01%
46000 REVENUE FROM OTHER AGENCIES	**3,031,447**	**4,502,233**	**3,473,857**	**3,676,493**	**3,637,676**	**3,206,304**	-11.86%
47110 Residential Tree Replacement	2,050	4,865	2,500	4,000	3,000	3,000	0.00%
47115 Developer Fee	50,961	146,658	2,284	100,000	50,000	50,000	0.00%
47118 Underground Utilities	40,000				53,000		-100.00%
47120 Engineering and Inspection Fee	13,010	18,405	4,880	10,000	7,600	10,000	31.58%
47125 GIS Survey Fee	7,820	6,279	2,599	6,500	6,500	6,500	0.00%
47130 Grading Plan Check	427,842	394,465	455,964	420,000	311,840	420,000	34.68%
47140 Landscape Plan Check	2,040						
47145 OC Sanitation Collection Fee	63,553	80,258	137,249	80,000	80,000	80,000	0.00%
47160 Public Improvement Plan Check	1,950	2,500	135	2,500	2,000	2,000	0.00%

City of Huntington Beach
Revenue Summary
Adopted Budget - FY 2017/18
GENERAL FUND
Combined Revenue Detail by Object Account

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
47165 Recordation Fee	26,514	19,499	30,906	27,000	25,000	25,000	0.00%
47175 Tract Map Review	125						
47185 Traffic Plan Check Fees	21,660	12,635	7,220	15,000	14,000	14,000	0.00%
47190 Water Quality Inspections	22,210	40,430	60,455	41,000	40,000	40,000	0.00%
47100 Public Works	**679,735**	**725,994**	**704,192**	**706,000**	**592,940**	**650,500**	9.71%
47205 Permit Issuance	220,503	267,824	326,273	225,000	253,985	215,000	-15.35%
47210 Plan Review	3,445,258	3,823,133	2,317,681	2,228,000	1,773,445	1,592,500	-10.20%
47245 Landscape Plan Check	62,573	147,035	35,120	50,000	25,000	20,000	-20.00%
47255 Microfilming	70,423	86,434	151,804	75,000	96,000	75,000	-21.88%
47265 Automation Fee	321,168	407,210	350,931	250,000			
47275 Administrative Citation	1,165,349	623,028	529,222	790,535	875,000	530,000	-39.43%
47285 Landscape Inspection	9,269	10,145	15,669	10,000	25,000	12,000	-52.00%
47200 Building	**5,294,542**	**5,364,808**	**3,726,699**	**3,628,535**	**3,048,430**	**2,444,500**	-19.81%
47305 Non-Resident Library Card Fee	33,473	10,618	14				
47310 Media Library	71,928	58,142					
47311 Video Conferencing	100						
47315 Library Reserve	7,792	6,079	183				
47316 Banning Branch Fees	15	123	28				
47317 Oak View Branch Fees	193	366	172				
47318 Main Street Branch Fees	517	383	57				
47319 Helen Murphy Branch Fees		48	4				
47320 Community Enrichment Fee	133,278	240,332	211,551	135,000	250,000	250,000	0.00%
47325 Library Replacement Card	5,811	4,969	5,111	5,000	5,000	5,000	0.00%
47330 Library Processing Fee	1,752	1,754	2,075	2,000	2,000	2,000	0.00%
47335 Library Collection Fee	76	22					
47300 Library	**254,934**	**322,836**	**219,196**	**142,000**	**257,000**	**257,000**	0.00%
47410 Film Permits	31,950	36,925	55,003	40,000	30,000	30,000	0.00%
47415 Weed Abatement	135	15,036	18,440	17,000	17,000	17,000	0.00%
47420 Sewer Services	72,582	72,903	70,813	75,000	75,000	75,000	0.00%
47440 Impounded Vehicle Release Fee	169,345	165,990	175,430	170,000	195,000	195,000	0.00%
47445 Research Requests	48,745	52,666	52,177	56,419	56,419	56,419	0.00%
47450 Performance Bond Reduction	480	480	240	720			
47455 Maps & Publications	46	11					
47460 Pay to Stay/Work Furlough	109,310	71,460	93,340	65,000	110,000	110,000	0.00%
47480 Banners and Pennants	6,822	6,103	3,445	6,000	4,000	4,000	0.00%
47400 Special City Services	**439,415**	**421,574**	**468,888**	**430,139**	**487,419**	**487,419**	0.00%
47501 Recreational Fees	2,779,847	3,045,534	2,657,720	3,000,000	3,073,875	3,196,830	4.00%
47502 Art Center Classes	99,978	106,102	95,253	110,047	93,700	100,000	6.72%
47503 Adventure Playground			36,421		36,421	38,000	4.34%
47510 Junior Lifeguard	563,097	450,445	460,980	500,000	471,767	530,000	12.34%
47500 Recreational Classes	**3,442,921**	**3,602,082**	**3,250,374**	**3,610,047**	**3,675,763**	**3,864,830**	5.14%
47600 Special Events	**75,747**	**69,450**	**63,385**	**75,000**	**70,466**	**75,000**	6.43%
47710 Water Sales	53,701	50,978	49,674	54,990	70,625	70,625	0.00%
47736 Convenience/Processing Fees	158,186	154,452	176,142	246,450	155,158	175,000	12.79%
47700 Utility Charges	**211,887**	**205,430**	**225,816**	**301,440**	**225,783**	**245,625**	8.79%
47810 Fire Med Billing Service	5,444,361	5,297,119	6,618,364	6,138,000	6,247,347	6,247,347	0.00%
47811 Fire Med Memberships	1,236,130	1,203,272	1,225,485	1,200,000	1,273,895	1,273,895	0.00%
47815 Membership	4,130	3,130	82,422	4,000	85,000	85,000	0.00%
47800 Fire Med Fees	**6,684,621**	**6,503,521**	**7,926,271**	**7,342,000**	**7,606,242**	**7,606,242**	0.00%
47865 Police Emergency Response	46,956	131,626	90,128	75,000	70,000	70,000	0.00%

City of Huntington Beach
Revenue Summary
Adopted Budget - FY 2017/18
GENERAL FUND
Combined Revenue Detail by Object Account

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
47870 Fire Emergency Response	8,609	44,024	45,636	50,000	45,000	45,000	0.00%
47860 Emergency Response	**55,564**	**175,650**	**135,764**	**125,000**	**115,000**	**115,000**	0.00%
47905 Fire Hazmat Response	2,987	5,755	1,097	8,000	2,000	2,000	0.00%
47910 Public Works	11,726	8,851	4,260	8,000	9,000	9,000	0.00%
47915 Hazmat Contracts		30					
47900 Hazmat Fees	**14,713**	**14,636**	**5,357**	**16,000**	**11,000**	**11,000**	0.00%
47930 Fire Clearance Inspection	66,325	71,500	67,761	54,000	70,000	70,000	0.00%
47935 Fire Company Inspection	222,008	133,537	74,643	125,000	250,000	250,000	0.00%
47940 Fire Protection Fees	550,410	472,532	517,348	450,000	500,000	500,000	0.00%
47945 Fire Development	177,146	160,743	148,895	120,000	140,000	140,000	0.00%
47925 Fire	**1,015,889**	**838,312**	**808,648**	**749,000**	**960,000**	**960,000**	0.00%
47955 Postage	307	70		76			
47965 Photocopying	1,466	1,239	1,801	2,000	2,000	2,000	0.00%
47970 Abandoned Oil Wells	1,627	2,591	1,649	2,000	1,500	1,500	0.00%
47985 Payroll Charges	6				275		-100.00%
47950 Miscellaneous	**3,405**	**3,901**	**3,450**	**4,076**	**3,775**	**3,500**	-7.28%
48053 Prop Fund Charges - Water	**5,670,707**	**5,840,828**	**6,016,053**	**5,485,036**	**5,485,036**	**5,649,587**	3.00%
48054 Prop Fund Charges - WMP	**158,664**	**163,424**	**168,327**	**251,936**	**251,936**	**259,494**	3.00%
48055 Prop Fund Charges - Refuse	**534,016**	**550,036**	**550,036**	**742,856**	**566,537**	**583,533**	3.00%
48057 Prop Fund Charges - Sewer	**1,244,834**	**1,282,179**	**1,320,644**	**1,670,961**	**1,670,961**	**1,721,090**	3.00%
48058 From Retiree Medical Trust	**42,616**	**43,894**	**45,211**	**45,211**	**46,567**	**107,510**	130.87%
48059 From Retirement Supplement Trust	**164,237**	**169,164**	**174,239**	**174,239**	**174,239**	**285,579**	63.90%
47000 CHARGES FOR CURRENT SERVICES	**25,988,447**	**26,297,719**	**25,812,551**	**25,499,476**	**25,249,094**	**25,327,409**	0.31%
48130 Property	557,927	228,902	548,503	50,000	210,171	150,000	-28.63%
48110 Sales	**557,927**	**228,902**	**548,503**	**50,000**	**210,171**	**150,000**	-28.63%
48210 Coin Telephones			22,080		27,600	30,000	8.70%
48220 Employee Phone Reimbursement	747	83					
48230 Souvineer Sales	1,023	1,521	402	1,000	987	1,000	1.32%
48240 Library Sales	5,774	6,252	7,870	5,000	8,000	8,000	0.00%
48260 Bus Bench Ads	40,800	40,800	40,800	40,800	40,800	40,800	0.00%
48270 Plans and Specs	221	80	918		989	1,000	1.11%
48200 General Sales	**48,566**	**48,736**	**72,069**	**46,800**	**78,376**	**80,800**	3.09%
48350 Sponsorships	97,830	83,600	152,480	90,000	153,000	100,000	-34.64%
48385 Property Damage Reimbursement	88,819	144,039	122,027	167,872	185,111	170,000	-8.16%
48400 Restitution	5,399	10,788	2,667	9,500	3,000	5,000	66.67%
48410 Other Reimbursement	422,141	351,632	274,966	350,000	225,000	225,000	0.00%
48370 Reimbursables	**516,360**	**506,459**	**399,660**	**527,372**	**413,111**	**400,000**	-3.17%
48500 Settlements	374	64,583	16,575		21,448	15,000	-30.06%
48500 Settlements	**374**	**64,583**	**16,575**		**21,448**	**15,000**	-30.06%
48511 Credit Card Processing Fee	169,154	26,764	11,124	50,000	10,000	10,000	0.00%
48515 Passport Fee	152,405	171,830	189,950	219,506	245,000	269,500	10.00%
48530 Newsrack Impounds	4,160	1,590	(750)				
48550 Miscellaneous	329,478	231,170	938,066	311,452	430,204	373,944	-13.08%
48510 Other	**655,198**	**431,354**	**1,138,389**	**580,958**	**685,204**	**653,444**	-4.64%
48100 OTHER REVENUE	**1,876,254**	**1,363,633**	**2,327,677**	**1,295,130**	**1,561,310**	**1,399,244**	-10.38%
49101 From Gas Tax	900,000	900,000					
49101 From Safe and Sane Fireworks				43,787			
49101 From RORF	671,873	686,812	458,554	478,844			
49101 From CFD 2000-1	5,532	5,777	5,750	6,000	6,000	6,000	0.00%
49101 From Mello Roos	74,828	76,276	77,777	75,000	79,255	80,761	1.90%

City of Huntington Beach
Revenue Summary
Adopted Budget - FY 2017/18
GENERAL FUND
Combined Revenue Detail by Object Account

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
49101 From CFD 2002-1	5,532	5,639	5,750	6,000	6,000	6,000	0.00%
49101 From Debt Svc Bella Terra	5,532	5,708	5,750	6,000	6,000	6,000	0.00%
49101 From Certified Unified Program Agency	13,000	13,000	13,000	13,000			
49101 From Energy Efficiency Fund					12,854		-100.00%
49101 From Parking Structure Strand	250,000	300,000	300,000	300,000	400,000	400,000	0.00%
49101 From Energy Efficiency					208,000		-100.00%
49101 From Domestic Violence 09/10	222,220						
49100 Operating Transfers In	**2,148,516**	**1,993,212**	**866,580**	**928,631**	**718,109**	**498,761**	-30.55%
49400 Joint Venture Income	515,654	226,697	180,963		180,000		-100.00%
49000 NON-OPERATING REVENUE	**2,664,170**	**2,219,909**	**1,047,544**	**928,631**	**898,109**	**498,761**	-44.47%
40000 REVENUES	**204,857,651**	**213,144,929**	**219,178,550**	**220,430,000**	**220,010,721**	**224,048,543**	**1.84%**

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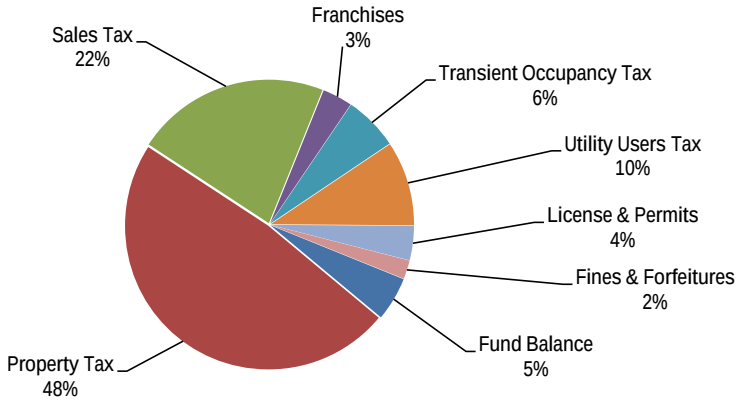
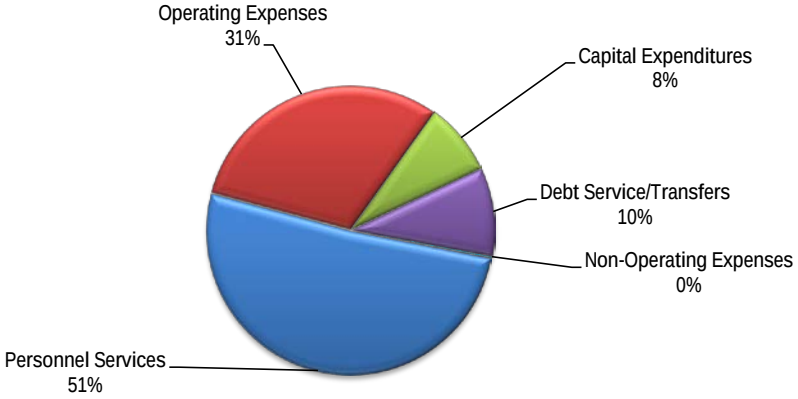
City of Huntington Beach
Adopted Budget - FY 2017/18
Revenue vs. Expenditure
ALL FUNDS

Description	FY 2016/17 Adopted	FY 2017/18 Adopted	Annual Budget Incr/(Decr)	% Incr/(Decr)
Revenue	343,836,279	351,125,231	7,288,952	2.12%
Use of Fund Balance	1,703,300	10,119,128	8,415,828	494.09%
Total Sources of Funds	**345,539,579**	**361,244,359**	**15,704,780**	**4.55%**
Expense	345,539,579	361,244,359	15,704,780	4.55%
Total Uses of Funds	**345,539,579**	**361,244,359**	**15,704,780**	**4.55%**
Surplus/(Deficit)				

Sources of Funds



Uses of Funds



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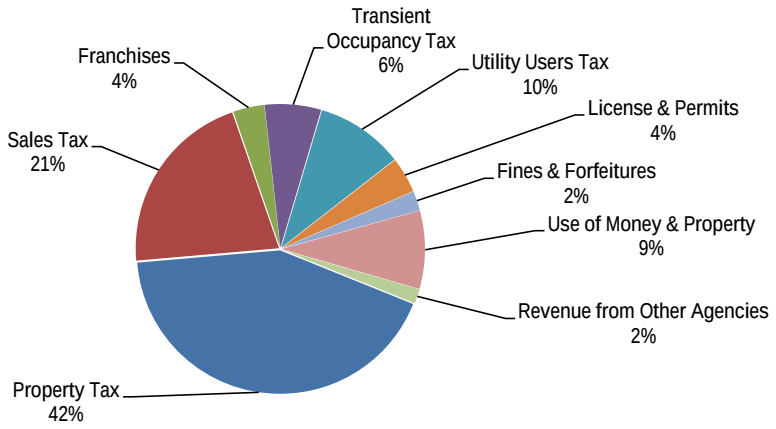
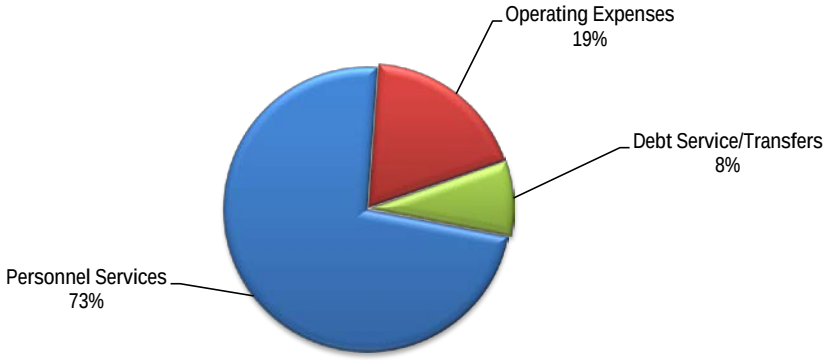
City of Huntington Beach
Adopted Budget - FY 2017/18
Revenue vs. Expenditure
General Fund

Description	FY 2016/17 Adopted	FY 2017/18 Adopted	Annual Budget Incr/(Decr)	% Incr/(Decr)
Revenue	220,430,000	224,048,543	3,618,543	1.64%
Total Sources of Funds	**220,430,000**	**224,048,543**	**3,618,543**	**1.64%**
Expense	220,430,000	224,048,543	3,618,543	1.64%
Total Uses of Funds	**220,430,000**	**224,048,543**	**3,618,543**	**1.64%**
Surplus/(Deficit)				

Sources of Funds



Uses of Funds



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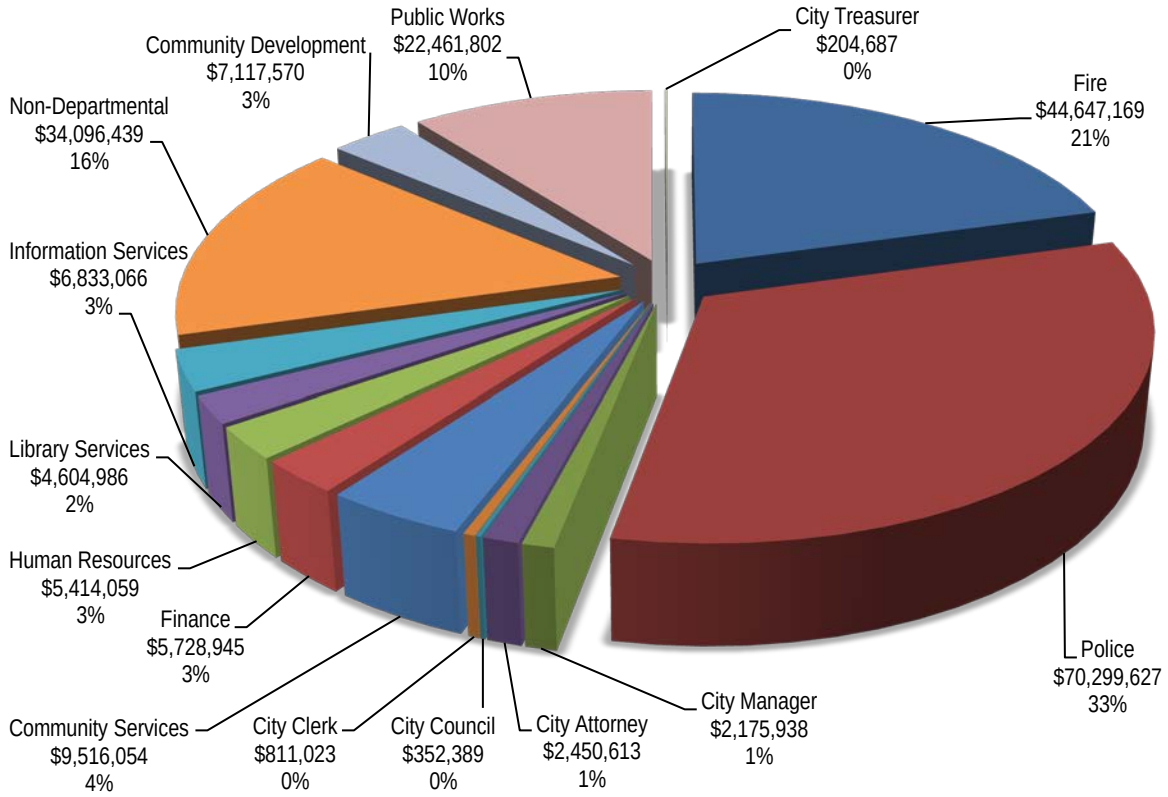
City of Huntington Beach
Expenditure Descriptions and Assumptions
Adopted Budget – FY 2017/18

GENERAL FUND EXPENSE: $224.0 million



Personnel Services – $163,679,506

The FY 2017/18 Adopted Budget reflects flat staffing level across All Funds with a total personnel count of 986.25 Full Time Equivalents (FTEs). Included in the FY 2017/18 Adopted Budget is the transfer of the Beach Maintenance Operations Division from the Community Services Department to the Public Works Department for $1.8 million and 8.0 FTEs as a result of an organizational restructure.

Operating Expenses – $41,556,152

Included in the operating category are all General Fund operating expenses including professional and contract services. The FY 2017/18 Adopted Budget reflects 6.1 percent decrease from the prior year Adopted Budget of $44.3 million. The decrease is mostly due to the transferring of general liability costs to a new General Liability Internal Service Fund to better track, monitor, and forecast actual and projected expenses of the City's general liability program.

Capital Expenditures – $120,000

The budget for capital expenditures includes funding towards the repair and improvements of City facilities. The FY 2017/18 Adopted Budget also includes $3.1 million in recurring, structural General Fund support for infrastructure; reflected in the Non-Operating Expenditures category. See Non-General Fund Capital Projects for funding for other capital expenditure projects previously reported.

Non-Operating Expenditures - $18,692,885
This category contains transfers to other funds related to debt service and transfers to other funds for operating purposes. The FY 2017/18 Adopted Budget includes transfers to the newly created General Liability Internal Service Fund ($4.6 million); $3.1 million to the Infrastructure Fund; and 3) $4.8 million for equipment replacement to the new Equipment Fund. Also included in the budget is the recurring LeBard School site funding of $667,000 (split from the General Fund and Park Development Fees).

NON-GENERAL FUND EXPENSE
The FY 2017/18 Adopted Budget for Non-General Fund Expenses totals $137.2 million.

Water Enterprise – $38,639,561
Water user rates fund the Water Fund operations and the portion of the water capital improvement program. In addition to operations and maintenance, capital project funds are used for major maintenance and rehabilitation of water facilities such as wells, reservoirs, and water distribution lines.

Refuse Fund – $12,000,497
Funding is provided for citywide residential curbside and commercial refuse collection and disposal. The City contracts with Republic Services, formerly Rainbow Disposal, to provide trash pick-up.

Sewer Service Fund – $11,826,314
The Sewer Service Fund was established for the maintenance, rehabilitation and replacement of sewer facilities. Revenue is derived from direct sewer related charges to local residents and businesses. Sewer facilities are evaluated regularly to determine priorities to repair or replace. The capital project program includes, design engineering and all aspects of construction management.

Water Master Plan – $5,084,500
The Water Master Plan (WMP) was adopted in 1995 and updated in FY 2016/17. It recommends new facilities that provide the City with adequate water production and storage capabilities. In the next two years, the WMP focus is on corrosion control and water distribution improvements.

Transportation/Street Projects – $10,059,135
This category includes expenditures from the Gas Tax, Measure M, Air Quality, Traffic Congestion Relief Fund, the new Road Maintenance Rehabilitation Account Fund, and other related Federal and State grant funds. As in previous years, available revenue in these funds for projects continues to fluctuate greatly as the State threatens to use these types of funds to balance the State budget.

Capital Projects – $8,126,368
Included in this category are one-time revenues from developers to fund capital projects. Also included are development related impact fees for sewer, drainage and park purposes. This also includes newly created Equipment Replacement Fund of $4.8 million for the replacement of various equipment including vehicles, and technology related equipment; and the recurring $3.1 million General Fund contribution towards infrastructure.

RORF (Successor Agency) and Rehabilitation Loans Fund – $7,134,167
This category includes all the costs associated with the former Redevelopment Agency and Housing Authority, currently the Successor Agency, except for the Community Development Block Grant and HOME program money. The FY 2012/13 budget for this category decreased significantly mainly due to the elimination of the Redevelopment Agency and abolishment of the Housing Authority. Pursuant to Assembly Bill 1 x26, the Redevelopment Agency was eliminated effective February 2012. The City Council approved two resolutions designating the City as the Successor Agency to the Redevelopment Agency and the Huntington Beach Housing Authority as the Successor Agency for housing-related items. The Recognized Obligation Retirement Fund (RORF) was created, and all of the former Redevelopment Agency's properties, contracts, and leases were transferred to that fund.

NON-GENERAL FUND EXPENSE – CONTINUED

Debt Service – $9,264,416
General Fund revenues are the main source for inter-fund transfers to pay the City's annual debt service cost. Community Facilities Districts (CFDs) and Judgment Obligations Bonds are sources of funding for these expenses.

Other Grants and Funds – $13,235,533
The two major grant Funds in this category are expenditures for the Community Development Block Grant as well as the HOME Program. Also included within this group are several minor funds related to city activities, special projects and fiduciary and trust funds.

Internal Service Funds – $17,591,351
These funds are utilized to account for retirement medical and supplemental retirement costs, which are provided directly by the City. The FY 2017/18 Adopted Budget also includes Self Insurance Workers' Compensation costs and Self Insurance General Liability amounting to $6.6 million and $4.9 million respectively.

Business Improvement Districts – $3,972,800
There are three Business Improvement Districts (BIDs) within the City: Hotel/Motel, Auto Dealers and Downtown. The businesses in each district are assessed a charge, which is collected by the City and redistributed back to the district through City Council approved projects and maintenance appropriations.

Other Enterprise Funds – $261,174
This category includes the Certified Unified Program Agency (CUPA), which supports hazardous waste inspections.

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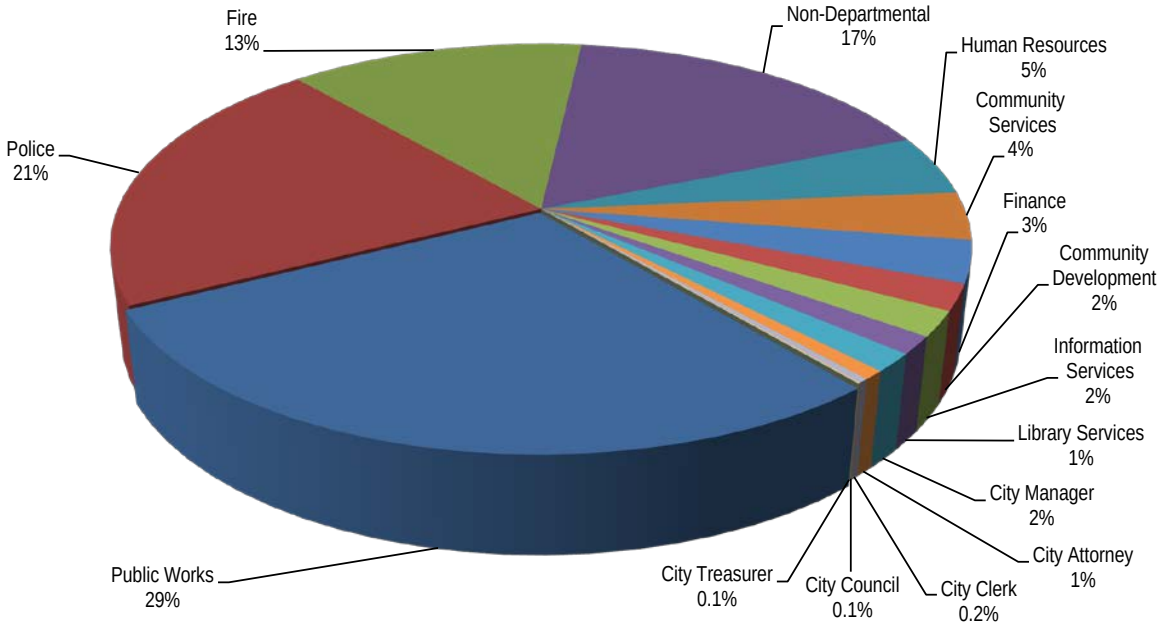
City of Huntington Beach
Adopted Budget - FY 2017/18
Expenditures by Department
ALL FUNDS

Department / Fund	General Fund	Capital Projects Funds	Debt Service Funds	Enterprise Funds	Special Revenue Funds	Internal Service Fund	Trust and Agency Funds	Other Funds*	TOTAL
City Council	385,111								385,111
City Attorney	2,602,105								2,602,105
City Clerk	803,698								803,698
City Treasurer	234,302								234,302
City Manager	2,524,042	50,000			2,675,025			40,000	5,289,067
Community Development	7,385,762				256,906				7,642,668
Community Services	8,410,110				4,818,671			626,100	13,854,881
Finance	5,935,710						6,122,000		12,057,710
Fire	46,882,898			261,174			463,276		47,607,348
Human Resources	5,888,360					11,469,351			17,357,711
Information Services	6,955,642	216,368							7,172,009
Library Services	4,992,413				102,488				5,094,901
Police	75,761,418				506,551			21,050	76,289,019
Public Works	25,629,980	2,500,000		65,050,871	10,107,852		91,000		103,379,703
Non-Departmental	29,656,990	8,670,227	5,109,792		71,000		17,966,115		61,474,124
Grand Total	**224,048,543**	**11,436,595**	**5,109,792**	**65,312,045**	**18,538,492**	**11,469,351**	**24,642,391**	**687,150**	**361,244,359**

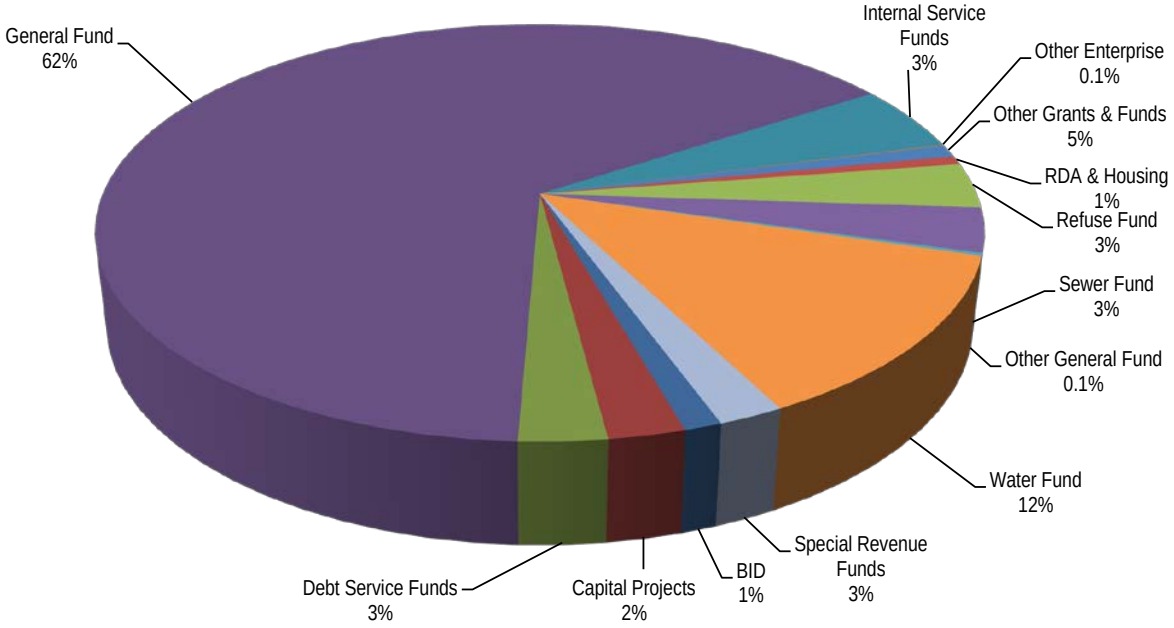
* Other Funds include Specific Events

City of Huntington Beach
Adopted Budget - FY 2017/18
Expenditures by Department
ALL FUNDS

All Funds Expenditures by Department



All Funds Expenditures by Fund



City of Huntington Beach
Expenditure Summary
Adopted Budget - FY 2017/18
ALL FUNDS
Summary by Fund

Fund	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
00100 General Fund	198,310,924	210,218,556	224,546,454	220,430,000	231,649,025	224,048,543	1.64%
00101 Specific Events	345,278	358,179	405,910	613,415	613,415	666,100	8.59%
00103 Donations Fund	660,405	544,991	696,226		1,471,538		
00104 School Events	943						
00122 Inmate Welfare Fund	25,922	53,347	10,237	16,500	16,500	21,050	27.58%
00126 Donations Historic Wintersburg	656	30,508	2,839				
00127 Prop Tax in Lieu of Sales Tax			784,265		4,637,145		
00201 Air Quality Fund	199,188	237,062	303,429	544,191	1,061,287	91,183	-83.24%
00204 Fourth of July Parade	385,313	363,195	414,878	430,490	430,490	430,490	0.00%
00206 Traffic Impact	11,441	163,821	563,921		654,119		
00207 Gas Tax Fund	2,583,874	2,520,382	6,085,288	3,500,000	5,237,772	3,266,200	-6.68%
00209 Park Acquisition & Development	1,899,761	404,780	178,003	70,000	2,111,913	121,530	73.61%
00210 Sewer	626,864	78,300	92,110	2,500,000	2,678,460	2,500,000	0.00%
00211 Drainage				300,000	300,000		-100.00%
00212 Narcotics Forfeiture - Federal	237,659	91,838	139,554		162,228		
00213 Measure M Fund	3,257,328	1,330,575	3,232,964	3,471,439	6,531,856	4,095,718	17.98%
00215 Rehabilitation Loans	115,500	44,674	171,300	300,000	300,000	1,480,000	393.33%
00216 Property and Evidence	66,105		206,806		75,433		
00217 Affordable Housing In-Lieu			30,306		93,911		
00218 Hwy Safety Traffic Reduct 1B	1,315,384						
00219 Traffic Congestion Relief 42	2,434,696	2,779,524	415,526	780,000	1,608,670	812,000	4.10%
00223 Safe and Sane Fireworks			73,068				
00225 Gun Range Settlement	11,492				50,000		
00226 Quimby Fund				132,583	193,183	1,377,639	939.07%
00227 Police Facilities Dev Impact				300,000	300,000		-100.00%
00228 Park Dev Impact - Res	379	138,394	133,984	486,609	492,069	2,889,012	493.70%
00229 Library Dev Impact		92,824	92,672	50,000	50,000	50,000	0.00%
00233 Housing Residual Receipts		1,322	6,897	455,367	455,367	50,000	-89.02%
00234 Disability Access Fund	12,531	8,354	7,433	25,000	26,355	21,000	-16.00%
00235 Park Dev Impact - Non Res			316,800	316,800	316,800		-100.00%
00237 Self Insurance Liability Claim			1,028,414				
00238 Emergency Operations Ctr			19,271				
00239 CDBG						1,033,766	100.00%
00240 HOME						411,664	100.00%
00308 In-Lieu Parking Downtown	4,052	50,355	8,966	550,000	551,517	50,000	-90.91%
00314 Infrastructure Fund	170,519	1,345,344	2,558,700	1,200,000	6,888,039	3,100,000	158.33%
00319 Senior Center Development		6,827,292	9,337,576		512,353		
00321 Lease Capital Project Fund			3,322,396		794,910		
00322 ELM Automation Fund						216,368	100.00%
00324 Equipment Fund						4,760,000	100.00%
00350 RORF	21,921,258	11,422,306	17,790,037	9,404,438	9,401,546	7,134,167	-24.14%
00352 LMIHAF	6,539	79,736	159,638	331,651	584,978	810,227	144.30%
00401 Debt Svc HBPFA	5,548,494	5,838,658	6,629,288	5,109,738	5,109,738	5,109,792	0.00%
00405 Debt Svc Grand Coast CFD2000-1	1,111,401	1,102,239	1,132,076	1,104,652	1,104,652	1,107,750	0.28%
00406 Debt Svc Mello Roos	271,927	262,926	266,523	274,916	275,961	273,660	-0.46%
00408 Debt Svc McDonnell CFD 2002-1	385,363	381,498	385,630	398,382	398,882	406,628	2.07%
00410 Debt Svc Bella Terra	2,225,980	2,224,747	2,356,900	2,371,122	2,371,122	2,366,586	-0.19%
00501 Certified Unified Program Agency	242,933	233,798	256,682	258,237	293,260	261,174	1.14%
00504 Refuse Collection Service	11,105,684	11,290,392	11,277,383	11,563,272	11,624,744	12,000,497	3.78%
00506 Water	40,504,342	38,238,820	40,267,648	39,807,795	43,169,373	38,639,561	-2.93%
00507 Water Master Plan	994,470	1,213,468	1,375,023	6,201,936	7,985,964	5,084,500	-18.02%
00508 WOCWB	151,432	48,009	118,479	293,500	396,485	91,000	-68.99%
00509 Refuse Education	39,211	117,275					
00511 Sewer Service Fund	9,711,134	8,505,389	8,729,189	9,120,179	12,508,721	9,326,314	2.26%
00551 Self Insurance Workers' Comp	6,409,629	10,461,731	6,375,551	6,562,259	6,562,259	6,596,939	0.53%
00552 Self Insurance General Liability			12,676,383			4,872,412	100.00%
00556 Energy Efficiency Fund	135,178						
00650 Gen Fixed Assets Acct Group	11,817,861	12,363,075	13,908,367				
00653 GFAAG CNOA	23,951	23,951	20,894				
00701 BID - Auto	137,196	106,136	101,520	112,800	112,800	112,800	0.00%
00702 Retiree Insurance Fund	809,460	777,155	737,730	1,809,000	1,809,000	1,789,000	-1.11%
00703 Retirement Supplement	3,840,085	3,852,959	4,057,067	4,120,000	4,120,000	4,333,000	5.17%
00704 Fire JPA Fund	445,362	561,544	510,603	396,733	575,465	463,276	16.77%

City of Huntington Beach
Expenditure Summary
Adopted Budget - FY 2017/18
ALL FUNDS
Summary by Fund

Fund	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
00707 Debt Svc Judgment Oblig Bonds	1,024,149	1,027,449	1,024,149	675,700	675,700		-100.00%
00709 BID - Hotel/Motel	1,686,221	2,733,624	2,980,967	3,108,000	3,108,000	3,750,000	20.66%
00710 BID - Downtown	115,000	87,156	107,639	110,000	110,000	110,000	0.00%
00711 Parking Structure-Bella Terra	538,529	455,530	583,930	635,799	635,799	675,574	6.26%
00712 Parking Structure-Strand	1,082,244	1,421,512	1,136,011	1,539,930	1,545,072	2,028,950	31.76%
00750 Alcohol Prevention Services	51,533	74,920	20,311				
00802 Anaheim/Santa Ana UASI FY11	519						
00807 Energy Efficiency	79,335	65,439	1,018,105		213,539		
00815 CDBG 12/13	46,079				63,320		
00838 Jail Training Grant	13,484	10,235	10,400		10,455		
00843 HOME Program 13/14	29,051	309,545	20,363		380,584		
00850 HOME Program 10/11	46,436	22,160	83,733				
00851 HOME Program 11/12	641,500	2,845	8,618		28,667		
00852 HOME Program 12/13		11,944	397,813		109,102		
00854 HOME Program 06			54,844				
00859 CDBG 08/09					58,841		
00860 CDBG 09/10			83,648		91,098		
00861 CDBG 10/11					55,432		
00863 CDBG 13/14	749,523	143,955	102,411		150,789		
00873 OCTA/CIP Grant	341,683	256,202	43,180	757,378	3,930,264		-100.00%
00875 SAAV	77,975	47,099					
00878 Caltrans Grants	153,889	247,733					
00892 Storm Water Quality		236,693					
00894 WMD - DHHS		3,991					
00909 UASI/OCIAC Program	174,424	198,354	54,625	136,000	136,000		-100.00%
00924 Domestic Violence 09/10	222,220						
00934 Fireman's Fund Heritage 09/10		192					
00937 Justice Assist Grant 09 Regular	(215)						
00949 SLESF Grant 10/11	21,678						
00952 Fireman's Fund Heritage 10/11		365					
00955 Prop 69 Funding	27,450		52,865		31,223		
00959 2002 Park Bond	193,243	9,662					
00960 Used Oil OPP1 10/11	77,099	42,158	38,884		100,476		
00961 Hwy Bridge Replacement & Rehab	162,869	165,268	184,693	1,100,000	1,216,041		-100.00%
00962 CDBG 11/12	37,198				152,839		
00963 Senior Mobility Program 7/11-6/12	210,027	220,383	245,840		183,147		
00964 OCATT Program	(18,803)						
00965 Master Plan of Arterial Highways	785,224	95,891	1,024,241		304,008		
00968 SLESF Grant 11/12	78,284						
00970 Bridge Preventative Maintenance Program	55,793	623,828	(26,746)				
00971 Asset Forfeiture 15% State Set	157,550	27,676	1,000				
00976 Homeland Security MMRS 10/11	276,962	(30,710)	22,159		8,551		
00978 US Secret Services (USSS)	8,500	8,500	8,500		9,500		
00979 AB109 Public Safety Realignment	70,209	20,982	118,816		51,484		
00981 OC Real Estate Trust Fund 12/13	4,003	15,722	4,717		558		
00982 Ofc of Traffic 12/13 #SC13184	(6)						
00984 SLESF Grant 12/13	56,051				289,950	220,000	100.00%
00985 State Literacy Grant 12/13			9,533		43,824		
00987 Justice Assistance Grant 12/13	7,419						
00988 Human Trafficking	25,097	36,005	967				
00989 Organized Crime Drug Enforcement Task Force		20,935	9,993		25,000		
00991 Domestic Violence CY2013	85,364						
00993 Anaheim/Santa Ana UASI FY12	2,061						
00994 HUD EDI Senior Center Development			142,500				
00995 Hwy Safety Improvement Program		427,871	150,800		2,817,129	573,300	100.00%
00996 Homeland Security UASI 2012	8,146						
00997 Ofc of Traffic 13/14 #PT1482	237,717						
00998 Ofc of Traffic 13/14 #SC14184	94,512						
01200 LSTA Pitch Grant 13/14	35,949	(69)					
01201 State Literacy Grant 13/14	29,943						
01202 DHS Fire Prevention Grant	9,840						
01204 EMPG 13/14	30,051						
01205 Justice Assistance Grant 13/14	28,448						

City of Huntington Beach
Expenditure Summary
Adopted Budget - FY 2017/18
ALL FUNDS
Summary by Fund

Fund	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
01206 Domestic Violence CY2014	153,597	34,344					
01207 UASI 2013	3,898						
01208 CDBG 14/15		749,641	27,920		156,061		
01209 HOME Program 14/15		28,860	12,207		570,474		
01210 OCTA Beach/Edinger Grant			136,331				
01212 Alcoholic Beverage Control 14/15	15,811	33,185					
01213 Office of Traffic Safety 14/15		411,461					
01214 Justice Assistance Grant 14/15	28,952						
01216 EMPG 14/15	4,005	26,324					
01217 State Literacy Grant 14/15		44,156					
01218 DHS Fire Equipment Grant		69,112	797		45		
01219 CDBG 15/16			857,141		113,420		
01220 HOME Program 15/16			89,250		463,008		
01221 Domestic Violence CY2015		142,928	41,297		4,325		
01222 Hazard Mitigation Grant Program			24,629		2,525,371		
01223 LSTA Pitch Grant 15/16		14,989	4,583				
01224 OC Regional Narc Suppression		5,940	56,051	65,000	65,000	60,000	-7.69%
01225 EMPG 15/16		4,689	24,599				
01226 State Literacy Grant 15/16		356	53,357				
01227 Office of Traffic Safety 15/16			448,702	222,931			-100.00%
01228 CalRecycle City/County CRV			62,132	50,207	50,207	48,717	-2.97%
01229 Housing Related Parks Grant			109,997		174,203		
01230 AB 109 Reimbursement			16,806		56,240		
01231 ABC Grant 15/16			24,570				
01232 Justice Assistance Grant 15/16					25,359		
01233 OC Recycling Market Develop Zone			1,598	6,500	6,640	6,500	0.00%
01234 Sustainability Business Cert Program			19,794		4,910		
01235 CDBG 16/17				995,023	995,023		-100.00%
01236 HOME Program 16/17				424,106	424,106		-100.00%
01237 Domestic Violence CY2016			154,729		34,246		
01238 EMPG 16/17			1,927		28,383		
01239 Office of Traffic Safety 16/17					583,000		100.00%
01241 Justice Assistance Grant 16/17					25,879		
01242 Tire Derived Product Grant					10,840		
01243 OCTA Grant/Shuttle Service					151,812	95,000	100.00%
01246 CENIC E-Rate						52,488	100.00%
01247 Arterial Rehabilitation 17/18						1,125,734	100.00%
01249 Office of Traffic Safety 17/18						226,551	100.00%
Grand Total(s)	**340,592,826**	**347,396,461**	**396,206,727**	**345,539,579**	**401,674,249**	**361,244,359**	**4.55%**

City of Huntington Beach
Expenditure Summary
Adopted Budget - FY 2017/18
ALL FUNDS
Combined Expenditure Detail by Object Account

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
51110 Base Salaries	75,108,192	79,882,056	79,767,503	86,501,232	87,011,332	86,795,843	0.34%
51111 Vacancy Attrition				(2,116,317)	(2,116,317)	(2,116,300)	0.00%
51112 Seasonal Part Time		439,112	567,828	573,543	573,543	573,551	0.00%
51115 Additional Pay	6,746,915	7,325,994	7,629,660	8,732,669	8,731,886	8,927,817	2.23%
51100 Salaries - Permanent					17,990		
51100 Salaries - Permanent	**81,855,107**	**87,647,161**	**87,964,991**	**93,691,127**	**94,218,434**	**94,180,912**	0.52%
52000 Salaries - Temporary	**4,390,427**	**4,520,044**	**4,727,595**	**4,922,730**	**5,403,525**	**5,050,667**	2.60%
53020 Regular Overtime	7,369,412	6,534,612	6,871,466	6,079,560	6,425,695	6,395,000	5.19%
53040 Minimum Staffing Overtime	4,117,421	4,463,130	4,857,880	3,712,000	3,712,000	3,712,000	0.00%
53050 Marine Safety Replacement OT	59,198	146,595	218,215				
53060 PT Overtime	831,935	918,113	1,071,589				
53090 Other Overtime	16,064	22,129	23,749				
53000 Salaries - Overtime				397,744	397,744	157,900	-60.30%
53000 Salaries - Overtime	**12,394,030**	**12,084,580**	**13,042,899**	**10,189,304**	**10,535,439**	**10,264,900**	0.74%
54110 Vacation Leave Pay Out	3,529,469	3,678,427	4,298,320				
54120 Sick Leave Pay Out	20,460	18,752	42,937				
54000 Termination Pay Outs				3,725,000	3,725,000	4,150,000	11.41%
54000 Termination Pay Outs	**3,549,929**	**3,697,179**	**4,341,257**	**3,725,000**	**3,725,000**	**4,150,000**	11.41%
55002 Seasonal Part Time Benefits				382,807	397,735	430,617	12.49%
55100 CalPERS Payable	27,421,608	29,246,212	30,597,111	35,356,667	35,351,192	37,921,544	7.25%
55140 PARS Employer Contribution	37,197	10,064					
55150 Retirement Supplement	4,539,000	4,678,247	4,776,818	4,120,744	4,120,194	4,329,292	5.06%
55175 Workers' Compensation	7,453,880	6,668,955	6,784,260	7,066,611	7,065,493	7,100,874	0.48%
55200 Health Insurance	8,825,856	10,541,071	10,887,210	14,087,485	14,085,519	14,841,329	5.35%
55300 Other Insurances	6,755,160	4,042,073	4,068,062	4,699,637	4,515,603	4,303,969	-8.42%
56010 Deferred Compensation	39,791	29,137	145,948	58,664	58,664	58,212	-0.77%
56020 FICA Medicare	1,444,083	1,551,203	1,553,972	1,565,821	1,565,618	1,611,078	2.89%
56100 Other Benefits	208,343	52,706	104,643			324,205	100.00%
55000 Benefits				773,240	798,660		-100.00%
55000 Benefits	**56,724,918**	**56,819,667**	**58,918,022**	**68,111,677**	**67,958,679**	**70,921,120**	4.12%
51000 PERSONNEL SERVICES	**158,914,411**	**164,768,631**	**168,994,765**	**180,639,838**	**181,841,077**	**184,567,598**	2.17%
61100 Cable TV	7,979	17,390	17,677	15,500	15,500	16,600	7.10%
61200 Electricity	4,794,595	4,426,885	4,003,375	4,251,000	4,251,000	3,801,000	-10.59%
61300 Natural Gas	743,848	523,079	773,544	830,400	830,400	838,700	1.00%
61450 Telephone/Communications	737,955	803,407	773,372	787,686	816,072	887,574	12.68%
61600 Water	1,304,315	948,384	1,165,680	1,172,000	1,172,000	1,172,000	0.00%
61000 Utilities				73,150	73,150	1,000	-98.63%
61000 Utilities	**7,588,693**	**6,719,145**	**6,733,647**	**7,129,736**	**7,158,122**	**6,716,874**	-5.79%
62100 Purchased Water MWDOC	11,452,358	10,201,045	7,406,497	7,601,000	6,682,812	7,400,000	-2.64%
62200 Purchased Water OCWD	4,209,804	4,706,446	6,494,792	7,400,000	7,400,000	8,850,000	19.59%
62000 Purchased Water						1,000	100.00%
62000 Purchased Water	**15,662,162**	**14,907,491**	**13,901,289**	**15,001,000**	**14,082,812**	**16,251,000**	8.33%
63025 Audiovisual Supplies	15,038	5,302	8,011	2,250	2,250	2,250	0.00%
63050 Communication Supplies	16,284	24,213	97,687	14,000	26,429	14,000	0.00%
63075 Furniture Non-Capital	31,644	64,944	71,864	11,750	22,185	10,750	-8.51%
63100 General Supplies	1,869,350	2,341,018	1,239,705	716,661	1,669,696	1,632,455	127.79%
63125 Office Supplies	451,262	456,189	432,728	250,007	253,913	420,740	68.29%
63130 Office Water		1,091	549				
63150 Radio Supplies	76,814	9,737	9,523	17,400	331,673	17,400	0.00%
63225 Computer Supplies	694,970	632,099	631,612	883,426	996,704	845,029	-4.35%

City of Huntington Beach
Expenditure Summary
Adopted Budget - FY 2017/18
ALL FUNDS
Combined Expenditure Detail by Object Account

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
63295 Postage Deliveries	597,836	485,400	554,332	477,650	477,650	427,650	-10.47%
63445 Fuel	1,793,879	1,554,647	1,173,828	1,815,750	1,815,750	1,815,750	0.00%
64000 Safety Supplies	634,738	580,258	599,443	710,767	705,772	700,817	-1.40%
64100 Film	5,305	28,346	9,397	16,300	16,300	16,300	0.00%
64110 Agricultural	21,251	16,756	19,374	90,000	90,000	26,000	-71.11%
64115 Microfilm/Document Imaging	155,532	74,583	90,754	91,560	91,560	91,560	0.00%
64140 Food	86,647	75,847	82,580	101,700	93,705	102,700	0.98%
64165 Clothing/Uniforms	616,857	486,668	553,354	520,449	520,925	576,999	10.87%
64190 Vehicle Supplies	83,869	9,998	4,719	4,000	4,000	1,000	-75.00%
64230 Awards and Presentations	53,940	54,213	51,121	37,350	40,590	42,350	13.39%
64255 Shop Equipment Operating	439,529	336,661	352,208	228,600	229,371	237,400	3.85%
64280 Signs	194,903	182,105	202,614		262		
64305 Chemicals	103,921	55,827	78,597	185,500	186,491	219,500	18.33%
64330 Fencing	1,379	12,687	12,246				
64355 Building Supplies	75,168	129,471	79,219	44,389	55,899	44,389	0.00%
64380 Irrigation Supplies	28,651	37,628	22,175	45,000	45,000	45,000	0.00%
64405 Books/ Subscriptions	508,158	584,061	670,422	326,516	557,877	320,366	-1.88%
64485 Dues and Memberships	216,167	204,593	219,499	186,349	192,004	189,299	1.58%
64490 Stipends		300					
64500 Certification	45,895	22,404	57,166	60,760	61,370	68,225	12.29%
63000 Equipment and Supplies				892,834	955,695	55,432	-93.79%
63000 Equipment and Supplies	**8,818,984**	**8,467,046**	**7,324,726**	**7,730,968**	**9,443,071**	**7,923,361**	2.49%
64570 Equipment Repairs Maintenance	1,424,084	1,537,396	1,580,985	1,261,566	1,362,889	1,394,666	10.55%
64620 Contracts for Repair and Maint	6,631,521	6,477,911	6,772,964	6,323,311	6,669,762	7,653,278	21.03%
64670 Traffic Signals Maintenance	121,718	188,864	127,774		13,175	200,000	100.00%
64720 Vehicle Maintenance	955,012	887,689	1,006,252	1,095,200	1,101,733	1,095,200	0.00%
64755 Vehicle Body Repair	95,227	72,423	106,402	70,000	70,000	70,000	0.00%
64770 Motorcycle Maintenance	38,259	27,918	39,769	40,000	40,000	40,000	0.00%
64820 Boat Maintenance	27,030	68,623	36,326	40,133	40,133	40,133	0.00%
64870 Computer Maintenance	1,216,811	1,309,108	1,458,770	1,420,979	1,424,101	1,581,527	11.30%
64900 Repair and Demolition	10	9,529	14,628				
67400 Other Maintenance	417,380	336,201	601,538	247,900	276,056	545,400	120.01%
67450 Building and Grounds Maintenance	625,508	665,497	591,911	577,739	592,137	654,686	13.32%
67500 Oil Well Maintenance	80,870	138,647	67,162	58,200	71,149	58,200	0.00%
67550 Pest Control	37,247	38,789	35,353	43,000	43,000	43,000	0.00%
67600 Block Wall Maintenance		6,698	3,490	55,000	55,000	55,000	0.00%
67650 Water Maintenance	1,902,413	2,137,456	2,207,654	2,432,664	2,734,886	2,330,726	-4.19%
67735 Radio Maintenance	38,369	36,693	32,770	72,662	72,662	47,612	-34.47%
67740 800 MHZ Maintenance	452,833	879,527	2,265,735	1,212,234	1,889,111	1,217,284	0.42%
64520 Repairs and Maintenance				1,150,864	1,178,851	18,034	-98.43%
64520 Repairs and Maintenance	**14,064,291**	**14,818,970**	**16,949,481**	**16,101,452**	**17,634,644**	**17,044,746**	5.86%
68550 Training	595,835	622,849	592,245	643,439	663,957	687,739	6.88%
68610 Conferences	216,263	186,770	205,375	250,950	251,055	282,965	12.76%
68695 Hosted Meetings	22,585	21,163	27,230	26,600	26,600	26,600	0.00%
68500 Conferences and Training				64,565	65,353	7,600	-88.23%
68500 Conferences and Training	**834,683**	**830,781**	**824,850**	**985,554**	**1,006,965**	**1,004,904**	1.96%
69305 Prof Svcs - Graphics			195				
69310 Prof Svcs - Appraiser		4,150		8,592	8,592	26,000	202.61%
69315 Prof Svcs - Information Services	66,996	52,997	40,044	35,000	151,794	36,000	2.86%
69325 Prof Svcs - Economic Analysis	113,497	129,347	167,892	78,000	75,108	53,000	-32.05%

City of Huntington Beach
Expenditure Summary
Adopted Budget - FY 2017/18
ALL FUNDS
Combined Expenditure Detail by Object Account

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
69330 Prof Svcs - Labor Negotiations	81,818	424	32,302	28,500	28,698	28,500	0.00%
69340 Prof Svcs - Property Mgmt			1,300				
69345 Prof Svcs - Auditing	1,950			5,000	5,000	5,000	0.00%
69360 Prof Svcs - Medical	212,467	162,795	208,464	213,775	220,536	213,775	0.00%
69365 Other Professional Services	5,881,942	5,463,658	5,616,362	5,295,264	9,817,786	4,375,498	-17.37%
69370 Prof Svcs - Legal	678,631	486,835	196,109	223,695	421,598	347,865	55.51%
69385 Prof Svcs - Commissions	630	780	720				
69395 Prof Svcs - Recruitment	225						
69410 Prof Svcs - Medical Case Mgmt	344,512	364,780	529,179	275,000	275,000	275,000	0.00%
69415 Prof Svcs - TPA Admin Fees	320,180	320,180	320,180	405,000	405,000	405,000	0.00%
69300 Professional Services				1,538,865	1,543,865	283,100	-81.60%
69300 Professional Services	**7,702,849**	**6,985,945**	**7,112,746**	**8,106,691**	**12,952,976**	**6,048,738**	-25.39%
69455 Cont Svcs - Printing Reproduction	303,168	351,745	330,789	328,659	313,758	335,659	2.13%
69465 Cont Svcs - Ambulance Services	2,115	2,213	2,637	4,500	4,500	4,500	0.00%
69470 Cont Svcs - Security	1,565		15,698	20,500	20,500		-100.00%
69475 Cont Svcs - Emp Assist Program	44,566	46,144	46,329	70,000	70,000	70,000	0.00%
69480 Cont Svcs - Audiovisual	8,963	1,200	1,900	15,000	15,000	15,000	0.00%
69485 Cont Svcs - Microfilm/Doc Image	19,194	17,956	13,589	17,750	17,750	16,750	-5.63%
69490 Cont Svcs - Refuse Collection	10,311,328	10,412,658	10,448,986	10,494,750	10,494,750	10,905,250	3.91%
69500 Cont Svcs - Janitorial	263,642	345,464	418,326	408,023	408,023	382,223	-6.32%
69505 Cont Svcs - Other	7,432,594	7,831,005	8,473,473	8,526,671	9,342,068	10,296,585	20.76%
69510 Cont Svcs - Animal Control	641,352	731,374	1,093,002	1,200,000	1,296,498	1,520,000	26.67%
69515 Cont Svcs - Royalty Payments	88,338	56,489	29,003	105,667	105,667	105,667	0.00%
69520 Cont Svcs - Advertising	80,962	108,631	232,594	201,550	201,550	48,900	-75.74%
69450 Other Contract Services				747,482	703,390	716,664	-4.12%
69450 Other Contract Services	**19,197,788**	**19,904,878**	**21,106,327**	**22,140,552**	**22,993,454**	**24,417,198**	10.28%
70200 Equipment Rental	292,456	347,438	380,610	111,184	115,206	144,834	30.27%
70300 Leases				223,800	223,800	223,800	0.00%
70000 Rental Expense				36,150	36,150	10,000	-72.34%
70000 Rental Expense	**292,456**	**347,438**	**380,610**	**371,134**	**375,156**	**378,634**	2.02%
72225 Workers' Compensation	5,087,939	8,763,110	4,508,782	4,753,932	4,753,932	4,753,932	0.00%
72525 Liability	356,040	270,998	2,241,244	662,000	632,000	912,000	37.76%
72600 Settlements		175,000	343,359	500,000	500,000	500,000	0.00%
72000 Claims Expense	**5,443,979**	**9,209,108**	**7,093,385**	**5,915,932**	**5,885,932**	**6,165,932**	4.23%
73010 General Liability Insurance	725,055	821,222	839,502	1,316,246	1,316,246	2,171,546	64.98%
73020 Excess Workers' Comp Insurance	233,600	235,281	256,652	238,000	238,000	297,690	25.08%
73030 Aircraft/ Watercraft Insurance	89,636	85,919	83,636	101,000	101,000	101,000	0.00%
73040 Property Insurance	1,621,976	1,551,708	1,401,097	1,556,059	1,556,059	1,556,059	0.00%
73000 Insurance	**2,670,266**	**2,694,129**	**2,580,887**	**3,211,305**	**3,211,305**	**4,126,295**	28.49%
74000 Pension Payments	3,547,877	3,587,775	3,772,815	3,838,661	3,838,661	4,032,734	5.06%
74020 HB Visitors Conv Bureau	843,104	920,834	1,003,717	1,050,000	1,050,000	1,250,000	19.05%
74040 CDBG Subgrantee #1	10,000				40,000		
74050 CDBG Subgrantee #2					5,000		
74060 CDBG Subgrantee #3					5,000		
74070 CDBG Subgrantee #4	10,000	10,000	5,000		5,000		
74080 CDBG Subgrantee #5	10,000	10,000					
74090 CDBG Subgrantee #6	46,167	47,500	46,000				
74100 CDBG Subgrantee #7	5,000	5,000					
74900 Contribution to Private Agency Other			6,435				
74010 Contribution to Private Agency	**4,472,148**	**4,581,108**	**4,833,967**	**4,888,661**	**4,943,661**	**5,282,734**	8.06%

City of Huntington Beach
Expenditure Summary
Adopted Budget - FY 2017/18
ALL FUNDS
Combined Expenditure Detail by Object Account

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
75100 Metro Cities JPA	948,400	993,098	1,075,174	1,111,046	1,111,046	1,195,745	7.62%
75200 County of Orange	897,730	4,019,420	978,680	920,000	920,000	920,000	0.00%
75250 Department of Justice			4,881	8,540	8,540	8,540	0.00%
75260 State of CA	167,951	228,388	150,618	252,014	253,369	252,014	0.00%
75300 Grants	29,053		165,700		1,456,648		
75350 Taxes	652,905	613,371	619,637	845,500	845,500	695,500	-17.74%
75400 WOCWB Expense	1,800	1,400	3,000	2,500	2,500	2,500	0.00%
75000 Payments to Other Governments	**2,697,839**	**5,855,677**	**2,997,689**	**3,139,600**	**4,597,603**	**3,074,299**	-2.08%
77200 To General Fund	7,815,074	8,049,525	8,274,510	8,393,881	8,393,881	8,645,730	3.00%
77000 Interdepartmental Charges	**7,815,074**	**8,049,525**	**8,274,510**	**8,393,881**	**8,393,881**	**8,645,730**	3.00%
78100 Expense Allowances	92,238	102,669	124,170	128,536	128,536	143,664	11.77%
78200 Auto Allowances	193,933	197,470	187,614	194,452	194,452	229,664	18.11%
78300 Tool Allowances	11,200	12,800	12,800	12,800	12,800	12,800	0.00%
78400 Uniform Allowances	318,606	326,737	337,123	360,500	360,500	360,500	0.00%
78500 Cell Phone Allowances	42,575	51,481	57,086	60,000	60,000	60,000	0.00%
78900 Non Salary Benefits	249						
78000 Expense Allowances				21,380	21,380		-100.00%
78000 Expense Allowances	**658,802**	**691,157**	**718,792**	**777,668**	**777,668**	**806,628**	3.72%
79025 Permit Expense	870,998	906,253	1,019,786	891,850	863,416	1,178,350	32.12%
79050 Cash Over and Short	603	452	(9,937)				
79075 Bad Debt Expense	745,748	586,566	1,008,572	947,320	947,320	947,350	0.00%
79100 Contingency	116,926	125,667	555,189	100,000	118,547	105,500	5.50%
79150 Discounts Lost	(25,051)	(21,748)	(32,905)				
79200 Extradition/Background	9,172	8,161	6,385	9,000	9,075	9,593	6.59%
79300 Procurement Card Charges			390				
79350 Sales Tax Rebate	754,045	916,501	715,606	850,000	850,000	850,000	0.00%
79500 CAL-Card – Dispute Charge	1,824	578	126				
79510 CAL-Card – Accidental Use	66		(11)				
79600 Donation Expense	5,000	10,000	1,200				
79000 Other Expenses				244,620	224,899		-100.00%
79000 Other Expenses	**2,479,332**	**2,532,430**	**3,264,399**	**3,042,790**	**3,013,257**	**3,090,793**	1.58%
60000 OPERATING EXPENSES	**100,399,347**	**106,594,828**	**104,097,307**	**106,936,924**	**116,470,505**	**110,977,866**	3.78%
81100 Purchase Amount	1,208,542	32,265	685,023	316,800	2,844,194	316,800	0.00%
81000 Land Purchase	**1,208,542**	**32,265**	**685,023**	**316,800**	**2,844,194**	**316,800**	0.00%
82100 Water Improvements	2,322,271	1,813,023	2,909,674	5,642,186	9,934,768	4,525,000	-19.80%
82200 Buildings Improvements	1,561,058	8,179,741	10,485,051	20,500	4,622,666	37,000	80.49%
82300 Streets Improvements	6,033,635	5,339,196	7,377,501	5,115,000	11,431,504	6,375,734	24.65%
82500 Drainage Improvements	196,491	242,554	55,393		2,301,051		
82600 Sewer Improvements	12,909,697	4,008,018	1,663,165	3,820,000	6,234,636	3,880,000	1.57%
82700 Traffic Improvements	516,244	928,255	2,281,082	1,418,782	7,892,447	719,500	-49.29%
82800 Other Improvements	3,636,246	2,096,949	4,002,696	4,415,890	10,789,362	1,321,530	-70.07%
82850 Street Lights Improvements		552,974	1,101,696		34,961	402,000	100.00%
82900 Park Improvements	205,609	35,788	150,789	166,000	898,940	3,661,000	2105.42%
82000 Improvements				1,200,000	3,255,578	3,100,000	158.33%
82000 Improvements	**27,381,250**	**23,196,498**	**30,027,044**	**21,798,358**	**57,395,913**	**24,021,764**	10.20%
83100 Equipment - Office	66,105						
83200 Equipment - Furniture			50,695				
83300 Equipment - Medical			42,547		400		
83400 Equipment - Radio			3,322,396		97,497		
83600 Equipment - Safety		53,948	115,363		14,349		

City of Huntington Beach
Expenditure Summary
Adopted Budget - FY 2017/18
ALL FUNDS
Combined Expenditure Detail by Object Account

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
83700 Equipment - General	1,660,763	1,938,912	2,133,011	100,000	1,792,310	36,000	-64.00%
83800 Equipment - Pumps					420,000		
83900 Equipment - Communications	282,999	17,062	5,959		6,448		
84000 Equipment - Information Services	157,516	1,062,505	1,632,178		454,260		
84100 Equipment - Audiovisual			19,326				
84200 Equipment - Parking Meters		85,984	7,607		5,884		
84300 Equipment - Water Meters	2,504,944	159,959	2,333,991	2,200,000	2,198,784	310,000	-85.91%
83000 Equipment				4,921,200	2,085,359	4,760,000	-3.28%
83000 Equipment	**4,672,327**	**3,318,370**	**9,663,073**	**7,221,200**	**7,075,291**	**5,106,000**	-29.29%
85050 Automobile	651,407	927,995	1,034,040		1,341,413		
85100 Truck	765,762	1,408,563	1,485,996	592,000	1,495,629	35,000	-94.09%
85150 Motorcycle		25,947					
85250 Aircraft	254,602	456,208	454,303		485,150		
85300 Boat		14,163			16,200		
85350 Other Vehicles	586,134	2,408,176	164,643		1,071,548		
85000 Vehicles	**2,257,906**	**5,241,052**	**3,138,982**	**592,000**	**4,409,940**	**35,000**	-94.09%
86100 Capital - Purchase Software	112,321	52,585	784,265	300,000	2,852,751	15,000	-95.00%
86000 Capital - Software				24,000	158,613		-100.00%
86000 Capital - Software	**112,321**	**52,585**	**784,265**	**324,000**	**3,011,364**	**15,000**	-95.37%
87000 Capitalized PP&E Offset	(13,664,460)	(6,844,364)	(5,360,245)				
80000 CAPITAL EXPENDITURES	**21,967,885**	**24,996,405**	**38,938,142**	**30,252,358**	**74,736,702**	**29,494,564**	-2.50%
88030 Principal	6,147,162	6,753,743	7,458,814	12,714,104	13,258,349	12,113,604	-4.72%
88050 Interfund Principal Gen Fund		170,000		214,167	214,167		-100.00%
88070 Interest	7,612,454	7,294,730	6,965,182	4,779,719	4,779,719	4,551,455	-4.78%
88110 Cost of Issuance	22,850	226,976	30,000				
88130 Issuance Discount/Premium		(787,532)					
88150 Arbitrage	4,500	3,000	7,000	6,000	6,500	8,102	35.03%
88160 Payment to Fiscal Agent	19,559	15,888	25,703	21,568	21,568	29,318	35.93%
88010 Debt Service Expenses				4,500	4,500	4,500	0.00%
88010 Debt Service Expenses	**13,806,525**	**13,676,804**	**14,486,699**	**17,740,058**	**18,284,803**	**16,706,979**	-5.82%
88205 Operating Transfers Out	11,426,850	15,943,608	26,568,320	9,293,205	9,293,205	18,883,771	103.20%
88200 Transfers to Other Funds	**11,426,850**	**15,943,608**	**26,568,320**	**9,293,205**	**9,293,205**	**18,883,771**	103.20%
88710 Normal Depreciation	16,277,163	17,385,052	19,295,857				
88750 Loss on Sale of Assets		3,888,462	14,023,001				
88700 Depreciation	**16,277,163**	**21,273,514**	**33,318,858**				
89260 Long Term Employment Incentive		100,000					
89250 Loans Made	17,800,644	42,670	442,856	677,196	1,047,958	613,580	-9.39%
89250 Loans Made	**17,800,644**	**142,670**	**442,856**	**677,196**	**1,047,958**	**613,580**	-9.39%
89300 Joint Venture			**1,968,322**				
89500 Extraordinary Loss			**7,391,458**				
88000 NON-OPERATING EXPENSES	**59,311,183**	**51,036,597**	**84,176,513**	**27,710,459**	**28,625,966**	**36,204,330**	30.65%
50000 EXPENDITURES	**340,592,826**	**347,396,461**	**396,206,727**	**345,539,579**	**401,674,249**	**361,244,359**	**4.55%**

City of Huntington Beach
General Fund
Adopted Budget - FY 2017/18
Department Budget Summary by Object Account
ALL DEPARTMENTS COMBINED

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	72,738,892	77,899,782	78,329,885	83,196,445	83,150,056	83,463,620	0.32%
Salaries, Temporary	3,695,871	3,816,606	4,077,564	4,326,542	4,302,692	4,537,304	4.87%
Salaries, Overtime	11,142,449	10,874,141	11,741,674	9,049,473	9,049,473	9,046,973	-0.03%
Termination Pay Outs	3,046,804	3,289,415	3,824,536	3,725,000	3,725,000	4,150,000	11.41%
Benefits	50,893,613	50,584,539	52,580,494	59,965,995	59,767,654	62,481,609	4.20%
PERSONNEL SERVICES	**141,517,629**	**146,464,483**	**150,554,153**	**160,263,455**	**159,994,875**	**163,679,506**	2.13%
OPERATING EXPENSES							
Utilities	6,356,023	5,774,967	5,741,018	6,008,236	6,036,622	5,488,986	-8.64%
Equipment and Supplies	6,588,988	5,832,444	5,469,821	5,929,367	6,020,464	5,899,617	-0.50%
Repairs and Maintenance	10,104,467	11,206,850	13,174,161	11,759,286	13,012,425	12,684,722	7.87%
Conferences and Training	735,011	731,389	714,395	826,954	840,452	821,954	-0.60%
Professional Services	4,563,565	5,037,893	4,070,067	3,040,406	5,116,942	2,857,845	-6.00%
Other Contract Services	4,618,037	4,423,106	5,003,132	5,418,101	6,016,142	5,716,200	5.50%
Rental Expense	231,259	295,283	324,779	306,634	306,634	302,134	-1.47%
Claims Expense	(443,960)	445,998		1,162,000	1,132,000	500,000	-56.97%
Insurance	2,666,056	2,441,831	39,672	2,963,805	2,963,805	286,000	-90.35%
Contribution to Private Agency	843,104	920,834	1,003,717	1,050,000	1,050,000	1,250,000	19.05%
Payments to Other Governments	2,491,115	2,525,889	2,678,372	2,885,086	2,885,086	2,819,785	-2.26%
Expense Allowances	614,942	655,693	689,788	744,888	744,888	753,116	1.10%
Other Expenses	1,696,627	1,793,274	2,396,304	2,178,790	2,159,144	2,175,793	-0.14%
OPERATING EXPENSES	**41,065,234**	**42,085,449**	**41,305,228**	**44,273,553**	**48,284,604**	**41,556,152**	-6.14%
CAPITAL EXPENDITURES							
Land Purchase			347,295				
Improvements	3,791,276	2,057,072	2,740,449	3,604,186	8,310,075	120,000	-96.67%
Equipment	1,880,498	2,591,035	1,692,116	4,921,200	4,263,500		-100.00%
Vehicles	1,434,214	3,729,067	2,258,555		2,637,509		
Software - Capital	83,873	52,585		300,000	546,613		-100.00%
CAPITAL EXPENDITURES	**7,189,860**	**8,429,759**	**7,038,415**	**8,825,386**	**15,757,696**	**120,000**	-98.64%
NON-OPERATING EXPENSES							
Debt Service Expenses	28,656	46,913	234,510	1,231,868	1,776,113	1,404,095	13.98%
Transfers to Other Funds	8,509,545	13,091,952	23,445,826	5,835,738	5,835,738	17,288,790	196.26%
Loans Made		100,000					
Joint Venture			1,968,322				
NON-OPERATING EXPENSES	**8,538,201**	**13,238,865**	**25,648,658**	**7,067,606**	**7,611,851**	**18,692,885**	164.49%
Grand Total	**198,310,924**	**210,218,556**	**224,546,454**	**220,430,000**	**231,649,025**	**224,048,543**	**1.64%**

Personnel Summary	**853.04**	**854.40**	**859.50**	**860.85**	**861.85**	**859.77**	**(2.08)**

City of Huntington Beach
Expenditure Summary
Adopted Budget - FY 2017/18
GENERAL FUND
Combined Expenditure Detail by Object Account

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
51110 Base Salaries	66,053,254	70,231,378	70,208,009	76,101,428	76,055,038	76,178,733	0.10%
51111 Vacancy Attrition				(2,116,317)	(2,116,317)	(2,116,300)	0.00%
51112 Seasonal Part Time		414,982	566,747	573,543	573,543	573,551	0.00%
51115 Additional Pay	6,685,638	7,253,422	7,555,129	8,637,792	8,637,792	8,827,636	2.20%
51100 Salaries - Permanent	**72,738,892**	**77,899,782**	**78,329,885**	**83,196,445**	**83,150,056**	**83,463,620**	0.32%
52000 Salaries - Temporary	**3,695,871**	**3,816,606**	**4,077,564**	**4,326,542**	**4,302,692**	**4,537,304**	4.87%
53020 Regular Overtime	6,155,838	5,358,968	5,639,027	5,020,443	5,020,443	5,324,073	6.05%
53040 Minimum Staffing Overtime	4,096,425	4,443,835	4,812,423	3,712,000	3,712,000	3,712,000	0.00%
53050 Marine Safety Replacemt OT	59,198	146,595	218,215				
53060 PT Overtime	814,924	902,614	1,048,259				
53090 Other Overtime	16,064	22,129	23,749				
53000 Salaries - Overtime				317,030	317,030	10,900	-96.56%
53000 Salaries - Overtime	**11,142,449**	**10,874,141**	**11,741,674**	**9,049,473**	**9,049,473**	**9,046,973**	-0.03%
54110 Vacation Leave Pay Out	3,026,344	3,270,663	3,781,599				
54120 Sick Leave Pay Out	20,460	18,752	42,937				
54000 Termination Pay Outs				3,725,000	3,725,000	4,150,000	11.41%
54000 Termination Pay Outs	**3,046,804**	**3,289,415**	**3,824,536**	**3,725,000**	**3,725,000**	**4,150,000**	11.41%
55002 Seasonal Part Time Benefits				381,511	381,511	428,341	12.27%
55100 CalPERS Payable	25,142,012	26,954,037	28,107,725	32,465,872	32,465,872	34,730,284	6.97%
55140 PARS Employer Contribution	37,113	10,029					
55150 Retirement Supplement	4,065,983	4,169,659	4,261,694	3,668,897	3,668,897	3,858,178	5.16%
55175 Workers' Compensation	6,750,410	5,958,059	6,093,086	6,299,647	6,299,647	6,330,361	0.49%
55200 Health Insurance	7,179,355	8,637,811	9,038,605	10,740,897	10,740,897	11,523,736	7.29%
55300 Other Insurances	6,279,579	3,492,161	3,534,899	4,187,019	4,003,578	3,798,222	-9.29%
56010 Deferred Compensation	28,502	20,425	126,352	43,426	43,426	43,149	-0.64%
56020 FICA Medicare	1,215,188	1,301,890	1,316,601	1,405,486	1,405,486	1,448,848	3.09%
56100 Other Benefits	195,473	40,468	101,532			320,489	100.00%
55000 Benefits				773,240	758,340		-100.00%
55000 Benefits	**50,893,613**	**50,584,539**	**52,580,494**	**59,965,995**	**59,767,654**	**62,481,609**	4.20%
51000 PERSONNEL SERVICES	**141,517,629**	**146,464,483**	**150,554,153**	**160,263,455**	**159,994,875**	**163,679,506**	2.13%
61100 Cable TV	5,622	12,661	12,584	12,000	12,000	12,000	0.00%
61200 Electricity	4,141,761	3,853,348	3,638,519	3,798,500	3,798,500	3,268,500	-13.95%
61300 Natural Gas	169,955	157,247	153,806	200,400	200,400	200,400	0.00%
61450 Telephone/Communications	734,370	803,327	770,430	787,686	816,072	835,086	6.02%
61600 Water	1,304,315	948,384	1,165,680	1,172,000	1,172,000	1,172,000	0.00%
61000 Utilities				37,650	37,650	1,000	-97.34%
61000 Utilities	**6,356,023**	**5,774,967**	**5,741,018**	**6,008,236**	**6,036,622**	**5,488,986**	-8.64%
63025 Audiovisual Supplies	15,038	4,230	7,939	2,250	2,250	2,250	0.00%
63050 Communication Supplies	13,964	8,844	94,434	14,000	8,070	14,000	0.00%
63075 Furniture Non-Capital	29,548	50,725	69,601	3,000	13,435	3,000	0.00%
63100 General Supplies	1,263,101	1,799,724	874,849	638,451	686,438	1,112,395	74.23%
63125 Office Supplies	384,239	369,824	387,997	187,176	187,554	358,134	91.34%
63130 Office Water		1,091	549				
63150 Radio Supplies	26,234	9,737	9,487	17,400	21,790	17,400	0.00%
63225 Computer Supplies	355,603	215,951	258,180	117,226	123,658	100,976	-13.86%
63295 Postage Deliveries	596,636	484,120	542,222	464,900	464,900	413,900	-10.97%
63445 Fuel	1,793,750	1,554,186	1,173,821	1,809,750	1,809,750	1,809,750	0.00%
64000 Safety Supplies	560,869	537,804	566,494	671,217	665,847	666,217	-0.74%
64100 Film	5,305	28,346	9,397	16,300	16,300	16,300	0.00%
64110 Agricultural	21,251	16,756	19,374	90,000	90,000	26,000	-71.11%
64115 Microfilm/Document Imaging	155,532	74,562	90,754	91,560	91,560	91,560	0.00%

City of Huntington Beach
Expenditure Summary
Adopted Budget - FY 2017/18
GENERAL FUND
Combined Expenditure Detail by Object Account

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
64140 Food	74,820	67,645	75,355	96,900	88,900	96,900	0.00%
64165 Clothing/Uniforms	565,287	436,289	471,322	440,059	440,535	500,059	13.63%
64190 Vehicle Supplies	21,129	5,868	3,466				
64230 Awards and Presentations	53,764	53,437	47,886	37,350	40,590	42,350	13.39%
64255 Shop Equipment Operating	18,503	23,125	27,740	12,400	12,400	12,400	0.00%
64280 Signs	128,479	124,485	127,911				
64305 Chemicals	6,878	6,376	8,389	20,000	20,000	20,000	0.00%
64330 Fencing	1,379	12,687	11,468				
64355 Building Supplies	27,420	46,560	46,835	8,909	15,369	8,909	0.00%
64380 Irrigation Supplies	28,651	37,628	22,175	45,000	45,000	45,000	0.00%
64405 Books/Subscriptions	208,054	247,151	283,678	274,996	300,194	263,946	-4.02%
64485 Dues and Memberships	195,425	184,256	198,090	168,339	173,739	170,389	1.22%
64500 Certification	38,127	44,146	40,408	47,350	47,350	52,350	10.56%
63000 Equipment and Supplies				654,834	654,834	55,432	-91.53%
63000 Equipment and Supplies	**6,588,988**	**6,445,552**	**5,469,821**	**5,929,367**	**6,020,464**	**5,899,617**	-0.50%
64570 Equipment Repairs Maintenance	1,064,980	1,190,555	1,162,212	839,346	931,705	972,196	15.83%
64620 Contracts for Repairs & Maintenance	4,850,281	5,408,427	5,579,922	5,364,186	5,698,509	6,209,236	15.75%
64670 Traffic Signals Maintenance	79,932	81,690	61,106		7,365		
64720 Vehicle Maintenance	954,762	887,629	1,006,001	1,093,200	1,099,733	1,093,200	0.00%
64755 Vehicle Body Repair	95,227	72,423	106,402	70,000	70,000	70,000	0.00%
64770 Motorcycle Maintenance	38,259	27,918	39,769	40,000	40,000	40,000	0.00%
64820 Boat Maintenance	27,030	68,623	36,326	40,133	40,133	40,133	0.00%
64870 Computer Maintenance	1,216,811	1,309,108	1,458,770	1,419,779	1,413,901	1,526,017	7.48%
64900 Repair and Demolition	10	9,529	14,628				
67400 Other Maintenance	389,181	308,445	587,078	247,900	268,310	545,400	120.01%
67450 Building and Grounds Maintenance	588,246	628,121	539,557	504,982	498,770	571,610	13.19%
67500 Oil Well Maintenance	80,870	138,647	67,162	58,200	71,149	58,200	0.00%
67550 Pest Control	37,247	38,789	35,353	43,000	43,000	43,000	0.00%
67600 Block Wall Maintenance		6,698	3,490	55,000	55,000	55,000	0.00%
67650 Water Maintenance	224,146	130,376	181,248	186,800	301,214	186,800	0.00%
67735 Radio Maintenance	4,652	20,344	29,404	63,662	63,662	38,612	-39.35%
67740 800 MHZ Maintenance	452,833	879,527	2,265,735	1,212,234	1,889,111	1,217,284	0.42%
64520 Repairs and Maintenance				520,864	520,864	18,034	-96.54%
64520 Repairs and Maintenance	**10,104,467**	**11,206,850**	**13,174,161**	**11,759,286**	**13,012,425**	**12,684,722**	7.87%
68550 Training	517,227	538,842	509,122	522,939	536,332	539,389	3.15%
68610 Conferences	195,962	176,201	183,990	228,850	228,955	252,365	10.28%
68695 Hosted Meetings	21,822	16,345	21,283	22,600	22,600	22,600	0.00%
68500 Conferences and Training				52,565	52,565	7,600	-85.54%
68500 Conferences and Training	**735,011**	**731,389**	**714,395**	**826,954**	**840,452**	**821,954**	-0.60%
69305 Prof Svcs - Graphics			195				
69310 Prof Svcs - Appraiser		4,150		8,592	8,592	26,000	202.61%
69315 Prof Svcs - Information Services	66,996	52,997	40,044	35,000	151,794	36,000	2.86%
69325 Prof Svcs - Economic Analysis	7,100	672	84,613	8,000	8,000	8,000	0.00%
69330 Prof Svcs - Labor Negotiations	81,818	424	32,302	28,500	28,698	28,500	0.00%
69340 Prof Svcs - Property Mgmt			1,300				
69345 Prof Svcs - Auditing	1,950						
69360 Prof Svcs - Medical	212,467	162,588	208,464	213,775	220,536	163,775	-23.39%
69365 Other Professional Services	3,592,722	3,910,558	3,668,808	1,593,179	3,515,641	2,015,705	26.52%
69370 Prof Svcs - Legal	599,657	292,616	33,621	218,695	249,017	342,865	56.78%
69385 Prof Svcs - Commissions	630	780	720				

City of Huntington Beach
Expenditure Summary
Adopted Budget - FY 2017/18
GENERAL FUND
Combined Expenditure Detail by Object Account

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
69395 Prof Svcs - Recruitment	225						
69300 Professional Services				934,665	934,665	237,000	-74.64%
69300 Professional Services	**4,563,565**	**4,424,785**	**4,070,067**	**3,040,406**	**5,116,942**	**2,857,845**	-6.00%
69455 Cont Svcs - Printing Reproduction	275,275	264,434	307,436	269,149	254,248	276,149	2.60%
69465 Cont Svcs - Ambulance Services	2,115	2,213	2,637	4,500	4,500	4,500	0.00%
69470 Cont Svcs - Security	1,565		15,698	20,500	20,500		-100.00%
69475 Cont Svcs - Emp Assist Program	44,566	46,144	46,329	70,000	70,000	70,000	0.00%
69480 Cont Svcs - Audiovisual	8,963	1,200	1,900	15,000	15,000	15,000	0.00%
69485 Cont Svcs - Microfilm/Doc Image	19,194	17,956	13,532	17,750	17,750	16,750	-5.63%
69500 Cont Svcs - Janitorial	263,642	345,464	418,326	408,023	408,023	382,223	-6.32%
69505 Cont Svcs - Other	3,247,263	2,918,510	3,036,849	2,859,887	3,376,331	3,279,211	14.66%
69510 Cont Svcs - Animal Control	641,352	731,374	1,093,002	1,200,000	1,296,498	1,520,000	26.67%
69515 Cont Svcs - Royalty Payments	88,338	56,489	29,003	105,667	105,667	105,667	0.00%
69520 Cont Svcs - Advertising	25,764	39,323	38,420	64,350	64,350	46,700	-27.43%
69450 Other Contract Services				383,275	383,275		-100.00%
69450 Other Contract Services	**4,618,037**	**4,423,106**	**5,003,132**	**5,418,101**	**6,016,142**	**5,716,200**	5.50%
70200 Equipment Rental	231,259	295,283	324,779	56,684	56,684	88,334	55.84%
70300 Leases				213,800	213,800	213,800	0.00%
70000 Rental Expense				36,150	36,150		-100.00%
70000 Rental Expense	**231,259**	**295,283**	**324,779**	**306,634**	**306,634**	**302,134**	-1.47%
72525 Liability	(443,960)	270,998		662,000	632,000	250,000	-62.24%
72600 Settlements		175,000		500,000	500,000	250,000	-50.00%
72000 Claims Expense	**(443,960)**	**445,998**		**1,162,000**	**1,132,000**	**500,000**	-56.97%
73010 General Liability Insurance	720,845	811,898	39,672	1,306,746	1,306,746	286,000	-78.11%
73020 Excess Workers' Comp Insurance	233,600	(7,694)					
73030 Aircraft/ Watercraft Insurance	89,636	85,919		101,000	101,000		-100.00%
73040 Property Insurance	1,621,976	1,551,708		1,556,059	1,556,059		-100.00%
73000 Insurance	**2,666,056**	**2,441,831**	**39,672**	**2,963,805**	**2,963,805**	**286,000**	-90.35%
74020 HB Visitors Conv Bureau	843,104	920,834	1,003,717	1,050,000	1,050,000	1,250,000	19.05%
74010 Contribution to Private Agency	**843,104**	**920,834**	**1,003,717**	**1,050,000**	**1,050,000**	**1,250,000**	19.05%
75100 Metro Cities JPA	948,400	993,098	1,075,174	1,111,046	1,111,046	1,195,745	7.62%
75200 County of Orange	893,339	919,420	978,680	920,000	920,000	920,000	0.00%
75250 Department of Justice			4,881	8,540	8,540	8,540	0.00%
75260 State of California	862						
75350 Taxes	648,514	613,371	619,637	845,500	845,500	695,500	-17.74%
75000 Payments to Other Governments	**2,491,115**	**2,525,889**	**2,678,372**	**2,885,086**	**2,885,086**	**2,819,785**	-2.26%
78100 Expense Allowances	92,238	102,669	124,170	128,536	128,536	143,664	11.77%
78200 Auto Allowances	150,322	162,006	158,621	165,452	165,452	176,152	6.47%
78300 Tool Allowances	11,200	12,800	12,800	12,800	12,800	12,800	0.00%
78400 Uniform Allowances	318,606	326,737	337,123	360,500	360,500	360,500	0.00%
78500 Cell Phone Allowance	42,575	51,481	57,075	60,000	60,000	60,000	0.00%
78000 Expense Allowances				17,600	17,600		-100.00%
78000 Expense Allowances	**614,942**	**655,693**	**689,788**	**744,888**	**744,888**	**753,116**	1.10%
79025 Permit Expense	253,140	305,784	342,668	128,850	128,850	368,850	186.26%
79050 Cash Over and Short	603	452	(9,937)				
79075 Bad Debt Expense	753,430	592,054	1,013,689	947,320	947,320	947,350	0.00%
79100 Contingency	(55,604)	(18,476)	360,294				
79150 Discounts Lost	(25,051)	(21,748)	(32,905)				

City of Huntington Beach
Expenditure Summary
Adopted Budget - FY 2017/18
GENERAL FUND
Combined Expenditure Detail by Object Account

Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
79200 Extradition/Background	9,172	8,129	6,385	9,000	9,075	9,593	6.59%
79300 Procurement Card Charges			390				
79350 Sales Tax Rebate	754,045	916,501	715,606	850,000	850,000	850,000	0.00%
79500 CAL-Card – Dispute Charge	1,824	578	126				
79510 CAL-Card – Accidental Use	66		(11)				
79600 Donation Expense	5,000	10,000					
79000 Other Expenses				243,620	223,899		-100.00%
79000 Other Expenses	**1,696,627**	**1,793,274**	**2,396,304**	**2,178,790**	**2,159,144**	**2,175,793**	-0.14%
60000 OPERATING EXPENSES	**41,065,234**	**42,085,449**	**41,305,228**	**44,273,553**	**48,284,604**	**41,556,152**	-6.14%
81100 Purchase Amount			347,295				
81000 Land Purchase			**347,295**				
82200 Buildings Improvements	1,130,822	775,041	1,591,658		2,646,389		
82300 Streets Improvements	447,879	845,592	221,614		1,000,000		
82600 Sewer Improvements	8,922						
82800 Other Improvements	2,000,104	436,440	912,176	3,604,186	3,963,036	120,000	-96.67%
82850 Street Lights Improvements			15,000				
82900 Park Improvements	203,549						
82000 Improvements					700,650		
82000 Improvements	**3,791,276**	**2,057,072**	**2,740,449**	**3,604,186**	**8,310,075**	**120,000**	-96.67%
83200 Equipment - Furniture			50,695				
83300 Equipment - Medical			42,547		400		
83600 Equipment - Safety		53,948	115,363		14,349		
83700 Equipment - General	1,454,132	1,460,911	676,945		1,504,176		
83800 Equipment - Pumps					420,000		
83900 Equipment - Communications	282,999	17,062					
84000 Equipment - Information Services	143,367	973,130	802,167		233,331		
84200 Equipment - Parking Meters		85,984	4,399		5,884		
83000 Equipment				4,921,200	2,085,359		-100.00%
83000 Equipment	**1,880,498**	**2,591,035**	**1,692,116**	**4,921,200**	**4,263,500**		-100.00%
85050 Automobile	401,780	871,453	1,034,040		1,271,458		
85100 Truck	204,881	86,304	605,569		490,566		
85150 Motorcycle		25,947					
85250 Aircraft	254,602	456,208	454,303		485,150		
85300 Boat		14,163			16,200		
85350 Other Vehicles	572,951	2,274,993	164,643		374,136		
85000 Vehicles	**1,434,214**	**3,729,067**	**2,258,555**		**2,637,509**		
86100 Capital - Purchase Software	83,873	52,585		300,000	412,000		-100.00%
86000 Capital - Software					134,613		
86000 Capital - Software	**83,873**	**52,585**		**300,000**	**546,613**		-100.00%
80000 CAPITAL EXPENDITURES	**7,189,860**	**8,429,759**	**7,038,415**	**8,825,386**	**15,757,696**	**120,000**	-98.64%
88030 Principal	27,162	28,743	163,814	1,199,853	1,744,098	1,282,410	6.88%
88070 Interest	1,494	18,170	40,696	32,015	32,015	121,685	280.09%
88110 Cost of Issuance			30,000				
88010 Debt Service Expenses	**28,656**	**46,913**	**234,510**	**1,231,868**	**1,776,113**	**1,404,095**	13.98%
88205 Operating Transfers Out	8,509,545	13,091,952	23,445,826	5,835,738	5,835,738	17,288,790	196.26%
88200 Transfers to Other Funds	**8,509,545**	**13,091,952**	**23,445,826**	**5,835,738**	**5,835,738**	**17,288,790**	196.26%
89260 Long Term Employment Incentive		100,000					
89250 Loans Made		**100,000**					
89300 Joint Venture			**1,968,322**				
88000 NON-OPERATING EXPENSES	**8,538,201**	**13,238,865**	**25,648,658**	**7,067,606**	**7,611,851**	**18,692,885**	164.49%
50000 EXPENDITURES	**198,310,924**	**210,218,556**	**224,546,454**	**220,430,000**	**231,649,025**	**224,048,543**	**1.64%**

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City of Huntington Beach
Authorized Full-Time Equivalent Personnel
Adopted Budget - FY 2017/18

ALL FUNDS

DEPARTMENT	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change From Prior year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	12.00	12.00	11.00	**(1.00)**
City Clerk	4.00	4.00	4.00	4.00	4.00	0.00
City Treasurer	1.50	1.50	1.50	2.00	2.00	0.00
City Manager	11.50	11.50	11.50	11.50	12.50	**1.00**
Community Development	44.00	43.50	44.00	44.00	44.00	0.00
Community Services	43.00	44.00	44.00	44.00	36.00	**(8.00)**
Finance	31.50	32.50	32.50	33.00	33.00	0.00
Fire	198.00	198.00	198.00	198.00	198.00	0.00
Human Resources	15.00	15.00	15.00	15.00	15.00	0.00
Information Services	30.00	30.00	30.00	30.00	30.00	0.00
Library Services	28.25	28.25	28.25	28.25	28.25	0.00
Police	361.50	364.50	364.50	364.50	364.50	0.00
Public Works	198.00	199.00	199.00	199.00	207.00	**8.00**
Total	**978.25**	**983.75**	**985.25**	**986.25**	**986.25**	**0.00**

GENERAL FUND

DEPARTMENT	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change From Prior year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	12.00	12.00	11.00	**(1.00)**
City Clerk	4.00	4.00	4.00	4.00	4.00	0.00
City Treasurer	1.50	1.50	1.50	2.00	2.00	0.00
City Manager	7.95	7.95	8.30	8.30	9.32	**1.02**
Community Development	44.00	43.50	44.00	44.00	44.00	0.00
Community Services	37.75	38.75	38.25	38.25	30.25	**(8.00)**
Finance	31.50	32.50	32.50	33.00	33.00	0.00
Fire	194.00	194.00	194.00	194.00	194.00	0.00
Human Resources	11.00	11.35	11.35	11.35	10.25	**(1.10)**
Information Services	30.00	30.00	30.00	30.00	29.00	**(1.00)**
Library Services	28.25	28.25	28.25	28.25	28.25	0.00
Police^	361.50	364.50	364.50	364.50	364.50	0.00
Public Works	90.95	91.20	91.20	91.20	99.20	**8.00**
Total	**854.40**	**859.50**	**860.85**	**861.85**	**859.77**	**(2.08)**

***Note:** Reflects the Table of Organization for Fiscal Year 2017/18; however,19 positions are defunded.

^ FY 2015/16 Revised includes funding of 8 Police Officers previously defunded bringing the total number of sworn funded positions to 222 FTEs.

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City of Huntington Beach
Authorized Full-Time Equivalent Personnel
Adopted Budget - FY 2017/18
ALL FUNDS

City Council

Title	Actual FY 2014/15	Actual FY 2015/16	Adopted FY 2016/17	Revised FY 2016/17	Adopted FY 2017/18
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Council Member*	6.00	6.00	6.00	6.00	6.00
Mayor*	1.00	1.00	1.00	1.00	1.00
TOTAL	**8.00**	**8.00**	**8.00**	**8.00**	**8.00**

* Mayor and Council Members are not included in the FTE Count.

City Attorney

Title	Actual FY 2014/15	Actual FY 2015/16	Adopted FY 2016/17	Revised FY 2016/17	Adopted FY 2017/18
Administrative Assistant	1.00	1.00	1.00	**1.00**	
Assistant City Attorney	2.00	2.00	2.00	1.00	1.00
Chief Assistant City Attorney	1.00	1.00	1.00	1.00	1.00
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy Community Prosecutor			1.00	1.00	1.00
Deputy City Attorney III	1.00	1.00	1.00	1.00	1.00
Legal Assistant	3.00	3.00	3.00	3.00	3.00
Senior Deputy City Attorney	2.00	2.00	2.00	2.00	2.00
Senior Trial Counsel				1.00	1.00
TOTAL	**11.00**	**11.00**	**12.00**	**12.00**	**11.00**

City Clerk

Title	Actual FY 2014/15	Actual FY 2015/16	Adopted FY 2016/17	Revised FY 2016/17	Adopted FY 2017/18
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Senior Deputy City Clerk	2.00	2.00	2.00	2.00	2.00
TOTAL	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**

City Treasurer

Title	Actual FY 2014/15	Actual FY 2015/16	Adopted FY 2016/17	Revised FY 2016/17	Adopted FY 2017/18
Administrative Analyst				0.50	0.50
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
City Treasurer	1.00	1.00	1.00	1.00	1.00
TOTAL	**1.50**	**1.50**	**1.50**	**2.00**	**2.00**

City of Huntington Beach
Authorized Full-Time Equivalent Personnel
Adopted Budget - FY 2017/18
ALL FUNDS

City Manager

Title	Actual FY 2014/15	Actual FY 2015/16	Adopted FY 2016/17	Revised FY 2016/17	Adopted FY 2017/18
Administrative Assistant					**1.00**
Assistant City Manager	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00	1.00
Community Relations Officer	1.00	1.00	1.00	1.00	1.00
Energy Project Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Office Assistant II	1.00				
Administrative Aide		1.00	1.00	1.00	1.00
Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.50	0.50	0.50	0.50	0.50
Deputy Director of Economic Development	1.00	1.00	1.00	1.00	1.00
Economic Development Project Manager	1.00	1.00	1.00	1.00	1.00
Real Property Agent	1.00				
Real Estate & Project Manager		1.00	1.00	1.00	1.00
TOTAL	**11.50**	**11.50**	**11.50**	**11.50**	**12.50**

Community Development (formerly Planning & Building)

Title	Actual FY 2014/15	Actual FY 2015/16	Adopted FY 2016/17	Revised FY 2016/17	Adopted FY 2017/18
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	2.00	2.00	2.00	2.00	2.00
Assistant Planner	2.00	2.00	2.00	2.00	2.00
Associate Planner	4.00	4.00	4.00	4.00	4.00
Building Inspector I	9.00	9.00	1.00	1.00	1.00
Building Inspector II			2.00	2.00	2.00
Building Inspector III			6.00	6.00	6.00
Building Manager	1.00	1.00	1.00	1.00	1.00
Code Enforcement Technician			1.00	1.00	1.00
Code Enforcement Officer I			1.00	1.00	1.00
Code Enforcement Officer II	3.50	3.50	2.00	2.00	2.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Deputy Director of Community Development		1.00	1.00	1.00	1.00
Director of Community Development			1.00	1.00	1.00
Director of Planning/Building	1.00	1.00			
Inspection Manager	1.00				
Inspection Supervisor	2.00	2.00	2.00	2.00	2.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Permit & Plan Check Supervisor	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	2.00	2.00	2.00	2.00	2.00
Planning Manager	2.00	2.00	2.00	2.00	2.00
Principal Electrical Inspector	1.00	1.00	1.00	1.00	1.00
Principal Inspector Plumbing/Mechanical	1.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Senior Permit Technician	3.00	3.00	3.00	3.00	3.00
Senior Planner	3.50	3.00	3.00	3.00	3.00
TOTAL	**44.00**	**43.50**	**44.00**	**44.00**	**44.00**

City of Huntington Beach
Authorized Full-Time Equivalent Personnel
Adopted Budget - FY 2017/18
ALL FUNDS

Community Services

Title	Actual FY 2014/15	Actual FY 2015/16	Adopted FY 2016/17	Revised FY 2016/17	Adopted FY 2017/18
Administrative Analyst Senior	2.00	2.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Assistant Planner				1.00	1.00
Beach Equipment Operator*	3.00	3.00	3.00	**3.00**	
Beach Maintenance Crewleader*	2.00	2.00	2.00	**2.00**	
Beach Maintenance Service Worker*	1.00	1.00	1.00	**1.00**	
Beach Operations Supervisor*	1.00	1.00	1.00	**1.00**	
Community Services & Recreation Specialist	3.00	7.00	7.00	7.00	7.00
Community Services Manager	1.00	1.00	1.00	1.00	1.00
Community Services Recreation Coordinator	1.00				
Community Services Recreation Supervisor	6.00	6.00	7.00	6.00	6.00
Director of Community Services	1.00	1.00	1.00	1.00	1.00
Facilities, Development & Concessions Manager	1.00	1.00	1.00	1.00	1.00
Maintenance Service Worker	1.00	1.00	1.00	1.00	1.00
Office Assistant II	3.00	1.00	1.00	1.00	1.00
Parking Meter Repair Technician	1.00	1.00	1.00	1.00	1.00
Parking Meter Repair Worker	2.00	2.00	2.00	2.00	2.00
Parking/Camping Assistant	1.00	1.00	1.00	1.00	1.00
Parking/Camping Crewleader	1.00	1.00	1.00	1.00	1.00
Parking/Camping Leadworker	1.00	1.00	1.00	1.00	1.00
Program Coordinator - Human Services	1.00	1.00	1.00	1.00	1.00
Senior Facilities Maintenance Technician*	1.00	1.00	1.00	**1.00**	
Senior Services Assistant	1.00	1.00	1.00	1.00	1.00
Senior Services Transp Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Supervisor Cultural Affairs	1.00	1.00	1.00	1.00	1.00
Senior Supervisor Human Services	1.00	1.00	1.00	1.00	1.00
Social Worker	1.00	1.00	1.00	1.00	1.00
Supervisor, Parking/Camping Facility	1.00	1.00	1.00	1.00	1.00
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL	**43.00**	**44.00**	**44.00**	**44.00**	**36.00**

*The Community Services - Beach Operations Division transferred to Public Works Department - Maintenance Operations Division.

City of Huntington Beach
Authorized Full-Time Equivalent Personnel
Adopted Budget - FY 2017/18
ALL FUNDS

Finance

Title	Actual FY 2014/15	Actual FY 2015/16	Adopted FY 2016/17	Revised FY 2016/17	Adopted FY 2017/18
Accounting Technician II	9.00	9.00	9.00	9.00	9.00
Accounting Technician Supervisor	2.00	2.00	2.00	2.00	2.00
Administrative Analyst				0.50	0.50
Administrative Analyst Senior	4.00	4.00	4.00	2.00	2.00
Administrative Assistant	1.50	1.50	1.50	1.50	1.50
Buyer	2.00	2.00	2.00	2.00	2.00
Chief Financial Officer			1.00	1.00	1.00
Director of Finance	1.00	1.00			
Field Service Representative	1.00	1.00	1.00	1.00	1.00
Finance Manager - Accounting	1.00	1.00	1.00	1.00	1.00
Finance Manager - Budget	1.00	1.00	1.00	1.00	1.00
Finance Manager - Fiscal Services	1.00	1.00	1.00	1.00	1.00
Finance Manager - Treasury	1.00	1.00	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00
Project Manager	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00
Senior Accounting Technician	3.00	3.00	3.00	3.00	3.00
Senior Finance Analyst				2.00	2.00
Senior Payroll Technician	1.00	2.00	2.00	2.00	2.00
TOTAL	**31.50**	**32.50**	**32.50**	**33.00**	**33.00**

Fire

Title	Actual FY 2014/15	Actual FY 2015/16	Adopted FY 2016/17	Revised FY 2016/17	Adopted FY 2017/18
Accounting Technician II	3.00	3.00	3.00	3.00	3.00
Administrative Aide	1.00	1.00	1.00	1.00	1.00
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	4.00	4.00	4.00	4.00	4.00
Ambulance Operator	30.00	30.00	30.00	30.00	30.00
Assistant Fire Marshal	1.00	1.00	1.00	1.00	1.00
Deputy Fire Marshal	3.00	3.00	3.00	3.00	3.00
Emergency Medical Services Coordinator	1.00	1.00	1.00	1.00	1.00
Emergency Services Coordinator	1.00	1.00	1.00	1.00	1.00
Fire Battalion Chief	5.00	5.00	5.00	5.00	5.00
Fire Captain	30.00	30.00	30.00	30.00	30.00
Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Division Chief	2.00	2.00	2.00	2.00	2.00
Fire Engineer	30.00	30.00	30.00	30.00	30.00
Fire Medical Coordinator	1.00	1.00	1.00	1.00	1.00
Fire Prevention Inspector	3.00	3.00	3.00	4.00	4.00
Fire Protection Analyst	2.00	2.00	2.00	2.00	2.00
Fire Training Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Firefighter	12.00	12.00	12.00	12.00	12.00
Firefighter Paramedic	48.00	48.00	48.00	48.00	48.00
Hazardous Material Program Specialist	1.00	1.00	1.00		
Marine Safety Division Chief	1.00	1.00	1.00	1.00	1.00
Marine Safety Lieutenant	3.00	3.00	3.00	3.00	3.00
Marine Safety Officer II	10.00	10.00	10.00	10.00	10.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Senior Permit Technician	1.00	1.00	1.00	1.00	1.00
TOTAL	**198.00**	**198.00**	**198.00**	**198.00**	**198.00**

City of Huntington Beach
Authorized Full-Time Equivalent Personnel
Adopted Budget - FY 2017/18
ALL FUNDS

Human Resources

Title	Actual FY 2014/15	Actual FY 2015/16	Adopted FY 2016/17	Revised FY 2016/17	Adopted FY 2017/18
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Human Resources Manager		1.00	1.00	1.00	1.00
Liability Claims Coordinator	1.00	1.00	1.00	1.00	1.00
Personnel Analyst	2.00				
Personnel Analyst Principal	3.00	1.00	1.00	1.00	1.00
Personnel Analyst Senior	1.00	3.00	3.00	3.00	3.00
Personnel Assistant	2.00	3.00	3.00	3.00	3.00
Risk Management Specialist	2.00	2.00	2.00	2.00	2.00
Risk Manager	1.00	1.00	1.00	1.00	1.00
Senior Risk Management Analyst				1.00	1.00
Safety/Loss Prevention Analyst	1.00	1.00	1.00		
TOTAL	**15.00**	**15.00**	**15.00**	**15.00**	**15.00**

Information Services

Title	Actual FY 2014/15	Actual FY 2015/16	Adopted FY 2016/17	Revised FY 2016/17	Adopted FY 2017/18
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Business Systems Manager	1.00	1.00	1.00		
Chief Information Officer			1.00	1.00	1.00
Director of Information Services	1.00	1.00			
GIS Analyst II	3.00	3.00	3.00	3.00	3.00
Information Systems Analyst I	1.00	1.00	1.00	1.00	1.00
Information Systems Analyst II	3.00	3.00	3.00	3.00	3.00
Information Systems Analyst III	1.00	1.00	1.00	1.00	1.00
Info Systems Analyst Senior	3.00	3.00	3.00	3.00	3.00
Information Systems Analyst IV	5.00	5.00	5.00	5.00	5.00
Information Systems Communications Manager	1.00	1.00	1.00		
Information Systems Computer Ops Manager	1.00	1.00	1.00		
Information Systems Technician I	1.00	1.00	1.00	1.00	1.00
Information Systems Technician II	1.00	1.00	1.00	1.00	1.00
Information Systems Technician III	1.00	1.00	1.00	1.00	1.00
Information Systems Technician IV	3.00	3.00	3.00	3.00	3.00
Information Systems Technician Senior	2.00	2.00	2.00	2.00	2.00
Information Tech Mgr - Infrastructure				1.00	1.00
Information Tech Mgr - Systems				1.00	1.00
Information Tech Mgr - Operations				1.00	1.00
Network Systems Administrator	1.00	1.00	1.00	1.00	1.00
TOTAL	**30.00**	**30.00**	**30.00**	**30.00**	**30.00**

City of Huntington Beach
Authorized Full-Time Equivalent Personnel
Adopted Budget - FY 2017/18
ALL FUNDS

Library Services

Title	Actual FY 2014/15	Actual FY 2015/16	Adopted FY 2016/17	Revised FY 2016/17	Adopted FY 2017/18
Accounting Technician II	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Director of Library Services	1.00	1.00	1.00	1.00	1.00
Librarian	4.00	4.00	4.00	4.00	4.00
Library Facilities Coordinator	1.00	1.00	1.00	1.00	1.00
Library Services Clerk	6.50	6.50	6.50	6.50	6.50
Library Specialist	3.00	3.00	3.00	3.00	3.00
Literacy Program Specialist	2.00	2.00	2.00	2.00	2.00
Media Services Specialist	1.00	1.00	1.00	1.00	1.00
Principal Librarian	1.00	1.00	1.00	1.00	1.00
Senior Librarian	4.00	4.00	4.00	4.00	4.00
Senior Library Specialist	0.75	0.75	0.75	0.75	0.75
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL	**28.25**	**28.25**	**28.25**	**28.25**	**28.25**

City of Huntington Beach
Authorized Full-Time Equivalent Personnel
Adopted Budget - FY 2017/18
ALL FUNDS

Police

Job Description	Actual FY 2014/15	Actual FY 2015/16	Adopted FY 2016/17	Revised FY 2016/17	Adopted FY 2017/18
Accounting Technician II	3.00	3.00	3.00	3.00	3.00
Administrative Analyst Senior	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00		
Communications Operator-PD	18.00	18.00	18.00	18.00	18.00
Communications Supervisor-PD	6.00	6.00	6.00	6.00	6.00
Community Relations Specialist	1.00	1.00	1.00	1.00	1.00
Community Services Officer	5.00	8.00	8.00	9.00	9.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Crime Scene Investigator	6.00	6.00	6.00	6.00	6.00
Detention Administrator	1.00	1.00	1.00	1.00	1.00
Detention Officer	9.00	9.00	9.00	9.00	9.00
Detention Officer - Nurse	4.00	4.00	4.00	4.00	4.00
Detention Shift Supervisor	4.00	4.00	4.00	4.00	4.00
Facilities Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Forensic Systems Specialist	1.00	1.00	1.00	1.00	1.00
Helicopter Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Latent Fingerprint Examiner	2.50	2.50	2.50	2.50	2.50
Parking/Traffic Control Officer	16.00	16.00	16.00	16.00	16.00
Parking/Traffic Control Supervisor	1.00	1.00	1.00	1.00	1.00
Police Administrative Services Manager	1.00				
Police Administrative Services Division Manager		1.00	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00	3.00	3.00
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Communications Manager	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	10.00	10.00	10.00	10.00	10.00
Police Officer	191.00	191.00	191.00	191.00	191.00
Police Photo/Imaging Specialst	1.00	1.00	1.00	1.00	1.00
Police Records Administrator	1.00	1.00	1.00	1.00	1.00
Police Records Specialist	11.00	11.00	11.00	11.00	11.00
Police Records Supervisor	3.00	3.00	3.00	3.00	3.00
Police Records Technician	6.00	6.00	6.00	6.00	6.00
Police Recruit	4.00	4.00	4.00	4.00	4.00
Police Sergeant	27.00	27.00	27.00	27.00	27.00
Police Services Specialist	12.00	11.00	11.00	11.00	11.00
Police Systems Coordinator	1.00	1.00	1.00	1.00	1.00
Property Officer	3.00				
Property and Evidence Officer		3.00	3.00	3.00	3.00
Property and Evidence Supervisor		1.00	1.00	1.00	1.00
Senior Helicopter Maintenance Technician	1.00	1.00	1.00	1.00	1.00
TOTAL	**361.50**	**364.50**	**364.50**	**364.50**	**364.50**

City of Huntington Beach
Authorized Full-Time Equivalent Personnel
Adopted Budget - FY 2017/18
ALL FUNDS

Public Works

Title	Actual FY 2014/15	Actual FY 2015/16	Adopted FY 2016/17	Revised FY 2016/17	Adopted FY 2017/18
Accounting Technician II	3.00	3.00	3.00	3.00	3.00
Administrative Analyst Senior	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Environmental Specialist	2.00	2.00	2.00	2.00	2.00
Administrative Secretary	3.00	3.00	3.00	3.00	3.00
Beach Equipment Operator*					**3.00**
Beach Maintenance Crewleader*					**2.00**
Beach Maintenance Service Worker*					**1.00**
Beach Operations Supervisor*					**1.00**
City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineering Assistant	3.00	3.00	3.00	3.00	3.00
Associate Civil Engineer		1.00	1.00	1.00	1.00
Code Enforcement Officer I	1.00	1.00	1.00	1.00	1.00
Construction Inspector II		1.00	1.00	1.00	1.00
Construction Manager	1.00	1.00	1.00	1.00	1.00
Contract Administrator	3.00	3.00	3.00	3.00	3.00
Cross Connection Control Specialist	2.00	2.00	2.00	2.00	2.00
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00
Equipment Support Assistant	2.00	2.00	2.00	2.00	2.00
Equipment/Auto Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Equipment/Auto Maintenance Leadworker	3.00	3.00	3.00	3.00	3.00
Facilities Maintenance Crewleader	1.00	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	3.00	3.00	3.00	3.00	3.00
Field Service Representative	3.00	3.00	3.00	3.00	3.00
Fleet Operations Supervisor	1.00	1.00	1.00	1.00	1.00
General Services Manager	1.00	1.00	1.00	1.00	1.00
Irrigation Crewleader	1.00	1.00	1.00		
Irrigation Specialist		1.00	1.00	1.00	1.00
Landscape Equipment Operator	2.00	1.00	1.00	1.00	1.00
Landscape Maint Crewleader				1.00	1.00
Landscape Maintenance Leadworker	3.00	3.00	3.00	3.00	3.00
Landscape Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Operations Manager	1.00	1.00	1.00	1.00	1.00
Maintenance Service Worker	7.00	7.00	7.00	7.00	7.00
Mechanic II	4.00	4.00	4.00	4.00	4.00
Mechanic III	6.00	6.00	6.00	6.00	6.00
Office Assistant II	4.00	4.00	4.00	4.00	4.00
Office Specialist	1.00	1.00	1.00	1.00	1.00
Paint Leadworker	1.00				
Pest Control Specialist	1.00	1.00	1.00	1.00	1.00
Plumber	1.00	1.00	1.00	1.00	1.00
Principal Civil Engineer	5.00	5.00	5.00	5.00	5.00
Project Manager	1.00	1.00	1.00	1.00	1.00
SCADA Coordinator	1.00	1.00	1.00	1.00	1.00
SCADA Technician	1.00	1.00	1.00	1.00	1.00
Senior Accounting Technician	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	5.00	5.00	5.00	5.00	5.00

City of Huntington Beach
Authorized Full-Time Equivalent Personnel
Adopted Budget - FY 2017/18
ALL FUNDS

Public Works (continued)

Title	Actual FY 2014/15	Actual FY 2015/16	Adopted FY 2016/17	Revised FY 2016/17	Adopted FY 2017/18
Senior Construction Inspector	3.00	3.00	3.00	3.00	3.00
Senior Engineering Technician	2.00	2.00	2.00	2.00	2.00
Senior Facilities Maintenance Technician					**1.00**
Senior Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Senior Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Senior Water Meter Reader	1.00	1.00	1.00	1.00	1.00
Signs & Markings Crewleader	1.00	1.00	1.00	1.00	1.00
Signs Leadworker	1.00	1.00	1.00	1.00	1.00
Signs/Markings Equipment Operator	1.00	1.00	1.00	1.00	1.00
Stock Clerk	1.00	1.00	1.00	1.00	1.00
Street Equipment Operator	3.00	3.00	3.00	3.00	3.00
Street Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Survey Party Chief	1.00	1.00	1.00	1.00	1.00
Survey Technician II	2.00	2.00	2.00	2.00	2.00
Traffic Engineering Technician	1.00	1.00	1.00	1.00	1.00
Traffic Maintenance Service Worker	2.00	2.00	2.00	2.00	2.00
Traffic Signal Electrician	2.00	2.00	2.00	2.00	2.00
Traffic Signal/Light Crewleader	1.00	1.00	1.00	1.00	1.00
Transportation Manager	1.00	1.00	1.00	1.00	1.00
Tree Equipment Operator	3.00	3.00	3.00	3.00	3.00
Tree Maintenance Leadworker	1.00	1.00	1.00	1.00	1.00
Tree Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Trees Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Utilities Manager	1.00	1.00	1.00	1.00	1.00
Warehousekeeper	1.00	1.00	1.00	1.00	1.00
Wastewater Equipment Operator	5.00	5.00	5.00	5.00	5.00
Wastewater Maintenance Service Worker	7.00	7.00	7.00	7.00	7.00
Wastewater Operations Crewleader	1.00	1.00	1.00	1.00	1.00
Wastewater Operations Leadworker	3.00	3.00	3.00	3.00	3.00
Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Water Conservation Coordinator	1.00	1.00	1.00	1.00	1.00
Water Distribution Meters Crewleader	1.00	1.00	1.00	1.00	1.00
Water Distribution Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Water Distribution Maintenance Leadworker	6.00	6.00	6.00	6.00	6.00
Water Distribution Meters Leadworker	2.00	2.00	2.00	2.00	2.00
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00
Water Equipment Operator	4.00	4.00	4.00	4.00	4.00
Water Meter Reader	2.00	2.00	2.00	2.00	2.00
Water Meter Repair Technician	5.00	5.00	5.00	5.00	5.00
Water Operations Crewleader	1.00	1.00	1.00	1.00	1.00
Water Operations Leadworker	2.00	2.00	2.00	2.00	2.00
Water Production Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality Supervisor	2.00	1.00	1.00	1.00	1.00
Water Quality Coordinator		1.00	1.00	1.00	1.00
Water Quality Technician	1.00	1.00	1.00	1.00	1.00
Water Service Worker	14.00	13.00	13.00	13.00	13.00

City of Huntington Beach
Authorized Full-Time Equivalent Personnel
Adopted Budget - FY 2017/18
ALL FUNDS

Public Works (continued)

Title	Actual FY 2014/15	Actual FY 2015/16	Adopted FY 2016/17	Revised FY 2016/17	Adopted FY 2017/18
Water Systems Technician II	5.00	5.00	5.00	5.00	5.00
Water Systems Technician III	3.00	3.00	3.00	3.00	3.00
Water Utility Locator	1.00	1.00	1.00	1.00	1.00
TOTAL	**198.00**	**199.00**	**199.00**	**199.00**	**207.00**

*The Community Services - Beach Operations Division transferred to Public Works Department - Maintenance Operations Division.

CITYWIDE TOTAL	**978.25**	**983.75**	**985.25**	**986.25**	**986.25**

City of Huntington Beach
Estimated Changes to Fund Balances*
Adopted Budget - FY 2017/18
ALL FUNDS

Fund	Fund Description	Estimated Fund Balance 9/30/17	Proposed Use of Fund Balance	Adopted Revenue FY 2017/18	Adopted Expense FY 2017/18	Estimated Fund Balance 9/30/18	Percent Change to Fund
100	General Fund	57,012,665		224,048,543	224,048,543	57,012,665	0.00%
101	Specific Events (5)	519,910		673,000	666,100	526,810	1.33%
122	Inmate Welfare Fund (1)	99,142	18,650	2,400	21,050	80,492	-18.81%
201	Air Quality Fund (5)	13,245		260,000	91,183	182,062	1274.54%
204	Fourth of July Parade (1)	119,786	71,990	358,500	430,490	47,796	-60.10%
206	Traffic Impact (5)	3,389,878		100,000		3,489,878	2.95%
207	Gas Tax Fund (2 & 5)	(159,127)		3,523,823	3,266,200	98,496	-161.90%
209	Park Acquisition & Development (1)	135,091	121,530		121,530	13,561	-89.96%
210	Sewer (1)	5,526,889	2,400,000	100,000	2,500,000	3,126,889	-43.42%
211	Drainage (5)	1,189,962		100,000		1,289,962	8.40%
213	Measure M Fund (1)	1,698,152	849,130	3,246,588	4,095,718	849,022	-50.00%
215	Rehabilitation Loans (1)	1,633,017	1,280,000	200,000	1,480,000	353,017	-78.38%
219	Traffic Congestion Relief 42 (1)	51,642	27,413	784,587	812,000	24,229	-53.08%
226	Quimby Fund (5)	3,252,435		1,412,000	1,377,639	3,286,796	1.06%
228	Park Dev Impact - Res (1)	6,209,581	2,348,012	541,000	2,889,012	3,861,569	-37.81%
229	Library Dev Impact (5)	572,234		70,000	50,000	592,234	3.50%
233	Housing Residual Receipts (5)	598,627		406,000	50,000	954,627	59.47%
234	Disability Access Fund	53,919		21,000	21,000	53,919	0.00%
235	Park Dev Impact - Non Res (5)	7,427		249,000		256,427	3352.52%
239	CDBG			1,033,767	1,033,767		
240	HOME			411,664	411,664		
308	In-Lieu Parking Downtown (1)	923,210	10,000	40,000	50,000	913,210	-1.08%
314	Infrastructure Fund (5)	185,246		3,110,000	3,100,000	195,246	5.40%
322	ELM Automation Fund	138,791		225,000	216,368	147,423	6.22%
324	Equipment Fund			4,760,000	4,760,000		
350	RORF (3)	(47,508,479)		6,766,308	7,134,167	(47,876,338)	0.77%
352	LMIHAF (1)	5,940,209	404,227	406,000	810,227	5,535,982	-6.80%
401	Debt Svc HBPFA	5,077,734		5,109,792	5,109,792	5,077,734	0.00%
405	Debt Svc Grand Coast CFD2000-1	1,102,394		1,107,750	1,107,750	1,102,394	0.00%
406	Debt Svc Mello Roos	261,735		273,660	273,660	261,735	0.00%
408	Debt Svc McDonnell CFD 2002-1	588,138		406,628	406,628	588,138	0.00%
410	Debt Svc Bella Terra	2,244,064		2,366,586	2,366,586	2,244,064	0.00%
501	CUPA (2 & 5)	(214,456)		268,460	261,174	(207,169)	-3.40%
504	Refuse Collection Service (2 & 5)	(857,367)		12,020,500	12,000,497	(837,364)	-2.33%
506	Water	2,168,948		38,648,130	38,639,561	2,177,517	0.40%
507	Water Master Plan (1)	24,111,677	4,584,500	500,000	5,084,500	19,527,177	-19.01%
508	WOCWB	70,150		91,000	91,000	70,150	0.00%
511	Sewer Service Fund (5)	14,189,756		10,685,000	9,326,314	15,548,443	9.58%
551	Self Insurance Workers' Comp (4 & 5)	(10,872,239)		7,103,662	6,596,939	(10,365,516)	-4.66%
552	Self Insurance General Liab (1)	690,042	303,848	4,568,564	4,872,412	386,194	-44.03%
701	BID - Auto	8,168		112,800	112,800	8,168	0.00%
702	Retiree Insurance Fund	22,902,832		1,789,000	1,789,000	22,902,832	0.00%
703	Retirement Supplement	48,081,400		4,333,000	4,333,000	48,081,400	0.00%
704	Fire JPA Fund (1)	335,007	32,910	430,366	463,276	302,098	-9.82%
709	BID - Hotel/Motel	362,354		3,750,000	3,750,000	362,354	0.00%
710	BID - Downtown	110,798		110,000	110,000	110,798	0.00%
711	Parking Structure-Bella Terra	110,929		675,574	675,574	110,929	0.00%
712	Parking Structure-Strand (1)	3,173,935	361,660	1,667,290	2,028,950	2,812,275	-11.39%
960	Used Oil OPP1 10/11 (5)	34,741		40,000		74,741	115.14%
984	SLESF Grant 12/13	1,283,429	220,000		220,000	1,063,429	-17.14%
995	Hwy Safety Improvement Program (2)	(2,731,834)		573,300	573,300	(2,731,834)	0.00%
1224	OC Regional Narc Suppression			60,000	60,000		
1228	CalRecycle City/County CRV	61,919		48,717	48,717	61,919	0.00%
1233	OC RMDZ			6,500	6,500		
1238	EMPG 16/17 (5)			30,000		30,000	100.00%
1243	OCTA Grant/Shuttle Service			95,000	95,000		
1246	CENIC E-Rate			52,488	52,488		
1247	Arterial Rehab 17/18			1,125,734	1,125,734		
1249	Office of Traffic Safety 17/18			226,551	226,551		
Total		**153,897,708**	**13,033,870**	**351,125,231**	**361,244,359**	**143,778,581**	**-6.58%**

Explanation of negative fund balance or percent change to fund balance of 10% or greater:

(1) A portion of fund balances from prior years are being expended on approved projects/costs.

(2) Negative fund balances are recognized in previous audits and will be corrected over time.

(3) Reflects impact from the abolishment of the Redevelopment Agency on February 1, 2012.

(4) Reflects FY 2012/13 Workers' Compensation Fund Extraordinary Loss for Long Term Liabilities.

(5) Revenues are projected to exceed expenditures.

**Includes only funds with estimated activities (Revenue and/or Expense) for FY 2017/18.*

City of Huntington Beach
Statement of Direct and Overlapping Bonded Debt
Adopted Budget - FY 2017/18

2016/17 Assessed Valuation: $36,014,185,098

Debt Repaid with Property Taxes (Tax and Assessment Debt):

Tax Debt:	**Percent Applicable**	**Debt Applicable to City**
Metropolitan Water District	1.3910%	1,041,929
Coast Community College District	28.8320%	225,274,364
Huntington Beach Union High School District	72.9840%	136,531,167
Fountain Valley School District	27.3680%	5,747,280
Huntington Beach City School District	99.9720%	62,301,513
Ocean View School District	93.5520%	42,098,400
Westminster School Disrict	25.4760%	23,328,358
Los Alamitos Unified School District Facilities District No. 1	1.1620%	1,207,263
City of Huntington Beach Community Facilities Districts (1990-1, 2000-1, 2002-1, 2003-1)	100.0000%	33,725,000
Tax and Assessment Debt:		**531,255,274**
Other Debt:		
Other Entities:		
Orange County General Fund Obligations	6.8590%	15,221,904
Orange County Pension Obligations	6.8590%	25,636,156
Orange County Board of Education Certificates of Participation	6.8590%	990,440
North Orange County Regional Occupation Program Certificates of Participation	0.0860%	8,265
Coast Community College District General Fund Obligations	28.8320%	1,040,835
Huntington Beach Union High School District Certificates of Participation	72.9840%	46,385,777
Los Alamitos Unified School District Certificates of Participation	1.0500%	442,273
Huntington Beach School District Certificates of Participation	99.9720%	13,883,306
Ocean View School District Certificates of Participation	93.5520%	22,377,638
Westminster School District Certificates of Participation	25.4760%	11,055,733
City of Huntington Beach General Fund Obligations:	100.0000%	43,371,530
Total Gross and Overlapping Bonded Debt Not Repaid by Property Taxes:		**180,413,857**
Total Net Direct and Overlapping General Fund Obligation Debt:		**180,413,857**
Overlapping Tax Increment Debt (Successor Agency)	100.0000%	10,035,000
Net Combined Total Debt:		**721,704,131**

Ratios to 2016/17 Assessed Valuation:

Total Overlapping Debt and Assessment Debt	1.48%

Ratios to Adjusted Assessed Valuations:

Combined Direct Debt ($43,371,530)	0.12%
Combined Total Debt	2.00%

Ratios to Redevelopment Successor Agency Incremental Valuation ($2,117,624,662):

Total Overlapping Tax Increment Debt	0.47%

Source: California Municipal Statistics and City of Huntington Beach Finance Department

City of Huntington Beach
Debt Service Administration
Adopted Budget – FY 2017/18

The City's Debt Management Policy (included in the Financial Policies and Procedures Section) provides that the City will not use long-term debt to pay for current operations and will strive to construct capital and infrastructure improvements without incurring debt. Debt financing will be considered for capital and infrastructure improvements when one or more of the following circumstances exist: when the term of the debt does not extend beyond the useful life of the improvements, when projected revenues or specific resources are sufficient to service the long-term debt, and/or when the cost of the debt is less than the impact of the cost caused by delaying the project.

Bond Ratings

The City's bond ratings are strong. Fitch Rating Agency affirmed its AAA General Obligation credit rating in June 2016. The current bond specific ratings are reflective of the City's strong and diverse tax base, as well as rating agency confidence in our financial management and policies.

Debt Instrument	Moody's	S&P
Tax Allocation Refunding Bonds	A2	AA-
Lease Revenue Bonds	Aa2	AA

Long-Term Obligations

The City of Huntington Beach is legally restricted to issuing general obligation bonds to 12 percent of its assessed valuation. Since the City has no general obligation bonds outstanding, the limit does not apply.

Debt Service is the obligation to repay principal and interest on funds borrowed through the sale of various bonds (Lease Revenue, Tax Allocation, and Special Tax bonds) and the execution of Disposition and Development Agreements (DDAs), Owner Participation Agreements (OPAs), and other loans.

Currently, the City of Huntington Beach has three Lease Revenue Refunding bonds, a Section 108 loan (repaid with Community Development Block Grant funding), four capital leases, and three energy loans. The Successor Agency has two Tax Allocation Bonds, one Owner Participation Agreement, one Affordable Housing Agreement, three Distribution and Developer Agreements, and a Section 108 loan. The City has four Community Facilities Districts (CFDs), each with a Special Tax bond.

The City's bonds are for the refinancing of former debt issuances for the construction of Pier Plaza, remodeling of the Civic Center, construction of the new Senior Center, and various other activities. The Successor Agency debt is for the repayment of various projects of the former Redevelopment Agency. Special Tax bonded debt is for the construction and improvement of each of the City's Community Facilities Districts, and is repaid through a special tax assessment on each district.

The City's current debt obligations complete in Fiscal Year 2033-34. The Successor Agency's current debt obligations complete in fiscal year 2035-36. The Communities Facilities current debt obligations have maturity dates which vary by district, from Fiscal Year 2019-20 through Fiscal Year 2032-33.

City of Huntington Beach
Debt Service Administration
Adopted Budget – FY 2017/18

Long-Term Indebtedness	Fiscal Year Ending September 30, 2013	2014	2015	2016	2017
Governmental Activities:					
Judgment Obligation Bonds	3,474	2,574	1,634	659	-
Public Financing Authority	43,105	39,395	50,375	45,760	42,505
Redevelopment Successor Agency Trust	45,099	59,235	55,788	52,282	47,993
Other Long-Term Obligations	56	1,004	1,868	11,783	13,312
Total Governmental Activities:	**91,734**	**102,208**	**109,665**	**110,484**	**103,810**
Business Activities:					
Capital Leases	-	-	-	-	-
Total Business Activities:	**-**	**-**	**-**	**-**	**-**
Total Long-Term Indebtedness:	**91,734**	**102,208**	**109,665**	**110,484**	**103,810**

	Fiscal Year Ending September 30, 2013	2014	2015	2016	2017
Population	193,616	196,009	198,389	201,919	200,652
Debt Per-Capita	480	521	553	545	517
Total Personal Income (In Thousands)	7,839,899	8,278,832	8,442,047	8,880,801	8,631,246
Per - Capita Personal Income	40,492	42,237	42,553	43,982	43,016
Unemployment Rate	6.30%	5.30%	4.30%	3.90%	3.50%
Total Employment	99,500	101,100	103,300	104,700	105,800

City of Huntington Beach
Debt Service & Interfund Interest Expenditures
FY 2013/14 Through FY 2017/18

Fund/ Business Unit	Object Account & Description	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted
Non-Departmental							
10040101	88030 - Principal			321,476	1,100,000	1,309,245	888,070
10040101	88070 - Interest						93,085
Total Non-Departmental				321,476	1,100,000	1,309,245	981,155
PARS Annuity Payments							
10040108	88030 - Principal	27,162	28,656				
10040108	88030 - Principal	1,494					
Total PARS Annuity Payments		28,656	28,656				
Equipment Replacement - Fire							
10040209	88030 - Principal			67,359			
10040209	88070 - Interest			5,370			
Total Citywide Leases				72,729			
Capital Projects - Public Works							
10040314	88030 - Principal		87	96,455	99,853	99,853	103,280
10040314	88070 - Interest		18,170	35,326	32,015	32,015	28,600
Total Citywide Leases			18,257	131,781	131,868	131,868	131,880
Rehabilitation Loans							
21580301	88010 - Debt Service Exp				4,500	4,500	4,500
21580301	88070 - Interest	2,792	2,004	21,944			
Total Rehabilitation Loans		2,792	2,004	21,944	4,500	4,500	4,500
RDA Project Debt Payments							
35080201	88030 - Principal	3,605,721	1,727,222	3,597,939	4,215,251	4,215,251	3,936,194
35080201	88070 - Interest	612,617	2,489,650	555,913	544,476	544,476	497,349
Total RDA Project Debt Payments		4,218,338	4,216,872	4,153,852	4,759,727	4,759,727	4,433,543
RDA 1999 Tax Allocation Bond							
35080202	88030 - Principal	490,000	515,000	540,000	565,000	565,000	595,000
35080202	88070 - Interest	214,469	195,686	175,513	185,000	185,000	157,155
Total RDA 1999 Tax Allocation Bond		704,469	710,686	715,513	750,000	750,000	752,155
RDA 2002 Tax Allocation Bond							
35080203	88030 - Principal	1,080,000	1,115,000	1,180,000	1,235,000	1,235,000	1,295,000
35080203	88070 - Interest	465,031	377,961	387,292	405,750	405,750	346,850
Total RDA 2002 Tax Allocation Bond		1,545,031	1,492,961	1,567,292	1,640,750	1,640,750	1,641,850
HBPFA 2010A							
40140105	88030 - Principal	680,000	705,000	730,000	765,000	765,000	795,000
40140105	88070 - Interest	558,750	531,550	503,350	474,150	474,150	443,550
Total HBPFA 2010A		1,238,750	1,236,550	1,233,350	1,239,150	1,239,150	1,238,550
HBPFA 2011A							
40140106	88030 - Principal	3,030,000	3,180,000	3,335,000	1,915,000	1,915,000	1,965,000
40140106	88070 - Interest	1,272,094	1,120,594	961,594	861,544	861,544	804,095
Total HBPFA 2010A		4,302,094	4,300,594	4,296,594	2,776,544	2,776,544	2,769,095
HBPFA Senior Center							
40140107	88030 - Principal		430,000	550,000	575,000	575,000	595,000
40140107	88070 - Interest		442,155	539,794	512,294	512,294	495,045
Total HBPFA Senior Center			872,155	1,089,794	1,087,294	1,087,294	1,090,045
Debt Svc Grand Coast CFD2000-1 2013 Refund							
40540105	88030 - Principal	475,000	535,000	545,000	560,000	560,000	575,000
40540105	88070 - Interest	613,829	555,663	544,963	528,614	528,614	511,814
Total Debt Svc Grand Coast CFD2000-1		1,088,829	1,090,663	1,089,963	1,088,614	1,088,614	1,086,814
Debt Svc Special Tax CFD1990-1							
40640101	88030 - Principal	125,000	130,000	140,000	145,000	145,000	155,000
40640101	88070 - Interest	55,350	48,600	41,580	37,800	37,800	26,190
Total Debt Svc Special Tax CFD1990-1		180,350	178,600	181,580	182,800	182,800	181,190
Debt Svc McDonnell CFD 2002-1							
40840101	88030 - Principal	80,000	90,000	100,000	115,000	115,000	130,000
40840101	88070 - Interest	284,138	279,818	274,868	269,268	269,268	262,714
Total Debt Svc McDonnell CFD 2002-1		364,138	369,818	374,868	384,268	384,268	392,714
Debt Svc Bella Terra CFD2003-1							
41040101	88070 - Interest	10,647					
Total Debt Svc Bella Terra CFD2003-1		10,647					

City of Huntington Beach
Debt Service & Interfund Interest Expenditures
FY 2013/14 Through FY 2017/18

Fund/ Business Unit	Object Account & Description	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted
Non-Departmental							
Debt Svc Bella Terra CFD2003-1 2013 Refund							
41040105	88030 - Principal	670,000	715,000	740,000	765,000	765,000	790,000
41040105	88070 - Interest	991,730	959,256	937,806	915,608	915,608	885,008
Total Debt Svc Bella Terra CFD2003-1		1,661,730	1,674,256	1,677,806	1,680,608	1,680,608	1,675,008
BID - Auto							
70180101	88070 - Interest	198	28				
Total BID - Auto		198	28				
2004 Judgment Obligation Bond							
70740101	88030 - Principal	900,000	940,000	975,000	659,000	659,000	
70740101	88070 - Interest	121,000	84,200	45,900	13,200	13,200	
Total 2004 Judgment Obligation Bond		1,021,000	1,024,200	1,020,900	672,200	672,200	
City Gym & Pool (Section 108)							
86381502	88030 - Principal	160,000					
86381502	88070 - Interest	30,895					
Total City Gym & Pool (Section 108)		190,895					
City Gym & Pool (Section 108)							
120881502	88050 - Interfund Principal GF		170,000				
120881502	88070 - Interest		28,015				
Total City Gym & Pool (Section 108)			198,015				
City Gym & Pool (Section 108)							
121980101	88030 - Principal			180,000			
121980101	88070 - Interest			24,275			
Total City Gym & Pool (Section 108)				204,275			
City Gym & Pool (Section 108)							
123580101	88050 - Interfund Principal GF				214,167	214,167	
Total City Gym & Pool (Section 108)					214,167	214,167	
GRAND TOTAL(S)		**16,557,917**	**17,414,315**	**18,153,717**	**17,712,490**	**17,921,735**	**16,378,499**

The City's Charter limits Generally Bonded debt to 12% of the total assessed value of all real and personal property within Huntington Beach. The City's total net taxable assessed property value in FY 2015/16 was approximately $32.4 billion, resulting in a debt limit of $3.9 billion. The City currently holds no general bonded debt subject to the debt limit.

City of Huntington Beach
Amortization Schedules
Debt Service
Adopted Budget - FY 2017/18

Type	Object Account & Description	FY 18/19 Projected	FY 19/20 Projected	FY 20/21 Projected	FY 21/22 Projected	FY 22/23 Projected	FY 23/24 Projected	FY 24/25 Projected
RDA 1999 Tax Allocation Bond								
	88030 - Principal	625,000	365,000	380,000	405,000	425,000	360,000	
	88070 - Interest	128,000	96,750	78,500	59,500	39,250	18,000	
Total		753,000	461,750	458,500	464,500	464,250	378,000	
RDA 2002 Tax Allocation Bond								
	88030 - Principal	1,370,000	800,000	840,000	875,000	920,000	780,000	
	88070 - Interest	279,250	210,750	170,750	128,750	85,000	39,000	
Total		1,649,250	1,010,750	1,010,750	1,003,750	1,005,000	819,000	
HBPFA 2010A								
	88030 - Principal	825,000	865,000	905,000	550,000	580,000	605,000	635,000
	88070 - Interest	411,750	370,500	327,250	282,000	254,500	225,500	195,250
Total		1,236,750	1,235,500	1,232,250	832,000	834,500	830,500	830,250
HBPFA 2011A								
	88030 - Principal	2,045,000	1,060,000	1,095,000	1,150,000	1,185,000	1,225,000	1,265,000
	88070 - Interest	725,494	623,244	591,444	536,694	502,194	462,200	417,794
Total		2,770,494	1,683,244	1,686,444	1,686,694	1,687,194	1,687,200	1,682,794
HBPFA Senior Center								
	88030 - Principal	615,000	650,000	665,000	685,000	720,000	750,000	785,000
	88070 - Interest	471,244	440,494	420,994	401,044	366,794	337,994	300,494
Total		1,086,244	1,090,494	1,085,994	1,086,044	1,086,794	1,087,994	1,085,494
Debt Svc Grand Coast CFD No.2000-1								
	88030 - Principal	600,000	625,000	645,000	675,000	705,000	740,000	775,000
	88070 - Interest	488,813	464,813	439,813	414,013	385,325	350,075	316,775
Total		1,088,813	1,089,813	1,084,813	1,089,013	1,090,325	1,090,075	1,091,775
Debt Svc Special Tax CFD - No. 1990-1								
	88030 - Principal	160,000	170,000					
	88070 - Interest	17,820	9,180					
Total		177,820	179,180					
Debt Svc McDonnell CFD No.2002-1								
	88030 - Principal	145,000	160,000	180,000	200,000	220,000	240,000	265,000
	88070 - Interest	255,173	246,618	237,018	226,038	213,738	200,098	185,098
Total		400,173	406,618	417,018	426,038	433,738	440,098	450,098
Debt Svc Huntington CFD No.2003-1								
	88030 - Principal	820,000	855,000	890,000	925,000	965,000	1,010,000	1,055,000
	88070 - Interest	853,406	820,606	786,406	750,806	711,494	668,069	617,569
Total		1,673,406	1,675,606	1,676,406	1,675,806	1,676,494	1,678,069	1,672,569
HUD 108 Series 2010-A (City Loan)								
	88030 - Principal	220,000						
	88070 - Interest	7,260						
Total		227,260						
HUD 108 Series 2010-A (Agency)								
	88030 - Principal	520,000						
	88070 - Interest	17,160						
Total		537,160						
800 mHz								
	88030 - Principal	491,311	499,713	508,258	516,949	525,789		
	88070 - Interest	43,469	35,067	26,522	17,831	8,991		
Total		534,780	534,780	534,780	534,780	534,780		
LED Lighting Phase1								
	88030 - Principal	106,817	110,480	114,268	118,186	122,239	126,430	64,832
	88070 - Interest	25,050	21,388	17,599	13,681	9,629	5,437	1,102
Total		131,868	131,868	131,868	131,868	131,868	131,868	65,934

City of Huntington Beach
Amortization Schedules
Debt Service
Adopted Budget - FY 2017/18

Type	Object Account & Description	FY 18/19 Projected	FY 19/20 Projected	FY 20/21 Projected	FY 21/22 Projected	FY 22/23 Projected	FY 23/24 Projected	FY 24/25 Projected
I-Bank CLEEN								
	88030 - Principal	282,669	289,227	295,937	302,803	309,828	317,016	324,370
	88070 - Interest	56,927	50,369	43,659	36,793	29,768	22,580	15,225
	Annual Fee	7,361	6,515	5,646	4,758	3,849	2,920	1,969
Total		346,957	346,111	345,241	344,354	343,445	342,516	341,565
California Energy Commission								
	88030 - Principal	187,407	255,294	257,927	260,513	263,124	265,717	268,426
	88070 - Interest	95,451	27,565	24,932	22,346	19,734	17,142	14,433
Total		282,859	282,859	282,859	282,859	282,859	282,859	282,859
Fire Truck								
	88030 - Principal	140,523	142,696	72,173				
	88070 - Interest	4,934	2,762	556				
Total		145,458	145,458	72,729				
Ambulance/Fire Truck								
	88030 - Principal	141,455	144,553	147,719	150,953	154,259	157,638	
	88070 - Interest	19,635	16,537	13,371	10,136	6,831	3,452	
Total		161,090	161,090	161,090	161,089	161,090	161,090	
GRAND TOTAL		13,203,379	10,435,118	10,180,740	9,718,792	9,732,335	8,929,267	7,503,336

City of Huntington Beach
City Council
Adopted Budget – FY 2017/18

Mayor
Mayor Pro-Tem
City Council Member (5)

Administrative Assistant

City Council

The City Council is the policy setting body of the City. Council duties include: establishing goals and policies, enacting legislation, adopting the City's operating and capital budget, and appropriating the funds necessary to provide services to the City's residents, businesses, and visitors. City Council Members also participate in a wide variety of community and regional activities and spend a considerable amount of time interacting with the residents, business owners, and community stakeholders.

Clerical staff provides administrative support and customer service to seven City Council Members and the public.

In January of 2017, the City Council reaffirmed the following strategic goals:

- Improve quality of life;
- Enhance and maintain infrastructure;
- Strengthen economic and financial sustainability;
- Enhance and maintain public safety; and
- Enhance and maintain City service delivery.

These goals are used as a frame of reference in evaluating requests for action brought before the City Council.

City Council

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	82,552	86,286	86,389	88,547	88,547	88,848	0.34%
Leave Pay Outs	4,234	4,962	5,438				
Benefits	77,957	68,385	74,546	120,040	120,040	137,899	14.88%
PERSONNEL SERVICES	**164,743**	**159,633**	**166,373**	**208,587**	**208,587**	**226,747**	8.71%
OPERATING EXPENSES							
Equipment and Supplies	5,629	2,302	4,959	6,000	6,000	6,000	0.00%
Conferences and Training	16,510	19,206	28,050	21,100	21,170	21,100	0.00%
Expense Allowances	71,013	96,646	118,119	128,036	128,036	131,264	2.52%
OPERATING EXPENSES	**93,151**	**118,154**	**151,128**	**155,136**	**155,206**	**158,364**	2.08%
Grand Total(s)	**257,894**	**277,787**	**317,501**	**363,723**	**363,793**	**385,111**	**5.88%**
General Fund	257,894	277,787	317,501	363,723	363,793	385,111	5.88%
Grand Total(s)	**257,894**	**277,787**	**317,501**	**363,723**	**363,793**	**385,111**	**5.88%**

Personnel Summary	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**0.00**

City Council

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	82,552	86,286	86,389	88,547	88,547	88,848	0.34%
Leave Pay Outs	4,234	4,962	5,438				
Benefits	77,957	68,385	74,546	120,040	120,040	137,899	14.88%
PERSONNEL SERVICES	**164,743**	**159,633**	**166,373**	**208,587**	**208,587**	**226,747**	8.71%
OPERATING EXPENSES							
Equipment and Supplies	5,629	2,302	4,959	6,000	6,000	6,000	0.00%
Conferences and Training	16,510	19,206	28,050	21,100	21,170	21,100	0.00%
Expense Allowances	71,013	96,646	118,119	128,036	128,036	131,264	2.52%
OPERATING EXPENSES	**93,151**	**118,154**	**151,128**	**155,136**	**155,206**	**158,364**	2.08%
Total	**257,894**	**277,787**	**317,501**	**363,723**	**363,793**	**385,111**	**5.88%**

Personnel Summary	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**0.00**

City Council

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
City Council							
PERSONNEL SERVICES							
Salaries, Permanent	82,552	86,286	86,389	88,547	88,547	88,848	0.34%
Leave Payouts	4,234	4,962	5,438				
Benefits	77,957	68,385	74,546	120,040	120,040	137,899	14.88%
PERSONNEL SERVICES	**164,743**	**159,633**	**166,373**	**208,587**	**208,587**	**226,747**	8.71%
OPERATING EXPENSES							
Equipment and Supplies	5,629	2,302	4,959	6,000	6,000	6,000	0.00%
Conferences and Training	16,510	19,206	28,050	21,100	21,170	21,100	0.00%
Expense Allowances	71,013	96,646	118,119	128,036	128,036	131,264	2.52%
OPERATING EXPENSES	**93,151**	**118,154**	**151,128**	**155,136**	**155,206**	**158,364**	2.08%
Total	**257,894**	**277,787**	**317,501**	**363,723**	**363,793**	**385,111**	**5.88%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits. Expense Allowances increase annually per Ordinance No. 4044 by the Consumer Price Index (CPI).

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Mayor *	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Mayor Pro-Tem *	1.00	1.00	1.00	1.00	1.00	1.00	0.00
City Council Member *	5.00	5.00	5.00	5.00	5.00	5.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
** Personnel not counted in FTE totals*							
Total	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**0.00**

City Council

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Department / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
CC City Council							
CC City Council							
10020101 City Council	257,894	277,787	317,501	363,723	363,793	385,111	5.88%
CC City Council	**257,894**	**277,787**	**317,501**	**363,723**	**363,793**	**385,111**	5.88%
General Fund	257,894	277,787	317,501	363,723	363,793	385,111	5.88%
Grand Total(s)	**257,894**	**277,787**	**317,501**	**363,723**	**363,793**	**385,111**	**5.88%**

City of Huntington Beach
City Attorney
Adopted Budget – FY 2017/18

City Attorney

Chief Assistant
City Attorney

ADMINISTRATION
Legal Assistant (3)

COMMUNITY PROSECUTION

Deputy Community Prosecutor

LITIGATION

Senior Trial Counsel
Senior Deputy City Attorney (2)

ADVISORY

Assistant City Attorney
Deputy City Attorney III

City Attorney

Department Descriptions

Michael E. Gates, City Attorney

Our Mission: To provide the best representation to the City in all legal matters, to provide excellent, effective legal counsel and services to the City Council, and to prosecute violations of the City Charter, Municipal Code, State misdemeanors, and to zealously defend the City from civil lawsuits.

The Office of the City Attorney represents and advises the City Council and all City officials in matters of law pertaining to the business of the City of Huntington Beach. Among other things, the City Attorney prepares and/or reviews all City Ordinances, Resolutions, contracts and other legal documents; and, attends City Council meetings, Planning Commission meetings, and other City staff meetings. The City Attorney also prosecutes criminal cases arising from violation of the provisions of the City Charter or Huntington Beach Municipal Code, and such State misdemeanors as the City has the power to prosecute. The Office of the City Attorney also administers the Administrative Citation Program.

The City Attorney's Office consists of an elected City Attorney, a Chief Assistant City Attorney, a Senior Trial Counsel, a Deputy Community Prosecutor, one Assistant City Attorney, two Senior Deputy City Attorney's, one Deputy City Attorney, and three support staff.

City Attorney

Ongoing Activities & Projects

Administration

- City Attorney manages daily office operations.
- City Attorney provides leadership and oversight in the handling of lawsuits.
- City Attorney provides leadership and oversight in preparation of City Ordinances.
- City Attorney has developed a Community Prosecution program.
- City Attorney provides leadership and oversight in the prosecution of local crimes.
- Develop and manage department annual budget.
- Provide Citywide training on Ethics (AB 1234), and Sexual Harassment Prevention Training (AB 1825).
- Coordinate active intern and extern programs for college and graduate students.

New Deputy Community Prosecutor Program

Ms. Michelle Ditzhazy presently serves as the new Deputy Community Prosecutor for the City of Huntington Beach. At the direction of the City Attorney, Ms. Ditzhazy leads the city's prosecutorial efforts for Penal Code and Municipal Law violations that occur in the city. She works closely with the Huntington Beach Police Department, the Orange County District Attorney's Office, and the community to represent the People in a variety of criminal misdemeanor cases. Ms. Ditzhazy conducts legal research, reviews and drafts motions, interviews victims and witnesses, and represents the People in all court proceedings from arraignment through trial. Additionally, Ms. Ditzhazy provides legal advice, legal opinions and training to law enforcement personnel.

Municipal Advisory Services

- Interpret the City Charter and all City Ordinances.
- Provide ongoing legal advice to all City Departments.
- Attend, advise, and prepare for City Council meetings and Planning Commission meetings.
- Coordinate Public Records Act responses.
- Prosecute all criminal violations of the Municipal and Zoning Codes.
- Provide for or assist in civil citation hearings.
- Research, advise, and prepare all Ordinances, Resolutions, and agreements.
- Review and approve all insurance forms and indemnification waivers submitted to the City.
- Maintain standardized agreements and contract processing.
- Review and advise regarding changes in State law impacting the City.
- Assist in negotiations regarding agreements that generate revenue for the City.

Litigation Services

- Represent the City of Huntington Beach in all bench and jury trials in State and Federal Courts.
- Defend all civil matters in which the City is a party, including but not limited to police matters, land use decisions, contract disputes, personnel grievances, automobile accidents, slip and fall injuries, and constitutional challenges.
- Coordinate with Risk Management on claims processing, Workers' Compensation, and liability assessment.
- Actively pursue relief on behalf of the City for injunctive relief, collections, subrogation, writs, appeals, and amicus.
- Supervise outside counsel, as-needed.
- Advise staff on opportunities to minimize liability exposure before, during, and after the filing of litigation.
- Represent staff at depositions in third party litigation in which the City is not a party.
- Assist staff in preparation of bankruptcy matters involving the City.
- Provide assistance to staff in small claims disputes involving the City.

Community Prosecution Services

- Actively prosecute misdemeanor Penal Code and Municipal Law violations that occur in Huntington Beach.
- Work closely with Huntington Beach Police Department and the Orange County District Attorney's Office of investigations and prosecution of misdemeanor cases.
- Interview and work with victims and witnesses.
- Conduct legal research and draft motions.
- Represent the people in all Superior Court proceedings from arraignment through trial.
- Provide legal advice, legal opinions, and training to law enforcement personnel.

City Attorney

Performance Measures

The City's performance measure program is in its twelfth year. Results for the past two fiscal years in addition to goals and objectives for FY 2017/18 are presented below.

	FY 2015/16 ACTUAL	FY 2016/17 ACTUAL	FY 2017/18 ADOPTED	Strategic Plan Goal
Goal #1. Reduce the number of settlements and settlement amounts by at least 25% each year for the next four years.				Strengthen Economic and Financial Sustainability
Measure: % reduction of cases settled compared to previous FY.	100%	100%	100%	
Goal #2. Increase the number of lawsuits we take to trial and defend by 20% each year for the next four years.				Strengthen Economic and Financial Sustainability
Measure: % increase of cases taken to trial compared to previous year.	100%	100%	100%	
Goal #3. Reduce the response times to the public and other departments and increase the quality of work product.				Strengthen Economic and Financial Sustainability
Measure: % improvement of previous FY response times.	100%	100%	100%	
Goal #4. Respond to all (100%) incoming electronic Request for Legal Services (RLS) with acknowledgment of receipt to initiating department within 24 hours or less.				Strengthen Economic and Financial Sustainability
Measure: % of Request for Legal Services received and responded to within 24 hours.	100%	100%	100%	
Goal #5. Prepare and present at least four annual in-house professional training seminars for all City Departments, City Council, Committees, Commissions and HB-based non-profits.				Strengthen Economic and Financial Sustainability
Measure: # of trainings presented.	4	4	4	
Goal #6. Staff support of at least six community events through volunteerism, donations, participation, leadership, etc.				Improve Quality of Life
Measure: # community events supported.	6	13	12	

FY 2016/17 Accomplishments

- Created a new Community Prosecutor program – Obtained an agreement (Memorandum of Understanding) with the Orange County District Attorney regarding the conditions and terms to allow the City of Huntington Beach to bring on an in-house Deputy Community Prosecutor – to increase public safety and support the efforts of law enforcement.
- Conducted numerous meetings with the District Attorneys, the Chief Justice at West Court, and the Presiding Judge at the Homeless Court in Santa Ana to discuss implementation of the Community Prosecutor program in Huntington Beach.
- Prevailed in the Ninth Circuit Court of Appeal in defending Plaintiff's Appeal of the jury verdict in the *Randall v. City of Huntington Beach* case.
- Prevailed on a Motion for Summary Judgment in a very large personal injury case, *Tedesco v. City of Huntington Beach*, where plaintiff injured his spine and sought (claimed) nearly $2,000,000 from the City. This case was dismissed on our motion for $0 to the City.
- Provided the legal work necessary to resolve the Huntington Harbor Fuel Docks crisis/impasse. City Attorney's office spent hours working with California State Lands and other government agencies and fuel dock owners to negotiate the final deal.
- Negotiated and secured an agreement with the County Auditor Controller to allow unpaid City fines and fees to be placed upon tax rolls for collection, providing the City an opportunity to recover hundreds of thousands of dollars for the City.
- Obtained a very favorable settlement in the lengthy *Parks Legal Defense Fund v. City of Huntington Beach* case (Senior Center, CEQA litigation, which commenced over ten years ago).
- Negotiated and finally settled for $0 from the City the lengthy, large CEQA dispute case, known as *Bolsa Chica Land Trust v. City of Huntington Beach* (in which Bolsa Chica Land Trust alleged the City's approval of The Ridge Project violated the California Environmental Quality Act ("CEQA") and the California Coastal Act).
- Filed an appeal in the Fourth Circuit Court of Appeals in *the Kennedy Commission v. City of Huntington Beach* case. The date the appeal will be heard by the Court of Appeal is still unknown.
- Obtained a straight dismissal for $0 and a waiver of costs in *Kahmann v. City of Huntington Beach*.
- Provided consistent, firm enforcement of all City Ordinances, which requires many times obtaining court orders for enforcement.
- Facilitated City response to concerns regarding the care of Jack Green Park (Central Park) and addressing/dealing with tree and plant overgrowth (although not completely resolved as of yet).
- Obtained a dismissal for $0 paid in the *Vidales v. City of Huntington Beach* case involving a bicyclist who hit a cement parking stop at Huntington State Beach, State agreed to dismiss the City.

Civil Citation Hearings

- Managed 57 Civil Citation Hearings for City's Hearing Officer.

Code Violations

- Prosecuted more than 100 Municipal Code Violations on behalf of the City.

Training

- Presented Brown Act - Ethics Training to City/Public pursuant to AB 1234.
- Presented Sexual Harassment Training to City/Public pursuant to AB 1825.

Additional Highlights

- Responded to over 503 Requests for Legal Services from other City Departments.
- Responded to over 100 Public Records requests.
- We have successfully represented the Police Department in numerous ongoing criminal discovery requests (*Pitchess Motions*).
- Continue to identify and revise previous ordinances in the Municipal Code that were unconstitutional, ambiguous, or contrary to other laws.

FY 2017/18 Goals

For FY 2016/17, the Office of the City Attorney met and exceeded more robust, challenging goals that reflect our commitment to continually provide the best representation to the City in all legal matters.

The City Attorney's Office has successfully met new challenges that prove a comprehensive and diverse municipal law practice can be as responsive and client-centered as traditional private law practices. In keeping with this philosophy, we have created two key positions to support increasing the number of lawsuits we take to trial (see Performance Measure Goal #2); Deputy Community Prosecutor and Senior Trial Counsel. The City Attorney's Office is pleased to launch our new in-house Community Prosecution program with the hiring of our first Deputy Community Prosecutor, Michelle Ditzhazy. This program is designed to prosecute Penal Code and Municipal Law violations that occur in Huntington Beach. The Deputy Community Prosecutor provides legal advice/opinions and training to law enforcement personnel. She works closely with the Huntington Beach Police Department and the Orange County District Attorney's Office and represents the People in all court proceedings from arraignment through trial. The City Attorney's Community Prosecution program is a vital addition to our municipal law practice that will help improve public safety and accountability in Huntington Beach.

Additionally, the City Attorney's Office has created a Senior Trial Counsel position. Mr. Brian Williams joined the City Attorney's Office having spent years at a distinguished Orange County (private) law firm. Mr. Williams is tasked with aggressively leading the City Attorney's litigation team to increase the number of lawsuits taken to trial.

There are seven key Performance Measure goals that keep the City Attorney's Office moving forward and improving our service offering, they include:

- Reduce settlements by at least 25% each year.
- Increase the number of cases taken to trial and defended.
- Reduce response times and increase quality of work product.
- Immediate response to Requests for Legal Services (RLS's).
- Provide timely and pertinent annual training programs.
- Staff support of community organizations/events.

The Office of the City Attorney continues to raise the bar by creating new, more relevant and challenging goals that reflect a continued commitment to provide exceptional legal services coupled with outstanding and attentive customer service when representing the people and City departments on all legal matters. City Attorney staff are proud to be active in the community, contributing greatly to a number of local non-profit organizations by volunteering their time and talents as well. The Performance Measure program helps to ensure our department is effectively implementing and 'living' a daily client-centered culture that more easily facilitates exceeding our goals so that providing the highest quality of customer service to our clients is the norm and never the exception.

City Attorney

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	1,395,102	1,459,700	1,464,696	1,597,937	1,597,937	1,530,589	-4.21%
Salaries, Temporary	43,775	85,761	65,368	61,305	61,305	54,405	-11.26%
Salaries, Overtime	3,634	4,126					
Leave Pay Outs	97,694	76,378	114,023				
Benefits	618,574	648,652	707,713	776,138	776,138	785,314	1.18%
PERSONNEL SERVICES	**2,158,779**	**2,274,617**	**2,351,800**	**2,435,380**	**2,435,380**	**2,370,308**	-2.67%
OPERATING EXPENSES							
Equipment and Supplies	48,297	53,463	54,433	53,432	53,432	53,432	0.00%
Repairs and Maintenance		2,620	411				
Conferences and Training	10,998	7,039	8,020	4,000	4,000	4,000	0.00%
Professional Services	46,677	44,506	45,656	117,865	119,365	117,865	0.00%
Other Contract Services	50,153	37,455	72,213	44,500	44,625	44,500	0.00%
Rental Expense		200					
Expense Allowances	6,023	5,576	6,051	12,000	12,000	12,000	0.00%
Other Expenses			390				
OPERATING EXPENSES	**162,148**	**150,859**	**187,174**	**231,797**	**233,422**	**231,797**	0.00%
Grand Total(s)	**2,320,927**	**2,425,476**	**2,538,974**	**2,667,177**	**2,668,802**	**2,602,105**	**-2.44%**
General Fund	2,320,927	2,425,476	2,538,974	2,667,177	2,668,802	2,602,105	-2.44%
Grand Total(s)	**2,320,927**	**2,425,476**	**2,538,974**	**2,667,177**	**2,668,802**	**2,602,105**	**-2.44%**

Personnel Summary	**11.00**	**11.00**	**11.00**	**12.00**	**12.00**	**11.00**	**(1.00)**

City Attorney

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	1,395,102	1,459,700	1,464,696	1,597,937	1,597,937	1,530,589	-4.21%
Salaries, Temporary	43,775	85,761	65,368	61,305	61,305	54,405	-11.26%
Salaries, Overtime	3,634	4,126					
Leave Pay Outs	97,694	76,378	114,023				
Benefits	618,574	648,652	707,713	776,138	776,138	785,314	1.18%
PERSONNEL SERVICES	**2,158,779**	**2,274,617**	**2,351,800**	**2,435,380**	**2,435,380**	**2,370,308**	-2.67%
OPERATING EXPENSES							
Equipment and Supplies	48,297	53,463	54,433	53,432	53,432	53,432	0.00%
Repairs and Maintenance		2,620	411				
Conferences and Training	10,998	7,039	8,020	4,000	4,000	4,000	0.00%
Professional Services	46,677	44,506	45,656	117,865	119,365	117,865	0.00%
Other Contract Services	50,153	37,455	72,213	44,500	44,625	44,500	0.00%
Rental Expense		200					
Expense Allowances	6,023	5,576	6,051	12,000	12,000	12,000	0.00%
Other Expenses			390				
OPERATING EXPENSES	**162,148**	**150,859**	**187,174**	**231,797**	**233,422**	**231,797**	0.00%
Total	**2,320,927**	**2,425,476**	**2,538,974**	**2,667,177**	**2,668,802**	**2,602,105**	**-2.44%**

Personnel Summary	**11.00**	**11.00**	**11.00**	**12.00**	**12.00**	**11.00**	**(1.00)**

City Attorney

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
City Attorney							
PERSONNEL SERVICES							
Salaries, Permanent	1,395,102	1,459,700	1,464,696	1,597,937	1,597,937	1,530,589	-4.21%
Salaries, Temporary	43,775	85,761	65,368	61,305	61,305	54,405	-11.26%
Salaries, Overtime	3,634	4,126					
Leave Payout	97,694	76,378	114,023				
Benefits	618,574	648,652	707,713	776,138	776,138	785,314	1.18%
PERSONNEL SERVICES	**2,158,779**	**2,274,617**	**2,351,800**	**2,435,380**	**2,435,380**	**2,370,308**	-2.67%
OPERATING EXPENSES							
Equipment and Supplies	48,297	53,463	54,433	53,432	53,432	53,432	0.00%
Repairs and Maintenance		2,620	411				
Conferences and Training	10,998	7,039	8,020	4,000	4,000	4,000	0.00%
Professional Services	46,677	44,506	45,656	117,865	119,365	117,865	0.00%
Other Contract Services	50,153	37,455	72,213	44,500	44,625	44,500	0.00%
Rental Expense		200					
Expense Allowances	6,023	5,576	6,051	12,000	12,000	12,000	0.00%
Other Expenses			390				
OPERATING EXPENSES	**162,148**	**150,859**	**187,174**	**231,797**	**233,422**	**231,797**	0.00%
Total	**2,320,927**	**2,425,476**	**2,538,974**	**2,667,177**	**2,668,802**	**2,602,105**	**-2.44%**

Significant Changes

The reduction in Personnel Services is due to the transfer of one (1) Administrative Assistant position to the City Manager's Department.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Administrative Assistant	1.00	1.00	1.00	1.00	**1.00**	**0.00**	(1.00)
Assistant City Attorney	2.00	2.00	2.00	2.00	1.00	1.00	0.00
Chief Assistant City Attorney	1.00	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Deputy City Attorney III	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Deputy Community Prosecutor	0.00	0.00	0.00	1.00	1.00	1.00	0.00
Legal Assistant	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Senior Deputy City Attorney	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Senior Trial Counsel	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Total	**11.00**	**11.00**	**11.00**	**12.00**	**12.00**	**11.00**	**(1.00)**

City Attorney

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
ATY City Attorney							
ATY City Attorney							
10015101 City Attorney Administration	2,320,927	2,425,476	2,538,974	2,667,177	2,668,802	2,602,105	-2.44%
ATY City Attorney	**2,320,927**	**2,425,476**	**2,538,974**	**2,667,177**	**2,668,802**	**2,602,105**	-2.44%
General Fund	2,320,927	2,425,476	2,538,974	2,667,177	2,668,802	2,602,105	-2.44%
Grand Total(s)	**2,320,927**	**2,425,476**	**2,538,974**	**2,667,177**	**2,668,802**	**2,602,105**	**-2.44%**

City of Huntington Beach
City Clerk
Adopted Budget – FY 2017/18

City Clerk

ADMINISTRATION, PUBLIC SUPPORT & ELECTIONS

RECORDS MANAGEMENT

Assistant City Clerk
Senior Deputy City Clerk

Senior Deputy City Clerk

City Clerk

Department Description

Robin Estanislau, City Clerk

The Office of the City Clerk is a service department within the municipal government upon which the City Council, all City departments, and the general public rely for information regarding the operations and legislative history of the City. The City Clerk serves as the liaison between the public and City Council and provides related municipal services.

California City Clerk's Association

The City Clerk's Office is committed to accurately recording and preserving the actions of the City Council, Public Financing Authority, Successor Agency, Housing Authority, Oversight Board and Parking Authority; providing information and support to the City Council, City staff and the public in a timely, courteous, and fiscally responsible manner; and, administering open and free elections in accordance with statutory requirements.

Administration Division

Located on the second floor of City Hall, the City Clerk's department provides service to the public, City Council, and City departments, including preparation, publication, and distribution of City Council meeting agendas, as well as preparation and recordation of City Council meeting minutes. Staff also executes resolutions and ordinances, facilitates the recordation of agreements, deeds, and other official documents, and codifies ordinances into the Huntington Beach Municipal and/or Zoning Code.

- Prepares agenda packets for all City Council meetings using an electronic agenda management workflow system that uploads information onto a touch screen iPad device used by City Council and staff to review report material. The legislative application allows members of the City Council to submit votes during meetings, and voting actions captured from the touch-screen displays are recorded directly into the public record (minutes) as part of the workflow. All data is seamlessly transferred with no additional work.
- Manages the City's audio/video live stream application that delivers meeting content to the public via the Internet, archives past meeting content, provides a keyword search engine, and has the ability to integrate rich-media such as documents and slides into web casts.
- Processes official documents for each City Council meeting.

Records Management

The City Clerk is the official custodian of City Council records, and all documents certifying City Council actions are preserved and maintained in protective custody. These records date back to the City's February 17, 1909 incorporation. All original minutes of City Council meetings, City resolutions (policy), and City ordinances (law) adopted by the City of Huntington Beach are maintained by the City Clerk in a temperature, humidity, and light-controlled vault. Also in Clerk's custody are deeds, agreements, annexation records, infrastructure documentation, and many other vital records, including a vast collection of historical photographs, now available in digital format on-line.

The City Clerk's Office responds to records requests from the public in accordance with California law, and provides public access to City Council records 24/7 – in this year alone, there were 137,787 web views of City Council documents.

Elections

Voter Registration forms are available in the City Clerk's Office. General Municipal Elections are conducted in November of even-numbered years, and are consolidated with the Orange County Registrar of Voters. The City Clerk's Office oversees all municipal elections, consults with candidates for elective office, and informs the public of election matters. The City Clerk serves as the official Election Filing Officer as designated by the State of California and maintains Statement of Economic Interests (SEI) forms required of City elected officials and designated City employees and board and commission members. The City Clerk also receives and files Fair Political Practices Commission (FPPC) campaign disclosure documents, and instituted mandatory electronic filing of FPPC forms to assist in preventing errors and increase public transparency.

- Subscribes to NetFile, a web-based, unlimited user, data entry and report generation system publicly accessible from the City's website for the financial and campaign management of SEI filers and FPPC campaign disclosure committees.
- Adheres to Voters' Rights Act by publishing election information in five languages.
- Staff is trained in election policy and prepares digital campaign instruction booklets for candidates during election years and posts them to the web community.
- Provides outreach to encourage voter registration at public events.
- Offers Civic Center meeting rooms for poll-worker training conducted by the ROV, and if needed, offers early voting opportunity to the community during municipal elections.

Left to right: Patty Esparza, Virginia Dodge, Donna Switzer, Gloria Harper, Dana Lesinski, Dyanne Gilliam, Robin Estanislau

Passport Acceptance Facility

The U.S. Department of State, Bureau of Consular Affairs has authorized the Huntington Beach City Clerk's Office to serve as an authorized Passport Acceptance Facility for the past 16 years. Here members of the public can obtain passport services in a courteous and family-friendly environment. Our agents have the ability to produce approved passport photos, and our facility is a convenient location to obtain and submit passport applications – no appointment necessary!

- Processes passport applications by exceptional in-person agents.
- Offers customer service by telephone and takes passport photos.
- Advertises and markets passport acceptance services.
- Provides oversight of customers eligible to self-renew by mail.
- Never turn a customer away, even if they arrive at closing time!

City Clerk

Performance Measures

The City's performance measure program is in its twelfth year. Results for the past two fiscal years in addition to goals and objectives for FY 2017/18 are presented below.

	FY 2015/16 ACTUAL	FY 2016/17 ACTUAL	FY 2017/18 ADOPTED	Strategic Plan Goal
Goal:				
1. Utilize part and full-time staff to successfully manage high demand for passport acceptance services. Each passport application fee deposits $25.00 and a potential $10.00 photo fee into the City's General Fund.				Strengthen Economic and Financial Sustainability
Measure:				
# of passport customers	5,623	6,466	7,025	
Goal:				
2. Codify 100% of municipal, zoning and subdivision ordinances adopted by the City Council within 14 business days of the date they become effective.				Strengthen Economic and Financial Sustainability
Measure:				
% of ordinances codified within 14 business days of effective date	100%	100%	100%	
Goal:				
3. Host at least one internal event to promote departmental compliance with the Council-adopted Records Retention Schedule.				Enhance and Maintain City Service Delivery
Measure:				
# of events	1	0	1	
Goal:				
4. Host at least one internal event to educate staff liaisons to boards and commission of duties and responsibilities.				Enhance and Maintain City Service Delivery
Measure:				
# of events	0	1	1	
Goal:				
5. Prepare and present for approval City Council meeting minutes at each next regularly scheduled meeting.				Enhance and Maintain City Service Delivery
Measure:				
% of minutes presented at next regular meeting	100%	100%	100%	

FY 2016/17 Accomplishments

Administration and Records Management

- Participated in a workgroup to research and purchase software for citywide management of California Public Records Act requests; co-authored Administrative Regulation.
- Participated in the 2017 fireworks sales application process to qualify 15 non-profits from a large pool of applicants to sell fireworks during the 4th of July holiday.
- Project team participant to upgrade City Council Chamber audio/video equipment.
- Project team participant to research, purchase and place a public information kiosk in the Civic Center lobby.
- Project team participant to research, purchase and install electronic bulletin board at entrance to the City Council Chambers to replace outdated, degraded display case near 911 Memorial.
- Processed 6,466 passport applications; 6,265 photographs amounting to approximately $224,309 in General Fund revenue.
- Enrolled one part-time staff member in City-sponsored Leadership Development Program.
- Certified the November 2016 election results.
- Appointed Assistant City Clerk.
- Implemented flexible staffing process for full-time staff.
- Scanned, indexed, labeled and filed to City Clerk vault and EDMS approximately 24,000 pages of City Council records.
- Administered 254 SEI – Form 700 forms filed through NetFile's hosted application online; two hard-copy forms.
- Administered FPPC campaign disclosure filings for twenty (20) active committees; received full paperless filing of all campaign documents.
- Received approximately 112,797 Public Records Search web page views (Contracts, Deeds, Historic Photos, Ordinances, Resolutions, and Other items, such as campaign filing documents).

City Council Agenda, Minute Preparation, and Municipal and Zoning Code Codification

- Administered production of approximately twenty-eight (28) regular and/or special meeting agenda packets (approximately 9,000 pages) in the SIRE AgendaPlus™ Workflow application; electronically distributed information to Council and staff (via iLegislate® software and iPad computers) and the public (via City webpage).
- Publish agenda notification bi-monthly to approximately 1,355 subscribers.
- Implemented the Granicus VoteCast™ voting system, an iPad touch screen app for use by members of the City Council and Planning Commission while conducting business in the Council Chambers -- works in concert with existing Granicus applications such as iLegislate,® LiveManager and MediaManager.
- Produced and received Council approval for approximately 480 pages of meeting minutes.

FY 2017/18 Goals

- Work with the City's Archivist to publish short informational pieces with historic significance on a departmental webpage devoted to fun facts about the City and local community.
- Work with City Archivist to find suitable locations for display of donated artwork and memorabilia in City facilities.
- Continue to stay apprised of new legislation that could affect our statutory duties.
- Increase public outreach efforts to promote open government and transparency.
- Continue to expand advertising to increase passport revenue.
- Work with the Information Services Department to research, purchase and implement a new agenda management tool.

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City Clerk

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	389,146	425,597	393,378	435,779	435,779	408,117	-6.35%
Salaries, Temporary	80,369	99,336	104,834	82,012	82,012	82,012	0.00%
Salaries, Overtime	3,432	2,167	895	3,050	3,050	3,050	0.00%
Leave Pay Outs	19,302	13,863	8,259				
Benefits	170,945	189,158	194,408	211,602	211,602	211,574	-0.01%
PERSONNEL SERVICES	**663,194**	**730,122**	**701,775**	**732,444**	**732,444**	**704,752**	-3.78%
OPERATING EXPENSES							
Equipment and Supplies	9,426	21,189	36,121	43,446	43,446	42,446	-2.30%
Repairs and Maintenance	1,414			5,000	5,000	5,000	0.00%
Conferences and Training	5,093	(1,225)	1,206	5,000	5,000	5,000	0.00%
Professional Services		90,618			47,038	1,000	100.00%
Other Contract Services	61,571	47,620	46,949	179,000	188,990	39,000	-78.21%
Expense Allowances	6,023	6,023	4,092	6,000	6,000	6,000	0.00%
Other Expenses	66	281	245	500	500	500	0.00%
OPERATING EXPENSES	**83,594**	**164,506**	**88,613**	**238,946**	**295,974**	**98,946**	-58.59%
Grand Total(s)	**746,788**	**894,628**	**790,388**	**971,390**	**1,028,418**	**803,698**	**-17.26%**
General Fund	746,788	894,628	790,388	971,390	1,028,418	803,698	-17.26%
Grand Total(s)	**746,788**	**894,628**	**790,388**	**971,390**	**1,028,418**	**803,698**	**-17.26%**

Personnel Summary	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**0.00**

City Clerk

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	389,146	425,597	393,378	435,779	435,779	408,117	-6.35%
Salaries, Temporary	80,369	99,336	104,834	82,012	82,012	82,012	0.00%
Salaries, Overtime	3,432	2,167	895	3,050	3,050	3,050	0.00%
Leave Payouts	19,302	13,863	8,259				
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PERSONNEL SERVICES	**663,194**	**730,122**	**701,775**	**732,444**	**732,444**	**704,752**	-3.78%
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Conferences and Training	5,093	(1,225)	1,206	5,000	5,000	5,000	0.00%
Professional Services		90,618			47,038	1,000	100.00%
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Expense Allowances	6,023	6,023	4,092	6,000	6,000	6,000	0.00%
Other Expenses	66	281	245	500	500	500	0.00%
OPERATING EXPENSES	**83,594**	**164,506**	**88,613**	**238,946**	**295,974**	**98,946**	-58.59%
Total	**746,788**	**894,628**	**790,388**	**971,390**	**1,028,418**	**803,698**	**-17.26%**

Personnel Summary	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**0.00**

City Clerk

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Administration, Public Support, Records Management, & Elections							
PERSONNEL SERVICES							
Salaries, Permanent	389,146	425,597	393,378	435,779	435,779	408,117	-6.35%
Salaries, Temporary	80,369	99,336	104,834	82,012	82,012	82,012	0.00%
Salaries, Overtime	3,432	2,167	895	3,050	3,050	3,050	0.00%
Leave Pay Outs	19,302	13,863	8,259				
Benefits	170,945	189,158	194,408	211,602	211,602	211,574	-0.01%
PERSONNEL SERVICES	**663,194**	**730,122**	**701,775**	**732,444**	**732,444**	**704,752**	-3.78%
OPERATING EXPENSES							
Equipment and Supplies	9,426	21,189	36,121	43,446	43,446	42,446	-2.30%
Repairs and Maintenance	1,414			5,000	5,000	5,000	0.00%
Conferences and Training	5,093	(1,225)	1,206	5,000	5,000	5,000	0.00%
Professional Services		90,618			47,038	1,000	100.00%
Other Contract Services	61,571	47,620	46,949	179,000	188,990	39,000	-78.21%
Expense Allowances	6,023	6,023	4,092	6,000	6,000	6,000	0.00%
Other Expenses	66	281	245	500	500	500	0.00%
OPERATING EXPENSES	**83,594**	**164,506**	**88,613**	**238,946**	**295,974**	**98,946**	-58.59%
Total	**746,788**	**894,628**	**790,388**	**971,390**	**1,028,418**	**803,698**	**-17.26%**

Significant Changes

Equipment and Supplies decreased by $1,000 to cover Professional Services for general consulting services as it relates to records retention, such as legal counsel, annual review and update of the Retention Schedule, new legislation and other professional services. Operating Expenses decreased by $140,000 in Other Contract Services because FY 2017/18 budget does not include any special elections costs which may occur. Election related services only afffect the budget in even-numbered years.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Deputy City Clerk	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Total	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**0.00**

City Clerk

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
CLK City Clerk							
ADM Administration							
10010101 City Clerk Administration	746,788	804,010	790,388	831,390	888,418	803,698	-3.33%
10010201 Elections		90,618		140,000	140,000		-100.00%
ADM Administration	**746,788**	**894,628**	**790,388**	**971,390**	**1,028,418**	**803,698**	-17.26%
General Fund	746,788	894,628	790,388	971,390	1,028,418	803,698	-17.26%
Grand Total(s)	**746,788**	**894,628**	**790,388**	**971,390**	**1,028,418**	**803,698**	**-17.26%**

City of Huntington Beach
City Treasurer
Adopted Budget – FY 2017/18

City Treasurer

Administrative Analyst (0.50)
Administrative Assistant (0.50)

City Treasurer

Department Descriptions

The City Treasurer is an elected official who serves a four-year term. Per the City Charter, the City Treasurer is responsible to the electorate for overseeing the receipt, collection, disbursement, custody and safekeeping of all City funds.

Through prudent fiscal investment management, the City Treasurer ensures the City's cash liquidity needs are met and principal is preserved. The City Treasurer is accountable for the investment management of City funds, including pooled funds, bond reserve investments and trust funds, as well as the funds of Joint Powers Authorities for which the City is the administrator. Investments are consistently reviewed for compliance with the City's approved investment policy and governmental regulations.

The City Treasurer is a member of the Deferred Compensation Committee and on the Board of the Supplemental Retirement Trust.

Ongoing Activities & Projects

Administration and Investments Division

- Oversees and ensures the preservation of funds through prudent investment management.
- Performs investment management activities including developing and executing investment strategies, analyzing investment performance and purchasing securities.
- Analyzes daily, monthly and annual cash flow projections to determine short and long-term liquidity and operating requirements.
- Develops and maintains investment policy statements and ensures ongoing compliance for City, trust funds and Joint Powers Authorities.
- Prepares quarterly investment reports and presents such reports to the City Council and Joint Powers Authorities.
- Oversees Investment Management activities of City's Deferred Compensation and Supplemental Pension plans.
- Oversees review process of city investment advisors and brokers/dealers.
- Attends Investment Advisory Board, Deferred Compensation Committee, Supplemental Retirement Plan, and appropriate City Council and Joint Powers Authorities meetings.

City Treasurer

Performance Measures

The City's performance measure program is in its twelfth year. Results for the past two fiscal years in addition to goals and objectives for FY 2017/18 are presented below.

	FY 2015/16 ACTUAL	FY 2016/17 ACTUAL	FY 2017/18 ADOPTED	Strategic Plan Goal
Goal:				
1. Provide investment report to City Council within 30 days of fiscal year quarter end.				Strengthen Economic and Financial Sustainability
Measure:				
# of investment reports provided to City Council within 30 days of quarter end	4	4	4	
Goal:				
2. Meet investment policy goals to preserve principal, maintain adequate liquidity, and earn market rate of return through economic and budgetary cycles.				Strengthen Economic and Financial Sustainability
Measure:				
Investment policy goals met	Yes	Yes	Yes	
Goal:				
3. Provide Investment Advisory Board (IAB) annual report to City Council within three months of fiscal year end.				Strengthen Economic and Financial Sustainability
Measure:				
IAB Annual Report provided to City Council	Yes	Yes	Yes	

FY 2016/17 Accomplishments

- Elected to second term as City Treasurer for the City of Huntington Beach in November of 2016.
- Generated an estimated $2.7 million in FY 2016/17 earnings from the City's investment portfolio to be utilized to offset tax-payer funds for operating expenses, capital projects and other financial obligations. Estimated increase in earnings of 18% over prior fiscal year.
- Maintained the City's approximately $200 million investment portfolio with no losses, while continuing to meet core investment policy objectives of safety, liquidity and obtaining a market yield through budgetary and market cycles.
- Completed successful review of proposals for Supplemental Pension Trust investment manager.
- In conjunction with the Finance Department, established investment of Section 115 Trust.
- Acted as elected Secretary of the Board of California Municipal Treasurers Association, serving a two-year term.
- Attended annual California Municipal Treasurers Association (CMTA) Conference and LAIF (Local Agency Investment Fund) Conference in Sacramento.
- Maintained and updated investment policies for the City and for Joint Powers Authorities where the City is administrator.
- Maintained Investment Advisory Board and presented Annual Report to City Council.
- Participated in City-wide Annual Strategic Planning session.

FY 2017/18 Goals

Strategic

- Strengthen economic and financial sustainability.

Operational

- Meet core investment policy objectives of safety, liquidity, and obtain a market yield through budgetary and market cycles.
- Successfully prepare and provide monthly and quarterly investment reporting to City Council on a timely basis.
- Maintain and update investment policies for the City and Joint Powers Authorities where City is administrator.
- Prepare and provide quarterly reports for Joint Powers Authorities in a timely manner.
- Oversee investment process for Supplemental Pension and Deferred Compensation plans as Board member.
- Direct quarterly Investment Advisory Board meetings and provide Annual Report to City Council.

City Treasurer

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	83,784	86,591	87,732	90,985	90,985	129,324	42.14%
Salaries, Temporary		3,841	30,553	35,000	35,000		-100.00%
Leave Payouts	4,685	4,501	5,038				
Benefits	44,083	51,122	58,401	57,037	57,037	79,171	38.81%
PERSONNEL SERVICES	**132,552**	**146,056**	**181,724**	**183,022**	**183,022**	**208,495**	13.92%
OPERATING EXPENSES							
Equipment and Supplies	4,093	1,781	2,329	7,057	7,057	5,787	-18.00%
Repairs and Maintenance	8,564	8,907	9,263	8,750	8,750	10,020	14.51%
Conferences and Training	2,292	4,002	4,549	3,600	3,600	3,600	0.00%
Other Contract Services			130				
Expense Allowances	21,224	6,023	6,051	6,400	6,400	6,400	0.00%
Other Expenses			91				
OPERATING EXPENSES	**36,173**	**20,713**	**22,413**	**25,807**	**25,807**	**25,807**	0.00%
Grand Total (s)	**168,725**	**166,768**	**204,137**	**208,829**	**208,829**	**234,302**	**12.20%**
General Fund	168,725	166,768	204,137	208,829	208,829	234,302	**12.20%**
Grand Total (s)	**168,725**	**166,768**	**204,137**	**208,829**	**208,829**	**234,302**	**12.20%**

Personnel Summary	**1.50**	**1.50**	**1.50**	**1.50**	**2.00**	**2.00**	**0.00**

City Treasurer

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	83,784	86,591	87,732	90,985	90,985	129,324	42.14%
Salaries, Temporary		3,841	30,553	35,000	35,000		-100.00%
Leave Pay Outs	4,685	4,501	5,038				
Benefits	44,083	51,122	58,401	57,037	57,037	79,171	38.81%
PERSONNEL SERVICES	**132,552**	**146,056**	**181,724**	**183,022**	**183,022**	**208,495**	13.92%
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Other Expenses			91				
OPERATING EXPENSES	**36,173**	**20,713**	**22,413**	**25,807**	**25,807**	**25,807**	0.00%
Total	**168,725**	**166,768**	**204,137**	**208,829**	**208,829**	**234,302**	**12.20%**

Personnel Summary	**1.50**	**1.50**	**1.50**	**1.50**	**2.00**	**2.00**	**0.00**

City Treasurer

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Administration & Investments							
PERSONNEL SERVICES							
Salaries, Permanent	83,784	86,591	87,732	90,985	90,985	129,324	42.14%
Salaries, Temporary		3,841	30,553	35,000	35,000		-100.00%
Leave Payouts	4,685	4,501	5,038				
Benefits	44,083	51,122	58,401	57,037	57,037	79,171	38.81%
PERSONNEL SERVICES	**132,552**	**146,056**	**181,724**	**183,022**	**183,022**	**208,495**	13.92%
OPERATING EXPENSES							
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Repairs and Maintenance	8,564	8,907	9,263	8,750	8,750	10,020	14.51%
Conferences and Training	2,292	4,002	4,549	3,600	3,600	3,600	0.00%
Other Contract Services			130				
Expense Allowances	21,224	6,023	6,051	6,400	6,400	6,400	0.00%
Other Expenss			91				
OPERATING EXPENSES	**36,173**	**20,713**	**22,413**	**25,807**	**25,807**	**25,807**	0.00%
Total	**168,725**	**166,768**	**204,137**	**208,829**	**208,829**	**234,302**	**12.20%**

Significant Changes

A 0.50 Administrative Analyst position was added to the Table of Organization in FY 2016/17 to assist with preparation of required reporting such as quarterly investment reports, monthly cash receipts and disbursements (per City Charter) and cash flow projections. Temporary Salaries appropriation of $35,000 was transferred to Permanent Salaries to partially fund the Administrative Analyst position. Equipment and Supplies appropriation of $1,270 was transferred to Repairs and Maintenance to cover annual increase in the Treasury Management Software maintenance contract with Sympro.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
City Treasurer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst	0.00	0.00	0.00	0.00	0.50	0.50	0.00
Administrative Assistant	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Total	**1.50**	**1.50**	**1.50**	**1.50**	**2.00**	**2.00**	**0.00**

City Treasurer

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
TRE City Treasurer							
ADM Administration/Investments							
10025101 Administration/Investments	168,725	166,768	204,137	208,829	208,829	234,302	12.20%
ADM Administration/Investments	**168,725**	**166,768**	**204,137**	**208,829**	**208,829**	**234,302**	12.20%
General Fund	168,725	166,768	204,137	208,829	208,829	234,302	12.20%
Grand Total (s)	**168,725**	**166,768**	**204,137**	**208,829**	**208,829**	**234,302**	**12.20%**

City of Huntington Beach
City Manager
Adopted Budget – FY 2017/18

City Manager

ADMINISTRATION
Assistant City Manager
Assistant to the City Manager
Energy Project Manager
Executive Assistant

PUBLIC INFORMATION

Community Relations Officer

OFFICE OF BUSINESS DEVELOPMENT

Deputy Director of Economic Development
Economic Development Project Manager
Real Estate & Project Manager
Administrative Analyst
Administrative Assistant
Administrative Secretary (.50)
Administrative Aide

City Manager's Office

The City Manager's Office provides professional leadership in the management of the City and is responsible for the coordination of all municipal programs and the executive supervision of all City departments and agencies. Working in a collaborative environment with a team-based approach, the City Manager implements the vision of the City Council. The City Manager assists the members of the City Council in formulating policies and responds to City Council issues and concerns, either directly or through various City staff members, to recommend options and potential solutions.

In addition to managing the administrative functions of the City, the City Manager ensures the effective coordination and implementation of public policies, programs, and initiatives by utilizing the talents of nine City departments. Divisions of the City Manager's Office consist of Administration, Public Information, Sustainability, and the Office of Business Development.

Administration

The Administration Division assists in planning, directing and reviewing the administrative activities and operations of the City including implementing City policies and procedures, participating in major negotiations, strategic planning, budget coordination, special projects, and coordinating assigned activities with other City departments and outside agencies. Administration is also responsible for federal, state, and regional legislation impacting the City. The Administrative Division assists City departments with locating outside funding sources from federal, state, local, and private foundations.

The Assistant City Manager ensures effectiveness of daily operations for assigned City departments and activities, provides management direction by expediting workflow, and ensures achievement of departmental work programs through coordination and facilitation of assigned executive management team members.

Public Information

The Public Information Division provides City-related information to all media outlets and implements the City's Communication Plan and various strategic plans for communication campaigns. Public Information is also responsible for the City's cable channel (HBTV-3).

Economic Efficiency Program

The Economic Efficiency Program develops and implements initiatives that promote local economic, environmental, and community sustainability. This Division integrates resource management, conservation, and sustainability practices with ongoing City operations. Additionally, this Division works closely with the Office of Business Development to promote economic efficiency measures to the business community through a variety of workshops and programs like the Recycling Market Development Zone and the Sustainable Business Certification Program.

Office of Business Development

The Office of Business Development administers the business development, real estate, housing, and Successor Agency functions for the City. Although the Office of Business Development administers the activities of the Successor Agency and the Housing Authority, the budget, descriptions, goals, and objectives for these programs are located in the Non-Departmental portion of the City Budget. The Office of Business Development is divided into the following:

Business Development Division

This Division focuses on retention, attraction, and expansion of City businesses, which supports one of the City Council's strategic goals - "Strengthen Economic and Financial Sustainability." Two of the current strategies that the Business Development Division is working on are: (1) present to the City Council for consideration an Economic Development Implementation Plan for Business Retention, Attraction, and Expansion; (2) identify and attract at least three new businesses to increase sales tax revenue; and (3) create a Business Incubator Implementation Plan that results in five new businesses by January 1, 2018.

Implementation of the Economic Strategic Plan is the Office's main focus, through partnerships with the Chamber of Commerce, Business Improvement Districts (BIDs), City Departments, Golden West College and the general business community. A focus for staff is the Business Advocacy Program. This provides direct staff support to new and existing business engaging in complex relocation and expansion, often with a necessity to strategize and creatively address individualized needs, especially pertaining to older industrial properties. The Office will also be increasing business visitations with City Council members and focused roundtables.

Staff also oversees three BIDs comprised of the Auto Dealers BID, the Downtown BID, and the Tourism BID (Visit Huntington Beach). BID assessments financially support the City's economic development objectives by creating specialized funding for the targeted goals for each group.

Real Estate Services Division

Real Estate Services Division provides centralized real estate services for City departments. These services include technical support for acquisition of land and easements, relocation, property disposition, appraisals, escrow processing and title research, negotiating leases of City-owned land and facilities (including beach and park concessions, land leases, telecommunications, and pipeline franchise agreements), strategic planning for City property, and maintenance of City and Agency real property inventory. Real Estate Services staff provides assistance to the public and all City departments regarding any real property issues related to City-owned properties, including leasing and property management, as well as certain privately-owned properties.

The City's real estate portfolio of land and public facilities consists of approximately 700 sites. Of this amount, over 90 leases on City-owned property yield $4 million in revenue to the City. Additionally, staff works on acquiring the public rights-of-way for public works projects to support infrastructure needs.

HUD/Community Development Block Grant (CDBG) and HOME

Through the City's Consolidated Plan the City Council annually approves priorities for eligible activities for the CDBG and HOME programs. The City Council approved a new Consolidated Plan for the five-year term of 2015-2020. The objective of the CDBG Program is to provide decent housing, a suitable living environment, and to expand economic opportunities for persons with low and moderate incomes. The objective of HOME is to provide affordable housing or services. The Citizen Participation Advisory Board (CPAB) provides annual recommendations to the City Council on the CDBG program allocations. Staff is responsible for ensuring that sub-grantees remain in HUD compliance and report ongoing accomplishments of the program. Staff also provides technical assistance to government or non-profit service providers receiving grant funding. Through CDBG funding, the City contracts with Fair Housing Foundation to provide fair housing services to the community. HOME funding is approved through review by the Economic Development Committee and City Council.

Filming

The Office of Business Development recognizes the importance of filming as an important economic development tool. As a result, the Business Development Division works closely with filmmakers and organizations to promote filming within the City, maintaining the quality of life with limited impact on the citizens or businesses in Huntington Beach.

City Manager

Ongoing Activities and Projects

Administration

- Provide Citywide leadership, management, oversight, evaluation, strategic planning, budget coordination, and financial planning.
- Coordinate and manage the City Council agenda process in coordination with the City Clerk.
- Provide administrative support, customer service, and reception to public contacts and visitors.
- Coordinate the City's involvement in regional and state agencies including assisting Council Member participation in regional and state policy bodies.
- Provide analysis of, and response to, proposed and enacted federal and state legislation impacting the City. Provide staff assistance to the Intergovernmental Relations Committee.
- Receive and coordinate responses to citizen inquiries to the City Council and City Manager.
- Coordinate grant writing efforts and facilitate collaboration amongst City departments.
- Coordinate internal policies and procedures (e.g. Administrative Regulations).
- Liaison to California Energy Commission on AES re-permitting.
- Manage the Mills Act Program.
- Negotiations with employee bargaining groups.

Public Information

- Manage and administer operations of public information and cable television functions.
- Establish and maintain relationships with, as well as respond to, inquiries from members of broadcast and print media, including four different newspapers.
- Coordinate City information with respect to social media, publications, press releases, media responses, and website content.

Economic Efficiency Program

- Administer the Orange County Recycling Market Development Zone.
- Manage the Sustainable Business Certification Program – working closely with the business community and the investor owned utilities to provide incentive and rebate application assistance.
- Develop, promote, and implement a comprehensive, long-range energy management program and maintain energy savings achieved to date.
- Oversee the City's internal telecommunications committee ensuring uniformity.
- Support the Orange County Energy Efficiency partnerships with Southern California Edison and Southern California Gas and maintain Huntington Beach's platinum status.
- Work with the University of California, Irvine, on the Electric Program Investment Charge (EPIC) Challenge – accelerating an advanced energy community within the City.
- Oversee the City's Rideshare and Bicycle programs.

Office of Business Development

Business Development Division

- Actively solicit retail/industrial/office tenants for the City.
- Market Huntington Beach for commercial and industrial attraction, retention, and expansion.
- Work with property owners and developers regarding potential redevelopment of properties.
- Provide technical assistance (Business Advocate) for existing and start-up businesses.
- Manage the City's sales tax sharing agreements.
- Administer the City's Business Improvement Districts (BIDs).
- Provide technical support for the “Surf City Nights” weekly street fair, managed by the Downtown Business Improvement District (BID).
- Partner with the Chamber of Commerce to enhance business opportunities.
- Implement the City’s Economic Development Strategic Plan.
- Partner with Visit HB to facilitate increased tourism and marketing opportunities.
- Manage a program that connects the OCTA transit routes with a new free shuttle service on July 4th and during the US Open weekends to Downtown Huntington Beach, named the Surf City Downtown Shuttle Program.
- Assist Visit HB on a pilot shuttle program during peak summer season.
- Work with Visit HB on a multi-year wayfinding system which will include the downtown area.

CDBG/HOME

- Manage and direct the City's Consolidated Plan for the Community Development Block Grant (CDBG) and HOME funds, including Annual Action Plans.
- Monitor sub-grantees for compliance and performance.
- Work with non-profit housing organizations to retain and create affordable housing.
- Develop programs to utilize CDBG to develop job creation, training, and business retention.

Real Estate Services

- Provide assistance to City departments on property issues related to City-owned properties.
- Coordinate the acquisition of land and easements, along with relocation for various right-of-way projects.
- Manage leases and license agreements for City land and facilities, including beach and park concessions, land leases, and telecommunications agreements.
- Maintain City and Agency property inventory logs.
- Perform property research and coordinate property appraisals, escrow activities, and title research for real estate matters with all City departments.
- Determine the value, market and sell surplus City/Agency-owned properties.
- Provide assistance to Risk Management in the valuation and documentation of City facilities for insurance purposes.
- Monitor all City leases and track appropriate revenue to the City’s General Fund.

Legislative and Advisory Bodies

- Successor Agency Oversight Board.
- Economic Development Committee (Council Subcommittee).
- Downtown Economic Development Committee (Council Subcommittee).
- Citizen Participation Advisory Board (CPAB).
- Mobile Home Advisory Board (MHAB).
- Homeless Taskforce.

City Manager

Performance Measures

The City's performance measure program is in its twelfth year. Results for the past two fiscal years in addition to goals and objectives for FY 2017/2018 are presented below.

	FY 2015/16 ACTUAL	FY 2016/17 ACTUAL	FY 2017/18 ADOPTED	Strategic Plan Goal
Goal:				
1. Manage City resources to ensure expenditures do not exceed resources by presenting a balanced budget to the City Council, including required reserves.				Strengthen Economic and Financial Sustainability
Measure:				
Balanced budget presented to City Council	Yes	Yes	Yes	
Goal:				
2. Review legislation for potential impact on the City; assist the City Council in participating in regional, state, and federal policy bodies, and assist City departments in identifying potential funding opportunities.				Strengthen Economic and Financial Sustainability
Measure:				
Maintain regional appointments and identify state and/or federal funding	Yes	Yes	Yes	
Goal:				
3. Increase visits to the City's website by ten percent and explore social media options for outreach to the community.				Improve Quality of life
Measure:				
% increase in visits to the City's website from prior year	20%	15%	10%	
Goal:				
4. Upgrade street lights to long-life energy efficient light sources.				Enhance and Maintain Infrastructure
Measure:				
# of City-owned street lights upgraded to LED	Complete	Complete	11,045	
# of Utility-owned street lights to purchase from Southern California Edison		11,045	Complete	
Goal:				
5. Certify businesses to the Sustainable Business Certification Program.				Strengthen Economic and Financial Sustainability
Measure:				
# of businesses certified	N/A	15	15	
Goal:				
6. Recruit businesses to the Orange County Recycling Market Development Zone (RMDZ).				Strengthen Economic and Financial Sustainability
Measure:				
# of new businesses recruited to the RMDZ	N/A	2	2	
# of RMDZ loans	N/A	1	1	

City Manager

Performance Measures

	FY 2015/16 ACTUAL	FY 2016/17 ACTUAL	FY 2017/18 ADOPTED	Strategic Plan Goal
Goal:				
7. Conduct ongoing relationship with existing local businesses as outlined in the Economic Development Strategic Plan.				Strengthen Economic and Financial Sustainability
Measure:				
# of Shopping Center Meetings	8	8	8	
# of conducted or co-hosted business seminars with the Chamber of Commerce or other resource groups	4	4	4	
Goal:				
8. Provide Real Estate services to all City departments by monitoring leases and conducting audits.				Strengthen Economic and Financial Sustainability
Measure:				
# of audits conducted	4	5	6	

FY 2016/17 Accomplishments

- Successfully facilitated the 1st Annual Huntington Beach Airshow.
- Presented findings to City Council on the Broadband Strategic Plan which will enable the City to capitalize on the acquisition of streetlights from Southern California Edison to deploy wireless and broadband technology throughout the City.
- Worked collaboratively with the City Attorney, Police Department, Fire Department, and Community Development to present an overview of Group Homes and Care Facilities in Residential Districts.
- Successfully petitioned the South Coast Air Quality Management District to keep 60 percent of the AES mitigation funds within a 10-mile radius of the Huntington Beach AES Power Plant.
- Worked with State and Federal lobbyists to identify legislation and possible funding for projects and programs that benefit the City.
- Joined the Concerned Coastal Communities Coalition advocating for issues of common interest to coastal communities in Orange County.
- Awarded the Orange County Business Council – Red Carpet Award for Sustainable and Green Development (Recycling Market Development Zone).
- Awarded the Sustain OC – Sustainable Government Award.
- Awarded the Cool Planet Award for Energy Efficiency Projects by Southern California Edison and the Climate Registry.
- Facilitated locating feedstock through the Recycling Market Development Zone technical assistance program to three businesses located in Huntington Beach.
- Created a Citizens Academy for City residents and business owners in the City to learn about City functions.
- Worked with the City's Information Services Department to revamp and refresh the City's website.
- Managed and administered operations of public information for HBTV-3, the City's government access channel. Assisted in creating new shows including "Buy in HB," "Made in HB," new senior program- "Forever Young," and the Junior Lifeguards documentary.
- Planned and supported a number of special events including US Open of Surfing, 112th Annual 4th of July Parade, 9/11 Memorial Dedication Ceremony, 9th Annual Blessing of the Waves, opening of the new Senior Center in Central Park, and the inaugural Huntington Beach Air show.
- Managed and generated interest in the City's official social media sites including Facebook, Instagram, Twitter, and Nextdoor.
- Wrote and provided timely information to local media, distributed media alerts, produced the bi-weekly City Manager Report, conducted ongoing media relations and relationship building with reporters, and updated website content.
- Joined the Better Communities Alliance – a partnership with the Department of Energy and 59 other partners and affiliates throughout the United States.
- Unveiling of the new Office of Business Development website highlighting incentive programs and services for businesses.
- Partnered with Visit Huntington Beach to incorporate the City's July 4th and US Open weekend shuttles into their existing Surf City Summer Shuttle program.
- Business Advocate Services provided to: Shea Industrial, Restaurant Depot, Farchee RV, Travis Mathew, Huntington Beach Hospital, The Strand, Legends, Pacific City/DJM, Paséa Hotel & Spa, Waterfront Hilton Beach Resort, Car Pros Kia, Norm Reeves Honda, C&D Aerospace, Summerset Barbeques, Four Sons Brewing, RIIP Brewing, and Naugles.
- Successfully facilitated the purchase of a proposed residential site on Beach Boulevard in order to develop the property for expansion of a Huntington Beach auto dealer and, at the same time, ensuring a second auto dealer remained in the City.
- Provided incentive for a Subaru dealership to locate within Huntington Beach.
- Held four Commercial/Industrial Brokers Briefing Events.
- Coordinated two successful Oak View neighborhood meetings (one to property owners and one for all Oak View) where staff presented programs to enhance the area.
- Grand opening of Marriot Springhill Suites Hotel (Edinger Hotel).
- Purchased four Encyclopedia Lots in Central Park.

FY 2016/17 Accomplishments (continued)

- Implemented FilmApp, an online film permitting process, for the City to streamline film permitting and incentivize production.
- Continued the growth of Huntington Beach as Film Friendly Community, with major projects such as Master Chef, Curb your Enthusiasm, and FOX's Rosewood calling the City of Huntington Beach home.
- Issued 127 film permits, an increase of approximately 22 percent over the prior year and doubling the film production revenue generated for the City.
- Implemented further enhancements to the computer based real estate module (REM) to including tracking all maintenance of City owned concessions; also included pipeline, cell tower and parking in-lieu agreements.
- Acquired the Navy right-of-way easement for future use of bicycle/walking trails.
- Began the planning process for a new, 44-space parking lot at 1st and Atlanta.
- Obtained approval for a new, 64-space on-street parking area on Delaware Street, west of Atlanta Avenue.
- Finalized negotiations with Ruby's Diner for tenant improvements and increased rent.
- Worked with Visit HB and MERJE in the development of a comprehensive wayfinding strategy.
- Successful completion with positive results of comprehensive Office of the Inspector General for Regulatory Compliance of the CDBG Program and HUD Audit of the HOME Investment Partnership Audit.
- Provided 12 Fair Housing Walk-In Counseling Clinics at City Hall.
- Allocation of HOME funds for the acquisition and rehabilitation of multi-family apartments to assist very-low and low income households.
- Created two TBRA Programs where 35 households (78 people) were assisted in FY15/16 to FY16/17.
- Facilitated Affordable Housing Agreements with Olson for the development of Monarch Walk (Newland Street) Projects.
- In 2016, approved ownership opportunities to 17 households and assisted with 35 refinances in the inclusionary program.
- Issued 23 Loans and Grants through the CDBG Rehabilitation Program.

FY 2017/18 Goals

- Provide administrative support to operating departments to ensure an attractive physical environment is maintained throughout the community.
- Provide fiscally responsible leadership to ensure the City maintains and enhances its sound fiscal base.
- Enhance the City's fiscal sustainability through closely monitoring CalPERS pension costs and providing the City Council with sound fiscal policy to balance growing pension obligations with continued City service delivery needs.
- Oversee the development of the City's annual budget and financial forecasting.
- Develop a comprehensive approach to capital planning efforts within the City.
- Expand marketing of the Office of Business Development as a business advocate.
- Continue promotion of the City's Mills Act Program.
- Establish market pricing for small cell sites on City owned assets and deploy the City's Wireless Master Plan strategy.
- Continue to expand the certification of businesses through the Sustainable Business Certification Program.
- Continue to work with State and Federal lobbyists on legislation that impacts the City.
- Continue collaboration with City departments on creating successful grant applications that meet the City Council's Strategic Goals.

FY 2017/18 Goals (continued)

- Support the coordination of City services and departments to ensure that homeless issues are effectively addressed.
- Continue to update and add links to the City's Transparency Website to ensure open and transparent governance.
- Continue meeting with commercial property owners to reinforce assistance and advocacy message.
- Utilize social media targeted to promote programs that assist businesses and promoting the City's business-friendly approach.
- Continue economic development efforts through continued emphasis on the Economic Development Implementation Plan.
- Continue to expand Huntington Beach's influence as a film friendly community.
- Allocate HOME funds to acquire housing for very-low and low income households.
- Amend CDBG Rehabilitation Loan Program Guidelines to better serve multi-family apartments who house low income households, to serve more households.
- Begin implementation of a Manufacturing Incubator.
- Establish a program to hold welcome seminars for new businesses to help familiarize them with the programs and services the City has available to support their needs.
- Re-establish the Business Visitation Program.
- Continue to work with all departments to ensure that City assets are utilized and that the City is receiving all payments through RFP's or lease extensions.

City Manager

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	963,932	1,040,535	1,111,782	1,310,531	1,287,286	1,329,519	1.45%
Salaries, Temporary	72,460	64,816	94,183	148,500	63,500	63,500	-57.24%
Salaries, Overtime		1,389	15,374	25,000	25,000	40,000	60.00%
Leave Payouts	23,676	20,177	50,632				
Benefits	401,033	473,772	534,979	622,389	586,027	657,669	5.67%
PERSONNEL SERVICES	**1,461,101**	**1,600,689**	**1,806,951**	**2,106,420**	**1,961,813**	**2,090,688**	-0.75%
OPERATING EXPENSES							
Equipment and Supplies	163,150	116,463	114,592	68,413	75,363	48,413	-29.23%
Repairs and Maintenance	3,956	20,231	978	11,050	28,757	11,050	0.00%
Conferences and Training	28,744	23,483	25,538	32,800	32,800	32,800	0.00%
Professional Services	251,906	365,415	265,969	386,742	448,628	398,494	3.04%
Other Contract Services	95,486	150,069	116,025	270,685	225,094	825,342	204.91%
Rental Expenses	567	4,991	1,064	6,000	6,000	1,500	-75.00%
Contribution to Private Agency	81,167	72,500	53,839		50,000		
Payments to Other Governments	140,516	113,107	268,358	131,000	1,540,111	131,000	0.00%
Expense Allowances	12,940	19,455	18,280	31,700	31,700	31,700	0.00%
OPERATING EXPENSES	**778,432**	**885,715**	**864,643**	**938,390**	**2,438,453**	**1,480,299**	57.75%
CAPITAL EXPENDITURES							
Improvements	62,846	453,345	113,831	611,350	1,123,270	1,100,000	79.93%
Equipment			3,208				
CAPITAL EXPENDITURES	**62,846**	**453,345**	**117,038**	**611,350**	**1,123,270**	**1,100,000**	79.93%
NON-OPERATING EXPENSES							
Debt Service Expenses	193,687	200,019	226,219	218,667	218,667	4,500	-97.94%
Transfers to Other Funds		67,884	196,037				
Loans Made	800,644	42,670	442,856	677,196	767,178	613,580	-9.39%
NON-OPERATING EXPENSES	**994,331**	**310,573**	**865,112**	**895,863**	**985,845**	**618,080**	-31.01%
Grand Total(s)	**3,296,710**	**3,250,321**	**3,653,744**	**4,552,023**	**6,509,381**	**5,289,067**	**16.19%**
General Fund	1,852,722	2,132,415	2,169,067	2,377,531	2,455,398	2,524,042	6.16%
Other Funds	1,443,988	1,117,906	1,484,677	2,174,492	4,053,982	2,765,025	27.16%
Grand Total(s)	**3,296,710**	**3,250,321**	**3,653,744**	**4,552,023**	**6,509,381**	**5,289,067**	**16.19%**

Personnel Summary	**11.50**	**11.50**	**11.50**	**11.50**	**11.50**	**12.50**	**1.00**

City Manager

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	884,696	936,403	1,030,181	1,118,894	1,118,894	1,214,909	8.58%
Salaries, Temporary	72,460	64,816	77,529	63,500	63,500	63,500	0.00%
Salaries, Overtime		1,389	232				
Leave Pay Outs	23,676	20,177	50,632				
Benefits	375,721	413,671	482,802	528,329	528,329	598,325	13.25%
PERSONNEL SERVICES	**1,356,553**	**1,436,456**	**1,641,376**	**1,710,723**	**1,710,723**	**1,876,734**	9.70%
OPERATING EXPENSES							
Equipment and Supplies	162,215	85,955	109,296	68,413	71,653	48,413	-29.23%
Repairs and Maintenance	3,956	20,231	978	11,050	28,757	11,050	0.00%
Conferences and Training	28,744	23,483	24,440	26,300	26,300	26,300	0.00%
Professional Services	117,428	248,365	189,908	293,915	334,754	298,667	1.62%
Other Contract Services	58,986	113,359	50,762	98,430	114,511	98,678	0.25%
Rental Expenses	567	4,991	1,064	6,000	6,000	1,500	-75.00%
Payments to Other Governments	111,463	113,107	132,963	131,000	131,000	131,000	0.00%
Expense Allowances	12,810	18,583	18,280	31,700	31,700	31,700	0.00%
OPERATING EXPENSES	**496,169**	**628,075**	**527,691**	**666,808**	**744,675**	**647,308**	-2.92%
NON-OPERATING EXPENSES							
Transfers to Other Funds		67,884					
NON-OPERATING EXPENSES		**67,884**					
Total	**1,852,722**	**2,132,415**	**2,169,067**	**2,377,531**	**2,455,398**	**2,524,042**	**6.16%**

Personnel Summary	**10.57**	**10.57**	**7.95**	**8.30**	**8.30**	**9.32**	**1.02**

City Manager

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	734,253	754,861	743,400	837,862	837,862	884,904	5.61%
Salaries, Temporary	26,379	24,428	31,544	16,000	16,000	16,000	0.00%
Salaries, Overtime		1,389	232				
Leave Payouts	23,676	20,177	35,967				
Benefits	308,309	333,753	351,173	390,319	390,319	433,024	10.94%
PERSONNEL SERVICES	**1,092,617**	**1,134,607**	**1,162,318**	**1,244,181**	**1,244,181**	**1,333,928**	7.21%
OPERATING EXPENSES							
Equipment and Supplies	151,384	81,593	107,124	61,763	65,003	42,263	-31.57%
Repairs and Maintenance			279	1,000	1,000	1,000	0.00%
Conferences and Training	25,696	22,109	21,843	22,000	22,000	22,000	0.00%
Professional Services	81,284	124,274	153,890	157,000	159,731	157,000	0.00%
Other Contract Services	17,647	8,837	7,270	21,000	21,000	21,000	0.00%
Rental Expense			200				
Expense Allowances	11,374	15,702	12,446	25,700	25,700	25,700	0.00%
OPERATING EXPENSES	**287,385**	**252,513**	**303,052**	**288,463**	**294,434**	**268,963**	-6.76%
Total	**1,380,001**	**1,387,121**	**1,465,370**	**1,532,644**	**1,538,615**	**1,602,891**	**4.58%**

Significant Changes

Personnel Services increased due to a transfer of one (1) Administrative Assistant position split 40/60 Administration and Office of Business Development Division from the City Attorney's Department. The reduction of $19,500 from Equipment and Supplies is due to the appropriation transfer of the new mobile application software maintenence to Information Services Department.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
City Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Assistant City Manager^	0.77	0.77	0.50	0.77	0.77	0.77	0.00
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Community Relations Officer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Energy Project Manager*	1.00	1.00	1.00	0.95	0.95	0.95	0.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.00	**0.00**	**0.40**	0.40
Office Assistant II	1.00	0.00	0.00	0.00	0.00	0.00	0.00
^0.27 FTE previously funded by Non-Departmental RORF Administration, but in FY 16/17 funded in General Fund Administration.							
**0.05 FTE funded by Public Works Air Quality Fund.*							
Total	**6.77**	**5.77**	**5.50**	**5.72**	**5.72**	**6.12**	**0.40**

City Manager

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Office of Business Development							
PERSONNEL SERVICES							
Salaries, Permanent	113,053	122,853	233,479	198,170	198,170	245,605	23.94%
Leave Payouts			5,233				
Benefits	47,580	52,576	103,940	96,359	96,359	123,534	28.20%
PERSONNEL SERVICES	**160,633**	**175,428**	**342,653**	**294,529**	**294,529**	**369,138**	25.33%
OPERATING EXPENSES							
Equipment and Supplies	8,339	2,301	1,999	3,900	3,900	4,350	11.54%
Repairs and Maintenance			699				
Conferences and Training	2,116	1,375	1,770	3,300	3,300	3,300	0.00%
Professional Services	13,354	37,271	27,941	62,698	77,947	62,000	-1.11%
Other Contract Services	16,509	79,699	20,119	47,250	60,390	47,498	0.52%
Expense Allowances	1,437	2,882	5,833	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	**41,754**	**123,527**	**58,362**	**123,148**	**151,537**	**123,148**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds		41,018					
NON-OPERATING EXPENSES		**41,018**					
Total	**202,387**	**339,973**	**401,014**	**417,677**	**446,066**	**492,286**	**17.86%**

Significant Changes

Personnel Services increased due to a transfer of one (1) Administrative Assistant position split 40/60 Administration and Office of Business Development Division from the City Attorney's Department. Staff reallocated from RORF and CDBG/HOME funds.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Deputy Director*	0.84	0.84	0.32	0.20	0.20	0.20	0.00
Assistant City Manager	0.23	0.23	0.23	0.23	0.23	0.23	0.00
Econ Development Project Manager**	0.71	0.71	0.35	0.35	**0.35**	**0.38**	0.03
Administrative Aide	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.00	**0.00**	**0.60**	0.60
Administrative Secretary^	0.50	0.50	0.00	0.00	0.00	0.00	0.00
Total	**2.28**	**3.28**	**1.90**	**1.78**	**1.78**	**2.41**	**0.63**

**0.50 FTE funded by Non-Departmental RORF Administration, 0.21 FTE funded by CDBG and 0.09 FTE funded by HOME.*

***0.32 FTE funded by Non-Departmental RORF Administration and 0.30 FTE funded by CDBG.*

^0.50 FTE funded by Non-Departmental RORF Administration.

City Manager

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Real Estate Services							
PERSONNEL SERVICES							
Salaries, Permanent	26,508	38,242	33,425	36,923	36,923	38,465	4.18%
Salaries, Temporary	46,081	40,388	45,985	47,500	47,500	47,500	0.00%
Leave Payouts			9,432				
Benefits	13,918	17,791	17,805	17,451	17,451	16,348	-6.32%
PERSONNEL SERVICES	**86,507**	**96,421**	**106,647**	**101,874**	**101,874**	**102,312**	0.43%
OPERATING EXPENSES							
Equipment and Supplies	2,427	26	123	2,700	2,700	1,750	-35.19%
Repairs and Maintenance		250					
Conferences and Training	932		827	1,000	1,000	1,000	0.00%
Professional Services	22,790	86,821	8,077	74,217	97,077	79,667	7.34%
Other Contract Services	1,745	1,211	791	6,000	6,000	6,000	0.00%
Rental Expenses	567	4,991	864	6,000	6,000	1,500	-75.00%
Payments to Other Governments	111,463	113,107	132,963	125,000	125,000	125,000	0.00%
OPERATING EXPENSES	**139,924**	**206,406**	**143,645**	**214,917**	**237,777**	**214,917**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds		17,208					
NON-OPERATING EXPENSES		**17,208**					
Total	**226,431**	**320,035**	**250,292**	**316,791**	**339,651**	**317,229**	**0.14%**

Significant Changes

Rental Expenses ($4,500) and Equipment and Supplies ($950) appropriation transferred to Professional Services to fund required services such as appraisals, title reports, escrow, and needed studies for the purchase/sale/easements of right-of-way services and for the Real Estate Module. Rental Expense reduction is due to surplus property being sold and fence rentals not being required.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Real Property Agent	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Real Estate & Project Manager*	0.00	1.00	0.31	0.31	**0.31**	**0.30**	(0.01)
**0.20 FTE funded by Non-Departmental RORF Administration and .50 FTE funded by Public Works Sewer Service Fund.*							
Total	**1.00**	**1.00**	**0.31**	**0.31**	**0.31**	**0.30**	**(0.01)**

City Manager

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Ocean View Estates							
PERSONNEL SERVICES							
Salaries, Permanent	10,881	20,448	19,876	45,939	45,939	45,935	-0.01%
Benefits	5,915	9,552	9,883	24,200	24,200	25,420	5.04%
PERSONNEL SERVICES	**16,796**	**30,000**	**29,759**	**70,139**	**70,139**	**71,355**	1.73%
OPERATING EXPENSES							
Equipment and Supplies	65	2,036	50	50	50	50	0.00%
Repairs and Maintenance	3,956	19,981		10,050	27,757	10,050	0.00%
Other Contract Services	23,086	23,612	22,582	24,180	27,121	24,180	0.00%
Payments to Other Governments				6,000	6,000	6,000	0.00%
OPERATING EXPENSES	**27,106**	**45,629**	**22,632**	**40,280**	**60,928**	**40,280**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds		9,658					
NON-OPERATING EXPENSES		**9,658**					
Total	**43,903**	**85,287**	**52,391**	**110,419**	**131,067**	**111,635**	**1.10%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Administrative Aide	0.52	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Analyst*	0.00	0.52	0.24	0.49	0.49	0.49	0.00
**0.20 FTE funded by Non-Departmental LMHAF, 0.20 FTE funded by CDBG, and 0.11 FTE funded by HOME.*							
Total	**0.52**	**0.52**	**0.24**	**0.49**	**0.49**	**0.49**	**0.00**

City Manager

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Donations (103,126), Energy (807), and Sustainability (1233,1234)							
PERSONNEL SERVICES							
Salaries, Permanent	2,611						
Benefits	807						
PERSONNEL SERVICES	**3,418**						
OPERATING EXPENSES							
Equipment and Supplies	656	30,508	5,297		3,710		
Conferences and Training			1,098	6,500	6,500	6,500	0.00%
Professional Services	63,411		14,997		14,910		
Contribution to Private Agency			2,839				
OPERATING EXPENSES	**64,067**	**30,508**	**24,231**	**6,500**	**25,120**	**6,500**	0.00%
Total	**67,486**	**30,508**	**24,231**	**6,500**	**25,120**	**6,500**	**0.00%**

Significant Changes

The City is the Zone Administrator for the Orange County Recycling Market Development Zone (Huntington Beach, Santa Ana, Orange, Garden Grove, Stanton and the County of Orange) and receives $6,500 grant funding from CalRecycle to promote and administer the Zone.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00103 Donation Fund	545,149	1,237,142	621,220		566,422		
00126 Donations Historic Wintersburg	8,657	19,367	1,085				
00807 Energy Efficiency	233,493	1,072,902	6,304,389				
01233 OC Recycling Market Dev Zone			1,837	6,500	6,500	6,500	
01234 Sustainable Business Cert Program			24,290		10,000		
Total	**787,299**	**2,329,411**	**6,952,821**	**6,500**	**582,922**	**6,500**	

City Manager

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Specific Events (101)							
PERSONNEL SERVICES							
Salaries Permanent			859				
Salaries Temporary			1,250				
Salaries, Overtime			15,142	25,000	25,000	40,000	60.00%
Benefits			2,049				
PERSONNEL SERVICES			**19,300**	**25,000**	**25,000**	**40,000**	60.00%
Total			**19,300**	**25,000**	**25,000**	**40,000**	**60.00%**

Significant Changes

Effective FY 2014/15, the issuing of film permits function transferred from the Community Services Department to the Office of Business Development. This includes revenue associated with permit applications, filming fees, site fees, parking fees, and overtime fees. Historical data can be found in the Specific Events (Fund 101) budget page in the Community Services Department. Overtime appropriation of $40,000 covers overtime costs incurred by the Police Department and Marine Safety Division of the Fire Department.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00101 Specific Events			55,639	25,000	25,000	40,000	15,000
Total			**55,639**	**25,000**	**25,000**	**40,000**	**15,000**

City Manager

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Rehabilitation Loans (215)							
OPERATING EXPENSES							
Other Contract Services						80,000	100.00%
OPERATING EXPENSES						**80,000**	100.00%
CAPITAL EXPENDITURES							
Improvements						1,100,000	100.00%
CAPITAL EXPENDITURES						**1,100,000**	100.00%
NON-OPERATING EXPENSES							
Debt Service Expenses	2,792	2,004	21,944	4,500	4,500	4,500	0.00%
Loans Made	112,708	42,670	149,356	295,500	295,500	295,500	0.00%
NON-OPERATING EXPENSES	**115,500**	**44,674**	**171,300**	**300,000**	**300,000**	**300,000**	0.00%
Total	**115,500**	**44,674**	**171,300**	**300,000**	**300,000**	**1,480,000**	**393.33%**

Significant Changes

The Rehabilitation Loan Program is funded through a Community Development Block Grant (CDBG) revolving loan fund. The loans/grants are for building and safety improvements for mobile homes, single family homes and multi-family apartments for low and moderate qualifying households. Other Contract Services includes funding for various consultants, such as loan administration and escrow services. The budget also includes Capital Improvement Projects amounting to $1.1 million for the Citywide American's with Disability Act (ADA) Improvements.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00215 Rehabilitation Loans	213,287	229,534	279,310	200,000	200,000	200,000	
Total	**213,287**	**229,534**	**279,310**	**200,000**	**200,000**	**200,000**	

Fund Balance	Actual as of 9/30/2014	Actual as of 9/30/2015	Actual as of 9/30/2016	Estimated 9/30/2017	Use of Fund Balance	Estimated 9/30/2018	Change from Prior Year
00215 Rehabilitation Loans	1,539,704	1,724,563	1,832,573	1,633,017	1,280,000	353,017	(1,280,000)
Total	**1,539,704**	**1,724,563**	**1,832,573**	**1,633,017**	**1,280,000**	**353,017**	**(1,280,000)**

City Manager

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Community Development Block Grant (239,815,854,859-861,863,962, 1208,1219,1235)							
PERSONNEL SERVICES							
Salaries, Permanent	59,587	81,670	63,306	167,972	132,129	90,945	-45.86%
Salaries, Temporary			15,404	85,000			-100.00%
Benefits	19,064	50,135	41,159	82,570	44,050	46,899	-43.20%
PERSONNEL SERVICES	**78,651**	**131,804**	**119,869**	**335,542**	**176,178**	**137,844**	-58.92%
OPERATING EXPENSES							
Equipment and Supplies	279						
Professional Services	67,014	36,456	60,576	42,827	48,962	42,827	0.00%
Other Contract Services	30,000	30,000	45,000	165,000	110,000	596,190	261.33%
Contribution to Private Agency	81,167	72,500	51,000		50,000		
Payments to Other Governments	29,053						
Expense Allowances	59	445					
OPERATING EXPENSES	**207,572**	**139,401**	**156,576**	**207,827**	**208,962**	**639,017**	207.48%
CAPITAL EXPENDITURES							
Improvements	62,846	147,795	113,331	111,350	587,097		-100.00%
CAPITAL EXPENDITURES	**62,846**	**147,795**	**113,331**	**111,350**	**587,097**		-100.00%
NON-OPERATING EXPENSES							
Debt Service Expenses	190,895	198,015	204,275	214,167	214,167		-100.00%
Transfers to Other Funds			54,844				
NON-OPERATING EXPENSES	**190,895**	**198,015**	**259,119**	**214,167**	**214,167**		-100.00%
Total	**539,964**	**617,015**	**648,894**	**868,886**	**1,186,404**	**776,861**	**-10.59%**

Significant Changes

The FY 2017/18 Community Development Block Grant (CDBG) allocation from the Federal Department of Housing and Urban Development (HUD) is $1,033,767 up from $995,023, a slight increase (4%) from FY 2016/17. The balance of $256,906 can be found in the Community Development Department's Other Funds section. The total expenses are inclusive of City's personnel costs associated with managing the program.

City Manager

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Community Development Block Grant (239,815,854,859-861,863,962, 1208,1219,1235) (continued)

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Deputy Director	0.07	0.07	0.07	0.21	0.21	0.21	0.00
Econ Development Project Manager	0.29	0.29	0.30	0.30	0.30	0.30	0.00
Administrative Aide	0.37	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Analyst	0.00	0.37	0.17	0.20	0.20	0.20	0.00
Code Enforcement Officer II *(2.0 FTE funded by the CDBG program; see the Community Development Department budget for details).*							0.00
Total	**0.73**	**0.73**	**0.54**	**0.71**	**0.71**	**0.71**	**0.00**

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00239 CDBG 17/18						776,861	776,861
00815 CDBG 12/13	53,141	18,730			63,320		
00859 CDBG 08/09	1				58,841		
00860 CDBG 09/10		71,901	83,648		91,098		
00861 CDBG 10/11					55,432		
00863 CDBG 13/14	713,311	143,822	138,822		150,789		
00962 CDBG 11/12	37,198		6,587		152,839		
01208 CDBG 14/15		749,641	27,920		156,061		
01219 CDBG 15/16			857,141		113,420		
01235 CDBG 16/17*				868,886	868,886		(868,886)
**The remaining revenue of $256,905 can be found in the Community Development Other Funds section.*							
Total	**803,651**	**984,094**	**1,114,118**	**868,886**	**1,710,686**	**776,861**	**(92,025)**

City Manager

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
HOME Program (240, 843, 848, 850-852, 854, 1209, 1220, 1236)							
PERSONNEL SERVICES							
Salaries, Permanent	17,038	22,462	17,436	23,666	36,263	23,665	0.00%
Benefits	5,441	9,965	8,969	11,490	13,649	12,445	8.32%
PERSONNEL SERVICES	**22,479**	**32,428**	**26,406**	**35,155**	**49,912**	**36,110**	2.72%
OPERATING EXPENSES							
Professional Services		36,949			8,485	7,000	100.00%
Other Contract Services	6,500		14,992	7,255	583	50,474	595.69%
Payments to Other Governments			135,394		1,409,111		
Expense Allowances	71	427					
OPERATING EXPENSES	**6,571**	**37,376**	**150,387**	**7,255**	**1,418,178**	**57,474**	692.17%
CAPITAL EXPENDITURES							
Improvements		305,550	500		36,173		
CAPITAL EXPENDITURES		**305,550**	**500**		**36,173**		
NON-OPERATING EXPENSES							
Transfers to Other Funds			141,193				
Loans Made	687,936		293,500	381,696	471,678	318,080	-16.67%
NON-OPERATING EXPENSES	**687,936**		**434,693**	**381,696**	**471,678**	**318,080**	-16.67%
Total	**716,987**	**375,354**	**611,985**	**424,106**	**1,975,941**	**411,664**	**-2.93%**

Significant Changes

The FY 2017/18 allocation from the Federal Department of Housing and Urban Development (HUD) is $411,664, a slight decrease (3%) from $424,106 from FY 2016/17. The total expenses are inclusive of City personnel costs associated with managing the program. Projects are funded through separate City Council consideration, after review of projects.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Deputy Director	0.09	0.09	0.09	0.09	0.09	0.09	0.00
Administrative Aide	0.11	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Analyst	0.00	0.11	0.11	0.11	0.11	0.11	0.00
Total	**0.20**	**0.20**	**0.20**	**0.20**	**0.20**	**0.20**	**0.00**

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00240 HOME Program 17/18						411,664	411,664
00843 HOME Program 13/14	29,051	309,545	20,363		380,584		
00848 HOME Program 08/09		(7,188)					
00850 HOME Program 10/11	85,949	22,160	83,733				
00851 HOME Program 11/12	629,202	15,143	8,618		28,667		
00852 HOME Program 12/13	48,824	40,557	294,246		109,102		
00854 HOME Program 06		15,814					
01209 HOME Program 14/15		28,860	12,207		570,474		
01220 HOME Program 15/16			207,637		463,008		
01236 HOME Program 16/17				424,106	424,106		(424,106)
Total	**793,026**	**424,891**	**626,804**	**424,106**	**1,975,941**	**411,664**	**(12,442)**

City Manager

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Parking In-Lieu (308)							
OPERATING EXPENSES							
Professional Services	4,052	43,645	488	50,000	51,517	50,000	0.00%
Other Contract Services		6,710	5,270				
OPERATING EXPENSES	**4,052**	**50,355**	**5,758**	**50,000**	**51,517**	**50,000**	0.00%
CAPITAL EXPENDITURES							
Improvements				500,000	500,000		-100.00%
Equipment			3,208				
CAPITAL EXPENDITURES			**3,208**	**500,000**	**500,000**		-100.00%
Total	**4,052**	**50,355**	**8,966**	**550,000**	**551,517**	**50,000**	-90.91%

Significant Changes

Parking In-Lieu fees are collected as development occurs in the City's downtown area. Fees are used to create additional parking opportunities or improvements to parking in the downtown area. The budget includes Professional Services of $50,000 for parking consultant services.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00308 In-Lieu Parking Downtown	25,887	36,281	37,289	20,000	20,000	40,000	20,000
Total	**25,887**	**36,281**	**37,289**	**20,000**	**20,000**	**40,000**	**20,000**

Fund Balance	Actual as of 9/30/2014	Actual as of 9/30/2015	Actual as of 9/30/2016	Estimated 9/30/2017	Use of Fund Balance	Estimated 9/30/2018	Change from Prior Year
00308 In-Lieu Parking Downtown	911,702	933,536	919,462	923,210	10,000	913,210	(10,000)
Total	**911,702**	**933,536**	**919,462**	**923,210**	**10,000**	**913,210**	**(10,000)**

City Manager

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
City Manager							
ADM Administration							
10030101 City Manager's Office	1,034,503	1,205,259	1,285,696	1,306,806	1,309,537	1,368,344	4.71%
10030201 Intergovernmental Relations	167,230	861					
10030301 Public Information	178,269	181,001	179,674	225,838	229,078	234,548	3.86%
ADM Administration	**1,380,001**	**1,387,121**	**1,465,370**	**1,532,644**	**1,538,615**	**1,602,891**	4.58%
OBD Office of Business Development							
10080101 Business Development Admin	202,387	339,973	401,014	417,677	446,066	492,286	17.86%
OBD Office of Business Development	**202,387**	**339,973**	**401,014**	**417,677**	**446,066**	**492,286**	17.86%
OBD Ocean View Estates							
10080510 Ocean View Estates MHP	43,903	85,287	52,391	110,419	131,067	111,635	1.10%
OBD Ocean View Estates	**43,903**	**85,287**	**52,391**	**110,419**	**131,067**	**111,635**	1.10%
OBD Real Estate Services							
10080501 Real Estate Services	226,431	320,035	250,292	316,791	339,651	317,229	0.14%
OBD Real Estate Services	**226,431**	**320,035**	**250,292**	**316,791**	**339,651**	**317,229**	0.14%
Donations, Energy and Sustainability							
10330103 Donations Centennial Celebration					3,570		
12630101 Donations Historic Wintersburg	656	30,508	2,839				
80787007 EEMIS	64,389						
80787008 LGEMSP	2,440						
123330101 OC Recycling Market Development Zone			1,598	6,500	6,640	6,500	0.00%
123430101 Sustainable Business Cert Prog			19,794		3		
123430102 Sust Bus Cert Prog Other Source					4,907		
Donations, Energy and Sustainability	**67,486**	**30,508**	**24,231**	**6,500**	**15,120**	**6,500**	0.00%
Specific Events							
10180101 Business Development Film Permit			19,300	25,000	25,000	40,000	60.00%
Specific Events			**19,300**	**25,000**	**25,000**	**40,000**	60.00%
Rehab Loans							
21580301 Rehabilitation Loans	115,500	44,674	171,300	300,000	300,000	1,480,000	393.33%
Rehab Loans	**115,500**	**44,674**	**171,300**	**300,000**	**300,000**	**1,480,000**	393.33%
CDBG							
23980701 17/18 CDBG Admin						776,861	100.00%
81580101 CDBG Administration 12/13	13,600						
81581501 Keelson Lane Reconstruction	32,479						
81582003 Unprogrammed CDBG					63,320		
85982003 HBPD Limited ADA Improvements					58,841		
86082003 Unprogrammed CDBG					6,104		
86082027 HBPD Limited ADA Improvements					31,159		
86182003 Unprogrammed CDBG					55,432		
86380101 CDBG Admin 13/14	87,301	1,410					
86381001 Fair Housing Foundation	30,000						
86381015 Hsg Rehab Loan Prgm 13/14	44,824						
86381501 Main St Library ADA Improvement	22,500		101,011				
86381502 Section 108 Loan Payment	190,895						
86381503 Citywide ADA Improvements		142,545	1,400				
86382002 CDBG Subgrantees 13/14	81,167						
86382016 HBPD Limited ADA Improvements					83,000		
96281501 ADA Renovations-City Hall	37,198						
96282003 Unprogrammed CDBG					152,839		
120880101 CDBG Admin 14/15		174,645	17,000		1,135		
120881015 Housing Rehab Loan Admin		17,650					
120881501 HBPD Limited ADA Improvements		10,250	10,920		53,550		

City Manager

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
120881502 Section 108 Loan		198,015					
120882002 CDBG Subgrantees 14/15		72,500					
121980101 CDBG Admin 15/16			115,821		5,000		
121980102 Fair Housing Foundation			30,000				
121980502 Section 108 Loan			204,275				
121980503 OBD & HBPD Homeless Svcs Coord			15,935				
121981015 Housing Rehab Loan Admin			46,688				
121982002 CDBG Subgrantees 15/16			51,000				
121982003 Unprogrammed FY15/16					82,532		
123580101 CDBG Admin 16/17				838,886	169,325		-100.00%
123580102 Fair Housing Foundation					30,000		
123580502 Section 108 Loan					214,167		
123580503 Homeless Services Coordinator					50,000		
123581015 Housing Rehab Loan Admin				30,000	80,000		-100.00%
123582002 Congregate Meals 16/17					5,000		
123582003 Oakview Ctr Children's Bureau					40,000		
123582004 OCCHC Stepping Up					5,000		
CDBG	**539,964**	**617,015**	**594,050**	**868,886**	**1,186,404**	**776,861**	-10.59%
HOME							
24080701 17/18 HOME Program Admin						411,664	100.00%
84380401 HOME Program 13/14	29,051	3,995	6,180		320		
84380402 Proj Self Suff Afford Hsg Proj		305,550	500				
84380403 Tenant Based Rental Assistance			13,683				
84380404 OCCHC 7792 Barton Blvd 13/14					247,945		
84380405 TBRA Mercy House 13/14					96,146		
84382003 Unprogrammed HOME 13/14					36,173		
85080401 HOME Program 10/11	46,436	22,160	83,733				
85082003 Unprogrammed HOME 10/11	641,500						
85180401 HOME Program 11/12		2,845	8,618				
85180405 TBRA Mercy House 11/12					28,667		
85280401 HOME Program 12/13		11,944	74,953		1,485		
85280402 HOME Program AMCAL			201,149				
85280403 Tenant Based Rental Assistance			121,711		37,865		
85280405 TBRA Mercy House 12/13					69,752		
85480401 HOME Program 06/07			54,844				
120980401 HOME Program 14/15		28,860	12,207		8		
120980402 Tenant Based Rental Assistance					200,897		
120980404 OCCHC 7792 Barton Blvd 14/15					292,241		
120980405 TBRA Mercy House 14/15					77,328		
122080401 HOME Program 15/16			89,250		168,355		
122080404 OCCHC 7792 Barton Blvd 15/16					177,417		
122080405 TBRA Mercy House 15/16					117,236		
123680401 HOME Program 16/17				424,106	360,490		-100.00%
123680404 OCCHC 7792 Barton Blvd 16/17					63,616		
HOME	**716,987**	**375,354**	**666,829**	**424,106**	**1,975,941**	**411,664**	-2.93%
Parking In Lieu							
30880101 Parking In-Lieu	4,052	50,355	8,966	550,000	551,517	50,000	-90.91%
Parking In Lieu	**4,052**	**50,355**	**8,966**	**550,000**	**551,517**	**50,000**	-90.91%
Other Funds	**1,443,988**	**1,117,906**	**1,484,677**	**2,174,492**	**4,053,982**	**2,765,025**	27.16%
General Fund	1,852,722	2,132,415	2,169,067	2,377,531	2,455,398	2,524,042	6.16%
Other Funds	1,443,988	1,117,906	1,484,677	2,174,492	4,053,982	2,765,025	27.16%
Grand Total(s)	**3,296,710**	**3,250,321**	**3,653,744**	**4,552,023**	**6,509,381**	**5,289,067**	**16.19%**

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City of Huntington Beach
Community Development
Adopted Budget – FY 2017/18

Director of Community Development

PLANNING COMMISSION

Deputy Director of Community Development

ADMINISTRATION
Administrative Analyst Senior
Administrative Assistant
Administrative Secretary (2)
Office Assistant II

PLANNING

CURRENT PLANNING
Planning Manager
Senior Planner (1)
Associate Planner (3)
Assistant Planner

ADVANCE PLANNING
Planning Manager
Senior Planner (2)
Associate Planner (1)
Assistant Planner

NEIGHBORHOOD PRESERVATION & CODE ENFORCEMENT

Code Enforcement Supervisor
Senior Code Enforcement Officer
Code Enforcement Officer II (2)
Code Enforcement Officer I
Code Enforcement Technician

INSPECTION SERVICES

Inspection Supervisor (2)
Principal Electrical Inspector
Principal Plumbing & Mechanical Inspector
Building Inspector I/II/III (8)

PERMIT & PLAN CHECK SERVICES

Building Manager

Plan Check Engineer (2)
Permit & Plan Check Supervisor
Senior Permit Technician (3)
Building Inspector I/II/III (1)

Community Development

The Community Development Department is responsible for administering land use and development in the City. The Planning Division implements California State law for the development and maintenance of a comprehensive General Plan and the corresponding Zoning Code, as well as reviewing and processing applications for various development projects based upon those documents. Neighborhood Preservation and Code Enforcement seek to preserve and maintain the quality and livability of our community. Building's mission is to administer and enforce state and local construction regulations in order to protect the safety of all occupants in or near buildings while they work, recreate, and live in our community. The Department is comprised of six Divisions to deliver services to the community: Administration, Planning, Code Enforcement, Planning Commission, Permit and Plan Check Services, and Inspection Services.

Administration Division

The Administration Division provides for the overall coordination of the City's development activities, provides administrative support to the other divisions, assists in the preparation of analyses, scheduling of development projects, and developing policy recommendations. Administration prepares progress reports, monitors special studies, prepares the budget and ensures spending does not exceed approved limits, tracks revenues, maintains the Department website, and attends and represents the Department at committee meetings. Administration also ensures the maximization of personnel and material resources for the Department.

Planning Division

The Planning Division is comprised of two sections, Current Planning and Advance Planning. Current Planning reviews and processes development applications according to the General Plan, Zoning Code and Subdivision Ordinance, staffs the zoning counter, provides plan checking services, and acts as liaison to Planning Commission, Zoning Administrator and Design Review Board. Advance Planning maintains the General Plan, provides environmental review (CEQA), processes amendments to the General Plan and Zoning Code, staffs the zoning counter, assists in the review and coordination of long-term projects, overseas and implements the City's Local Coastal Program and drafts policy documents.

Neighborhood Preservation and Code Enforcement Division

The Neighborhood Preservation/Code Enforcement Division goals are to eliminate blight within the City's neighborhoods; educate citizens on property maintenance, code violations, and neighborhood preservation issues; respond to complaints regarding property maintenance issues and code violations in a timely manner; and maintain compliance with the Zoning Code and applicable Municipal Codes.

Planning Commission

The Planning Commission is a quasi-judicial decision making body with authority over a variety of land use and legislative matters. Each City Council Member makes an individual appointment to the Planning Commission. The Planning Commission meets twice a month on the second and fourth Tuesday at 7:00 p.m. in the City Council Chambers. This Division was created to account for meeting expenses as well as to provide educational opportunities and conference/workshop opportunities for Planning Commissioners. Staff time (e.g., staff support) for these meetings is indicated under other divisions.

Permit and Plan Check Services Division

The Permit and Plan Check Division's primary function is to perform permit processing and plan review of proposed buildings and miscellaneous structures to be built in the City.

The Permit section of the Division is charged with processing and issuing building, combination, swimming pool, mechanical, electrical, plumbing, and solar permits, as well as certificates of occupancy to developers, designers, and the general public. The permit section also provides coordination and information services to internal and external customers and manages and archives permit records and construction documents.

The Plan Check section enforces all applicable federal, state, and local building codes pertaining to structures. The purpose of plan check review is to produce construction documents for use in the field, which meet minimum life safety provisions. The application of these regulations can be particularly challenging to the average owner-builder. To facilitate permit issuance and meet the customer's design needs, plan check staff offer code-compliant alternatives during the review process.

This Division also assists in coordinating inspection activities between builders and inspection staff for issued permits and on-going projects. Staff engineers sometimes accompany inspection staff on larger projects and for those having challenging structural or life safety elements.

Construction activity in Huntington Beach dramatically influences the basic service activities and projects of this Division. The Building Division anticipates construction activity exceeding $150 million in permit valuation in the 2017/2018 fiscal year.

Inspection Services Division

The Inspection Services Division performs construction inspections at specified progress benchmarks on a wide variety of commercial, industrial, and residential structures. These inspections focus on structural components, life safety elements, energy conservation, handicapped accessibility, and electrical, plumbing, and mechanical systems. The purpose of these inspections is to ensure that contractors and owner-builders construct their projects in a manner consistent with the approved construction plans and adopted codes and standards.

The Division staff provides information on adopted code requirements and helps our customers through the inspection process without violating or compromising important safety laws and regulations. Future occupants of the building are provided with a safe environment in which to live, work, or recreate, and the building owner is assured that minimum construction standards have been followed.

Division staff also inspects existing commercial and industrial buildings when there is a change in occupancy to ensure that the proposed use is compatible with the construction type of the building. In addition to conducting inspections, the Division also provides plan review services for the more complicated plumbing, mechanical, and electrical systems when required.

Community Development

Ongoing Activities & Projects

Administration Division

- Provide overall leadership and management for the Department.
- Direct large planning projects related to planning and zoning.
- Coordinate 18 Planning Commission meetings and 20 Zoning Administrator meetings.
- Provide financial forecasting for development departments and department revenue.
- Provide statistical tracking information to various state and local agencies.
- Prepare and organize department records, files, and public meeting agenda materials per SB90.
- Process 57,100 required mailings and public notices annually.
- Annually respond to 175 citizen inquiries regarding flood plain concerns and process individual inquiries within one business day.
- Provide customer service for daily walk-in traffic and phone inquiries for the Community Development Department.

Planning Division

- Process approximately 155 entitlements annually in accord with the state-mandated Permit Streamlining Act and approximately 110 temporary sign permits and temporary activity permits.
- Respond to 5,360 phone requests, 10,600 walk-in inquiries, and 600 e-mail requests.
- Conduct 100 Pre-Application Meetings.
- Plan check 1,360 plans for zoning compliance annually; process 960 over the counter plan checks; and process 67 address assignments.
- Provide staffing to: Planning Commission, Zoning Administrator, Design Review Board, Historic Resources Board, Environmental Assessment Committee and the Development Assistance Team.
- Complete processing for major projects including Newland Condominiums, LeBard Park and Residential Project, Delaware Assisted Living, Franklin School Site, Windward Project, townhomes on Holly and Gothard Streets, Main Street Commercial Building, and Rainbow Disposal Buildings.

Neighborhood Preservation and Code Enforcement Division

- Respond to 14,800 phone calls, 1,250 walk-in inquiries, 28,200 e-mails, and 115 Pipeline requests.
- Initiate 2,785 proactive cases per year to address code violations.
- Conduct over 7,995 field inspections annually.
- Resolve over 2,725 code enforcement cases annually.
- Conduct 24 on-site visits with property owner groups, explaining code requirements and providing resource referrals to assist them in their effort to maintain their properties to the City's standards.
- Coordinate efforts with the Public Nuisance Task Force to address 32 nuisance properties with the cooperation of Police, Fire, Building, Planning, Public Works, and the City Attorney's Office.
- Improve code enforcement efforts relative to news rack installations, abandoned shopping carts, vacation rentals (less than 30 days) and illegal signs.

Planning Commission

- Attend conferences and training seminars (one to two per Commissioners, per year).

Permit and Plan Check Services Division

- Provide customer service to 22,800 counter customers (87/day).
- Answer over 50,850 phone contacts.
- Review and approve 10,535 permits with a construction valuation of $242,000,000.
- Perform 775 over-the-counter building plan reviews.
- Perform 860 large or complicated building plan reviews.
- Process 630 certificates of occupancy for new and change of business.
- Schedule and conduct 218 counter meetings/appointments.
- Mail approximately 10,000 permit notification letters and 3,000 inspection reminder letters.
- Mail 100 Notice of Non-Compliance letters.
- Receive and respond to 60 citizen inquiries via Surf City Pipeline.
- Prepare all public records, except plans, to be available via the kiosk.
- 3,900 customers access SIRE documents using department kiosk system.
- Provide Project Coordination to 16 Large Mixed Use Projects.
- Customers schedule 5,400 inspections, using their Smart Phone.

Inspection Services Division

- Perform over 38,000 building, mechanical, plumbing, and certificate of occupancy inspections annually; an average of 168 daily.
- Perform over 2,030 plumbing, mechanical, and electrical plan checks annually.
- Perform over 770 inspections and plan checks on structures for code compliance.
- Performed over 1,035 NPDES inspections on properties for construction runoff standards and best management practices.
- Issue 55 actions on a property either 30 Day Notice or Administrative Citation.
- Conduct 50 inspection meetings/training sessions reviewing over 128 issues/topics.
- Conduct 335 Field Meetings with developers and contractors.
- Conduct 370 Counter meetings/appointments with customers.
- Issue 521 photovoltaic permits, with associated plan checks and field inspections.

Community Development

Performance Measures

The City's performance measure program is in its twelfth year. Results for the past two fiscal years in addition to goals and objectives for FY 2017/18 are presented below.

	FY 2015/16 ACTUAL	FY 2016/17 ACTUAL	FY 2017/18 ADOPTED	Strategic Plan Goal
Goal: 1. Perform 95% of construction inspections on the same day scheduled.				Enhance and Maintain Public Safety
Measure: % of construction inspections performed on same day scheduled	95%	92%	95%	
Goal: 2. Complete 85% of projects submitted (first submittal) for initial plan check within 20 business days.				Enhance and Maintain City Service Delivery
Measure: % of first submittal plan checks completed within 20 business days	95%	98%	100%	
Goal: 3. Process 85% of building, electrical, plumbing, and mechanical permits in less than 45 minutes.				Enhance and Maintain City Service Delivery
Measure: % of building, electrical, plumbing, and mechanical permits processed in less than 45 minutes	90%	95%	95%	
Goal: 4. Perform enforcement actions and close 75% of cases within 30 days.				Enhance and Maintain Public Safety
Measure: % of enforcement action cases closed within 30 days	75%	78%	80%	
Goal: 5. Receive and respond to 95% of citizen phone inquiries within two business days.				Enhance and Maintain City Service Delivery
Measure: % of citizen inquiries responded to within two business days	95%	98%	95%	
Goal: 6. Process 100% of entitlement applications and environmental reviews within State of California recommended guidelines.				Enhance and Maintain City Service Delivery
Measure: % of entitlement applications processed within recommended guidelines	100%	100%	100%	

FY 2016/17 Accomplishments

- Continued work on the General Plan Update, which consisted of the completion of an administrative draft General Plan, draft Greenhouse Gas Reduction Program, and draft Coastal Resiliency Program. This included releasing the public review draft General Plan Update and EIR with final adoption and public hearings scheduled for August/September 2017.
- Commenced work on a development application for the former Ridge site (Los Patos Ave & Bolsa Chica Road); includes eight different entitlement and development applications.
- Commenced work on the FEMA FIRM Updates, includes attending local agency webinars, participating in workshops and reviewing the draft FIRM.
- Entitlements approved: Garfield Condominiums, Riip Beer Expansion, Sunset Beach Beachfront Flood Requirements ZTA, Crosspoint Church Expansion, Ralph's Alcohol Tasting Area, Bungalow Temporary Tent, Numerous Coastal Development Permits in Huntington Harbour, Greek Restaurant Alcohol, Sessions Deli Beer and Wine, Thunder Self-Storage, Pegasus School Expansion, Ramain39 Beer and Wine, Nguyen Variance, Delaware Metered Parking, Jan's Health Bar Expansion, Luna Grill Beer and Wine, and Delaware Assisted Living and Memory Care Facility.
- Maintained plan check service levels through the use of outside contract services.
- Commenced/continued inspection work on Pacific City Residential, Monogram Apartments, Hilton Hotel expansion, HB Medical Office Building, Peirside Pavilion, Newland condominiums, Coastal Walk Homes and HB Senior Center.
- Completed Building, Mechanical, Electrical, and Plumbing Plan Checks for the major projects: Pierside Pavilion, 401 Main Street, and 34 new single family infill homes.
- Provided project specific Inspection Services to facilitate a timely construction process at: Waterfront Hilton Expansion Project, Monogram HB Apartments, Pacific City-Residential, and Pasea Hotel.
- Processed and completed three (3) Mills Act contracts.
- Adopted the 2016 California Building and Safety Codes, including staff training.
- Updated the Inspection Policy and Procedure Manual.
- Successfully met AB2188 plan check review and inspection deadlines for 760 residential photovoltaic solar projects.
- Continued enhancing customer service and improving the efficiency of the development review process with customers and other development services departments.

FY 2017/18 Goals

- Commence work on a comprehensive zoning code update including establishing a new Research and Technology zoning district, amending the City's affordable housing and density bonus ordinances to comply with State law and updating out of date Specific Plans.
- Commence work on a Local Coastal Program update.
- Continue to work on zoning and land use entitlements and EIR processing for the 29-acre Magnolia Tank Farm site.
- Complete processing of the Windward Specific Plan, zoning and coastal land use plan entitlements and CEQA review and submit to the Coastal Commission for certification.
- Continue processing zoning entitlements in a timely manner.
- Complete processing major projects through construction including Pacific City Residential, LeBard Park and Residential Project, Hilton Hotel expansion, Monogram Apartments, Newland Townhomes, Brightwater Homes and other various residential projects.
- Continue staff development through Certified Access Specialist (CASp) certification program.
- Begin to implement an online permitting system, in conjunction with electronic plan checking and online inspection requests.
- Continue participation in the implementation and launch of the new Land Management System, Accela.
- Continue processing plan checks, building permits, and photovoltaic permits in a timely manner.
- Complete Planning Division Digital Imaging Management System and continue efforts to scan all entitlements and planning documents.
- Continue efforts on the update and maintenance of the Huntington Beach Zoning and Subdivision Ordinance; and the Beach and Edinger Corridors Specific Plan.
- Continue enhancing customer service and improving the efficiency of the development review process with customers and other development services departments.
- Launch new GIS Storybook on City website to facilitate public information on various land use entitlements.
- Continue participation and review of Huntington Beach Energy Plant through California Energy Commission approval process.
- Continue training of Planning Commissioners through orientation, annual workshop, and attendance at conferences.
- Continue staff development through Development Assistance Team cross training and attendance at workshops and conferences.
- Continue outreach to various community stakeholders through participation and staffing of City Council subcommittees and task forces.

Community Development

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	3,603,043	3,645,773	3,562,043	4,279,880	4,304,576	4,334,095	1.27%
Salaries, Temporary	55,648	67,224	72,681	151,436	127,436	152,056	0.41%
Salaries, Overtime	31,958	26,306	36,907	32,850	32,850	32,850	0.00%
Leave Payouts	73,762	88,151	98,373				
Benefits	1,694,865	1,755,396	1,834,860	2,194,548	2,218,662	2,343,710	6.80%
PERSONNEL SERVICES	**5,459,277**	**5,582,850**	**5,604,864**	**6,658,714**	**6,683,524**	**6,862,711**	3.06%
OPERATING EXPENSES							
Equipment and Supplies	202,711	113,277	156,091	161,160	189,358	161,160	0.00%
Repairs and Maintenance				2,000	2,000	2,000	0.00%
Conferences and Training	22,888	30,934	33,204	49,000	49,000	49,000	0.00%
Professional Services	1,595,949	1,394,492	1,375,835	527,697	1,784,533	527,697	0.00%
Other Contract Services	24,490	27,127	24,424	28,000	28,000	28,000	0.00%
Contribution to Private Agency			3,596				
Expense Allowances	11,444	11,444	11,497	12,100	12,100	12,100	0.00%
OPERATING EXPENSES	**1,857,481**	**1,577,274**	**1,604,647**	**779,957**	**2,064,990**	**779,957**	0.00%
CAPITAL EXPENDITURES							
Equipment			50,695				
CAPITAL EXPENDITURES			**50,695**				
NON-OPERATING EXPENSES							
Transfer to Other Funds		9,031	3,088				
NON-OPERATING EXPENSES		**9,031**	**3,088**				
Grand Total	**7,316,758**	**7,169,155**	**7,263,294**	**7,438,671**	**8,748,514**	**7,642,668**	**2.74%**
General Fund	7,090,537	6,963,430	7,065,310	7,312,533	8,507,266	7,385,762	1.00%
Other Funds	226,221	205,725	197,984	126,138	241,248	256,906	103.67%
Grand Total	**7,316,758**	**7,169,155**	**7,263,294**	**7,438,671**	**8,748,514**	**7,642,668**	**2.74%**

Personnel Summary	**43.00**	**44.00**	**43.50**	**44.00**	**44.00**	**44.00**	**0.00**

Community Development

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	3,447,594	3,508,603	3,444,281	4,196,055	4,165,155	4,171,813	-0.58%
Salaries, Temporary	53,744	52,932	66,116	151,436	127,436	152,056	0.41%
Salaries, Overtime	30,144	25,570	33,892	32,850	32,850	32,850	0.00%
Leave Pay Outs	73,762	88,151	97,398				
Benefits	1,629,531	1,703,098	1,783,929	2,152,235	2,137,335	2,249,086	4.50%
PERSONNEL SERVICES	**5,234,775**	**5,378,354**	**5,425,616**	**6,532,576**	**6,462,776**	**6,605,805**	1.12%
OPERATING EXPENSES							
Equipment and Supplies	200,992	112,048	155,534	161,160	189,358	161,160	0.00%
Repairs and Maintenance				2,000	2,000	2,000	0.00%
Conferences and Training	22,888	30,934	33,204	49,000	49,000	49,000	0.00%
Professional Services	1,595,949	1,394,492	1,361,253	527,697	1,764,033	527,697	0.00%
Other Contract Services	24,490	27,127	24,424	28,000	28,000	28,000	0.00%
Expense Allowances	11,444	11,444	11,497	12,100	12,100	12,100	0.00%
OPERATING EXPENSES	**1,855,762**	**1,576,045**	**1,585,911**	**779,957**	**2,044,490**	**779,957**	0.00%
CAPITAL EXPENSES							
Equipment			50,695				
CAPITAL EXPENDITURES			**50,695**				
NON-OPERATING EXPENSES							
Transfers to Other Funds		9,031	3,088				
NON-OPERATING EXPENSES		**9,031**	**3,088**				
Total	**7,090,537**	**6,963,430**	**7,065,310**	**7,312,533**	**8,507,266**	**7,385,762**	**1.00%**

Personnel Summary	**43.00**	**44.00**	**43.50**	**44.00**	**44.00**	**44.00**	**0.00**

Community Development

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	462,692	488,087	525,736	713,824	713,824	715,314	0.21%
Salaries, Temporary	26,109	15,304	15,459	28,000	28,000	28,000	0.00%
Salaries, Overtime	2,113	2,756	3,491	3,300	3,300	3,300	0.00%
Benefits	214,541	242,305	280,373	348,573	348,573	372,597	6.89%
PERSONNEL SERVICES	**705,455**	**748,452**	**825,059**	**1,093,697**	**1,093,697**	**1,119,211**	2.33%
OPERATING EXPENSES							
Equipment and Supplies	102,556	65,620	105,371	100,060	103,896	100,060	0.00%
Repairs and Maintenance				2,000	2,000	2,000	0.00%
Conferences and Training	3,438	804	1,247	8,000	8,000	8,000	0.00%
Professional Services	17	46,867			40,000		
Other Contract Services	261			2,000	2,000	2,000	0.00%
Expense Allowances	6,023	6,023	6,051	12,100	12,100	6,050	-50.00%
OPERATING EXPENSES	**112,295**	**119,314**	**112,669**	**124,160**	**167,996**	**118,110**	-4.87%
Total	**817,750**	**867,766**	**937,728**	**1,217,857**	**1,261,692**	**1,237,321**	**1.60%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits. Expense Allowances for the Building Manager transferred to the Permit & Plan Check Services Division.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Director of Community Devel.	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Deputy Director of Community Devel.	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Director of Planning/Bldg.	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Secretary	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	**6.00**	**6.00**	**7.00**	**7.00**	**7.00**	**7.00**	**0.00**

Community Development

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Planning							
PERSONNEL SERVICES							
Salaries, Permanent	1,100,426	1,044,727	972,139	1,203,090	1,203,090	1,167,429	-2.96%
Salaries, Temporary				60,000	36,000	60,000	0.00%
Salaries, Overtime	860	1,514	237	3,050	3,050	3,050	0.00%
Leave Payouts	22,913	15,450	28,514				
Benefits	453,710	460,141	464,547	580,889	580,889	595,433	2.50%
PERSONNEL SERVICES	**1,577,909**	**1,521,831**	**1,465,438**	**1,847,028**	**1,823,028**	**1,825,912**	-1.14%
OPERATING EXPENSES							
Equipment and Supplies	2,183	1,770	5,893	4,750	5,112	4,750	0.00%
Conferences and Training	3,312	9,278	5,085	13,000	13,000	13,000	0.00%
Professional Services	152,994	131,182	267,729	147,697	446,238	147,697	0.00%
Other Contract Services	24,228	27,127	24,424	26,000	26,000	26,000	0.00%
OPERATING EXPENSES	**182,717**	**169,357**	**303,131**	**191,447**	**490,350**	**191,447**	0.00%
CAPITAL EXPENDITURES							
Equipment			50,695				
CAPITAL EXPENDITURES			**50,695**				
Total	**1,760,626**	**1,691,189**	**1,819,265**	**2,038,475**	**2,313,378**	**2,017,359**	**-1.04%**

Significant Changes

No significant changes.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Planning Manager	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Senior Planner	3.50	3.50	3.00	3.00	3.00	3.00	0.00
Associate Planner	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Assistant Planner	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Total	**11.50**	**11.50**	**11.00**	**11.00**	**11.00**	**11.00**	**0.00**

Community Development

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Code Enforcement & Neighborhood Preservation							
PERSONNEL SERVICES							
Salaries, Permanent	207,120	223,534	265,828	309,493	295,893	305,494	-1.29%
Salaries, Temporary	12,662	11,462	20,061	12,601	12,601	13,221	4.92%
Salaries, Overtime	4,058	4,423	4,753	2,100	2,100	2,100	0.00%
Leave Payouts	8,276	6,997	9,360				
Benefits	119,660	112,127	135,840	167,897	160,997	172,773	2.90%
PERSONNEL SERVICES	**351,777**	**358,542**	**435,842**	**492,091**	**471,591**	**493,588**	0.30%
OPERATING EXPENSES							
Equipment and Supplies	2,909	1,325	2,928	4,500	4,500	4,500	0.00%
Conferences and Training	779	1,121	2,820	2,000	2,000	2,000	0.00%
Professional Services			3,477		20,500		
OPERATING EXPENSES	**3,688**	**2,446**	**9,225**	**6,500**	**27,000**	**6,500**	0.00%
NON-OPERATING EXPENSES							
Transfer to Other Funds		9,031	3,088				
NON-OPERATING EXPENSES		**9,031**	**3,088**				
Total	**355,464**	**370,020**	**448,155**	**498,591**	**498,591**	**500,088**	**0.30%**

Significant Changes

No significant changes.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Code Enforcement Supervisor	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Senior Code Enforcement Officer	2.00	2.00	1.00	1.00	1.00	1.00	0.00
Code Enforcement Officer I	0.00	0.00	0.00	1.00	1.00	1.00	0.00
Code Enforcement Officer II*	3.50	3.50	3.50	2.00	2.00	2.00	0.00
Code Enforcement Technician	0.00	0.00	0.00	1.00	1.00	1.00	0.00
**2.00 FTEs are funded by the CDBG program*							
Total	**5.50**	**5.50**	**5.50**	**6.00**	**6.00**	**6.00**	**0.00**

Community Development

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Permit and Plan Check Services							
PERSONNEL SERVICES							
Salaries, Permanent	429,516	519,533	525,715	704,453	687,153	716,960	1.78%
Salaries, Temporary	8,005	15,246	30,595	40,835	40,835	40,835	0.00%
Salaries, Overtime	1,379	3,165	3,272	5,100	5,100	5,100	0.00%
Leave Payouts	5,604	19,420	17,728				
Benefits	203,442	239,627	263,236	353,429	345,429	365,857	3.52%
PERSONNEL SERVICES	**647,946**	**796,991**	**840,546**	**1,103,817**	**1,078,517**	**1,128,752**	2.26%
OPERATING EXPENSES							
Equipment and Supplies	78,239	33,939	30,810	33,100	57,100	33,100	0.00%
Conferences and Training	3,122	2,127	3,007	7,000	7,000	7,000	0.00%
Professional Services	1,218,191	912,454	693,820	230,000	781,669	230,000	0.00%
Expense Allowances	3,157	5,421	5,446			6,050	100.00%
OPERATING EXPENSES	**1,302,709**	**953,940**	**733,083**	**270,100**	**845,769**	**276,150**	2.24%
Total	**1,950,655**	**1,750,931**	**1,573,629**	**1,373,917**	**1,924,286**	**1,404,902**	**2.26%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits. Expense Allowances for the Building Manager transferred from the Administration Division.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Building Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Permit and Plan Check Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Plan Check Engineer	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Senior Permit Technician	2.00	3.00	3.00	3.00	3.00	3.00	0.00
Building Inspector I / II / III	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	**7.00**	**8.00**	**8.00**	**8.00**	**8.00**	**8.00**	**0.00**

Community Development

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Inspection Services							
PERSONNEL SERVICES							
Salaries, Permanent	1,247,840	1,232,723	1,154,863	1,265,195	1,265,195	1,266,617	0.11%
Salaries, Temporary	6,968	10,920		10,000	10,000	10,000	0.00%
Salaries, Overtime	21,734	13,711	22,140	19,300	19,300	19,300	0.00%
Leave Payouts	36,969	46,284	41,795				
Benefits	638,178	648,898	639,933	701,448	701,448	742,426	5.84%
PERSONNEL SERVICES	**1,951,689**	**1,952,537**	**1,858,731**	**1,995,943**	**1,995,943**	**2,038,343**	2.12%
OPERATING EXPENSES							
Equipment and Supplies	13,969	6,333	9,167	11,750	11,750	11,750	0.00%
Conferences and Training	5,102	5,497	9,174	7,000	7,000	7,000	0.00%
Professional Services	224,748	303,990	396,227	150,000	475,626	150,000	0.00%
Expense Allowances	2,264						
OPERATING EXPENSES	**246,082**	**315,819**	**414,567**	**168,750**	**494,376**	**168,750**	0.00%
Total	**2,197,771**	**2,268,356**	**2,273,298**	**2,164,693**	**2,490,319**	**2,207,093**	**1.96%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Inspection Manager	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Inspection Supervisor	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Principal Mech/Plumbing Inspector	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Principal Electrical Inspector	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Building Inspector I / II / III	8.00	8.00	8.00	8.00	8.00	8.00	0.00
Total	**13.00**	**13.00**	**12.00**	**12.00**	**12.00**	**12.00**	**0.00**

Community Development

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Planning Commission							
OPERATING EXPENSES							
Equipment and Supplies	1,137	3,061	1,365	7,000	7,000	7,000	0.00%
Conferences and Training	7,135	12,108	11,871	12,000	12,000	12,000	0.00%
OPERATING EXPENSES	**8,271**	**15,168**	**13,236**	**19,000**	**19,000**	**19,000**	0.00%
Total	**8,271**	**15,168**	**13,236**	**19,000**	**19,000**	**19,000**	**0.00%**

Significant Changes

No significant changes.

Community Development

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Donations and Other Grants							
OPERATING EXPENSES							
Equipment and Supplies	1,719	1,229	557				
Contribution to Private Agency			3,596				
OPERATING EXPENSES	**1,719**	**1,229**	**4,153**				
Total	**1,719**	**1,229**	**4,153**				

Significant Changes

No significant changes.

Community Development

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
CDBG Code Enforcement (239, 815, 859-861, 863, 962, 1208, 1219, 1235)							
PERSONNEL SERVICES							
Salaries, Permanent	155,449	137,170	117,762	83,825	139,421	162,282	93.60%
Salaries, Temporary	1,905	14,292	6,565				
Salaries, Overtime	1,814	736	3,015				
Leave Payouts			975				
Benefits	65,334	52,299	50,931	42,313	81,327	94,624	123.63%
PERSONNEL SERVICES	**224,502**	**204,496**	**179,248**	**126,138**	**220,748**	**256,906**	103.67%
OPERATING EXPENSES							
Professional Services			14,582		20,500		
OPERATING EXPENSES			**14,582**		**20,500**		
Total	**224,502**	**204,496**	**193,831**	**126,138**	**241,248**	**256,906**	**103.67%**

Significant Changes

The Community Development Block Grant program is administered by the Office of Business Development in the City Manager's Office. This grant supports Code Enforcement activities.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Code Enforcement Officer II	2.00	0.00	2.00	2.00	2.00	2.00	0.00
Total	**2.00**	**0.00**	**2.00**	**2.00**	**2.00**	**2.00**	**0.00**

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00239 CDBG 17/18*^						256,906	256,906
00863 CDBG 13/14*							
01219 CDBG 15/16*							
01235 CDBG 16/17*							
^Remainder of FY 2017/18 revenues for the CDBG program are found in the City Manager's Other Funds Section.							
**CDBG historical data are reflected in City Manager's Department.*							
Total							**256,906**

Community Development

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
CMD Community Development							
ADM Administration							
10060101 Planning Administration	817,750	867,766	937,728	1,217,857	1,261,692	1,237,321	1.60%
ADM Administration	**817,750**	**867,766**	**937,728**	**1,217,857**	**1,261,692**	**1,237,321**	1.60%
PLN Planning							
10060201 Planning	1,760,626	1,691,189	1,819,265	2,038,475	2,313,378	2,017,359	-1.04%
PLN Planning	**1,760,626**	**1,691,189**	**1,819,265**	**2,038,475**	**2,313,378**	**2,017,359**	-1.04%
CE Code Enforcement & Neighborhood Preservation							
10060301 Code Enforcement	355,464	370,020	448,155	498,591	498,591	500,088	0.30%
CE Code Enforcement	**355,464**	**370,020**	**448,155**	**498,591**	**498,591**	**500,088**	0.30%
IS Inspection Services							
10055201 Inspection Services	6						
10060401 Inspection Services	2,197,764	2,268,356	2,273,298	2,164,693	2,490,319	2,207,093	1.96%
IS Inspection Services	**2,197,771**	**2,268,356**	**2,273,298**	**2,164,693**	**2,490,319**	**2,207,093**	1.96%
PPS Permit & Plan Check Services							
10055301 Permit & Plan Check Services	5						
10060501 Permit & Plan Check Services	1,144,506	1,413,871	1,207,792	1,373,917	1,490,291	1,404,902	2.26%
10060601 General Plan Update	806,145	337,060	365,837		433,995		
PPS Permit & Plan Check Services	**1,950,655**	**1,750,931**	**1,573,629**	**1,373,917**	**1,924,286**	**1,404,902**	2.26%
PC Planning Commission							
10061001 Planning Commission	8,271	15,168	13,236	19,000	19,000	19,000	0.00%
PC Planning Commission	**8,271**	**15,168**	**13,236**	**19,000**	**19,000**	**19,000**	0.00%
Other Funds							
10361002 Donations HRB	1,719	1,229	4,153				
Other Funds	**1,719**	**1,229**	**4,153**				
CDBG - Code Enforcement							
86360301 Special Code Enforcement 13/14	224,502						
121960301 Special Code Enforcement 15/16		204,496	193,831				
123560301 Special Code Enforcement 16/17				126,138	241,248		-100.00%
23960710 Special Code Enforcement 17/18						256,906	100.00%
CDBG - Code Enforcement	**224,502**	**204,496**	**193,831**	**126,138**	**241,248**	**256,906**	103.67%
Other Funds	**226,221**	**205,725**	**197,984**	**126,138**	**241,248**	**256,906**	103.67%
General Fund	7,090,537	6,963,430	7,065,310	7,312,533	8,507,266	7,385,762	1.00%
Other Funds	226,221	205,725	197,984	126,138	241,248	256,906	103.67%
Grand Total(s)	**7,316,758**	**7,169,155**	**7,263,294**	**7,438,671**	**8,748,514**	**7,642,668**	**2.74%**

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City of Huntington Beach
Community Services
Adopted Budget – FY 2017/18

Director of Community Services

ADMINISTRATION
Administrative Analyst Senior
Administrative Assistant

FACILITIES & DEVELOPMENT

RECREATION, HUMAN & CULTURAL SERVICES

FACILITIES AND DEVELOPMENT

Facilities, Development & Concession Manager
Administrative Secretary

PARK ACQUISITION AND DEVELOPMENT
Assistant Planner

PARKING & CAMPING
Supervisor Parking & Camping Facilities
Community Services & Recreation Specialist
Parking & Camping Crewleader
Parking & Camping Leadworker
Parking & Camping Assistant

PARKING METERS
Parking Meter Repair Technician
Parking Meter Repair Worker (2)

HCP SPORTS COMPLEX
Community Services Recreation Supervisor
Maintenance Service Worker

SPECIFIC EVENTS
Community Services Recreation Supervisor

RECREATION, HUMAN, AND CULTURAL SERVICES

Community Services Manager
Community Services & Recreation Specialist

SENIOR SERVICES
Senior Supervisor Human Services
Office Assistant II
Volunteer Services Coordinator
Social Worker
Senior Services Transportation Coordinator
Senior Services Assistant
Human Services Program Coordinator

SENIOR RECREATION
Community Services Recreation Supervisor
Community Services & Recreation Specialist

CULTURAL SERVICES
Senior Supervisor Cultural Affairs
Community Services & Recreation Specialist

CITY GYM & POOL
Community Services Recreation Supervisor
Community Services & Recreation Specialist

EDISON CENTER
Community Services Recreation Supervisor
Community Services & Recreation Specialist

MURDY CENTER
Community Services Recreation Supervisor
Community Services & Recreation Specialist

Community Services

The mission statement of the Community Services Department is to "provide outstanding programs, services and facilities that enhance and enrich the lives of our residents and visitors." The Community Services Department carries out this mission by providing a full spectrum of year-round and seasonal recreational, cultural, and human service programs. These include special events at the City's parks, beaches, and community facilities, including major annual citywide events, such as the U.S. Open of Surfing and the Breitling Huntington Beach Air Show. The Department also manages the City's parking lots, the Main Promenade Parking Structure, and all metered parking throughout the City. The Department participates on 18 boards, commissions, task forces, and local citizens groups. As part of a Department-wide organizational structural review, completed in August 2016, the Beach Maintenance section of the Beach Operations Division will transition to the Public Works Department. Parking Meters, Parking/Camping, supervision of the Huntington Central Park (HCP) Sports Complex and Clubhouse facility rentals will be transferred to the Facilities and Development Division.

Administration Division

Administration oversees and supports the functions of the Department's operating divisions. This includes strategic planning, supervision, budget preparation, accounts payable/receivable, and clerical services. Administration responds to community concerns and inquiries, serves as the primary liaison to a wide variety of citizens groups, implements City Council policies, and ensures quality control department-wide for programs and services to the public. Administration creates public/private partnerships with corporations, agencies, and non-profits such as Adopt-A-Highway, Huntington Beach Council on Aging, Hoag Memorial Hospital Presbyterian, Orange Coast Memorial Medical Center, and Children's Bureau that allow the City to provide a higher level of service and a greater number of programs. Support staff process registrations and reservations for the Department's rental facilities, recreation events, special permits, beach passes, and adult sports programs. Support staff also process instructor payments, issue program refunds, and prepares parking meter credit card collection reports.

Facilities and Development Division

The Facilities and Development Division coordinates rehabilitation and construction of new development projects at City parks and beaches, such as the Senior Center in Central Park, Huntington Central Park Sport Complex "Team Room" and Bartlett Park rehabilitation. The Division authors and manages various grants and public/private partnerships to fund these projects. The Division also oversees the multi-departmental specific event permit process, providing major events like the US Open of Surfing and the Breitling Huntington Beach Air Show at the Beach, Pier Plaza, Parks and other locations. As a result of the Department-wide organizational structural review, a number of changes are in process, including the transfer of the management of concessionaire-operated facilities at the beach, pier, and Huntington Central Park to the Office of Business Development. The Facilities and Development Division will continue to manage the Meadowlark Golf Course, National Equestrian Center, concessions at the Huntington Central Park Sports Complex, as well as the Huntington Harbour Yacht Club; and will participate in the planning of all park-concession related activities. Also planned is the transfer of Parking Meters and Parking/Camping (previously under Beach Operations Division) to this Division. Oversight of the Huntington Central Park Sports Complex and Clubhouse facility rentals will be transferred to this Division. Parking/Camping is responsible for the Sunset Vista RV Campground and parking operations at the Main Promenade Parking Structure as well as the City's attended beach lots. Responsibilities include revenue collection, traffic management, staffing, and facility maintenance. Parking Meter staff service all aspects of the City's parking meters and pay stations, including revenue collection, maintenance, and repairs.

Recreation, Human, and Cultural Services Division

This Division is responsible for planning, coordinating, and staffing the City's recreation, human and cultural services programs. The Recreation section of this Division manages and operates the Murdy and Edison Community Centers, as well as the City Gym and Pool. In addition, Recreation is also responsible for implementing rental uses at the Rodgers Center as directed by City Council.

Recreation programs are available through the SANDS Community Services Guide and can be found on-line at www.hbsands.org. Programs include year-round activities such as instructional classes; adult, youth, peewee, and "Shooting Stars" sports; special events and programs such as "Friday Night Funtime Dances," the "Family Camp Out", "Ole Fishing Hole" fishing derby, or the "Summer Surf Contest"; and seasonal programs such as aquatics, summer sports programs, and Adventure Playground.

Human Services oversees the operation of the new Senior Center in Central Park effective July 2016, as well as the management and development of senior service and senior outreach programs, including senior recreation, transportation, meals, and case management; and liaises with the Huntington Beach Council on Aging. A new fitness center and fitness program also debuted as part of the opening of the new Senior Center in Central Park. In addition, Human Services manages the City's Project Self-Sufficiency (PSS) program, which assists highly motivated; low-income, single parents achieve independence through case management community support. In FY 2017/18, the PSS program is scheduled to transition out of the City and partner with a private-nonprofit agency as a result of a three-year, expansion grant the PSS Foundation received from the ECMC Foundation. Finally, Human Services provides contract management for the Oak View Family and Community Center; and liaises with the City's Children's Needs Task Force. Cultural Services coordinates art programming, including exhibits, instructional classes, and day camps. Additionally, staff liaises with the Art Center Foundation and the City's Allied Arts Board.

Community Services

Ongoing Activities & Projects

Administration Division

- Provide support to City Council and the City Manager's Office including implementing City Council policies and responding to citizen inquiries and other public follow up as needed.
- Manage the Department, providing oversight, planning, budget preparation, and clerical support.
- Implement the Strategic Planning Goals and Objectives of the City and the Department.
- Liaise with 18 City boards, commissions, task forces, committees, foundations, and other citizen groups.
- Process facility and program reservations, recreational class instructor payments, refunds, parking passes and prepare credit card parking meter collection reports.
- Develop partnerships/sponsorships with private and non-profit organizations.

Facilities & Development

- Manage park use issues and coordinate clubhouse rentals and maintenance.
- Responsible for park and beach development projects including Capital Improvement Program submission and budget.
- Serve as Manager/ Staff Liaison to the Community Services Commission.
- Prepare grant applications and monitor funds.
- Manage concessions and partnership contracts.
- Oversee citywide events and Specific Events.
- Liaisons with Friends of Shipley Nature Center and the Huntington Beach Comunity Garden non-profit organizations.
- Operate and manage the beach and Pier Plaza parking lots, Main Promenade Parking Structure (MPPS),and Sunset Vista RV Campground.
- Operate the HCP Sports Complex including eight softball fields, four artificial turf soccer fields, batting cages and a team room.
- Collect revenue from the south beach lots, Pier Plaza, MPPS, Sports Complex, Blufftop Lots, Warner Fire Station and all metered spaces throughout the City.

Recreation, Human, and Cultural Services Division

- Provide case management and enlist community support to assist highly motivated, single parents become independent.
- Provide coordinated recreation classes, workshops, summer camps, tennis, aquatics, and special events for all ages.
- Operate Murdy and Edison Community Centers, City Gym and Pool, and the Senior Center in Central Park.
- Produce and distribute the SANDS Community Services Guide both on-line and in print to nearly 80,000 households.
- Provide senior programs, including volunteer coordination, recreation, fitness, transportation, case management, and nutrition.
- Oversee Oak View Center contractor.
- Provide youth, adult, and special needs sports programs.
- Operate the Huntington Beach Art Center, providing cultural and educational programs in all media.

Community Services

Performance Measures

The City's performance measure program is in its twelfth year. Results for the past two fiscal years in addition to goals and objectives for FY 2017/18 are presented below.

	FY 2015/16 ACTUAL	FY 2016/17 ACTUAL	FY 2017/18 ADOPTED	Strategic Plan Goal
Goal: 1. Conduct a minimum of 30 audits of parking lot ticket sales and cash collected by gate attendants.				Strengthen Economic and Financial Sustainability
Measure: # of audits conducted	30	30	30	
Goal: 2. Market instructional class registration and program information on a quarterly basis using a minimum of three different mediums.				Improve Quality of Life
Measure: # of communication media used to market registration	3	3	3	
Goal: 3. Market each of the City's Clubhouse facilities on a quarterly basis using a minimum of three different media.				Improve Quality of Life
Measure: # of communication media used to market registration	3	3	3	

FY 2016/17 Accomplishments

Administration

- Generated almost $220,000 from the Senior Center in Central Park Visionary program to be used for future capital outlay programs.
- Processed $140,000 in Clubhouse reservations, over $325,000 in 4th of July Celebration revenues, and over $569,000 in Specific Event permit fees and reimbursement revenues.
- Processed almost $1.3 million in contractor payments for recreational programs, including tennis lessons, art classes, and instructional classes.
- Sold over 1,800 annual beach parking passes totaling over $147,000.
- Updated the Department website pages to provide the latest information for our residents and visitors.
- Transitioned the Beach Maintenance Division to the Public Works Department as part of an organizational structural review completed by Management Partners.

Beach Operations

- Provided pre-event support and clean up for 30 major beach events.
- Updated beach restrooms with 90 toilet paper dispensers and 47 new doors.
- Removed 3.75 million pounds of trash from the beach.
- Installed and removed temporary protection berm in Sunset Beach.
- Completed sand replenishment project at five beaches in Huntington Harbour.
- Completed installation of 14 new concrete trash cans on the pier.
- Rebuilt and installed four new showering stations at four locations on the beach front.
- Worked with Parks, Trees and Landscape to install five new benches at Blufftop Park.
- Stripped and repainted 30 Park-and-Pay stations along the beach front and parking lots.
- Provided parking for 999,000 vehicles in attended lots including the parking structure.
- Worked daily with contractors on scheduled improvements to the Main Promenade Parking Structure.
- Completed installation of new spike strips at beach lots.
- Worked with the Police Department to reduce fraudulent pass use.
- Installed new timekeeping equipment.
- Replace two carbon monoxide fans in the parking structure.
- Develop an expanded written policy for Beach Cleanups.

Facilities and Development

- Processed over 60 permits for Specific Events held either at Pier Plaza, on the beach, downtown, or Huntington Central Park.
- Completed the permit processing for the City's first air show.
- Completed construction of the new Senior Center in Central Park.
- Completed construction of the Worthy Park project.
- Completed a Citywide Parks and Recreation Master Plan.
- Completed trail improvements, new fencing, signage and parking lot refurbishment at Bartlett Park per the approved Master Plan.
- Completed Huntington Central Park Sports Complex Team Room.
- Initiated feasibility study to address subsidence issues at the Edison Park tennis courts and playground.
- Completed Americans with Disabilities Act improvements to the Central Park West Tot Lot near the Dog Park.
- Completed the Master Plan for improvements to the undeveloped portion of Irby Park.
- Installed new park identification signs at Lake Park and Langenbeck Park.
- Began the funding of Youth Sports Grants from Park Impact Fee funds.

Recreation, Human, and Cultural Services

- Received California Parks & Recreation Society Award of Excellence in Facility Design for the Senior Center in Central Park.
- Utilized the Community Services Department Marketing Plan and Social Media Guidelines to increase accessibility to programs, services, and events that enhance quality of life.
- Marketed class registration and program information using the SANDS Community Services Guide and social media on a quarterly basis generating over 30,000 enrollments.
- Enrolled over 5,600 participants in year round swimming aquatics, including summer outdoor.
- Presented 11th Annual Creative Visions exhibition, featuring the art and performances of students, grades K-12 from all local Huntington Beach school districts.
- Memento Mori: Skulls and Bones in Art, was selected as one of the top ten exhibitions in Orange County for 2016 by the OC Weekly.
- Over 200 artists and 379 works of art submitted for Centered on the Center Exhibition.
- Volunteered 57,000 hours in support of Senior Services programs valued at over $1.5 million.
- Delivered almost 95,000 meals to seniors through the Home Delivered Meals program, and logged over 32,000 senior transportation trips.
- Received $385,000 in a transitional grant to broaden scope of Project Self-Sufficiency.
- At the new Senior Center in Central Park, registered over 10,000 seniors into My Senior Center tracking software, over 1,500 Fitness Center memberships, and quadrupled recreation class registration.

FY 2017/18 Goals

Administration

- Complete the successful transition of senior service recreation and human services programs to the new Senior Center in Central Park.
- Complete a needs assessment/feasibility study of future uses of the Michael E. Rodgers Seniors' Center and Senior Outreach Center to determine the uses for parkland located at 17th Street and Orange Avenue.
- Continue to update the Departmental organizational chart to provide opportunities for cross-training and succession planning.
- Implement the objectives associated with the Department's Strategic Plan three-year goals of creating a user-friendly environment for internal and external customers; attracting, developing and retaining quality part and full-time staff; increasing visibility of and participation in our events and programs; developing and implementing a park and beach safety and enforcement program; and maintaining and increasing funding.
- Create a Community Services Department information "hub" at City Hall to manage social media and to maintain Department web pages with current information for our residents and visitors.

Facilities and Development

- Complete design of the Huntington Central Park parking lot as described in the Capital Improvement Plan (CIP).
- Complete entitlements and begin construction for the beach playground as described in the current Capital Improvement Plan.
- Develop a relationship with Pacific City and Pasea Hotel, and explore special event ideas that are mutually beneficial.
- Continue researching and attracting new special events that bolster business in the City.
- Complete a feasibility study to address subsidence issues at Edison Park tennis courts and playground.
- Initiate Phase I improvements to the undeveloped area of Irby Park per the approved Master Plan.
- Install enclosures around pay stations to protect them from the elements.
- Complete recommendations for changes to the Municipal Codes.
- Integrate external digital counter with new equipment at the Main Promenade Parking Structure.
- Begin exploring the use of a new cashiering system at beach parking gates.
- Begin programs to attract customers to the beach in the winter season.

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Recreation, Human, and Cultural Services

- Collaborate with the Police Department on Safety and Enforcement Program to decrease unpermitted activities, while providing safe, high quality recreational opportunities throughout beaches and parks.
- Initiate community programming and continue temporary rental uses at the Rodgers Center.
- Utilize the Community Services Department Marketing Plan and Social Media Guidelines to increase accessibility to programs, services, and events that enhance quality of life.
- Complete successful transition of Project Self Sufficiency to a non-profit agency to broaden the scope of the program.

Community Services

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	2,920,221	3,130,456	3,215,903	3,200,925	3,773,836	2,620,802	-18.12%
Salaries, Temporary	1,526,056	1,567,054	1,675,939	1,603,945	2,055,354	1,499,332	-6.52%
Salaries, Overtime	383,870	383,044	441,789	649,031	649,031	667,841	2.90%
Leave Payouts	241,886	318,480	349,073				
Benefits	1,616,935	1,734,532	1,869,999	1,944,445	2,011,982	1,592,064	-18.12%
PERSONNEL SERVICES	**6,688,968**	**7,133,565**	**7,552,703**	**7,398,346**	**8,490,203**	**6,380,039**	-13.76%
OPERATING EXPENSES							
Utilities	35,038	31,565	32,551	35,400	35,400	43,400	22.60%
Equipment and Supplies	542,083	423,100	558,657	427,869	548,613	390,869	-8.65%
Repairs and Maintenance	707,282	750,688	807,282	770,262	894,873	393,205	-48.95%
Conferences and Training	9,298	11,138	11,497	13,500	13,500	13,500	0.00%
Professional Services	325,994	211,431	72,604	320,000	429,225	178,000	-44.38%
Other Contract Services	2,029,208	1,943,894	2,027,594	2,142,587	2,146,578	2,235,268	4.33%
Rental Expense	80,294	87,477	115,841	91,450	91,450	79,450	-13.12%
Insurance	41,675	30,175	39,927	36,000	36,000	36,000	0.00%
Contribution to Private Agency					5,000		
Payments to Other Governments	842						
Expense Allowances	22,883	27,706	27,833	28,680	28,680	22,200	-22.59%
Other Expenses	2,437	1,838	6,799	3,620	3,695	3,620	0.00%
OPERATING EXPENSES	**3,797,034**	**3,519,013**	**3,700,587**	**3,869,368**	**4,233,013**	**3,395,512**	-12.25%
CAPITAL EXPENDITURES							
Land Purchase	1,208,542	32,265	337,729	316,800	347,800	316,800	0.00%
Improvements	723,679	2,520,469	1,443,506	305,422	3,332,685	3,762,530	1131.91%
Vehicles	30,874						
CAPITAL EXPENDITURES	**1,963,095**	**2,552,735**	**1,781,234**	**622,222**	**3,680,485**	**4,079,330**	555.61%
NON-OPERATING EXPENSES							
Transfers to Other Funds		9,662	108,956				
NON-OPERATING EXPENSES		**9,662**	**108,956**				
Grand Total(s)	**12,449,097**	**13,214,975**	**13,143,480**	**11,889,936**	**16,403,701**	**13,854,881**	**16.53%**
General Fund	9,042,382	9,197,737	9,707,697	9,865,039	9,966,587	8,410,110	-14.75%
Other Funds	3,406,715	4,017,238	3,435,783	2,024,898	6,437,113	5,444,771	168.89%
Grand Total(s)	**12,449,097**	**13,214,975**	**13,143,480**	**11,889,936**	**16,403,701**	**13,854,881**	**16.53%**

Personnel Summary	**42.00**	**43.00**	**44.00**	**44.00**	**44.00**	**36.00**	**(8.00)**

Community Services

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	2,654,397	2,874,603	2,950,492	3,099,935	3,099,935	2,477,626	-20.07%
Salaries, Temporary	1,320,554	1,349,344	1,469,680	1,585,407	1,585,407	1,477,469	-6.81%
Salaries, Overtime	33,854	29,374	22,104	42,164	42,164	25,664	-39.13%
Leave Pay Outs	236,110	311,662	340,504				
Benefits	1,493,947	1,598,810	1,732,558	1,886,945	1,886,945	1,518,590	-19.52%
PERSONNEL SERVICES	**5,738,862**	**6,163,793**	**6,515,337**	**6,614,451**	**6,614,451**	**5,499,348**	-16.86%
OPERATING EXPENSES							
Utilities	31,926	31,565	32,551	35,400	35,400	43,400	22.60%
Equipment and Supplies	434,718	368,187	403,006	388,869	398,641	351,869	-9.51%
Repairs and Maintenance	690,827	745,017	803,471	759,262	817,754	370,205	-51.24%
Conferences and Training	5,131	7,485	6,691	9,500	9,500	9,500	0.00%
Other Contract Services	1,827,462	1,775,739	1,772,486	1,941,587	1,935,075	2,037,218	4.93%
Rental Expense	44,677	48,778	74,185	51,450	51,450	39,450	-23.32%
Insurance	41,675	30,175	39,672	36,000	36,000	36,000	0.00%
Payments to Other Governments	842						
Expense Allowances	20,276	25,160	25,294	24,900	24,900	19,500	-21.69%
Other Expenses	2,437	1,838	852	3,620	3,695	3,620	0.00%
OPERATING EXPENSES	**3,099,971**	**3,033,944**	**3,158,207**	**3,250,588**	**3,312,415**	**2,910,762**	-10.45%
CAPITAL EXPENDITURES							
Improvements	203,549		34,153		39,721		
CAPITAL EXPENDITURES	**203,549**		**34,153**		**39,721**		
Total	**9,042,382**	**9,197,737**	**9,707,697**	**9,865,039**	**9,966,587**	**8,410,110**	**-14.75%**

Personnel Summary	**36.75**	**37.75**	**38.75**	**38.25**	**38.25**	**30.25**	**(8.00)**

Community Services

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	430,541	398,394	417,777	419,707	419,707	428,464	2.09%
Salaries, Temporary	21,897	24,702	24,867	24,450	24,450	24,450	0.00%
Salaries, Overtime	301		(10)				
Leave Payouts	25,292	32,191	21,536				
Benefits	199,583	186,129	200,678	210,245	210,245	224,821	6.93%
PERSONNEL SERVICES	**677,615**	**641,416**	**664,848**	**654,402**	**654,402**	**677,735**	3.57%
OPERATING EXPENSES							
Equipment and Supplies	14,474	13,759	12,550	13,750	13,750	13,750	0.00%
Repairs and Maintenance	4,487	4,726	5,985	4,500	8,000	4,500	0.00%
Conferences and Training	40	2,673	4,775	5,000	5,000	5,000	0.00%
Other Contract Services	150						
Expense Allowances	5,956	6,023	6,051	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	**25,107**	**27,181**	**29,361**	**29,250**	**32,750**	**29,250**	0.00%
Total	**702,722**	**668,597**	**694,209**	**683,652**	**687,152**	**706,985**	**3.41%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Director of Community Services	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Office Assistant II	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Total	**4.00**	**4.00**	**3.00**	**3.00**	**3.00**	**3.00**	**0.00**

Community Services

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Beach Operations							
PERSONNEL SERVICES							
Salaries, Permanent	1,160,987	1,139,903	1,161,629	1,245,107	1,245,107		-100.00%
Salaries, Temporary	588,864	610,211	626,499	699,704	699,704		-100.00%
Salaries, Overtime	21,346	19,110	5,625	29,300	29,300		-100.00%
Leave Payouts	138,264	193,130	223,487				
Benefits	712,354	710,118	756,744	823,996	823,996		-100.00%
PERSONNEL SERVICES	**2,621,815**	**2,672,472**	**2,773,983**	**2,798,108**	**2,798,108**		-100.00%
OPERATING EXPENSES							
Utilities	30,587	28,015	29,205	32,500	32,500		-100.00%
Equipment and Supplies	94,729	71,662	108,089	78,000	78,000		-100.00%
Repairs and Maintenance	514,911	521,175	600,929	591,762	637,740		-100.00%
Conferences and Training	8	2,929	613	1,000	1,000		-100.00%
Other Contract Services	243,727	226,937	188,481	235,000	227,842		-100.00%
Rental Expense	6,169	7,190	25,173	12,000	12,000		-100.00%
Payments to Other Governments	842						
Expense Allowances	10,841	10,841	10,892	10,800	10,800		-100.00%
Other Expenses	735	635	(348)				
OPERATING EXPENSES	**902,549**	**869,383**	**963,034**	**961,062**	**999,881**		-100.00%
CAPITAL EXPENDITURES							
Improvements			34,153		39,721		
CAPITAL EXPENDITURES			**34,153**		**39,721**		
Total	**3,524,364**	**3,541,856**	**3,771,170**	**3,759,170**	**3,837,710**		**-100.00%**

Significant Changes

Effective FY 2017/18, the Beach Maintenance section of the Beach Operations Division transferred to the the Maintenance Operations Division of Public Works Department. This transfer is a result of the Organizational Structure and Staffing Review of the Community Services Department by Management Partners (August 2016). This includes the transfer of eight (8) FTEs as well as the operating budgets for two business units, Beach Maintenance ($394,055) and Pier Plaza North Beach ($159,500). In addition, and as a result of the Department's re-organization, the Parking/Camping and Parking Meters sections of the former Beach Operations Division transferred to the Facilities and Development Division including eight (8) FTEs.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Beach Operations Supervisor	1.00	1.00	1.00	1.00	**1.00**	**0.00**	(1.00)
Supervisor Prkng & Camping Fac	1.00	1.00	1.00	1.00	**1.00**	**0.00**	(1.00)
Beach Maint Crewleader	2.00	2.00	2.00	2.00	**2.00**	**0.00**	(2.00)
Parking/Camping Crewleader	1.00	1.00	1.00	1.00	**1.00**	**0.00**	(1.00)
Parking & Camping Leadworker	1.00	1.00	1.00	1.00	**1.00**	**0.00**	(1.00)
Senior Facilities Maint Technician	1.00	1.00	1.00	1.00	**1.00**	**0.00**	(1.00)
Parking Meter Repair Technician	1.00	1.00	1.00	1.00	**1.00**	**0.00**	(1.00)
Parking Meter Repair Worker	2.00	2.00	2.00	2.00	**2.00**	**0.00**	(2.00)
Beach Equip Operator	3.00	3.00	3.00	3.00	**3.00**	**0.00**	(3.00)
Beach Maint Service Worker	1.00	1.00	1.00	1.00	**1.00**	**0.00**	(1.00)
Parking & Camping Assistant	1.00	1.00	1.00	1.00	**1.00**	**0.00**	(1.00)
Administrative Secretary	1.00	0.00	0.00	0.00	**0.00**	**0.00**	0.00
Community Svcs Rec Specialist	0.00	0.00	1.00	1.00	**1.00**	**0.00**	(1.00)
Total	**16.00**	**15.00**	**16.00**	**16.00**	**16.00**	**0.00**	**(16.00)**

Community Services

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Facilities and Development							
PERSONNEL SERVICES							
Salaries, Permanent	138,470	172,954	177,636	178,910	178,910	901,865	404.09%
Salaries, Temporary	3,430	1,868	24,498	39,248	39,248	664,142	1592.17%
Salaries, Overtime	5,708	1,977	3,879	6,000	6,000	18,794	213.23%
Leave Payouts	25,074	30,280	26,798				
Benefits	73,009	90,921	101,816	105,433	105,433	608,640	477.28%
PERSONNEL SERVICES	**245,691**	**298,000**	**334,628**	**329,590**	**329,590**	**2,193,441**	565.51%
OPERATING EXPENSES							
Utilities						39,500	100.00%
Equipment and Supplies	6,039	4,769	3,904	8,800	8,800	143,807	1534.17%
Repairs and Maintenance	31,234	54,227	46,986	43,120	44,620	309,905	618.70%
Conferences and Traning						1,000	100.00%
Other Contract Services	162	104	450	200	200	198,102	98951.00%
Rental Expense						7,650	100.00%
Expense Allowances	2,814	2,875	2,906	2,700	2,700	8,100	200.00%
Other Expenses		201				1,000	100.00%
OPERATING EXPENSES	**40,249**	**62,176**	**54,246**	**54,820**	**56,320**	**709,064**	1193.44%
Total	**285,940**	**360,176**	**388,873**	**384,410**	**385,910**	**2,902,505**	**655.05%**

Significant Changes

The increases in Personnel Services and Operating Expenses are a result of the transfer of the Parking/Camping and Parking Meters Sections from the former Beach Operations Division to the Facilities and Development Division, including the transfer of eight (8) FTEs. These increases are a result of the August 2016 Management Partners Organizational Structure and Staffing Review of the Community Services Department. As part of the Department's organizational structural changes, the Adult Sports and Clubhouses programs (including two FTEs) are also transferred from the Recreation, Human, and Cultural Service Division to Facilities and Development Division.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Facilities, Development & Concession Mgr	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Supervisor Prkng & Camping Facilities	0.00	0.00	0.00	0.00	**0.00**	**1.00**	1.00
Administrative Analyst Senior	0.50	0.50	0.50	0.00	0.00	0.00	0.00
Administrative Secretary	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Community Svcs Rec Specialist	0.00	0.00	0.00	0.00	**0.00**	**1.00**	1.00
Community Svcs Rec Supervisor	1.00	1.00	1.00	1.00	**1.00**	**2.00**	1.00
Maintenance Service Worker	0.00	0.00	0.00	0.00	**0.00**	**1.00**	1.00
Parking & Camping Assistant	0.00	0.00	0.00	0.00	**0.00**	**1.00**	1.00
Parking & Camping Leadworker	0.00	0.00	0.00	0.00	**0.00**	**1.00**	1.00
Parking Meter Repair Technician	0.00	0.00	0.00	0.00	**0.00**	**1.00**	1.00
Parking Meter Repair Worker	0.00	0.00	0.00	0.00	**0.00**	**2.00**	2.00
Parking/Camping Crewleader	0.00	0.00	0.00	0.00	**0.00**	**1.00**	1.00
Total	**2.50**	**2.50**	**2.50**	**2.00**	**2.00**	**12.00**	**10.00**

Community Services

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Marine Safety							
PERSONNEL SERVICES							
Salaries, Permanent	(32)						
Salaries, Temporary	103	886					
Salaries, Overtime	31	739					
Benefits	29	66					
PERSONNEL SERVICES	**130**	**1,691**					
OPERATING EXPENSES							
Equipment and Supplies	(717)						
Other Expenses			(5)				
OPERATING EXPENSES	**(717)**		**(5)**				
Total	**(587)**	**1,691**	**(5)**				

Significant Changes

In FY 2013/14, based upon the recommendation of Ralph Anderson & Associates' study dated May 7, 2013, entitled, "Final Report Organizational Options, Marine Safety Division, Community Services Department, City of Huntington Beach," the Marine Safety Division was transferred from the Community Services Department to the Fire Department.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Community Services

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Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Recreation, Human, and Cultural Services							
PERSONNEL SERVICES							
Salaries, Permanent	924,431	1,163,351	1,193,450	1,256,211	1,256,211	1,147,296	-8.67%
Salaries, Temporary	706,259	711,677	793,815	822,005	822,005	788,877	-4.03%
Salaries, Overtime	6,467	7,548	12,611	6,864	6,864	6,870	0.09%
Leave Payouts	47,480	56,062	68,682				
Benefits	508,973	611,575	673,320	747,270	747,270	685,129	-8.32%
PERSONNEL SERVICES	**2,193,611**	**2,550,213**	**2,741,879**	**2,832,351**	**2,832,351**	**2,628,172**	-7.21%
OPERATING EXPENSES							
Utilities	1,338	3,550	3,345	2,900	2,900	3,900	34.48%
Equipment and Supplies	320,194	277,996	278,463	288,319	298,091	194,312	-32.61%
Repairs and Maintenance	140,195	164,889	149,571	119,880	127,395	55,800	-53.45%
Conferences and Training	5,083	1,883	1,303	3,500	3,500	3,500	0.00%
Other Contract Services	1,583,424	1,548,699	1,583,555	1,706,387	1,707,034	1,839,116	7.78%
Rental Expense	38,509	41,588	49,012	39,450	39,450	31,800	-19.39%
Insurance	41,675	30,175	39,672	36,000	36,000	36,000	0.00%
Expense Allowances	665	5,421	5,446	5,400	5,400	5,400	0.00%
Other Expenses	1,701	1,002	1,205	3,620	3,695	2,620	-27.62%
OPERATING EXPENSES	**2,132,783**	**2,075,204**	**2,111,571**	**2,205,456**	**2,223,464**	**2,172,448**	-1.50%
CAPITAL EXPENDITURES							
Improvements	203,549						
CAPITAL EXPENDITURES	**203,549**						
Total	**4,529,943**	**4,625,417**	**4,853,450**	**5,037,807**	**5,055,815**	**4,800,620**	**-4.71%**

Significant Changes

The decreases reflected are a result of the Adult Sports, and Clubhouses programs (including two FTEs) transfer to Facilities and Development Division as recommended in the August 2016 Management Partners Organizational Structure and Staffing Review of the Community Services Department. Temporary Salaries includes an increase of $97,837 to increase staff at the new Senior Center. Other Contract Services reflects an additional $155,729 for the expanded instructional class and personal trainer programs at the new Senior Center in Central Park.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Rec & Human Svcs Superintendent	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Services Manager	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Community Svcs Rec Supervisor	5.00	5.00	5.00	5.00	**5.00**	**4.00**	(1.00)
Community Svcs Rec Coordinator	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Community Svcs Rec Specialist	0.00	2.00	5.00	5.00	5.00	5.00	0.00
Senior Supervisor, Human Services	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Social Worker	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Supervisor Cultural Affairs	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Maintenance Service Worker	1.00	1.00	1.00	1.00	**1.00**	**0.00**	(1.00)
Office Assistant II	1.75	1.75	0.75	0.75	0.75	0.75	0.00
Administrative Secretary	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Total	**14.25**	**16.25**	**17.25**	**17.25**	**17.25**	**15.25**	**(2.00)**

Community Services

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Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Park Special Revenue Funds (209, 226, 228, 235)							
PERSONNEL SERVICES							
Salaries, Permanent	60,756	58,955	59,213	100,990	100,990	143,177	41.77%
Salaries, Temporary		8,042	13,764	15,000	15,000	15,000	0.00%
Benefits	26,266	26,983	29,224	57,500	57,500	73,474	27.78%
PERSONNEL SERVICES	**87,022**	**93,979**	**102,201**	**173,491**	**173,491**	**231,651**	33.52%
OPERATING EXPENSES							
Equipment and Supplies			11,035	500	500	500	0.00%
Repair and Maintenance					5,460		
Professional Services	265,032	150,214	13,710	195,000	254,225	63,000	-67.69%
Other Contract Services	535	266	325	1,000	1,000	1,000	0.00%
Rental Expense	9,516	8,907	8,995	10,000	10,000	10,000	0.00%
Expense Allowances	2,606	2,546	2,539	3,780	3,780	2,700	-28.57%
OPERATING EXPENSES	**277,689**	**161,933**	**36,604**	**210,280**	**274,965**	**77,200**	-63.29%
CAPITAL EXPENDITURES							
Land Purchase	1,208,542	32,265	337,729	316,800	347,800	316,800	0.00%
Improvements	326,887	254,995	152,253	305,422	2,317,710	3,762,530	1131.91%
CAPITAL EXPENDITURES	**1,535,429**	**287,261**	**489,981**	**622,222**	**2,665,510**	**4,079,330**	555.61%
Total	**1,900,140**	**543,173**	**628,786**	**1,005,993**	**3,113,965**	**4,388,181**	**336.20%**

Significant Changes

Personnel Services reflects the budgeting of an Assistant Planner - Park Development positon for a full year. In FY 2016/17, a Community Service Recreation Supervisor position was approved and budgeted for half a year; however, upon further review of the job specificatons with Human Resources, a determination was made that the Assistant Planner position more closely matched the duties and responsibilities of the position. Operating and Capital Expenses include contract design costs and improvements associated with park projects included in the FY 2017/18 Capital Improvement Program (CIP). The annual payment of $316,800 for the acquisition of the LeBard School site is reflected under Land Purchase and represents year three of a five-year payment plan.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Facilities, Develop & Concession Mgr	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Administrative Analyst Senior	0.50	0.50	0.50	0.00	0.00	0.00	0.00
Community Svcs Rec Supervisor	0.00	0.00	0.00	1.00	0.00	0.00	0.00
Assistant Planner	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Total	**1.00**	**1.00**	**1.00**	**1.50**	**1.50**	**1.50**	**0.00**

Community Services

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Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Park Special Revenue Funds (209, 226, 228, 235)

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00209 Park Acquisition and Development	1,168,105	91,578	16,363				
00226 Quimby Fund	267,467	2,015,031	321,931	450,000	450,000	1,412,000	962,000
00228 Park Dev Impact - Residential	231,142	644,502	435,222	6,000,000	6,000,000	541,000	(5,459,000)
00235 Park Dev Impact - Non-Residential	208,652	205,050	108,166	100,000	100,000	249,000	149,000
Total	**1,875,366**	**2,956,161**	**881,682**	**6,550,000**	**6,550,000**	**2,202,000**	**(4,348,000)**

Fund Balance	Actual as of 9/30/2014	Actual as of 9/30/2015	Actual as of 9/30/2016	Estimated 9/30/2017	Use of Fund Balance	Estimated 9/30/2018	Change from Prior Year
00209 Park Acquisition and Develop	2,610,254	2,297,052	2,135,412	135,091	121,530	13,561	(121,530)
00226 Quimby Fund	718,887	2,733,918	3,055,849	3,252,435		3,286,796	34,361
00228 Park Dev Impact - Res	944,775	1,450,884	1,752,122	6,209,581	2,348,012	3,861,569	(2,348,012)
00235 Park Dev Impact - Non-Res	268,231	473,281	264,647	7,427		256,427	249,000
Total	**4,542,147**	**6,955,135**	**7,208,030**	**9,604,534**	**2,469,542**	**7,418,353**	**(2,186,181)**

Community Services

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
4th of July (204), Safe and Sane Fireworks (223)							
PERSONNEL SERVICES							
Salaries, Permanent	6,765	24,891	873				
Salaries, Temporary	26,787	9,614	3,538	3,538	3,538	3,538	0.00%
Salaries, Overtime	52,446	18,635	51,952	51,952	51,952	51,952	0.00%
Benefits	2,261	19,054	231				
PERSONNEL SERVICES	**88,259**	**72,195**	**56,595**	**55,490**	**55,490**	**55,490**	0.00%
OPERATING EXPENSES							
Equipment and Supplies	45,726	35,295	40,900	36,000	36,000	36,000	0.00%
Conferences and Training	630	3,653	4,806	4,000	4,000	4,000	0.00%
Professional Services	49,470	61,217	58,894	125,000	125,000	115,000	-8.00%
Other Contract Services	175,653	161,042	214,819	180,000	180,000	190,000	5.56%
Rental Expense	25,576	29,792	32,661	30,000	30,000	30,000	0.00%
Insurance			255				
Other Expensense			5,947				
OPERATING EXPENSES	**297,054**	**291,000**	**358,284**	**375,000**	**375,000**	**375,000**	0.00%
Total	**385,313**	**363,195**	**414,878**	**430,490**	**430,490**	**430,490**	**0.00%**

Significant Changes

The 4th of July Fund receives revenues from parade entry fees, merchandise sales, event admissions, sponsorships, parking, donations and fireworks sales.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00204 Fourth of July Parade	353,117	371,695	447,409	400,000	400,000	358,500	(41,500)
00223 Safe and Sane Fireworks	567	878	52				
Total	**353,684**	**372,573**	**447,461**	**400,000**	**400,000**	**358,500**	**(41,500)**

Fund Balance	Actual as of 9/30/2014	Actual as of 9/30/2015	Actual as of 9/30/2016	Estimated 9/30/2017	Use of Fund Balance	Estimated 09/30/2018	Change from Prior Year
00204 Fourth of July Parade	63,221	71,721	104,252	119,786	71,990	47,796	(71,990)
00223 Safe and Sane Fireworks	75,006	75,884	2,868	2,868		2,868	
Total	**138,227**	**147,605**	**107,120**	**122,654**	**71,990**	**50,664**	**(71,990)**

Community Services

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Specific Events (101)							
PERSONNEL SERVICES							
Salaries, Permanent	11,804	5,980	902				
Salaries, Temporary	2,381	2,922	98			3,325	100.00%
Salaries, Overtime	296,363	335,035	367,651	554,915	554,915	590,225	6.36%
Benefits	11,028	11,911	7,967				
PERSONNEL SERVICES	**321,576**	**355,848**	**376,618**	**554,915**	**554,915**	**593,550**	6.96%
OPERATING EXPENSES							
Equipment and Supplies	487	655	1,351	2,500	2,500	2,500	0.00%
Repairs and Maintenance	5,909	4,606	3,811	11,000	23,000	23,000	109.09%
Other Contract Services	17,307	(2,930)	4,829	20,000	8,000	7,050	-64.75%
OPERATING EXPENSES	**23,703**	**2,331**	**9,991**	**33,500**	**33,500**	**32,550**	-2.84%
Total	**345,278**	**358,179**	**386,610**	**588,415**	**588,415**	**626,100**	**6.40%**

Significant Changes

The Specific Events Fund is used for all major reimbursable events held in the City, such as the Surf City Marathon, U.S. Open of Surfing, and Smooth Jazz Festival.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00101 Specific Events	421,394	454,057	501,844	608,000	608,000	633,000	25,000
Total	**421,394**	**454,057**	**501,844**	**608,000**	**608,000**	**633,000**	**25,000**

Community Services

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Donations and Grants (various), Gun Range (225)							
PERSONNEL SERVICES							
Salaries, Permanent	186,499	166,026	204,422		572,911		
Salaries, Temporary	176,335	197,132	188,859		451,409		
Salaries, Overtime	1,207		82				
Termination Pay Outs	5,776	6,818	8,569				
Benefits	83,432	77,774	100,019		67,537		
PERSONNEL SERVICES	**453,249**	**447,750**	**501,951**		**1,091,856**		
OPERATING EXPENSES							
Utilities	3,113						
Equipment and Supplies	61,153	18,963	102,366		110,972		
Repairs and Maintenance	10,546	1,065			48,658		
Conferences and Training	3,537						
Professional Services	11,492				50,000		
Other Contract Services	8,252	9,776	35,135		22,502		
Rental Expense	525						
Contribution to Private Agency					5,000		
OPERATING EXPENSES	**98,618**	**29,804**	**137,500**		**237,133**		
CAPITAL EXPENDITURES							
Improvements	193,243	2,265,474	1,257,100		975,254		
Vehicles	30,874						
CAPITAL EXPENDITURES	**224,117**	**2,265,474**	**1,257,100**		**975,254**		
NON-OPERATING EXPENSES							
Transfers to Other Funds		9,662	108,956				
NON-OPERATING EXPENSES		**9,662**	**108,956**				
Total	**775,983**	**2,752,690**	**2,005,508**		**2,304,243**		

Significant Changes

The Community Services Department receives various grants and donations associated with senior services, as well as other programs. As per Resolution 2016-58, grants and donations up to the $100,000 threshold are appropriated as received throughout the year.

Community Services

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Donations and Grants (various), **Gun Range (225)**

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Program Coordinator, Human Services*	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Services Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Services Transport Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Community Svcs Rec Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Office Assistant II	0.25	0.25	0.25	0.25	0.25	0.25	0.00
**0.33 FTE funded by General Fund - Rec, Human, Cultural Services*							
Total	**4.25**	**4.25**	**4.25**	**4.25**	**4.25**	**4.25**	**0.00**

Community Services

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
CMS Community Services							
ADM Administration							
10045101 Community Services Admin	702,722	668,597	694,209	683,652	687,152	706,985	3.41%
ADM Administration	**702,722**	**668,597**	**694,209**	**683,652**	**687,152**	**706,985**	3.41%
BO Beach Operations							
10045202 Parking/Camping	1,114,395	1,114,493	1,280,767	1,268,921	1,271,378		-100.00%
10045203 Parking Meters	573,887	556,882	575,152	537,701	537,701		-100.00%
10045205 Beach Administration	87,134	(300)					
10045206 Beach Maintenance	1,669,443	1,826,978	1,788,169	1,793,048	1,869,131		-100.00%
10045208 Pier Plaza North Beach	79,505	43,803	127,082	159,500	159,500		-100.00%
BO Beach Operations	**3,524,364**	**3,541,856**	**3,771,170**	**3,759,170**	**3,837,710**		-100.00%
FDC Facilities & Development							
10045201 Nature Center	30,000	40,000	40,000	40,000	40,000	40,000	0.00%
10045202 Parking/Camping						1,362,042	100.00%
10045203 Parking Meters						540,246	100.00%
10045210 Specific Events	151,953	156,276	162,564	150,993	150,993	153,277	1.51%
10045401 Facilities and Development	103,987	163,901	186,309	193,417	194,917	194,282	0.45%
10045403 Adult Sports						551,922	100.00%
10045505 Clubhouses						60,736	100.00%
FDC Facilities & Development	**285,940**	**360,176**	**388,873**	**384,410**	**385,910**	**2,902,505**	655.05%
MS Marine Safety							
10045204 Junior Lifeguards	(93)						
10045207 Marine Safety	(493)	1,691	(5)				
MS Marine Safety	**(587)**	**1,691**	**(5)**				
RHC Rec, Human, & Cultural Service							
10045301 Adult Soccer	5,720	8,433	7,742	12,200	12,200	12,200	0.00%
10045402 Youth Sports	57,170	62,032	67,294	87,235	87,235	92,615	6.17%
10045403 Adult Sports	715,814	573,326	578,843	543,512	543,564		-100.00%
10045404 Tennis	196,282	82,860	5,690	5,000	5,000	5,000	0.00%
10045405 Aquatics	190,747	177,345	209,242	190,231	190,231	191,886	0.87%
10045406 Instructional Classes	1,417,513	1,361,305	1,465,834	1,527,664	1,538,083	1,683,393	10.19%
10045407 Day Camps		27,619	35,997	35,800	35,800	37,800	5.59%
10045408 Recreation Events	28,812	25,154	29,061	32,860	32,860	32,860	0.00%
10045409 Adventure Playground	24,019	28,678	33,616	27,650	27,650	32,823	18.71%
10045410 City Gym & Pool	281,994	316,076	354,051	355,156	358,882	281,680	-20.69%
10045411 Community Centers	525,300	575,734	580,635	633,435	633,435	665,040	4.99%
10045501 Rec, Human & Cultural Svcs	39,632	207,491	233,746	333,453	337,241	356,671	6.96%
10045502 Senior Recreation			271,039	256,236	256,236	363,217	41.75%
10045503 Senior Services	560,956	644,076	491,689	541,794	541,817	551,697	1.83%
10045504 Project Self Sufficiency		39,080	36,977	39,291	39,291	40,850	3.97%
10045505 Clubhouses	81,219	63,473	53,365	61,908	61,908		-100.00%
10045551 Art Center Camps-Classes	74,584	78,897	68,679	75,544	59,544	62,902	-16.73%
10045552 Art Center	330,181	352,884	329,951	278,838	294,838	389,986	39.86%
10045554 Community Band		954					
RHC Rec, Human, & Cultural Services	**4,529,943**	**4,625,417**	**4,853,450**	**5,037,807**	**5,055,815**	**4,800,620**	-4.71%
Park Special Revenue Funds							
20945001 Sports Complex Team Room		68,802	1,578		92,360		
20945003 Shipley Permanent Parking Lot	5,921		1,506		267,040		
20945004 Worthy Park Reconfiguration	2,060	36,236	49,730		1,360,509		
20945005 Central Park Senior Center	237,528	120,159			499		
20945006 Murdy Patio Reconfiguration	81,378	29,368					

Community Services

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
20945007 Beach Playground					228,550	101,530	100.00%
20945008 Clegg-Stacey Park Playground			95,226		2,730		
20945009 Edison Park Playground				70,000	70,000		-100.00%
20945101 Administration	1,572,874	150,215	29,963		90,225	20,000	100.00%
22645001 Bartlett Park Phase 1				132,583	160,600	60,839	-54.11%
22645010 Central Park Restrooms						1,000,000	100.00%
22645101 Park Development Admin					32,583	316,800	100.00%
22845001 Park Dev Impact - Res	379	138,394	133,984	261,609	267,069	226,012	-13.61%
22845002 Central Park Tot Lot Surfacing				85,000	85,000		-100.00%
22845003 Murdy Park Sports Fields				50,000	50,000	1,500,000	2900.00%
22845004 Edison Playground- Reconfigure				40,000	40,000	100,000	150.00%
22845005 Rodgers Senior Center Site				50,000	50,000	33,000	-34.00%
22845006 Community Center Improvements						370,000	100.00%
22845007 Irby Park Improvements						150,000	100.00%
22845008 HCP Trail Improvements						100,000	100.00%
22845009 HCP Permanent Parking Lot						410,000	100.00%
23545001 Park Dev Impact - Non Res			316,800	316,800	316,800		-100.00%
Park Special Revenue Funds	**1,900,140**	**543,173**	**628,786**	**1,005,993**	**3,113,965**	**4,388,181**	336.20%
4th of July & Safe and Sane Fireworks							
20445803 4th of July Celebration	385,313	363,195	414,878	430,490	430,490	430,490	0.00%
4th of July & Safe and Sane Fireworks	**385,313**	**363,195**	**414,878**	**430,490**	**430,490**	**430,490**	0.00%
Specific Events							
10145101 Specific Events Administration	16,822	27,400	16,799	7,000	7,000	2,000	-71.43%
10145102 Specific Events Beach/Parking	5,909	3,646	3,811	13,325	25,325	25,325	90.06%
10145103 Specific Events Lifeguards	35,078	41,665	35,000	96,960	96,960	107,000	10.35%
10145104 Specific Events Fire	31,970	32,000	35,000	101,225	101,225	101,225	0.00%
10145105 Specific Events Police	238,000	225,968	275,000	339,405	327,405	360,050	6.08%
10145106 Specific Events Public Works	17,500	27,500	21,000	30,500	30,500	30,500	0.00%
Specific Events	**345,278**	**358,179**	**386,610**	**588,415**	**588,415**	**626,100**	6.40%
Donations and Grants and Gun Range							
10345101 Donations Community Services			22				
10345102 Donations PSS Misc	62,817	23,702	36,937		19,205		
10345103 Donations Disabled Park					40,500		
10345124 Human Relations - Misc	1,682	59			3,814		
10345202 Donations PSS Case Mgmt	27,680	22,754	19,404		20,035		
10345206 Donations Beach Maintenance	28,012				7,995		
10345209 Skateboard Park					2,500		
10345210 Youth Board	823	1,487	1,381		4,788		
10345401 Funtime Dance	4,523	4,681	3,511		1,978		
10345402 Youth Sports			57				
10345407 Fishing Derby	993	1,407	707		1,497		
10345408 Family Camp-out					1		
10345409 Edinger Medical Group Rec & Hu			19,717		30,283		
10345411 Community Centers	500	1,065	1,625				
10345501 Children's Needs	2,710	1,428			192		
10345502 Donations Sr Transportation	87,332	74,801	113,132		136,231		
10345503 Donations Senior Services	3,160	3,506	39,219		14,448		
10345505 Clubhouses	8,292						
10345506 Donations Senior Outreach	26,690	18,044	16,942		55,148		
10345507 HOAG Sr Center Fitness Center			35,509		464,491		
10345508 OC Memorial Care Mgmt Svc					25,000		
10345509 HBCOA Senior Programs					100,000		

Community Services

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
10345551 Donations Art Center	2,269	279	428		11,596		
10345552 Donations Family Arts	3,231	3,845	2,350		2,441		
10345553 Donations Summer Art Camp	331	327	292		195		
10345554 Art Center Partners in Art	5,794	6,572	8,511		20,897		
10345555 Allied Arts Board		1,284			1,135		
10345556 HB Community Band	1,278	1,282	1,681				
10345557 Donations Art Center Exhibition	6,515	867	600		10,966		
10345604 Donations Meals to the Home	28,257	27,696	26,994		80,507		
22545001 Gun Range Settlement	11,492				50,000		
31445001 Arena Soccer Turf Field		168,715					
31445002 Worthy Park Phase 1			1,304		498,696		
31445003 Main Prom P.S. Improvements		96,759	1,121,085		291,515		
31945302 Senior Center Development		2,000,000					
86345102 Project Self Sufficiency	18,167						
86345502 Senior Outreach	40,167						
95945102 Playground Equip 02 Park Bond	193,243	9,662					
96345504 Sr Mobility Program 7/13-6/14	188,457	905					
96345505 Sr Mobility Program 7/14-6/15	21,570	161,826	31,851				
96345506 Sr Mobility Program 7/15-6/16		57,653	153,223		10,711		
96345507 Sr Mobility Program 7/16-6/17			60,766		172,437		
99445102 HUD EDI #130 - Sr. Center Dev			142,500				
120845102 Project Self Sufficiency		22,085					
120845502 Senior Outreach		40,000					
121945102 Project Self Sufficiency			19,286				
121945502 Senior Outreach			36,478				
122945101 Housing Related Parks Grant			109,997		174,203		
123545102 Project Self Sufficiency					5,000		
123545502 Senior Outreach					35,000		
124245101 Tire Derived Product Grant					10,840		
Donations and Grants	**775,983**	**2,752,690**	**2,005,508**		**2,304,243**		
Other Funds	**3,406,715**	**4,017,238**	**3,435,783**	**2,024,898**	**6,437,113**	**5,444,771**	168.89%
General Fund	9,042,382	9,197,737	9,707,697	9,865,039	9,966,587	8,410,110	-14.75%
Other Funds	3,406,715	4,017,238	3,435,783	2,024,898	6,437,113	5,444,771	168.89%
Grand Total(s)	**12,449,097**	**13,214,975**	**13,143,480**	**11,889,936**	**16,403,701**	**13,854,881**	**16.53%**

City of Huntington Beach
Finance
Adopted Budget – FY 2017/18

Chief Financial Officer

ADMINISTRATION
Senior Finance Analyst
Administrative Assistant (1.5)

ACCOUNTING SERVICES

Finance Manager - Accounting

GENERAL ACCOUNTING
Project Manager
Senior Accountant

ACCOUNTS PAYABLE
Senior Accounting Technician
Accounting Technician II (2)

PAYROLL
Payroll Specialist
Senior Payroll Technician (2)

BUDGET MANAGEMENT

Finance Manager - Budget

Senior Finance Analyst
Administrative Analyst Senior

CASHIERING & COLLECTIONS SERVICES

Finance Manager – Treasury

Administrative Analyst Senior
Administrative Analyst (0.5)

Accounting Technician Supervisor

CASHIERING
Accounting Technician II (2)

ACCOUNTS RECEIVABLE/ COLLECTIONS
Accounting Technician II

FISCAL SERVICES

Finance Manager – Fiscal Services

MUNICIPAL SERVICES
Senior Accounting Technician
Accounting Technician II (2)

BUSINESS LICENSE
Accounting Technician Supervisor
Senior Accounting Technician
Accounting Technician II (2)
Field Service Representative

PROCUREMENT
Buyer (2)

REPROGRAPHICS

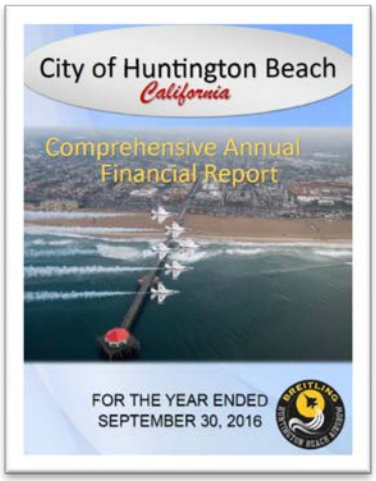
MAIL

Finance

The Finance Department, through its five Divisions, provides financial management, oversight, monitoring and reporting functions for the City's complex financial resources. The department accomplishes this objective by providing budgetary oversight, monitoring and preparation; purchasing and procurement expertise; accounting and financial reporting services; cashiering, accounts receivable and collections services; payroll and accounts payable services; utility billing; and, business license customer service.

Administration Division

Finance Administration is responsible for the day-to-day operations of the Finance Department. The Chief Financial Officer reviews operations to ensure compliance with federal, state, and local laws, as well as, City regulations and financial policies. Administration manages the annual operating and capital budgets, long-term financial plan, financial enterprise system, citywide cost allocation, fixed asset inventory, financial reporting, and annual audits. This Division is also responsible for providing staff support to the newly appointed seven-member Finance Commission established pursuant to Section 2.109 of the Municipal Code.



Accounting Services Division

The Accounting Services Division consists of General Accounting, Payroll, Accounts Payable and Financial Reporting. General Accounting is responsible for maintaining a system of internal controls that preserves and safeguards the City's assets. This Division is also responsible for serving as the audit liaison for all departments and serves as the City's liaison for all financial audits of the City. Accounts Payable is responsible for the processing of all City obligations. Financial Reporting prepares the Comprehensive Annual Financial Report (CAFR), annual bond disclosures, and other financial reports. Payroll is responsible for the processing of employee paychecks, Federal and State tax reporting, retirement plan payments, and maintenance of all relevant records related to payroll.

Budget Management Division

The Budget Management Division is responsible for assisting the City Council and Executive Management team in managing the City's resources, developing and maintaining the City's long-range financial projections, and evaluating the fiscal impact of legislative initiatives and judicial decisions affecting the City. Budget Management coordinates the development and preparation of the annual budget. Quarterly revenue and expenditure reports are prepared and provided to City management and the City Council to assist with budget monitoring and forecasting. Budget management also assists in the labor negotiations process by providing cost projections and related analyses to the City's negotiations team pursuant to Ordinance No. 4078 – Openness in Labor Negotiations requirement.

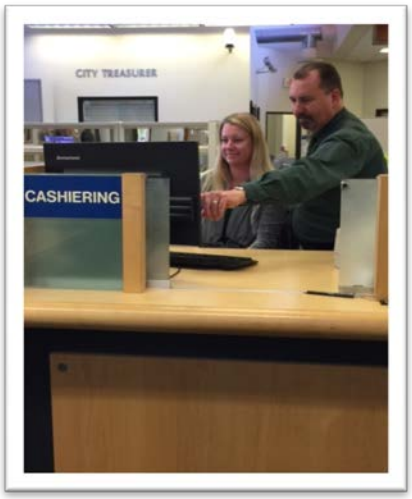
Fiscal Services Division

Comprised of Procurement, Municipal Services, and Business License Units, the Fiscal Services Division provides and/or coordinates the citywide purchase of goods and services, coordinates the competitive bidding process, maintains the list of qualified vendors and processes all utility service start-ups and disconnections (e.g., water, sewer, etc.). In addition, the Division handles most billing questions on the utility billing statements that include water, refuse, sewer, and utility tax amounts. The Division also licenses all individuals or companies doing business in the City in accordance with the Municipal Code, and may issue permits on behalf of other City departments. In addition, the Division administers office supply orders, the procurement card, leasing, equipment replacement, professional services, fuel management and copy machine programs. Reprographics provides printing services to all City departments, and mail operations provides for the daily collection, sorting, metering, and delivery of City interoffice, U.S. Postal Service mail and special deliveries for all City departments.

Finance

Department Descriptions

Cashiering & Collections Services Division



The Cashiering & Collections Services Division is responsible for receiving, depositing, and collecting on behalf of the City, all taxes, assessments, fees, and other revenues. Due to the significant technological improvements in how payments can be received and made, this Division is continually offering new services to customers and vendors. In addition, this Division processes and records all revenue received at City Hall, as well as, all City off-site locations. This Division also ensures revenue is deposited in a timely manner into the City's financial depository accounts. Another important function of this Division is to ensure proper controls over cash deposits, as well as, collection of delinquent taxes and fees. This Division is responsible for helping ensure revenues owed to the City are received and may use a variety of methods to collect these funds, including sending delinquent notices, making collections calls, placing a lien on property, filing a claim in Small Claims Court or sending delinquent receivables to an outside collection agency. Finally, this Division is responsible for disbursing all approved funds and processes all checks and electronic payments for the payment of goods and services approved in the budget and the City's financial system.

Finance

Ongoing Activities & Projects

Administration Division

- Provide policy direction, vision, and leadership enabling the Department to achieve its goals while complying with federal, state, local, and other statutory and regulatory requirements.
- Promote sound fiscal policies and protect local revenues.
- Help ensure competent use of financial and material resources.
- Prepare and distribute quarterly financial reports to the City Council and City Manager.
- Prepare updates to the Cost Allocation Plan and Master Fee and Charges Schedule as needed.
- Support the Meet and Confer and negotiations processes with the employee associations.
- Provide staff support to the newly appointed seven-member Finance Commission.
- Oversee and coordinate the City's long-term financial plan.

Accounting Services Division

- Prepare the Comprehensive Annual Financial Report and Popular Annual Financial Report.
- Prepare the Annual Schedule of Financial Expenditures to comply with Federal Single Audit guidelines.
- Prepare State Controller reports for the City and its component units.
- Maintain the general ledger and perform reconciliations.
- Process 46,700 accounts payable invoices within 30 days and achieve less than 1% of voided checks.
- Maintain accounts payable records and respond to departmental and vendor inquiries.
- Understand and implement Memoranda of Understanding changes to the payroll system.
- Process over 48,500 payroll advices and checks annually.
- Produce and distribute approximately 1,660 W-2s annually and process 1099s on an annual basis.
- Provide updates and training to departmental timekeepers.
- Maintain and troubleshoot database calculations for time, attendance, and payroll.
- Process supplemental retirement payments to approximately 700 retirees.
- Process retiree medical payments and subsidies according to required timelines.
- Maintain records for and distribute 30,100 accounts receivable invoices within 30 days of rendering service.
- Prepare annual employee compensation report pursuant to the State Controller's Office's guidelines.

Budget Management Division

- Manage and coordinate the annual budget development process.
- Maintain the Budget Manual and coordinate the budget development process with departments by preparing consolidated budget requests and perform due diligence for the City Manager.
- Prepare quarterly revenue and expenditure reports and projections.
- Conduct budgetary analysis as needed.
- Assist departments with budget monitoring and control.
- Maintain the long-term financial plan.
- Identify federal, state and local legislation that impacts the City's finances.
- Provide labor cost projections and related analyses for various labor negotiation scenarios and proposals consistent with Ordinance No. 4078-Openness in Labor Negotiations as it relates to costing of employee labor contracts and public noticing.
- Review and analyze citywide fees and charges, and propose changes accordingly.

Fiscal Services Division

- Provide billing services for 55,000 accounts for water, sewer, and trash/recycling services.
- Provide quality customer service to both internal and external customers.
- Maintain approximately 22,000 business licenses and issue over 3,300 new business licenses annually.
- Annually process over 18,000 business license renewal notices and 7,000 second and final notices.
- Annually respond to over 35,000 business license customer inquiries.
- Coordinate with the Police Department on the administration of approximately 150 regulatory permits.
- Administer the notification and collection of the quarterly oil production reports from 19 operators reporting annual revenue of approximately $700,000 from 298 wells.
- Manage the records of more than 300 Downtown Business Improvement District accounts.
- Continue data matching with City and other governmental agencies to accurately identify businesses requiring a business license in the City.
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations for competitive bidding.
- Process over 8,000 purchase requisitions within a nine-day turnaround period.
- Manage on-going procurement programs including the procurement card and lease programs.
- Provide continued outreach with local vendors to increase local dollars spent in Huntington Beach.
- Process over 1,000,000 pieces of mail (annually).
- Automate the receipt of over 315,000 payments by customers for City utility charges representing approximately 50 percent of total utility transactions.
- Process payments on business licenses of $2.5 million annually.

Cashiering and Collections Division

- Process over $12 million of revenue annually at City Hall from permits and fees.
- Process over $15 million of revenue annually for off-site locations including parking meter revenue and recreation fees, and deposit funds daily in the bank.
- Process and collect miscellaneous receivables of over $29 million from over 72,000 invoices, follow up on delinquent accounts, and answer payment questions.
- Collect and process payments of over $11 million annually for Transient Occupancy Taxes and over $2.9 million for Business Improvement District assessments from three assessment areas.
- Collect and process payments for oil taxes in the amount of approximately $700,000.
- Process over 525,000 transactions at the City Hall counter's cashiering stations annually.
- Print, sign, and release over 55,000 accounts payable, and payroll checks or electronic payments annually.
- Monitor and process monthly banking fees and negotiate banking contracts and services.
- Prepare delinquent accounts for collection and place liens on property tax rolls.
- Maintain cash and surety bonds to secure construction projects within the City.
- Provide front counter customer service in City Hall to the public daily Monday through Friday.
- Assist in enhancing software programs to better track City revenues and deposits.

The City's performance measure program is in its twelfth year. Results for the past two fiscal years in addition to goals and objectives for FY 2017/18 are presented below.

	FY 2015/16 ACTUAL	FY 2016/17 ACTUAL	FY 2017/18 ADOPTED	Strategic Plan Goal
Goal:				
1. Prepare the Comprehensive Annual Financial Report (CAFR) and complete the Federal Schedule of Financial Expenditures (SEFA) for the Federal Single Audit within six months and nine months of fiscal year-end, respectively.				Strengthen Economic and Financial Sustainability
Measure:				
CAFR prepared within six months of fiscal year-end	Yes	Yes	Yes	
SEFA prepared within nine months of fiscal year-end	Yes	Yes	Yes	
Goal:				
2. Achieve CAFR Certificate of Excellence in Financial Reporting.				Strengthen Economic and Financial Sustainability
Measure:				
Certificate of Excellence awarded	Yes	Yes	Yes	
Goal:				
3. Achieve Government Finance Officers Association's (GFOA) Excellence in Budgeting Award.				Strengthen Economic and Financial Sustainability
Measure:				
GFOA Excellence in Budgeting Award achieved	Yes	Yes	Yes	
Goal:				
4. Receive unmodified (clean) audit opinion on the CAFR.				Strengthen Economic and Financial Sustainability
Measure:				
Unmodified (clean) audit opinion received	Yes	Yes	Yes	

FY 2016/17 Accomplishments

- Maintained a "AAA" Implied General Obligation credit rating from Fitch Ratings, one of the few cities in California to achieve this prestigious recognition.
- Achieved an upgrade to the Tax Allocation Refunding Bonds to a "AA-" S&P rating.
- Achieved an upgrade to the 2010 and 2011 Lease Revenue Bonds to an "Aa2" Moody's rating.
- The Department was once again an honored recipient of the "Certificate of Achievement for Excellence in Financial Reporting" award bestowed by the Government Finance Officers Association (GFOA) for the City's Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2014/15. This was the 30th consecutive year the City has received this award.
- The Department also received the GFOA award for Outstanding Achievement in Popular Financial Reporting for the City's Popular Annual Financial Report (PAFR) for Fiscal Year 2014/15. This was the 10th consecutive year the City has received this award.
- The Department also earned the Government Finance Officers Association's Distinguished Budget Award for Fiscal Year 2015/16. To receive the award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.
- The City received an unmodified (clean) audit opinion for the Fiscal Year 2015/16 CAFR by the independent accounting firm Davis Farr LLP.
- The City received an unmodified (clean) audit opinion for the Fiscal Year 2015/16 Federal Single Audit.
- The Department completed a comprehensive study to update the City's Master Fee and Charges Schedule.
- Worked closely with the City's negotiating team by providing labor cost projections to facilitate the development of labor contracts in accordance with Ordinance No. 4078 – Openness in Labor Negotiations.
- Worked with the City's external auditors to perform transient occupancy tax, lease revenue, concession and utility user tax audits to ensure the timely and accurate remittance of taxes and revenues to the City.
- Huntington Beach became only the second City in the State to receive approval from the California Public Utilities Commission to acquire its 11,045 street lights from Southern California Edison (SCE). This project will allow the City to purchase its streetlights from SCE and replace the aged sodium lights with LED lights saving taxpayers $10 million dollars over the next 20 years due to reduced energy costs.
- Huntington Beach was the first City in the State to be awarded a California Infrastructure Bank loan through its Continuous Lower Energy, Emissions, and Noise (CLEEN) program allowing the City to partner with the State on a large energy efficiency project of great benefit to the community.
- In FY 2015/16, the City increased its efforts to reduce pension liabilities and established a Pension Rate Stabilization Plan (PRSP). A total of $2.5 million was deposited into the PRSP, an IRS Section 115 Trust, to further pay down the City's unfunded liabilities.
- The City's Retiree Healthcare Plan for Miscellaneous Employees is 100 percent funded as of the latest independent actuarial study performed.

FY 2017/18 Goals

- Work with departments to control costs and ensure a balanced Fiscal Year 2017/18 Budget.
- Successfully complete the implementation of a new Utility Billing software system that improves staff and customer efficiencies while allowing for improved tracking of utility charges and fees.
- Create strategic alliances internally to eliminate unnecessary and duplicative work processes to increase productivity and reduce costs.
- Pursue innovative technology for efficiency and customer convenience to replace and enhance antiquated systems and processes.
- Upgrade Kronos, the City's timekeeping software, to maintain continued functionality of the software.
- Increase businesses registered in the City's online database, PlanetBids.
- Work with Citywide departments to help implement a new Enterprise Land Management software system.
- Implement a new Cashiering System to replace the existing antiquated system.
- Receive Achievement of Excellence in Procurement Award from the National Procurement Institute (NPI).
- Develop additional plans to reduce the City's unfunded liabilities.

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Finance

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	2,230,067	2,493,841	2,592,851	2,772,745	2,772,745	2,823,300	1.82%
Salaries, Temporary	70,249	67,866	70,400	79,530	79,530	79,530	0.00%
Salaries, Overtime	1,963	74	1,408				
Leave Payouts	90,174	107,824	94,693				
Benefits	1,791,734	1,931,294	1,976,471	3,251,369	3,251,369	3,272,797	0.66%
PERSONNEL SERVICES	**4,184,187**	**4,600,899**	**4,735,822**	**6,103,644**	**6,103,644**	**6,175,627**	1.18%
OPERATING EXPENSES							
Equipment and Supplies	736,901	605,938	663,884	565,983	575,706	515,983	-8.83%
Repairs and Maintenance	88,962	82,480	102,710	105,096	105,439	105,096	0.00%
Conferences and Training	16,422	10,956	13,750	19,365	19,365	19,365	0.00%
Professional Services	342,807	227,641	282,018	261,300	340,945	303,200	16.04%
Other Contract Services	827,866	742,102	651,782	686,575	684,789	666,575	-2.91%
Pension Payments	3,547,877	3,587,775	3,772,815	3,838,661	3,838,661	4,032,734	5.06%
Payments to Other Governments	20						
Interdepartmental Charges	206,853	213,058	219,450	220,806	220,806	227,430	3.00%
Expense Allowances	11,446	11,444	11,410	11,700	11,700	11,700	0.00%
Other Expenses	(135)	(221)	(78)				
OPERATING EXPENSES	**5,779,019**	**5,481,172**	**5,717,741**	**5,709,486**	**5,797,412**	**5,882,083**	3.02%
Grand Total(s)	**9,963,206**	**10,082,071**	**10,453,563**	**11,813,130**	**11,901,056**	**12,057,710**	**2.07%**
General Fund	5,313,661	5,451,956	5,658,766	5,884,130	5,972,056	5,935,710	0.88%
Other Funds	4,649,545	4,630,114	4,794,797	5,929,000	5,929,000	6,122,000	3.26%
Grand Total(s)	**9,963,206**	**10,082,071**	**10,453,563**	**11,813,130**	**11,901,056**	**12,057,710**	**2.07%**

Personnel Summary	**30.00**	**31.50**	**32.50**	**32.50**	**33.00**	**33.00**	**0.00**

Finance

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	2,230,067	2,493,841	2,592,851	2,772,745	2,772,745	2,823,300	1.82%
Salaries, Temporary	70,249	67,866	70,400	79,530	79,530	79,530	0.00%
Salaries, Overtime	1,963	74	1,408				
Leave Pay Outs	90,174	107,824	94,693				
Benefits	1,066,992	1,216,404	1,327,905	1,511,036	1,511,036	1,582,061	4.70%
PERSONNEL SERVICES	**3,459,445**	**3,886,010**	**4,087,256**	**4,363,311**	**4,363,311**	**4,484,891**	2.79%
OPERATING EXPENSES							
Equipment and Supplies	736,901	605,938	663,884	565,983	575,706	515,983	-8.83%
Repairs and Maintenance	88,962	82,480	102,710	105,096	105,439	105,096	0.00%
Conferences and Training	16,422	10,956	13,750	19,365	19,365	19,365	0.00%
Professional Services	307,221	225,182	240,718	257,100	336,745	257,100	0.00%
Other Contract Services	693,379	630,169	539,116	561,575	559,789	541,575	-3.56%
Payments to Other Governments	20						
Expense Allowances	11,446	11,444	11,410	11,700	11,700	11,700	0.00%
Other Expenses	(135)	(221)	(78)				
OPERATING EXPENSES	**1,854,215**	**1,565,947**	**1,571,510**	**1,520,819**	**1,608,745**	**1,450,819**	-4.60%
Total	**5,313,661**	**5,451,956**	**5,658,766**	**5,884,130**	**5,972,056**	**5,935,710**	**0.88%**

Personnel Summary	**30.00**	**31.50**	**32.50**	**32.50**	**33.00**	**33.00**	**0.00**

Finance

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	283,962	310,449	310,391	403,277	403,277	397,688	-1.39%
Salaries, Temporary		10,616	1,362	9,630	9,630	9,630	0.00%
Leave Payouts	177	10,207	2,769				
Benefits	124,506	141,770	150,773	196,471	196,471	213,665	8.75%
PERSONNEL SERVICES	**408,645**	**473,041**	**465,295**	**609,378**	**609,378**	**620,983**	1.90%
OPERATING EXPENSES							
Equipment and Supplies	29,767	7,922	7,440	13,913	13,913	13,913	0.00%
Repairs and Maintenance			564	6,014	6,014	6,014	0.00%
Conferences and Training	3,420	2,042	3,438	5,865	5,865	5,865	0.00%
Professional Services		8,000	64,323	67,500	86,402	67,500	0.00%
Other Contract Services	11,424	9,863	2,851				
Expense Allowances	6,025	6,023	5,964	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	**50,636**	**33,850**	**84,579**	**99,292**	**118,194**	**99,292**	0.00%
Total	**459,281**	**506,891**	**549,874**	**708,670**	**727,572**	**720,275**	**1.64%**

Significant Changes

No significant changes.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Chief Financial Officer^	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Director of Finance^	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Administrative Analyst Senior	0.00	1.00	1.00	1.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.50	1.50	1.50	1.50	1.50	0.00
Senior Finance Analyst	0.00	0.00	0.00	0.00	1.00	1.00	0.00
^ 0.10 FTE funded by Workers' Compensation Fund.							
Total	**2.00**	**3.50**	**3.50**	**3.50**	**3.50**	**3.50**	**0.00**

Finance

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Accounting Services							
PERSONNEL SERVICES							
Salaries, Permanent	457,654	661,534	703,936	748,559	748,559	772,476	3.20%
Salaries, Temporary	753	3,018					
Salaries, Overtime			1,408				
Leave Payouts	12,737	30,389	26,765				
Benefits	216,871	322,416	347,822	404,581	404,581	433,079	7.04%
PERSONNEL SERVICES	**688,015**	**1,017,358**	**1,079,930**	**1,153,140**	**1,153,140**	**1,205,555**	4.55%
OPERATING EXPENSES							
Equipment and Supplies	31,073	38,645	17,219	4,650	4,650	4,650	0.00%
Repairs and Maintenance	2,849						
Conferences and Training	9,185	4,555	3,145	5,000	5,000	5,000	0.00%
Professional Services	183,650	144,540	161,997	189,600	250,343	189,600	0.00%
Other Contract Services	42,436	5,700	15,913				
Payments to Other Governments	20						
Other Expenses							
OPERATING EXPENSES	**269,212**	**193,439**	**198,274**	**199,250**	**259,993**	**199,250**	0.00%
Total	**957,227**	**1,210,797**	**1,278,204**	**1,352,390**	**1,413,134**	**1,404,805**	**3.88%**

Significant Changes

The Accounting Services Division includes funding for professional services related to audit and other consulting services. No significant changes.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Accounting Manager	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Finance Manager - Accounting^	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Technician II	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Accounting Technician Supvsr	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Analyst Senior	1.50	0.00	0.00	0.00	0.00	0.00	0.00
Payroll Specialist*	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Project Manager^^	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Accounting Technician^^	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Payroll Technician*	0.00	1.00	2.00	2.00	2.00	2.00	0.00
^ 0.10 FTE funded by Workers' Compensation Fund.							
^^ 0.05 FTE funded by Workers' Compensation Fund.							
** Payroll FTE transferred from Budget Management in FY 14/15*							
Total	**6.50**	**8.00**	**9.00**	**9.00**	**9.00**	**9.00**	**0.00**

Finance

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Budget Management							
PERSONNEL SERVICES							
Salaries, Permanent	370,101	324,875	306,930	322,964	322,964	322,138	-0.26%
Salaries, Temporary	32,768		16,380				
Salaries, Overtime	1,715						
Leave Payouts	33,276	15,442	14,915				
Benefits	167,806	136,064	143,516	164,164	164,164	187,567	14.26%
PERSONNEL SERVICES	**605,665**	**476,380**	**481,741**	**487,128**	**487,128**	**509,705**	4.63%
OPERATING EXPENSES							
Equipment and Supplies	1,081	15,563	16,401	15,000	15,000	15,000	0.00%
Repairs and Maintenance			5,000	5,200	5,200	5,200	0.00%
Conferences and Training	2,116	2,145	1,125	5,000	5,000	5,000	0.00%
Professional Services	123,571	72,642	14,399				
Other Contract Services	36,622						
OPERATING EXPENSES	**163,390**	**90,349**	**36,925**	**25,200**	**25,200**	**25,200**	0.00%
Total	**769,055**	**566,729**	**518,666**	**512,328**	**512,328**	**534,905**	**4.41%**

Significant Changes

No significant changes.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Budget Manager	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Finance Manager - Budget^	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	2.00	2.00	2.00	2.00	1.00	1.00	0.00
Senior Finance Analyst^^	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Payroll Specialist*	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Accounting Technician*	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Payroll Technician*	1.00	0.00	0.00	0.00	0.00	0.00	0.00
^ 0.08 FTE funded by Workers' Compensation Fund.							
^^ 0.15 FTE funded by Workers' Compensation Fund.							
** Payroll FTEs transferred to Accounting Services in FY 14/15*							
Total	**6.00**	**3.00**	**3.00**	**3.00**	**3.00**	**3.00**	**0.00**

Finance

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Fiscal Services							
PERSONNEL SERVICES							
Salaries, Permanent	723,351	790,391	823,365	843,107	843,107	834,431	-1.03%
Salaries, Temporary	10,079	8,009	11,565	17,550	17,550	17,550	0.00%
Salaries, Overtime		25					
Leave Payouts	23,773	28,238	29,834				
Benefits	378,501	421,043	458,133	501,610	501,610	473,059	-5.69%
PERSONNEL SERVICES	**1,135,705**	**1,247,706**	**1,322,897**	**1,362,267**	**1,362,267**	**1,325,040**	-2.73%
OPERATING EXPENSES							
Equipment and Supplies	654,200	527,012	589,047	522,420	532,143	472,420	-9.57%
Repairs and Maintenance	76,240	70,662	85,605	78,882	78,882	78,882	0.00%
Conferences and Training	761	1,338	2,095	1,000	1,000	1,000	0.00%
Other Contract Services	250,068	263,122	258,549	267,000	252,099	267,000	0.00%
Other Expenses	(135)	(192)	(78)				
OPERATING EXPENSES	**981,135**	**861,942**	**935,218**	**869,302**	**864,124**	**819,302**	-5.75%
Total	**2,116,839**	**2,109,648**	**2,258,115**	**2,231,569**	**2,226,391**	**2,144,342**	**-3.91%**

Significant Changes

The Fiscal Services Division's budget contains funding for Citywide paper, supplies, reprographics, utility billing, printing, and mailing services. The Equipment and Supplies budget is reduced by $50,000 to realign the budget with actual postage expenditures which have been trending lower.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Fiscal Services Manager	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Finance Manager - Fiscal Services	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Accounting Technician	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Field Service Representative	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Technician II	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Accounting Technician Supervisor	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Buyer	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Total	**10.00**	**11.00**	**11.00**	**11.00**	**11.00**	**11.00**	**0.00**

Finance

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Cashiering & Collections Services							
PERSONNEL SERVICES							
Salaries, Permanent	394,998	406,592	448,229	454,837	454,837	496,569	9.17%
Salaries, Temporary	26,649	46,223	41,093	52,350	52,350	52,350	0.00%
Salaries, Overtime	248	49					
Leave Payouts	20,210	23,548	20,410				
Benefits	179,310	195,112	227,660	244,210	244,210	274,690	12.48%
PERSONNEL SERVICES	**621,416**	**671,524**	**737,392**	**751,398**	**751,398**	**823,608**	9.61%
OPERATING EXPENSES							
Equipment and Supplies	20,780	16,796	33,777	10,000	10,000	10,000	0.00%
Repairs and Maintenance	9,874	11,818	11,541	15,000	15,343	15,000	0.00%
Conferences and Training	941	877	3,947	2,500	2,500	2,500	0.00%
Other Contract Services	352,828	351,483	261,804	294,575	307,691	274,575	-6.79%
Expense Allowances	5,420	5,421	5,446	5,700	5,700	5,700	0.00%
Other Expenses		(29)					
OPERATING EXPENSES	**389,843**	**386,366**	**316,516**	**327,775**	**341,234**	**307,775**	-6.10%
Total	**1,011,258**	**1,057,890**	**1,053,908**	**1,079,173**	**1,092,632**	**1,131,383**	**4.84%**

Significant Changes

The Cashiering and Collections Services Division's budget contains funding for Other Contract Services related to contracted parking citation processing costs and credit card fees. Permanent Salaries increased with the addition of 1/2 FTE Administrative Analyst at mid-year in FY 2016/17 to be shared with the City Treasurer's Office. The Other Contract Services budget was reduced by $20,000 due to decreased costs. This amount, along with $50,000 obtained by reducing the budget for Citywide postage in Fiscal Services, was used to offset the cost of the 1/2 FTE for a net neutral impact.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Deputy City Treasurer	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Finance Manager - Treasury	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst	0.00	0.00	0.00	0.00	0.50	0.50	0.00
Administrative Assistant	0.50	0.00	0.00	0.00	0.00	0.00	0.00
Accounting Technician Supervisor	2.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Accounting Technician	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounting Technician II*	2.00	3.00	3.00	3.00	3.00	3.00	0.00
**0.75 FTE funded by the Public Works Department.*							
Total	**5.50**	**6.00**	**6.00**	**6.00**	**6.50**	**6.50**	**0.00**

Finance

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Retiree Insurance Fund (702), Retirement Supplement (703)							
PERSONNEL SERVICES							
Benefits	724,742	714,889	648,566	1,740,333	1,740,333	1,690,736	-2.85%
PERSONNEL SERVICES	**724,742**	**714,889**	**648,566**	**1,740,333**	**1,740,333**	**1,690,736**	-2.85%
OPERATING EXPENSES							
Professional Services	35,586	2,459	41,300	4,200	4,200	46,100	997.62%
Other Contract Services	134,487	111,933	112,666	125,000	125,000	125,000	0.00%
Pension Payments	3,547,877	3,587,775	3,772,815	3,838,661	3,838,661	4,032,734	5.06%
Interdepartmental Charges	206,853	213,058	219,450	220,806	220,806	227,430	3.00%
OPERATING EXPENSES	**3,924,804**	**3,915,225**	**4,146,231**	**4,188,667**	**4,188,667**	**4,431,264**	5.79%
Total	**4,649,545**	**4,630,114**	**4,794,797**	**5,929,000**	**5,929,000**	**6,122,000**	**3.26%**

Significant Changes

The budget reflects Retiree Medical and Retiree Supplemental Pension costs in accordance with employee contracts. Pension payments reflect the City's contribution toward the Retiree Supplemental Pension Plan and the City's prepayments for unfunded liabilities. The Benefits payment reflects the City's contribution toward the Retiree Medical (OPEB) plan and the City's prepayments for the Plan's unfunded liabilities. As of 9/30/14, the unfunded liability for Miscellaneous employees has been paid off six years ahead of schedule; therefore, the FY 2017/18 Benefits budget reflects the City's contribution towards the Normal Cost for both Miscellaneous and Safety with an unfunded liability payment for Safety only. The FY 2017/18 Proposed Budget continues funding for the City's award-winning "25 to 10" and "16 to 10" Plans for Retiree Medical and Supplemental Benefits respectively. If prepayments continue for the Unfunded Liabilities, it is expected the Unfunded Liabilities will be paid off for these Plans by FY 2023/24, assuming actuarial and market assumptions apply.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00702 Retiree Insurance Fund	5,921,872	1,890,949	4,245,947	1,809,000	1,809,000	1,789,000	(20,000)
00703 Retirement Supplement	8,378,357	6,643,240	9,155,065	4,120,000	4,120,000	4,333,000	213,000
Total	**14,300,229**	**8,534,189**	**13,401,012**	**5,929,000**	**5,929,000**	**6,122,000**	**193,000**

Finance

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
FIN Finance							
ADM Administration							
10035201 Finance Administration	459,281	506,891	549,874	708,670	727,572	720,275	1.64%
ADM Administration	**459,281**	**506,891**	**549,874**	**708,670**	**727,572**	**720,275**	1.64%
ATG Accounting Services							
10035205 Accounting Services	957,227	1,210,797	1,278,204	1,352,390	1,413,134	1,404,805	3.88%
ATG Accounting Services	**957,227**	**1,210,797**	**1,278,204**	**1,352,390**	**1,413,134**	**1,404,805**	3.88%
BGT Budget Management							
10035204 Budget Management	769,055	566,729	518,666	512,328	512,328	534,905	4.41%
BGT Budget Management	**769,055**	**566,729**	**518,666**	**512,328**	**512,328**	**534,905**	4.41%
CSC Cashiering & Collections							
10035209 Cashiering/Collections	1,011,258	1,057,890	1,053,908	1,079,173	1,092,632	1,131,383	4.84%
CSC Cashiering & Collections	**1,011,258**	**1,057,890**	**1,053,908**	**1,079,173**	**1,092,632**	**1,131,383**	4.84%
FS Fiscal Services							
10035206 Fiscal Services	2,116,839	2,109,648	2,258,115	2,231,569	2,226,391	2,144,342	-3.91%
FS Fiscal Services	**2,116,839**	**2,109,648**	**2,258,115**	**2,231,569**	**2,226,391**	**2,144,342**	-3.91%
Other Funds							
70235202 Retirement Medical Supplement	809,460	777,155	737,730	1,809,000	1,809,000	1,789,000	-1.11%
70335203 Retirement Supplement	3,840,085	3,852,959	4,057,067	4,120,000	4,120,000	4,333,000	5.17%
Other Funds	**4,649,545**	**4,630,114**	**4,794,797**	**5,929,000**	**5,929,000**	**6,122,000**	3.26%
General Fund	5,313,661	5,451,956	5,658,766	5,884,130	5,972,056	5,935,710	0.88%
Other Funds	4,649,545	4,630,114	4,794,797	5,929,000	5,929,000	6,122,000	3.26%
Grand Total(s)	**9,963,206**	**10,082,071**	**10,453,563**	**11,813,130**	**11,901,056**	**12,057,710**	**2.07%**

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City of Huntington Beach
Fire
Adopted Budget – FY 2017/18

Fire Chief

FIRE PREVENTION

Fire Division Chief
Administrative Secretary

PROGRAMS
Assistant Fire Marshal
Fire Protection Analyst (2)
Fire Prevention Inspector (3)
Senior Permit Technician

CERTIFIED UNIFIED PROGRAM AGENCY
Fire Prevention Inspector
Administrative Secretary

ADMINISTRATION

ADMINISTRATION
Administrative Analyst Senior
Administrative Aide
Administrative Assistant
Accounting Technician II

FIREMED
Fire Medical Coordinator
Accounting Technician II (2)
Office Assistant II

EMERGENCY MANAGEMENT & HOMELAND SECURITY
Fire Battalion Chief
Emergency Services Coordinator

CENTRAL NET OPERATIONS AUTHORITY
Fire Training Maintenance Technician
Administrative Secretary

EMERGENCY RESPONSE

Fire Division Chief

FIRE SUPPRESSION
Fire Battalion Chief (3)
Deputy Fire Marshal (2)
Fire Captain (30)
Fire Engineer (30)
Firefighter Paramedic (48)
Firefighter (12)
Ambulance Operator (30)

TRAINING
Fire Battalion Chief
Deputy Fire Marshal

EMERGENCY MEDICAL SERVICES
Emergency Medical Services Coordinator

MARINE SAFETY

Marine Safety Division Chief
Marine Safety Lieutenant (3)
Marine Safety Officer II (10)
Administrative Secretary

The Huntington Beach Fire Department is dedicated to providing the highest quality fire, marine safety and emergency medical services to protect our community. Providing a balanced approach to life and property protection supports this mission. The Department provides "all-risk" services and response for fire suppression, fire prevention, technical rescue, hazardous materials and weapons of mass destruction, disaster preparedness, marine safety, emergency medical and ambulance transport. Fire training is provided through the regional Central Net Training Center located in the center of the City. FireMed, a membership-based program, continues to provide significant financial support to the level of emergency medical services provided for the City, while offsetting delivery costs.

Fire Administration

The purpose of the Fire Administration Division is to provide management, research, clerical, financial, and records support for all Fire Department programs. Fire Administration establishes and modifies Fire Department strategies, tactics, and policies; administers the Central Net Operations Joint Powers Authority Training Center and FireMed Membership Program; and is a member of MetroNet, an eight-city Joint Powers Authority for fire and medical emergency communications. The Fire Department is also a member of the Orange County-City Hazardous Materials Emergency Response Authority.

Fire Prevention

The Fire Prevention Division has responsibility for enforcing local, state, and federal codes in order to reduce the loss of life and property from preventable fires and other emergencies. This is accomplished through the efforts of personnel in the Development, Life Safety, Petroleum/Chemical, Hazardous Materials, Fire Investigations and Fire Safety sections. Fire Prevention Inspectors conduct various inspections of buildings and facilities to ensure that the construction and use is compliant with the Fire Code. The Fire Protection Analysts review and approve development plans, as well as various fire protection and life safety system plans to maintain compliance with the Fire Code and other regulations. Oil field inspections are conducted to enforce regulations in environmental and oil industry safety, including the Huntington Beach Oil Code. The Hazardous Materials section operates the Hazardous Materials Business Plan Program (HMBP) as a Participating Agency to the Certified Unified Program Agency (CUPA). The HMBP Program is responsible for identifying, inspecting, and monitoring businesses that use and store hazardous materials. Fire Investigators determine the origin and cause of fires and conduct criminal investigations in cooperation with the Police Department. Finally, the Fire Safety section oversees a volunteer Senior Home Inspection Program (SHIP); arranges for fire station tours and coordinates the annual fire prevention open house.

Emergency Response

The Emergency Response Division provides a professionally trained and well-equipped emergency force for fire, medical, rescue, and hazardous materials response. This Division conducts annual life safety inspections; education programs; fire service training; and apparatus, equipment and fire station maintenance. Emergency response is delivered from eight stations that are strategically located to provide for timely emergency responses. Paramedic engine companies are located in each of the eight stations and staffed by four personnel. This configuration provides a uniform level of life safety protection for fire and emergency medical calls to meet the rapidly increasing call volumes the City has been experiencing over a number of years. Additionally, two truck companies, a State Office of Emergency Services engine, a hazardous materials response vehicle, a mobile decontamination unit, an urban search and rescue/light and air vehicle, five City-operated emergency transport units and a Battalion Chief/shift commander complete the 24-hour emergency response capabilities. Hazmat personnel provide emergency response and train Fire Department employees in hazmat response protocols and procedures. The Fire Department is able to provide this broad scope of emergency service delivery through cross training of personnel in various disciplines. The Division includes the Central Net Training Center staff who provide mandated training for Fire Department personnel. The Division also coordinates with the Fleet Services Division of the Public Works Department for apparatus procurement, repairs, and maintenance.

Emergency Response (continued)

The Division includes the Emergency Management and Homeland Security Office, which develops and coordinates disaster plans and programs for businesses, schools, civic groups, and the public. This office provides City disaster preparedness and weapons of mass destruction programs and coordinates the Community Emergency Response Team (CERT) and Radio Amateur Civil Emergency Services (RACES) volunteers.

Marine Safety

The primary goal and purpose of Marine Safety is to provide quality open water and beach safety through education, prevention, and emergency response. Marine Safety provides year-round lifeguard services on the City's beach, including medical aid and code enforcement services, manages the summer Junior Lifeguard Program and provides staffing as required. Lifeguard services are also provided to Sunset Beach. The Division is comprised of 14 permanent Marine Safety Officers and management staff, and is supported by more than 150 recurrent ocean lifeguards.

Ongoing Activities & Projects

Fire Administration

- Provide overall administration, leadership, management and support for the Fire Department.
- Maintain auto aid agreements with surrounding fire suppression and medical response agencies.
- Administer Homeland Security Grants, purchase designated equipment, and coordinate City weapons of mass destruction training.
- Continue strategic planning and accomplish all goals identified in the three year plan.
- Represent the City of Huntington Beach on Metro Net Joint Powers Authority Board, Central Net Training Authority Board and Orange County-City Hazardous Materials Emergency Response Authority.

Fire Prevention

- Complete fire protection system plan reviews.
- Conduct fire investigations.
- Enforce the 2016 California Fire Code, Huntington Beach Municipal Code and City specifications.
- Complete plan reviews for development projects and permit issuance.
- Conduct development/construction related inspections, permit inspections and mandated City and State fire prevention/life safety inspections.
- Provide review and planning for emergency responses to major events and activities in the City.
- Maintain records retention system for occupancies, fire protection systems and Hazardous Materials Business Plan (HMBP) Program.
- Respond to records requests for occupancy files, fire protection systems, HMBP Program and emergency responses.
- Complete development reviews for entitlements and zoning administrator approvals and provide Fire Department requirements to the Community Development.
- Perform methane barrier and oil well plan reviews and inspections.
- Conduct hazardous materials disclosure inspections and maintain hazardous materials disclosure records and emergency plans.
- Respond to citizen inquiries regarding fire prevention, inspection, and education.
- Provide fire prevention support and training to emergency response personnel.

Emergency Response

- Provide rapid emergency response for medical, fire, urban search and rescue, wildland fire and hazardous materials incidents.
- Continue Emergency Medical Service, electronic patient care documentation and emergency medical service skills review for all Emergency Medical Technicians (EMT) and Firefighter Paramedics.
- Update Department Organization and Operations Manuals, policies and plans to reflect current procedures and regulations.
- Update Training Manual to reflect current standards and procedures.
- Coordinate inspections, repairs and/or preventive maintenance on emergency response apparatus and facilities.
- Complete the purchase of a fire engine, ambulance and continue the ongoing purchase of firefighter turnouts, hose, air cylinders, and other essential firefighting and safety equipment.
- Continue to train firefighters on emergency response skills and techniques necessary for safe and effective operations during “all-risk” incidents and events.
- Identify, purchase, store and maintain personnel protective equipment, pharmaceuticals and response equipment used for incidents involving hazardous materials and weapons of mass destruction.
- As part of the Urban Search and Rescue Program (US&R), continue to maintain a state of operational readiness to respond to complex rescue incidents, such as collapsed buildings, trench rescues, confined space rescues and other related emergencies.

Marine Safety

- Provide year-round lifeguard, medical and enforcement services to a three-and-a-half mile City beach area including Sunset Beach.
- Manage and coordinate the City’s Junior Lifeguard Program, including beach safety education, medical and lifesaving training, competitions and field trips for 1,000 participants.
- Continue to provide training of Marine Safety Division personnel in order to maintain operational readiness for responses in the marine environment, medical aids and enforcement incidents.
- Meet all training and other requirements in order to maintain Advance Lifeguard Agency Certification through the United States Lifesaving Association.

The City's performance measure program is in its twelfth year. Results for the past two fiscal years in addition to goals and objectives for FY 2017/18 are presented below.

	FY 2015/16 ACTUAL	FY 2016/17 ACTUAL	FY 2017/18 ADOPTED	Strategic Plan Goal
Goal:				
1. Provide at least 12,000 emergency medical transports annually.				Enhance and Maintain Public Safety
Measure:				
# of emergency medical transports provided	11,800	12,100	12,300	
Goal:				
2. Provide emergency response to fires and medical aid calls in five minutes or less 80% of the time and in ten minutes or less 100% of the time.				Enhance and Maintain Public Safety
Measure:				
% of responses to fire calls in five minutes or less	63%	64%	80%	
% of response to medical aid calls in five minutes or less	63%	65%	100%	
% of responses to fires and medical aid calls in ten minutes or less	100%	100%	100%	
Goal:				
3. Complete 100% of life safety and fire permit inspections and 100% of State mandated occupancy inspections assigned.				Enhance and Maintain Public Safety
Measure:				
% of life safety and permit inspections completed	N/A	97%	97%	
% of State mandated occupancy inspections completed	N/A	100%	100%	
Goal:				
4. Maintain 250 Community Emergency Response Team (CERT), 75 Radio Amateur Civil Emergency Services (RACES), and 10 Senior Home Inspection Program (SHIP) volunteers.				Enhance and Maintain Public Safety
Measure:				
# CERT volunteers	250	250	250	
# of RACES volunteers	75	75	75	
# of SHIP volunteers	10	10	10	
Goal:				
5. Ensure 100% of Lifeguards and Marine Safety Officers complete United States Lifesaving Association (USLA) requirements to maintain Advanced Certified Lifeguard Agency status.				Enhance and Maintain Public Safety
Measure:				
% of Lifeguards and Marine Safety Officers completing USLA Advanced Certified Lifeguard Agency status	100%	100%	100%	

FY 2016/17 Accomplishments

- Provided 20,400 medical, fire, hazardous materials and other emergency responses in 2016.
- Provided 12,100 emergency medical transports, as part of a program generating $6 million in revenue.
- Received a 99.2% customer service satisfaction rating for FY 2016/17.
- Increased use of technology for emergency response, mapping and personnel training.
- Continued to refine use of an Electronic Pre-Hospital Care (e-PCR) reporting system.
- Performed 7,300 bureau fire inspections, 3,900 fire company fire inspections and 2,400 development and fire protection/life safety plan checks, yielding over $1.3 million in general fund revenue.
- Completed 235 hazardous materials inspections.
- Conducted Fire Department Open House with over 900 attendees.
- Received several federal, state, and private grants/reimbursements for equipment, training, fire prevention, disaster preparedness, homeland security, and emergency incident responses.
- Refinement of automated vehicle locator dispatching system to deploy emergency response apparatus.
- The Marine Safety Division was recognized by the United States Lifesaving Association for maintaining its Advanced Lifeguard Agency Certification.
- Performed over 220,000 Lifeguard preventative actions and conducted over 3,700 water rescues.
- Conducted a Junior Lifeguard Program with 920 participants.
- Revised and implemented risk based fire prevention inspection frequencies.
- Replaced rescue personal watercraft, two lifeguard towers, dive team equipment and completed replacement of 800 Megahertz Marine Safety portable and mobile radios.
- Began participation in Community Paramedicine Pilot Study to evaluate the feasibility of offering patients, with specific types of injuries or illnesses, the option to be transported to an urgent care center instead of a hospital emergency department.
- Completed a Standards of Cover evaluation to assess the overall distribution and effectiveness of Fire Department services to meet community risks.
- Adopted the 2016 California Fire Code with local amendments.
- Adopted new master fee schedule and transitioned to valuation based fees for development projects.

FY 2017/18 Goals

- Maintain a state of operational readiness to meet the increasing demand for response to fire, medical, hazardous materials, urban search and rescue, and other all-risk emergency incidents.
- Complete the purchase and place into service firefighter safety equipment, and place the new fire engine and ambulance into service.
- Continue quality assurance for Emergency Medical Service technology upgrades.
- Continue process to revise the Marine Safety Policies and Procedures Manual.
- Maintain Advance Lifeguard Agency Certification.
- Maintain corporate sponsorships for lifeguard towers and vehicles.
- Transition to an integrated software system to increase efficiency in completing inspections, pre-fire planning, and retrieval of hazardous materials information using a custom iPad application.
- Overhaul the Fire Prevention manual to conform to the National Fire Protection Authority (NFPA) 1730 Standard.
- Re-organize fire inspection districts to incorporate HMBP Program.
- Prepare for the transition from FireHouse and CityView systems to the new Accela Enterprise Land Management Program.
- Continue to improve customer service and quality through improved training, policies and procedures.
- Enhance occupational health program for employees.
- Recruit, train and develop personnel to fill anticipated vacancies and promotional opportunities.

Fire

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	18,905,265	20,421,837	20,171,096	21,945,744	21,909,577	22,028,458	0.38%
Salaries, Temporary	1,074,213	1,082,045	1,092,421	1,140,401	1,140,401	1,180,401	3.51%
Salaries, Overtime	5,663,770	6,219,819	6,743,268	4,764,514	4,769,514	4,787,014	0.47%
Leave Pay Outs	412,100	454,043	425,652				
Benefits	13,206,912	13,713,233	14,230,499	15,205,888	15,189,868	16,083,412	5.77%
PERSONNEL SERVICES	**39,262,261**	**41,890,977**	**42,662,937**	**43,056,548**	**43,009,361**	**44,079,285**	2.38%
OPERATING EXPENSES							
Utilities	46,971	50,323	31,026	39,400	39,400	39,400	0.00%
Purchased Water	411	489	446	1,000	1,000	1,000	0.00%
Equipment and Supplies	1,351,087	1,051,127	993,410	972,342	1,084,097	1,018,342	4.73%
Repairs and Maintenance	293,226	333,222	211,234	260,128	285,346	247,447	-4.87%
Conferences and Training	108,102	114,950	100,289	125,534	125,534	135,284	7.77%
Professional Services	853,075	849,853	1,130,350	539,241	685,315	526,491	-2.36%
Other Contract Services	174,592	142,212	205,336	178,302	243,717	174,302	-2.24%
Rental Expense	67,113	90,215	104,502	98,300	98,300	98,300	0.00%
Insurance			5,293			5,300	100.00%
Payments to Other Governments	948,444	993,098	1,075,174	1,111,046	1,111,046	1,195,745	7.62%
Expense Allowances	21,487	27,099	28,884	22,152	22,152	22,152	0.00%
Other Expenses	10,750	11,941	12,046	14,300	14,300	14,300	0.00%
OPERATING EXPENSES	**3,875,259**	**3,664,530**	**3,897,990**	**3,361,745**	**3,710,207**	**3,478,063**	3.46%
CAPITAL EXPENDITURES							
Improvements	139,453	215,720	190,154	20,500	169,320	37,000	80.49%
Equipment		19,892	204,498		21,197		
CAPITAL EXPENDITURES	**139,453**	**235,612**	**394,652**	**20,500**	**190,517**	**37,000**	80.49%
NON-OPERATING EXPENSES							
Transfers to Other Funds	13,000	13,000	18,862			13,000	100.00%
NON-OPERATING EXPENSES	**13,000**	**13,000**	**18,862**			**13,000**	100.00%
Grand Total(s)	**43,289,973**	**45,804,118**	**46,974,441**	**46,438,793**	**46,910,084**	**47,607,348**	**2.52%**
General Fund	42,192,310	44,891,741	46,111,933	45,783,822	45,893,932	46,882,898	2.40%
Other Funds	1,097,663	912,377	862,508	654,971	1,016,152	724,449	10.61%
Grand Total(s)	**43,289,973**	**45,804,118**	**46,974,441**	**46,438,793**	**46,910,084**	**47,607,348**	**2.52%**

Personnel Summary	**196.50**	**198.00**	**198.00**	**198.00**	**198.00**	**198.00**	**0.00**

Fire

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	18,651,639	20,156,809	19,918,271	21,658,747	21,658,747	21,740,190	0.38%
Salaries, Temporary	1,036,841	1,045,130	1,062,121	1,112,901	1,112,901	1,112,901	0.00%
Salaries, Overtime	5,644,395	6,211,293	6,730,725	4,758,014	4,758,014	4,758,014	0.00%
Leave Pay Outs	399,892	440,469	430,283				
Benefits	13,090,477	13,579,112	14,090,736	15,041,193	15,041,193	15,914,128	5.80%
PERSONNEL SERVICES	**38,823,245**	**41,432,813**	**42,232,135**	**42,570,855**	**42,570,855**	**43,525,232**	2.24%
OPERATING EXPENSES							
Utilities	5,906	8,308	6,611	2,900	2,900	2,900	0.00%
Equipment and Supplies	949,842	938,891	928,731	915,651	926,296	975,651	6.55%
Repairs and Maintenance	278,042	316,927	200,984	233,501	258,719	234,501	0.43%
Conferences and Training	106,745	108,038	95,681	121,034	121,034	121,034	0.00%
Professional Services	851,575	849,646	1,087,600	526,491	585,990	526,491	0.00%
Other Contract Services	129,204	94,904	163,133	171,092	171,092	170,092	-0.58%
Rental Expense	67,113	90,215	104,502	98,300	98,300	98,300	0.00%
Payments to Other Governments	948,400	993,098	1,075,174	1,111,046	1,111,046	1,195,745	7.62%
Expense Allowances	21,487	27,099	28,884	22,152	22,152	22,152	0.00%
Other Expenses	10,750	11,909	12,046	10,800	10,800	10,800	0.00%
OPERATING EXPENSES	**3,369,065**	**3,439,035**	**3,703,346**	**3,212,967**	**3,308,328**	**3,357,666**	4.50%
CAPITAL EXPENDITURES							
Equipment		19,892	170,589		14,749		
CAPITAL EXPENDITURES		**19,892**	**170,589**		**14,749**		
NON-OPERATING EXPENSES							
Transfers to Other Funds			5,862				
NON-OPERATING EXPENSES			5,862				
Total	**42,192,310**	**44,891,741**	**46,111,933**	**45,783,822**	**45,893,932**	**46,882,898**	**2.40%**
Personnel Summary	**192.63**	**194.00**	**194.00**	**194.00**	**194.00**	**194.00**	**0.00**

Fire

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	646,675	656,523	565,292	657,589	657,589	674,205	2.53%
Salaries, Temporary		(28)	4,918	16,000	16,000	16,000	0.00%
Salaries, Overtime	7,527	6,603	7,620	10,700	10,700	10,700	0.00%
Leave Payouts	27,747	32,909	22,795				
Benefits	369,417	383,081	341,504	393,135	393,135	439,792	11.87%
PERSONNEL SERVICES	**1,051,365**	**1,079,087**	**942,129**	**1,077,425**	**1,077,425**	**1,140,697**	5.87%
OPERATING EXPENSES							
Utilities	665	2,304	2,197				
Equipment and Supplies	16,831	14,822	13,150	51,090	51,090	51,090	0.00%
Repairs and Maintenance	75	300	2,571	2,750	5,417	2,750	0.00%
Conferences and Training	3,298	2,637	2,338	2,500	2,500	2,500	0.00%
Professional Services		48	497				
Other Contract Services	274	5,137	26,763	6,250	6,250	6,250	0.00%
Rental Expense	2,562	3,155	2,620	3,000	3,000	3,000	0.00%
Other Expenses		140	33				
OPERATING EXPENSES	**23,705**	**28,544**	**50,169**	**65,590**	**68,257**	**65,590**	0.00%
CAPITAL EXPENDITURES							
Equipment		10,000					
CAPITAL EXPENDITURES		**10,000**					
NON-OPERATING EXPENSES							
Transfer to Other Funds			5,862				
NON-OPERATING EXPENSES			**5,862**				
Total	**1,075,070**	**1,117,631**	**998,160**	**1,143,015**	**1,145,682**	**1,206,287**	**5.54%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Fire Battalion Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Emergency Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Secretary	0.50	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Aide	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Technician II	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	**7.50**	**7.00**	**7.00**	**7.00**	**7.00**	**7.00**	**0.00**

Fire

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Emergency Response							
PERSONNEL SERVICES							
Salaries, Permanent	13,314,043	14,271,382	14,098,197	15,353,648	15,353,648	15,349,825	-0.02%
Salaries, Temporary	3,453	529		10,000	10,000	10,000	0.00%
Salaries, Overtime	4,085,217	4,625,286	4,731,613	3,623,630	3,623,630	3,623,630	0.00%
Leave Pay Outs	298,824	307,200	315,760				
Benefits	9,427,174	9,684,497	10,071,153	10,660,475	10,660,475	11,352,476	6.49%
PERSONNEL SERVICES	**27,128,712**	**28,888,894**	**29,216,722**	**29,647,753**	**29,647,753**	**30,335,931**	2.32%
OPERATING EXPENSES							
Utilities	3,764	2,759	2,891				
Equipment and Supplies	349,232	351,302	341,647	312,088	312,197	342,088	9.61%
Repairs and Maintenance	145,512	142,768	115,136	130,318	134,896	130,318	0.00%
Conferences and Training	45,358	49,196	29,189	22,334	22,334	22,334	0.00%
Professional Services	107,788	26,711	118,774	41,050	50,889	41,050	0.00%
Other Contract Services	9,064	11,893	54,666	6,000	6,000	6,000	0.00%
Rental Expense			1,864				
Payments to Other Governments	948,400	993,098	1,075,174	1,111,046	1,111,046	1,195,745	7.62%
Expense Allowances	15,276	22,976	25,053	15,950	15,950	15,950	0.00%
Other Expenses	3,385	2,502	4,587	3,300	3,300	3,300	0.00%
OPERATING EXPENSES	**1,627,779**	**1,603,205**	**1,768,982**	**1,642,086**	**1,656,612**	**1,756,785**	6.98%
CAPITAL EXPENDITURES							
Equipment		1,468	103,536		14,349		
CAPITAL EXPENDITURES		**1,468**	**103,536**		**14,349**		
Total	**28,756,491**	**30,493,568**	**31,089,240**	**31,289,839**	**31,318,714**	**32,092,716**	**2.57%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits. The increase in Equipment and Supplies of $30,000 funds for emergency response personnel uniforms and protective equipment. Payments to Other Governments increased $84,699 to fund the additional cost of the City's share of training programs provided by the Central Net Operations Joint Powers Authority ($33,545) and emergency dispatching services provided by Metro Cities Joint Powers Authority ($51,154).

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Fire Division Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Fire Battalion Chief*	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Deputy Fire Marshal**	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Fire Captain	30.00	30.00	30.00	30.00	30.00	30.00	0.00
Fire Engineer	30.00	30.00	30.00	30.00	30.00	30.00	0.00
Firefighter Paramedic	36.00	36.00	36.00	36.00	36.00	36.00	0.00
Firefighter	12.00	12.00	12.00	12.00	12.00	12.00	0.00
**1.0 FTE Defunded*							
***2.0 FTEs Defunded*							
^0.10 FTE Hazardous Materials Specialist funded here but reflected in Other Funds CUPA Fund 501							
Total	**115.00**	**115.00**	**115.00**	**115.00**	**115.00**	**115.00**	**0.00**

Fire

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Fire Prevention							
PERSONNEL SERVICES							
Salaries, Permanent	768,791	869,967	883,744	973,729	973,729	975,061	0.14%
Salaries, Temporary	7,610	3,059	947				
Salaries, Overtime	57,247	106,323	456,059	76,184	76,184	76,184	0.00%
Leave Payouts	37,492	53,071	58,335				
Benefits	424,712	466,359	541,072	558,564	558,564	588,626	5.38%
PERSONNEL SERVICES	**1,295,851**	**1,498,780**	**1,940,157**	**1,608,477**	**1,608,477**	**1,639,871**	1.95%
OPERATING EXPENSES							
Utilities	474	385	378	900	900	900	0.00%
Equipment and Supplies	13,322	24,160	24,415	18,673	18,673	18,673	0.00%
Repairs and Maintenance	84,093	141,579	70,851	60,800	73,749	61,800	1.64%
Conferences and Training	8,706	5,949	10,538	16,700	16,700	16,700	0.00%
Professional Services	385,599	454,849	592,619	120,469	186,163	120,469	0.00%
Other Contract Services	93,085	54,976	29,230	110,917	110,917	109,917	-0.90%
Rental Expense	46,788	73,800	76,440	73,800	73,800	73,800	0.00%
Expense Allowances	4,390	4,124	3,832	4,402	4,402	4,402	0.00%
Other Expenses	6,726	7,582	6,816	7,000	7,000	7,000	0.00%
OPERATING EXPENSES	**643,183**	**767,403**	**815,120**	**413,661**	**492,304**	**413,661**	0.00%
Total	**1,939,035**	**2,266,183**	**2,755,277**	**2,022,138**	**2,100,781**	**2,053,532**	**1.55%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Fire Division Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Assistant Fire Marshal (Non-Safety)	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Haz Mat Program Specialist	0.13	0.00	0.00	0.00	0.00	0.00	0.00
Fire Protection Analyst	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Fire Prevention Inspector	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Permit Technician	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	**8.13**	**9.00**	**9.00**	**9.00**	**9.00**	**9.00**	**0.00**

Fire

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division By Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Fire Medical Program							
PERSONNEL SERVICES							
Salaries, Permanent	2,254,457	2,394,815	2,359,682	2,557,792	2,557,792	2,629,532	2.80%
Salaries, Temporary	17,676	20,468	24,616	72,961	72,961	72,961	0.00%
Salaries, Overtime	917,111	906,520	884,533	568,900	568,900	568,900	0.00%
Leave Payouts	20,644	21,714	17,870				
Benefits	1,525,851	1,595,952	1,645,372	1,819,586	1,819,586	1,976,053	8.60%
PERSONNEL SERVICES	**4,735,738**	**4,939,468**	**4,932,073**	**5,019,239**	**5,019,239**	**5,247,446**	4.55%
OPERATING EXPENSES							
Utilities	471						
Equipment and Supplies	357,095	387,222	374,873	351,400	351,400	351,400	0.00%
Repairs and Maintenance	17,776	640	443	9,500	9,500	9,500	0.00%
Conferences and Training	6,214	5,343	9,300	11,500	11,500	11,500	0.00%
Professional Services	356,067	365,081	370,541	364,972	348,938	364,972	0.00%
Other Contract Services	25,446	19,812	49,536	47,925	47,925	47,925	0.00%
Rental Expense			659				
Expense Allowances	1,650			1,800	1,800	1,800	0.00%
Other Expenses	86	129	19				
OPERATING EXPENSES	**764,804**	**778,227**	**805,371**	**787,097**	**771,063**	**787,097**	0.00%
Total	**5,500,543**	**5,717,696**	**5,737,444**	**5,806,336**	**5,790,301**	**6,034,543**	**3.93%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Adopted	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Deputy Fire Marshal	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Firefighter Paramedic	12.00	12.00	12.00	12.00	12.00	12.00	0.00
Emergency Medical Srvs Coord	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Fire Medical Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Ambulance Operator	30.00	30.00	30.00	30.00	30.00	30.00	0.00
Accounting Technician II	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	**48.00**	**48.00**	**48.00**	**48.00**	**48.00**	**48.00**	**0.00**

Fire

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division By Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Marine Safety							
PERSONNEL SERVICES							
Salaries, Permanent	1,667,673	1,964,122	2,011,357	2,115,990	2,115,990	2,111,566	-0.21%
Salaries, Temporary	1,008,102	1,021,103	1,031,640	1,013,940	1,013,940	1,013,940	0.00%
Salaries, Overtime	577,293	566,560	650,900	478,600	478,600	478,600	0.00%
Leave Payouts	15,187	25,575	15,523				
Benefits	1,343,323	1,449,223	1,491,635	1,609,432	1,609,432	1,557,181	-3.25%
PERSONNEL SERVICES	**4,611,578**	**5,026,584**	**5,201,055**	**5,217,961**	**5,217,961**	**5,161,288**	-1.09%
OPERATING EXPENSES							
Utilities	533	2,859	1,144	2,000	2,000	2,000	0.00%
Equipment and Supplies	213,363	161,385	174,645	182,400	192,936	212,400	16.45%
Repairs and Maintenance	30,587	31,640	11,984	30,133	35,157	30,133	0.00%
Conferences and Training	43,169	44,912	44,315	68,000	68,000	68,000	0.00%
Professional Services	2,120	2,956	5,169				
Other Contract Services	1,336	3,086	2,938				
Rental Expense	17,763	13,261	22,918	21,500	21,500	21,500	0.00%
Expense Allowances	171						
Other Expenses	554	1,556	591	500	500	500	0.00%
OPERATING EXPENSES	**309,594**	**261,656**	**263,704**	**304,533**	**320,093**	**334,533**	9.85%
CAPITAL EXPENDITURES							
Equipment		8,424	67,054		400		
CAPITAL EXPENDITURES		**8,424**	**67,054**		**400**		
Total	**4,921,172**	**5,296,663**	**5,531,812**	**5,522,494**	**5,538,454**	**5,495,821**	**-0.48%**

Significant Changes

Equipment and Supplies increased $30,000 for the purchase of Junior Lifeguard Program uniforms, necessitated by the loss of a corporate sponsorship.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Marine Safety Division Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Marine Safety Lieutenant	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Marine Safety Officer II*	10.00	10.00	10.00	10.00	10.00	10.00	0.00
Administrative Secretary	0.00	1.00	1.00	1.00	1.00	1.00	0.00
**1.0 FTE Defunded*							0.00
Total	**14.00**	**15.00**	**15.00**	**15.00**	**15.00**	**15.00**	**0.00**

Fire

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
HAZMAT CUPA (501), Training Center (704), Grants (various)							
PERSONNEL SERVICES							
Salaries, Permanent	253,626	265,028	252,825	286,997	250,830	288,268	0.44%
Salaries, Temporary	37,373	36,915	30,300	27,500	27,500	67,500	145.45%
Salaries, Overtime	19,375	8,525	12,543	6,500	11,500	29,000	346.15%
Leave Payouts	12,208	13,575	(4,631)				
Benefits	116,435	134,121	139,764	164,696	148,676	169,284	2.79%
PERSONNEL SERVICES	**439,017**	**458,163**	**430,801**	**485,693**	**438,506**	**554,052**	14.07%
OPERATING EXPENSES							
Utilities	41,064	42,015	24,416	36,500	36,500	36,500	0.00%
Purchased Water	411	489	446	1,000	1,000	1,000	0.00%
Equipment and Supplies	401,245	112,236	64,679	56,691	157,802	42,691	-24.70%
Repairs and Maintenance	15,184	16,295	10,250	26,627	26,627	12,946	-51.38%
Conferences and Training	1,358	6,912	4,608	4,500	4,500	14,250	216.67%
Professional Services	1,500	207	42,750	12,750	99,325		-100.00%
Other Contract Services	45,388	47,308	42,203	7,210	72,625	4,210	-41.61%
Insurance			5,293			5,300	100.00%
Payments to Other Governments	44						
Other Expenses		32		3,500	3,500	3,500	0.00%
OPERATING EXPENSES	**506,194**	**225,494**	**194,644**	**148,778**	**401,878**	**120,397**	-19.08%
CAPITAL EXPENDITURES							
Improvements	139,453	215,720	190,154	20,500	169,320	37,000	80.49%
Equipment			33,909		6,448		
CAPITAL EXPENDITURES	**139,453**	**215,720**	**224,063**	**20,500**	**175,768**	**37,000**	80.49%
NON-OPERATING EXPENSES							
Transfers to Other Funds	13,000	13,000	13,000			13,000	100.00%
NON-OPERATING EXPENSES	**13,000**	**13,000**	**13,000**			**13,000**	100.00%
Total	**1,097,663**	**912,377**	**862,508**	**654,971**	**1,016,152**	**724,449**	**10.61%**

Significant Changes

Temporary Salaries increase of $40,000 reflects additional funding for an Audio Visual Specialist. Overtime costs increased by $22,500 due to increased cost for instructors, which are fee-based and have an offsetting revenue. Operating Expenses decreased due to reductions in Equipment and Supplies, Repairs and Maintenance, and Professional Services. These funding level changes are associated with no longer needing to maintain the CUPA Program integration software, lower expenditures for Central Net Operations Joint Powers Authority (CNOA) facilities and a greater use of in-house staff for hazardous materials inspections. Conferences and Training increased because of the need to provide additional training on hazardous materials inspections for the CUPA Program. Improvements increased due a number of CNOA capital projects, including repair and replacement of training props and out buildings, asphalt repair and striping, and TV and audio visual equipment replacement.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Haz Mat Program Specialist *	0.87	1.00	1.00	1.00	0.00	0.00	0.00
Fire Prevention Inspector*	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Fire Training Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Secretary	2.00	2.00	2.00	2.00	2.00	2.00	0.00
**0.10 FTE Funded in General Fund Emergency Response but reflected here*							
Total	**3.87**	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**0.00**

Fire

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

HAZMAT CUPA (501), Training Center (704), Grants (various) (continued)

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00231 Fire Facilities Dev Impact	91,478	118,678	69,805				
00501 Certified Unified Program Agency	183,604	222,475	235,202	272,837	272,837	268,460	(4,377)
00704 Fire JPA Fund	345,767	371,470	318,396	336,227	341,477	430,366	88,889
00894 WMD - DHHS	(41)	163	132				
00960 Used Oil OPP1	54,960	54,272	54,525		54,883	40,000	(14,883)
00976 Homeland Security MMRS 10/11	268,212	9,255			8,551		(8,551)
00990 EMPG 12/13	37,299						
00996 Homeland Security UASI 2012	11,948						
01202 DHS Fire Prevention Grant	9,840						
01204 EMPG 13/14		30,051					
01207 UASI 2013		3,898					
01216 EMPG 14/15		30,329					
01218 DHS Fire Equipment Grant		69,952					
01225 EMPG 15/16			29,288				
01238 EMPG 16/17						30,000	30,000
Total	**1,003,067**	**910,543**	**707,348**	**609,064**	**677,748**	**768,826**	**91,078**

Fire

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Department / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
FIR Fire							
ADM Administration							
10065101 Fire Administration	912,725	928,130	817,573	909,787	909,787	969,530	6.57%
10065301 Emergency Operations Center	162,345	189,501	180,588	233,227	235,894	236,757	1.51%
ADM Administration	**1,075,070**	**1,117,631**	**998,160**	**1,143,015**	**1,145,682**	**1,206,287**	5.54%
ER Emergency Response							
10065203 Fire Suppression	25,916,379	27,403,633	27,896,005	28,021,848	28,050,724	28,762,465	2.64%
10065303 Hazmat Response	2,839,437	3,089,383	3,190,029	3,264,841	3,264,841	3,327,101	1.91%
10065304 Search/Rescue	674	552	3,206	3,150	3,150	3,150	0.00%
ER Emergency Response	**28,756,491**	**30,493,568**	**31,089,240**	**31,289,839**	**31,318,714**	**32,092,716**	2.57%
FM FireMed							
10065401 FireMed Administration	814,763	772,423	896,704	854,292	837,458	854,459	0.02%
10065402 FireMed Program	3,072,238	3,238,428	3,088,734	3,304,374	3,305,174	3,412,977	3.29%
10065403 Emergency Transport Program	1,613,542	1,706,846	1,752,006	1,647,669	1,647,669	1,767,108	7.25%
FM FireMed	**5,500,543**	**5,717,696**	**5,737,444**	**5,806,336**	**5,790,301**	**6,034,543**	3.93%
FP Fire Prevention							
10065201 Fire Prevention	1,718,949	1,969,574	2,098,449	1,745,190	1,796,470	1,771,549	1.51%
10065204 Oil Production	220,086	296,609	235,191	276,949	304,311	281,984	1.82%
10065501 Out of County Response/Fire Invest			421,637				
FP Fire Prevention	**1,939,035**	**2,266,183**	**2,755,277**	**2,022,138**	**2,100,781**	**2,053,532**	1.55%
MS Marine Safety							
10065205 Junior Lifeguards	553,757	568,457	597,421	609,486	620,022	639,486	4.92%
10065207 Marine Safety	4,052,138	4,394,926	4,627,156	4,913,008	4,918,432	4,856,334	-1.15%
10065208 Sunset Beach Lifeguards	315,277	333,281	307,236				
MS Marine Safety	**4,921,172**	**5,296,663**	**5,531,812**	**5,522,494**	**5,538,454**	**5,495,821**	-0.48%
UASI							
120765101 UASI 2013	2,518						
UASI	**2,518**						
CUPA							
50165501 Hazmat CUPA	229,933	220,798	243,682	258,237	293,260	261,174	1.14%
50165999 CUPA - Fire Transfers	13,000	13,000	13,000				
CUPA	**242,933**	**233,798**	**256,682**	**258,237**	**293,260**	**261,174**	1.14%
Used Oil							
96066003 Used Oil OPP2 12/13	(2,532)						
96066004 Used Oil OPP3 12/13	44,764	17,839					
96066040 Used Oil OPP4 13/14	34,868						
96066041 Used Oil OPP5 14/15		24,319	29,953				
96066042 Used Oil OPP6 15/16			8,932		45,593		
96066043 Used Oil OPP7 16/17					54,883		
Used Oil	**77,099**	**42,158**	**38,884**		**100,476**		
Homeland Security							
97665301 Homeland Security MMRS 10/11		(30,710)	22,159		8,551		
97665302 Homeland Security MMRS 2011	276,962						
99665301 Homeland Security UASI 2012	8,146						
Homeland Security	**285,108**	**(30,710)**	**22,159**		**8,551**		
EMPG							
120465001 EMPG 13/14	30,051						
121665001 EMPG 14/15	4,005	26,324					
122565001 EMPG 15/16		4,689	24,599				
123865001 EMPG 16/17			1,927		28,383		
EMPG	**34,056**	**31,014**	**26,526**		**28,383**		

Fire

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Department / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
FIR Fire							
Donations and Other Grants							
10365101 Donations Fire	747	914	994		9,972		
23865001 EOC 1			5,862				
70465101 CNOA Administration	443,585	559,815	508,401	396,733	545,553	463,276	16.77%
70465102 Fountain Valley Member Specific Account	1,776	1,729	2,202		29,912		
89465301 WMD - DHHS		3,991					
93465301 Fireman's Fund Heritage 09/10		192					
95265301 Fireman's Fund Heritage 10/11		365					
120266001 DHS Fire Prevention Grant	9,840						
121866001 DHS Fire Equipment Grant		69,112	797		45		
Donations and Other Grants	**455,949**	**636,118**	**518,256**	**396,733**	**585,482**	**463,276**	16.77%
Other Funds	**1,097,663**	**912,377**	**862,508**	**654,971**	**1,016,152**	**724,449**	10.61%
General Fund	42,192,310	44,891,741	46,111,933	45,783,822	45,893,932	46,882,898	2.40%
Other Funds	1,097,663	912,377	862,508	654,971	1,016,152	724,449	10.61%
Grand Total(s)	**43,289,973**	**45,804,118**	**46,974,441**	**46,438,793**	**46,910,084**	**47,607,348**	**2.52%**

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City of Huntington Beach
Human Resources
Adopted Budget – FY 2017/18

Director of Human Resources

Administrative Assistant

RISK MANAGEMENT

LIABILITY
Risk Manager
Liability Claims Coordinator
Risk Management Specialist (2)

SAFETY / WORKERS COMPENSATION
Senior Risk Management Analyst

LABOR

Personnel Analyst Principal

Personnel Analyst Senior

BENEFITS & TRAINING

Human Resources Manager
Personnel Analyst Senior

Personnel Assistant (2)

RECRUITMENT & SELECTION

Personnel Analyst Senior

Personnel Assistant

Human Resources

Department Descriptions

The Human Resources Department's primary role is to provide responsive professional human resource management assistance to City departments and to attract and develop quality employees. The Department is operationally comprised of five divisions: Administration, Benefits and Training, Employee Relations, Recruitment and Selection, and Risk Management.

Human Resources supports City departments in all aspects of recruitment, selection, training, and professional development of skilled employees providing the highest quality service to internal and external stakeholders. Human Resources oversees a variety of functions including: employee training and development via Surf City University classes and workshops, labor negotiations and contract administration, employee relations, benefits administration, and classification and compensation.

The Risk Management Division is responsible for managing the City's risk and employee safety programs. This Division develops, administers, and coordinates citywide liability insurance and risk management programs including workers' compensation, public claims liability, loss prevention, and safety. The Division also coordinates loss control training and directs safety activities at all levels to avoid or reduce loss exposure. This Division manages the City's liability insurance claims process including the investigation and settling claims against the City.

Ongoing Activities & Projects

Human Resources

- Manage the recruitment, testing, and selection processes, including administration of the NEOGOV online recruitment system.
- Plan and implement citywide training programs and courses offered through Surf City University.
- Coordinate labor relations meetings, process follow-up items, and handle contract interpretation issues.
- Administer the City's health and retirement plans.
- Administer the classification and compensation plan.
- Oversee labor and employee relations administration.

Risk Management Division

- Investigate, evaluate, process, and settle or deny all liability claims.
- Process property, liability, and benefit insurance renewals and file claims for reimbursement.
- Process insurance certificates annually and monitor compliance.
- Oversee the Workers' Compensation Program.
- Maintain a comprehensive occupational health and safety program.

Human Resources

Performance Measures

The City's performance measure program is in its twelfth year. Results for the past two fiscal years in addition to goals and objectives for FY 2017/18 are presented below.

	FY 2015/16 ACTUAL	FY 2016/17 ACTUAL	FY 2017/18 Adopted	Strategic Plan Goal
Goal:				
1. Provide professional guidance to departments on HR related issues.				Enhance and Maintain City Service Delivery
Measure:				
# of departments assisted	5	5	6	
Goal:				
2. Continue open communication with employees and labor groups through Labor Management Relations Committee (LMRC) meetings, meet & confer, and department newsletters.				Strengthen Economic and Financial Sustainability
Measure:				
# of annual meetings conducted and newsletters published	10	10	11	
Goal:				
3. Provide at least four safety training workshops to employees to reduce accidents and injuries.				Strengthen Economic and Financial Sustainability
Measure:				
# of safety workshops conducted	10	10	11	
Goal:				
4. Provide at least four training workshops to Department Directors and Managers to enhance understanding of Human Resources processes and procedures.				Enhance and Maintain City Service Delivery
Measure:				
# of workshops conducted	2	2	3	

FY 2016/17 Accomplishments

- Facilitated the re-structure and re-alignment of key human resource functions.
- Received and processed over 16,500 online job applications.
- Successfully recovered approximately $82,000 in property damage claims.
- Provided a comprehensive menu of training and staff development options for all levels of City staff via Surf City University.
- Created and distributed Affordable Care Act (ACA) required forms in advance of the Internal Revenue Service (IRS) deadline.
- Facilitated 10 ergonomic assessments.
- Implemented an electronic onboarding application to introduce new hires to City employment and process pre-employment forms.
- Completed updates to the City's employment web page to allow ease of navigation on various devices-including mobile devices.
- Provided training for Workers' Compensation Fraud and other Workers' Compensation/Disability Management topics.
- Participated in a strategic planning meeting with the member cities of BICEP (Big Independent Cities Excess Pool) the City's JPA (Joint Powers Authority) to discuss opportunities for efficiency and improvement for the City's excess liability programs and ancillary services.

FY 2017/18 Goals

- Complete assigned internal investigations within 30 to 45 days.
- Develop training on grievance processing for first-line supervisors.
- Distribute risk management newsletters twice annually.
- Update the Insurance Requirements Resolution.
- Update the City's classification plan by creating new job classes to accommodate department's needs, deleting obsolete job classes, and revising current class specifications to reflect changes in job duties, requirements or other components.
- Develop a comprehensive training program for new supervisors and managers regarding key human resources topics.
- Provide training on key risk management and workers' compensation issues.
- Develop a "lunch and learn" training series for department heads, division managers and employees.
- Complete revisions of Administrative Regulations pertaining to recruitment and selection procedures.
- Conduct an employee work satisfaction and retention survey.
- Utilize ancillary services through California State Association of Countries (CSAC) Excess Insurance Authority (EIA) to improve operational efficiency.
- Explore ways to help new employees assimilate into City government.

Human Resources

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	1,267,031	1,422,651	1,415,053	1,535,637	1,535,637	1,545,835	0.66%
Salaries, Temporary		22,735	18,120	15,000	15,000	15,000	0.00%
Salaries, Overtime	699	222					
Leave Payouts	69,528	33,763	34,032				
Benefits	596,556	678,153	736,128	803,920	803,920	847,196	5.38%
PERSONNEL SERVICES	**1,933,814**	**2,157,523**	**2,203,333**	**2,354,557**	**2,354,557**	**2,408,031**	2.27%
OPERATING EXPENSES							
Equipment and Supplies	28,485	48,688	44,724	54,275	54,275	54,275	0.00%
Repairs and Maintenance	10,958	6,935	20,818	20,000	20,000	20,000	0.00%
Conferences and Training	64,702	62,379	66,884	125,200	125,200	125,200	0.00%
Professional Services	932,064	859,397	1,238,394	962,500	962,698	962,500	0.00%
Other Contract Services	77,573	20,437	72,015	80,000	80,000	80,000	0.00%
Claims Expense	4,643,979	9,034,108	7,093,385	5,415,932	5,385,932	5,665,932	4.62%
Insurance	2,624,382	2,648,630	2,526,554	3,165,805	3,165,805	3,825,495	20.84%
Payments to Other Govts	161,064	223,809	144,485	241,714	241,714	241,714	0.00%
Expense Allowances	6,023	6,023	6,138	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	**8,549,229**	**12,910,407**	**11,213,396**	**10,071,426**	**10,041,624**	**10,981,116**	9.03%
NON-OPERATING EXPENSES							
Transfers to Other Funds			4,825,881			3,968,564	100.00%
Extraordinary Loss			7,391,458				
NON-OPERATING EXPENSES			**12,217,339**			**3,968,564**	100.00%
Grand Total(s)	**10,483,043**	**15,067,930**	**25,634,069**	**12,425,983**	**12,396,181**	**17,357,711**	**39.69%**
General Fund	4,073,414	4,606,198	6,582,044	5,863,724	5,833,922	5,888,360	0.42%
Other Funds	6,409,629	10,461,731	19,052,025	6,562,259	6,562,259	11,469,351	74.78%
Grand Total(s)	**10,483,043**	**15,067,930**	**25,634,069**	**12,425,983**	**12,396,181**	**17,357,711**	**39.69%**

Personnel Summary	**15.00**	**15.00**	**15.00**	**15.00**	**15.00**	**15.00**	**0.00**

Human Resources

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	969,238	1,065,226	927,159	1,125,747	1,125,747	1,019,626	-9.43%
Salaries, Temporary		22,735	17,372	15,000	15,000	15,000	0.00%
Salaries, Overtime	699	222					
Leave Pay Outs	24,082	30,504	30,297				
Benefits	449,195	501,225	473,971	585,197	585,197	544,470	-6.96%
PERSONNEL SERVICES	**1,443,213**	**1,619,912**	**1,448,799**	**1,725,944**	**1,725,944**	**1,579,096**	-8.51%
OPERATING EXPENSES							
Equipment and Supplies	25,846	45,389	36,507	51,275	51,275	49,000	-4.44%
Repairs and Maintenance	10,958	6,935	20,818	20,000	20,000	20,000	0.00%
Conferences and Training	62,457	56,411	56,462	118,200	118,200	113,200	-4.23%
Professional Services	266,922	174,438	117,954	272,500	272,698	72,500	-73.39%
Other Contract Services	77,573	20,437	69,663	80,000	80,000	80,000	0.00%
Claims Expense	(443,960)	270,998		662,000	632,000		-100.00%
Insurance	2,624,382	2,405,656		2,927,805	2,927,805		-100.00%
Expense Allowances	6,023	6,023	6,051	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	**2,630,201**	**2,986,287**	**307,454**	**4,137,780**	**4,107,978**	**340,700**	-91.77%
NON-OPERATING EXPENSES							
Transfers to Other Funds			4,825,791			3,968,564	100.00%
NON-OPERATING EXPENSES			**4,825,791**			**3,968,564**	100.00%
Total	**4,073,414**	**4,606,198**	**6,582,044**	**5,863,724**	**5,833,922**	**5,888,360**	**0.42%**
Personnel Summary	**11.00**	**11.00**	**11.35**	**11.35**	**11.35**	**10.25**	**(1.10)**

Human Resources

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Human Resources							
PERSONNEL SERVICES							
Salaries, Permanent	969,238	1,065,226	927,159	1,125,747	1,125,747	1,019,626	-9.43%
Salaries, Temporary		22,735	17,372	15,000	15,000	15,000	0.00%
Salaries, Overtime	699	222					
Leave Payouts	24,082	30,504	30,297				
Benefits	449,195	501,225	473,971	585,197	585,197	544,470	-6.96%
PERSONNEL SERVICES	**1,443,213**	**1,619,912**	**1,448,799**	**1,725,944**	**1,725,944**	**1,579,096**	-8.51%
OPERATING EXPENSES							
Equipment and Supplies	25,846	45,389	36,507	51,275	51,275	49,000	-4.44%
Repairs and Maintenance	10,958	6,935	20,818	20,000	20,000	20,000	0.00%
Conferences and Training	62,457	56,411	56,462	118,200	118,200	113,200	-4.23%
Professional Services	266,922	174,438	117,954	272,500	272,698	72,500	-73.39%
Other Contract Services	77,573	20,437	69,663	80,000	80,000	80,000	0.00%
Claims Expense	(443,960)	270,998		662,000	632,000		-100.00%
Insurance	2,624,382	2,405,656		2,927,805	2,927,805		-100.00%
Expense Allowances	6,023	6,023	6,051	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	**2,630,201**	**2,986,287**	**307,454**	**4,137,780**	**4,107,978**	**340,700**	-91.77%
NON-OPERATING EXPENSES							
Transfers to Other Funds			4,825,791			3,968,564	100.00%
NON-OPERATING EXPENSES			**4,825,791**			**3,968,564**	100.00%
Total	**4,073,414**	**4,606,198**	**6,582,044**	**5,863,724**	**5,833,922**	**5,888,360**	**0.42%**

Significant Changes

In March 2017, the City Council authorized a new fund to consolidate Citywide accounting and funding for general liability costs into a single General Liability Internal Service Fund pursuant to Generally Accepted Accounting Principles (GAAP). The reduction in Personnel Services and Operating Expenses is due to the transfer of appropriation to the new Self Insurance General Liability Fund (Fund 552) including the transfer of 1.1 FTE. This new fund will help the City more accurately track, monitor and forecast actual and projected expenses for the City's general liability program.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Director of Human Resources	1.00	1.00	0.85	0.85	0.85	0.85	0.00
Human Resources Manager	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Liability Claims Coordinator*	1.00	1.00	1.00	1.00	**1.00**	**0.00**	(1.00)
Personnel Analyst	2.00	2.00	0.00	0.00	0.00	0.00	0.00
Personnel Analyst Principal	3.00	3.00	1.00	1.00	1.00	1.00	0.00
Personnel Analyst Senior	1.00	1.00	3.00	3.00	3.00	3.00	0.00
Personnel Assistant	2.00	2.00	3.00	3.00	3.00	3.00	0.00
Risk Management Specialist	0.00	0.00	0.30	0.30	0.30	0.30	0.00
Risk Manager*	0.00	0.00	0.10	0.10	**0.10**	**0.00**	(0.10)
Safety & Loss Prevention Analyst*	0.00	0.00	0.10	0.10	0.00	0.00	0.00
Senior Risk Management Analyst*	0.00	0.00	0.00	0.00	0.10	0.10	0.00
Total	**11.00**	**11.00**	**11.35**	**11.35**	**11.35**	**10.25**	**(1.10)**

FY 2015/16 FTE reflects reallocation of personnel costs from the General Fund to the Workers' Compensation Fund to appropriately reflect program cost.

**Positions transferred from General Fund Business Unit 10030502 to 55230502, in FY 2017/18.*

Human Resources

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Self Insurance Workers' Comp (551)							
PERSONNEL SERVICES							
Salaries, Permanent	297,793	357,425	391,802	409,890	409,890	381,183	-7.00%
Salaries, Temporary			749				
Termination Payouts	45,446	3,260	3,735				
Benefits	147,361	176,927	209,788	218,723	218,723	222,420	1.69%
PERSONNEL SERVICES	**490,601**	**537,612**	**606,073**	**628,613**	**628,613**	**603,603**	-3.98%
OPERATING EXPENSES							
Equipment and Supplies	2,638	3,299	3,823	3,000	3,000	3,000	0.00%
Conferences and Training	2,245	5,968	6,201	7,000	7,000	7,000	0.00%
Professional Services	665,142	684,960	849,358	690,000	690,000	690,000	0.00%
Claims Expenses	5,087,939	8,763,110	4,508,782	4,753,932	4,753,932	4,753,932	0.00%
Insurance		242,974	256,652	238,000	238,000	297,690	25.08%
Payments to Other Governments	161,064	223,809	144,485	241,714	241,714	241,714	0.00%
Expense Allowances			87				
OPERATING EXPENSES	**5,919,029**	**9,924,120**	**5,769,388**	**5,933,646**	**5,933,646**	**5,993,336**	1.01%
NON-OPERATING EXPENSES							
Transfers to Other Funds			91				
NON-OPERATING EXPENSES			**91**				
Total	**6,409,629**	**10,461,731**	**6,375,551**	**6,562,259**	**6,562,259**	**6,596,939**	**0.53%**

Significant Changes

Permanent Salaries reduced due to 0.25 FTE allocation to newly created Self Insurance General Liability Fund (Fund 552). Increase in Insurance by $59,690 due to increased workers' compensation insurance premium costs.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Director of Human Resources	0.00	0.00	0.15	0.15	0.15	0.15	0.00
Risk Manager*	1.00	1.00	0.90	0.90	**0.90**	**0.65**	(0.25)
Safety & Loss Prevention Analyst*	1.00	1.00	0.90	0.90	0.00	0.00	0.00
Senior Risk Management Analyst*	0.00	0.00	0.00	0.00	0.90	0.90	0.00
Risk Management Specialist	2.00	2.00	1.70	1.70	1.70	1.70	0.00
Senior Finance Analyst	*FTE funded here but accounted for in the Finance Department*						
Chief Financial Officer	*FTE funded here but accounted for in the Finance Department*						
Finance Manager - Accounting	*FTE funded here but accounted for in the Finance Department*						
Finance Manager - Budget	*FTE funded here but accounted for in the Finance Department*						
Project Manager	*FTE funded here but accounted for in the Finance Department*						
Senior Accounting Technician	*FTE funded here but accounted for in the Finance Department*						
FY 2015/16 FTE reflects reallocation of personnel costs from the General Fund to the Workers' Compensation Fund to appropriately reflect program cost.							
**Positions transferred from General Fund, Business Unit 10030503, in FY 2013/14.*							
Total	**4.00**	**4.00**	**3.65**	**3.65**	**3.65**	**3.40**	**(0.25)**

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00551 Self Insurance Workers' Comp	7,708,840	8,883,554	6,870,212	7,069,338	7,069,338	7,103,662	34,324
Total	**7,708,840**	**8,883,554**	**6,870,212**	**7,069,338**	**7,069,338**	**7,103,662**	**34,324**

Human Resources

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Self Insurance General Liab (552)							
PERSONNEL SERVICES							
Salaries, Permanent			96,028			145,026	100.00%
Benefits			52,343			80,306	100.00%
PERSONNEL SERVICES			**148,370**			**225,332**	100.00%
OPERATING EXPENSES							
Equipment and Supplies			4,395			2,275	100.00%
Conferences and Training			4,221			5,000	100.00%
Professional Services			271,082			200,000	100.00%
Other Contract Services			2,352				
Claims Expenses			2,584,603			912,000	100.00%
Insurance			2,269,902			3,527,805	100.00%
OPERATING EXPENSES			**5,136,554**			**4,647,080**	100.00%
NON-OPERATING EXPENSES							
Extraordinary Loss			7,391,458				
NON-OPERATING EXPENSES			**7,391,458**				
Total			**12,676,383**			**4,872,412**	**100.00%**

Significant Changes

Due to nationwide market conditions in the public sector insurance industry, the overall insurance premium costs for excess general liability insurance for FY 2017/18 is projected to significantly increase. As a result, Insurance reflects an additional appropriation of $600,000 for the Big Independent Cities Excess Pool (BICEP) program.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Liability Claims Coordinator*	0.00	0.00	0.00	0.00	**0.00**	**1.00**	1.00
Risk Manager*	0.00	0.00	0.00	0.00	**0.00**	**0.35**	0.35
**Positions transferred from General Fund Business Unit 10030502 to 55230502, in FY 2017/18.*							
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**1.35**	**1.35**

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00552 Self Insurance General Liability			13,275,531		3,967,379	4,568,564	601,185
Total			**13,275,531**		**3,967,379**	**4,568,564**	**601,185**

Fund Balance Summary	Actual as of 9/30/2014	Actual as of 9/30/2015	Actual As of 9/30/2016	Estimated 9/30/2017	Use of Fund Balance	Estimated 9/30/2018	Change from Prior Year
00552 Self Insurance General Liability			599,148	690,042	303,848	386,194	(303,848)
Total			**599,148**	**690,042**	**303,848**	**386,194**	**(303,848)**

Human Resources

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
HR Human Resources							
HR Human Resources							
10030402 Human Resources Administration	320,645	421,429	451,488	436,733	436,733	442,330	1.28%
10030403 Recruitment & Retention	359,040	437,682	460,695	457,682	457,682	463,914	1.36%
10030404 Employee Relations	352,981	326,539	360,205	378,549	378,747	390,651	3.20%
10030405 Employee Training & Development	213,104	215,434	164,382	279,803	279,803	278,383	-0.51%
10030501 Employee Benefits	339,822	280,254	319,483	343,577	343,577	344,518	0.27%
10030502 Liability Insurance	2,487,821	2,924,860	4,825,791	3,967,379	3,937,379		-100.00%
10030999 General Liability Transfers						3,968,564	100.00%
HR Human Resources	**4,073,414**	**4,606,198**	**6,582,044**	**5,863,724**	**5,833,922**	**5,888,360**	0.42%
Self Insurance Workers' Comp							
55131001 Self Insurance Workers' Comp	6,409,629	10,461,731	6,375,551	6,562,259	6,562,259	6,596,939	0.53%
Self Insurance Workers' Comp	**6,409,629**	**10,461,731**	**6,375,551**	**6,562,259**	**6,562,259**	**6,596,939**	0.53%
Self Insurance General Liab							
55230502 Liability Insurance			4,780,791			4,622,412	100.00%
55240101 Self Insurance General Liability			7,895,592			250,000	100.00%
Self Insurance General Liab			**12,676,383**			**4,872,412**	100.00%
Other Funds							
23831001 EOC 1			91				
Other Funds			**91**				
General Fund	4,073,414	4,606,198	6,582,044	5,863,724	5,833,922	5,888,360	0.42%
Other Funds	6,409,629	10,461,731	19,052,025	6,562,259	6,562,259	11,469,351	74.78%
Grand Total(s)	**10,483,043**	**15,067,930**	**25,634,069**	**12,425,983**	**12,396,181**	**17,357,711**	**39.69%**

City of Huntington Beach
Information Services
Adopted Budget – FY 2017/18

Chief Information Officer

ADMINISTRATION
Administrative Assistant

INFRASTRUCTURE SYSTEMS

Info Tech Manager - Infrastructure

Network Systems Administrator
IS Analyst Senior
IS Technician Senior
IS Technician IV (2)

CUSTOMER SUPPORT

Info Tech Manager - Operations

IS Analyst I
IS Technician Senior
IS Technician III
IS Technician II
IS Technician I
GIS Analyst II (3)

APPLICATIONS AND DATABASE SUPPORT

Info Tech Manager - Systems (0.50)

IS Analyst Senior (2)
IS Analyst IV (2)
IS Analyst III
IS Analyst II (2)

PUBLIC SAFETY SYSTEMS

Info Tech Manager - Systems (0.50)

IS Analyst IV (3)
IS Analyst II
IS Technician IV

Information Services

Department Description

Our team of technology professionals, in partnership with each department and the community, is dedicated to actively leading, supporting and advancing innovative and reliable technology solutions.

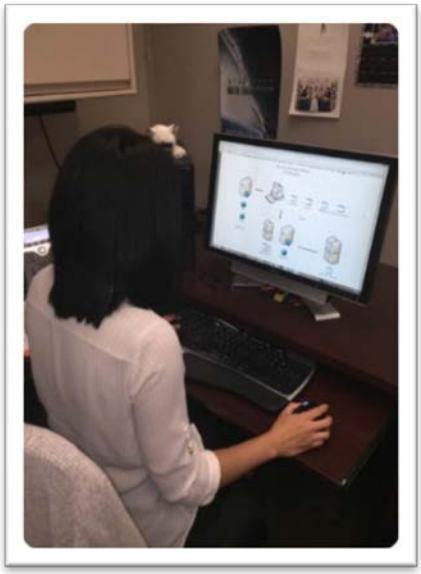
Information Services supports and develops the City of Huntington Beach's technology infrastructure, including: computers, software, networks, telephones, data centers, systems and radios. The Department is comprised of business analysts, technicians and targeted technology area specialists. The Department is made up of three main divisions and five functional areas. The budget is comprised of Administration, Infrastructure Systems, Customer Support, Applications and Database Systems, and Public Safety Systems.

Administration

The Administration area is responsible for overall leadership of the department, including strategic technology planning, project management, budget development and implementation, goal setting, and implementation of city-wide technology planning, standards, policies and procedures.

Infrastructure Systems

Infrastructure Systems maintains and secures the data, voice and wireless network infrastructure. This area also coordinates, procures and processes billing for all phones, cellular phones and broadband wireless. Maintaining the City's shared server hardware, coordinating data backup and offsite storage are essential functions of the division.



Customer Support

Customer Support provides hardware, software and systems support for all City employees. The Help Desk processes over 2,500 calls for service every year. Analysts also maintain the City's mapping data layers supporting spatial analysis, 3-D modeling and map atlas production, as well as supporting desktop and mobile users.

Applications and Database Support

Applications and Database Support analysts are responsible for the support of the City's enterprise software applications including Oracle (Financial Procurement and Human Resources/Payroll), Kronos (Timekeeping), Utility (Municipal Billing), Cityview (Permits & Licenses), the City's internet/intranet and other business applications.

Public Safety Systems

Public Safety Systems support the specialized applications used by the City's police and fire departments. Systems supported include: Police Computer-Aided Dispatch, Police and Fire Records Management systems, Emergency Medical systems for FireMed, Police and Fire Scheduling, Jail Booking, Traffic Accident Investigation, Internal Affairs, mobile data computers, body-worn cameras and surveillance camera systems.

Administration

- Provide overall management and leadership of the department.
- Develop and update City technology standards, policies and procedures.
- Implement recommendations of the City's technology master plan.
- Provide governance for city-wide major technology projects, currently including:
  - 800 MHz radio upgrade,
  - Enterprise Land Management system replacement,
  - Utility billing and cashiering system replacement.

Infrastructure Systems

- Provide technical security support for City's voice and data networks.
- Manage acquisition and billing for the City's land lines, phones and pagers.
- Manage wired and wireless internet access at all City facilities.
- Provide support for servers, virtual infrastructure, storage devices, uninterrupted power supplies and LAN/WAN network.
- Provide backup of all City data files and manage offsite data storage.
- Maintain the wireless point-to-point wide-area network.

Customer Support/GIS

- Provide support for all City desktop, laptop and mobile data computers.
- Perform replacement of City desktop and laptop computers.
- Provide Help Desk for technology application support city-wide.
- Support computer operations for Library branches.
- Maintain geographic data, products and services.
- Support desktop and mobile users of GIS applications.
- Develop and support City intranet and internet websites, applications and reports.

Applications and Database Support

- Streamline business processes through automation and process reengineering.
- Support all City applications, databases and systems including: Payroll/Human Resources, Timekeeping, Utility Billing, Permit, Document Imaging and Library Systems.
- Develop and conduct computer application training classes for City employees.
- Support City's internet, intranet and mobile applications.

Public Safety Systems

- Provide technical support for law enforcement, suppression and emergency medical response systems.
- Support development of all police, fire application databases and support including: Computer-Aided Dispatch and records management systems.

The City's performance measure program is in its twelfth year. Results for the past two fiscal years in addition to goals and objectives for FY 2017/18 are presented below.

	FY 2015/16 ACTUAL	FY 2016/17 ACTUAL	FY 2017/18 ADOPTED	Strategic Plan Goal
Goal:				
1. Increase City website usage by increasing the number of total visits by five percent.				
Measure:				
% increase in total number of visits	10%	10%	10%	Enhance and Maintain City Service Delivery
% increase in number of first-time visits	4%	4%	4%	
% increase in number of page views/documents downloaded	5%	5%	5%	
Goal:				
2. Resolve 95% of computer support calls to Information Services Help Desk within caller time requirement.				Enhance and Maintain City Service Delivery
Measure:				
% of calls to Help Desk resolved within caller time requirement	95%	95%	95%	
Goal:				
3. Maintain reliability of the City network by having less than 0.02% of unscheduled downtime.				Enhance and Maintain Public Safety
Measure:				
% of unscheduled network downtime	0.04%	0.02%	0.02%	

FY 2016/17 Accomplishments

- Completed the replacement of the Customer Information System billing system.
- Upgraded Kronos time and attendance software system.
- Initiated the replacement of the cashiering software with a new enterprise cashiering solution.
- Completed the replacement of the City's intranet (Surfnet) with SharePoint technology.
- Completed the replacement of all 800 MHz radios and equipment.
- Replaced 70 obsolete computers for the Central Library and branch locations.
- Replaced all power surge protectors in all City facilities.
- Upgraded all printer servers to comply with upcoming Windows 10 requirements.
- Upgraded antivirus software on desktops and laptops to protect City systems and data.
- Created and deployed new Community Development major projects and Utilities mapping applications.
- Completed 2016 Water, Sewer and Storm atlases for Utilities.
- Converted and deployed new city-wide aerial photography for the 2016 update.
- Created new GIS layers and application to support the Broadband initiative.
- Completed the replacement of Fire Department mobile data computers and EPCR tablets.
- Initiated Phase I of the Council Chambers Audio\Video Technology enhancement.
- Replaced inspector/code enforcement laptops with new durable units.
- Implemented 50 body-worn cameras for the Police Department, including upgrading network bandwidth.
- Implemented IT strategic plan recommendations.
- Established official department policies and implemented customer service metric tools.
- Built new computer lab for City Hall facility as well as the new Senior Center facility.
- Implemented an IT change authorization board (CAB) process/system to reduce unexpected system outages.
- Completed the evaluation of the CAD/RMS software systems for the Police Department.
- Completed the replacement of the City Hall and jail camera surveillance system.
- Replaced the obsolete City Hall data center core network switch to improve network performance/reliability.
- Replaced wired and wireless network equipment at all Library locations.
- Implement new Public Records Act (PRA) management software.

FY 2017/18 Goals

- Replace 25 dispatch and computer lab computers for the Police Department.
- Replace 32 desktop computers at Fire stations.
- Replace 50 desktop computers at the City Utilities Yard.
- Initiate upgrade of desktop computers to Windows 10.
- Continue the replacement of the land management software.
- Continue the replacement of enterprise cashiering software system.
- Expand the use of GIS in support of applications citywide.
- Commence mapping to support the Census Update 2020.
- Build multiple new GIS applications and data layers to support city-wide projects.
- Replace CRM (Citizens Request Management) and implement new HB mobile application.
- Replace the Agenda Management software solution.
- Continue the expansion of camera surveillance systems at Library and Community Services facilities.
- Continue the Department restructuring plan to improve customer service and Information Technology governance.
- Continue the expansion of mobility solutions and remote access for City employees.
- Implement new cyber security measures to prevent ransomware and other malicious attacks.
- Upgrade backup system and expand network storage capacity.
- Upgrade Voice over IP phone system.
- Continue upgrade of Microsoft Office from version 2007 to version 2016.
- Implement new hardware to improve the reliability of Fire Station computers.

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Information Services

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	2,835,634	2,941,759	2,665,832	3,013,567	2,985,373	2,992,581	-0.70%
Salaries, Temporary	15,462	39,288	77,437	45,216	45,216	45,526	0.69%
Salaries, Overtime	34,258	36,072	35,372	33,765	33,765	33,765	0.00%
Leave Payouts	116,757	133,815	123,030				
Benefits	1,346,582	1,400,162	1,370,030	1,532,525	1,532,525	1,633,268	6.57%
PERSONNEL SERVICES	**4,348,693**	**4,551,095**	**4,271,701**	**4,625,073**	**4,596,880**	**4,705,140**	1.73%
OPERATING EXPENSES							
Utilities	691,869	761,455	727,305	776,686	782,509	776,686	0.00%
Equipment and Supplies	117,381	65,194	212,168	78,774	74,747	78,774	0.00%
Repairs and Maintenance	1,147,865	1,267,225	1,252,118	1,275,711	1,292,467	1,436,259	12.58%
Conferences and Training	71,366	41,763	47,774	58,650	58,685	58,650	0.00%
Professional Services		77,175	59,634	35,000	47,195	35,000	0.00%
Other Contract Services	22,137	13,077	108,937	15,000	43,193	15,000	0.00%
Expense Allowances	48,598	57,448	62,497	66,000	66,000	66,000	0.00%
Other Expenses				500	500	500	0.00%
OPERATING EXPENSES	**2,099,217**	**2,283,336**	**2,470,432**	**2,306,321**	**2,365,296**	**2,466,869**	6.96%
CAPITAL EXPENDITURES							
Capital - Software	7,920	11,865					
CAPITAL EXPENDITURES	**7,920**	**11,865**					
Grand Total(s)	**6,455,830**	**6,846,296**	**6,742,133**	**6,931,394**	**6,962,176**	**7,172,009**	**3.47%**
General Fund	6,455,830	6,846,296	6,742,133	6,931,394	6,962,176	6,955,642	0.35%
Other Funds						216,368	100.00%
Grand Total(s)	**6,455,830**	**6,846,296**	**6,742,133**	**6,931,394**	**6,962,176**	**7,172,009**	**3.47%**

Personnel Summary	**30.00**	**30.00**	**30.00**	**30.00**	**30.00**	**30.00**	**0.00**

Information Services

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	2,835,634	2,941,759	2,665,832	3,013,567	2,985,373	2,890,510	-4.08%
Salaries, Temporary	15,462	39,288	77,437	45,216	45,216	45,526	0.69%
Salaries, Overtime	34,258	36,072	35,372	33,765	33,765	33,765	0.00%
Leave Pay Outs	116,757	133,815	123,030				
Benefits	1,346,582	1,400,162	1,370,030	1,532,525	1,532,525	1,573,281	2.66%
PERSONNEL SERVICES	**4,348,693**	**4,551,095**	**4,271,701**	**4,625,073**	**4,596,880**	**4,543,083**	-1.77%
OPERATING EXPENSES							
Utilities	691,869	761,455	727,305	776,686	782,509	776,686	0.00%
Equipment and Supplies	117,381	65,194	212,168	78,774	74,747	78,774	0.00%
Repairs and Maintenance	1,147,865	1,267,225	1,252,118	1,275,711	1,292,467	1,381,949	8.33%
Conferences and Training	71,366	41,763	47,774	58,650	58,685	58,650	0.00%
Professional Services		77,175	59,634	35,000	47,195	35,000	0.00%
Other Contract Services	22,137	13,077	108,937	15,000	43,193	15,000	0.00%
Expense Allowances	48,598	57,448	62,497	66,000	66,000	66,000	0.00%
Other Expenses				500	500	500	0.00%
OPERATING EXPENSES	**2,099,217**	**2,283,336**	**2,470,432**	**2,306,321**	**2,365,296**	**2,412,559**	4.61%
CAPITAL EXPENDITURES							
Software - Capital	7,920	11,865					
CAPITAL EXPENDITURES	**7,920**	**11,865**					
Total	**6,455,830**	**6,846,296**	**6,742,133**	**6,931,394**	**6,962,176**	**6,955,642**	**0.35%**
Personnel Summary	**30.00**	**30.00**	**30.00**	**30.00**	**30.00**	**29.00**	**(1.00)**

Information Services

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	247,174	260,478	43,743	248,286	248,286	246,774	-0.61%
Salaries, Temporary	338		11,173				
Salaries, Overtime		77		505	505	505	0.00%
Leave Pay Outs	12,455	8,702	9,295				
Benefits	99,982	106,445	39,603	104,048	104,048	150,200	44.36%
PERSONNEL SERVICES	**359,948**	**375,703**	**103,814**	**352,839**	**352,839**	**397,479**	12.65%
OPERATING EXPENSES							
Equipment and Supplies	8,917	4,592	8,245	9,400	9,400	9,400	0.00%
Repairs and Maintenance	312		900		2,946		
Conferences and Training	7,785	2,296	5,219	7,050	7,050	7,050	0.00%
Other Contract Services			71,998		10,278		
Expense Allowances	6,023	5,966	842	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	**23,036**	**12,854**	**87,203**	**22,450**	**35,674**	**22,450**	0.00%
Total	**382,985**	**388,557**	**191,016**	**375,289**	**388,514**	**419,929**	**11.89%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Chief Information Officer	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Director of Information Services	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**	**0.00**

Information Services

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Applications & Database Support							
PERSONNEL SERVICES							
Salaries, Permanent	803,616	872,378	965,212	889,616	879,338	881,819	-0.88%
Salaries, Temporary			2,369				
Salaries, Overtime	1,842	1,644	10,383	5,050	5,050	5,050	0.00%
Leave Payouts	28,224	35,547	37,497				
Benefits	361,746	394,837	451,350	427,669	427,669	445,137	4.08%
PERSONNEL SERVICES	**1,195,429**	**1,304,406**	**1,466,811**	**1,322,335**	**1,312,056**	**1,332,006**	0.73%
OPERATING EXPENSES							
Equipment and Supplies	14,087	6,516	7,117	3,075	3,075	3,075	0.00%
Repairs and Maintenance	542,546	611,502	606,384	636,093	649,903	653,449	2.73%
Conferences and Training	13,905	12,863	18,523	5,500	5,535	11,500	109.09%
Professional Services		40,997	32,143	12,500	12,500	12,500	0.00%
Other Contract Services	2,000						
Expense Allowances			2,539				
OPERATING EXPENSES	**572,537**	**671,878**	**666,707**	**657,168**	**671,013**	**680,524**	3.55%
CAPITAL EXPENDITURES							
Software - Capital	7,920	11,865					
CAPITAL EXPENDITURES	**7,920**	**11,865**					
Total	**1,775,886**	**1,988,150**	**2,133,517**	**1,979,503**	**1,983,069**	**2,012,530**	**1.67%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits. Repair and Maintenance includes the increased annual software maintenance contractual obligations ($35,294), the new Public Records Act (PRA) subscription services ($16,872), and the transfer of funds from City Manager Department ($19,500) to fund new mobile application maintenance. It also includes a reduction of $54,310 related to automation fee software maintenance now reflected in the ELM Automation Fund (322). Conference and Training reflects the transfer of $6,000 from Customer Support for training.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Business Systems Manager	0.50	0.50	0.50	0.50	0.00	0.00	0.00
Info Tech Manager - Systems	0.00	0.00	0.00	0.00	0.50	0.50	0.00
Info Systems Analyst Senior	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Info Systems Analyst IV	1.00	2.00	2.00	2.00	2.00	2.00	0.00
Info Systems Analyst III	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Info Systems Analyst II	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Info Systems Analyst I	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	**7.50**	**7.50**	**7.50**	**7.50**	**7.50**	**7.50**	**0.00**

Information Services

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Infrastructure Systems							
PERSONNEL SERVICES							
Salaries, Permanent	601,430	627,138	630,495	637,435	637,435	622,997	-2.26%
Salaries, Overtime	9,366	16,342	8,676	7,850	7,850	7,850	0.00%
Leave Payouts	5,558	10,665	13,078				
Benefits	291,265	289,619	307,667	323,678	323,678	327,647	1.23%
PERSONNEL SERVICES	**907,619**	**943,763**	**959,916**	**968,963**	**968,963**	**958,494**	-1.08%
OPERATING EXPENSES							
Utilities	682,237	761,455	727,305	776,686	782,509	776,686	0.00%
Equipment and Supplies	30,639	17,511	114,804	15,400	9,470	15,400	0.00%
Repairs and Maintenance	283,846	287,076	182,134	218,534	218,534	218,534	0.00%
Conferences and Training	21,407	7,435	10,562	11,000	11,000	11,000	0.00%
Professional Services			2,550	10,000	14,225	10,000	0.00%
Other Contract Services	20,137	13,077	22,105	15,000	15,000	15,000	0.00%
Expense Allowances	42,575	51,481	57,086	60,000	60,000	60,000	0.00%
OPERATING EXPENSES	**1,080,842**	**1,138,035**	**1,116,545**	**1,106,620**	**1,110,738**	**1,106,620**	0.00%
Total	**1,988,461**	**2,081,798**	**2,076,461**	**2,075,583**	**2,079,701**	**2,065,114**	**-0.50%**

Significant Changes

No significant change.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Info System Communications Mgr	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Info Tech Manager - Infrastructure	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Network Systems Administrator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Info Systems Analyst Senior	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Info Systems Technician Senior	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Info Systems Technician IV	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Total	**6.00**	**6.00**	**6.00**	**6.00**	**6.00**	**6.00**	**0.00**

Information Services

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Customer Support							
PERSONNEL SERVICES							
Salaries, Permanent	606,866	587,457	481,014	621,416	603,501	522,728	-15.88%
Salaries, Temporary	10,471	14,344	36,850	45,216	45,216	45,526	0.69%
Salaries, Overtime	2,553	2,330	2,401	10,050	10,050	10,050	0.00%
Leave Payouts	15,274	22,722	7,861				
Benefits	311,883	318,639	295,164	365,254	365,254	312,149	-14.54%
PERSONNEL SERVICES	**947,047**	**945,493**	**823,290**	**1,041,937**	**1,024,021**	**890,453**	-14.54%
OPERATING EXPENSES							
Equipment and Supplies	47,198	28,807	68,810	37,399	39,302	37,399	0.00%
Repairs and Maintenance	70,719	79,146	90,205	82,572	82,572	82,572	0.00%
Conferences and Training	13,450	10,221	7,133	18,600	18,600	12,600	-32.26%
Professional Services		12,955					
Other Expenses				500	500	500	0.00%
OPERATING EXPENSES	**131,367**	**131,127**	**166,148**	**139,071**	**158,889**	**133,071**	-4.31%
Total	**1,078,414**	**1,076,620**	**989,438**	**1,181,008**	**1,182,911**	**1,023,524**	**-13.33%**

Significant Changes

The reduction in Personnel Services is due to the transfer of one (1) GIS Analyst II positon to the ELM Automation Fund (Fund 322). Conference and Training reflects the transfer $6,000 to Applications Database Support for training.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Info Systems Computer Ops Mgr	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Info Tech Manager - Operations	0.00	0.00	0.00	0.00	1.00	1.00	0.00
GIS Analyst II*	3.00	3.00	3.00	3.00	**3.00**	**2.00**	(1.00)
Info Systems Analyst IV	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Info Systems Analyst I	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Info Systems Technician Senior	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Info Systems Technician III	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Info Systems Technician II	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Info Systems Technician I	1.00	1.00	1.00	1.00	1.00	1.00	0.00
**1.00 FTE transferred to Fund 322 ELM Automation Fund effective FY 17/18*							
**2.00 FTE funded by the Public Works Department but reflected here*							0.00
Total	**9.00**	**9.00**	**9.00**	**9.00**	**9.00**	**8.00**	**(1.00)**

Information Services

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Public Safety Systems							
PERSONNEL SERVICES							
Salaries, Permanent	576,548	594,309	545,369	616,814	616,814	616,192	-0.10%
Salaries, Temporary	4,653	24,943	27,045				
Salaries, Overtime	20,497	15,680	13,911	10,310	10,310	10,310	0.00%
Leave Payouts	55,246	56,178	55,298				
Benefits	281,705	290,621	276,247	311,876	311,876	338,149	8.42%
PERSONNEL SERVICES	**938,649**	**981,731**	**917,870**	**939,000**	**939,000**	**964,651**	2.73%
OPERATING EXPENSES							
Utilities	9,632						
Equipment and Supplies	16,541	7,769	13,193	13,500	13,500	13,500	0.00%
Repairs and Maintenance	250,441	289,501	372,496	338,512	338,512	427,394	26.26%
Conferences and Training	14,820	8,948	6,336	16,500	16,500	16,500	0.00%
Professional Services		23,223	24,941	12,500	20,470	12,500	0.00%
Other Contract Services			14,834				
Expense Allowances			2,030				
OPERATING EXPENSES	**291,434**	**329,441**	**433,830**	**381,012**	**388,982**	**469,894**	23.33%
Total	**1,230,084**	**1,311,172**	**1,351,700**	**1,320,012**	**1,327,982**	**1,434,545**	**8.68%**

Significant Changes

The increase in Personnel Services is mostly due to the increased in cost of benefits. Repair and Maintenance includes the increased annual software maintenance contractual obligations for the security surveillance camera ($69,649), and the Police Department body camera service fees ($19,233).

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Business Systems Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Info Systems Analyst IV	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Info Systems Analyst II	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Info Systems Technician IV	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	**5.50**	**5.50**	**5.50**	**5.50**	**5.50**	**5.50**	**0.00**

Information Services

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
ELM Automation Fund (322)							
PERSONNEL SERVICES							
Salaries, Permanent						102,071	100.00%
Benefits						59,987	100.00%
PERSONNEL SERVICES						**162,058**	100.00%
OPERATING EXPENSES							
Repairs and Maintenance						54,310	100.00%
OPERATING EXPENSES						**54,310**	
Total						**216,368**	**100.00%**

Significant Changes

On November 7, 2016, City Council approved the creation of a new Automation Fee Fund to segregate the revenue stream from the General Fund. Consequently, this results in the transfer of one (1) GIS Analyst II position to support the development processed in the Enterprise Land Management (ELM) permit application. It also transfers $54,310 in Repair and Maintenance for the related automation software maintenance.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
GIS Analyst II*	0.00	0.00	0.00	0.00	**0.00**	**1.00**	1.00
**1.00 FTE transferred to Fund 322 ELM Automation Fund effective FY 17/18*							
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**1.00**	**1.00**

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00322 ELM Automation Fund					138,791	225,000	86,209
Total					**138,791**	**225,000**	**86,209**

Information Services

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
NIS Information Services							
ADM Administration							
10042101 IS Administration	382,985	388,557	191,016	375,289	388,514	419,929	11.89%
ADM Administration	**382,985**	**388,557**	**191,016**	**375,289**	**388,514**	**419,929**	11.89%
ADS App & Database Support							
10042102 IS Technology Contracts	146,358	148,303	130,960	136,438	141,832	136,438	0.00%
10042154 IS Application Database Supp	1,629,528	1,839,847	2,002,557	1,843,065	1,841,237	1,876,092	1.79%
ADS App & Database Support	**1,775,886**	**1,988,150**	**2,133,517**	**1,979,503**	**1,983,069**	**2,012,530**	1.67%
INF Infrastructure Systems							
10042201 IS Infrastructure Systems	1,988,461	2,081,798	2,076,461	2,075,583	2,079,701	2,065,114	-0.50%
INF Infrastructure Systems	**1,988,461**	**2,081,798**	**2,076,461**	**2,075,583**	**2,079,701**	**2,065,114**	-0.50%
CUS Customer Support							
10042156 IS Customer Support	1,078,414	1,076,620	989,438	1,181,008	1,182,911	1,023,524	-13.33%
CUS Customer Support	**1,078,414**	**1,076,620**	**989,438**	**1,181,008**	**1,182,911**	**1,023,524**	-13.33%
SAF Public Safety Systems							
10042155 IS Safety	1,230,084	1,311,172	1,351,700	1,320,012	1,327,982	1,434,545	8.68%
SAF Public Safety Systems	**1,230,084**	**1,311,172**	**1,351,700**	**1,320,012**	**1,327,982**	**1,434,545**	8.68%
Other Funds							
32242101 ELM Automation Fund						216,368	100.00%
Other Funds						**216,368**	100.00%
General Fund	6,455,830	6,846,296	6,742,133	6,931,394	6,962,176	6,955,642	0.35%
Other Funds						216,368	100.00%
Grand Total(s)	**6,455,830**	**6,846,296**	**6,742,133**	**6,931,394**	**6,962,176**	**7,172,009**	**3.47%**

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City of Huntington Beach
Library Services
Adopted Budget – FY 2017/18

Director of Library Services

Principal Librarian

ADMINISTRATION & BUILDING MANAGEMENT

Senior Librarian

ADMINISTRATION
Administrative Assistant
Volunteer Services Coordinator

FACILITY RENTALS
Library Facilities Coordinator

FACILITIES MAINTENANCE
Library Specialist

YOUTH SERVICES & FAMILY PROGRAMMING

Senior Librarian

CHILDREN'S LIBRARY
Library Services Clerk (2)

PUBLIC SERVICES & COMMUNITY OUTREACH

Senior Librarian

PUBLIC SERVICES
Librarian (2)
Library Services Clerk (3.50)

CIRCULATION
Senior Library Specialist (0.75)

SECURITY
Media Services Specialist

ADULT LITERACY
Literacy Program Specialist (2)

BRANCHES

BANNING
Library Specialist

OAKVIEW
Library Specialist

HELEN MURPHY

MAIN STREET

TECHNOLOGY & SUPPORT SERVICES

Senior Librarian

TECHNICAL SERVICES
Librarian (2)
Library Services Clerk

ACQUISITIONS
Accounting Technician II (2)

Library Services

The Huntington Beach Public Library and Cultural Center welcomes, empowers, and enriches our community by providing innovative and traditional library services that inspire and encourage transformation and growth. Our traditional services continue to provide seniors, children, and students with a book and information rich environment, while our literacy programs and online presence use evolving tools to help users change their (and our) future.

The Central Library and Cultural Center, designed by architects Richard & Dion Neutra, is set in Huntington Beach Central Park surrounded by trees and water. The building and location is a natural draw for all kinds of meetings and events at the facility, providing seven rooms of varying sizes, a 300+-seat theater, and a 100 seat Children's Tabby Theater. The Library includes a 3,500 sq. ft. art gallery with permanent panels and a private Corner Gallery, overlooking fountains and the Central Park. The exhibits rotate monthly and provide works in a variety of mediums.

The Central Library is open six days (60 hours) per week, annually serving 706,458 visitors, housing 240,430 volumes, and circulating 932,000 items. Collectively the other four Library branches are open 148 hours per week, serving 115,660 visitors, circulating 86,500 items and housing 45,380 volumes.

Administration and Building Management Division

This Division provides the leadership and vision needed to bring users the best possible library services. This involves a strong knowledge of library principles and values, a trained and engaged staff, and a dynamic dialogue with Huntington Beach residents. Over the past year, Administration has sent a team to Harwood Institute training on Community Engagement, participated in the California Listens Story Telling project, and successfully applied for a variety of grants through the California State Library. Administration is responsible for the operation of the entire library system and serves as the liaison to the City Council-appointed library board, various library affiliated groups, and to residents. This Division also manages the collection of revenues and monitors expenditures from the General Fund and donations. Administration is responsible for all building maintenance and repairs, including painting, carpeting, plumbing, and electrical systems. This Division initiates, organizes and coordinates rentals and events in the meeting rooms and Theater at the Central Library.

Youth Services and Family Programming Division

The Children's Library provides access to useful information and resources for children. Besides a wide selection of children's literature, the Department also has computers, which students can use to access the Internet, educational databases such as EBSCOHost's Explora and software applications for their schoolwork. Early Literacy computers are available, to engage even the youngest child in learning to read. To help children reach their educational goals, the Central Library and Oak View Library offer a homework club throughout the school year. Committed to the goal of fostering a love of reading and creating lifelong readers, the Youth Services and Family Programming Division offers a variety of storytimes six days of the week.

The Youth Services and Family Programming Division offers special monthly programs and year-long reading programs for children. To re-enforce the Library's importance in the community, and to involve the community with the library, the Division offers teens and adults various volunteer opportunities. Monthly and quarterly workshops are held to teach teens and adults about library resources and offer them a chance to become a part of the library family.

Public Services and Community Outreach Division

Public Services is responsible for all customer service functions of the Huntington Beach Public Library, Professional librarians and trained support staff work with all library patrons, introducing them to the wide variety of resources available in a modern library. Public Service desks are strategically located throughout Central Library. The Borrower Services Desk guides inquiries, answers telephone calls, issues library cards, collects fines, maintains borrower accounts, and processes reserve requests. The Children's Desk offers a welcoming environment for families, guiding children and parents to homework, computing and reading resources. The Research and Information Desk links users with the information and services they need via reference and computer assistance, sharing employment resources, offering interactive resources and tools, and marketing the Library's resources to the community. Community Outreach Services is focused on extending library service out into the community with four branch libraries. The Main Street Library is located in the heart of downtown Huntington and is listed on the National Registry of Historic Places. The Oak View Library is adjacent to the Oak View Elementary School and hosts a variety of children's events, literacy services and an active Homework and Science club. The Banning and Helen Murphy Libraries feature story times, special children's events, a wide variety of library materials and computer access to meet the needs of the local community. All branch locations rely heavily on volunteer support and are geographically located in outlying areas of the City to better serve the entire community. Literacy Services at Central and Oak View libraries train community volunteers to help adults transform their lives by learning to read, to write, and to speak English more effectively.

Technology and Support Services Division

This Division includes Acquisitions, Technical Services, Support Services and Technology. Acquisitions orders and pays for books, periodicals, films, and recordings added to the collection as well as other operating supplies and items. Accounting Technicians prepare and analyze budget reports, handle cash deposits, monitor fund balances, and enter requisitions. They also work with the Finance and Treasury departments to process collection accounts, donations, grants, and other payments. Technical Services manages the library's print and electronic collection by selecting, cataloging, processing, and weeding materials. They make collection materials publicly accessible by labeling and categorizing items, and creating useful computer records that connect users and materials. Support services staff manages the returns and circulation of materials back onto our shelves. Technology staff supports the library's computers by working with the Information Services Department, managing the Integrated Library Automation System, supporting the Automated Book sorting system and maintaining the library's online presence on internal and external websites.

Library Services

Ongoing Activities & Projects

Administration and Building Management Division

- Recruit, train and coordinate volunteers who donate many hours of service.
- Promote meeting room and theater rentals.
- Provide support for all building maintenance activities in all library locations, in coordination with the City's Public Works Department.
- Coordinate all safety and security programs for the Library system.
- Provide guidance and direction for policy, procedure and service development for the Library.
- Continue work on the User Experience at all Library locations.
- Work with a consultant, to implement a new wayfinding system for the Central Library, and develop a model for implementation at all library locations.

Youth Services and Family Programming Division

- Collaborate with the various library support groups and charitable organizations in their fundraising activities and programs for the Library.
- Provide a variety of storytimes throughout the community.
- Recruit teen and adult volunteers to assist with homework programs and fundraising activities.
- Add more homework support opportunities at the Central Library.
- Expand social media outreach to promote services.

Public Services and Community Outreach Division

- Guide inquiries, answer telephone calls, issue library cards, collect fines, maintain borrower accounts, and process reserve requests.
- Staff public service desks and guide patrons to homework, research and reading resources.
- Host computer and eBook training for the community.
- Recruit and train literacy volunteer tutors and students to the Literacy Program, and continue to assess literacy students and outcomes.
- Work with the Literacy Board to support literacy services in the community.
- Manage neighborhood branch locations.
- Expand computer literacy workshops for literacy learners.
- Expand social media and other electronic outreach tools to effectively market new programs and workshop opportunities.

Technology and Support Services Division

- Manage print and electronic collection by ordering, cataloging, processing, and weeding materials.
- Support public computing via computer labs, Internet access, websites, and databases.
- Support library functions utilizing technology.
- Continue to assess the Library's digital collections, to expand and improve access to eBooks and other digital resources.
- Continue to work on updating and enhancing the Library's section of the City Website.
- Work on integrating at least one new technology service over the coming fiscal year.
- Work on streamlining and improving the workflow in various areas of the Library, to improve overall speed of service delivery.

Library Services

Performance Measures

The City's performance measure program is in its twelfth year. Results for the past two fiscal years in addition to goals and objectives for FY 2017/18 are presented below.

	FY 2015/16 ACTUAL	FY 2016/17 ACTUAL	FY 2017/18 ADOPTED	Strategic Plan Goal
Goal:				
1. Foster early literacy skills by providing children's storytime programs and events.				Improve Quality of Life
Measure:				
# of participants in children's programs and events	65,793	68,000	68,000	
Goal:				
2. Provide homework help resources to students through in-person and remote programs.				Improve Quality of Life
Measure:				
# of Homework Support Program attendees	5,913	6,000	6,000	
Goal:				
3. Provide public access to the online world via Internet computer lab and wifi services.				Improve Quality of Life
Measure:				
# of Wifi Users/avg. per hour	NA	NA	350	
# of public computer lab sessions	82,737	85,000	85,000	
Goal:				
4. Provide reading materials to enrich the community by circulating books, CDs, videos, audiobooks, downloadable audiobooks, and eBooks.				Improve Quality of Life
Measure:				
# of items circulated	983,398	975,000	990,000	
Goal:				
5. Promote support of the library by managing a volunteer program that fosters community engagement.				Improve Quality of Life
Measure:				
# of annual volunteer hours	56,932	57,000	57,000	
Goal:				
6. Promote the use of meeting rooms, video conferences, and theater rentals and generate revenue to the City.				Strengthen Economic and Financial Sustainability
Measure:				
Amount of annual room rental revenue	$286,166	$250,000	250,000	

Library Services

Accomplishments/Goals

FY 2016/17 Accomplishments

- Circulated over 980,000 Books, DVDs, eBooks, digital magazines, and other Library collection materials.
- Coordinated over 2,400 events, programs and cultural activities in the Library Theater and meeting rooms.
- Celebrated the 65th Anniversary of the opening of the Main Street Branch Library.
- Launched new online learning service Lynda.com.
- Launched new ebook and eAudiobook service, the Cloud Library.
- Launched a very successful new email campaign using a powerful new marketing tool, LibraryAware.
- Launched a new Event Calendar system for the Library.
- Added a public scanner to the public computing services at Central Library.
- Expanded Adult and Teen workshops and events, providing regular weekly activities including Mindfulness, new technician training, opera talks, book clubs, self publishing and adult coloring programs.
- Received a grant for Mental Health First Aid training, and started training staff on Mental Health First Aid.
- Expanded Wi-Fi access at the Central Library.
- Upgraded all self service check out kiosks at the Central Library.
- Library staff trained in the Harwood Institute “Turning Outward” practice to improve community engagement.
- Added three additional storytimes to the Central Library schedule.
- Supported the learning efforts of over 300 adult learners through the library’s Literacy programs at Central and Oak View Libraries, offering basic computer literacy workshops, Pre-ESL services, early literacy story times, citizenship classes and the Career Online High School program.
- Oak View Library received Certification as a Sustainable Business.
- Started upgrade of public computers at all library locations.
- Completed a wayfinding concept design for implementation at the Central Library.
- Held 5th Wine & Words and 5th Literacy Walk fundraisers.
- Continued to actively recruit and expand the use of volunteers at all library locations, with over 56,000 hours of volunteer time given in 2016.

FY 2017/18 Goals

- Enhance educational support for children and families at all library locations.
- Expand learning opportunities for adult learners through new Literacy Services programs.
- Continue to grow and expand the Library’s digital collections.
- Continue to actively fundraise, and work with Library support groups to enhance fundraising activities and opportunities.
- Continue to pursue grants in support of all Library programs and services.
- Expand social media outreach to promote events and library services.
- Partner with the New Senior Center in the Park, exploring cross marketing, library classes and a book lending pilot.
- Enhance Digital Literacy learning opportunities at all library locations.

Library Services

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	1,728,332	1,915,373	1,955,336	2,015,163	2,023,338	2,051,074	1.78%
Salaries, Temporary	611,933	587,039	632,852	569,880	645,759	665,500	16.78%
Salaries, Overtime	109	169	418				
Termination Pay Outs	10,211	5,139	11,644				
Benefits	937,610	1,029,862	1,099,910	1,199,381	1,200,459	1,319,660	10.03%
PERSONNEL SERVICES	**3,288,195**	**3,537,583**	**3,700,160**	**3,784,425**	**3,869,556**	**4,036,234**	6.65%
OPERATING EXPENSES							
Utilities						56,488	100.00%
Equipment and Supplies	558,528	699,901	624,081	291,698	640,010	291,698	0.00%
Repairs and Maintenance	64,956	61,408	86,827	61,200	67,824	68,550	12.01%
Conferences and Training	1,082	1,773	731	1,000	1,000	1,000	0.00%
Professional Services		4,840	15,020		8,000		
Other Contract Services	160,304	168,742	171,409	175,950	177,410	192,050	9.15%
Expense Allowances	6,023	6,023	6,051	6,000	6,000	6,000	0.00%
Other Expenses	(1)	18	16				
OPERATING EXPENSES	**790,892**	**942,705**	**904,135**	**535,848**	**900,244**	**615,786**	14.92%
NON-OPERATING EXPENSES							
Transfers to Other Funds	428,848	442,808	442,881	442,881	442,881	442,881	0.00%
NON-OPERATING EXPENSES	**428,848**	**442,808**	**442,881**	**442,881**	**442,881**	**442,881**	0.00%
Grand Total(s)	**4,507,935**	**4,923,096**	**5,047,176**	**4,763,154**	**5,212,681**	**5,094,901**	**6.96%**
General Fund	4,091,646	4,426,319	4,520,333	4,713,154	4,732,905	4,992,413	5.93%
Other Funds	416,289	496,777	526,844	50,000	479,776	102,488	104.98%
Grand Total(s)	**4,507,935**	**4,923,096**	**5,047,176**	**4,763,154**	**5,212,681**	**5,094,901**	**6.96%**

Personnel Summary	**27.75**	**28.25**	**28.25**	**28.25**	**28.25**	**28.25**	**0.00**

Library Services

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	1,728,332	1,915,373	1,954,137	2,015,163	2,015,163	2,051,074	1.78%
Salaries, Temporary	548,572	520,940	553,161	569,880	569,880	665,500	16.78%
Salaries, Overtime	109	169	418				
Leave Payouts	10,211	5,139	11,644				
Benefits	936,053	1,027,582	1,097,124	1,199,381	1,199,381	1,319,660	10.03%
PERSONNEL SERVICES	**3,223,277**	**3,469,205**	**3,616,484**	**3,784,425**	**3,784,425**	**4,036,234**	6.65%
OPERATING EXPENSES							
Utilities						4,000	100.00%
Equipment and Supplies	220,421	278,666	187,914	241,698	249,747	241,698	0.00%
Repairs and Maintenance	51,692	54,244	79,827	61,200	63,442	68,550	12.01%
Conferences and Training	1,082	1,773	731	1,000	1,000	1,000	0.00%
Professional Services		4,840	15,020		8,000		
Other Contract Services	160,304	168,742	171,409	175,950	177,410	192,050	9.15%
Expense Allowances	6,023	6,023	6,051	6,000	6,000	6,000	0.00%
Other Expenses	(1)	18	16				
OPERATING EXPENSES	**439,521**	**514,306**	**460,968**	**485,848**	**505,599**	**513,298**	5.65%
NON-OPERATING EXPENSES							
Transfers to Other Funds	428,848	442,808	442,881	442,881	442,881	442,881	0.00%
NON-OPERATING EXPENSES	**428,848**	**442,808**	**442,881**	**442,881**	**442,881**	**442,881**	0.00%
Total	**4,091,646**	**4,426,319**	**4,520,333**	**4,713,154**	**4,732,905**	**4,992,413**	**5.93%**

Personnel Summary	**27.75**	**28.25**	**28.25**	**28.25**	**28.25**	**28.25**	**0.00**

Library Services

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Administration & Building Management							
PERSONNEL SERVICES							
Salaries, Permanent	619,035	613,199	622,433	640,239	640,239	642,902	0.42%
Salaries, Temporary	158,584	160,522	170,106	165,660	165,660	164,660	-0.60%
Salaries, Overtime	109	169	418				
Leave Payouts	7,680	3,819	10,470				
Benefits	297,261	293,774	317,295	336,884	336,884	362,978	7.75%
PERSONNEL SERVICES	**1,082,668**	**1,071,483**	**1,120,721**	**1,142,783**	**1,142,783**	**1,170,540**	2.43%
OPERATING EXPENSES							
Equipment and Supplies	69,383	73,558	49,767	51,300	51,300	51,300	0.00%
Repairs and Maintenance	51,692	53,074	56,175	61,200	61,200	66,200	8.17%
Conferences and Training	1,082	1,698	656	1,000	1,000	1,000	0.00%
Professional Services		4,840	15,020				
Other Contract Services	126,187	120,879	120,970	152,600	152,600	157,600	3.28%
Expense Allowances	6,023	6,023	6,051	6,000	6,000	6,000	0.00%
Other Expenses	(1)	18	16				
OPERATING EXPENSES	**254,367**	**260,088**	**248,655**	**272,100**	**272,100**	**282,100**	3.68%
NON-OPERATING EXPENSES							
Transfers to Other Funds	428,848	442,808	442,881	442,881	442,881	442,881	0.00%
NON-OPERATING EXPENSES	**428,848**	**442,808**	**442,881**	**442,881**	**442,881**	**442,881**	0.00%
Total	**1,765,883**	**1,774,380**	**1,812,258**	**1,857,764**	**1,857,764**	**1,895,521**	**2.03%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits. Technology and Support Services Division transferred funds to Other Contract Services ($5,000) and Repairs and Maintenance ($5,000) to cover additional costs for janitorial minimum wage increases and maintenance expenses.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Director of Library Services	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Principal Librarian	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Librarian	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Library Facilities Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Library Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	**7.00**	**7.00**	**7.00**	**7.00**	**7.00**	**7.00**	**0.00**

Library Services

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Public and Information Services							
PERSONNEL SERVICES							
Salaries, Temporary						90,500	100.00%
PERSONNEL SERVICES						**90,500**	100.00%
OPERATING EXPENSES							
Utilities						4,000	100.00%
Equipment and Supplies						10,000	100.00%
Repairs and Maintenance						2,350	100.00%
Other Contract Services						11,100	100.00%
OPERATING EXPENSES						**27,450**	100.00%
Total						**117,950**	**100.00%**

Significant Changes

On September 5, 2017, the City Council approved to expand library services by adding four (4) hours on Sunday.

Library Services

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Public Services & Community Outreach							
PERSONNEL SERVICES							
Salaries, Permanent	662,915	776,403	794,267	790,196	790,196	816,608	3.34%
Salaries, Temporary	232,547	193,523	218,587	237,170	237,170	237,480	0.13%
Termintation Pay Outs	2,531	1,321	1,174				
Benefits	392,299	454,516	488,092	513,695	513,695	578,358	12.59%
PERSONNEL SERVICES	**1,290,292**	**1,425,763**	**1,502,121**	**1,541,062**	**1,541,062**	**1,632,446**	5.93%
OPERATING EXPENSES							
Equipment and Supplies	5,475	7,491	3,110	9,900	13,821	9,900	0.00%
Repairs and Maintenance			5,160				
OPERATING EXPENSES	**5,475**	**7,491**	**8,270**	**9,900**	**13,821**	**9,900**	0.00%
Total	**1,295,767**	**1,433,254**	**1,510,391**	**1,550,962**	**1,554,883**	**1,642,346**	**5.89%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits. Additional utilities cost of $20,000 is included in the Non-Departmental section for a total budget of $137,950.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Senior Librarian	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Librarian	2.50	2.00	2.00	2.00	2.00	2.00	0.00
Senior Library Specialist	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Literacy Program Specialist	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Library Specialist	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Library Services Clerk	2.50	3.50	3.50	3.50	3.50	3.50	0.00
Media Services Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	**10.75**	**12.25**	**12.25**	**12.25**	**12.25**	**12.25**	**0.00**

Library Services

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Youth Services & Family Programming							
PERSONNEL SERVICES							
Salaries, Permanent	124,645	155,712	146,601	181,027	181,027	179,325	-0.94%
Salaries, Temporary	25,558	29,061	30,202	30,000	30,000	30,000	0.00%
Benefits	81,054	84,488	83,287	109,906	109,906	116,036	5.58%
PERSONNEL SERVICES	**231,258**	**269,260**	**260,090**	**320,933**	**320,933**	**325,361**	1.38%
OPERATING EXPENSES							
Equipment and Supplies	29,334	29,850	29,284	29,500	29,500	29,500	0.00%
Conferences and Training			75				
OPERATING EXPENSES	**29,334**	**29,850**	**29,359**	**29,500**	**29,500**	**29,500**	0.00%
Total	**260,592**	**299,110**	**289,449**	**350,433**	**350,433**	**354,861**	**1.26%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Senior Librarian	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Librarian	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Library Services Clerk	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Total	**4.00**	**4.00**	**3.00**	**3.00**	**3.00**	**3.00**	**0.00**

Library Services

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Technology & Support Services							
PERSONNEL SERVICES							
Salaries, Permanent	321,738	370,059	390,836	403,701	403,701	412,239	2.11%
Salaries, Temporary	131,883	137,835	134,266	137,050	137,050	142,860	4.24%
Benefits	165,439	194,804	208,450	238,896	238,896	262,288	9.79%
PERSONNEL SERVICES	**619,060**	**702,698**	**733,552**	**779,647**	**779,647**	**817,387**	4.84%
OPERATING EXPENSES							
Equipment and Supplies	116,229	167,768	105,753	150,998	155,126	140,998	-6.62%
Repairs and Maintenance		1,170	18,492		2,242		
Conferences and Training		75					
Professional Services					8,000		
Other Contract Services	34,116	47,863	50,439	23,350	24,810	23,350	0.00%
OPERATING EXPENSES	**150,345**	**216,877**	**174,684**	**174,348**	**190,178**	**164,348**	-5.74%
Total	**769,405**	**919,575**	**908,235**	**953,995**	**969,825**	**981,735**	**2.91%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits. Equipment and Supplies transferred $10,000 to cover janitorial contract and maintenance increases in the Administration and Building Management Division.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Senior Librarian	2.00	1.00	1.00	1.00	1.00	1.00	0.00
Librarian	1.00	1.00	2.00	2.00	2.00	2.00	0.00
Library Services Clerk	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Technician II	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Total	**6.00**	**5.00**	**6.00**	**6.00**	**6.00**	**6.00**	**0.00**

Library Services

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Donations, Grants, and Equipment Replacement							
PERSONNEL SERVICES							
Salaries, Permanent			1,199		8,175		
Salaries, Temporary	63,361	66,099	79,691		75,879		
Benefits	1,557	2,279	2,786		1,078		
PERSONNEL SERVICES	**64,918**	**68,378**	**83,676**		**85,132**		
OPERATING EXPENSES							
Utilities						52,488	100.00%
Equipment and Supplies	338,107	421,235	436,167	50,000	390,263	50,000	0.00%
Repairs and Maintenance	13,264	7,164	7,000		4,382		
OPERATING EXPENSES	**351,371**	**428,399**	**443,167**	**50,000**	**394,645**	**102,488**	104.98%
NON-OPERATING EXPENSES							
Total	**416,289**	**496,777**	**526,844**	**50,000**	**479,776**	**102,488**	**104.98%**

Significant Changes

The Library Services Department continues to pursue donations and grants in support of all library services. Donations and grant opportunities vary from year to year. Actual grant award amounts may not be known until after July 2017. The increase in Utilities relates to the CENIC E-Rate subsidy provided by Federal Communications Commission (FCC) for a portion of the City's CENIC fiber optic broadband services for the Central Library and other branch libraries.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00229 Library Dev Impact	120,758	237,325	66,974	75,000	75,000	70,000	(5,000)
00863 CDBG 13/14*							
00880 Library Equipment	227	333	302				
00985 State Literacy Grant			18,000		35,357		(35,357)
01200 LSTA Pitch Grant 13/14	16,650	2,580					
01201 State Literacy Grant 13/14	19,943						
01208 CDBG 14/15*							
01217 State Literacy Grant 14/15		44,156					
01219 CDBG 15/16*							
01223 LSTA Pitch Grant 15/16			19,572				
01226 State Literacy Grant 15/16		18,000	35,357				
01235 CDBG 16/17*							
01246 CENIC E-rate					61,000	52,488	(8,512)
**CDBG historical data are reflected in the City Manager's Department.*							
Total	**157,578**	**302,394**	**140,205**	**75,000**	**171,357**	**122,488**	**(48,869)**

Library Services

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
LIB Library Services							
ADM Administration & Building Mgt							
10050101 Library Services Administration	782,528	759,732	790,099	811,128	811,128	825,889	1.82%
10050201 Security	60,748	64,380	55,934	69,750	69,750	69,750	0.00%
10050206 Facility Rentals	251,656	244,376	254,885	243,783	243,783	252,787	3.69%
10050501 Facilities Maintenance	242,102	263,084	268,459	290,222	290,222	304,213	4.82%
10050999 General Fund Library Svcs Trfs	428,848	442,808	442,881	442,881	442,881	442,881	0.00%
ADM Administration & Building Mgt	**1,765,883**	**1,774,380**	**1,812,258**	**1,857,764**	**1,857,764**	**1,895,521**	2.03%
PIS Public and Information Service							
10050207 Sunday Hours						117,950	100.00%
PIS Public and Information Service						**117,950**	100.00%
PSC Public Services & Comm. Outreach							
10050202 Public Service	729,884	825,903	869,775	892,067	895,988	921,282	3.28%
10050205 Media	1,816						
10050401 Main Street Branch	111,284	119,052	130,497	153,411	153,411	160,275	4.47%
10050402 Banning Branch	19,536	26,122	37,809	13,600	13,600	21,775	60.11%
10050403 Helen Murphy Branch	111,863	118,476	122,036	141,282	141,282	147,845	4.65%
10050404 Oakview Branch	121,930	131,770	134,639	135,674	135,674	140,772	3.76%
10050601 Adult Literacy	199,453	211,932	215,635	214,927	214,927	250,396	16.50%
PSC Public Services & Comm. Outreach	**1,295,767**	**1,433,254**	**1,510,391**	**1,550,962**	**1,554,883**	**1,642,346**	5.89%
YSF Youth Services & Family Pgm							
10050203 Children's Library	260,592	299,110	289,449	350,433	350,433	354,861	1.26%
YSF Youth Services & Family Pgm	**260,592**	**299,110**	**289,449**	**350,433**	**350,433**	**354,861**	1.26%
TSS Technology & Support Services							
10050152 Technical Services	312,591	458,605	442,224	458,436	471,018	459,398	0.21%
10050204 Circulation	133,010	133,650	124,940	126,337	127,926	139,210	10.19%
10050301 Acquisitions	323,804	327,319	341,070	369,222	370,881	383,127	3.77%
TSS Technology & Support Services	**769,405**	**919,575**	**908,235**	**953,995**	**969,825**	**981,735**	2.91%
Other Funds							
10350101 Donations Library	13,264	58,004	37,914		55,868		
10350102 Donations Adult Books	208,664	175,767	211,336		105,343		
10350103 Donations Children's Library	88,147	82,122	83,935		102,195		
10350104 Donations Oakview Library	8,342	5,367	7,239		43,920		
10350105 Donations Literacy	17,317	10,207	8,464		19,372		
10350401 Donations Main St Branch	3,599	1,847	4,434		50,000		
10350402 Donations Banning Branch	169	994	3,652				
10350403 Donations Murphy Branch	894	212	226				
120050101 LSTA Pitch Grant 13/14	35,949	(69)					
120150602 State Literacy Grant 13/14	29,943						
120850601 Oakview Family Literacy		10,000					
121750602 State Literacy Grant 14/15		44,156					
121950601 Oakview Family Literacy			9,500				
122350101 LSTA Pitch Grant 15/16		14,989	4,583				
122650602 State Literacy Grant 15/16		356	53,357				
123550601 Oakview Family Literacy					9,253		
124650001 CENIC E-Rate						52,488	100.00%
22950001 Library Dev Impact		92,824	92,672	50,000	50,000	50,000	0.00%
86350601 Oakview Family Literacy	10,000						
98550603 State Literacy Grant 16/17			9,533		43,824		
Other Funds	**416,289**	**496,777**	**526,844**	**50,000**	**479,776**	**102,488**	104.98%

Library Services

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Fund	4,091,646	4,426,319	4,520,333	4,713,154	4,732,905	4,992,413	5.93%
Other Funds	416,289	496,777	526,844	50,000	479,776	102,488	104.98%
Grand Total(s)	**4,507,935**	**4,923,096**	**5,047,176**	**4,763,154**	**5,212,681**	**5,094,901**	**6.96%**

City of Huntington Beach
Police
Adopted Budget – FY 2017/18

Police Chief

Administrative Assistant

UNIFORM

Police Captain
Administrative Secretary

PATROL
Police Lieutenant (6)
Police Sergeant (13)
Police Officer (120)
Police Recruit (4)
Community Services Officer (3)

TRAFFIC
Police Lieutenant
Police Sergeant (3)
Police Officer (19)
Police Records Specialist

AIR SUPPORT
Police Sergeant
Police Officer (6)
Senior Helicopter Maintenance Technician
Helicopter Maintenance Technician

PARKING ENFORCEMENT
Parking/Traffic Control Supervisor
Parking/Traffic Control Officer (16)

SPECIAL ENFORCEMENT
Police Sergeant (2)
Police Officer (8)

INVESTIGATIONS

Police Captain

INVESTIGATIONS
Police Lieutenant
Police Sergeant (3)
Police Officer (22)
Forensic Systems Specialist
Crime Analyst
Police Services Specialist
Community Services Officer (4)

NARCOTICS/VICE/INTEL/CTF
Police Lieutenant
Police Sergeant (2)
Police Officer (12)
Police Services Specialist
Community Services Officer

OCIAC TASK FORCE
Police Officer

JAIL
Detention Administrator
Detention Shift Supervisor (4)
Detention Officer, Nurse (4)
Detention Officer (9)

ADMINISTRATIVE OPERATIONS

Police Captain

PROFESSIONAL STANDARDS
Police Lieutenant
Police Sergeant (2)
Police Officer (2)

SUPPORT SERVICES
Police Administrative Services Division Manager
Facilities Maintenance Crewleader
Community Relations Specialist

RECORDS
Police Records Administrator
Police Records Supervisor (3)
Police Records Specialist (10)
Police Records Technician (6)
Police Services Specialist (5)
Police Systems Coordinator

TRAINING
Police Sergeant
Police Officer
Police Services Specialist

ALARMS
Police Services Specialist

PERSONNEL
Administrative Analyst Senior
Police Services Specialist

BUDGET/PAYROLL
Administrative Analyst Senior
Accounting Technician II (3)

COMMUNICATIONS
Police Communications Manager
Communications Supervisor (6)
Communications Operator (18)

GENERAL SERVICES/PROPERTY EVIDENCE
Property and Evidence Supervisor
Property and Evidence Officer (3)

CRIME LAB
Police Photo/Imaging Specialist
Latent Fingerprint Examiner (2.50)
Police Services Specialist
Crime Scene Investigator (6)

Police

The Police Department is responsible for responding to and investigating all aspects of criminal activity occurring within the City of Huntington Beach. The Department responds to residential, commercial, industrial and recreational locations and spaces in order to document and stop criminal activity. The Department performs these public safety efforts through community education efforts and aggressive enforcement of all applicable laws. The Department performs initial and follow-up investigation on suspected crimes occurring in the City and conducts forensic examinations of many types of evidence. The Department also monitors and facilitates orderly ingress/egress throughout the City through aggressive enforcement of both vehicular and pedestrian traffic within the City's boundaries.

Police Chief

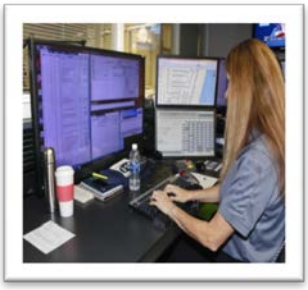
The Police Chief is responsible for the overall leadership and coordination of department operations. The Department is divided into three Divisions; Uniform, Investigation, and Administrative Operations.

Uniform Division

The Uniform Division is the most visible division of the Police Department and performs core law enforcement functions. It is comprised of both sworn and civilian employees and includes uniform patrol, traffic enforcement & investigations, Driving Under the Influence enforcement, parking enforcement, airborne patrol, the Canine Unit, the Mounted Unit, the Homeless Task Force, the Special Enforcement Team, and Special Events. The Uniform Division is also responsible for the resolution of critical incidents through the use of specialized teams such as S.W.A.T. (Special Weapons and Tactics) and C.N.T. (Crisis Negotiation Team).

Investigation Division

The Investigation Division performs four primary duties: providing investigative follow-up for all non-traffic related crimes; identifying, apprehending, and prosecuting criminal suspects; assisting crime victims and the department in suppression of crime; and the recovery of property. The Division enforces laws related to the sale, manufacture, transportation, and use of illegal drugs; reviews and issues permits for a wide variety of regulated businesses; enforces Alcohol Beverage Control laws; attempts to identify and prevent organized crime and terrorism; maintains criminal intelligence files; investigates vice related activity within the City, works collectively with the Orange County Human Trafficking Task Force to identify, investigate and prevent human trafficking and maintains the City Jail. The Jail Bureau is responsible for processing, housing and transporting inmates of the department, as well as other contract law enforcement agencies. The Investigation Division has responsibility for processing and examining computer forensic evidence as well as coordinating similar efforts with other law enforcement computer forensics labs. There are also two Probation Department Officers assigned to work closely with the investigators. The Division has a relationship with the U.S. Secret Service where two task force agents are assigned to the department on a regular basis. This relationship provides additional grant funding to the department.



Administrative Operations Division

The Administrative Operations Division provides the people, equipment, training and budget oversight that supports all the programs in the Police Department. The Division includes the following bureaus and units: Professional Standards, Budget/Payroll, Personnel, Communications, Records, Training, Support Services, General Services, Community Relations, Property/Evidence and Alarms. Primary duties include: managing the use of budgeted funds, keeping accurate payroll record, recruiting/conducting background checks on new employees, receiving 9-1-1 calls and routine business requests for police services, providing a state of the art records keeping function, conducting training of all sworn officers, performing maintenance of the police facility and three substations, purchasing and issuing all equipment, promoting police/community partnerships, maintaining the inventory of all seized property/evidence, tracking and billing for services related to alarm permits. The Professional Standards Bureau is responsible for receiving and managing citizen complaints regarding allegations of employee misconduct, internal affairs investigations and auditing of police services.

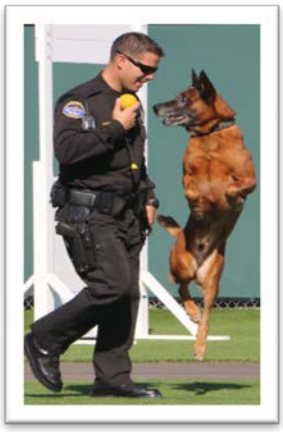
Police

Ongoing Activities & Projects

Uniform Division

- Respond to and handle over 85,000 calls for service.
- Investigate 2,000 traffic accident investigations (957 injuries & 15 fatalities).
- Issue 18,475 hazardous/non-hazardous traffic citations.
- Identify, interdict, and arrest 902 DUI offenders.
- Issue 87,269 parking citations.
- Conduct over 3,000 citation reviews.

Investigation Division



- Investigate 2,700 crimes against persons.
- Investigate 8,500 property crimes.
- Investigate 1,250 economic crimes.
- Investigate 20 internet crimes against children.
- Receive 1,750 CopLogic online crime reports.
- Perform 14,000 crime analyses to identify trends and assist in detecting suspects.
- Assist 450 domestic violence victims through the Victim Assistance Program.
- Investigate 125 narcotic related citizen complaints.
- Book, fingerprint, photograph, and house over 5,033 arrestees.
- Document, fingerprint, and update photos of over 650 drug and sex registrants.
- Copy over 500 hours of video for investigation and prosecution.
- Collect DNA from over 125 felony arrestees for State Database.
- Collect over 650 blood, breath, and urine samples as evidence.
- Secure feed and care for an average daily population of 14 inmates.
- Book, house, and GPS track over 25 sentenced Pay-to-Stay/Work Release Inmates.
- Compile 26 data reports on jail detainees as required by Federal/State agencies.
- Transported over 1,200 in-custody inmates to the county jail.

Administrative Operations Division

- Conduct 16 recruitments, process 6,000 applications.
- 285,000 incoming/outgoing calls received/initiated in the 9-1-1 center.
- Officers dispatched to 67,000 calls for service.
- 145,000 calls created in the CAD system documenting officer initiated activity and calls for service.
- Process, disseminate and enter into Record Management System (RMS) 21,000 crime, incident and traffic reports.
- Respond to 600 media contacts and daily engagement with the community through social media.
- Investigate 40 complaints/internal affairs issues.
- Process over 5,000 bookings, including want/warrant checks, RMS entry, logging/copying.
- Process and file 4,800 court packages electronically and 725 physical court packages.
- Answer 70,000 incoming/outgoing calls received/initiated in the Records Bureau.
- Process 14,000 subpoenas.
- Arrange over 2,000 training classes and records of completion.
- Arrange 100 on-site training sessions.
- Conduct 300 contacts with citizens/groups and organizations.
- Process, secure and track 16,000 pieces of evidence and property.
- Process and dispose of 25,000 pieces of evidence and property.
- Process approximately 6,500 alarm permits a year.
- Receives and assists over 5,000 alarm related calls a year.

The City's performance measure program is in its twelfth year. Results for the past two fiscal years in addition to goals and objectives for FY 2017/18 are presented below.

	FY 2015/16 ACTUAL	FY 2016/17 ACTUAL	FY 2017/18 ADOPTED	Strategic Plan Goal
Goal:				
1. Through the use of a pilot program developed with the Orange County District Attorney's Office, to obtain 100 consensual DNA samples from a select group of arrestees who because of Proposition 47 are no longer required to submit DNA samples upon arrest.				Enhance and Maintain Public Safety
Measure:				
Number of events	20	40	100	
Goal:				
2. Through a combination of public education, Driving Under the Influence (DUI) checkpoints, DUI Saturation Patrols, and the assignment of an officer specifically to identify and arrest impaired drivers, our goal is to reduce DUI involved collisions by another five percent.				Enhance and Maintain Public Safety
Measure:				
% reduction in DUI involved collisions	5%	5%	5%	
Goal:				
3. Develop more proactive crime analysis and investigative methods for monitoring and policing the increased criminal activity resulting from Prop 47 and AB 109. Increase the number of targeted compliance checks by 50%.				Enhance and Maintain Public Safety
Measure:				
Number of probationary compliance checks	45	50	75	

FY 2016/17 Accomplishments

- Implemented the first phase of a body worn camera system with 50 volunteer police officers.
- Planned and implemented a successful first annual Huntington Beach air show at the beach.
- Conducted monthly training for all sworn officers to include firearms training, arrest and control/defensive tactics training, and training in the use and deployment of less lethal devices.
- Conducted three citizen academy classes including one Spanish speaking class.
- Added a part time social worker with the Police Department to bridge the gap between homeless persons and available resources.
- Worked collectively with the other City departments to implement, monitor and enforce the provisions of the updated Massage Ordinance.
- Initiated a security guard services contract through the Police Department providing security guard services to the libraries, parking structures, parks, beaches and community facilities of Huntington Beach.
- Continued education to prevent DUI related traffic collision with our Know Your Limit, Choose Your Ride and Every 15 Minutes programs. Maintained strict DUI enforcement with daily patrols, saturation patrols and checkpoints.
- Expanded our community engagement and policing efforts with Coffee with a Cop, Police Department Open House, Tip a Cop, and social media.
- Recognized our employees with an enhanced Department Awards Program sponsored by the Huntington Beach Police and Community Foundation.
- Enhanced detectives' and police officers' efficiency with expanded technology training and data management with the Records Management System.
- Finished construction of the Police Department front desk, Records Bureau and Traffic Bureau to enhance security and improve customer service.
- Installed automated external defibrillator (AED) devices in all marked police patrol vehicles to enhance our public safety services to the community.

FY 2017/18 Goals

- Implement phase two of the body worn camera project to all uniformed police officers.
- Plan, design and start construction on a future police gun range at the City Corporate Yard.
- Develop a strategic plan for defining the future objects and vision of the Huntington Beach Police Department regarding community policing, succession planning and organizational needs.
- Evaluate the long term facilities needs of the Police Department.
- Study and evaluate computer aided dispatch and record management systems (CAD/RMS) vendors and technologies for a planned upgrade in FY 2018/19.

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Police

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	31,111,664	33,431,391	34,323,749	36,732,562	36,728,989	36,998,759	0.72%
Salaries, Temporary	453,829	458,878	499,772	364,398	426,905	364,798	0.11%
Salaries, Overtime	5,463,359	4,648,148	5,007,346	3,976,664	4,317,799	3,937,950	-0.97%
Leave Payouts	1,146,195	1,309,772	1,466,088				
Benefits	22,316,289	23,520,063	25,343,062	27,790,775	27,780,870	28,671,784	3.17%
PERSONNEL SERVICES	**60,491,337**	**63,368,251**	**66,640,018**	**68,864,399**	**69,254,563**	**69,973,291**	1.61%
OPERATING EXPENSES							
Utilities	10,766	15,334	17,654	19,500	42,063	19,500	0.00%
Equipment and Supplies	1,669,763	1,280,394	1,105,697	976,109	1,906,789	1,186,304	21.53%
Repairs and Maintenance	1,008,153	966,769	1,106,671	991,630	965,967	964,510	-2.73%
Conferences and Training	358,766	356,548	344,329	319,105	338,991	319,105	0.00%
Professional Services	517,517	485,855	503,872	630,443	702,859	335,825	-46.73%
Other Contract Services	1,395,888	1,270,567	1,727,604	1,751,967	1,920,055	2,179,087	24.38%
Rental Expense	13,289	17,076	11,420	10,884	10,884	10,884	0.00%
Payments to Other Governments	874,365	900,131	962,714	928,540	928,540	928,540	0.00%
Expense Allowances	324,618	327,137	331,430	367,000	367,000	367,000	0.00%
Other Expenses	7,130	6,474	3,736	8,000	8,000	4,973	-37.84%
OPERATING EXPENSES	**6,180,255**	**5,626,285**	**6,115,128**	**6,003,178**	**7,191,149**	**6,315,728**	5.21%
CAPITAL EXPENDITURES							
Equipment	191,457	7,869	342,171		88,629		
Vehicles	218,754	36,466					
Capital - Software	28,448						
CAPITAL EXPENDITURES	**438,659**	**44,335**	**342,171**		**88,629**		
NON-OPERATING EXPENSES							
Transfers to Other Funds	222,220	9,910					
NON-OPERATING EXPENSES	**222,220**	**9,910**					
Grand Total(s)	**67,332,470**	**69,048,781**	**73,097,317**	**74,867,577**	**76,534,340**	**76,289,019**	**1.90%**
General Fund	65,361,972	67,802,070	71,638,444	74,127,146	74,316,457	75,761,418	2.20%
Other Funds	1,970,498	1,246,711	1,458,873	740,431	2,217,883	527,601	-28.74%
Grand Total(s)	**67,332,470**	**69,048,781**	**73,097,317**	**74,867,577**	**76,534,340**	**76,289,019**	**1.90%**

Personnel Summary	**360.50**	**361.50**	**364.50**	**364.50**	**364.50**	**364.50**	**0.00**

Police

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	30,917,120	33,211,797	34,180,909	36,555,680	36,555,680	36,876,928	0.88%
Salaries, Temporary	381,518	395,078	415,695	364,398	364,548	364,798	0.11%
Salaries, Overtime	5,075,639	4,229,278	4,588,578	3,877,950	3,877,950	3,877,950	0.00%
Leave Payouts	1,139,016	1,304,632	1,466,088				
Benefits	22,146,349	23,343,453	25,240,264	27,642,440	27,642,440	28,567,064	3.34%
PERSONNEL SERVICES	**59,659,644**	**62,484,238**	**65,891,535**	**68,440,468**	**68,440,618**	**69,686,740**	1.82%
OPERATING EXPENSES							
Utilities	10,766	15,023	16,885	19,500	42,063	19,500	0.00%
Equipment and Supplies	1,402,618	1,071,186	933,014	959,609	958,310	945,254	-1.50%
Repairs and Maintenance	1,003,088	966,769	1,097,662	991,630	956,967	964,510	-2.73%
Conferences and Training	347,426	346,762	325,315	319,105	331,213	319,105	0.00%
Professional Services	398,163	374,856	375,118	330,443	370,406	335,825	1.63%
Other Contract Services	1,320,866	1,270,567	1,689,636	1,751,967	1,902,455	2,179,087	24.38%
Rental Expense	13,289	17,076	11,420	10,884	10,884	10,884	0.00%
Payments to Other Governments	874,365	900,131	962,714	928,540	928,540	928,540	0.00%
Expense Allowances	324,618	327,137	331,409	367,000	367,000	367,000	0.00%
Other Expenses	7,130	6,474	3,736	8,000	8,000	4,973	-37.84%
OPERATING EXPENSES	**5,702,328**	**5,295,981**	**5,746,909**	**5,686,678**	**5,875,839**	**6,074,678**	6.82%
CAPITAL EXPENDITURES							
Vehicles		11,942					
CAPITAL EXPENDITURES		**11,942**					
NON-OPERATING EXPENSES							
Transfers to Other Funds		9,910					
NON-OPERATING EXPENSES		**9,910**					
Total	**65,361,972**	**67,802,070**	**71,638,444**	**74,127,146**	**74,316,457**	**75,761,418**	**2.20%**

Personnel Summary	**360.50**	**361.50**	**364.50**	**364.50**	**364.50**	**364.50**	**0.00**

Police

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Administrative Operations							
PERSONNEL SERVICES							
Salaries, Permanent	4,628,905	4,936,745	6,157,057	6,732,226	6,732,226	6,761,870	0.44%
Salaries, Temporary	107,286	160,223	249,489	226,258	226,258	226,658	0.18%
Salaries, Overtime	912,357	932,500	1,064,149	695,950	695,950	695,950	0.00%
Leave Payouts	134,282	207,992	274,613				
Benefits	2,789,266	2,907,055	3,869,479	4,228,583	4,228,583	4,390,509	3.83%
PERSONNEL SERVICES	**8,572,096**	**9,144,515**	**11,614,787**	**11,883,017**	**11,883,017**	**12,074,986**	1.62%
OPERATING EXPENSES							
Utilities	5,173	7,754	10,080	11,500	34,055	11,500	0.00%
Equipment and Supplies	1,030,173	620,469	537,320	563,144	568,211	563,144	0.00%
Repairs and Maintenance	377,854	392,678	414,374	462,466	463,667	435,346	-5.86%
Conferences and Training	289,988	306,478	279,078	231,705	234,846	231,705	0.00%
Professional Services	79,715	124,413	118,413	57,310	91,742	57,310	0.00%
Other Contract Services	924,964	882,996	1,301,542	1,314,380	1,410,928	1,641,500	24.89%
Rental Expense	10,022	11,881	10,720	10,884	10,884	10,884	0.00%
Payments to Other Governments		18,945	4,896	8,540	8,540	8,540	0.00%
Expense Allowances	316,322	320,116	324,173	359,700	359,700	359,700	0.00%
Other Expenses	2,263	3,765	2,103	3,000	3,000	3,000	0.00%
OPERATING EXPENSES	**3,036,476**	**2,689,495**	**3,002,699**	**3,022,629**	**3,185,572**	**3,322,629**	9.93%
Total	**11,608,573**	**11,834,010**	**14,617,486**	**14,905,646**	**15,068,589**	**15,397,615**	**3.30%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits. The Repairs and Maintenance budget was reduced to allocate funds to Other Contract Services for the coyotes services contract and increase custodian services funding due to minimum wage mandates. Other Contract Services budget also reflects an increase of $300,000 due to rising Animal Control Services contract costs.

Police

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Administrative Operations (continued)

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Police Captain	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Lieutenant**	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Police Administrative Services Mgr	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Police Administrative Srvcs Div Mgr	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Police Sergeant**	1.00	1.00	3.00	3.00	3.00	3.00	0.00
Police Officer***	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Police Communications Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Records Administrator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Records Supervisor	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Police Records Specialist	10.00	10.00	10.00	10.00	10.00	10.00	0.00
Police Records Technician	6.00	6.00	6.00	6.00	6.00	6.00	0.00
Court Liaison Specialist	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Police Systems Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Services Specialist^^	9.00	9.00	9.00	9.00	9.00	9.00	0.00
Community Relations Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Communications Supervisor-PD	6.00	6.00	6.00	6.00	6.00	6.00	0.00
Communications Operator-PD*	18.00	18.00	18.00	18.00	18.00	18.00	0.00
Crime Scene Investigator^	0.00	0.00	6.00	6.00	6.00	6.00	0.00
Latent Fingerprint Examiner^^	0.00	0.00	2.50	2.50	2.50	2.50	0.00
Police Photo/Imaging Specialist^^	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Property Officer	2.00	3.00	0.00	0.00	0.00	0.00	0.00
Property & Evidence Officer	0.00	0.00	3.00	3.00	3.00	3.00	0.00
Property & Evidence Supervisor	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Accounting Technician II	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Facilities Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
** 1.0 FTE Defunded*							
*** Transferred from Executive Division in FY 15/16*							
**** 1.0 FTE funded in the Non-Departmental Housing Authority Fund ending in FY 19/20.*							
^ Transferred from Uniform Division in FY 15/16							
^^ Transferred from Investigations Division in FY 15/16							
Total	**71.00**	**71.00**	**84.50**	**84.50**	**84.50**	**84.50**	**0.00**

Police

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Executive							
PERSONNEL SERVICES							
Salaries, Permanent	819,855	751,235	317,810	320,431	320,431	324,432	1.25%
Salaries, Overtime	40,248	38,503	500				
Leave Payouts	37,172	45,866	8,339				
Benefits	570,895	521,262	215,007	216,251	216,251	231,561	7.08%
PERSONNEL SERVICES	**1,468,170**	**1,356,866**	**541,656**	**536,682**	**536,682**	**555,993**	3.60%
OPERATING EXPENSES							
Utilities	609	613	617	2,500	2,500	2,500	0.00%
Equipment and Supplies	11,078	14,792	10,879	12,500	12,500	12,500	0.00%
Repairs and Maintenance	287						
Conferences and Training	5,198	476	1,577				
Professional Services	882	928	1,190				
Expense Allowances	1,275						
Other Expenses	4	115					
OPERATING EXPENSES	**19,333**	**16,923**	**14,263**	**15,000**	**15,000**	**15,000**	0.00%
Total	**1,487,503**	**1,373,789**	**555,919**	**551,682**	**551,682**	**570,993**	**3.50%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Lieutenant*	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Police Sergeant*	2.00	2.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
**Transferred to Administrative Operations Division in FY 2015/16*							
Total	**5.00**	**5.00**	**2.00**	**2.00**	**2.00**	**2.00**	**0.00**

Police

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Investigations							
PERSONNEL SERVICES							
Salaries, Permanent	6,033,365	6,706,594	7,423,598	7,815,076	7,815,076	7,857,410	0.54%
Salaries, Temporary	81,518	58,380	77,167	72,374	72,374	72,374	0.00%
Salaries, Overtime	741,734	568,792	710,406	709,350	709,350	709,350	0.00%
Leave Payouts	216,232	301,322	326,532				
Benefits	4,247,563	4,687,727	5,546,942	5,972,158	5,972,158	6,121,414	2.50%
PERSONNEL SERVICES	**11,320,411**	**12,322,816**	**14,084,646**	**14,568,958**	**14,568,958**	**14,760,548**	1.32%
OPERATING EXPENSES							
Utilities	4,008	4,605	3,333	4,500	4,508	4,500	0.00%
Equipment and Supplies	153,856	143,334	179,029	166,540	159,945	164,185	-1.41%
Repairs and Maintenance	105,151	32,348	32,055	26,680	26,680	26,680	0.00%
Conferences and Training	3,922		65	300	300	300	0.00%
Professional Services	165,800	158,427	240,206	260,488	258,830	265,870	2.07%
Other Contract Services	35,630	7,458	5,303	34,320	49,187	34,320	0.00%
Rental Expense	2,596	68					
Expense Allowances	5,421	5,421	5,446	5,700	5,700	5,700	0.00%
Other Expenses	4,863	2,593	1,633	4,000	4,000	973	-75.68%
OPERATING EXPENSES	**481,248**	**354,254**	**467,069**	**502,528**	**509,150**	**502,528**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds		9,910					
NON-OPERATING EXPENSES		**9,910**					
Total	**11,801,659**	**12,686,980**	**14,551,715**	**15,071,486**	**15,078,108**	**15,263,076**	**1.27%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits. Professional Services appropriation of $5,382 transferred from Equipment and Supplies ($1,355), travel expenses ($3,027), and Dues/Memberships ($1,000) to cover Community Services Program (CSP) contracts fee increases for Gang Services and Juvenile Diversion Services.

Police

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Investigations (continued)

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Police Captain	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Lieutenant^	1.00	1.00	2.00	2.00	2.00	2.00	0.00
Police Sergeant*	5.00	5.00	5.00	5.00	5.00	5.00	0.00
Police Officer^	32.00	32.00	35.00	35.00	35.00	35.00	0.00
Community Services Officer	2.00	5.00	5.00	5.00	5.00	5.00	0.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Civilian Check Investigator	2.00	0.00	0.00	0.00	0.00	0.00	0.00
Forensic Systems Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Latent Fingerprint Examiner**	2.50	2.50	0.00	0.00	0.00	0.00	0.00
Police Photo/Imaging Specialist**	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Police Services Specialist**	3.00	3.00	2.00	2.00	2.00	2.00	0.00
Detention Administrator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Detention Shift Supervisor	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Detention Officer	9.00	9.00	9.00	9.00	9.00	9.00	0.00
Detention Officer, Nurse	4.00	4.00	4.00	4.00	4.00	4.00	0.00
** 1.0 FTE Defunded*							
*** Transferred to the Administrative Operations Division in FY 15/16*							
^ Transferred from the Uniform Division in FY 15/16							
Total	**69.50**	**70.50**	**70.00**	**70.00**	**70.00**	**70.00**	**0.00**

Police

Adopted Budget - FY 2017/18

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Uniform							
PERSONNEL SERVICES							
Salaries, Permanent	19,434,995	20,817,222	20,282,443	21,687,948	21,687,948	21,933,217	1.13%
Salaries, Temporary	192,714	176,475	89,038	65,766	65,916	65,766	0.00%
Salaries, Overtime	3,381,301	2,689,482	2,813,524	2,472,650	2,472,650	2,472,650	0.00%
Leave Payout	751,330	749,452	856,604				
Benefits	14,538,627	15,227,408	15,608,836	17,225,448	17,225,448	17,823,580	3.47%
PERSONNEL SERVICES	**38,298,966**	**39,660,040**	**39,650,445**	**41,451,812**	**41,451,962**	**42,295,213**	2.03%
OPERATING EXPENSES							
Utilities	975	2,051	2,855	1,000	1,000	1,000	0.00%
Equipment and Supplies	207,511	292,591	205,785	217,425	217,655	205,425	-5.52%
Repairs and Maintenance	519,796	541,743	651,233	502,484	466,620	502,484	0.00%
Conferences and Training	48,318	39,808	44,596	87,100	96,067	87,100	0.00%
Professional Services	151,765	91,089	15,309	12,645	19,834	12,645	0.00%
Other Contract Services	360,272	380,113	382,791	403,267	442,341	503,267	24.80%
Rental Expense	670	5,128	700				
Payments to Other Governments	874,365	881,186	957,818	920,000	920,000	920,000	0.00%
Expense Allowances	1,600	1,600	1,791	1,600	1,600	1,600	0.00%
Other Expenses				1,000	1,000	1,000	0.00%
OPERATING EXPENSES	**2,165,271**	**2,235,309**	**2,262,878**	**2,146,521**	**2,166,116**	**2,234,521**	4.10%
CAPITAL EXPENDITURES							
Vehicles		11,942					
CAPITAL EXPENDITURES		**11,942**					
Total	**40,464,237**	**41,907,290**	**41,913,323**	**43,598,333**	**43,618,078**	**44,529,734**	**2.14%**

Significant Changes

The increase in Personnel Services attributed to the funding of one Police Officer position that was previously funded by the UASI Grant. The Equipment and Supplies budget reduced by $12,000 to fund one Administrative Secretary position exchange for a Community Servcies Officer position. Other Contract Services budget increased by $100,000 for patrol services at the libraries, beach, and community centers.

Police

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Department Budget Summary

General Fund Division by Object Account

DIVISION

Uniform (continued)

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Police Captain	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Lieutenant*	8.00	8.00	7.00	7.00	7.00	7.00	0.00
Police Sergeant	20.00	19.00	19.00	19.00	19.00	19.00	0.00
Police Officer**	155.00	156.00	153.00	153.00	153.00	153.00	0.00
Police Recruit^	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Community Services Officer	0.00	0.00	3.00	3.00	3.00	3.00	0.00
Crime Scene Investigator^^	6.00	6.00	0.00	0.00	0.00	0.00	0.00
Senior Helicopter Maint Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Helicopter Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Parking/Traffic Control Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Parking/Traffic Control Officer	16.00	16.00	16.00	16.00	16.00	16.00	0.00
Police Records Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	1.00	0.00
** 1.0 FTE Defunded*							
** 1.0 FTE transferred to the Investigations Division in FY 15/16*							
*** 8.0 FTEs Defunded*							
*** 1.0 FTE funded by Office of Traffic Safety Grant.*							
*** 3.0 FTE transferred to the Investigations Division in FY 15/16*							
^ 4.0 FTEs Defunded							
^^ Transferred to the Administrative Operations Division in FY 15/16							
Total	**215.00**	**215.00**	**208.00**	**208.00**	**208.00**	**208.00**	**0.00**

Police

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Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Inmate Welfare (122), Narcotic Forfeiture State and Federal (212 & 214), Property and Evidence (216)							
OPERATING EXPENSES							
Utilities		311	769				
Equipment and Supplies	154,612	132,340	128,429	16,500	175,912	21,050	27.58%
Conferences and Training			9,010				
Repairs and Maintenance	3,405		9,931				
Other Contract Services			29,700		17,600		
OPERATING EXPENSES	**158,017**	**132,651**	**177,839**	**16,500**	**193,512**	**21,050**	27.58%
CAPITAL EXPENDITURES							
Equipment	171,670	7,869	178,758		60,649		
Vehicles		4,664					
CAPITAL EXPENDITURES	**171,670**	**12,533**	**178,758**		**60,649**		
Total	**329,686**	**145,185**	**356,597**	**16,500**	**254,161**	**21,050**	27.58%

Significant Changes

California Penal Code (CPC) Section 4025, allows for the City's Police Chief to maintain a fund for the benefit, education, and welfare of inmates confined in the City Jail. The Equipment and Supplies funding is allocated for the annual costs of inmate television services, local daily newspaper, magazines/books, fitness equipment, games, inmate clothing/uniforms, bus passes and clothing for indigent inmates that are being released from the jail. These funds may also be used for improving inmate housing and environment.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00122 Inmate Welfare Fund	41,097	57,179	30,418	16,500	16,500	2,400	(14,100)
00212 Narcotics Forfeiture Fed	160,945	5,927	3,119				
00214 Narcotic Forfeiture/State	15,954	24,158	10,418				
00216 Property and Evidence	10,885	237,568	62,111				
Total	**228,881**	**324,832**	**106,066**	**16,500**	**16,500**	**2,400**	**(14,100)**

Fund Balance	Actual as of 9/30/2014	Actual as of 9/30/2015	Actual as of 9/30/2016	Estimated 9/30/2017	Use of Fund Balance	FY 2017/18 Adopted	Change from Prior Year
00122 Inmate Welfare Fund	72,133	75,966	96,147	99,142	18,650	80,492	(18,650)
00212 Narcotics Forfeiture Fed	619,937	534,026	397,591	209,468		209,468	
00214 Narcotic Forfeiture/State	242,466	266,623	277,041	201,897		201,897	
00216 Property and Evidence	87,564	325,133	180,438	119,087		119,087	
Total	**1,022,100**	**1,201,748**	**951,217**	**629,594**	**18,650**	**610,944**	**(18,650)**

Police

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Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Service Authority for Abandoned Vehicles (SAAV) (875) and Grants (various)							
PERSONNEL SERVICES							
Salaries, Permanent	194,544	219,594	142,840	176,882	173,308	121,831	-31.12%
Salaries, Temporary	72,312	63,800	84,077		62,357		
Salaries, Overtime	387,720	418,870	418,768	98,714	439,849	60,000	-39.22%
Leave Payouts	7,178	5,140					
Benefits	169,940	176,610	102,797	148,335	138,430	104,720	-29.40%
PERSONNEL SERVICES	**831,693**	**884,014**	**748,483**	**423,931**	**813,945**	**286,551**	-32.41%
OPERATING EXPENSES							
Equipment and Supplies	112,534	76,868	44,254		772,567	220,000	100.00%
Repairs and Maintenance	5,065				9,000		
Conferences and Training	7,935	9,786	9,083		7,778		
Professional Services	119,354	110,999	128,754	300,000	332,453		-100.00%
Other Contracted Services	75,022		8,268				
Expense Allowances			21				
OPERATING EXPENSES	**319,910**	**197,653**	**190,380**	**300,000**	**1,121,798**	**220,000**	-26.67%
CAPITAL EXPENDITURES							
Equipment	19,788		163,413		27,979		
Vehicles	218,754	19,860					
Capital - Software	28,448						
CAPITAL EXPENDITURES	**266,989**	**19,860**	**163,413**		**27,979**		
NON-OPERATING EXPENSES							
Transfers to Other Funds	222,220						
NON-OPERATING EXPENSES	**222,220**						
Total	**1,640,812**	**1,101,527**	**1,102,276**	**723,931**	**1,963,722**	**506,551**	**-30.03%**

Significant Changes

The decrease in Personnel Services is due to the UASI/OCIAC Grant (Fund 909) ending on September 30, 2017; resulting in the 0.50 FTE Police Officer position previously funded by the grant transferring to the General Fund Police Department Uniform Division. The Personnel Services reflects one (1.0) FTE Police Officer position funded by the Office of Traffic Safety Grant (Fund 1239). The purpose of this position is to increase traffic collisions and DUI enforcement. Overtime costs of $60,000 are funded by the Orange County Regional Narcotics Suppression Program (Fund 1224). On September 5, 2017, City Council approved the purchase of additional body-worn cameras for $220,000 from the SLEF Fund (Fund 984). These grant funds are restricted to providing support for specific programs.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
0.50 FTE Police Officer previously funded by the UASI/OCIAC Fund is now fully funded by General Fund/ Uniform Division.							
1.00 FTE Police Officer is reflected in the General Fund/ Uniform Division but funded by the OTS Grant.							
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Police

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Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Service Authority for Abandoned Vehicles (SAAV) (875) and Grants (various) (continued)

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00104 School Events	1,884	23	25				
00223 Safe and Sane Fireworks*							
00227 Police Facilities Dev Impact	215,048	114,341	140,548				
00750 Alcohol Prevention Services	42,735	53,358	50,671				
00838 Jail Training Grant	12,638	9,007	10,400		10,455		(10,455)
00875 SAAV	1,017	(112)					
00909 UASI/OCIAC Program	284,907	205,351	57,538	136,000	136,000		(136,000)
00949 SLESF Grant 10/11	70	(40)					
00955 Prop 69 Funding	37,336	6,785	4,114		21,500		(21,500)
00968 SLESF Grant 11/12	(79)	519	559				
00971 Asset Forfeiture 15% State Set	3,453	4,560	1,970				
00978 US Secret Services (USSS)	8,500	8,500	8,500		9,500		(9,500)
00979 AB109 Public Safety Realignmen	132,538	124,878	71,354		33,227		(33,227)
00982 Office of Traffic 12/13 #SC13184	48,650						
00984 SLESF Grant 12/13	385,757	355,402	397,184				
00987 Justice Assistance Grant 12/13	7,419						
00988 Human Trafficking	25,097	36,005	967				
00989 OCDETF		20,935	9,993		25,000		(25,000)
00991 Domestic Violence CY2013	149,868						
00993 Anaheim/Santa Ana UASI FY12	2,061						
00997 Office of Traffic 13/14 #PT1482	176,351	61,366					
00998 Office of Traffic 13/14 #SC14184	56,359	38,152					
01205 Justice Assistance Grant 13/14	28,448						
01206 Domestic Violence CY2014	153,595	34,346					
01207 UASI 2013		3,898					
01212 Alcoholic Beverage Ctrl 14/15		48,997					
01213 Office of Traffic Safety 14/15		317,253	94,208				
01214 Justice Assistance Grant 14/15		28,952					
01221 Domestic Violence CY2015		147,120	37,105				
01224 OC Regional Narc Suppression		315	58,310	65,000	65,000	60,000	(5,000)
01227 Office of Traffic Safety 15/16			355,439	222,931			
01230 AB 109 Reimbursement			16,806		56,240		(56,240)
01231 ABC Grant 15/16			15,989				
01232 Justice Assistance Grant 15/16					25,359		(25,359)
01237 Domestic Violence CY2016			95,424		93,551		(93,551)
01239 Office of Traffic Safety 16/17					583,000	226,551	(356,449)
01241 Justice Assistance Grant 16/17					25,879		(25,879)
01244 BSCC 16/17					57,143		(57,143)
01245 LE16096860 Dom Violence 2017					204,137		(204,137)
**Safe and Sane Fund's historical data are reflected in the Community Services Department.*							
Total	**1,773,652**	**1,619,911**	**1,427,104**	**423,931**	**1,345,991**	**286,551**	**(1,059,440)**

Police

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Service Authority for Abandoned Vehicles (SAAV) (875) and Grants (various) (continued)

Fund Balance Summary	Actual as of 9/30/2014	Actual as of 9/30/2015	Actual as of 9/30/2016	Estimated 9/30/2017	Use of Fund Balance	Estimated 09/30/2018	Change from Prior Year Revised
00104 School Events	3,029	3,052	3,077	3,077		3,077	
00223 Safe and Sane Fireworks*	75,006	75,884	2,868	2,868		2,868	
00227 Police Facilities Dev Impact	231,467	345,808	486,356	659,701		659,701	
00838 Jail Training Grant	10,867	9,639	9,639	9,639		9,639	
00955 Prop 69 Funding	51,984	58,769	10,018	295		295	
00968 SLESF Grant 11/12	73,677	74,196	74,756	282		282	
00971 Asset Forfeiture 15% State Set	88,429	65,312	66,282	26,869		26,869	
00978 US Secret Services (USSS)	249	248	249	249		249	
00979 AB109 Public Safety Realignmen	153,880	257,776	210,314	112,058		112,058	
00984 SLESF Grant 12/13	651,692	1,007,094	1,404,277	1,283,429	220,000	1,063,429	(220,000)
Total	**1,340,280**	**1,897,778**	**2,267,836**	**2,098,467**	**220,000**	**1,878,467**	**1,658,467**

Police

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Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
POL Police							
ADM Administrative Operations							
10070102 Administrative Operations	2,306,884	2,377,683	2,578,776	2,475,117	2,615,180	2,852,453	15.25%
10070103 Budget	251,980	260,998	251,702	284,209	284,209	279,996	-1.48%
10070108 Payroll	199,456	232,988	234,483	226,717	226,717	229,815	1.37%
10070109 Personnel	714,103	798,161	363,350	290,696	301,794	298,008	2.52%
10070111 Community Support	118,472	122,632	122,838	123,146	123,146	124,036	0.72%
10070112 Professional Standards-Admin		9	1,307,996	1,398,672	1,398,672	1,369,766	-2.07%
10070151 Alarms	100,165	105,001	108,877	105,500	105,500	107,012	1.43%
10070211 Facilities Maintenance	295,412	327,956	323,249	349,283	349,283	351,518	0.64%
10070301 Property/Evidence	247,131	319,368	570,831	648,232	635,833	658,401	1.57%
10070302 Records	2,420,720	2,499,438	2,443,650	2,682,969	2,684,031	2,709,226	0.98%
10070303 PD - Training	1,736,501	1,298,641	1,215,933	1,264,520	1,287,639	1,276,337	0.93%
10070402 Crime Lab-Admin		378	1,413,114	1,400,564	1,400,564	1,456,625	4.00%
10070501 Communications	3,217,747	3,490,758	3,682,687	3,656,020	3,656,020	3,684,423	0.78%
ADM Administrative Operations	**11,608,573**	**11,834,010**	**14,617,486**	**14,905,646**	**15,068,589**	**15,397,615**	3.30%
EXE Executive							
10070101 Police Admin-Executive	947,339	812,384	548,461	551,682	551,682	570,993	3.50%
10070110 Professional Standards	540,163	561,405	7,458				
EXE Executive	**1,487,503**	**1,373,789**	**555,919**	**551,682**	**551,682**	**570,993**	3.50%
INV Investigations							
10070203 Detective Bureau	6,402,554	7,024,957	7,641,046	8,107,206	8,101,375	8,027,440	-0.98%
10070204 Narcotics	1,327,706	1,718,628	1,908,283	1,856,541	1,856,580	2,082,116	12.15%
10070206 Vice/Intelligence	677,831	566,005	2,197,204	2,136,351	2,136,351	2,120,453	-0.74%
10070401 Crime Lab	575,703	605,618	6,895				
10070601 Jail	2,817,865	2,771,772	2,798,286	2,971,388	2,983,802	3,033,066	2.08%
INV Investigations	**11,801,659**	**12,686,980**	**14,551,715**	**15,071,486**	**15,078,108**	**15,263,076**	1.27%
UNI Uniform							
10070106 Special Enforcement Bureau	4,040,809	3,948,715	79,627	460,425			-100.00%
10070201 Patrol	26,352,267	27,125,957	28,040,290	29,242,895	29,743,547	30,259,078	3.47%
10070202 Traffic	4,679,320	5,271,647	7,927,417	8,288,276	8,270,819	8,492,165	2.46%
10070207 SWAT	79,680	127,001	91,110	99,020	102,035	87,020	-12.12%
10070208 Air Support	2,524,084	2,560,794	2,758,369	2,363,621	2,350,391	2,694,928	14.02%
10070209 Parking Enforcement	2,334,902	2,499,897	2,605,077	2,654,479	2,661,668	2,506,925	-5.56%
10070210 Crossing Guard	326,687	381,777	363,720	382,118	382,118	382,118	0.00%
10071002 PD - Special Events OT	126,487	(8,498)	47,712	107,500	107,500	107,500	0.00%
UNI Uniform	**40,464,237**	**41,907,290**	**41,913,323**	**43,598,333**	**43,618,078**	**44,529,734**	2.14%
Inmate Welfare, Narcotic Forfeiture State & Federal, Property & Evidence							
12270101 Inmate Welfare Fund	25,922	53,347	10,237	16,500	16,500	21,050	27.58%
21270101 Narcotics Forfeiture - Federal	237,659	91,838	139,554		162,228		
21670101 Property & Evidence	66,105		206,806		75,433		
Inmate Welfare, Narcotic Forfeiture State & Federal, Property & Evidence	**329,686**	**145,185**	**356,597**	**16,500**	**254,161**	**21,050**	27.58%
Service Authority for Abandoned Vehicles (SAAV) (875) and Grants (various)							
10370101 Donations Police	14,212	12,348	4,018		14,687		
10370102 Donations Police Admin	442	893	843		10,767		
10470101 School Events	943						
120570101 Justice Assistance Grant 13/14	28,448						
120670100 Domestic Violence CY2014	153,597	34,344					

Police

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
120770101 UASI 2013	1,381						
121270101 Alcoholic Beverage Ctrl 14/15	15,811	33,185					
121370101 Office of Traffic Safety 14/15		411,461					
121470101 Justice Assistance Grant 14/15	28,952						
122170101 LE14076860 Dom Violence 2015		142,928	41,297		4,325		
122470101 OC Regional Narc Suppression		5,940	56,051	65,000	65,000	60,000	-7.69%
122770101 Office of Traffic Safety 15/16			448,702	222,931			-100.00%
123070101 AB 109 Reimbursement			16,806		56,240		
123170101 ABC Grant 15/16			24,570				
123270101 Justice Assistance Grant 15/16					25,359		
123770101 LE15086860 Dom Violence 2016			154,729		34,246		
123970101 Office of Traffic Safety 16/17					583,000		
124970101 Office of Traffic Safety 17/18						226,551	100.00%
124170101 Justice Assistance Grant 16/17					25,879		
22370101 Safe and Sane Fireworks			73,068				
22770101 Police Facilities Dev Impact				300,000	300,000		-100.00%
75070101 Alcohol Prevention Services	51,533	74,920	20,311				
80265111 Anaheim/Santa Ana UASI FY11	519						
83870601 Jail Training Grant	13,484	10,235	10,400		10,455		
87570209 State Abandoned Vehichle Funds	77,975	47,099					
90970101 UASI - OCIAC Program 2007	174,424	198,354	54,625	136,000	136,000		-100.00%
92470101 Domestic Violence 09/10	222,220						
93770101 Justice Assist Grant 09Regular	(215)						
94970101 SLESF Grant 10/11	21,678						
95570101 Prop 69 Funding	27,450		52,865		31,223		
96470101 OCATT Program	(18,803)						
96870101 SLESF Grant 11/12	78,284						
97170101 Asset Forfeiture 15% State Set	157,550	27,676	1,000				
97870101 US Secret Services (USSS)	8,500	8,500	8,500		9,500		
97970101 AB109 Public Safety Realignmen	70,209	20,982	118,816		51,484		
98170101 OC Real Estate Trust Fnd 12/13	4,003	15,722	4,717		558		
98270101 Ofc of Traffic 12/13 #SC13184	(6)						
98470101 SLESF Grant 12/13	56,051				580,000	220,000	100.00%
98770101 Justice Assistance Grant 12/13	7,419						
98870101 Human Trafficking	25,097	36,005	967				
98970101 OCDETF		20,935	9,993		25,000		
99170100 Domestic Violence CY2013	85,364						
99370101 Anaheim/Santa Ana UASI FY12	2,061						
99770101 Ofc of Traffic 13/14 #PT1482	237,717						
99870101 Ofc of Traffic 13/14 #SC14184	94,512						
Service Authority for Abandoned Vehicles (SAAV) (875) and Grants (various)	**1,640,812**	**1,101,527**	**1,102,276**	**723,931**	**1,963,722**	**506,551**	-30.03%
Other Funds	**1,970,498**	**1,246,711**	**1,458,873**	**740,431**	**2,217,883**	**527,601**	-28.74%
General Fund	65,361,972	67,802,070	71,638,444	74,127,146	74,316,457	75,761,418	2.20%
Other Funds	1,970,498	1,246,711	1,458,873	740,431	2,217,883	527,601	-28.74%
Grand Total(s)	**67,332,470**	**69,048,781**	**73,097,317**	**74,867,577**	**76,534,340**	**76,289,019**	**1.90%**

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City of Huntington Beach
Public Works
Adopted Budget – FY 2017/18

Director of Public Works

ADMINISTRATION
Project Manager
Administrative Assistant
Senior Accounting Technician
Accounting Technician II
Administrative Secretary
Office Specialist

ENGINEERING

City Engineer

CONSTRUCTION ENGINEERING
Construction Manager
Senior Construction Inspector (3)
Survey Party Chief
Survey Technician II (2)
Contract Administrator (3)
Construction Inspector II

DESIGN ENGINEERING
Senior Civil Engineer (2)
Senior Engineering Technician

DEVELOPMENT ENGINEERING
Principal Civil Engineer
Senior Civil Engineer (2)
Senior Engineering Technician
Civil Engineering Assistant

WATER AND SEWER ENGINEERING
Principal Civil Engineer (2)
Senior Civil Engineer
Civil Engineering Assistant (2)
Associate Civil Engineer

STORM WATER QUALITY
Principal Civil Engineer
Admin. Environmental Specialist (2)

TRANSPORTATION

Transportation Manager

ENGINEERING/ CIP
Principal Civil Engineer
Senior Traffic Engineer
Traffic Engineering Technician

SIGNAL & LIGHTS MAINTENANCE
Traffic Signal/Light Crewleader
Traffic Signal Electrician (2)
Traffic Maint Service Worker (2)

SIGNS & MARKINGS MAINTENANCE
Signs & Markings Crewleader
Signs Leadworker
Signs/Markings Equipment Operator

UTILITIES

Utilities Manager

WATER & SEWER ADMINISTRATION
Administrative Analyst Senior
Water Conservation Coordinator
Field Service Representative
SCADA Coordinator
SCADA Technician
Warehousekeeper
Equipment Support Assistant
Stock Clerk
Administrative Secretary
Office Assistant II (2)

WATER PRODUCTION/ QUALITY
Water Production Supervisor
Water Operations Crewleader
Water Operations Leadworker (2)
Water Systems Technician III (3)
Water Systems Technician II (5)
Water Quality Supervisor
Water Quality Coordinator
Cross Connection Control Specialist (2)
Water Quality Technician

WATER DISTRIBUTION/ METERS
Water Distribution Supervisor
Water Dist. Maint. Crewleader (2)
Water Dist. Meters Crewleader
Engineering Aide
Water Dist. Maint. Leadworker (6)
Water Dist. Meters Leadworker (2)
Water Equipment Operator (4)
Water Service Worker (13)
Water Meter Repair Technician (5)
Senior Water Meter Reader
Field Service Representative
Water Meter Reader (2)
Accounting Technician II
Water Utility Locator

WASTEWATER
Wastewater Supervisor
Wastewater Ops Crewleader
Wastewater Ops Leadworker (3)
Wastewater Equipment Operator (5)
Senior Wastewater Pump Mechanic
Wastewater Pump Mechanic
Wastewater Maint. Service Worker (7)

MAINTENANCE OPERATIONS

Maintenance Operations Manager

MAINTENANCE ADMINISTRATION
Administrative Analyst Senior
Administrative Secretary
Accounting Technician II
Office Assistant II

LANDSCAPE MAINTENANCE
Landscape Maintenance Supervisor
Landscape Maintenance Crewleader
Landscape Maint. Leadworker (3)
Landscape Equipment Operator
Pest Control Specialist
Irrigation Specialist

TREE MAINTENANCE
Tree Maintenance Supervisor
Tree Maintenance Crewleader
Tree Maintenance Leadworker
Tree Equipment Operator (3)
Maintenance Service Worker

STREET MAINTENANCE
Street Maintenance Supervisor
Street Maintenance Crewleader
Street Maintenance Leadworker (2)
Street Equipment Operator (3)
Maintenance Service Worker (6)

BEACH MAINTENANCE
Beach Operations Supervisor
Beach Maintenance Crewleader (2)
Sr. Facilities Maintenance Technician
Beach Equipment Operator (3)
Beach Maintenance Service Worker

GENERAL SERVICES

General Services Manager

GENERAL SERVICES ADMINISTRATION
Code Enforcement Officer I
Field Service Representative
Office Assistant II

FLEET MAINTENANCE
Fleet Operations Supervisor
Equip/Auto Maint. Crewleader (2)
Equip/Auto Maint. Leadworker (3)
Equipment Support Assistant
Mechanic III (6)
Mechanic II (4)

FACILITY MAINTENANCE
Facilities Maintenance Supervisor
Facilities Maint. Crewleader (2)
Facilities Maintenance Technician (3)
Electrician
Plumber

Public Works

The Public Works Department delivers a wide range of services to the public as well as other City departments. The Department is responsible for the planning, construction, and maintenance of the City-owned infrastructure. The infrastructure includes buildings, streets, parks, landscaping, flood control, and utilities. Essential services such as water, sewer, drainage, and traffic control systems are operated and maintained 24 hours-a-day. Public Works manages over 30 percent of the City's total budget, including three enterprise funds and seven designated funds, as well as the citywide Capital Improvement Program. The six Public Works divisions are committed to providing the highest quality of service to the community.

Administration Division

Administration provides general planning and management for five divisions, including policy direction and program evaluation. Administrative staff coordinates interdepartmental and regional program efforts; develops and monitors the budget; assist divisions on specific tasks and projects; and prepares special reports for the City Manager, City Council, Public Works Commission, and the public. Other functions include personnel matters, clerical coordination, record keeping, accounting, and front office customer service. Specialists maintain the City's infrastructure record-drawings and project information.

Engineering Division

Engineering processes and coordinates conditions of approval, plan checks, and permits required for the entitlement of private developments. Engineering oversees right-of-way permits, dock modifications, and road use. The Water Quality Section inspects, monitors, and administers the storm water program for compliance with various regulations and permits governing urban runoff and storm water. Inspection reviews developer-installed infrastructure, landscaping, utility work, and capital improvement projects. The Capital Project Section plans and designs City-funded public improvement projects such as street, sewer, water, and drainage facilities. This program also provides construction management services for new public facilities such as parks, recreation centers, fire stations, and beach improvements.

General Services Division

General Services is responsible for facility and fleet maintenance and administers the City's solid waste and recycling contract. Skilled craft personnel perform a variety of maintenance activities to preserve the value of facilities and equipment and provide a safe and comfortable environment in City buildings including the Civic Center, libraries, fire stations, recreation centers, and the pier. ASE-certified mechanics provide a full range of maintenance and repair services for City vehicles and large equipment. General Services' staff manages commercial and residential trash collection programs, recycling and public education programs, and the residential trash billing.

Maintenance Operations Division

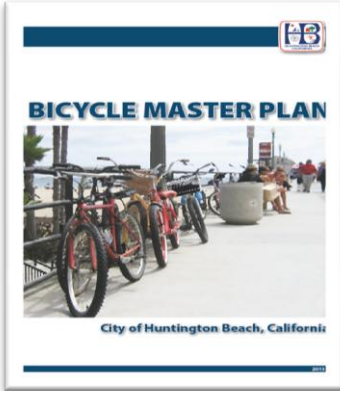
Maintenance Operations includes streets, trees, and landscape maintenance programs. The Street Maintenance Section maintains, cleans, and repairs City streets, sidewalks, and parking lots. The Tree Maintenance Section provides routine and emergency trimming, lifting, removal, and planting at City parks, facilities, and in the City's right of way. The Landscape Section keeps City parks and play areas, City facilities, and landscaped medians and roadside areas in a safe and attractive condition. Most landscape maintenance, scheduled tree trimming, and street sweeping functions are provided through contracted forces. Staff members respond to requests for service from the public, supervise contract services, and provide support to other departments at special events and activities.

Maintenance Operations Division (continued)

Effective FY 2017/18, the Beach Maintenance Division, previously under the Community Services Department, is being integrated into the Public Works Maintenance Operation Division. This transition was a collaborative process between Public Works, Community Services, Finance and City Administration. Beach Maintenance is responsible for cleaning the pier, beach, fire rings, bike paths, parking lots, Main Promenade Parking Structure, and Pier Plaza. Staff also maintains the Huntington Harbor and Sunset Beach beaches and oversees the Huntington Harbour maintenance service contract and pier concessions.

Transportation Division

The purpose of the Transportation Division is to provide a safe and efficient transportation system supporting vehicular, pedestrian, transit, and bicycle activity while servicing the needs of the community. Transportation oversees the design and maintenance of all traffic control devices and pole lighting on City property. Staff reviews development projects, provides advance transportation planning for both local and regional activities, and responds to public requests on traffic concerns. The Signal and Lighting Maintenance Section provides service to all traffic signals, City streetlights, and parks and sports field lighting. The Signs and Markings Section maintains all required traffic delineation, signage, and pavement and curb markings. Staff supplies traffic control planning for City-sponsored special events.



Utilities Division

Utilities staff operate and maintain the City's water, wastewater, and storm drain systems. Water services include groundwater production, reservoir operations, water quality testing, backflow device test program, distribution line maintenance, and water meter reading and repair services. Wastewater crews ensure City sewer lines and sewer lift stations are always operational. The drainage system directs the flow of storm water and runoff into local channels and outlets by the use of large pump stations. Sewer lift stations, drainage pump stations, and water wells are monitored constantly by sophisticated remote data acquisition and control systems. Water conservation education and practices are an important function of the division.

Ongoing Activities & Projects

- Plan, develop, and construct over $27 million in infrastructure public improvement projects.
- Respond to thousands of customer phone calls and direct the public to appropriate departments.
- Process development project entitlements and plan checks within specified time period.
- Issue encroachment permits and grading permits.
- Perform over 250 water quality inspections of industrial and commercial facilities.
- Inspect new development infrastructure, capital projects, and utility installation and repairs.
- Install and maintain traffic signs and markings for 1,120 lane miles of public streets and facilities.

Slater Avenue - Before

- Maintain and operate 143 signalized intersections, all City-owned street lights and outdoor lighting at City parks, parking lots and facilities.
- Complete 12,000 service work orders for facilities maintenance and in response, to respond and remove over 250 hazardous materials incidents annually.
- Sweep debris from 29,000 curb miles of public streets and parking lots.
- Operate, service, and maintain 15 pump stations for both storm water and urban runoff diversion.
- Maintain 3.4 million square feet of landscaping.
- Mow, edge, remove trash, and clean play areas for 760 acres in 70 park sites each week.
- Inspect and repair over 200 pieces of play equipment, benches, tables, and picnic facilities.
- Trim street trees as needed.
- Perform over 9,000 preventative maintenance and mechanical repairs for the City's fleet.
- Maintain 2.4 million square feet of facilities.
- Clean 2,000 catch basins, drain inlets, and 12 miles of channels to comply with state and federal water quality regulations.
- Operate and maintain eight water wells, four reservoirs, four booster pump stations, three imported water connections, and over 500 miles of distribution mains in order to provide 30,000 acre-feet of high quality drinking water.
- Read 52,500 customer water meters on a monthly basis.
- Perform over 30,000 water system water quality tests each year.

Slater Avenue - After

- Manage the City's sewer lateral repair program.
- Maintain 360 miles of sewer lines and 27 lift stations that pump 9.5 million gallons of sewage daily; clean and inspect entire sanitary sewer system on an 18-month cycle.
- Coordinate traffic operations and construction work with Caltrans on Beach Boulevard and Pacific Coast Highway.
- Participate in regional transportation issues and activities with adjacent jurisdictions, the Orange County Transportation Authority and Caltrans.
- Maintain 146 traffic signal and over 2,000 street, park and sports lights throughout the City.
- Provide 24/7 emergency response for traffic signal operational issues (malfunctions, accidents, natural disasters, etc.).
- Clean and maintain the pier and Pier Plaza.
- Maintain all beaches, including Huntington Harbour and Sunset Beach.
- Sweep and clean the beach parking lots and multi-use paths.
- Remove debris from 120 fire pits.

Public Works

Performance Measures

The City's performance measure program is in its twelfth year. Results for the past two fiscal years in addition to goals and objectives for FY 2017/18 are presented below.

	FY 2015/16 ACTUAL	FY 2016/17 ACTUAL	FY 2017/18 ADOPTED	Strategic Plan Goal
Goal: 1. Process 85% of first development plan checks within 20 business days of receipt. **Measure:**				Strengthen Economic and Financial Sustainability
% of first development plan checks processed	85%	90%	90%	
Goal: 2. Award 80% of Capital Improvement Program (CIP) projects indicated in the annual CIP. **Measure:**				Enhance and Maintain the City's Infrastructure
% of CIP projects awarded as indicated	80%	85%	85%	
Goal: 3. Abate 100% of graffiti on City property within three business days of report. **Measure:**				Enhance and Maintain the City's Infrastructure/ Enhance and Maintain Public Safety
% of graffiti abated within three business days	100%	100%	100%	
Goal: 4. Complete 90% of work orders and service requests within requested schedule. **Measure:**				Enhance and Maintain the City's Infrastructure
% of work orders completed within requested schedule	90%	90%	90%	
Goal: 5. Manage Central Warehouse operations with a variance of less than one percent of inventory value. **Measure:**				Strengthen Economic and Financial Sustainability
% variance of inventory value	<1%	<1%	<1%	
Goal: 6. Respond to and address 95% of Water Quality, NPDES, and Fats, Oils, and Greases (FOG) complaints within 24 hours. **Measure:**				Enhance and Maintain Public Safety
% of water quality complaints responded to and addressed within 24 hours	95%	95%	95%	

FY 2016/17 Accomplishments

- Completed 86.7% of projects identified in the Capital Improvement Program (CIP).
- Completed 600 construction inspections.
- Completed 418 Fats, Oil and Grease inspections.
- Completed Police Department Lobby Security and Police Department Limited Americans with Disability Act Renovations.
- Completed water main extensions on Beach Boulevard by Warner Avenue and Holt Avenue.
- Completed design for water transmission main relocation with the West Orange County Water Board as a result of I-405 widening by Orange County Transit Authority (OCTA).
- Completed Annual Arterial Rehabilitation Project.
- Completed Main Street Paving Project.
- Completed Main Street Parking Structure Rehabilitation - Phase I.
- Installed 150 new curb access ramps.
- Issued 56 new grading permits and processed 111 development review requests.
- Issued 758 encroachment permits, representing an increase of over 70% more than the previous fiscal year.
- Maintained 1,703,000 square feet of facilities and related structure, equipment, systems and finishes.
- Maintained 832 pieces of fleet rolling stock.
- Fleet completed 2,047 scheduled preventive maintenance tickets, 97% of fleet tickets completed on time, 97.5% vehicle availability.
- Completed over 2,000 facilities service requests and over 1,200 graffiti abatement requests.
- Upgraded light fixtures to LED at Main Promenade Parking Structure and numerous City facilities.
- Completed residential slurry seal and pavement project.
- Reconstructed three Tree Petition streets.
- Implemented new street sweeping and tree trimming contracts.
- Successfully gained Public Utilities Commission approval for the purchase of 11,045 streetlights from Southern California Edison (SCE) and initiated purchase of LED lights with SCE.
- Completed fiber optic communication projects as part of the City's traffic signal system connecting Warner, Goldenwest and Adams corridors to City Hall, including the installation of three Closed Circuit TV cameras at intersections on Adams Avenue.
- Implemented a new seasonal shuttle service connecting key shopping, residential and visitor areas as part of an OCTA grant program.
- Installed access control, security systems and upgraded existing perimeter fencing at the Newland, Flounder and Hamilton Flood Control Pump Stations.
- Converted 4,500 water meters for use in the Advanced Metering Infrastructure System.
- Replaced 55 line valves in the water distribution system, replaced 95 water service lines and serviced and overhauled 6,200 fire hydrants.
- Utilities Water Quality staff received Water Quality Laboratory Analyst Certification from State of California, Department of Health.
- Cross Connection Control Program ensured over 8,000 backflow devices were tested and certified by backflow testers at residential and commercial/industrial properties.
- Cleaned over 350 miles of sanitary sewer mains and over 8,700 sewer manholes.
- Inspected 27 sanitary sewer lift stations three times a week to ensure reliable operation.
- Water conservation efforts included the development and distribution of bill inserts and post cards, email alerts, web page postings and attendance at the HB Green Expo, OC Garden Friendly event and the Shipley Nature Center Native Plant Sale.

FY 2017/18 Goals

- Complete 85% of projects identified in the CIP.
- Complete annual Arterial Roadway Rehabilitation Project.
- Complete residential paving and curb ramps.
- Complete reconstruction of Edgewater Sewer Lift Station.
- Efficiently process development project entitlements and plan checks in conjunction with other development services sections within the City.
- Begin construction of Well No. 1 above ground facility.
- Complete construction for water transmission main relocation with the West Orange County Water Board as a result of I-405 widening by OCTA.
- Continue to be rated in the Top 100 Fleets in North America and Top Green Fleets.
- Maintain 100% Automotive Service Excellence (ASE) Certified Mechanic staffing and retain ASE Blue Seal Certified facility.
- Update and revise annual vehicle replacement process.
- Develop facilities preventive maintenance program.
- Transfer Beach Maintenance Division from Community Services Department and integrate with Public Works Department's Maintenance Operations division.
- Continue Central Park rehabilitation.
- Continue to work towards achieving a four-year tree trimming cycle.
- Update downtown Business Improvement District (BID) maintenance Memorandum of Understanding (MOU).
- Complete the full acquisition of the 11,045 streetlights from SCE.
- Complete the retrofitting of all newly acquired lights from SCE to energy efficient LED technology and process all applicable rebates.
- Upgrade the City's Traffic Management Center to expand system monitoring capabilities and functionality.
- Replace Unit No. 1 pump assembly at Meredith Flood Control Pump Station.
- Install control rooms at Meredith, Slater, Hamilton and Flounder Flood Control Pump Stations.
- Convert 1,000 water meters for use in the Advanced Metering Infrastructure system.
- Revise the Comprehensive Drinking Water Quality Manual and submit to the State of California, Department of Health.
- Complete certification process for the Utilities Division Microbiology Laboratory to be recognized as a State Health approved laboratory for microbiology analysis.
- Conduct cross connection survey inspections at all water production facilities, including wells, reservoirs, booster stations, and flood stations.
- Utilize customer integrated software for water usage, education information and notifications.
- Clean over 350 miles of sanitary sewer mains.
- Inspect over 60 miles of sanitary sewer mains via Closed Circuit TV.

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Public Works

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	14,104,985	14,904,126	14,705,571	16,481,994	16,494,698	17,125,977	3.91%
Salaries, Temporary	386,274	360,586	291,438	626,107	626,107	786,607	25.63%
Salaries, Overtime	806,508	763,044	759,437	704,430	704,430	762,430	8.23%
Termination Pay Outs	680,898	609,336	764,663				
Benefits	8,044,480	8,482,522	8,768,681	10,011,609	10,011,609	10,790,368	7.78%
PERSONNEL SERVICES	**24,023,144**	**25,119,613**	**25,289,791**	**27,824,140**	**27,836,844**	**29,465,382**	5.90%
OPERATING EXPENSES							
Utilities	1,188,961	901,873	967,484	1,088,750	1,088,750	1,141,400	4.84%
Purchased Water	15,661,751	14,907,002	13,900,844	15,000,000	14,081,812	16,250,000	8.33%
Equipment and Supplies	3,168,560	3,714,648	2,550,031	3,724,410	4,169,228	3,767,878	1.17%
Repairs and Maintenance	10,554,808	10,598,180	11,291,387	11,588,125	12,278,845	12,514,109	7.99%
Conferences and Training	108,546	139,759	128,180	193,000	194,420	205,600	6.53%
Professional Services	1,914,175	1,571,508	1,781,742	3,855,000	6,536,095	2,203,700	-42.84%
Other Contract Services	10,898,954	11,076,361	11,230,771	11,156,457	11,360,552	11,620,750	4.16%
Rental Expense	23,150	13,397	17,728	24,500	28,522	38,500	57.14%
Claims Expense	800,000						
Insurance	4,210	9,324	9,113	9,500	9,500	9,500	0.00%
Payments to Other Governments	33,724	35,654	37,470	42,000	42,000	42,000	0.00%
Interdepartmental Charges	7,608,221	7,836,467	8,055,060	8,173,075	8,173,075	8,418,300	3.00%
Expense Allowances	86,844	78,132	77,135	73,900	73,900	84,300	14.07%
Other Expenses	1,033,478	1,038,678	1,200,058	1,218,550	1,188,941	1,269,550	4.19%
OPERATING EXPENSES	**53,085,383**	**51,920,983**	**51,247,002**	**56,147,267**	**59,225,639**	**57,565,587**	2.53%
CAPITAL EXPENDITURES							
Improvements	22,867,546	17,671,064	25,573,258	17,256,900	44,495,144	15,902,234	-7.85%
Equipment	2,600,372	719,467	4,269,273	2,300,000	2,619,217	346,000	-84.96%
Vehicles	574,064	1,513,408	880,427	592,000	1,075,018	35,000	-94.09%
Software - Capital				24,000	24,000	15,000	-37.50%
Capitalized PP&E Offset	(13,267,550)	(6,108,955)	(5,360,245)				
CAPITAL EXPENDITURES	**12,774,431**	**13,794,983**	**25,362,713**	**20,172,900**	**48,213,379**	**16,298,234**	-19.21%
NON-OPERATING EXPENSES							
Debt Service Expenses		15,159					
Transfers to Other Funds	1,217,785	1,640,134	314,711	50,500	50,500	50,500	0.00%
Depreciation	4,435,352	4,998,026	5,366,596				
NON-OPERATING EXPENSES	**5,653,138**	**6,653,319**	**5,681,307**	**50,500**	**50,500**	**50,500**	0.00%
Grand Total(s)	**95,536,095**	**97,488,898**	**107,580,813**	**104,194,808**	**135,326,363**	**103,379,703**	**-0.78%**
General Fund	20,378,795	22,198,896	21,478,006	23,004,911	23,690,441	25,629,980	11.41%
Other Funds	75,157,300	75,290,002	86,102,807	81,189,896	111,635,922	77,749,724	-4.24%
Grand Total(s)	**95,536,095**	**97,488,898**	**107,580,813**	**104,194,808**	**135,326,363**	**103,379,703**	**-0.78%**

Personnel Summary	**196.00**	**198.00**	**199.00**	**199.00**	**199.00**	**207.00**	**8.00**

Public Works

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Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	6,436,001	6,727,185	6,630,282	7,542,981	7,555,685	8,157,066	8.14%
Salaries, Temporary	72,170	69,539	67,299	160,957	160,957	424,607	163.80%
Salaries, Overtime	313,853	334,406	327,927	301,680	301,680	315,680	4.64%
Leave Pay Outs	263,864	244,200	268,717				
Benefits	3,666,441	3,786,617	3,915,748	4,520,707	4,520,707	5,100,985	12.84%
PERSONNEL SERVICES	**10,752,330**	**11,161,947**	**11,209,974**	**12,526,325**	**12,539,029**	**13,998,339**	11.75%
OPERATING EXPENSES							
Utilities	469	22	40	3,750	3,750	2,500	-33.33%
Equipment and Supplies	2,060,068	1,917,831	1,540,695	2,088,000	2,109,796	2,124,150	1.73%
Repairs and Maintenance	6,644,952	7,015,191	7,546,137	7,286,086	7,776,253	8,261,841	13.39%
Conferences and Training	37,858	69,162	61,524	71,100	72,385	71,100	0.00%
Professional Services	330,704	995,620	359,697	385,700	564,999	385,700	0.00%
Other Contract Services	147,441	203,507	268,828	151,000	151,000	271,000	79.47%
Rental Expense	2,840		3,553			12,000	100.00%
Payments to Other Governments	31,924	34,254	34,470	39,500	39,500	39,500	0.00%
Expense Allowances	47,564	50,611	53,197	44,900	44,900	55,300	23.16%
Other Expenses	243,091	294,065	332,792	358,050	338,329	358,050	0.00%
OPERATING EXPENSES	**9,546,912**	**10,580,261**	**10,200,933**	**10,428,086**	**11,100,912**	**11,581,141**	11.06%
CAPITAL EXPENDITURES							
Vehicles		25,947					
CAPITAL EXPENDITURES		**25,947**					
NON-OPERATING EXPENSES							
Transfers to Other Funds	79,553	430,741	67,099	50,500	50,500	50,500	0.00%
NON-OPERATING EXPENSES	**79,553**	**430,741**	**67,099**	**50,500**	**50,500**	**50,500**	0.00%
Total	**20,378,795**	**22,198,896**	**21,478,006**	**23,004,911**	**23,690,441**	**25,629,980**	**11.41%**

Personnel Summary	**90.95**	**90.95**	**91.20**	**91.20**	**91.20**	**99.20**	**8.00**

Public Works

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Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	430,263	417,714	420,666	429,043	429,043	432,343	0.77%
Salaries, Temporary	15,627	16,847	14,043	17,000	17,000	17,000	0.00%
Salaries, Overtime	64	44	88	200	200	200	0.00%
Leave Payouts	21,787	14,846	16,949				
Benefits	204,032	207,506	215,122	225,966	225,966	236,638	4.72%
PERSONNEL SERVICES	**671,773**	**656,957**	**666,868**	**672,209**	**672,209**	**686,180**	2.08%
OPERATING EXPENSES							
Equipment and Supplies	15,061	16,703	14,163	21,000	21,000	18,000	-14.29%
Repairs and Maintenance	3,312	4,127	3,000	5,000	5,000	8,000	60.00%
Conferences and Training	7,930	3,293	5,849	1,000	1,000	1,000	0.00%
Other Contract Services			1,548				
Expense Allowances	3,809	3,818	3,813	3,800	3,800	3,800	0.00%
Other Expenses	423						
OPERATING EXPENSES	**30,534**	**27,942**	**28,372**	**30,800**	**30,800**	**30,800**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds	50,500	430,741	50,500	50,500	50,500	50,500	0.00%
NON-OPERATING EXPENSES	**50,500**	**430,741**	**50,500**	**50,500**	**50,500**	**50,500**	0.00%
Total	**752,807**	**1,115,640**	**745,740**	**753,509**	**753,509**	**767,480**	**1.85%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits. Effective FY 2017/18, the responsibility for beach operations and maintenance of Pier Plaza North transferred from the Community Services Department to the Public Works Department. The Equipment and Supplies category transfered $3,000 to Repairs and Maintainance to fund increased costs.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Director of Public Works	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Project Manager	0.70	0.70	0.70	0.70	0.70	0.70	0.00
Administrative Assistant	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Technician II	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Office Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	**4.95**	**4.95**	**4.95**	**4.95**	**4.95**	**4.95**	**0.00**

Public Works

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Engineering							
PERSONNEL SERVICES							
Salaries, Permanent	1,231,711	1,273,998	1,394,675	1,422,799	1,422,799	1,432,678	0.69%
Salaries, Temporary	9,249	11,519	10,818	30,000	30,000	30,000	0.00%
Salaries, Overtime	2,888	1,572	61	6,240	6,240	6,240	0.00%
Leave Payouts	36,489	25,175	14,654				
Benefits	604,490	630,887	712,690	740,035	740,035	812,738	9.82%
PERSONNEL SERVICES	**1,884,826**	**1,943,151**	**2,132,898**	**2,199,073**	**2,199,073**	**2,281,656**	3.76%
OPERATING EXPENSES							
Utilities	191.98						
Equipment and Supplies	22,708	27,735	46,250	8,000	8,400	9,000	12.50%
Conferences and Training	9,125	4,134	7,628	8,500	8,500	8,500	0.00%
Professional Services	328,197	373,802	340,158	340,700	476,268	340,700	0.00%
Other Contract Services	1,176	107	20,403				
Expense Allowances	6,632	4,743	5,161	2,000	2,000	1,000	-50.00%
Other Expenses	233,739	269,605	316,318	333,000	313,279	333,000	0.00%
OPERATING EXPENSES	**601,770**	**680,127**	**736,081**	**692,200**	**808,447**	**692,200**	0.00%
Total	**2,486,596**	**2,623,278**	**2,868,979**	**2,891,273**	**3,007,521**	**2,973,856**	**2.86%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits. The Expense Allowances category transfered $1,000 to Equipment and Supplies for increased costs.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
City Engineer	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Principal Civil Engineer	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Senior Civil Engineer	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Civil Engineering Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Construction Manager	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Admin Environmental Specialist	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Survey Party Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Associate Civil Engineer	0.00	0.00	0.25	0.25	0.25	0.25	0.00
Senior Construction Inspector	1.25	1.25	1.25	1.25	1.25	1.25	0.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Survey Technician II	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Total	**13.25**	**13.25**	**13.50**	**13.50**	**13.50**	**13.50**	**0.00**

Public Works

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Services							
PERSONNEL SERVICES							
Salaries, Permanent	1,795,994	2,033,686	2,025,661	2,194,844	2,207,548	2,208,776	0.63%
Salaries, Temporary	17,674	6,323		45,750	45,750	45,750	0.00%
Salaries, Overtime	13,651	12,996	12,058	22,820	22,820	20,320	-10.96%
Leave Payouts	68,894	60,914	64,455				
Benefits	1,070,357	1,151,014	1,227,601	1,366,896	1,366,896	1,418,463	3.77%
PERSONNEL SERVICES	**2,966,569**	**3,264,933**	**3,329,776**	**3,630,310**	**3,643,014**	**3,693,309**	1.74%
OPERATING EXPENSES							
Utilities	106						
Equipment and Supplies	1,669,417	1,501,075	1,098,374	1,629,500	1,629,500	1,629,500	0.00%
Repairs and Maintenance	2,237,297	2,492,356	2,401,219	2,681,126	2,962,440	2,627,626	-2.00%
Conferences and Training	1,819	179	6,421	25,000	25,710	25,000	0.00%
Professional Services	2,000	1,815	14,599	20,000	37,291	20,000	0.00%
Other Contract Services	145,416	201,407	246,582	146,000	146,000	196,000	34.25%
Rental Expense			234				
Payment to Other Governments	31,924	34,254	34,470	35,000	35,000	35,000	0.00%
Expense Allowances	18,635	24,422	27,537	22,200	22,200	28,200	27.03%
Other Expenses	243		496				
OPERATING EXPENSES	**4,106,857**	**4,255,508**	**3,829,932**	**4,558,826**	**4,858,141**	**4,561,326**	0.05%
CAPITAL EXPENDITURES							
Vehicles		25,947					
CAPITAL EXPENDITURES		**25,947**					
NON-OPERATING EXPENSES							
Transfer to Other Funds	29,053		3,499				
NON-OPERATING EXPENSES	**29,053**		**3,499**				
Total	**7,102,479**	**7,546,388**	**7,163,207**	**8,189,136**	**8,501,154**	**8,254,635**	**0.80%**

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits. Overtime of $2,500 transferred to Repairs and Maintenance due to increased costs. Repairs and Maintenance transferred $56,000 to Other Contract Services ($50,000) for increased janitorial contractual services and Expense Allowances ($6,000) for increased auto allowance expenses.

Public Works

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Department Budget Summary

General Fund Division by Object Account

DIVISION

General Services (continued)

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
General Services Manager	0.85	0.85	0.85	0.85	0.85	0.85	0.00
Administrative Analyst Senior	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Equip Services Crewleader	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Equip/Auto Maint Crewleader	1.00	2.00	2.00	2.00	2.00	2.00	0.00
Facilities Maint Crewleader	1.00	1.00	2.00	2.00	2.00	2.00	0.00
Painter, Leadworker	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Equip/Auto Maint Leadworker	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Electrician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Mechanic III	6.00	6.00	6.00	6.00	6.00	6.00	0.00
Mechanic II	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Plumber	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Facilities Maintenance Technician	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Facilities Maintenance Supervisor	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Equipment Support Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Fleet Operations Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Secretary	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Maintenance Service Worker	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounting Technician II	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	**28.10**	**28.10**	**28.10**	**28.10**	**28.10**	**28.10**	**0.00**

Public Works

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Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Maintenance Operations							
PERSONNEL SERVICES							
Salaries, Permanent	2,094,278	2,108,514	1,982,429	2,461,724	2,461,724	3,078,283	25.05%
Salaries, Temporary	16,704	7,830	15,096	45,207	45,207	308,857	583.21%
Salaries, Overtime	209,999	224,519	214,091	169,720	169,720	186,220	9.72%
Leave Payouts	108,991	119,755	136,149				
Benefits	1,275,001	1,271,238	1,244,961	1,556,045	1,556,045	1,991,449	27.98%
PERSONNEL SERVICES	**3,704,973**	**3,731,855**	**3,592,726**	**4,232,696**	**4,232,696**	**5,564,809**	31.47%
OPERATING EXPENSES							
Utilities	(79)	22	40			2,500	100.00%
Equipment and Supplies	183,912	194,619	206,854	326,400	321,030	361,400	10.72%
Repairs and Maintenance	3,859,968	3,935,388	4,505,359	3,922,000	3,981,424	4,547,655	15.95%
Conferences and Training	18,519	59,916	40,349	30,000	30,575	30,000	0.00%
Professional Services	508	2,393	1,275	15,000	18,725	15,000	0.00%
Other Contract Services	849	1,993		5,000	5,000	75,000	1400.00%
Rental Expense	2,840		3,320			12,000	100.00%
Payments to Other Governments				4,500	4,500	4,500	0.00%
Expense Allowances	10,841	10,841	10,892	11,500	11,500	16,900	46.96%
Other Expenses	6,291	6,172	5,416	3,000	3,000	3,000	0.00%
OPERATING EXPENSES	**4,083,650**	**4,211,344**	**4,773,505**	**4,317,400**	**4,375,754**	**5,067,955**	17.38%
Total	**7,788,622**	**7,943,198**	**8,366,231**	**8,550,096**	**8,608,450**	**10,632,764**	**24.36%**

Significant Changes

Effective FY 2017/18, the Beach Operations Division of the Community Services Department transferred into the Maintenance Operations Division of Public Works. This transfer includes 8 FTEs and an Operating budget of $394,055 in Beach Maintenance and $159,500 in Pier Plaza North Beach. Repairs and Maintenance includes an additional appropriation of $197,000 to fund annual landscape maintenance for Bartlett Park ($25,000), Lamb Park ($4,000), Wardlow Park ($4,000), new Senior Center in the Park ($30,000), former Navy Railroad Right of Way annexation ($15,000) and all City parks ($60,000). It also funds park restroom janitorial services ($24,000) and the Transient Camp Task Force clean-up crew ($35,000) to clean up trash and debris on City property.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Maintenance Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Landscape Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Tree Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Beach Operations Supervisor	0.00	0.00	0.00	0.00	**0.00**	**1.00**	1.00
Administrative Analyst Senior	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Beach Maintenance Crewleader	0.00	0.00	0.00	0.00	**0.00**	**2.00**	2.00
Park Maintenance Crewleader	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Irrigation Crewleader	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Street Maint Crewleader	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Trees Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Trees Maintenance Leadworker	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Street Maint Leadworker	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Landscape Maintenance Leadworker	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Senior Facilities Maintenance Tech	0.00	0.00	0.00	0.00	**0.00**	**1.00**	1.00
Landscape Equipment Operator	2.00	2.00	1.00	1.00	1.00	1.00	0.00
Irrigation Specialist	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Landscape Maint Crewleader	0.00	0.00	0.00	0.00	1.00	1.00	0.00

Public Works

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General Fund Division by Object Account

DIVISION

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Beach Equipment Operator	0.00	0.00	0.00	0.00	**0.00**	**3.00**	3.00
Street Equipment Operator	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Tree Equipment Operator	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Pest Control Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Beach Maintenance Service Worker	0.00	0.00	0.00	0.00	**0.00**	**1.00**	1.00
Maintenance Service Worker	8.00	7.00	7.00	7.00	7.00	7.00	0.00
Administrative Secretary	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Accounting Technician II	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Stock Clerk	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	**32.50**	**32.50**	**32.50**	**32.50**	**32.50**	**40.50**	**8.00**

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Transportation							
PERSONNEL SERVICES							
Salaries, Permanent	758,702	773,032	739,330	837,081	837,081	808,902	-3.37%
Salaries, Temporary	12,917	25,817	27,151	23,000	23,000	23,000	0.00%
Salaries, Overtime	49,531	62,482	75,362	57,150	57,150	57,150	0.00%
Leave Payouts	27,703	23,510	36,510				
Benefits	430,120	442,405	457,159	499,995	499,995	510,919	2.18%
PERSONNEL SERVICES	**1,278,974**	**1,327,246**	**1,335,513**	**1,417,226**	**1,417,226**	**1,399,971**	-1.22%
OPERATING EXPENSES							
Utilities	250			3,750	3,750		-100.00%
Equipment and Supplies	165,233	782,392	172,479	102,500	129,266	106,250	3.66%
Repairs and Maintenance	176,158	174,967	250,417	270,900	289,381	670,900	147.66%
Conferences and Training	464	1,639	1,277	6,600	6,600	6,600	0.00%
Professional Services		4,502	3,665	10,000	32,715	10,000	0.00%
Other Contract Services			295				
Expense Allowances	5,421	5,421	5,425	5,400	5,400	5,400	0.00%
OPERATING EXPENSES	**347,525**	**968,921**	**433,559**	**399,150**	**467,112**	**799,150**	100.21%
Total	**1,626,499**	**2,296,167**	**1,769,072**	**1,816,376**	**1,884,338**	**2,199,121**	**21.07%**

Significant Changes

Repairs and Maintenance increased by $400,000 for increased streetlights maintenance costs. The Utilities category transferred $3,750 to Equipment and Supplies to better align budget with actual expenditures.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Transportation Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Principal Civil Engineer	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Senior Traffic Engineer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Traffic Engineering Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Signs & Markings Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Traffic Signal/Light Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Signs Leadworker	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Traffic Signals Electrician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Traffic Maint Service Worker	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Total	**9.00**	**9.00**	**9.00**	**9.00**	**9.00**	**9.00**	**0.00**

Public Works

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Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Utilities							
PERSONNEL SERVICES							
Salaries, Permanent	125,054	120,241	67,521	197,491	197,491	196,084	-0.71%
Salaries, Temporary		1,204	191				
Salaries, Overtime	37,720	32,794	26,266	45,550	45,550	45,550	0.00%
Benefits	82,442	83,567	58,215	131,770	131,770	130,778	-0.75%
PERSONNEL SERVICES	**245,215**	**237,807**	**152,193**	**374,811**	**374,811**	**372,413**	-0.64%
OPERATING EXPENSES							
Equipment and Supplies	3,738	8,413	2,573	600	600		-100.00%
Repairs and Maintenance	368,218	408,353	385,980	407,060	538,008	407,660	0.15%
Expense Allowances	2,226	1,366	370				
Other Expenses	2,395	18,288	10,562	22,050	22,050	22,050	0.00%
OPERATING EXPENSES	**376,577**	**436,420**	**399,485**	**429,710**	**560,658**	**429,710**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds			13,100				
NON-OPERATING EXPENSES			**13,100**				
Total	**621,792**	**674,226**	**564,778**	**804,521**	**935,469**	**802,123**	**-0.30%**

Significant Changes

Salaries are charged based on work assignments for Storm Drain and Flood Control Station maintenance and can vary greatly depending on storm activity during the fiscal year. The Equipment and Supplies category transferred $600 to Repairs and Maintenance to better align funding needs for the Division.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Wastewater Supervisor	0.10	0.10	0.10	0.10	0.10	0.10	0.00
Water Production Supervisor	0.20	0.20	0.20	0.20	0.20	0.20	0.00
SCADA Technician	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Water Operations Crewleader	0.20	0.20	0.20	0.20	0.20	0.20	0.00
Water Operations Leadworker	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Wastewater Operations Leadworker	0.10	0.10	0.10	0.10	0.10	0.10	0.00
Water Systems Technician III	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Water Systems Technician II	0.70	0.70	0.70	0.70	0.70	0.70	0.00
Wastewater Equipment Operator	0.20	0.20	0.20	0.20	0.20	0.20	0.00
Wastewater Maint Service Worker	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Total	**3.15**	**3.15**	**3.15**	**3.15**	**3.15**	**3.15**	**0.00**

Public Works

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Traffic Impact (206)							
PERSONNEL SERVICES							
Salaries, Permanent	6,202	4,117	92				
Benefits	3,058	1,487	36				
PERSONNEL SERVICES	**9,259**	**5,604**	**128**				
OPERATING EXPENSES							
Professional Services	2,181	1,100	68,640				
OPERATING EXPENSES	**2,181**	**1,100**	**68,640**				
CAPITAL EXPENDITURES							
Improvements		157,117	495,152		654,119		
CAPITAL EXPENDITURES		**157,117**	**495,152**		**654,119**		
Total	**11,441**	**163,821**	**563,921**		**654,119**		

Significant Changes

No significant changes.

Public Works

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Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Gas Tax Fund (207)							
PERSONNEL SERVICES							
Salaries, Permanent	101,349	99,179	72,801				
Salaries, Temporary	2,898	366					
Benefits	46,896	46,582	29,227				
PERSONNEL SERVICES	**151,143**	**146,128**	**102,028**				
OPERATING EXPENSES							
Repairs and Maintenance	668,758	263,165	252,620	500,000	500,000	500,000	0.00%
Professional Services	109,973	40,783	91,446	35,000	103,797		-100.00%
Expense Allowances	81						
OPERATING EXPENSES	**778,812**	**303,948**	**344,066**	**535,000**	**603,797**	**500,000**	-6.54%
CAPITAL EXPENDITURES							
Improvements	753,919	1,170,307	5,391,582	2,965,000	4,633,975	2,766,200	-6.70%
CAPITAL EXPENDITURES	**753,919**	**1,170,307**	**5,391,582**	**2,965,000**	**4,633,975**	**2,766,200**	-6.70%
NON-OPERATING EXPENSES							
Transfers to Other Funds	900,000	900,000	247,612				
NON-OPERATING EXPENSES	**900,000**	**900,000**	**247,612**				
Total	**2,583,874**	**2,520,382**	**6,085,288**	**3,500,000**	**5,237,772**	**3,266,200**	**-6.68%**

Significant Changes

The Gas Tax Fund receives revenue from the statewide sales tax on gasoline purchases. These funds are dedicated to street improvements and rehabilitation repairs.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00207 Gas Tax Fund	3,727,553	3,777,251	3,339,243	3,590,321	3,590,321	3,523,823	(66,498)
Total	**3,727,553**	**3,777,251**	**3,339,243**	**3,590,321**	**3,590,321**	**3,523,823**	**(66,498)**

Public Works

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Measure M Fund (213)							
PERSONNEL SERVICES							
Salaries, Permanent	467,791	571,204	611,878	811,397	811,397	824,762	1.65%
Salaries, Temporary	66		604				
Salaries, Overtime	15,995	21,624	7,714	10,000	10,000		-100.00%
Leave Payouts	13,245	12,603	28,627				
Benefits	249,445	301,200	343,062	430,041	430,041	465,957	8.35%
PERSONNEL SERVICES	**746,542**	**906,630**	**991,886**	**1,251,439**	**1,251,439**	**1,290,718**	3.14%
OPERATING EXPENSES							
Equipment and Supplies	3,461	4,005	3,645	20,000	20,000	5,000	-75.00%
Professional Services			197,366	250,000	332,688	250,000	0.00%
Expense Allowances	306	945	1,088				
OPERATING EXPENSES	**3,767**	**4,950**	**202,098**	**270,000**	**352,688**	**255,000**	-5.56%
CAPITAL EXPENDITURES							
Improvements	2,268,787	418,994	2,038,980	1,950,000	4,927,729	2,550,000	30.77%
CAPITAL EXPENDITURES	**2,268,787**	**418,994**	**2,038,980**	**1,950,000**	**4,927,729**	**2,550,000**	30.77%
NON-OPERATING EXPENSES							
Transfer to Other Funds	238,232						
NON-OPERATING EXPENSES	**238,232**						
Total	**3,257,328**	**1,330,575**	**3,232,964**	**3,471,439**	**6,531,856**	**4,095,718**	**17.98%**

Significant Changes

The Measure M Fund receives revenue from a one-half cent sales tax levied in the County of Orange and dedicated to street and traffic improvement projects. In FY 2017/18, Measure M funds various arterial rehabilitation projects.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Transportation Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Principal Civil Engineer	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Civil Engineering Assistant	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract Administrator	0.75	1.75	1.75	1.75	1.75	1.75	0.00
Construction Manager	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Traffic Signals Electrician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Signs/Markings Equipment Operator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	**7.25**	**7.25**	**7.25**	**7.25**	**7.25**	**7.25**	**0.00**

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00213 Measure M Fund	3,668,997	3,022,285	3,242,221	3,342,328	3,342,328	3,246,588	(95,740)
Total	**3,668,997**	**3,022,285**	**3,242,221**	**3,342,328**	**3,342,328**	**3,246,588**	**(95,740)**

Fund Balance	Actual as of 9/30/2014	Actual as of 9/30/2015	Actual as of 9/30/2016	Estimated 9/30/2017	Use of Fund Balance	Estimated 09/30/2018	Change from Prior Year
00213 Measure M Fund	3,091,800	4,783,510	4,792,767	1,698,152	849,130	849,022	(849,130)
Total	**3,091,800**	**4,783,510**	**4,792,767**	**1,698,152**	**849,130**	**849,022**	**(849,130)**

Public Works

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Infrastructure Fund (314)							
PERSONNEL SERVICES							
Salaries, Permanent	1,007	11,200	5,648				
Salaries, Overtime		341					
Benefits	473	5,546	2,053				
PERSONNEL SERVICES	**1,480**	**17,088**	**7,701**				
OPERATING EXPENSES							
Professional Services					150,000		
OPERATING EXPENSES					150,000		
CAPITAL EXPENDITURES							
Improvements	169,039	1,062,782	1,428,609	1,200,000	5,947,829		-100.00%
CAPITAL EXPENDITURES	**169,039**	**1,062,782**	**1,428,609**	**1,200,000**	**5,947,829**		-100.00%
Total	**170,519**	**1,079,870**	**1,436,310**	**1,200,000**	**6,097,829**		**-100.00%**

Significant Changes

Effective FY 2017/18, capital improvement project (CIP) funding will be reflected in Non-Departmental.

Public Works

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Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Refuse Collection Service (504,509,1228)							
PERSONNEL SERVICES							
Salaries, Permanent	160,564	170,932	176,927	181,243	181,243	181,244	0.00%
Salaries, Temporary				1,000	1,000	1,000	0.00%
Salaries, Overtime	379	590	630				
Termination Payouts	4,874	6,121	8,086				
Benefits	86,905	92,608	99,282	104,387	104,387	108,153	3.61%
PERSONNEL SERVICES	**252,723**	**270,252**	**284,925**	**286,630**	**286,630**	**290,397**	1.31%
OPERATING EXPENSES							
Equipment and Supplies	27,056	7,446	1,133	27,000	27,000	27,000	0.00%
Repairs and Maintenance	25,667	42,836	62,609			48,717	100.00%
Conferences and Training	21	583	74	2,000	2,000	2,000	0.00%
Other Contract Services	10,305,413	10,463,813	10,440,739	10,532,707	10,535,367	10,893,000	3.42%
Interdepartmental Charges	534,016	550,036	550,036	765,142	765,142	788,100	3.00%
OPERATING EXPENSES	**10,892,173**	**11,064,715**	**11,054,591**	**11,326,849**	**11,329,509**	**11,758,817**	3.81%
CAPITAL EXPENDITURES							
Equipment			156,088		58,812		
Capitalized PP&E Offset			(156,088)				
CAPITAL EXPENDITURES					**58,812**		
NON-OPERATING EXPENSES							
Transfers to Other Funds		72,700					
NON-OPERATING EXPENSES		**72,700**					
Total	**11,144,896**	**11,407,667**	**11,339,516**	**11,613,479**	**11,674,951**	**12,049,214**	**3.75%**

Significant Changes

The Refuse Fund is one of the four primary enterprise funds in the City. This fund accounts for the residential refuse contract with Rainbow Environmental Services and receives funding from customer service fees. This fund also supports recycling education and scavenger enforcement activities. An increase to the refuse rate was approved by City Council on June 5, 2017 and went into effect on July 1, 2017.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
General Services Manager	0.15	0.15	0.15	0.15	0.15	0.15	0.00
Administrative Analyst Senior	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Field Service Representative	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Code Enforcement Officer I	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	**2.40**	**2.40**	**2.40**	**2.40**	**2.40**	**2.40**	**0.00**

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00504 Refuse Collection Service	11,003,989	11,269,059	11,264,718	11,354,381	11,354,381	12,020,500	666,119
00509 Refuse Education	51,348	1,170					
01228 Refuse Education		72,700	51,351	50,207	50,207	48,717	(1,490)
Total	**11,055,337**	**11,342,929**	**11,316,069**	**11,404,588**	**11,404,588**	**12,069,217**	**664,629**

Public Works

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Water (506)							
PERSONNEL SERVICES							
Salaries, Permanent	4,757,451	5,150,460	5,313,625	5,742,723	5,742,723	5,839,861	1.69%
Salaries, Temporary	210,187	245,799	179,433	408,700	408,700	316,000	-22.68%
Salaries, Overtime	333,744	290,578	271,865	310,250	310,250	346,750	11.76%
Leave Pay Outs	288,022	272,244	347,307				
Benefits	2,824,240	3,039,088	3,243,283	3,614,337	3,614,337	3,777,220	4.51%
PERSONNEL SERVICES	**8,413,645**	**8,998,170**	**9,355,512**	**10,076,010**	**10,076,010**	**10,279,832**	2.02%
OPERATING EXPENSES							
Utilities	1,047,356	769,435	833,200	1,069,500	1,069,500	1,003,600	-6.16%
Purchased Water	15,661,751	14,907,002	13,900,844	15,000,000	14,081,812	16,250,000	8.33%
Equipment and Supplies	740,204	909,616	800,692	1,091,060	1,381,651	1,167,528	7.01%
Repairs and Maintenance	1,718,713	1,818,649	1,630,906	2,021,039	2,180,164	1,753,551	-13.24%
Conferences and Training	68,813	65,974	62,407	115,400	115,400	110,500	-4.25%
Professional Services	694,364	575,661	565,819	599,300	1,359,747	658,000	9.79%
Other Contract Services	419,334	385,792	500,363	430,750	479,733	318,250	-26.12%
Rental Expense	20,310	10,071	9,380	21,000	21,022	21,500	2.38%
Interdepartmental Charges	5,670,707	5,840,828	6,016,053	5,485,036	5,485,036	5,649,600	3.00%
Expense Allowances	25,636	17,484	18,314	23,200	23,200	23,200	0.00%
Other Expenses	763,367	730,306	853,154	859,500	849,595	908,000	5.64%
OPERATING EXPENSES	**26,830,553**	**26,030,819**	**25,191,132**	**26,715,785**	**27,046,859**	**27,863,729**	4.30%
CAPITAL EXPENDITURES							
Improvements	1,965,503	939,349	2,886,340	100,000	2,816,435	100,000	0.00%
Equipment	2,519,093	438,803	3,037,518	2,300,000	2,476,289	346,000	-84.96%
Vehicles	496,543	619,563	323,127	592,000	729,780	35,000	-94.09%
Capital - Software				24,000	24,000	15,000	-37.50%
Capitalized PP&E Offset	(1,561,578)	(254,000)	(2,865,599)				
CAPITAL EXPENDITURES	**3,419,561**	**1,743,714**	**3,381,386**	**3,016,000**	**6,046,504**	**496,000**	-83.55%
NON-OPERATING EXPENSES							
Depreciation	2,245,174	2,207,014	2,360,337				
NON-OPERATING EXPENSES	**2,245,174**	**2,207,014**	**2,360,337**				
Total	**40,908,934**	**38,979,717**	**40,288,367**	**39,807,795**	**43,169,373**	**38,639,561**	**-2.93%**

Significant Changes

The Water Fund is one the City's four primary enterprise funds and provides funding to maintain the City's water distribution system. Funding is received from customer service charges. Capital improvements has been reduced for FY 2017/18.

Public Works

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Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Water (506) (continued)

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Director of Public Works	0.25	0.25	0.25	0.25	0.25	0.25	0.00
City Engineer	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Utilities Manager	0.70	0.70	0.70	0.70	0.70	0.70	0.00
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Civil Engineer	2.00	1.00	1.00	1.00	1.00	1.00	0.00
Construction Manager	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Project Manager	0.15	0.15	0.15	0.15	0.15	0.15	0.00
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Production Supervisor	0.80	0.80	0.80	0.80	0.80	0.80	0.00
Administrative Analyst Senior	0.70	0.70	0.70	0.70	0.70	0.70	0.00
Water Conservation Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Civil Engineering Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Associate Civil Engineer	0.00	0.00	0.25	0.25	0.25	0.25	0.00
Contract Administrator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Construction Inspector	0.75	0.75	1.50	1.50	1.50	1.50	0.00
Construction Inspector II	0.00	0.00	0.75	0.75	0.75	0.75	0.00
SCADA Coordinator	0.70	0.70	0.70	0.70	0.70	0.70	0.00
SCADA Technician	0.40	0.40	0.40	0.40	0.40	0.40	0.00
Water Dist Maint Crewleader	1.00	2.00	2.00	2.00	2.00	2.00	0.00
Water Dist Meters Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Operations Crewleader	0.80	0.80	0.80	0.80	0.80	0.80	0.00
Water Quality Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Quality Coordinator	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Operations Leadworker	1.70	1.70	1.70	1.70	1.70	1.70	0.00
Cross Conn. Control Spec	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Water Dist Maint Leadworker	6.00	6.00	6.00	6.00	6.00	6.00	0.00
Water Quality Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Utility Locator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Systems Technician III	2.25	2.25	2.25	2.25	2.25	2.25	0.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Dist Meters Leadworker	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Water Equipment Operator	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Administrative Assistant	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Warehousekeeper	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Systems Technician II	4.30	4.30	4.30	4.30	4.30	4.30	0.00
Water Meter Repair Technician	4.00	5.00	5.00	5.00	5.00	5.00	0.00
Field Service Representative	1.00	2.00	2.00	2.00	2.00	2.00	0.00
Senior Water Meter Reader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Equipment Support Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Service Worker	14.00	14.00	13.00	13.00	13.00	13.00	0.00
Accounting Technician II	1.25	1.25	1.25	1.25	1.25	1.25	0.00
Senior Accounting Technician	0.00	0.50	0.50	0.50	0.50	0.50	0.00
Administrative Secretary	0.70	0.70	0.70	0.70	0.70	0.70	0.00
Water Meter Reader	4.00	2.00	2.00	2.00	2.00	2.00	0.00
Office Assistant II	1.50	1.50	1.50	1.50	1.50	1.50	0.00
Accounting Technician II	*0.75 FTE funded here but accounted for in the Finance Department*						0.00
GIS Analyst	*1.00 FTE funded here but accounted for in the Information Services Department*						0.00
Total	**70.70**	**72.20**	**72.95**	**72.95**	**72.95**	**72.95**	**0.00**

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Other Funds by Object Account

OTHER FUNDS

Water (506) (continued)

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00506 Water	30,098,994	35,044,797	35,632,556	37,928,130	37,928,130	38,648,130	720,000
Total	**30,098,994**	**35,044,797**	**35,632,556**	**37,928,130**	**37,928,130**	**38,648,130**	**720,000**

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OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Water Master Plan (507)							
PERSONNEL SERVICES							
Salaries, Permanent	24,615	73,469	424				
Salaries, Overtime		1,076					
Benefits	11,552	31,010	152				
PERSONNEL SERVICES	**36,167**	**105,555**	**576**				
OPERATING EXPENSES							
Professional Services		167,912	235,380	420,000	647,208	400,000	-4.76%
Interdepartmental Charges	158,664	163,424	168,327	251,936	251,936	259,500	3.00%
OPERATING EXPENSES	**158,664**	**331,336**	**403,707**	**671,936**	**899,144**	**659,500**	-1.85%
CAPITAL EXPENDITURES							
Improvements	56,950	915,368		5,530,000	7,086,820	4,425,000	-19.98%
Capitalized PP&E Offset	(114,435)	(1,015,784)					
CAPITAL EXPENDITURES	**(57,486)**	**(100,416)**		**5,530,000**	**7,086,820**	**4,425,000**	-19.98%
NON-OPERATING EXPENSES							
Depreciation	857,126	876,993	969,540				
NON-OPERATING EXPENSES	**857,126**	**876,993**	**969,540**				
Total	**994,471**	**1,213,468**	**1,373,823**	**6,201,936**	**7,985,964**	**5,084,500**	**-18.02%**

Significant Changes

Projects undertaken in this fund are in accordance with the adopted Water Master Plan. Staff assignments are adjusted annually according to project activity. An update of the Master Plan was completed in FY 2016/17.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Senior Construction Inspector	0.25	0.25	0.00	0.00	0.00	0.00	0.00
Total	**0.25**	**0.25**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00507 Water Master Plan	790,015	1,344,985	909,245	900,000	900,000	500,000	(400,000)
Total	**790,015**	**1,344,985**	**909,245**	**900,000**	**900,000**	**500,000**	**(400,000)**

Fund Balance	Actual as of 9/30/2014	Actual as of 9/30/2015	Actual as of 9/30/2016	Estimated 9/30/2017	Use of Fund Balance	Estimated 09/30/2018	Change from Prior Year
00507 Water Master Plan	28,085,897	32,384,964	31,919,185	24,111,677	4,584,500	19,527,177	(4,584,500)
Total	**28,085,897**	**32,384,964**	**31,919,185**	**24,111,677**	**4,584,500**	**19,527,177**	**(4,584,500)**

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Sewer Service Fund (511)							
PERSONNEL SERVICES							
Salaries, Permanent	1,859,051	1,905,019	1,789,273	2,198,299	2,198,299	2,117,425	-3.68%
Salaries, Temporary	55,523	44,455	44,102	55,450	55,450	45,000	-18.85%
Salaries, Overtime	141,819	114,165	150,410	82,500	82,500	100,000	21.21%
Termination Pay Outs	110,892	74,168	111,926				
Benefits	1,032,714	1,101,137	1,095,058	1,339,318	1,339,318	1,335,488	-0.29%
PERSONNEL SERVICES	**3,199,998**	**3,238,945**	**3,190,769**	**3,675,568**	**3,675,568**	**3,597,914**	-2.11%
OPERATING EXPENSES							
Utilities	136,751	128,163	130,351	11,000	11,000	130,800	1089.09%
Equipment and Supplies	227,872	148,441	119,766	348,350	448,389	324,200	-6.93%
Repairs and Maintenance	1,264,352	1,259,261	1,638,658	1,621,000	1,648,615	1,690,000	4.26%
Conferences and Training	1,853	4,040	3,838	4,000	4,135	21,500	437.50%
Professional Services	576,124	334,238	106,009	260,000	902,244	250,000	-3.85%
Other Contract Services	10,000						
Rental Expense		3,326	4,794	3,500	7,500	5,000	42.86%
Claims Expense	800,000						
Interdepartmental Charges	1,244,834	1,282,179	1,320,644	1,670,961	1,670,961	1,721,100	3.00%
Expense Allowances	12,923	8,020	3,987	5,800	5,800	5,800	0.00%
Other Expenses	25,451	13,504	13,078		17		
OPERATING EXPENSES	**4,300,159**	**3,181,172**	**3,341,126**	**3,924,611**	**4,698,661**	**4,148,400**	5.70%
CAPITAL EXPENDITURES							
Improvements	12,310,661	4,010,041	1,662,643	1,520,000	3,933,842	1,580,000	3.95%
Equipment	81,278	252,306	308,839		470		
Vehicles	77,521	748,077	482,685		200,181		
Capitalized PP&E Offset	(11,591,537)	(4,839,171)	(2,293,593)				
CAPITAL EXPENDITURES	**877,924**	**171,253**	**160,574**	**1,520,000**	**4,134,493**	**1,580,000**	3.95%
NON-OPERATING EXPENSES							
Depreciation	1,333,053	1,914,019	2,036,720				
NON-OPERATING EXPENSES	**1,333,053**	**1,914,019**	**2,036,720**				
Total	**9,711,134**	**8,505,389**	**8,729,189**	**9,120,179**	**12,508,721**	**9,326,314**	**2.26%**

Significant Changes

The Sewer Service Fund provides the collection of wastewater from all residences, businesses, industries, and all other sewer connections in the City of Huntington Beach and delivers it to the Orange County Sanitation District sewer mains for final collection and treatment. Operations include maintenance of sewer lift stations, sewer line cleaning and repair, and sewer lateral repair. Revenues are provided by a fixed charge to all wastewater customers. The Sewer Service Fund is also one of the City's four primary enterprise funds and provides funding to maintain the City's wastewater distribution system.

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Other Funds by Object Account

OTHER FUNDS

Sewer Service Fund (511) (continued)

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Utilities Manager	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Principal Civil Engineer	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Construction Manager	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Project Manager	0.15	0.15	0.15	0.15	0.15	0.15	0.00
Associate Civil Engineer	0.00	0.00	0.50	0.50	0.50	0.50	0.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Accounting Technician	0.00	0.50	0.50	0.50	0.50	0.50	0.00
Administrative Analyst Senior	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Wastewater Supervisor	0.90	0.90	0.90	0.90	0.90	0.90	0.00
Construction Inspector II	0.00	0.00	0.25	0.25	0.25	0.25	0.00
Contract Administrator	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Civil Engineering Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
SCADA Coordinator	0.30	0.30	0.30	0.30	0.30	0.30	0.00
SCADA Technician	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Senior Construction Inspector	0.75	0.75	0.25	0.25	0.25	0.25	0.00
Wastewater Operations Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Wastewater Operations Leadworker	2.90	2.90	2.90	2.90	2.90	2.90	0.00
Senior Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Wastewater Equipment Operator	4.80	4.80	4.80	4.80	4.80	4.80	0.00
Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Wastewater Maint Service Worker	6.70	6.70	6.70	6.70	6.70	6.70	0.00
Administrative Secretary	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Office Assistant II	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Real Estate and Property Manager	*0.50 FTE funded here but accounted for in the City Manager's Department*						0.00
GIS Analyst	*1.00 FTE funded here but accounted for the Information Services Department*						0.00
Total	**24.45**	**24.95**	**25.20**	**25.20**	**25.20**	**25.20**	**0.00**

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00511 Sewer Service Fund	10,970,304	11,480,522	11,443,042	10,685,000	10,685,000	10,685,000	
Total	**10,970,304**	**11,480,522**	**11,443,042**	**10,685,000**	**10,685,000**	**10,685,000**	

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Air Quality (201)							
PERSONNEL SERVICES							
Salaries, Permanent		428	624	5,350	5,350	5,618	5.02%
Salaries, Temporary	37,286	213					
Benefits	1,810	947	840	2,819	2,819	2,565	-9.03%
PERSONNEL SERVICES	**39,096**	**1,589**	**1,464**	**8,169**	**8,169**	**8,183**	0.17%
OPERATING EXPENSES							
Equipment and Supplies	36,516	56,618	21,102	70,000	70,000	40,000	-42.86%
Repairs and Maintenance	3,813	9,950	5,823	10,000	10,000		-100.00%
Conferences and Training			338	500	500	500	0.00%
Professional Services	6,061	5,475					
Other Contract Services	14,948	22,000	20,305	40,000	40,641	41,500	3.75%
Other Expenses	1,570	802	1,033	1,000	1,000	1,000	0.00%
OPERATING EXPENSES	**62,908**	**94,845**	**48,601**	**121,500**	**122,141**	**83,000**	-31.69%
CAPITAL EXPENDITURES							
Improvements	97,185		178,750	414,522	453,790		-100.00%
Equipment		20,808					
Vehicles		119,821	74,614		177,187		
CAPITAL EXPENDITURES	**97,185**	**140,629**	**253,364**	**414,522**	**630,977**		-100.00%
Total	**199,188**	**237,062**	**303,429**	**544,191**	**761,287**	**91,183**	**-83.24%**

Significant Changes

The Air Quality Fund receives quarterly subventions from the State to use towards air quality improvement efforts. The Air Quality Fund will provide matching funds for a new shuttle program in addition to the 4th of July/US Open shuttle program funded in previous years.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Energy Project Manager	*0.05 FTE funded here, but accounted for in City Manager, Administration.*						
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00201 Air Quality Fund	245,781	310,967	258,990	260,000	260,000	260,000	
Total	**245,781**	**310,967**	**258,990**	**260,000**	**260,000**	**260,000**	

Public Works

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Arterial Rehab (1247)							
CAPITAL EXPENDITURES							
Improvements						1,125,734	100.00%
CAPITAL EXPENDITURES						**1,125,734**	100.00%
Total						**1,125,734**	**100.00%**

Significant Changes

On April 6, 2017, the Road Recovery and Accountability Act was passed. This legislation will provide new funding to the city, through SB1 and the Highway Users Trust Account (HUTA). These funds are designed for the maintenance and rehabilitation of road ways.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
01247 Arterial Rehabilitation						1,125,734	1,125,734
Total						**1,125,734**	**1,125,734**

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OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Grants and Restricted Funds							
PERSONNEL SERVICES							
Salaries, Permanent	290,954	190,931	103,997				
Salaries, Temporary	8,144	213					
Salaries, Overtime	718	263	892				
Benefits	120,946	76,299	39,938				
PERSONNEL SERVICES	**420,761**	**267,706**	**144,827**				
OPERATING EXPENSES							
Utilities	4,386	4,253	3,893	4,500	4,500	4,500	0.00%
Equipment and Supplies	73,384	57,584	62,998	80,000	80,262	80,000	0.00%
Repairs and Maintenance	228,554	189,128	154,634	150,000	163,812	260,000	73.33%
Professional Services	194,768	63,827	157,385	1,905,000	2,475,412	260,000	-86.35%
Other Contract Services	1,818	1,249	536	2,000	153,812	97,000	4750.00%
Insurance	4,210	9,324	9,113	9,500	9,500	9,500	0.00%
Payments to Other Governments	1,800	1,400	3,000	2,500	2,500	2,500	0.00%
Expense Allowances	334	1,072	548				
Other Expenses						2,500	100.00%
OPERATING EXPENSES	**509,254**	**327,837**	**392,107**	**2,153,500**	**2,889,799**	**716,000**	-66.75%
CAPITAL EXPENDITURES							
Improvements	5,245,501	8,997,106	11,491,201	3,577,378	14,040,606	3,355,300	-6.21%
Equipment		7,550	766,828		83,646		
Capitalized PP&E Offset			(44,965)				
CAPITAL EXPENDITURES	**5,245,501**	**9,004,656**	**12,213,065**	**3,577,378**	**14,124,252**	**3,355,300**	-6.21%
NON-OPERATING EXPENSES							
Debt Service Expenses		15,159					
Transfers to Other Funds		236,693					
NON-OPERATING EXPENSES		**251,853**					
Total	**6,175,517**	**9,852,052**	**12,749,999**	**5,730,878**	**17,014,051**	**4,071,300**	**-28.96%**

Significant Changes

Grants and Restricted Funds include appropriations related to traffic improvement projects. The Capital Improvement Program projects covered by these restricted funds include traffic signal modifications, the Utica Avenue "Bicycle Boulevard", the design for the rehabilitation of four City bridges, enhanced shuttle service and the reconstruction of the Edgewater Sewer Lift Station. For FY 2017/18, it funds the construction of downtown street lighting, traffic signals at Warner and Nichols, Newland and Slater, Interconnect Newland and sewer construction at Slater Sewer Lift Station.

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Other Funds by Object Account

OTHER FUNDS

Grants and Restricted Funds (continued)

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00210 Sewer Impact Fee	735,150	1,611,690	2,101,392	1,690,000	1,690,000	100,000	(1,590,000)
00211 Drainage	255,874	494,777	625,755	356,000	356,000	100,000	(256,000)
00218 Hwy Safety Traffic Reduct 1B	1,525,990	85					
00219 Traffic Congestion Relief 42	2,628,581	1,923,156	859,007	484,131	484,131	784,587	300,456
00319 Senior Center Development		17,010,856	133,000				
00508 WOCWB	163,784	202,459	198,133	293,500	446,903	91,000	(355,903)
00556 Energy Efficiency Fund	1,222	148	96				
00807 Energy Efficiency Fund	233,493	1,072,902	6,304,389				
00860 CDBG 09/10*							
00863 CDBG 13/14*							
00873 OCTA/Cip Grant	186,916	524,077	187,437	757,378	3,407,439		(3,407,439)
00878 Caltrans Grants	2,373	343,769	260,973				
00961 Hwy Bridge Replace Rehab	247,917	36,648	222,099	1,100,000	2,757,669		(2,757,669)
00965 Master Plan of Arterial Highways		570,638	20,645		1,618,081		(1,618,081)
00970 Bridge Prevent Maint Program	80	51,607	202,205		1,874,070		(1,874,070)
00995 Hwy Safety Improve Program	16,333	14,675	575,717		1,581,543	573,300	(1,008,243)
01208 CDBG 14/15*							
01222 Hazard Mitigation Grant Program					2,494,969		(2,494,969)
01235 CDBG 16/17*							
01243 Shuttle Service Project V					151,812	95,000	(56,812)
**CDBG historical data are reflected in the City Manager's Department.*							
Total	**5,997,713**	**23,857,487**	**11,690,848**	**4,681,009**	**16,862,618**	**1,743,887**	**(15,118,731)**

Fund Balance Summary	Actual as of 9/30/2014	Actual as of 9/30/2015	Actual As of 9/30/2016	Estimated 9/30/2017	Use of Fund Balance	Estimated 9/30/2018	Change from Prior Year
00210 Sewer Impact Fee	4,623,345	6,156,735	8,166,017	5,526,889	2,400,000	3,126,889	(2,400,000)
00211 Drainage	298,093	792,870	1,418,625	1,189,962		1,289,962	100,000
00218 Hwy Safety Traffic Reduct 1B	368	453	453	453		453	
00219 Traffic Congestion Relief 42	1,613,988	757,620	1,201,102	51,642	27,413	24,229	(27,413)
00319 Senior Center Development			978,987	483,122		483,122	
00508 WOCWB	15,498	387,124	466,779	70,150		70,150	
00556 Energy Efficiency Fund	12,610	12,758	12,854				
00807 Energy Efficiency Fund	155,428	1,162,890	6,449,175	86,725		86,725	
00860 CDBG 09/10*							
00863 CDBG 13/14*							
00873 OCTA/Cip Grant	122,143	145,731	289,988	449,423		449,423	
00878 Caltrans Grants	357,009	260,973					
00961 Hwy Bridge Replace Rehab	161,799	290,419		1,288,615		1,288,615	
00965 Master Plan of Arterial Highways	785,224	310,476					
00970 Bridge Prevent Maint Program	376,636	948,857		1,154,164		1,154,164	
00995 Hwy Safety Improve Program	16,333	396,863	28,053				
01208 CDBG 14/15*							
01210 OCTA Beach/Edinger Grant			136,111				
01222 Hazard Mitigation Grant Program			24,629	55,031			
01235 CDBG 16/17*							
**CDBG historical data are reflected in the City Manager's Department.*							
Total	**8,505,807**	**10,830,044**	**19,172,773**	**10,356,177**	**2,427,413**	**7,973,733**	**(2,382,444)**

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Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
PWK Public Works							
ADM Administration							
10085101 Public Works Administration	702,307	684,899	695,240	703,009	703,009	716,980	1.99%
10085999 Gen Fund-Public Works Transfers	50,500	430,741	50,500	50,500	50,500	50,500	0.00%
ADM Administration	**752,807**	**1,115,640**	**745,740**	**753,509**	**753,509**	**767,480**	1.85%
ENG Engineering							
10085102 Urban Runoff Management	698,854	791,589	882,338	944,309	952,041	956,803	1.32%
10085201 Engineering Design/Construction	880,290	928,718	1,083,109	963,845	987,618	991,109	2.83%
10085251 Development Services	907,451	902,971	903,532	983,120	1,067,861	1,025,944	4.36%
ENG Engineering	**2,486,596**	**2,623,278**	**2,868,979**	**2,891,273**	**3,007,521**	**2,973,856**	2.86%
GS General Services							
10085402 Building/Grounds Maintenance	1,215,064	1,750,301	1,523,393	1,752,700	1,876,908	1,780,616	1.59%
10085403 Civic Center Maintenance	427,974	530,052	558,400	553,813	556,993	554,492	0.12%
10085404 Central Library Maintenance	178,219	152,510	184,655	194,000	198,072	194,000	0.00%
10085416 Weed Abatement	17,982	21,077	14,693	22,500	22,500	22,500	0.00%
10085601 General Services Administration	410,419	430,341	438,455	432,898	542,758	438,836	1.37%
10085701 Fleet Management	2,139,331	1,989,527	1,629,867	2,364,516	2,428,081	2,349,639	-0.63%
10085703 Equipment Maintenance	1,232,365	1,194,576	1,281,440	1,330,436	1,307,569	1,420,891	6.80%
10085704 Police Fleet Maintenance	595,977	617,708	633,237	657,048	657,048	539,433	-17.90%
10085705 Fire Fleet Maintenance	614,323	666,189	654,608	645,080	675,080	716,160	11.02%
10085706 Beach Ops Fleet Maintenance	270,825	194,105	244,459	236,146	236,146	238,067	0.81%
GS General Services	**7,102,479**	**7,546,388**	**7,163,207**	**8,189,136**	**8,501,154**	**8,254,635**	0.80%
MTN Maintenance Operations							
10085206 Beach Maintenance						1,828,660	100.00%
10085208 Pier Plaza North Beach						159,500	100.00%
10085401 Maintenance Administration	501,296	574,914	526,279	642,841	671,016	633,503	-1.45%
10085412 Street Maintenance	1,548,423	1,448,115	1,751,529	1,594,786	1,597,389	1,657,520	3.93%
10085414 Hazardous Materials	156,556	173,995	153,089	156,000	159,616	156,000	0.00%
10085415 Street Sweeping	869,894	911,108	875,892	884,000	884,000	884,000	0.00%
10085602 Landscape Maintenance	3,138,874	3,112,465	3,278,842	3,294,360	3,314,595	3,472,261	5.40%
10085621 Street Tree Maintenance	1,573,581	1,722,195	1,780,600	1,978,110	1,981,835	1,841,320	-6.92%
10087027 Sports Complex Central Park		407					
MTN Maintenance Operations	**7,788,622**	**7,943,198**	**8,366,231**	**8,550,096**	**8,608,450**	**10,632,764**	24.36%
TSP Transportation							
10085301 Transportation Management	497,427	1,149,609	493,068	560,017	568,209	547,694	-2.20%
10085302 Sign & Marking Maintenance	433,916	466,397	462,650	478,589	519,877	484,027	1.14%
10085304 Signal & Lighting Maintenance	660,164	654,542	779,303	742,271	760,752	1,131,900	52.49%
10085305 Parks and Sports Lighting	34,992	25,619	34,051	35,500	35,500	35,500	0.00%
TSP Transportation	**1,626,499**	**2,296,167**	**1,769,072**	**1,816,376**	**1,884,338**	**2,199,121**	21.07%
UT Utilities							
10085501 Storm Drain Maintenance	209,534	321,629	209,820	321,408	321,408	323,150	0.54%
10085502 Pump Station Maintenace	412,259	352,597	354,958	483,113	614,061	478,972	-0.86%
UT Utilities	**621,792**	**674,226**	**564,778**	**804,521**	**935,469**	**802,123**	-0.30%
Traffic Impact							
20685201 TI Design Construction	2,181	91	71,712		39,288		
20690002 Atlanta Avenue Widening	9,259	162,631	315,936		112,176		
20690012 Brookhurst Adams IIP					78,927		
20690013 Edinger Widening		1,100	176,273		423,728		
Traffic Impact	**11,441**	**163,821**	**563,921**		**654,119**		
Gas Tax							
20785412 Street Maintenance	668,758	382,243	374,864	500,000	501,650	500,000	0.00%
20785417 Residential Pavement	6,112	635,114	1,814,528		488,358		
20785999 Gas Tax - Public Works Transfers	900,000	900,000	247,612				
20790003 Arterial Rehab Design 2013/14	225,301	147,107	10,629				
20790006 Minor Street Improvements							
20790008 Arterial Rehabilitation	18,770	90	278				

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20790010 Bridge Rehabilitation	10,944	278,935	70,511		254,169		
20790015 Slater Ave Rehabilitation		957	278				
20790017 Tree Petition	4,500						
20790021 Beach/Warner IIP			1,583				
20790022 Seventh Street Lighting	212,782						
20790023 Beach and Edinger	111,520	59,129	95,392		3,669		
20790025 Tree Petition 2012/13	20,042						
20790027 10th Street Lighting			752				
20790029 Yorktown-Huntington Modification	1,702	681	289		59,320		
20790032 Bushard/Adams Water Quality		59,510	35,112		6,649		
20790033 Tree Petition 2013/14	35,832	42,432					
20790035 Tree Petition 2014/15		27,149	634,507				
20790036 Gothard/Center Rehabilitation			1,357,857		15,560		
20790037 Main/Florida Signal Equip Replacement					20,000		
20790038 Utica Bicycle Blvd		1,000			74,000		
20790040 Residential Tree Petition15-16			733,222		326,778		
20790041 Signal Interconnects			1,108		58,792		
20790042 Bolsa Chica/Pearce Traffic Signal			3,551		68,949		
20790043 Brookhurst/Indianapolis Signal					5,000		
20790044 Goldenwest/Heil Signal Modification			1,443		29,057		
20790045 Gothard/Slater Signal Modification			3,498		27,502		
20790046 Gothard/Center Signal Modification			9,529		30,371		
20790047 Newland/Slater Signal Mod						35,100	100.00%
20790048 Newland/Ellis Signal Modification			2,747		37,153		
20790049 Newland Signal Interconnect						31,100	100.00%
20790050 Nichols Street Rehabilitation			686,000		80,795		
20790052 Residential Tree Petition 16-17				600,000	600,000		-100.00%
20790053 Residential Overlay 16-17				2,100,000	2,100,000		-100.00%
20790054 Residential Curb Ramp				300,000	450,000	600,000	100.00%
20790055 Residential Overlay 17-18						2,100,000	100.00%
20791006 Water Main Replacements	367,612	(13,964)					
Gas Tax	**2,583,874**	**2,520,382**	**6,085,288**	**3,500,000**	**5,237,772**	**3,266,200**	-6.68%
Measure M							
21385201 Engineering Design/Construction	726,688	842,983	1,082,101	1,471,439	1,527,587	1,495,718	1.65%
21390004 Pedestrian Improvements	69						
21390008 Arterial Highway Rehabilitation	445,691	131,508	1,127,967		114,289		
21390010 Bridge Prevention Maintenance		2,082	32,779				
21390020 Arterial Rehab Const 2012/13	1,187,498						
21390022 Edinger Parkway	111,863						
21390023 Arterial Rehab 2013/14	785,520	354,002					
21390024 Atlanta Avenue Widening			680,000				
21390025 Arterial Rehabilitation 15-16			310,020		2,889,980		
21390026 Arterial Rehabilitation 16-17			97	2,000,000	2,000,000		-100.00%
21390027 Arterial Rehabilitation 17-18						2,600,000	100.00%
Measure M	**3,257,328**	**1,330,575**	**3,232,964**	**3,471,439**	**6,531,856**	**4,095,718**	17.98%
Infrastructure							
31485201 Infrastructure Engineer Design	60,522	816,206	993,983		512,780		
31485304 LED Lighting Retrofit		224,147	68,591				
31487002 City Yard Improvements	34,701	11,864					
31487003 Senior Center	31,805	17,145	147,047		1,023,298		
31488001 Heil Pump Station	7,130	10,508	30,116		2,294,402		
31490001 Bella Terra Pedestrian Crossing	36,361				263,639		
31490003 Arterial Rehabilitation 16-17			285	1,200,000	1,200,000		-100.00%
31490004 Atlanta Avenue Widening			196,290		803,710		
Infrastructure	**170,519**	**1,079,870**	**1,436,310**	**1,200,000**	**6,097,829**		-100.00%

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Refuse							
50485103 Refuse	10,515,791	10,665,854	10,684,621	10,713,130	10,771,942	11,127,397	3.87%
50485104 Public Education Program	55,878	74,502	42,726	85,000	87,660	85,000	0.00%
50485999 Refuse - Public Works Transfer	534,016	550,036	550,036	765,142	765,142	788,100	3.00%
50985103 Refuse	39,211	117,275					
122885001 CalRecycle City/County CRV			62,132	50,207	50,207	48,717	-2.97%
Refuse	**11,144,896**	**11,407,667**	**11,339,516**	**11,613,479**	**11,674,951**	**12,049,214**	3.75%
Water							
50685028 Water Production System		3,424	14,738		61,838		
50685201 Water Engineer Design/Construction	684,897	809,995	828,690	1,453,311	1,680,938	1,514,697	4.22%
50685801 Water Administration	4,941,377	5,228,797	5,118,263	3,443,970	3,821,242	3,327,491	-3.38%
50685802 Water Quality	656,458	775,803	700,058	872,140	1,015,989	1,058,180	21.33%
50685803 Water Production	19,045,365	18,533,609	17,495,571	18,552,512	17,953,372	19,577,665	5.53%
50685804 Water Distribution	4,261,137	4,362,475	4,250,956	4,972,632	5,179,187	4,579,784	-7.90%
50685805 Water Meters	4,656,297	2,090,154	4,362,415	4,327,331	4,327,350	2,453,062	-43.31%
50685806 Water Use Efficiency	607,584	798,788	1,005,977	700,864	760,751	479,082	-31.64%
50685999 Water Fund - Public Works Transfer	5,670,707	5,840,828	6,016,053	5,485,036	5,485,036	5,649,600	3.00%
50690001 Peck Reservoir Dual Drive		28,760	98,092		991,183		
50691005 Water Security Improvements	174,550	169,821	67,930		138,048		
50691006 Water Main Replacement	5,999	(418)	(42)		350,600		
50691008 Talbert Valley Residential Booster St	394						
50691016 Corrosion Control	69,321	22,397					
50691024 Well 8 GAP		46,491			10,345		
50691025 Distribution Improvements	127,285	133,897			41,119		
50691026 Well 10	2,047						
50691028 Water Production Improvements	5,517	75,914	233,255		654,642		
50691029 Well 9 Treatment			1,270		681,685		
50691042 Water Engineering Studies		58,982	95,141		16,047		
Water	**40,908,934**	**38,979,717**	**40,288,367**	**39,807,795**	**43,169,373**	**38,639,561**	-2.93%
Water Master Plan							
50785101 PLC Reimbursement Agreement	857,126	876,993	969,540				
50785201 WMP Eng Design/Construction	2,316					50,000	100.00%
50785999 Water Master Plan - PW Transfer	158,664	163,424	168,327	251,936	251,936	259,500	3.00%
50791005 Water Security Improvements				25,000	25,000		-100.00%
50791006 Water Main Replacements	392		576	1,400,000	1,400,000	325,000	-76.79%
50791016 Corrosion Control	(68,899)	176		55,000	55,000		-100.00%
50791025 Distribution Improvements	44,873	4,963		810,000	1,016,820	50,000	-93.83%
50791028 Water Production Improvements		167,912	235,380	110,000	337,208		-100.00%
50791029 Well 9 Treatment				600,000	600,000	200,000	-66.67%
50791030 Well 1 Replacement				1,250,000	1,500,000	4,000,000	220.00%
50791031 Well 14				400,000	1,500,000		-100.00%
50791043 Peck Reservoir Dual Drive				1,300,000	1,300,000	200,000	-84.62%
Water Master Plan	**994,471**	**1,213,468**	**1,373,823**	**6,201,936**	**7,985,964**	**5,084,500**	-18.02%
Sewer							
51185101 PW Sewer Administration	1,002,040	931,399	827,973	1,090,594	1,268,213	1,087,105	-0.32%
51185201 Waste Water	(4,895,631)	2,208,306	6,581,331	4,908,624	5,215,706	5,018,109	2.23%
51185999 Sewer Fund - Public Works Transfer	2,044,834	1,282,179	1,315,374	1,670,961	1,670,961	1,721,100	3.00%
51189001 Sewer Lift Station CIP	530						
51189002 Sewer Line CIP	14,247	198,055		450,000	826,113	500,000	11.11%
51189003 Telemetry	38,266	25,151					
51189007 Warner Avenue Gravity Sewer	8,515,141	2,372,081			2,410		
51189008 Lift Station #10 Algonquin/Boardwalk	714,780	1,880	4,511		12,960		
51189009 Lift Station #29 Trinidad/Aquarius	23,126	1,485,702			12,359		
51189010 Lift Station #6 Edgewater/Davenport				1,000,000	3,500,000		-100.00%
51189011 Lift Station #13 Slater/Springdale						1,000,000	100.00%
51189013 Lift Stations #15&16 Oceanhill & Adams	(21,209)						

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51189014 Sewer Replacement Project	2,275,008	636					
Sewer	**9,711,134**	**8,505,389**	**8,729,189**	**9,120,179**	**12,508,721**	**9,326,314**	2.26%
Air Quality							
20185101 Administration	31,064	26,123	11,506	41,500	41,500	41,500	0.00%
20185201 AQMD Design Construction	158,125	210,939	149,604	88,169	290,997	49,683	-43.65%
20190008 Edinger Synchronization			93				
20190010 Goldenwest Signal Synchronization	10,000						
20190011 Adams Synchronization			142,227		14,268		
20190012 Brookhurst Synchronization				214,733	214,733		-100.00%
20190013 Magnolia Synchronization				199,789	199,789		-100.00%
Air Quality	**199,188**	**237,062**	**303,429**	**544,191**	**761,287**	**91,183**	-83.24%
Arterial Rehab							
124790001 Arterial Rehab 17/18						1,125,734	100.00%
Arterial Rehab						**1,125,734**	100.00%
Grants							
21085201 Sewer Engineering/Construction	69	42,393	90,250		178,460		
21089007 Lift Station #'s 15 & 16	10,723						
21089010 Warner Avenue Gravity Sewer	592,322	27,196					
21089012 Trinidad Lift Station	10,097	1,606					
21089013 Lift Station Design	13,653	7,105	1,860				
21089014 Edgewater Lift Station				2,500,000	2,500,000		-100.00%
21089015 Slater Lift Station #13						2,500,000	100.00%
21185201 Engineering Design/Construction				300,000	300,000		-100.00%
21890010 Arterial Rehab Const 2012/13	1,315,384						
21985201 Design/Construction	163,175	228,275	177,371	205,000	211,072	360,000	75.61%
21990002 Atlanta Avenue Widening	89,614	13,970			296,000		
21990008 Arterial Rehabilitation	198,192	47,770		200,000	200,000		-100.00%
21990010 Utica Bicycle Blvd			3,600		153,400		
21990418 Residential Overlay	1,955,160	2,381,010	64,358		45,213		
21990419 CC1464 Traffic Signal Modification	16,584	97,844	22,329				
21990420 CC1465 Traffic Signal Modification	9,472	5,105	12,633		45,910		
21990421 Main/Florida Signal Replacement				265,000	315,000		-100.00%
21990422 Bolsa Chica/Bolsa Signal Replace.	2,500	5,551	135,235		232,075		
21990423 Downtown Street Lighting				50,000	50,000	452,000	804.00%
21990424 Brookhurst-Indianapolis TS Mod				60,000	60,000		-100.00%
23885001 EOC 1			13,100				
31987001 Senior Center Development		4,827,292	9,337,576		512,353		
50885101 WOCWB Administration	151,432	48,009	118,479	293,500	396,485	91,000	-68.99%
55685001 Energy Efficiency Fund	135,178						
80787010 City Installed LEDs		50,280			183,720		
80787009 EE Retrofits Utility Incentive	12,505						
80787012 LED Streetlight & Parking		15,159	1,018,105		29,819		
86085101 HB PW ADA Renov Maint Zone 12			77,483				
86085102 HB Comm Svcs/Oakview Classroom			6,165		53,835		
86385002 ADA Reno Zone 10 FY13/14					67,789		
87390002 Brookhurst/Adams Intersection	37,218	48,865	9,698		247,861		
87390006 Traffic Studies	33,699				6,651		
87390007 Goldenwest IC	507	2,714	5,626				
87390009 OCTA/SIP Grant			781	73,118	1,072,337		-100.00%
87390010 Warner IC	87	1,169	645				
87390011 Beach/Warner IIP	21,940	21,840	17,880		36,895		
87390012 Edinger Synchronization			278				
87390013 NW Catch Basin Phase I	190,841	4,388	211				
87390014 NW Catch Basin Phase II		178,927	3,967				
87390015 Urban Runoff SCADA 1st St	57,391	(2,391)					
87390016 Adams Synchronization		690	4,093				

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87390017 Atlanta Avenue Widening					1,200,000		
87390019 Utica Bicycle Blvd				684,260	1,366,520		-100.00%
87890007 SR2S7 StaceyClegg	153,889	247,733					
89285201 Storm Water Engineering		236,693					
96185001 Hwy Bridge Replacement & Rehab	162,869	165,268	184,693	1,100,000	1,216,041		-100.00%
96585001 Master Plan of Arterial Hwys	785,224	95,891	1,024,241		304,008		
97085001 Bridge Preventative Maint Program	55,793	623,828	(26,746)				
99585001 CC 1464 Hwy Safety Improvement		427,871	148,353		2,059,976		
99585002 CC 1465 Hwy Safety Improvement					673,200		
99590001 Bolsa Chica/Pearce Traffic Signal					21,600		
99590002 Goldenwest/Heil Signal Modification					10,800		
99590003 Gothard/Center Signal Modification					10,800		
99590004 Gothard/Slater Signal Modification					10,800		
99590005 Newland/Ellis Signal Modification					10,800		
99590006 Signal Interconnect Newland					10,800	268,200	100.00%
99590007 Newland/Slater Signal Modification			2,447		8,353	305,100	100.00%
120885002 ADA Renovation Zone 10 FY14/15					101,376		
121090001 OCTA Beach/Edinger Grant			136,331				
122285001 Heil Pump Station			134,327				
121985002 ADA Renovation Zone 10 FY15/16					25,888		
122285001 Heil Pump Station			24,629		2,525,371		
123585001 HB PW ADA Renovation Maint Zone 10					111,030		
124390101 Shuttle Service Project V					151,812	95,000	100.00%
Grants	**6,175,517**	**9,852,052**	**12,749,999**	**5,730,878**	**17,014,051**	**4,071,300**	-28.96%
Other Funds	**75,157,300**	**75,290,002**	**86,102,807**	**81,189,896**	**111,635,922**	**77,749,724**	-4.24%
General Fund	20,378,795	22,198,896	21,478,006	23,004,911	23,690,441	25,629,980	11.41%
Other Funds	75,157,300	75,290,002	86,102,807	81,189,896	111,635,922	77,749,724	-4.24%
Grand Total(s)	**95,536,095**	**97,488,898**	**107,580,813**	**104,194,808**	**135,326,363**	**103,379,703**	**-0.78%**

Non-Departmental

Department Description

The Non-Departmental series of accounts are used to account for citywide expenditures including debt service payments, equipment leases and purchases, utility costs, unemployment insurance, termination leave payouts as well as Capital Improvement Projects that do not have a correlation to any one particular department. The Finance Department manages this set of Non-Departmental accounts.

In FY 2013/2014, the Economic Development Department integrated with the City Manager's Office and Non-Departmental as a result of the State's dissolution of the City's Redevelopment Agency. The Office of Business Development, formerly part of the Economic Development Department, oversees the Business Development Division, Successor Agency to the former Redevelopment Agency, and Housing Authority Funds contained within Non-Departmental.

Equipment Replacement

Non-Departmental supports the funding of the City's Equipment Replacement Program. This program funds the replacement of the city's equipment and rolling stock so that the City's vehicle fleet, equipment and technology remain up-to-date and in good working condition. The FY 2017/18 Equipment Replacement maintains a $4.8 million budget to fund the replacement of the City's aging equipment.

Infrastructure Improvements

Non-Departmental also helps to support the City's General Fund share of infrastructure spending. Per the City's Charter, Section 617, General Fund expenditures for infrastructure improvements and maintenance shall not be reduced below 15% of General Fund revenues based on a five-year rolling average. The Capital Improvement Program Section provides detailed information regarding the infrastructure projects funded by the General Fund and other funds, including grants.

Debt Service

Non-Departmental includes annual debt service payments for the City's bonded debt. The City's Charter limits General Obligation debt to 12 percent of the total assessed value of all real and personal property within Huntington Beach. The City's total net taxable assessed property value in Fiscal Year 2015/16 was approximately $32.4 billion, resulting in a debt limit of $3.9 billion. The City currently holds no General Obligation bonds subject to the debt limit. In addition, it is not anticipated that the City's outstanding debt will have an appreciable impact on the operating budget.

Progressively Financing the Future

The City has long practiced a commitment to prudent financial management. As a result, these accounts support the lease payment for a new Fire Engine, a new ambulance, 800 MHz, debt service for the new Senior Center, and the LED Phase I and Phase II project to upgrade the City-owned street, area and pole lighting to long life, energy efficient LED light sources. This project is estimated to save the City approximately $4.6 million over the useful life of the project, or 20 years, as well as reduce energy consumption and green house gas emissions.

OFFICE OF BUSINESS DEVELOPMENT

Successor Agency

The Successor Agency is responsible for overseeing the "winding down" of the City's former Redevelopment Agency. Under Assembly Bill1X 26, AB 1484, SB 107 and the California Supreme Court's decision on December 29, 2011, all redevelopment agencies were dissolved as of February 1, 2012. The State Legislature created "Successor Agencies". All assets, properties, contracts, and leases of the former Redevelopment Agency transferred to the Successor Agency in conformance with State law.

The Successor Agency continues to oversee the development of certain properties under contractual obligation until the project or obligation is completed, can be transferred to other parties, or is sold. The Successor Agency prepares a Recognized Obligation Payment Schedule (ROPS) annually (July – June) for the enforceable obligations of the former Redevelopment Agency.

During the previous year, the Successor Agency obtained an approved Long Range Property Management Plan (LRPMP) from the Department of Finance. With the approval of the LRPMP, the Successor agency was able to close escrow on the Edinger Property for construction of a Marriott Spring Hill Suites Hotel. The Successor Agency approved the sale of The Strand to Cypress Equities and DiamondRock. The Shorebreak Hotel is now operated by Kimpton Hotels. In addition, the Successor Agency approved the sale of a portion of the Bella Terra Shopping Center to Prudential. Four parcels were transferred from the Successor Agency to the City – Vans Skate Park, International Surf Museum, McFadden Property and a downtown alleyway. The Hilton, Parcel C and the Hyatt Parcels were sold to the leasee, in conformance with the right of first refusals that were in the Redevelopment Agency Agreements.

The Successor Agency is working with existing redevelopment project obligations to ensure quality projects occur, such as Pacific City, the Waterfront third hotel (now under construction), as well as the expansion of the Pierside Pavilion.

Housing Authority

The City's Housing Authority assumed the housing functions and assets of the former Redevelopment Agency. It also received related rights, powers, liabilities, duties, and obligations, thereby becoming "Successor Housing Agency."

Oceana Affordable Housing Project on Beach Blvd

The Housing Authority administers the housing assets of the former Redevelopment Agency; manages the Inclusionary Housing Program; implements the Housing Rehabilitation Program; and manages the Oceanview Mobile Home Park. Staff monitors over 47 multifamily projects and 1,812 residential units that have affordability covenants/affordable restrictions associated with the development and over 350 residential restricted units.

Housing focuses on the implementation of the adopted City Housing Element. Staff will continue working with developers to seek out sites and potential funding such as HUD's HOME program to develop affordable rental units. Last fiscal year, the Housing Authority assisted the Oceana Affordable Housing Project – a 78 unit very-low and low-income housing project, with the Grand Opening held in January 2016.

Housing Authority (continued)

To help preserve the housing stock, Housing oversees the Housing Rehabilitation Loan Program. This program is funded through HUD's CDBG program for eligible households. This program provides technical assistance, grants, and loans to very low and low-income residents who need to make repairs, address health and safety issues, and correct code violations.

Through the repayment from the Redevelopment Agency to the Housing funds, one Homeless Liaison Police Officer has been funded for five (5) years, as part of the overall City's Homeless Program.

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Non-Departmental

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	234,349	241,244	213,579	(1,810,869)	(1,810,869)	(1,826,366)	0.86%
Salaries, Temporary	158	13,575	1,597			62,000	100.00%
Salaries, Overtime	468		685				
Termination Payouts	558,828	516,974	790,619	3,725,000	3,725,000	4,150,000	11.41%
Benefits	3,860,362	1,143,364	118,334	2,390,008	2,206,567	2,495,232	4.40%
PERSONNEL SERVICES	**4,654,166**	**1,915,158**	**1,124,814**	**4,304,139**	**4,120,698**	**4,880,867**	13.40%
OPERATING EXPENSES							
Utilities	5,615,088	4,958,594	4,957,626	5,170,000	5,170,000	4,640,000	-10.25%
Equipment and Supplies	212,891	269,581	203,546	300,000	305,000	302,000	0.67%
Repairs and Maintenance	174,148	720,304	2,059,781	1,002,500	1,679,377	1,267,500	26.43%
Conferences and Training	9,874	8,075	10,850	14,700	14,700	11,700	-20.41%
Professional Services	922,685	803,216	341,652	470,903	841,080	458,966	-2.53%
Other Contract Services	3,379,565	4,265,215	4,651,137	5,431,529	5,850,450	6,317,324	16.31%
Rental Expense	108,042	134,082	130,056	140,000	140,000	150,000	7.14%
Claims Expense		175,000		500,000	500,000	500,000	0.00%
Insurance		6,000				250,000	100.00%
Contributions to Private Agency	843,104	920,834	1,003,717	1,050,000	1,050,000	1,250,000	19.05%
Payments to Other Governments	538,866	3,589,877	509,489	685,300	734,192	535,300	-21.89%
Expense Allowances	2,213	4,979	3,325			21,812	100.00%
Other Expenses	1,425,606	1,473,421	2,041,096	1,797,320	1,797,320	1,797,350	0.00%
OPERATING EXPENSES	**13,232,081**	**17,329,178**	**15,912,277**	**16,562,252**	**18,082,119**	**17,501,952**	5.67%
CAPITAL EXPENDITURES							
Land Purchase			347,295		2,496,394		
Improvements	3,587,727	2,335,900	2,706,296	3,604,186	8,275,496	3,220,000	-10.66%
Equipment	1,880,498	2,571,143	4,793,228	4,921,200	4,346,248	4,760,000	-3.28%
Vehicles	1,434,214	3,691,178	2,258,555		3,334,922		
Software - Capital	75,953	40,720	784,265	300,000	2,987,364		-100.00%
Capitalized PP&E Offset	(396,910)	(735,409)					
CAPITAL EXPENDITURES	**6,581,482**	**7,903,532**	**10,889,639**	**8,825,386**	**21,440,423**	**7,980,000**	-9.58%
NON-OPERATING EXPENSES							
Debt Service Expenses	13,612,839	13,461,626	14,260,481	17,521,391	18,066,136	16,702,479	-4.67%
Transfers to Other Funds	9,544,997	13,751,179	20,657,902	8,799,824	8,799,824	14,408,826	63.74%
Depreciation	11,841,811	16,275,488	27,952,262				
Loans Made	17,000,000	100,000			280,780		
Joint Venture			1,968,322				
NON-OPERATING EXPENSES	**51,999,647**	**43,588,293**	**64,838,966**	**26,321,215**	**27,146,740**	**31,111,305**	18.20%
Grand Total(s)	**76,467,376**	**70,736,161**	**92,765,696**	**56,012,992**	**70,789,980**	**61,474,124**	**9.75%**
General Fund	28,963,322	31,936,838	39,021,719	30,355,497	39,048,043	29,656,990	-2.30%
Other Funds	47,504,054	38,799,323	53,743,977	25,657,495	31,741,938	31,817,134	24.01%
Grand Total(s)	**76,467,376**	**70,736,161**	**92,765,696**	**56,012,992**	**70,789,980**	**61,474,124**	**9.75%**

Personnel Summary	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Non-Departmental

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	33,590	10,006	3,294	(2,116,317)	(2,116,317)	(2,116,300)	0.00%
Salaries, Temporary	158						
Salaries, Overtime	468		123				
Leave Payouts	543,344	503,139	778,493	3,725,000	3,725,000	4,150,000	11.41%
Benefits	3,780,763	1,057,089	30,359	2,201,188	2,017,747	2,300,000	4.49%
PERSONNEL SERVICES	**4,358,323**	**1,570,233**	**812,269**	**3,809,871**	**3,626,430**	**4,333,700**	13.75%
OPERATING EXPENSES							
Utilities	5,615,088	4,958,594	4,957,626	5,170,000	5,170,000	4,640,000	-10.25%
Equipment and Supplies	210,541	264,426	201,230	300,000	305,000	300,000	0.00%
Repairs and Maintenance	174,148	720,304	2,059,781	1,000,000	1,676,877	1,250,000	25.00%
Conferences and Training		5,600	7,000				
Professional Services	648,926	558,157	217,510	293,695	665,720	300,000	2.15%
Other Contract Services	44,470	20,403	25,446	220,000	620,000	20,000	-90.91%
Rental Expense	102,772	134,023	130,056	140,000	140,000	140,000	0.00%
Claims Expense		175,000		500,000	500,000	500,000	0.00%
Insurance		6,000				250,000	100.00%
Contributions to Other Agencies	843,104	920,834	1,003,717	1,050,000	1,050,000	1,250,000	19.05%
Payments to Other Governments	524,102	485,298	473,051	675,000	675,000	525,000	-22.22%
Expense Allowances	369	454	906				
Other Expenses	1,433,288	1,478,909	2,046,213	1,797,320	1,797,320	1,797,350	0.00%
OPERATING EXPENSES	**9,596,808**	**9,728,001**	**11,122,537**	**11,146,015**	**12,599,917**	**10,972,350**	-1.56%
CAPITAL EXPENDITURES							
Land Purchase			347,295				
Improvements	3,587,727	2,057,072	2,706,296	3,604,186	8,270,354	120,000	-96.67%
Equipment	1,880,498	2,571,143	1,470,832	4,921,200	4,248,751		-100.00%
Vehicles	1,434,214	3,691,178	2,258,555		2,637,509		
Software - Capital	75,953	40,720		300,000	546,613		-100.00%
CAPITAL EXPENDITURES	**6,978,391**	**8,360,113**	**6,782,977**	**8,825,386**	**15,703,226**	**120,000**	-98.64%
NON-OPERATING EXPENSES							
Debt Service Expenses	28,656	46,913	234,510	1,231,868	1,776,113	1,404,095	13.98%
Transfers to Other Funds	8,001,144	12,131,578	18,101,105	5,342,357	5,342,357	12,826,845	140.10%
Loans Made		100,000					
Joint Venture			1,968,322				
NON-OPERATING EXPENSES	**8,029,799**	**12,278,491**	**20,303,937**	**6,574,225**	**7,118,470**	**14,230,940**	116.47%
Total	**28,963,322**	**31,936,838**	**39,021,719**	**30,355,497**	**39,048,043**	**29,656,990**	**-2.30%**

Personnel Summary	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Non-Departmental

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Capital Improvement Projects							
PERSONNEL SERVICES							
Salaries, Permanent	33,564	9,751	2,863				
Salaries, Temporary	158						
Salaries, Overtime	468		123				
Benefits	14,000	3,461	1,468				
PERSONNEL SERVICES	**48,190**	**13,212**	**4,454**				
OPERATING EXPENSES							
Expense Allowances	184						
OPERATING EXPENSES	**184**						
CAPITAL EXPENDITURES							
Improvements	3,587,727	1,904,320	2,600,897	3,604,186	6,008,886	120,000	-96.67%
Equipment			431		9,244		
CAPITAL EXPENDITURES	**3,587,727**	**1,904,320**	**2,601,328**	**3,604,186**	**6,018,130**	**120,000**	-96.67%
NON-OPERATING EXPENSES							
Debt Service Expense		18,257	131,781	131,868	131,868	131,880	0.01%
Transfers to Other Funds						3,100,000	100.00%
NON-OPERATING EXPENSES		**18,257**	**131,781**	**131,868**	**131,868**	**3,231,880**	2350.84%
Total	**3,636,101**	**1,935,789**	**2,737,562**	**3,736,054**	**6,149,998**	**3,351,880**	**-10.28%**

Significant Changes

The FY 2017/18 budget includes $3.4 million for capital and infrastrucutre improvements to various City facilities, parks, beaches, and arterial rehabilitation. Improvements include $120,000 for City facilities improvement projects: Central Library Signage ($50,000) and Council Chamber Audio/Visiual Remodel ($70,000). A total of $3.1 million will be transferred to the Infrastructure Fund (Fund 314) to ensure compliance with the City's Infrastructure Charter. Debt Service Expenses are related to the annual debt service cost associated with the City's LED energy efficient upgrades.

Non-Departmental

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Citywide Expenses							
PERSONNEL SERVICES							
Salaries, Permanent	26	255	431	(2,116,317)	(2,116,317)	(2,116,300)	0.00%
Leave Payouts	543,344	503,139	778,493	3,725,000	3,725,000	4,150,000	11.41%
Benefits	3,766,763	1,053,628	28,891	2,201,188	2,017,747	2,300,000	4.49%
PERSONNEL SERVICES	**4,310,133**	**1,557,022**	**807,815**	**3,809,871**	**3,626,430**	**4,333,700**	13.75%
OPERATING EXPENSES							
Utilities	5,615,088	4,958,594	4,957,626	5,170,000	5,170,000	4,640,000	-10.25%
Equipment and Supplies	201,558	264,426	201,230	300,000	305,000	300,000	0.00%
Repairs and Maintenance	174,148	720,304	2,059,781	1,000,000	1,676,877	1,250,000	25.00%
Conferences and Training		5,600	7,000				
Professional Services	581,930	365,207	190,600	293,695	480,419	300,000	2.15%
Other Contract Services	44,470	20,403	25,446	220,000	620,000	20,000	-90.91%
Claims Expense		175,000		500,000	500,000	500,000	0.00%
Insurance		6,000				250,000	100.00%
Payments to Other Governments	524,102	485,298	473,051	675,000	675,000	525,000	-22.22%
Expense Allowances	185	454	906				
Other Expenses	674,243	552,408	1,330,608	947,320	947,320	947,350	0.00%
OPERATING EXPENSES	**7,815,724**	**7,553,694**	**9,246,248**	**9,106,015**	**10,374,616**	**8,732,350**	-4.10%
CAPITAL EXPENDITURES							
Land Purchase			321,476				
Improvements					2,236,112		
Equipment		17,505	87,103		2,490,961		
Vehicles		12,000			73,357		
Capital - Software					412,000		
CAPITAL EXPENDITURES		**29,505**	**408,579**		**5,212,430**		
NON-OPERATING EXPENSES							
Debt Service Expenses	28,656	28,656	30,000	1,100,000	1,644,245	1,272,215	15.66%
Transfers to Other Funds	8,001,144	12,131,578	18,096,702	5,342,357	5,342,357	4,966,845	-7.03%
Loans Made		100,000					
Joint Venture			1,968,322				
NON-OPERATING EXPENSES	**8,029,799**	**12,260,234**	**20,095,024**	**6,442,357**	**6,986,602**	**6,239,060**	-3.16%
Total	**20,155,657**	**21,400,454**	**30,557,666**	**19,358,243**	**26,200,078**	**19,305,110**	**-0.27%**

Significant Changes

The Citywide Expenses Division tracks Citywide expenditures that are not accounted for in individual departments. In FY 2017/18, the proposed budget includes a 2.5 percent Citywide attrition factor. Leave Payouts increased by $425,000 to reflect current trends. The pension related “One Equals Five” payment of $1.0 million for the Safety Plan, to expedite paying down unfunded liabilities is included in Benefits along with Unemployment Insurance. Estimated additional cost savings of $550,000 in electric utilities is expected to be realized due to the City’s LED upgrades related to street lights. Increased utilities cost of $20,000 is due to the addition of four (4) hours at the Central Library on Sundays. Repair and Maintenance increased by $250,000 related to the 800 Megahertz (MHz) final phase of the next generation backbone project. Other Contract Services was reduced by $200,000 and an appropriation of $250,000 is added in the Insurance to cover the City’s 25% share of BICEP claims.

Non-Departmental

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Equipment Replacement							
OPERATING EXPENSES							
Equipment and Supplies	8,983						
Professional Services	66,996	192,949	21,750		185,301		
Other Contract Services							
OPERATING EXPENSES	**75,979**	**192,949**	**21,750**		**185,301**		
CAPITAL EXPENDITURES							
Improvements		152,752	105,399		25,355		
Equipment	1,880,498	2,553,638	1,383,298	4,921,200	1,727,641		-100.00%
Vehicles	1,434,214	3,691,178	2,258,555		2,564,152		
Software - Capital	75,953	28,720		300,000	134,613		-100.00%
CAPITAL EXPENDITURES	**3,390,665**	**6,426,289**	**3,747,252**	**5,221,200**	**4,451,761**		-100.00%
NON-OPERATING EXPENSES							
Debt Service Expenses			72,729				
Transfers to Other Funds						4,760,000	100.00%
NON-OPERATING EXPENSES			**72,729**			**4,760,000**	100.00%
Total	**3,466,643**	**6,619,238**	**3,841,731**	**5,221,200**	**4,637,061**	**4,760,000**	**-8.83%**

Significant Changes

Citywide General Fund equipment replacement purchases are budgeted and tracked by department within this Division. Effective FY 2017/18, funding to support the replacement of the City's equipment inventory and rolling stock, including the vehicle fleet, machinery, and technology systems transferred to a newly created Equipment Fund (Fund 324).

Non-Departmental

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Leases							
OPERATING EXPENSES							
Rental Expense	102,772	134,023	130,056	140,000	140,000	140,000	0.00%
OPERATING EXPENSES	**102,772**	**134,023**	**130,056**	**140,000**	**140,000**	**140,000**	0.00%
Total	**102,772**	**134,023**	**130,056**	**140,000**	**140,000**	**140,000**	**0.00%**

Significant Changes

The Leases Division within Non-Departmental manages the Citywide copier lease program.

Non-Departmental

Adopted Budget - FY 2017/18

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Office of Business Development							
OPERATING EXPENSES							
Professional Services			5,160				
Contribution to Private Agency	843,104	920,834	1,003,717	1,050,000	1,050,000	1,250,000	19.05%
Other Expenses	759,045	926,501	715,606	850,000	850,000	850,000	0.00%
OPERATING EXPENSES	**1,602,149**	**1,847,335**	**1,724,483**	**1,900,000**	**1,900,000**	**2,100,000**	10.53%
CAPITAL EXPENDITURES							
Land Purchase			25,819				
CAPITAL EXPENDITURES			**25,819**				
NON-OPERATING EXPENSES							
Transfers to Other Funds			4,403				
NON-OPERATING EXPENSES			**4,403**				
Total	**1,602,149**	**1,847,335**	**1,754,705**	**1,900,000**	**1,900,000**	**2,100,000**	**10.53%**

Significant Changes

Contribution to Private Agency increased by $200,000 due to higher Transient Occupancy Tax (TOT) projections and resulting adjustments to the 15% contract with "Visit HB". Other Expenses includes sales tax sharing agreements with Pinnacle Petroleum, Applied Computer Solutions and McKenna Subaru.

Non-Departmental

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Debt Service & Transfers							
PERSONNEL SERVICES							
Salaries, Temporary			1,597				
Benefits			(14,402)				
PERSONNEL SERVICES			**(12,805)**				
OPERATING EXPENSES							
Professional Services	35,823	18,737	37,875	22,208	23,253	23,966	7.92%
Other Contract Services			568				
Other Expenses	(7,681)	(5,488)	(5,117)				
OPERATING EXPENSES	**28,142**	**13,249**	**33,325**	**22,208**	**23,253**	**23,966**	7.92%
CAPITAL EXPENDITURES							
Capitalized PP&E Offset	(396,910)	(735,409)					
CAPITAL EXPENDITURES	**(396,910)**	**(735,409)**					
NON-OPERATING EXPENSES							
Debt Service Expenses	9,909,511	10,185,992	10,991,592	9,139,046	9,139,546	8,463,836	-7.39%
Transfers to Other Funds	621,981	632,789	762,933	773,256	773,256	776,613	0.43%
Depreciation	11,841,811	12,387,026	13,929,261				
NON-OPERATING EXPENSES	**22,373,303**	**23,205,807**	**25,683,786**	**9,912,302**	**9,912,802**	**9,240,449**	-6.78%
Total	**22,004,535**	**22,483,647**	**25,704,307**	**9,934,510**	**9,936,055**	**9,264,415**	**-6.75%**

Significant Changes

These funds cover the City's Lease Revenue Obligation and Judgment Obligation Bonds and Community Facilities District debt service payments, as well as auditing fees related to these debt obligations.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00401 Debt Svc HBPFA	5,334,817	6,718,041	6,650,790	5,109,738	5,109,738	5,109,792	54
00405 Debt Svc Grand Coast CFD2000-1	824,760	1,378,313	851,034	1,104,652	1,104,652	1,107,750	3,098
00406 Debt Svc Mello Roos	263,352	264,988	264,417	274,916	274,916	273,660	(1,256)
00408 Debt Svc McDonnell CFD 2002-1	378,164	384,010	390,136	398,382	398,382	406,628	8,246
00410 Debt Svc Bella Terra	2,217,803	2,250,423	2,323,781	2,371,122	2,371,122	2,366,586	(4,536)
00707 Debt Svc Judgment Oblig Bonds	1,024,039	1,028,616	1,024,149	675,700	675,700		(675,700)
Total	**10,042,935**	**12,024,391**	**11,504,308**	**9,934,510**	**9,934,510**	**9,264,416**	**(670,094)**

Non-Departmental

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Disability Access (234)							
OPERATING EXPENSES							
Equipment and Supplies	500	1,350					
Conferences and Training	6,050	2,425	1,300	14,700	14,700	10,700	-27.21%
Payments to Other Governments	5,981	4,579	6,133	10,300	11,655	10,300	0.00%
OPERATING EXPENSES	**12,531**	**8,354**	**7,433**	**25,000**	**26,355**	**21,000**	-16.00%
Total	**12,531**	**8,354**	**7,433**	**25,000**	**26,355**	**21,000**	**-16.00%**

Significant Changes

Senate Bill 1186, effective January 1, 2013, requires the City to charge and collect a $1.00 fee on any new or renewed business license issued between 2013 and 2018; to submit 30 percent of the fees collected to the State; and to use the remainder "to facilitate compliance with construction-related accessibility requirements."

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00234 Disability Access	20,022	20,516	21,025	25,000	25,000	21,000	(4,000)
Total	**20,022**	**20,516**	**21,025**	**25,000**	**25,000**	**21,000**	**(4,000)**

Non-Departmental

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
RORF Administration (350)							
PERSONNEL SERVICES							
Salaries, Permanent	200,759	228,793	124,270	166,197	166,197	162,300	-2.34%
Salaries, Temporary		11,269					
Termination Pay Outs	15,484	13,836	12,126				
Benefits	79,600	85,627	47,320	81,420	81,420	88,006	8.09%
PERSONNEL SERVICES	**295,842**	**339,525**	**183,716**	**247,617**	**247,617**	**250,307**	1.09%
OPERATING EXPENSES							
Equipment and Supplies	1,850	3,755	2,098				
Repairs and Maintenance				2,500	2,500	17,500	600.00%
Conferences and Training	3,824	50	2,550				
Professional Services	231,396	169,270	83,321	25,000	22,108		-100.00%
Other Contract Services	26,103	1,155					
Rental Expense	5,270	59				10,000	100.00%
Payments to Other Governments	8,783	3,100,000					
Expense Allowances	1,844	4,525	2,419			21,812	100.00%
OPERATING EXPENSES	**279,070**	**3,278,814**	**90,388**	**27,500**	**24,608**	**49,312**	79.32%
NON-OPERATING EXPENSES							
Debt Service Expenses	3,674,474	3,228,694	3,034,379	7,150,477	7,150,477	6,834,548	-4.42%
Transfers to Other Funds	671,873	686,812	458,554	1,978,844	1,978,844		-100.00%
Depreciation	17,000,000	3,888,462	14,023,001				
NON-OPERATING EXPENSES	**21,346,346**	**7,803,968**	**17,515,933**	**9,129,321**	**9,129,321**	**6,834,548**	-25.14%
Total	**21,921,258**	**11,422,306**	**17,790,037**	**9,404,438**	**9,401,546**	**7,134,167**	**-24.14%**

Significant Changes

Pursuant to AB x1 26, the Successor Agency receives RPTTF funding from the County Auditor-Controller to pay Enforceable Obligations of the City's former Redevelopment Agency (RDA). The Successor Agency receives a 3% or a minimum of $250,000 for administration expenses related to the winding down of the former RDA. Permanent Salaries and Benefits were reduced due to the administrative cap imposed by the State. Operating Expenses include $17,500 for building and grounds facilities maintenance, and $10,000 in equipment rental expenses. Debt Service Expenses include the 1999 and 2002 Tax Allocation Bonds, property tax sharing agreements, and payments related to the Bella Terra Phase 1 and 2, Strand, and Waterfront Hilton development projects.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Administrative Secretary	*0.50 FTE funded here, but accounted for in City Manager, Office of Business Development*						0.00
Deputy Director	*0.50 FTE funded here, but accounted for in City Manager, Office of Business Development*						0.00
Econ Development Project Manager	*0.32 FTE funded here, but accounted for in City Manager, Office of Business Development*						0.00
Real Estate & Project Manager	*0.20 FTE funded here, but accounted for in City Manager, Office of Business Development*						0.00
Total							**0.00**

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00350 RORF Administration	8,432,376	7,742,993	10,992,028	9,404,438	9,404,438	6,766,308	(2,638,130)
Total	**8,432,376**	**7,742,993**	**10,992,028**	**9,404,438**	**9,404,438**	**6,766,308**	**(2,638,130)**

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OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Housing Authority (217, 233, 352)							
PERSONNEL SERVICES							
Salaries, Permanent		2,445	86,015	139,251	139,251	127,634	-8.34%
Salaries, Temporary		2,307				62,000	100.00%
Salaries, Overtime			562				
Benefits		648	55,057	107,400	107,400	107,226	-0.16%
PERSONNEL SERVICES		**5,400**	**141,634**	**246,651**	**246,651**	**296,860**	20.36%
OPERATING EXPENSES							
Equipment and Supplies		50				2,000	100.00%
Connferences and Training						1,000	100.00%
Professional Services	6,539	57,053	2,947	130,000	130,000	135,000	3.85%
Other Contract Services		18,555	15,058	5,000	23,921	20,000	300.00%
Payments to Other Governments			30,306		47,537		
OPERATING EXPENSES	**6,539**	**75,658**	**48,310**	**135,000**	**201,458**	**158,000**	17.04%
NON-OPERATING EXPENSES							
Transfers to Other Funds			6,897	405,367	405,367	405,367	0.00%
Loans Made					280,780		
NON-OPERATING EXPENSES			**6,897**	**405,367**	**686,147**	**405,367**	0.00%
Total	**6,539**	**81,058**	**196,841**	**787,018**	**1,134,256**	**860,227**	**9.30%**

Significant Changes

The City's Housing Authority manages the City's Housing Assets. On December 21, 2015, City Council approved to fund one (1) Homeless Liaison Police Officer position per fiscal year for the next five (5) years provided by SB 341 for homeless prevention and rapid e-housing services. Temporary Salaries increased by $62,000 for a Homeless Services Coordinator. The Debt Service payment for the Emerald Cove project will be funded by the LMIHAF (Fund 352) through its maturity.

Permanent Personnel	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
Administrative Analyst	*0.20 FTE funded here, but accounted for in City Manager, Office of Business Development*						0.00
Police Officer	*1.0 FTE funded here, but accounted for in Police Department, Administrative Operations*						0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00217 Affordable Housing In-Lieu	204	1,390	271,790				
00233 Housing Residual Receipts	375,980	481,717	32,736	382,669	382,669	406,000	23,331
00352 LMIHAF	22,148	183,428	428,832	400,000	400,000	406,000	6,000
Total	**398,332**	**666,535**	**733,358**	**782,669**	**782,669**	**812,000**	**29,331**

Fund Balance	Actual as of 9/30/2014	Actual as of 9/30/2015	Actual as of 9/30/2016	Estimated 9/30/2017	Use of Fund Balance	Estimated 9/30/2018	Change from Prior Year
00217 Affordable Housing In-Lieu	118,984	120,374	361,858	385,144		385,144	
00233 Housing Residual Receipts	484,433	964,828	990,667	598,627		954,627	356,000
00352 LMIHAF	5,652,819	5,756,512	6,025,705	5,940,209	404,227	5,535,982	(404,227)
Total	**6,256,237**	**6,841,713**	**4,673,180**	**6,923,980**	**404,227**	**6,875,753**	**(48,227)**

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OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
BID-Auto (701), BID-Hotel/ Motel (709), BID-Downtown (710)							
OPERATING EXPENSES							
Other Contract Services	1,938,219	2,926,888	3,190,125	3,330,800	3,330,800	3,972,800	19.27%
OPERATING EXPENSES	**1,938,219**	**2,926,888**	**3,190,125**	**3,330,800**	**3,330,800**	**3,972,800**	19.27%
NON-OPERATING EXPENSES							
Debt Service Expenses	198	28					
NON-OPERATING EXPENSES	**198**	**28**					
Total	**1,938,417**	**2,926,916**	**3,190,125**	**3,330,800**	**3,330,800**	**3,972,800**	**19.27%**

Significant Changes

There are three Business Improvement Districts (BIDs) within the City: Auto Dealers, Downtown and Hotel/Motel. The businesses in each district have self-assessed a fee, which is collected by the City and redistributed back to the districts. Annually, as required by the State, the operating budgets for the Downtown and Auto Dealers BIDs are reviewed and approved by the City Council. Auto dealers and all downtown merchants have a self assessment through the BID that the City Council approves annually. All hotels and motels have a self assessment of 3% on top of the City's Transient Occupancy Tax (TOT) of 10%. The FY 2017/18 Hotel/Motel BID budget reflects an increase of $642,000 due to increased TOT revenue projections. The cost of any financial audits of the BIDs will be paid for by the BID. The Downtown BID's Surf City Nights account is not included in this fund as those funds are not recorded or deposited in the City's general ledger. Details regarding that account can be obtained from the BID.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00701 BID - Auto	172,800	110,920	109,040	112,800	112,800	112,800	
00709 BID - Hotel/Motel	1,814,805	2,735,313	2,982,897	3,108,000	3,108,000	3,750,000	642,000
00710 BID - Downtown	106,614	107,313	140,192	110,000	110,000	110,000	
Total	**2,094,219**	**2,953,546**	**3,232,129**	**3,330,800**	**3,330,800**	**3,972,800**	**642,000**

Non-Departmental

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Bella Terra Parking Structure (711)							
OPERATING EXPENSES							
Other Contract Services	538,529	455,530	583,930	635,799	635,799	675,574	6.26%
OPERATING EXPENSES	**538,529**	**455,530**	**583,930**	**635,799**	**635,799**	**675,574**	6.26%
Total	**538,529**	**455,530**	**583,930**	**635,799**	**635,799**	**675,574**	**6.26%**

Significant Changes

Maintenance and operation expenditures for the Bella Terra retail center public parking structure is funded through a special maintenance fee paid by the owner of the center. Other Contract Services increased by $39,775 due to higher maintenance costs.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00711 Parking Structure-Bella Terra	530,181	539,417	668,448	635,799	635,799	675,574	39,775
Total	**530,181**	**539,417**	**668,448**	**635,799**	**635,799**	**675,574**	**39,775**

Non-Departmental

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Strand Parking Structure (712)							
OPERATING EXPENSES							
Other Contract Services	832,244	842,685	836,011	1,239,930	1,239,930	1,628,950	31.37%
OPERATING EXPENSES	**832,244**	**842,685**	**836,011**	**1,239,930**	**1,239,930**	**1,628,950**	31.37%
CAPITAL EXPENDITURES							
Improvements		278,827			5,142		
CAPITAL EXPENDITURES		**278,827**			**5,142**		
NON-OPERATING EXPENSES							
Transfers to Other Funds	250,000	300,000	300,000	300,000	400,000	400,000	33.33%
NON-OPERATING EXPENSES	**250,000**	**300,000**	**300,000**	**300,000**	**400,000**	**400,000**	33.33%
Total	**1,082,244**	**1,421,512**	**1,136,011**	**1,539,930**	**1,645,072**	**2,028,950**	**31.76%**

Significant Changes

The 5th and PCH (formally The Strand) mixed use project includes a public parking structure. The City owns the parking structure; however it is operated by Cypress Equities/Stream Realty according to the terms of the Parking Operating Agreement and Declaration of Covenants, Conditions and Restrictions (CC&Rs). Annually, the City Council approves the budget and parking rates for the parking structure. Other Contract Services appropriations support common area maintenance, increased labor cost, increased maintenance and new parking equipment.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00712 Parking Structure - Strand	1,581,208	1,498,188	1,298,780	1,770,225	1,770,225	1,667,290	(102,935)
Total	**1,581,208**	**1,498,188**	**1,298,780**	**1,770,225**	**1,770,225**	**1,667,290**	**(102,935)**

Fund Balance	Actual as of 9/30/2014	Actual as of 9/30/2015	Actual as of 9/30/2016	Estimated 9/30/2017	Use of Fund Balance	Estimated 09/30/2018	Change from Prior Year
00712 Parking Structure - Strand	2,668,724	2,745,400	2,908,170	3,173,935	361,660	2,812,275	(361,660)
Total	**2,668,724**	**2,745,400**	**2,908,170**	**3,173,935**	**361,660**	**2,812,275**	**(361,660)**

Non-Departmental

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Capital Improvement Projects (314)							
PERSONNEL SERVICES							
Improvements						3,100,000	100.00%
CAPITAL EXPENDITURES						**3,100,000**	100.00%
Total						**3,100,000**	**100.00%**

Significant Changes

Effective FY 2017/18, funding for other improvements amounting to $3.1 million in various City parks, beaches, and arterial rehabilitation transferred from the General Fund.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00314 Infrastructure Fund						3,110,000	(3,110,000)
Total						**3,110,000**	**(3,110,000)**

Non-Departmental

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Equipment Replacement (324)							
CAPITAL EXPENDITURES							
Equipment						4,760,000	100.00%
CAPITAL EXPENDITURES						**4,760,000**	100.00%
Total						**4,760,000**	**100.00%**

Significant Changes

Citywide Equipment replacement purchases are budgeted and tracked by department within this Division. Effective FY 2017/18, funding transferred from the General Fund to support the replacement of the City's vehicle fleet, machinery, and technology systems.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Change from Prior Year
00324 Equipment Fund						4,760,000	4,760,000
Total						**4,760,000**	**4,760,000**

Non-Departmental

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OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Leases (321)							
OPERATING EXPENSES							
Equipment			3,322,396		97,497		
Vehicles					697,413		
OPERATING EXPENSES			**3,322,396**		**794,910**		
Total			**3,322,396**		**794,910**		

Significant Changes

Leases in Lease Capital Project Fund (Fund 321) within Non-Departmental includes leases for the 800 megahertz (MHz) radio system and the Emergency One Fire Truck.

Non-Departmental

Adopted Budget - FY 2017/18

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
Other Funds (127,201,237,238)							
OPERATING EXPENSES							
Equipment			218				
OPERATING EXPENSES			**218**				
CAPITAL EXPENDITURES							
Land Purchase					2,496,394		
Capital, Software			784,265		2,440,751		
CAPITAL EXPENDITURES			**784,265**		**4,937,145**		
NON-OPERATING EXPENSES							
Transfers to Other Funds			1,028,414				
NON-OPERATING EXPENSES			**1,028,414**				
Total			**1,812,897**		**4,937,145**		

Significant Changes

Capital expenditures funded by other funds/sources are budgeted within this Division. This includes the ELM Permit System and LED Phase 2 Streetlights mainly funded by Property Tax in Lieu of Sales Tax Fund (Fund 127).

Non-Departmental

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
NON Non-Departmental							
CIP Capital Improvement Projects							
10040310 Capital Projects - Library Svc			431		9,244		
10040314 Capital Purchase - Public Works	3,636,101	1,935,789	2,737,131	3,736,054	6,140,754	3,351,880	-10.28%
CIP Capital Improvement Projects	**3,636,101**	**1,935,789**	**2,737,562**	**3,736,054**	**6,149,998**	**3,351,880**	-10.28%
CW Citywide Expenses							
10040101 Non-Departmental	8,377,457	9,240,220	12,376,690	13,815,886	17,993,717	14,113,265	2.15%
10040108 PARS Annuity Payments	28,656	28,656					
10040110 Commercial Revolving Loan Fund				200,000	600,000		-100.00%
10040111 Security Enhancements			84,491		250,609		
10040112 OC Animal Shelter					2,013,395		
10040113 City Attorney						225,000	100.00%
10040999 General Fund - Non Dept Transfers	11,749,544	12,131,578	18,096,484	5,342,357	5,342,357	4,966,845	-7.03%
CW Citywide Expenses	**20,155,657**	**21,400,454**	**30,557,666**	**19,358,243**	**26,200,078**	**19,305,110**	-0.27%
EQ Equipment Replacement							
10040101 Non-Departmental				5,221,200		4,760,000	-8.83%
10040204 Equip Replace - Building			28,653		86,344		
10040207 Equip Replace - Comm Svcs	191,252		365,067		565,524		
10040209 Equip Replace - Fire	544,541	495,829	287,273		441,751		
10040211 Equip Replace - Info Svcs	539,314	1,018,404	804,984		243,254		
10040213 Equip Replace - Police	744,607	1,209,184	1,377,179		1,318,660		
10040214 Equip Replace - Public Works	1,439,660	1,864,108	978,576		1,981,528		
10040216 Equip Replace - HR	7,268						
EQ Equipment Replacement	**3,466,643**	**6,619,238**	**3,841,731**	**5,221,200**	**4,657,967**	**4,760,000**	-8.83%
LS Leases							
10040102 Citywide Leases	102,772	134,023	130,056	140,000	140,000	140,000	0.00%
LS Leases	**102,772**	**134,023**	**130,056**	**140,000**	**140,000**	**140,000**	0.00%
BD Office of Business Development							
10080103 Office of Business Development	1,602,149	1,847,335	1,750,302	1,900,000	1,900,000	2,100,000	10.53%
10080999 General Fund - Econ Dev Transfers			4,403				
BD Office of Business Development	**1,602,149**	**1,847,335**	**1,754,705**	**1,900,000**	**1,900,000**	**2,100,000**	10.53%
Debt Service & Transfers							
40140105 HBPFA 2010A	1,242,800	1,238,600	1,236,400	1,241,400	1,241,400	1,242,550	0.09%
40140106 HBPFA 2011A	4,305,694	4,302,619	4,299,844	2,778,794	2,778,794	2,773,197	-0.20%
40140107 Senior Center		297,439	1,093,044	1,089,544	1,089,544	1,094,045	0.41%
40540105 Debt Svc CFD2000-1 2013 Refund	1,111,401	1,102,239	1,132,076	1,104,652	1,104,652	1,107,750	0.28%
40640101 Debt Svc Special Tax CFD1990-1	197,099	186,650	188,746	274,916	275,961	199,381	-27.48%
40680999 Mello Roos - Econ Dev Trfs	74,828	76,276	77,777			74,278	100.00%
40840101 Debt Svc McDonnell CFD 2002-1	385,363	381,498	385,630	398,382	398,882	406,628	2.07%
41040101 Debt Svc Bella Terra CFD2003-1	546,736						
41040105 Debt Svc CFD2003-1 2013 Refund	1,679,244	2,224,747	2,356,900	2,371,122	2,371,122	2,366,586	-0.19%
50640101 Non-Departmental	(404,591)	(740,897)	(20,719)				
50740101 Non-Departmental			1,200				
65040101 Non-Departmental	11,817,861	12,363,075	13,908,367				
65340101 Non-Departmental	23,951	23,951	20,894				
70740101 2004 Judgment Obligation Bond	1,024,149	1,027,449	1,024,149	675,700	675,700		-100.00%
Debt Service & Transfers	**22,004,535**	**22,483,647**	**25,704,307**	**9,934,510**	**9,936,055**	**9,264,415**	-6.75%
Disability Access Fund							
23440101 Disability Access Fund-City	6,550	3,775	1,300				
23440102 Disability Access Fund-State	5,981	4,579	6,133	25,000	26,355	21,000	-16.00%
Disability Access Fund	**12,531**	**8,354**	**7,433**	**25,000**	**26,355**	**21,000**	-16.00%
Housing Authority							
21780101 Affordable Housing In-Lieu			30,306		93,911		
23380101 Housing Residual Receipts		1,322	6,897	455,367	455,367	50,000	-89.02%
35280301 LMIHAF	6,539	79,736	159,638	331,651	584,978	810,227	144.30%
Housing Authority	**6,539**	**81,058**	**196,841**	**787,018**	**1,134,256**	**860,227**	9.30%

Non-Departmental

Adopted Budget - FY 2017/18

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2017/18 Adopted	Percent Change From Prior Year
RORF Administration							
35080101 RORF Administration	17,574,712	3,616,339	274,104	275,117	272,225	299,619	8.91%
35080201 Project Debt Payments	2,865,544	2,489,649	2,367,199	4,759,727	4,759,727	4,433,543	-6.85%
35080202 1999 Tax Allocation Bond	256,505	234,215	209,624	750,000	750,000	756,305	0.84%
35080203 2002 Tax Allocation Bond	552,625	506,830	457,557	1,640,750	1,640,750	1,644,700	0.24%
35080999 RORF Transfers	671,873	4,575,274	14,481,554	1,978,844	1,978,844		-100.00%
RORF Administration	**21,921,258**	**11,422,306**	**17,790,037**	**9,404,438**	**9,401,546**	**7,134,167**	-24.14%
Business Improvement Districts (BIDs)							
70180101 BID - Auto	137,196	106,136	101,520	112,800	112,800	112,800	0.00%
70980101 BID - Hotel/Motel	1,686,221	2,733,624	2,980,967	3,108,000	3,108,000	3,750,000	20.66%
71080101 BID - Downtown	115,000	87,156	107,639	110,000	110,000	110,000	0.00%
Business Improvement Districts (BIDs)	**1,938,417**	**2,926,916**	**3,190,125**	**3,330,800**	**3,330,800**	**3,972,800**	19.27%
Bella Terra							
71180101 Parking Structure-Bella Terra	538,529	455,530	583,930	635,799	635,799	675,574	6.26%
Bella Terra	**538,529**	**455,530**	**583,930**	**635,799**	**635,799**	**675,574**	6.26%
Parking Structure - Strand							
71280101 Parking Structure-Strand	1,082,244	1,421,512	1,136,011	1,539,930	1,545,072	2,028,950	31.76%
Parking Structure - Strand	**1,082,244**	**1,421,512**	**1,136,011**	**1,539,930**	**1,545,072**	**2,028,950**	31.76%
CIP Capital Improvement Projects							
31440001 Infrastructure Projects 17-18						3,100,000	100.00%
CIP Capital Improvement Projects						**3,100,000**	100.00%
EQ Equipment Replacement							
32440217 Equip Replace - Non Departmental						4,760,000	100.00%
EQ Equipment Replacement						**4,760,000**	100.00%
LS Leases							
32140101 800 MHz CCS			3,322,396		97,497		
32140102 Emergency One Fire Truck					697,413		
LS Leases			**3,322,396**		**794,910**		
Other Funds-CIP, Infrastructure							
20140101 Non-Departmental Air Quality					300,000		
23740101 Self Insurance Liability Claim			1,028,414				
12740101 ELM Permit System			784,265		2,140,751		
12740102 LED Phase 2 Streetlights					2,496,394		
23840001 EOC 1			218				
Other Funds-CIP, Infrastructure, Infrastructure			**1,812,897**		**4,937,145**		
Other Funds	**47,504,054**	**38,799,323**	**53,743,977**	**25,657,495**	**31,741,938**	**31,817,134**	24.01%
General Fund	28,963,322	31,936,838	39,021,719	30,355,497	39,048,043	29,656,990	-2.30%
Other Funds	47,504,054	38,799,323	53,743,977	25,657,495	31,741,938	31,817,134	24.01%
Grand Total(s)	**76,467,376**	**70,736,161**	**92,765,695**	**56,012,992**	**70,789,980**	**61,474,124**	**9.75%**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2017/18 through 2021/22

Introduction

The Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure over the next five years and includes new projects and upgrades to existing facilities of $50,000 or more. Funding will be authorized for the first year of the program upon adoption of the Fiscal Year 2017/18 budget. Future years include planned programs and are described more generally. The CIP is a comprehensive document that includes projects with unexpended funds from the previous year.

Organization of the CIP

The CIP is arranged in sections. The narrative identifies funding sources and categories of projects. The second section summarizes the projects by year showing total costs for each project. The final section contains individual project sheets for each category, organized alphabetically by type of improvement. The project sheets identify the estimated cost of the project design and construction. Staff hours for design, project management, and inspection are included within the individual project budgets.

CIP Goals

The CIP is developed to address elements in the City's General Plan, as well as City Council adopted planning documents and master plans. Projects correspond to the Strategic Plan Goals adopted by the City Council. Specific Goals identified in the CIP include: Improve Quality of Life, Enhance and Maintain Infrastructure and, Enhance and Maintain Public Safety.

CIP Preparation Process

The CIP is prepared with the annual budget. Proposed projects are submitted to the Public Works Department and staff compiles the document and prepares the draft program in conjunction with City Administration. The CIP is presented to the Public Works Commission (PWC) for review. During the year, individual projects are taken to the PWC prior to advertising for bids. The Planning Commission reviews the CIP to ensure conformance with the General Plan. The final CIP is adopted by the City Council with the budget.

CIP FUNDING SOURCES

Funds for capital improvement projects are provided through a variety of sources. Two major sources for the CIP are Special Revenue Funds and Enterprise Funds. Both categories are restricted, with expenditures limited to certain types of projects.

A *Special Revenue Fund* is used to account for the proceeds of revenue sources that are restricted to expenditure for specific purposes. Special Revenue Funds include entitlement or subvention funds and developer fee funds. Examples of entitlement funds are Gas Tax or Measure M whereby funds are distributed based on population. Developer funds, such as Traffic Impact Fee or Drainage Fee, must be used to mitigate demands on the infrastructure from new development in accordance with an adopted plan.

Enterprise Funds are proprietary funds used to account for activities with an associated user charge. Enterprise Funds are maintained by adopted rates and are not subsidized by the General Fund. User rates support the full cost of operations, maintenance, capital, and reserve requirements. Water and Sewer Service are the two enterprise funds most often used for CIP.

SPECIAL REVENUE FUNDS

Air Quality Fund 201

The Air Quality Fund revenue is from AB 2766 that apportions a percentage of the air quality fee from motor vehicle registrations to local jurisdictions. Eligible expenditures must show a quantifiable reduction in exhaust emissions. An annual report on qualifying expenditures is submitted to the Southern California Air Quality Management District (SCAQMD). Capital project expenditures must meet minimum requirements for emission reductions. The Air Quality Program partially funds the replacement of certain vehicles within the City's Fleet with alternate fuel vehicles.

Traffic Impact Fund 206

The Fair Share Traffic Impact Fee (TIF) program was established to implement the goals and objectives of the Circulation Element of the General Plan. Revenues ensure that the adopted Level of Service standards for arterial roadways and signalized intersections are maintained when new development occurs. Fees are calculated on a per trip generated basis. Projects eligible for TIF funding include roadway widening, certain new traffic signals, and signal modifications that improve traffic circulation.

Gas Tax Fund 207

Gas Tax funds support the overall planning, maintenance, and operation of the City's transportation system. Funds may be used for development review, transportation modeling, traffic signal operation and coordination, and streetlight system maintenance. Gas Tax use complies with state regulations and is directly related to street construction or maintenance. Revenue is distributed by the State according to established percentages and based on population.

Park Acquisition and Development Fund 209 and Park Development Impact Fund 228

The Park Acquisition and Development (PAD) Fund and the Park Development Impact Fund are comprised of developer fees to be used for acquisition, development, and renovation of parks, beaches, recreation facilities, and amenities. The goal is to improve the quality of life in Huntington Beach by creating facilities that meet the needs and desires of the community. Fees are collected for parkland and open space acquisition with the intent of providing a variety of recreational opportunities for all age groups. Funds cannot be used for maintenance activities. State law requires annual and special financial reports of fund expenditures.

Measure M2 Fund 213

Measure M2 expenditures are programmed for street and transportation system enhancements. Costs include engineering and construction for projects such as street rehabilitation; pedestrian concrete maintenance, and street tree replacements. The use of Measure M2 funds must comply with County regulations and directly relate to street improvements. Measure M2 revenues are from the ½ cent sales tax approved by voters and levied by the County of Orange. Funds are dispersed to cities on a per capita basis. Annually, the city presents a seven-year proposed project plan to the Orange County Transportation Authority (OCTA) to maintain eligibility for Measure M2 funds. In addition to funds distributed directly to the City, the OCTA administers competitive grant programs known as the Combined Transportation Funding Program (CTFP) that has resulted in several million dollars for street improvement funds to Huntington Beach.

Traffic Congestion Relief (Proposition 42) Fund 219
Assembly Bill 2928 established the Traffic Congestion Relief Fund to allocate funds to cities and counties for roadway maintenance purposes. Allocations are calculated per capita, in the proportion that the total population of a city bears to the total population of all cities in the state.

New - Road Maintenance Rehabilitation Account Fund 1247
On April 6, 2017, the Road Recovery and Accountability Act was passed. This legislation will provide funding to the City of Huntington Beach, through SB 1 and the Highway Users Trust Account (HUTA) revenues. These funds are designated for the maintenance and rehabilitation of roadways.

ENTERPRISE FUNDS

Water Fund CIP Fund 506
Water user rates fund the Water Fund Capital Improvement Program. In addition to operations and maintenance, water rates are committed for major maintenance and rehabilitation of water facilities such as wells, reservoirs, water distribution lines, and water meters. The water system operation is assisted by a sophisticated data transmission program. System upgrades, water facility security improvements, and water main replacement are anticipated capital expenditures.

Water Master Plan Fund 507
The current Water Master Plan (WMP), updated in 2016, recommends new facilities to provide the City with adequate water production and storage capabilities. The majority of projects included in the WMP are complete, including three storage reservoirs, three water wells, and various pipeline improvements. In the next two years, the WMP focus is on corrosion control and transmission main improvements. Design and construction of the Southeast Reservoir, booster station and transmission lines is planned during the next ten years. The WMP is currently being updated.

Sewer Service Fund Fund 511
The Sewer Service Fund was established to maintain, rehabilitate, and replace sewer facilities. Revenue is derived from user charges to residents and businesses with connections to the City sewer lines. Capital projects include rebuilding sewer lift stations and lining or replacement of sewer lines, as designated in the 2003 Sewer Master Plan. Facilities are evaluated regularly to determine priorities to repair or replace facilities. The capital project program includes design, engineering, and all aspects of construction management.

Sewer Development Fee Fund 210
The Sewer Development Fee is collected as a condition precedent to granting applications for sewer connections, or an increase in an applicant's water meter size. The fund can be used for the construction or reimbursement for construction of sanitary sewer facilities within the City's service area, and to reimburse the City for the cost of engineering and construction services to rehabilitate existing facilities or construct new sewer facilities.

General Fund Capital Project Funding

The General Fund Capital Improvement Reserve (CIR) is calculated after the final audit for each fiscal year and allocated the following year. Funds in excess of required reserves are distributed to the CIR and the Infrastructure Fund in accordance with the City Council adopted financial policies. The use of CIR funds is discretionary as to the type of activity; however proposed projects qualify as capital improvements. Typical CIR projects are substantial facility improvements and studies. Infrastructure Funds are used for capital projects that improve the various City systems and facilities.

Grants and Minor CIP Funds

Each year, City staff apply for and receive various grant awards. The CIP document includes only grant funds that assist in developing or improving the infrastructure. By pursuing grant opportunities, the City is able to maximize local project funds. The following grants are providing funding for the 2017/18 CIP.

- OCTA Competitive Measure M2 Grants *Capacity improvement projects of major intersections*
- Federal Hazard Mitigation Grant *to mitigate flooding potential by reconstruction of a storm drain pump station*
- Federal Highway Bridge Replacement Rehabilitation (HBRR) and Bridge Preventative Maintenance Program (BPMP) Grants *used to extend useful life of the City's bridges.*
- Federal Highway Safety Improvement Program (HSIP) *to help fund traffic signal modifications to include left turn arrows at intersections and other operational improvements to improve traffic safety.*
- Community Development Block Grant (CDBG) Funds *are for ADA improvements such as access ramps throughout the City as well as replacement of the roof at the Huntington Beach Youth Shelter.*

CIP CATEGORIES

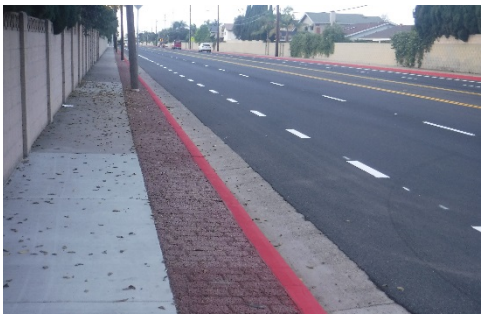
Drainage and Water Quality: Drainage projects include storm drain line construction or rehabilitation, drainage pump station construction, and drainage system facilities. The water quality component addresses urban runoff, retention basins, and other facilities that may improve the quality of water discharged to local water bodies as well as comply with the Citywide Urban Runoff Management Plan (CURMP).

Facilities: Capital improvements to facilities can be modifications to existing buildings or new construction. Typical projects are those that exceed the normal maintenance budgets such as the replacements of roofs, elevators, and climate control systems. Upgrades include energy efficiency conversions and improvements to meet technological needs.

Neighborhood: Localized improvements to limited residential or other specific areas are included in this category. Annual projects include residential pavement overlays, concrete, and street tree replacement. Neighborhood projects may be in the Enhancement Areas and eligible for CDBG funding.

Parks and Beaches: Parks and beaches projects include new park construction and renovation, including improvements to City beach facilities. Funding may be Park Acquisition and Development, state bond allocations, grants, or Capital Improvement Reserve. The park system is developed in accordance with the Park Strategy Fee and Nexus Study (2001), as well as the City General Plan, Community Services and Recreation component. Parks and beaches contribute to the quality of living in Huntington Beach by preserving open space and providing recreational opportunities for residents and visitors.

Sewer: Improvements to the City sewer system consist of sewer line and sewer lift station rehabilitation, as well as routine maintenance. Improvement projects are based upon the 2003 Sewer Master Plan, as well as maintenance demands. The program to replace sewer lift stations is on a two-year cycle, with design the first year and construction the second year. Eleven stations have been rebuilt since 2000.



Streets and Transportation: This category highlights improvements to the City's arterial streets and traffic control systems. Projects may include street widening, pavement rehabilitation, and traffic signal installation. Funding sources are primarily Gas Tax, Measure M, Federal grants and Traffic Impact Fees. The Pavement Management Plan, General Plan Circulation Element, and Traffic Signal Priority List are source documents for these projects. Typical street improvements are pavement and concrete replacement, road widening, and grade adjustments. Improvements to the citywide transportation system include new traffic signals, signal modifications, and signal communications upgrades. Projects are intended to improve traffic flow throughout the City.

Water: Water projects include the rehabilitation of existing components, as well as, the construction of new storage and production facilities. Water main replacements and well rehabilitations are funded through the water rates as Water Fund CIP. Water Master Plan Funds provide capacity upgrades and new facilities as recommended in the Water Master Plan. The replacement, corrosion protection, and upgrade of steel water distribution mains, and large water transmission lines throughout the city are ongoing projects.

Capital Improvement Program
Fiscal Year 2017/18

In Fiscal Year 2017/18, new improvements total approximately $24.6 million. It is anticipated that approximately $3.6 million in continuing appropriations for projects approved last year will be brought forward into the new fiscal year. The primary funding sources for capital projects remain restricted revenue funds and enterprise funds such as water, sewer and street funds. A General Fund transfer of $3.1 million to the Infrastructure Fund (Fund 314) will cover infrastructure improvements in FY 2017/18.

Projects for the Water, Water Master Plan, and Sewer Service enterprises correspond with the adopted master plans and major maintenance programs. Planned sewer improvements include design of one lift station, reconstruction of another and the annual sewer lining, replacement and rehabilitation. Water line replacements, corrosion control, distribution and production system improvements, booster station improvements and facility security improvements are included in the water capital improvement program.

Measure M, Gas Tax and RMRA funds will be used to rehabilitate four arterial highway segments consistent with the City's Pavement Management Plan. Gas Tax will provide funding for arterial street design work, median improvements and local street rehabilitation. Other transportation improvements, funded in part by grants, include intersection improvements, bridge rehabilitation and preventive maintenance, and traffic signal modifications.

Local neighborhood improvements will include replacement of sidewalks, including ADA ramps where warranted, and residential street overlays. In addition, funds are included for alley rehabilitation.

Park projects include construction of a playground at Edison Park, Central Park Urban Forest Trail, Central Park East irrigation improvements, Murdy Park Sports Field, a Beach Playground and continued sand replenishment of the Huntington Harbour beaches.

The CIP contains many projects that will further Huntington Beach as an inviting tourist destination, as well as, serve the local community. Residents and visitors will benefit from the infrastructure improvements that enhance our daily lives.

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City of Huntington Beach Capital Improvement Program

New Appropriations Fiscal Year 2017/18

	Fiscal Year 2017/18	Park Funds	Gas / Prop 42	RMRA	General Fund	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	Grants/Other Funds
FACILITIES										
Various Roof Replacements	$180,000								$180,000	
Central Library HVAC Ductwork	$320,000								$320,000	
Central Library Directional Signage	$50,000				$50,000					
Central Library Building Alarm Systems Upgrade	$40,000								$40,000	
Council Chambers Audio Visual and Remodel	$70,000				$70,000					
Murdy & Edison CC Building Improvements	$370,000	$370,000								
Police Lower Level Renovations	$80,000								$80,000	
Fire Station 8-Heil Apparatus Bay Entry Modification	$125,000								$125,000	
TOTAL	**$1,235,000**	**$370,000**			**$120,000**				**$745,000**	
NEIGHBORHOOD										
Residential Curb Ramp Project	$600,000		$600,000							
Residential Overlay	$2,540,000		$2,100,000				$80,000	$100,000	$260,000	
Concrete Replacement	$250,000								$250,000	
Citywide ADA Improvements	$1,100,000									$1,100,000
Alley Rehabilitation	$240,000								$240,000	
TOTAL	**$4,730,000**		**$2,700,000**				**$80,000**	**$100,000**	**$750,000**	**$1,100,000**
PARKS AND BEACHES										
Central Park East - Improvements	$127,000								$127,000	
Beach Nourishment Project	$282,000								$282,000	
Irby Park Improvements - Phase I	$150,000	$150,000								
Huntington Central Park Permanent Parking Lot	$410,000	$410,000								
Central Park - Urban Forest Trail	$100,000	$100,000								
Beach Playground	$101,530	$101,530								
Edison Park Playground	$100,000	$100,000								
Murdy Park Sports Field	$1,500,000	$1,500,000								
Sports Complex-Turf Replacement	$196,000								$196,000	
Central Park Restrooms	$1,000,000	$1,000,000								
TOTAL	**$3,966,530**	**$3,361,530**							**$605,000**	
SEWER										
Sewer Lift Station Reconstruction	$3,500,000						$3,500,000			
Sewer Lining	$500,000						$500,000			
TOTAL	**$4,000,000**						**$4,000,000**			

City of Huntington Beach Capital Improvement Program

New Appropriations Fiscal Year 2017/18

	Fiscal Year 2017/18	Park Funds	Gas / Prop 42	RMRA	General Fund	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	Grants/Other Funds
STREETS & TRANSPORTATION										
Arterial Rehabilitation	$4,725,734			$1,125,734		$2,600,000			$1,000,000	
Downtown Street Lighting	$452,000		$452,000							
Traffic Signal Modification at Warner & Nichols	$80,000		$80,000							
Newland St & Slater Ave Traffic Signal Modification	$340,200		$35,100							$305,100
Newland Street Traffic Signal Interconnect	$299,300		$31,100							$268,200
TOTAL	**$5,897,234**		**$598,200**	**$1,125,734**		**$2,600,000**			**$1,000,000**	**$573,300**
WATER										
Water Distribution System Improvements	$50,000							$50,000		
Water Production System Improvements	$4,400,000							$4,400,000		
Water Main Replacements	$325,000							$325,000		
TOTAL	**$4,775,000**							**$4,775,000**		
CIP TOTAL	**$24,603,764**	**$3,731,530**	**$3,298,200**	**$1,125,734**	**$120,000**	**$2,600,000**	**$4,080,000**	**$4,875,000**	**$3,100,000**	**$1,673,300**

City of Huntington Beach Capital Improvement Program

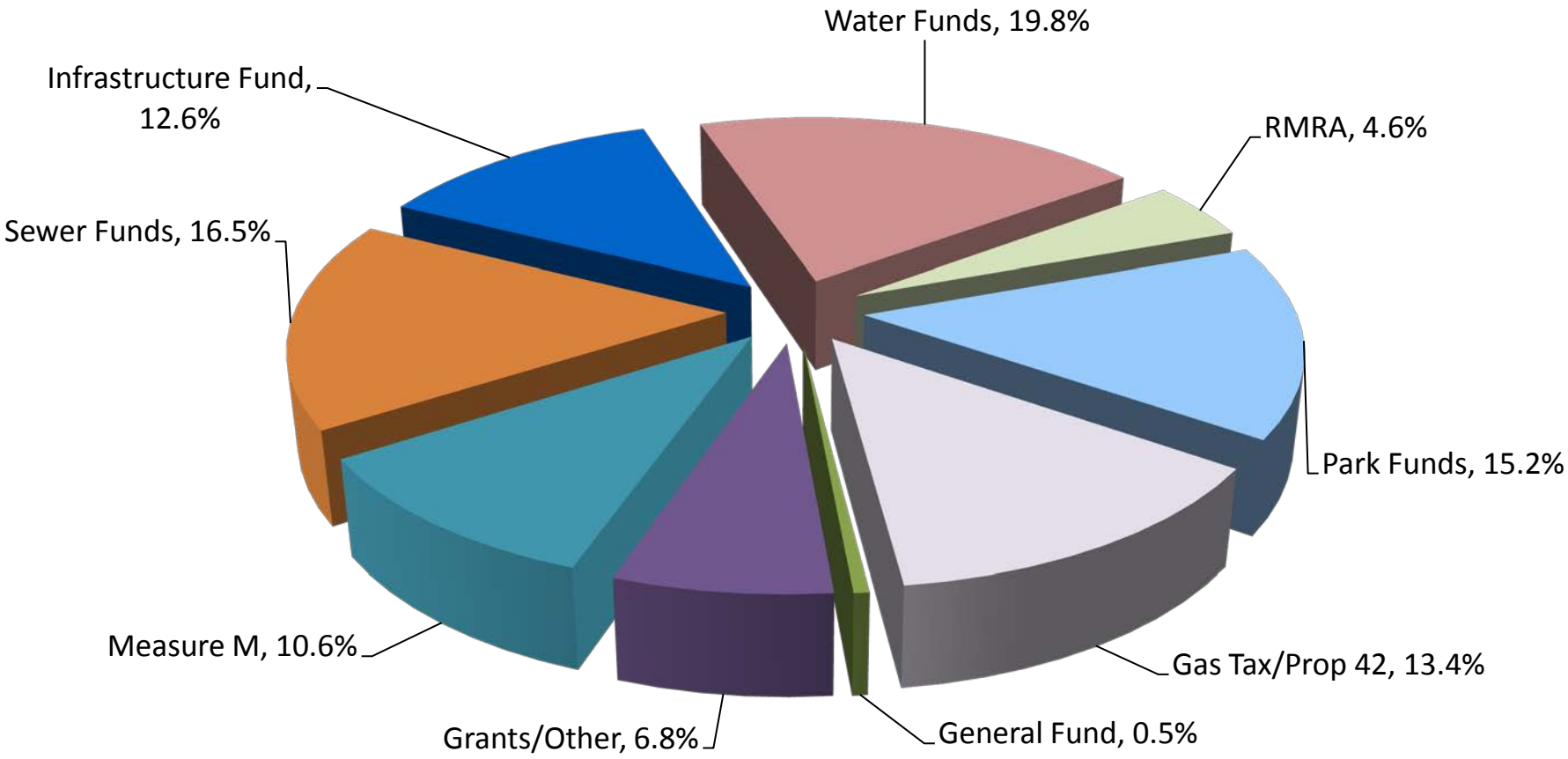
Continuing Appropriations Fiscal Year 2017/18

	Fiscal Year 2017/18	Park Funds	Gas Tax / Prop 42	RMRA	General Fund	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	Grants/Other Funds
PARKS AND BEACHES										
Edison Park Playground	$70,000	$70,000								
Bartlett Park	$160,600	$160,600								
Huntington Central Park Permanent Parking Lot	$174,093	$174,093								
Central Park - Urban Forest Trail	$70,000	$35,000								$35,000
Beach Playground	$349,470	$228,550								$120,920
Former Gun Range Development Study	$50,000									$50,000
Murdy Park Sports Field	$37,000	$37,000								
TOTAL	**$911,163**	**$705,243**								**$205,920**
STREETS & TRANSPORTATION										
Traffic Signals at Bolsa Chica/Pearce & Main/17th	$744,000		$73,000							$671,000
Goldenwest St & Heil Ave Traffic Signal Modification	$313,000		$31,000							$282,000
Gothard St & Center Ave Traffic Signal Modification	$401,300		$40,000							$361,300
Gothard St & Slater Ave Traffic Signal Modification	$317,200		$31,200							$286,000
Newland St & Ellis Ave Traffic Signal Modification	$406,400		$40,100							$366,300
Newland St & Slater Ave Traffic Signal Modification	$8,300									$8,300
Newland Street Traffic Signal Interconnect	$8,500									$8,500
Adams Avenue Synchronization	$39,268									$39,268
Brookhurst Street Synchronization	$214,733									$214,733
Magnolia Street Synchronization	$199,789									$199,789
TOTAL	**$2,652,490**		**$215,300**							**$2,437,190**
TOTAL CONTINUING	**$3,563,653**	**$705,243**	**$215,300**							**$2,643,110**

Capital Improvement Program FY 2017/18

New Appropriations by Funding Source

$24,603,764



CITY OF HUNTINGTON BEACH
Capital Improvement Program FY 2017/18 through 2021/22
By Fiscal Year

	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Total 5 Year CIP
FACILITIES						
Various Roof Replacements	$180,000	$185,000	$65,000	$105,000		$535,000
Central Library HVAC Ductwork	$320,000					$320,000
Central Library Directional Signage	$50,000					$50,000
Central Library Building Alarm Systems Upgrade	$40,000					$40,000
Council Chambers Audio Visual and Remodel	$70,000					$70,000
Murdy & Edison CC Building Improvements	$370,000					$370,000
Police Lower Level Renovations	$80,000					$80,000
Fire Station 8-Heil Apparatus Bay Entry Modification	$125,000					$125,000
Main Street Library Preservation Plan		$55,000				$55,000
TOTAL	**$1,235,000**	**$240,000**	**$65,000**	**$105,000**		**$1,645,000**
NEIGHBORHOOD						
Residential Curb Ramp Project	$600,000	$400,000	$400,000	$400,000	$400,000	$2,200,000
Residential Overlay	$2,540,000	$2,280,000	$2,280,000	$2,280,000	$2,280,000	$11,660,000
Concrete Replacement	$250,000	$250,000	$250,000	$250,000	$250,000	$1,250,000
Citywide ADA Improvements	$1,100,000					$1,100,000
Alley Rehabilitation	$240,000					$240,000
TOTAL	**$4,730,000**	**$2,930,000**	**$2,930,000**	**$2,930,000**	**$2,930,000**	**$16,450,000**
PARKS & BEACHES						
Central Park East - Improvements	$127,000	$200,000	$200,000			$527,000
Central Park East - Turf Renovation			$250,000	$250,000	$250,000	$750,000
Central Park West - Turf Renovation			$250,000	$250,000	$250,000	$750,000
Beach Nourishment Project	$282,000					$282,000
Irby Park Improvements - Phase I	$150,000					$150,000
Huntington Central Park Permanent Parking Lot	$410,000					$410,000
Central Park - Urban Forest Trail	$100,000					$100,000
Beach Playground	$101,530					$101,530
Edison Park Playground	$100,000					$100,000
Murdy Park Sports Field	$1,500,000					$1,500,000
Sports Complex-Turf Replacement	$196,000	$191,000	$195,000			$582,000
Central Park Restrooms	$1,000,000	$1,000,000	$1,000,000			$3,000,000
TOTAL	**$3,966,530**	**$1,391,000**	**$1,895,000**	**$500,000**	**$500,000**	**$8,252,530**

CITY OF HUNTINGTON BEACH
Capital Improvement Program FY 2017/18 through 2021/22
By Fiscal Year

	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Total 5 Year CIP
SEWER						
Sewer Lift Station Reconstruction	$3,500,000	$3,500,000	$3,500,000	$3,500,000	$3,500,000	$17,500,000
Sewer Lining	$500,000	$500,000	$500,000	$500,000	$500,000	$2,500,000
TOTAL	**$4,000,000**	**$4,000,000**	**$4,000,000**	**$4,000,000**	**$4,000,000**	**$20,000,000**
STREETS & TRANSPORTATION						
Arterial Rehabilitation	$4,725,734	$4,300,000	$4,300,000	$4,300,000	$4,300,000	$21,925,734
Bridge Rehabilitation		$2,814,000	$3,280,000	$2,403,000		$8,497,000
Downtown Street Lighting	$452,000	$452,000	$452,000	$452,000	$402,000	$2,210,000
Traffic Signal Modification at Warner & Nichols	$80,000					$80,000
Newland St & Slater Ave Traffic Signal Modification	$340,200					$340,200
Newland Street Traffic Signal Interconnect	$299,300					$299,300
TOTAL	**$5,897,234**	**$7,566,000**	**$8,032,000**	**$7,155,000**	**$4,702,000**	**$33,352,234**
WATER						
Water Distribution System Improvements	$50,000	$100,000	$25,000	$600,000	$3,525,000	$4,300,000
Water Production System Improvements	$4,400,000	$3,700,000	$400,000	$1,050,000	$1,500,000	$11,050,000
Water Main Replacements	$325,000	$2,435,000	$2,975,000	$500,000	$500,000	$6,735,000
TOTAL	**$4,775,000**	**$6,235,000**	**$3,400,000**	**$2,150,000**	**$5,525,000**	**$22,085,000**
TOTAL	**$24,603,764**	**$22,362,000**	**$20,322,000**	**$16,840,000**	**$17,657,000**	**$101,784,764**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Council Chambers Audio Visual and Remodel

FUNDING DEPARTMENT:
Information Services
DEPT. PROJECT MGR:
Behzad Zamanian

PROJECT DESCRIPTION: Replacement of Audio Visual equipment and dais furniture along with podiums used by the public. Upgrade the technology to improve the quality of the Audio Visual production at the Council Meetings. Upgrade the lighting system to a centralized control system.

PROJECT NEED: To improve the quality of the Council Meetings for both the staff, the council and the public by providing improved Audio Visual and technology services.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT COSTS	Prior (Approved)	FY 17/18 (Requested)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental					
Construction	$ 180,000	$ 70,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 180,000**	**$ 70,000**			

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund (100)	$ 180,000	$ 70,000			
TOTAL	**$ 180,000**	**$ 70,000**			

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Information Services Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:
Other funds may be available from the PCTA.

TOTAL PROJECT COST: $ 250,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Various Roof Replacements

PROJECT DESCRIPTION: Replace the existing roofs of various City buildings. Locations proposed for FY 17/18 are Heil Fire Station and Beach Maintenance Yard.

PROJECT NEED: As identified in the 15/16 Facilities Condition Assessment. Existing roofing is in poor condition and beyond economical repair.

SOURCE DOCUMENT: 15/16 Facilities Condition Assessment

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Jerry Thompson, General Services Manager

SCHEDULE:

Design Complete:	N/A
Construction Complete:	FY 2017/18

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction	$ 180,000	$ 185,000	$ 65,000	$ 105,000	
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 180,000**	**$ 185,000**	**$ 65,000**	**$ 105,000**	

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Infr Fund (314)	$ 180,000	$ 185,000	$ 65,000	$ 105,000	
TOTAL	**$ 180,000**	**$ 185,000**	**$ 65,000**	**$ 105,000**	

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 535,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Central Library HVAC Ductwork

PROJECT DESCRIPTION: Evaluate, clean, reinsulate and replace as necessary the HVAC ductwork in the Central Library

PROJECT NEED: Excess moisture is damaging equipment

SOURCE DOCUMENT: 15/16 Facilities Condition Assessment

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

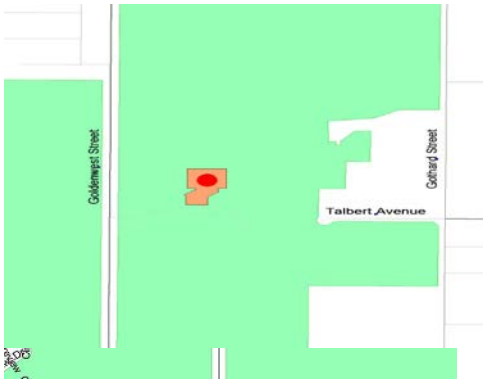
FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Jerry Thompson, General Services Manager

SCHEDULE:
Design Complete: N/A
Construction Complete: FY 2017/18

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction	$ 320,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 320,000**				

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Infr Fund (314)	$ 320,000				
TOTAL	**$ 320,000**				

PROJECT LOCATION



MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: $ 320,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities

COMMENTS ON GRANTS / OTHER FUNDS:

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Central Library Directional Signage

FUNDING DEPARTMENT:
Library Services
DEPT. PROJECT MGR:
Stephanie Beverage

PROJECT DESCRIPTION: Continue to implement the new Directional Signage system at the Central Library

PROJECT NEED: Complete installation of the new directional system will improve the Library experience for all customers.

SOURCE DOCUMENT: Huntington Beach Central Library Wayfinding Study

STRATEGIC PLAN GOAL: Improve quality of life

SCHEDULE:

Design Complete:	FY 2016/17
Construction Complete:	FY 2018/19

PROJECT COSTS	Prior (Approved)	FY 17/18 (Requested)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 38,000				
Construction		$ 50,000			
Project Management					
Supplementals					
R/W					
Other	$ 55,000				
TOTAL	**$ 93,000**	**$ 50,000**			

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund (100)	$ 93,000	$ 50,000			
TOTAL	**$ 93,000**	**$ 50,000**			

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Library Services Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:
Some funding will be requested from the Friends of the Library to help support the project.

TOTAL PROJECT COST: $ 143,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Central Library Building Alarm Systems Upgrade

PROJECT DESCRIPTION: Upgrade fire and intrusion alarm systems at Central Library.

PROJECT NEED: As identified in the 15/16 Facilities Condition Assessment. Existing systems are in poor condition and beyond economical repair. An upgrade is necessary for safety and security.

SOURCE DOCUMENT: 15/16 Facilities Condition Assessment

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Jerry Thompson, General Services Manager

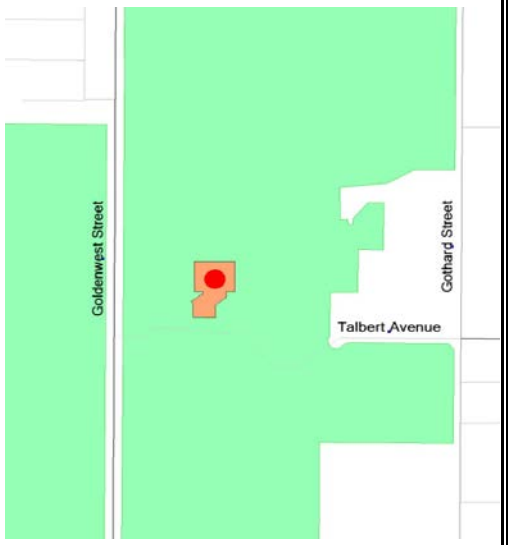
SCHEDULE:

Design Complete:	N/A
Construction Complete:	FY 2017/18

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction	$ 40,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 40,000**				

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Infr Fund (314)	$ 40,000				
TOTAL	**$ 40,000**				

PROJECT LOCATION



MAINTENANCE COST IMPACT:
Additional annual cost: $10,000
Rough estimate for increased expense of monitoring/inspection of enhanced system.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 40,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

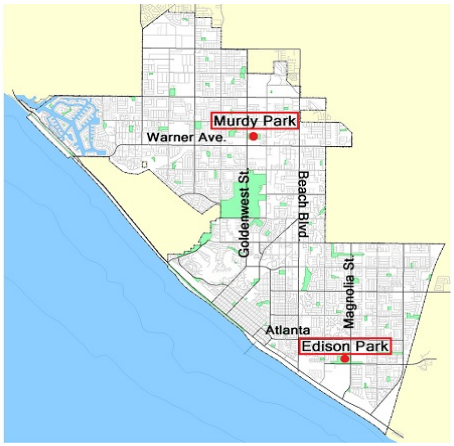
PROJECT TITLE: Murdy & Edison CC Building Improvements

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
David Dominguez

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT LOCATION



PROJECT DESCRIPTION: Murdy and Edison Community Centers were constructed in the early 1970's. Modifications are needed in order to improve accessibility, safety and energy efficiency of the lobby areas and activity rooms. Since construction of these two centers, only limited interior improvements have been made.

PROJECT NEED: Remodel of the lobbies and classes will update the centers, improve accessibility and flow.

SOURCE DOCUMENT: Parks & Recreation Master Plan, February 2016

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction	$ 370,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 370,000**				

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Park Dev. Impact (228)	$ 370,000				
TOTAL	**$ 370,000**				

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Community Services Operating

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 370,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Police Lower Level Renovations

FUNDING DEPARTMENT:
Police
DEPT. PROJECT MGR:
Russell Reinhart

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2018/19

PROJECT LOCATION

PROJECT DESCRIPTION: Repair and refurbish the lower level of the Police Department which includes men's and women's locker rooms, plumbing, electrical, HVAC and bathroom facilities. New funding request will fund a Future Needs Assessment Study.

PROJECT NEED: The lower level, originally built in 1974, needs infrastructure upgrades due to age. The lockers lack ventilation and are too small for police officers equipment. The women's locker room needs to expanded and refurbished.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 17/18 (*Requested*)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 200,000	$ 80,000			
Construction					
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 200,000**	**$ 80,000**			

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund (100)	$ 200,000				
Infr Fund (314)		$ 80,000			
TOTAL	**$ 200,000**	**$ 80,000**			

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Police Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 280,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

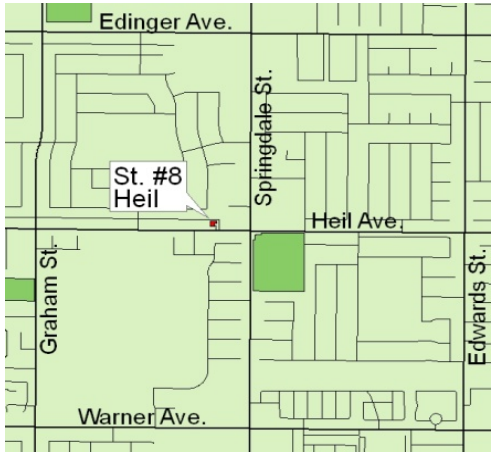
PROJECT TITLE: Fire Station 8-Heil Apparatus Bay Entry

FUNDING DEPARTMENT:
Fire
DEPT. PROJECT MGR:
Dave McBride, Fire Division Chief/Operations

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT LOCATION



PROJECT DESCRIPTION: Reconfiguration of the entry to the apparatus bay at Fire Station 8-Heil and door replacement to provide proper access for the fire engine assigned to this station, along with upgrade of the restrooms.

PROJECT NEED: The existing entrance to the apparatus bay is the original design and too low for fire engines to enter without first modifying the apparatus by removing the mounted water deck gun. The restrooms also require renovation.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction	$ 125,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 125,000**				

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Infr Fund (314)	$ 125,000				
TOTAL	**$ 125,000**				

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Fire Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 125,000

PROJECT TYPE: New Construction

CATEGORY: Facilities

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Main Street Library Preservation Plan

FUNDING DEPARTMENT:
Library Services
DEPT. PROJECT MGR:
Stephanie Beverage

SCHEDULE:

Design Complete:	FY 2018/19
Construction Complete:	FY 2018/19

PROJECT LOCATION

PROJECT DESCRIPTION: Develop a comprehensive Preservation Plan for the Historic Main Street Branch Library, to guide and direct the future refurbishment of the building to enhance and sustain historic features and elements.

PROJECT NEED: Main Street Branch Library is listed on the Historic Registry and a preservation plan will help the City maintain this historic resource.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental		$ 30,000			
Construction		$ 25,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL		**$ 55,000**			

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund (100)		$ 55,000			
TOTAL		**$ 55,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: None
Funding is for a Study

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 55,000

PROJECT TYPE: Studies

CATEGORY: Facilities

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Citywide ADA Improvements

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Todd Broussard

SCHEDULE:
Design Complete: FY 2017/18
Construction Complete: FY 2018/19

PROJECT LOCATION

PROJECT DESCRIPTION: This project will utilize Community Development Block Grant (CDBG) funding for ADA improvements such as access ramps throughout the City as well as replacement of the roof at the Huntington Beach Youth Shelter.

PROJECT NEED: There is a need to install curb access ramps to meet American's with Disabilities Act (ADA) requirements as well as roof replacement at the Youth Shelter

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction	$ 1,100,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 1,100,000**				

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Rehabilitation Loans (215)	$ 1,100,000				
TOTAL	**$ 1,100,000**				

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 1,100,000

PROJECT TYPE: Rehabilitation

CATEGORY: Neighborhood

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Residential Curb Ramp Project

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Todd Broussard

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT LOCATION

PROJECT DESCRIPTION: Installation of curb access ramps in conjunction with maintenance improvements in Zone 1.

PROJECT NEED: Federal requirements mandate that curb ramps be installed when adjacent streets are being overlaid or reconstructed.

SOURCE DOCUMENT: 2016 Pavement Management Plan

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction	$ 600,000	$ 400,000	$ 400,000	$ 400,000	$ 400,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 600,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Gas Tax (207)	$ 600,000	$ 400,000	$ 400,000	$ 400,000	$ 400,000
TOTAL	**$ 600,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 2,200,000

PROJECT TYPE: Rehabilitation

CATEGORY: Neighborhood

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

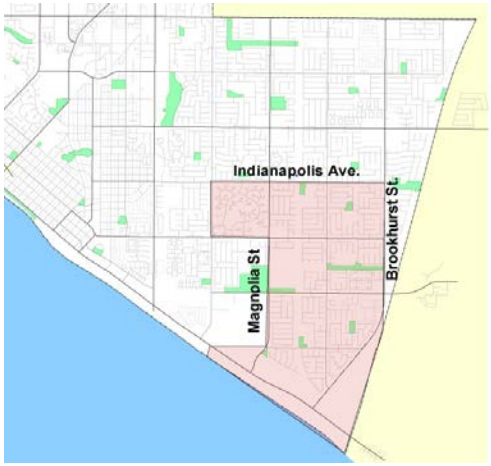
PROJECT TITLE: Residential Overlay

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Todd Broussard

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT LOCATION



PROJECT DESCRIPTION: Rehabilitation of residential streets with asphalt overlay within Maintenance Zone 1

PROJECT NEED: Extend the useful life and improve the appearance and function of residential streets.

SOURCE DOCUMENT: 2016 Pavement Management Plan

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction	$ 2,490,000	$ 2,230,000	$ 2,230,000	$ 2,230,000	$ 2,230,000
Project Management	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000
Supplementals	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000
R/W					
Other					
TOTAL	**$ 2,540,000**	**$ 2,280,000**	**$ 2,280,000**	**$ 2,280,000**	**$ 2,280,000**

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Gas Tax (207)	$ 2,100,000	$ 2,100,000	$ 2,100,000	$ 2,100,000	$ 2,100,000
Sewer Service Fund (511)	$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 80,000
Water Fund (506)	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Infr Fund (314)	$ 260,000				
TOTAL	**$ 2,540,000**	**$ 2,280,000**	**$ 2,280,000**	**$ 2,280,000**	**$ 2,280,000**

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 11,660,000

PROJECT TYPE: Rehabilitation

CATEGORY: Neighborhood

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Concrete Replacement

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Denny Bacon

PROJECT DESCRIPTION: Replace worn, damaged, lifted and broken sections of concrete sidewalk, curb & gutter, and curb ramps in various locations in support of the zone maintenance program.

PROJECT NEED: Identified concrete areas need replacement in order to provide safe pedestrian walkways and facilitate drainage.

SOURCE DOCUMENT: Public Works Service Management System database

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Infr Fund (314)	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000
TOTAL	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 1,250,000

PROJECT TYPE: Rehabilitation

CATEGORY: Neighborhood

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Alley Rehabilitation

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
James Wagner

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT LOCATION

PROJECT DESCRIPTION: This project will analyze the condition of the City's alleys to determine prioritization. Funding will reconstruct up to 2 alleys to be determined.

PROJECT NEED: The City's alleys are in need of rehabilitation.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	$ 40,000				
Construction	$ 180,000				
Project Management	$ 10,000				
Supplementals	$ 10,000				
R/W					
Other					
TOTAL	**$ 240,000**				

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Infr Fund (314)	$ 240,000				
TOTAL	**$ 240,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: None
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 240,000

PROJECT TYPE: Rehabilitation

CATEGORY: Neighborhood

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Sports Complex-Turf Replacement

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
David Dominguez

PROJECT DESCRIPTION: There are four artificial turf fields at the Huntington Central Park Sports Complex. Two of the four were installed in 2003, one in 2006 which was replaced in FY 14-15, and one in 2007. The proposed project is a 3-year phasing plan to replace the remaining three.

PROJECT NEED: The average life span of artificial turf fields over aggregate base is 8-10 years; for turf fields over concrete this life span is cut in half. Each of the fields have outlasted this lifespan as a result of dilgent maintenance and upkeep.

SOURCE DOCUMENT: Average attendance for these three fields totals 35,000 visits and $75,000 annually. General Plan - Goal RCS 4 and Objective RCS4.1

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2019/20

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction	$ 196,000	$ 191,000	$ 195,000		
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 196,000**	**$ 191,000**	**$ 195,000**		

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Infr Fund (314)	$ 196,000	$ 191,000	$ 195,000		
TOTAL	**$ 196,000**	**$ 191,000**	**$ 195,000**		

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 582,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Central Park East - Improvements

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Denny Bacon, Maintenance Operations Manager

SCHEDULE:
Design Complete: On-going/Varies
Construction Complete: FY 2019/20

PROJECT LOCATION

PROJECT DESCRIPTION: Upgrade irrigation system to improve turf and tree conditions. Remove declining and dead trees within Central Park East and plant replacement trees in future years.

PROJECT NEED: Improve irrigation capabilities and minimize water waste within Central Park East. Improve aesthetic, safety and function of Central Park East.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure.

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction	$ 127,000	$ 200,000	$ 200,000		
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 127,000**	**$ 200,000**	**$ 200,000**		

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Infr Fund (314)	$ 127,000	$ 200,000	$ 200,000		
TOTAL	**$ 127,000**	**$ 200,000**	**$ 200,000**		

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 527,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Central Park East - Turf Renovation

PROJECT DESCRIPTION: Remove and replace deteriorated turf that is beyond usable life. Rototill and repair turf that is within usable life.

PROJECT NEED: Improve appearance, safety and function of Central Park East.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Denny Bacon, Maintenance Operations Manager

SCHEDULE:
Design Complete: FY 2019/20
Construction Complete: FY 2021/22

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction			$ 250,000	$ 250,000	$ 250,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL			**$ 250,000**	**$ 250,000**	**$ 250,000**

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund (100)			$ 250,000	$ 250,000	$ 250,000
TOTAL			**$ 250,000**	**$ 250,000**	**$ 250,000**

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 750,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Central Park West - Turf Renovation

PROJECT DESCRIPTION: Remove and replace deteriorated turf that is beyond usable life. Rototill and repair turf that is within usable life.

PROJECT NEED: Improve appearance, safety and function of Central Park West.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Denny Bacon, Maintenance Operations Manager

SCHEDULE:
Design Complete: FY 2019/20
Construction Complete: FY 2021/22

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction			$ 250,000	$ 250,000	$ 250,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL			**$ 250,000**	**$ 250,000**	**$ 250,000**

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund (100)			$ 250,000	$ 250,000	$ 250,000
TOTAL			**$ 250,000**	**$ 250,000**	**$ 250,000**

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: $ 750,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

COMMENTS ON GRANTS / OTHER FUNDS:

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Beach Nourishment Project

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Scott Smith

PROJECT DESCRIPTION: The City is a participating agency in the OC Beach Erosion Control project for beach sand replenishment. On 10/17/16 City Council approved an agreement with the County of Orange to participate in the project and authorized $39,700 to fund the city's share of the design portion of the project.

PROJECT NEED: Over the years, flood control projects, jetties and harbor development have inhibited the littoral drift currents that distribute sand along the coast, thereby requiring periodic replenishment. The last project was in 2008.

SOURCE DOCUMENT: Agreement for Design of Periodic Nourishment of the OC Beach Erosion Control Project-Stage 13 approved by City Council 10/17/16

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction	$ 282,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 282,000**				

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Infr Fund (314)	$ 282,000				
TOTAL	**$ 282,000**				

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:
City Council action appropriated $39,700 during FY 16/17 and committed additional $282,000 in FY 17/18

TOTAL PROJECT COST: $ 282,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Irby Park Improvements - Phase I

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
David Dominguez

PROJECT DESCRIPTION: Irby Park is 10.91 acres that includes a 2.91 acre developed portion constructed in 1971. The undeveloped portion has peat moss conditions making it unsuitable for structural development and was deeded to the City. Project includes passive park improvements for the undeveloped park area.

PROJECT NEED: Per City Council direction, staff worked with CSULB to solicit community input regarding the undeveloped portion. Desired amenities include paths, restoration of vegetation, improved landscaping and pet friendly features.

SOURCE DOCUMENT: City 2016 & 2017 Strategic Plans and approvals of the conceptual master plan by the Community Services Commission and City Council.

STRATEGIC PLAN GOAL: Improve quality of life

SCHEDULE:

Design Complete:	FY 2016/17
Construction Complete:	FY 2017/18

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction	$ 150,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 150,000**				

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Park Dev. Impact (228)	$ 150,000				
TOTAL	**$ 150,000**				

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: 40,000

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 150,000

PROJECT TYPE: New

CATEGORY: Parks & Beaches

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Edison Park Playground

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Dave Dominguez

PROJECT DESCRIPTION: Project will modify the sports fields, tennis courts, and turf area as a result of subsidence issues in Edison Park pending the results of the feasibility study being conducted in FY 16-17. Pending findings new playground equipment will be installed.

PROJECT NEED: The playground equipment at Edison Park was removed due to its state of disrepair. Continued land subsidence will result and will further complicate methods to address the issues.

SOURCE DOCUMENT: General Plan - Goal RCS 4 and Objective RCS4.1.

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT COSTS	Prior (Approved)	FY 17/18 (Requested)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 40,000	$ 100,000			
Construction	$ 70,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 110,000**	**$ 100,000**			

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Park Acq. & Dev. (209)	$ 70,000				
Park Dev. Impact (228)	$ 40,000	$ 100,000			
TOTAL	**$ 110,000**	**$ 100,000**			

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $16,000

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 210,000

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Parks & Beaches**

COMMENTS ON CONTINUING FUNDS:
Speculated to continue $70,000 in Park Funds

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Bartlett Park

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Dave Dominguez

SCHEDULE:

Design Complete:	FY 2016/17
Construction Complete:	FY 2017/18

PROJECT LOCATION

PROJECT DESCRIPTION: Improvements made in FY 15-16 included trail improvements, installation of monument signage, fencing, irrigation, a parking lot, and trash enclosure. The final remaining improvement scheduled for FY 17/18 includes the installation of a new tot lot.

PROJECT NEED: Improvements are needed in order to enhance usage and public safety. No new funds are requested in FY 17-18.

SOURCE DOCUMENT: City of Huntington Beach Capital Improvement Program approved projection, FY 16-17

STRATEGIC PLAN GOAL: Improve quality of life

PROJECT COSTS	Prior (*Approved*)	FY 17/18 (*Requested*)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 496,000				
Construction	$ 419,800				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 915,800**				

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Park Acq. & Dev. (209)	$ 471,000				
Quimby Fees (226)	$ 160,600				
Other	$ 284,200				
TOTAL	**$ 915,800**				

MAINTENANCE COST IMPACT:
Additional annual cost: $16,000

COMMENTS ON GRANTS / OTHER FUNDS:
Project partially funded with Housing Related Parks Grant of $284,200 received in FY 15-16.

TOTAL PROJECT COST: $ 915,800

PROJECT TYPE: New

CATEGORY: Parks & Beaches

COMMENTS ON CONTINUING FUNDS:
Speculated to continue $160,600 in Park Funds

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Huntington Central Park Permanent Parking Lot

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Dave Dominguez

SCHEDULE:

Design Complete:	FY 2016/17
Construction Complete:	FY 2017/18

PROJECT LOCATION

PROJECT DESCRIPTION: Project will construct a permanent parking lot in Huntington Central Park to accommodate programming at Shipley Nature center.

PROJECT NEED: Additional parking is needed to provide parking for Shipley Nature Center, including ADA spaces and access to Shipley.

SOURCE DOCUMENT: Central Park Master Plan of Uses, August 2, 1999

STRATEGIC PLAN GOAL: Improve quality of life

PROJECT COSTS	Prior (Approved)	FY 17/18 (Requested)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 26,000				
Construction	$ 174,000	$ 410,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 200,000**	**$ 410,000**			

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Park Acq. & Dev. (209)	$ 200,000				
Park Dev. Impact (228)		$ 410,000			
TOTAL	**$ 200,000**	**$ 410,000**			

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 610,000

PROJECT TYPE: **New**

CATEGORY: **Parks & Beaches**

COMMENTS ON CONTINUING FUNDS:
Speculated to continue $174,093 in Park Funds

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Central Park - Urban Forest Trail

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Dave Dominguez

SCHEDULE:

Design Complete:	FY 2016/17
Construction Complete:	FY 2017/18

PROJECT LOCATION

PROJECT DESCRIPTION: To improve and enhance a portion of the Central Park Multi-purpose trail linking Huntington Central Park Dog Park through the Urban Forest to the northeast corner of Edwards and Ellis Streets.

PROJECT NEED: The trails currently present are in major need of improvements to better define the path of travel and improve uneven surfaces over sections of the trail.

SOURCE DOCUMENT: General Plan - Goal RCS 4 and Objective RCS4.1.

STRATEGIC PLAN GOAL: Improve quality of life

PROJECT COSTS	Prior (*Approved*)	FY 17/18 (*Requested*)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 3,000				
Construction	$ 67,000	$ 100,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 70,000**	**$ 100,000**			

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Park Dev. Impact (228)	$ 35,000	$ 100,000			
Other	$ 35,000				
TOTAL	**$ 70,000**	**$ 100,000**			

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Community Services Operating

COMMENTS ON GRANTS / OTHER FUNDS:
A grant application has been submitted to the Habitat Conservation Fund for $35,000

TOTAL PROJECT COST: **$ 170,000**

PROJECT TYPE: **New Construction**

CATEGORY: **Parks & Beaches**

COMMENTS ON CONTINUING FUNDS:
Speculated to continue all prior funding

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Beach Playground

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Dave Dominguez

SCHEDULE:
Design Complete:
Construction Complete: FY 2017/18

PROJECT DESCRIPTION: Construction of an approximate 4,700 sq.ft. public tot playground on the beach in the vicinty of 9th St. and PCH, adjacent to Bluff Top Park. Playground will include play units for children aged 2-5 and 5-12 years old. The entire playground will meet all ADA accessibility requirements.

PROJECT NEED: In 2007, the concept of a beach playground was approved by the Community Services Commission and City Council. Council approved moving forward with funding options for the project.

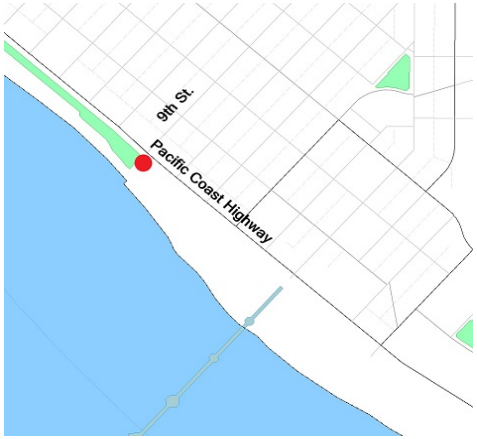
SOURCE DOCUMENT: City of Huntington Beach CIP approved project, FY 15-16. Additional park funds neeeded due to reduction in anticipated donation commitments.

STRATEGIC PLAN GOAL: Improve quality of life

PROJECT COSTS	Prior (*Approved*)	FY 17/18 (*Requested*)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental					
Construction	$ 349,470	$ 101,530			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 349,470**	**$ 101,530**			

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Park Acq. & Dev. (209)	$ 228,550	$ 101,530			
Donations	$ 115,500				
Other	$ 5,420				
TOTAL	**$ 349,470**	**$ 101,530**			

PROJECT LOCATION



MAINTENANCE COST IMPACT:
Additional annual cost: $ 12,000

COMMENTS ON GRANTS / OTHER FUNDS:
Grant funding in the amount of $5,420 was awarded in FY 16-17 from the California Dept of Resources Recycling & Recovery Dept.

TOTAL PROJECT COST: **$ 451,000**

PROJECT TYPE: **New Construction**

CATEGORY: **Parks & Beaches**

COMMENTS ON CONTINUING FUNDS:
Speculated to continue all prior funding

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Former Gun Range Development Study

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Dave Dominguez

SCHEDULE:
Design Complete: FY 2017/18
Construction Complete:

PROJECT LOCATION

PROJECT DESCRIPTION: Preparation of a project scope and conceptual plan for the former Gun Range site based upon development concepts included in the 2013 Environmental Impact Report (EIR) for Remediation and Reuse of the former Gun Range.

PROJECT NEED: The EIR has been completed and there is a need to develop a plan in order to identify development costs.

SOURCE DOCUMENT: Master Facilities Plan, April 2012

STRATEGIC PLAN GOAL: Improve quality of life

PROJECT COSTS	Prior (*Approved*)	FY 17/18 (*Requested*)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 50,000				
Construction					
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 50,000**				

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Gun Range Fund 225	$ 50,000				
TOTAL	**$ 50,000**				

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Community Services Operating

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 50,000

PROJECT TYPE: **Studies**

CATEGORY: **Parks & Beaches**

COMMENTS ON CONTINUING FUNDS:
Speculated to continue all prior funding

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Murdy Park Sports Field

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
David Dominguez

PROJECT DESCRIPTION: Reconfiguration of Murdy Park to include additional sports practice area, lighting, and picnic shelter improvements.

PROJECT NEED: Additional sports fields are needed to meet the demand for youth sports practices and games. Picnic shelter improvements needed to update amenities and address safety.

SOURCE DOCUMENT: General Plan RCS 4; Parks & Recreation Master Plan, February 2016

STRATEGIC PLAN GOAL: Improve quality of life

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2018/19

PROJECT COSTS	Prior (Approved)	FY 17/18 (Requested)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 50,000				
Construction		$ 1,500,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 50,000**	**$ 1,500,000**			

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Park Acq. & Dev. (209)	$ 50,000				
Park Dev. Impact (228)		$ 1,500,000			
TOTAL	**$ 50,000**	**$ 1,500,000**			

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 1,550,000

PROJECT TYPE: **New Construction**

CATEGORY: **Parks & Beaches**

COMMENTS ON CONTINUING FUNDS:
Speculated to continue $37,000 in Park Funds

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

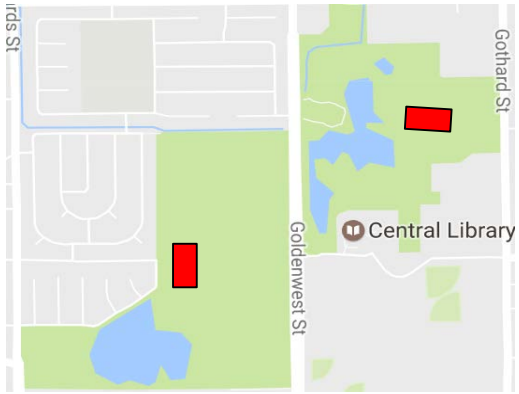
PROJECT TITLE: Central Park Restrooms

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
David Dominguez

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2019/20

PROJECT LOCATION



PROJECT DESCRIPTION: Total three-year project includes the demolition and construction of all six restroom buildings within Central Park. In FY 17/18, the restrooms located near the Central Park Picnic Shelter and the Slater St. parking lot will be addressed, followed by two more restroom buildings in FY 18/19 & FY 19/20.

PROJECT NEED: Existing restrooms are over 40 years old. Design improvements are needed to address efficiency and public safety.

SOURCE DOCUMENT: City of Huntington Beach Parks & Recreation Master Plan - Feb. 2016

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	$ 100,000	$100,000	$ 100,000		
Construction	$ 900,000	$900,000	$ 900,000		
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 1,000,000**	**$ 1,000,000**	**$ 1,000,000**		

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Quimby Fees (226)	$ 1,000,000	$ 1,000,000	$ 1,000,000		
TOTAL	**$ 1,000,000**	**$ 1,000,000**	**$ 1,000,000**		

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Community Services Operating

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 3,000,000

PROJECT TYPE: New Construction

CATEGORY: Parks & Beaches

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Sewer Lining

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Todd Broussard

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT LOCATION

PROJECT DESCRIPTION: Program to line various sewer mains, throughout the City, as identified through Closed Circuit Television (CCTV) inspection

PROJECT NEED: Project will extend the life of existing sewer main lines.

SOURCE DOCUMENT: 2003 Sewer Master Plan

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction	$ 470,000	$ 470,000	$ 470,000	$ 470,000	$ 470,000
Project Management	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000
Supplementals					
R/W					
Other					
TOTAL	**$ 500,000**	**$ 500,000**	**$ 500,000**	**$ 500,000**	**$ 500,000**

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Sewer Service Fund (511)	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000
TOTAL	**$ 500,000**	**$ 500,000**	**$ 500,000**	**$ 500,000**	**$ 500,000**

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 2,500,000

PROJECT TYPE: Rehabilitation

CATEGORY: Sewer

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Sewer Lift Station Reconstruction

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Todd Broussard

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2018/19

PROJECT LOCATION

PROJECT DESCRIPTION: This program will design and reconstruct the City's Sewer Lift Stations (LS). Slater LS will be constructed in FY 17/18. Construction slated for outlying years are Saybrook LS (FY 18/19) and New Britain & Adams LS (FY 19/20)

PROJECT NEED: This program will rebuild the City's sewer lift stations which are over 50 years old.

SOURCE DOCUMENT: 2003 Sewer Master Plan

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000
Construction	$ 3,150,000	$ 3,150,000	$ 3,150,000	$ 3,150,000	$ 3,150,000
Project Management	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Supplementals	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
R/W					
Other					
TOTAL	**$ 3,500,000**	**$ 3,500,000**	**$ 3,500,000**	**$ 3,500,000**	**$ 3,500,000**

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Sewer Service Fund (511)	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000
Sewer Development Fee (210)	$ 2,500,000	$ 2,500,000	$ 2,500,000	$ 2,500,000	$ 2,500,000
TOTAL	**$ 3,500,000**	**$ 3,500,000**	**$ 3,500,000**	**$ 3,500,000**	**$ 3,500,000**

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 17,500,000

PROJECT TYPE: Rehabilitation

CATEGORY: Sewer

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Traffic Signal Modification at Warner & Nichols

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2016/17
Construction Complete:	FY 2017/18

PROJECT LOCATION

PROJECT DESCRIPTION: Replace conduit, wiring and signal heads at the intersection of Nichols Street and Warner Avenue. The conduit and wiring have been experiencing service issues over the last several years and this project will provide for a more reliable operation. Design funds were encumbered FY 2016-17.

PROJECT NEED: The existing conduit and circuitry are severely deteriorated and experience a high frequency of maintenance issues.

SOURCE DOCUMENT: NA

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction	$ 75,000				
Project Management	$ 5,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 80,000**				

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Prop 42 (219)	$ 80,000				
TOTAL	**$ 80,000**				

MAINTENANCE COST IMPACT:
Additional savings: $500

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 80,000

PROJECT TYPE: Rehabilitation

CATEGORY: Transportation

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Arterial Rehabilitation

PROJECT DESCRIPTION: Arterials identified in FY 17/18 include Heil Avenue (Springdale to Bolsa Chica), Indianapolis Avenue (Newland to Beach), Slater Avenue (Goldenwest to Gothard), Edinger Avenue (Edwards to Springdale), and Springdale Street (Warner to Slater)

PROJECT NEED: Required to meet the goals of the Pavement Management Plan

SOURCE DOCUMENT: 2016 Pavement Management Plan

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
James Wagner

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Construction	$ 4,625,734	$ 4,200,000	$ 4,200,000	$ 4,200,000	$ 4,200,000
Project Management	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000
Supplementals	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000
R/W					
Other					
TOTAL	**$ 4,725,734**	**$ 4,300,000**	**$ 4,300,000**	**$ 4,300,000**	**$ 4,300,000**

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure M (213)	$ 2,600,000				
Infr Fund (314)	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000
RMRA (1247)	$ 1,125,734	$ 3,300,000	$ 3,300,000	$ 3,300,000	$ 3,300,000
TOTAL	**$ 4,725,734**	**$ 4,300,000**	**$ 4,300,000**	**$ 4,300,000**	**$ 4,300,000**

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 21,925,734

PROJECT TYPE: Rehabilitation

CATEGORY: Streets

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Bridge Rehabilitation

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Jo Claudio

SCHEDULE:

Design Complete:	FY 2019/20
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: Design and rehabilitation of City Bridges, including Humboldt (FY 18/19), Admiralty (FY19/20), Davenport (FY 20/21), and Gilbert (FY 21/22)

PROJECT NEED: Many of the City's bridges are aged an need rehabilitation or reconstruction to extend their design life.

SOURCE DOCUMENT: City -Wide Bridge Study (2007)

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 17/18 (*Requested*)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 1,880,000				
Construction			$ 2,814,000	$ 3,280,000	$ 2,403,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 1,880,000**		**$ 2,814,000**	**$ 3,280,000**	**$ 2,403,000**

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Gas Tax (207)			$ 338,000	$ 394,000	$ 289,000
HBP (961)	$ 1,880,000		$ 2,476,000	$ 2,886,000	$ 2,114,000
TOTAL	**$ 1,880,000**		**$ 2,814,000**	**$ 3,280,000**	**$ 2,403,000**

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 10,377,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Streets**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Downtown Street Lighting

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

PROJECT DESCRIPTION: Replace high voltage street lighting circuits in the downtown area. This multiyear undertaking will address approximately 7 blocks in each year. The initial project is 11th Street from PCH to Main Street for which design commenced in FY 2016/17 with construction planned for FY 2017/18.

PROJECT NEED: The current circuits are severely deteriorated and operate a very high voltage which is not fully supported by Southern California Edison. The total projected cost over the next several years is approximately $9 million.

SOURCE DOCUMENT: NA

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2021/22

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	$ 50,000	$ 50,000	$ 50,000	$ 50,000	
Construction	$ 360,000	$ 360,000	$ 360,000	$ 360,000	$ 360,000
Project Management	$ 12,000	$ 12,000	$ 12,000	$ 12,000	$ 12,000
Supplementals	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000
R/W					
Other					
TOTAL	**$ 452,000**	**$ 452,000**	**$ 452,000**	**$ 452,000**	**$ 402,000**

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Prop 42 (219)	$ 452,000	$ 452,000	$ 452,000	$ 452,000	$ 402,000
TOTAL	**$ 452,000**	**$ 452,000**	**$ 452,000**	**$ 452,000**	**$ 402,000**

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional savings: $2,000

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 2,210,000

PROJECT TYPE: Rehabilitation

CATEGORY: Transportation

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Traffic Signals at Bolsa Chica/Pearce & Main/17th

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT LOCATION

PROJECT DESCRIPTION: Install new traffic signal at Bolsa Chica and Pearce. Modify existing traffic signal at Main /17th/Utica to provide north-south left turn arrows. Project includes curb ramp and median island modifications.

PROJECT NEED: Improve traffic safety by installing a new traffic signal at Bolsa Chica Street and Pearce Drive and by installing pedestrian and left turn improvements at Main Street/Utica Avenue/17th Street.

SOURCE DOCUMENT: 2011 Traffic Signal Priority List

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 17/18 (*Requested*)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 24,000				
Construction	$ 724,400				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 748,400**				

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Gas Tax (207)	$ 74,900				
HSIP (995)	$ 673,500				
TOTAL	**$ 748,400**				

MAINTENANCE COST IMPACT:
Additional annual cost: $2,000

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 748,400

PROJECT TYPE: **New**

CATEGORY: **Transportation**

COMMENTS ON CONTINUING FUNDS:
Speculated to continue $73,000 in Gas Tax/ Prop 42 and $671,000 in Grant/Other Funds

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Goldenwest St & Heil Ave Traffic Signal Modification

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT LOCATION

PROJECT DESCRIPTION: Install left turn arrows at the intersection of Goldenwest Street and Heil Avenue. Project will also include the installation interconnect conduit and cable on Goldenwest Street from Heil Avenue to Warner Avenue.

PROJECT NEED: Improve safety by installing left turn arrows on Heil Avenue at Goldenwest Street.

SOURCE DOCUMENT: 2011 Left Turn Phasing Study

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 17/18 (*Requested*)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 12,000				
Construction	$ 304,100				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 316,100**				

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Gas Tax (207)	$ 31,700				
HSIP (995)	$ 284,400				
TOTAL	**$ 316,100**				

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 316,100

PROJECT TYPE: **New**

CATEGORY: **Transportation**

COMMENTS ON CONTINUING FUNDS:
Speculated to continue $31,000 in Gas Tax/ Prop 42 and $282,000 in Grant/Other Funds

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Gothard St & Center Ave Traffic Signal Modification

PROJECT DESCRIPTION: Install left turn arrows at the intersection of Gothard Street and Center Avenue. Project will also include the installation interconnect conduit and cable on Gothard Street from McFadden Avenue to Edinger Avenue and along Center Avenue from Gothard Street to Huntington Village Lane.

PROJECT NEED: Improve safety by installing left turn arrows on Gothard Street at Center Avenue.

SOURCE DOCUMENT: 2011 Left Turn Phasing Study

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT COSTS	Prior (Approved)	FY 17/18 (Requested)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 12,000				
Construction	$ 397,300				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 409,300**				

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Gas Tax (207)	$ 41,000				
HSIP (995)	$ 368,300				
TOTAL	**$ 409,300**				

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 409,300

PROJECT TYPE: New

CATEGORY: Transportation

COMMENTS ON CONTINUING FUNDS:
Speculated to continue $40,000 in Gas Tax/ Prop 42 and $361,300 Grant/Other Funds

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Gothard St & Slater Ave Traffic Signal Modification

PROJECT DESCRIPTION: Install left turn arrows at the intersection of Gothard Street and Slater Avenue. Project will also include the installation interconnect conduit and cable on Slater Avenue from Goldenwest Street to Gothard Street.

PROJECT NEED: Improve safety by installing left turn arrows on Slater Avenue at Gothard Street.

SOURCE DOCUMENT: 2011 Left Turn Phasing Study

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

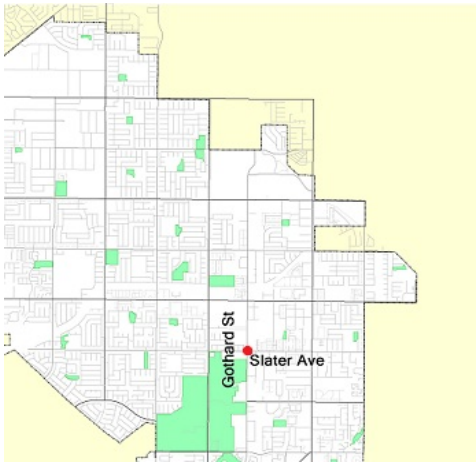
SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT COSTS	Prior (Approved)	FY 17/18 (Requested)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 12,000				
Construction	$ 309,300				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 321,300**				

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Gas Tax (207)	$ 32,200				
HSIP (995)	$ 289,100				
TOTAL	**$ 321,300**				

PROJECT LOCATION



MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 321,300

PROJECT TYPE: New

CATEGORY: Transportation

COMMENTS ON CONTINUING FUNDS:
Speculated to continue $31,200 in Gas Tax/ Prop 42 and $286, 000 in Grant/Other Funds

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Newland St & Ellis Ave Traffic Signal Modification

PROJECT DESCRIPTION: Install left turn arrows at the intersection of Newland Street and Ellis Avenue.

PROJECT NEED: Improve safety by installing left turn arrows on Newland Street and Ellis Avenue.

SOURCE DOCUMENT: 2011 Left Turn Phasing Study

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

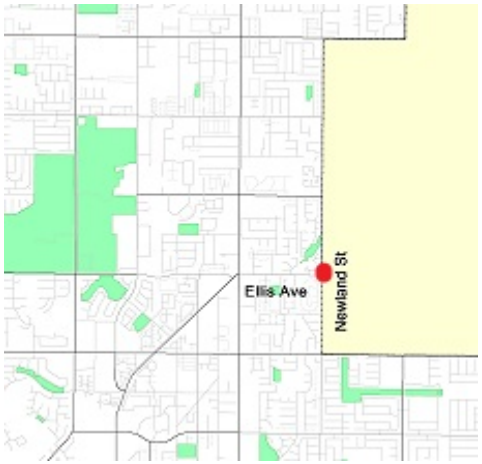
SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT COSTS	Prior (*Approved*)	FY 17/18 (*Requested*)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 12,000				
Construction	$ 378,400				
Project Management	$ 20,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 410,400**				

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Gas Tax (207)	$ 41,100				
HSIP (995)	$ 369,300				
TOTAL	**$ 410,400**				

PROJECT LOCATION



MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 410,400

PROJECT TYPE: New

CATEGORY: Transportation

COMMENTS ON CONTINUING FUNDS:
Speculated to continue $40,100 in Gas Tax/ Prop 42 and $366,300 in Grant/Other Funds

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

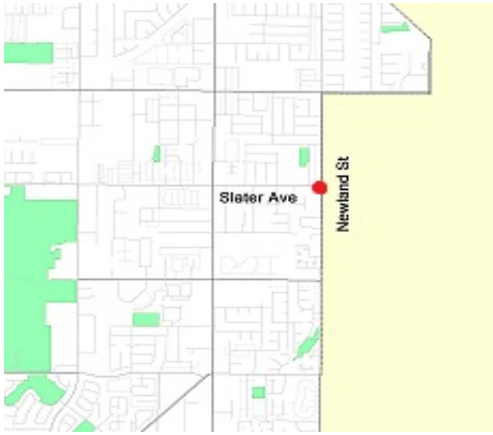
PROJECT TITLE: Newland St & Slater Ave Traffic Signal Modification

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT LOCATION



PROJECT DESCRIPTION: Install left turn arrows at the intersection of Newland Street and Slater Avenue. Project will also include the installation of a separate traffic signal controller and service cabinet for the pedestrian signal on Slater Avenue near Geraldine Lane.

PROJECT NEED: Improve safety by installing left turn arrows on Newland Street and Slater Avenue.

SOURCE DOCUMENT: 2011 Left Turn Phasing Study

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 17/18 (*Requested*)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 10,800	$ 1,200			
Construction		$ 319,000			
Project Management		$ 20,000			
Supplementals					
R/W					
Other					
TOTAL	**$ 10,800**	**$ 340,200**			

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Gas Tax (207)		$ 35,100			
HSIP (995)	$ 10,800	$ 305,100			
TOTAL	**$ 10,800**	**$ 340,200**			

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 351,000

PROJECT TYPE: **New**

CATEGORY: **Transportation**

COMMENTS ON CONTINUING FUNDS:
Speculated to continue $8,300 in Grant/Other Funds

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Newland Street Traffic Signal Interconnect

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT LOCATION

PROJECT DESCRIPTION: Install traffic signal interconnect conduit and cable on Newland Street between Warner Avenue and Ellis Avenue.

PROJECT NEED: Improve traffic flow and safety by installing traffic signal interconnect conduit and cable and enabling communications between the City's Traffic Management Center and the traffic signals on Newland Street.

SOURCE DOCUMENT: Signal System Master Plan

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 17/18 (*Requested*)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 10,800	$ 1,200			
Construction		$ 298,100			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 10,800**	**$ 299,300**			

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Gas Tax (207)		$ 31,100			
HSIP (995)	$ 10,800	$ 268,200			
TOTAL	**$ 10,800**	**$ 299,300**			

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 310,100

PROJECT TYPE: **New**

CATEGORY: **Transportation**

COMMENTS ON CONTINUING FUNDS:
Speculated to continue $8,500 in Grant/Other Funds

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Adams Avenue Synchronization

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT LOCATION

PROJECT DESCRIPTION: Provide operational and infrastructure improvements along Adams Avenue from Lake Street to Fairview Road in conjunction with Caltrans and the City of Costa Mesa. Construction and timing is complete (FY 17-18), monitoring and fine tuning of the timing and communications will continue through 2018.

PROJECT NEED: Upgrading communication will provide for greater system reliability. Signal timing will improve traffic flow and minimize stops and delays.

SOURCE DOCUMENT: Signal System Master Plan

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 17/18 (*Requested*)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 57,600				
Construction	$ 9,032				
Project Management	$ 88,383				
Supplementals					
R/W					
Other	$ 26,480				
TOTAL	**$ 181,495**				

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
AQMD (201)	$ 181,495				
TOTAL	**$ 181,495**				

MAINTENANCE COST IMPACT:
Additional annual cost: $5,000

COMMENTS ON GRANTS / OTHER FUNDS:
OCTA is managing the grant and schedule and is contributing $725,978. City will be billed $29,000 by OCTA in FY 2017-18.

TOTAL PROJECT COST: **$ 181,495**

PROJECT TYPE: **New**

CATEGORY: **Transportation**

COMMENTS ON CONTINUING FUNDS:
Speculated to continue $39,268 in Grant/ Other Funds

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Brookhurst Street Synchronization

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

PROJECT DESCRIPTION: Provide operational and infrastructure improvements along Brookhurst Street from Garfield Avenue to PCH. This is a multijurisdictional project including Caltrans and cities to the north along the corridor. Work within HB includes signal timing, conduit and fiber optic installation.

PROJECT NEED: Upgrading communication will provide for greater system reliability. Signal timing will improve traffic flow and minimize stops and delays.

SOURCE DOCUMENT: Signal System Master Plan

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT COSTS	Prior (Approved)	FY 17/18 (Requested)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 29,000				
Construction	$ 181,733				
Project Management	$ 4,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 214,733**				

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
AQMD (201)	$ 214,733				
TOTAL	**$ 214,733**				

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $5,000

COMMENTS ON GRANTS / OTHER FUNDS:
OCTA is managing the grant and schedule and is contributing $618,757.

TOTAL PROJECT COST: **$ 214,733**

PROJECT TYPE: **New**

CATEGORY: **Transportation**

COMMENTS ON CONTINUING FUNDS:
Speculated to continue all prior funding

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

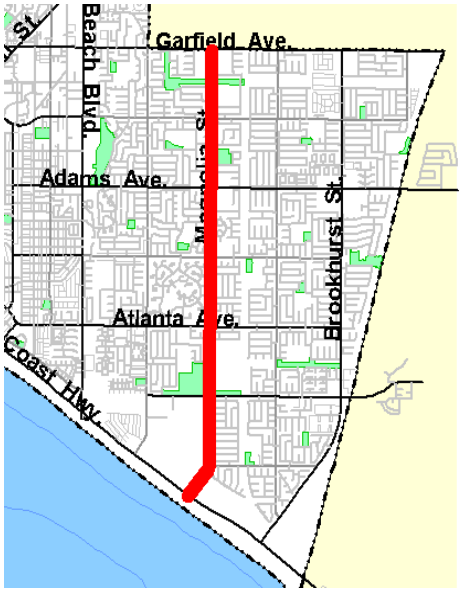
PROJECT TITLE: Magnolia Street Synchronization

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2017/18
Construction Complete:	FY 2017/18

PROJECT LOCATION



PROJECT DESCRIPTION: Provide operational and infrastructure improvements along Magnolia Street from Garfield Avenue to PCH. This is a multijurisdictional project including Caltrans and cities to the north along the corridor. Work within HB includes signal timing, conduit and fiber optic installation.

PROJECT NEED: Upgrading communication will provide for greater system reliability. Signal timing will improve traffic flow and minimize stops and delays.

SOURCE DOCUMENT: Signal System Master Plan

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 17/18 (*Requested*)	FY 18/19	FY 19/20	FY 20/21
Design/Environmental	$ 25,000				
Construction	$ 168,789				
Project Management	$ 6,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 199,789**				

FUNDING SOURCES	Prior	FY 17/18	FY 18/19	FY 19/20	FY 20/21
AQMD (201)	$ 199,789				
TOTAL	**$ 199,789**				

MAINTENANCE COST IMPACT:
Additional annual cost: $5,000

COMMENTS ON GRANTS / OTHER FUNDS:
OCTA is managing the grant and schedule and is contributing $524,364.

TOTAL PROJECT COST: **$ 199,789**

PROJECT TYPE: **New**

CATEGORY: **Transportation**

COMMENTS ON CONTINUING FUNDS:
Speculated to continue all prior funding

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Water Distribution System Improvements

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Duncan Lee, P.E.

SCHEDULE:
Design Complete: On-going/Varies
Construction Complete: On-going/Varies

PROJECT LOCATION

PROJECT DESCRIPTION: Extensions of new mains at various locations throughout the City, including construction support for Beach Blvd - Holt, and Beach Blvd - Baylock to channel north of Warner.

PROJECT NEED: Install new distribution mains or distribution infrastructure to optimize system redundancy, efficiency, reliability, and to extend infrastructure longevity.

SOURCE DOCUMENT: Consistent with the 2016 Water Master Plan and routine water maintenance program

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	$ 25,000		$ 25,000	$ 500,000	$ 25,000
Construction		$ 75,000		$ 75,000	$ 3,200,000
Project Management		$ 10,000		$ 10,000	$ 100,000
Supplementals	$ 25,000	$ 15,000		$ 15,000	$ 200,000
R/W					
Other					
TOTAL	**$ 50,000**	**$ 100,000**	**$ 25,000**	**$ 600,000**	**$ 3,525,000**

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Water Master Plan (507)	$ 50,000	$ 100,000	$ 25,000	$ 600,000	$ 3,525,000
TOTAL	**$ 50,000**	**$ 100,000**	**$ 25,000**	**$ 600,000**	**$ 3,525,000**

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 4,300,000

PROJECT TYPE: New

CATEGORY: Water

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Water Production System Improvements

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Duncan Lee, P.E.

SCHEDULE:
Design Complete: On-going/Varies
Construction Complete: On-going/Varies

PROJECT LOCATION

PROJECT DESCRIPTION: Projects include Well 1 replacement, continue design of Well 14, construction support for Well 9 and Peck Reservoir Dual Drive.

PROJECT NEED: Install new or rehabilitate production infrastructure to optimize system redundancy, efficiency, reliability, and to extend infrastructure longevity.

SOURCE DOCUMENT: Consistent with the 2016 Water Master Plan and routine water maintenance program

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental			$ 200,000	$ 1,050,000	
Construction	$ 3,700,000	$ 3,400,000			$ 1,300,000
Project Management	$ 100,000	$ 100,000			$ 100,000
Supplementals	$ 600,000	$ 200,000	$ 200,000		$ 100,000
R/W					
Other					
TOTAL	**$ 4,400,000**	**$ 3,700,000**	**$ 400,000**	**$ 1,050,000**	**$ 1,500,000**

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Water Master Plan (507)	$ 4,400,000	$ 3,700,000	$ 400,000	$ 1,050,000	$ 1,500,000
TOTAL	**$ 4,400,000**	**$ 3,700,000**	**$ 400,000**	**$ 1,050,000**	**$ 1,500,000**

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 11,050,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Water

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Water Main Replacements

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Duncan Lee, P.E.

PROJECT DESCRIPTION: 0.5 mile of AC pipe replacement design, and 8" pipe replacement design.

PROJECT NEED: To replace existing transmission and distribution mains due to corrosion, excessive repair requirements, undersized, or other age related issue.

SOURCE DOCUMENT: Consistent with the 2016 Water Master Plan and routine water maintenance program

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

SCHEDULE:

Design Complete:	On-going/Varies
Construction Complete:	On-going/Varies

PROJECT COSTS	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	$ 325,000	$ 50,000	$ 125,000	$ 50,000	$ 50,000
Construction		$ 2,205,000	$ 2,500,000	$ 400,000	$ 400,000
Project Management		$ 90,000	$ 125,000	$ 25,000	$ 25,000
Supplementals		$ 90,000	$ 225,000	$ 25,000	$ 25,000
R/W					
Other					
TOTAL	**$ 325,000**	**$ 2,435,000**	**$ 2,975,000**	**$ 500,000**	**$ 500,000**

FUNDING SOURCES	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Water Master Plan (507)	$ 325,000	$ 2,435,000	$ 2,975,000	$ 500,000	$ 500,000
TOTAL	**$ 325,000**	**$ 2,435,000**	**$ 2,975,000**	**$ 500,000**	**$ 500,000**

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost:
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 6,735,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Water

Intentionally
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City of Huntington Beach
Adopted Budget – FY 2017/18
Unfunded Liabilities Overview

UNFUNDED LIABILITIES OVERVIEW

In an effort to strengthen the City of Huntington Beach's ability to meet its Strategic Plan Goal to "Strengthen Economic and Financial Sustainability," the City developed an innovative, three-pronged approach to significantly reduce its pension and Other Post Employment Benefit (OPEB) unfunded liabilities over the next 10 years. These plans were first included in the FY 2013/14 Adopted Budget and have launched a multi-year effort to pay down the pension and retiree medical liabilities ahead of schedule potentially saving taxpayers an estimated $73.3 million over the next 15 to 25 years.

The value of the City's unfunded liabilities as of September 30, 2016, totals $401.2 million. By 2024, the City plans to eliminate the unfunded liabilities for two of the City's three retiree benefit plans. The City's unique three-pronged approach addresses the unfunded liabilities for the City's: 1) California Public Employees' Retirement (CalPERS) Safety Pension Plan; 2) Retiree Medical Plan; and, 3) Supplemental Pension Plan. The "One Equals Five Plan," the "25 to 10 Plan," and the "16 to 10 Plan," respectively, will reduce the unfunded liabilities for each of the City's retiree benefit plans over the next several years. At the center of each plan is the expedited pre-payment of unfunded liabilities through significant reductions in each plan's amortization period. This strategy anticipates the elimination or near zeroing of the unfunded liabilities for the City's OPEB and Supplemental Pension Plans in 10 years; and, a significant decline in the CalPERS unfunded liability as well.

The City's plans to reduce unfunded liabilities received the prestigious "Innovation Award" from the California Society of Municipal Finance Officers in 2014. The City also received a "Golden Hub of Innovation Award" from the Association of California Cities – Orange County for being a County-wide leader in pension reform.

On May 2, 2016, the City Council adopted Resolution 2016-24 authorizing the City's participation in a tax-exempt, IRS Section 115 Trust to enhance paying down the City's unfunded liabilities. To further this goal, the City Council approved to have the Public Agency Retirement Services Company (PARS) administer the Trust's assets and ensure the tax exempt status for the Trust. Funding in the amount of $3.5 million was deposited into the Trust from previously approved and available sources in the City's FY 2015/16 and FY 2016/17 Adopted Budget and General Fund set-asides. The FY 2017/18 Adopted Budget includes an additional $1 million to be deposited into the Section 115 Trust or "Pension Rate Stabilization Plan."

5. RETIREMENT PLAN – NORMAL

a. Summary

Net Pension Liability

Net Pension Liability is reported in the accompanying statement of net position as follows (in thousands):

	Net Pension Liability
CalPERS Miscellaneous Plan	$ 151,808
CalPERS Safety Plan	237,239
Supplemental Plan (Note 6)	12,188
Total	$ 401,235

5. RETIREMENT PLAN – NORMAL (Continued)

Deferred Outflows of Resources

Deferred Outflows of Resources are reported in the accompanying statement of net position as follows (in thousands):

	Investment earnings less than expected earnings	Changes in assumptions	Differences between Expected and Actual Experience	Deferred employer pension contributions made after measurement date	Total
CalPERS Miscellaneous Plan	$ 19,853	$ -	$ 625	$ 3,116	$ 23,594
CalPERS Safety Plan	23,999	-	1,991	5,317	31,307
Supplemental Plan (Note 6)	1,226	488	164	-	1,878
Total	$ 45,078	$ 488	$ 2,780	$ 8,433	$ 56,779

Deferred Inflows of Resources

Deferred Inflows of Resources are reported in the accompanying statement of net position as follows (in thousands):

	Changes in assumptions	Differences between Expected and Actual Experience	Total
Miscellaneous Plan	$ 1,713	$ 580	$ 2,293
Safety Plan	5,236	389	5,625
Total	$ 6,949	$ 969	$ 7,918

Pension Expense

Pension expenses are included in the accompanying financial statements as follows (in thousands):

	Net Pension Expense
Miscellaneous Plan	$ 11,882
Safety Plan	24,421
Supplemental Plan (Note 6)	5,631
Total	$ 41,934

b. Plan Description

Substantially all City employees working the equivalent of 1,000 hours per fiscal year are eligible to participate in the Safety Plan and Miscellaneous Plan Agent multiple-employer defined benefit plans administered by California Public Employees Retirement System (CalPERS), which acts as a common investment and administrative agent for its participating member employers. Benefit Provisions under the Plans are established by State statutes within the Public Employees Retirement Law. Following the passage of AB340, Public Employees' Pension Reform Act (PEPRA) by the California Legislature, employees hired on or after January 1, 2013, who were not previously enrolled in the PERS system elsewhere, or who have had a break in service of at least six months are required to be enrolled in this retirement program which provides a benefit level that is lower than the benefits provided for CalPERS employees that do not meet the PEPRA qualifications previously described. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website. Copies of the CalPERS annual financial report may be obtained from the CalPERS Executive Office – 400 P Street, Sacramento, CA 95814.

5. RETIREMENT PLAN – NORMAL (Continued)

Benefits Provided

CalPERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Benefit provisions and all other requirements are established by State statute and may be amended by city contracts with employee bargaining groups.

Participant is eligible for non-industrial disability retirement if he or she becomes disabled and has at least 5 years of credited service. There is no special age requirement. The standard non-industrial disability retirement benefit is a monthly allowance equal to 1.8 percent of final compensation, multiplied by service.

Industrial disability benefits are not offered to miscellaneous employees. The City provides industrial disability retirement benefit to safety employees. The industrial disability retirement benefit is a monthly allowance equal to 50 percent of final compensation.

An employee's beneficiary may receive the basic death benefit if the employee dies while actively employed. The employee must be actively employed with the City to be eligible for this benefit. An employee's survivor who is eligible for any other pre-retirement death benefit may choose to receive that death benefit instead of this basic death benefit. The basic death benefit is a lump sum in the amount of the employee's accumulated contributions, where interest is currently credited at 7.5 percent per year, plus a lump sum in the amount of one month's salary for each completed year of current service, up to a maximum of six months' salary. For purposes of this benefit, one month's salary is defined as the member's average monthly full-time rate of compensation during the 12 months preceding death.

Upon the death of a retiree, a one-time lump sum payment of $500 will be made to the retiree's designated survivor(s), or to the retiree's estate. Benefit terms provide for annual cost-of-living adjustments to each employee’s retirement allowance. Beginning the second calendar year after the year of retirement, retirement and survivor allowances will be annually adjusted on a compound basis by 2 percent.

5. RETIREMENT PLAN – NORMAL (Continued)

The Plans' provisions and benefits in effect at September 30, 2016 are summarized as follows:

	Miscellaneous Agent Plans	
	Classic	**PEPRA**
Hire date	Prior to January 1, 2013	January 1, 2013 and after
Benefit formula	2.5% @ 55	2% @ 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	minimum 50 years	minimum 52 years
Monthly benefits, as a % of eligible compensation	2.0% - 2.5%, 50 years - 63+ years, respectively	1.0% - 2.5%, 52 years - 67+ years, respectively
Required employee contribution rates	8.000%	6.250%
Required employer contribution rates		
October 1, 2015 - June 30, 2016	24.843%	24.843%
July 1, 2016 - September 30, 2016	26.493%	26.493%

	Safety Agent Plans	
	Classic	**PEPRA**
Hire date	Prior to January 1, 2013	January 1, 2013 and after
Benefit formula	3% @ 50	2.7% @ 57
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	minimum 50 years	minimum 52 years
Monthly benefits, as a % of eligible compensation	3%, 50+ years	2.0% - 2.7%, 50 years - 57+ years, respectively
Required employee contribution rates	9.000%	11.750%
Required employer contribution rates		
October 1, 2015 - June 30, 2016	42.969%	42.969%
July 1, 2016 - September 30, 2016	45.123%	45.123%

c. Contributions

Section 20814(c) of the California Public Employees' Retirement Law ("PERL") requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. For the measurement period ended June 30, 2016, miscellaneous participants under the Classic and PEPRA plans are required to contribute 8% and 6.25% of their annual covered salary, respectively. Safety participants under the Classic and PEPRA plans are required to contribute 9% and 11.75% of their annual covered salary, respectively. In addition, the City is required to make employer contributions at the actuarially determined rates of 24.843% and 42.969% of annual covered payroll for the miscellaneous and safety plans, respectively, for the year ended September 30, 2016.

5. RETIREMENT PLAN – NORMAL (Continued)

At June 30, 2015, the valuation date, the following employees were covered by the benefit terms for each Plan:

	Miscellaneous	Safety
Active members	578	380
Transferred members	356	81
Terminated members	251	44
Retired members and benificiaries	898	542

For the year ended September 30, 2016, the contributions were (in thousands):

	Miscellaneous	Safety	Aggregate Total
Contributions - employer	$ 11,238	$ 19,129	$ 30,367

d. Net Pension Liability

The City's net pension liability is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability of the Plan is measured as of June 30, 2016, using an annual actuarial valuation as of June 30, 2015 rolled forward to June 30, 2016 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is illustrated below:

Actuarial Assumptions – The total pension liabilities in the June 30, 2015 actuarial valuation, rolled forward to June 30, 2016 using standard update procedures, were determined using the following actuarial assumptions:

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

Actuarial Cost Method	Entry Age Normal in accordance with the requirement of GASB Statement No. 68
Actuarial Assumptions:	
Discount Rate	7.65%
Inflation	2.75%
Salary Increases	Varies by Entry Age and Service
Investment Rate of Return	7.50% Net of Pension Plan Investment and Administrative Expenses; includes Inflation
Mortality Rate Table*	Derived using CalPERS' Membership Data for all Funds.
Post Retirement Benefit Increase	Contract COLA up to 2.75% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.75% thereafter

*The mortality table used was developed based on CalPERS' specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table, please refer to the 2014 experience study report.

All other actuarial assumptions used in the June 30, 2015 valuation were based on the results of an actuarial experience study for the period from 1997 to 2011, including updates to salary increase, mortality, and retirement rates. The Experience Study report may be accessed on the CalPERS website at www.calpers.ca.gov under Forms and Publications.

5. RETIREMENT PLAN – NORMAL (Continued)

Discount Rate – The discount rate used to measure the total pension liability was 7.65 percent. To determine whether the municipal bond rate should be used in the calculation of the discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. The tests revealed the assets would not run out. Therefore, the current 7.65 percent discount rate is appropriate and the use of the municipal bond rate calculation is not deemed necessary. The long-term expected discount rate of 7.65 percent is applied to all plans in the Public Employees' Retirement Fund (PERF). The cash flows used in the testing were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. The stress test results are presented in a detailed report called "GASB Crossover Testing Report" that can be obtained at CalPERS website under the GASB 68 section.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, staff took into account both short-term and long-term market return expectations as well as the expected pension fund (PERF) cash flows. Taking into account historical returns of all the Public Employees Retirement Funds' asset classes (which includes the agent plan and two cost-sharing plans or PERF A, B, and C funds), expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each PERF fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. The target allocation shown was adopted by the Board effective on July 1, 2015.

Asset Class	New Strategic Allocation	Real Return Years 1-10[1]	Real Return Years 11+[2]
Global Equity	47.00%	5.25%	5.71%
Global Fixed Income	19.00	0.99	2.43
Inflation Sensitive	6.00	0.45	3.36
Private Equity	12.00	6.83	6.95
Real Estate	11.00	4.50	5.13
Infrastructure and Forestland	3.00	4.50	5.09
Liquidity	2.00	-0.55	-1.05

[1]An expected inflation of 2.5% used for this period

[2]An expected inflation of 3.0% used for this period.

5. RETIREMENT PLAN – NORMAL (Continued)

c. Changes in the Net Pension Liability

The following table shows the changes in net pension liability recognized over the measurement

Miscellaneous Plan

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at June 30, 2015 (Valuation Date)	$ 493,569	$ 371,115	$ 122,454
Changes in the year:			
Service cost	7,436	-	7,436
Interest on the total pension liabilities	37,194	-	37,194
Differences between expected and actual experience	1,072	-	1,072
Benefit payments, including refunds of members contributions	(24,316)	(24,316)	-
Plan to Plan Resource Movement	-	-	-
Contributions - employer	-	10,982	(10,982)
Contributions - employee	-	3,736	(3,736)
Net investment income	-	1,856	(1,856)
Administrative expenses	-	(226)	226
Net changes	21,386	(7,968)	29,354
Balance at June 30, 2016 (Measurement Date)	$ 514,955	$ 363,147	$ 151,808

Safety Plan

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at June 30, 2015 (Valuation Date)	$ 639,852	$ 441,234	$ 198,618
Changes in the year:			
Service cost	12,159	-	12,159
Interest on the total pension liabilities	48,390	-	48,390
Differences between expected and actual experience	2,678	-	2,678
Plan to Plan Resource Movement	-	(29)	29
Benefit payments, including refunds of members contributions	(32,116)	(32,116)	-
Contributions - employer	-	18,703	(18,703)
Contributions - employee	-	4,058	(4,058)
Net investment income	-	2,144	(2,144)
Administrative expenses	-	(270)	270
Net changes	31,111	(7,510)	38,621
Balance at June 30, 2016 (Measurement Date)	$ 670,963	$ 433,724	$ 237,239

5. RETIREMENT PLAN – NORMAL (Continued)

Sensitivity of the Net Pension Liability to Changes in the Discount Rate - The following presents the City's net pension liability, calculated using the discount rate, as well as what the City's net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate (in thousands):

	Plan's Aggregate Net Pension Liability/(Asset)		
	Discount Rate - 1% (6.65%)	Current Discount Rate (7.65%)	Discount Rate + 1% (8.65%)
Miscellaneous Plan	$ 218,575	$ 151,808	$ 96,545
Safety Plan	$ 324,395	$ 237,239	$ 165,216
Aggregate Total	$ 542,970	$ 389,047	$ 261,761

Pension Plan Fiduciary Net Position – Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

For the measurement period ending June 30, 2016 (the measurement date), the City incurred pension expense in the amounts of $11,882,000 and $24,421,000 for the miscellaneous and safety plans, respectively.

The amortization period differs depending on the source of the gain or loss. The difference between projected and actual earnings is amortized over 5-years straight line. All other amounts are amortized straight-line over the average expected remaining service lives of all members that are provided with benefits (active, inactive and retired) as of the beginning of the measurement period.

The Expected Average Remaining Service Lifetime ("EARSL") is calculated by dividing the total future service years of active employees by the total number of plan participants (active, inactive, and retired) in the risk pool. For the 2015-16 measurement period, the EARSL for each plan is as follows:

	Miscellaneous	Safety
Expected Average Remaining Service Lifetime	2.4	3.9

5. RETIREMENT PLAN – NORMAL (Continued)

At September 30, 2016 the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources (in thousands):

Miscellaneous Plan

	Deferred outflows of Resources	Deferred inflows of Resources
Difference between projected and actual earning on pension plan investments	$ 19,853	$ -
Changes in assumptions	-	(1,713)
Difference between expected and actual experience	625	(580)
Contributions made subsequent to the measurement date	3,116	
Total	$ 23,594	$ (2,293)

Safety Plan

	Deferred outflows of Resources	Deferred inflows of Resources
Difference between projected and actual earning on pension plan investments	$ 23,999	$ -
Changes in assumptions	-	(5,236)
Difference between expected and actual experience	1,991	(389)
Contributions made subsequent to the measurement date	5,317	
Total	$ 31,307	$ (5,625)

Miscellaneous Plan and Safety Plan, $3,116,000 and $5,317,000, respectively, was reported as deferred outflows of resources related to pensions resulting from City's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended September 30, 2016. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows (in thousands):

	Deferred Outflows/ (Inflows) of Resources	
Year Ended June 30,	Miscellaneous	Safety
2017	$ 906	$ 960
2018	2,931	1,585
2019	9,150	11,583
2020	5,199	6,237
2021	-	-
Thereafter	-	-
	$ 18,186	$ 20,365

Subsequent Events – In December 2016, the CalPERS Board of Administration voted to lower the discount rate from 7.5 percent to 7.0 percent over the next three years. For public agencies, the discount rate changes approved by the Board for the next three fiscal years ending June 30, 2019, 2020, and 2021 are 7.375%, 7.25%, and 7.00%, respectively.

6. RETIREMENT PLAN – SUPPLEMENTAL

a. Plan Description and Benefits

The City administers a supplemental single-employer defined benefit retirement plan (Supplemental Plan) for all employees hired prior to 1997 (exact dates are different for various associations). The Plan is governed by a three-member Supplemental Employee Retirement Plan and Trust Board consisting of the City Treasurer, Director of Finance, and the City Manager, or his/her designee. The Board has the authority, under the terms of the Trust agreement, to control and manage the operation and administration of the Plan. Benefit provisions are established and may be amended through negotiations between the City and employee bargaining associations during each bargaining period, which are then approved through resolutions of the City Council. In fiscal year 2008-09, the City established the Supplemental Employee Retirement Plan and Trust, and transferred $24,918,000 to an irrevocable trust from the prefunded amounts. The plan and trust are reported as a pension trust fund in the City's financial statements on a full accrual basis.

The Supplemental Plan will pay the retiree an additional amount to his or her CalPERS retirement benefit for life. In order to be eligible for the benefit, the retiree must retire from the City. The amount that is computed as a factor of an employee's normal retirement allowance is computed at retirement and remains constant for his or her life. This benefit is payable by the City for the duration of the life of the member, and shall cease upon the employee's death. As of September 30, 2013, the date of the Plan's most recent actuarial valuation, the average monthly benefit received by inactive plan members and beneficiaries receiving benefits is $426. Effective in 1998 (exact dates are different for various associations), new City employees are ineligible to participate in the Supplemental Employee Retirement Plan.

Employees Covered: At September 30, 2015, the valuation date, the following employees were covered by the benefit terms for the Plan:

Inactive employees receiving benefits	688
Active employees	223
Inactive employees not receiving benefits	-
Total	911

b. Employer Contributions

The City's policy is to make required contributions as determined by the Supplemental Plan's actuary. The required contributions were determined as part of the September 30, 2015 actuarial valuation. The City is required to contribute the actuarially determined rate of 4.2% of total payroll for all permanent employees for the year ended September 30, 2016. There are no employee contributions required for the plan. Survivor and termination benefits are not included in the plan. Administrative costs of this plan are financed through investment earnings.

For the year ended September 30, 2016, the contributions were (in thousands):

Contribution – employer $7,276

6. RETIREMENT PLAN – SUPPLEMENTAL (Continued)

c. Investments

Investments of the Supplemental Plan are held separately from those of other City funds by investment custodians. The Supplemental Employee Retirement Plan and Trust Board is responsible for supervising all investments. Changes to the Investment Policy require approval by the Board. There were no changes to the Policy during fiscal year 2015/16. Please refer to Note 2 for a detailed description of the Supplemental Plan's Investment Policy. The major asset class allocation for the Supplemental Plan as of September 30, 2016 is listed below:

Asset Class	Strategic Allocation	Allocation as of September 30, 2016	Long Term Expected Rate of Return
Fixed Income	25.00%	28.06%	1.55%
Equity	58.00%	60.00%	5.35%
Real Estate	9.00%	8.80%	0.00%
Commodities	8.00%	1.00%	0.00%
Cash and Equivalents	0.00%	2.14%	0.45%
Total	100.00%	100.00%	

Quoted market prices have been used to value investments as of September 30, 2016. These investments are held by the Trust or by an agent in the Trust's name. A portion of these investments is subject to credit risk (including custodial credit risk and concentrations of credit risk), interest rate risk and/or foreign currency risk. The Governmental Accounting Standards Board (GASB) Statement No. 40 requires the disclosure of such risk. Please see below for a list of investments held in any one organization that represents five percent or more of the Plan's investment portfolio at September 30, 2016:

Concentration of Investments Equaling or Exceeding 5%

Parnassus Core Equity Income Inst	5.75%
Amer Cent Diversifi Bond Ins	6.83%
Baird Aggregate Bond Fd Instl	6.87%
T Rowe Price Intl Fds Inc	6.93%
Columbia Corporate Income Y	7.32%
Cambiar Intl Equity Fund Ins	7.76%
Vanguard Equity Income Fund Admiral Shares	8.30%
Nuveen Real Estate Secur R6	8.36%
Harbor Capital Appreciation Inst	8.90%

All Supplemental Plan investments are reflected in the schedule included in Section c of the Note, with the exception of amounts held in the City's investment pool account. The City maintains an investment pool account for City funds. Monthly contributions for the Plan are held in the City's investment pool account and are used to pay recurring expenditures. Refer to Note 2 for a description of the City's investments.

For the year ended September 30, 2016, the annual money-weighted rate of return on the Plan's investments, net of pension plan investment expenses, was 10.2%. The money-weighted rate of return expresses investment performance, net of investment expenses, adjusted for the changing amounts actually invested.

6. RETIREMENT PLAN – SUPPLEMENTAL (Continued)

d. Net Pension Liability

The City's net pension liability is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability of the Plan is measured as of September 30, 2016, using an annual actuarial valuation as of September 30, 2015 rolled forward to September 30, 2016 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is shown on the following page.

Actuarial Assumptions – The total pension liabilities in the September 30, 2015 actuarial valuations were determined using the following actuarial assumptions:

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

Actuarial Cost Method	Entry Age Normal in accordance with the requirement of GASB Statement No. 68
Actuarial Assumptions:	
Discount Rate	6.50%
Inflation	3.00%
Salary Increases	CalPERS 1997-2011 Experience Study plus 3.25% aggregate increase
Investment Rate of Return	6.50% Net of Investment Expenses
Mortality Rate Table	CalPERS 1997-2011 Experience Study
Retirement, Disability, Withdrawal	CalPERS 1997-2011 Experience Study

There were no changes in assumptions, benefit terms or other inputs that affected the measurement of the net pension liability. There were no changes between the measurement date of the net pension liability and the reporting date.

e. Discount Rate & Sensitivity

The discount rate is used in the measurement of the Total Pension Liability. This rate considers the ability of the fund to meet benefit obligations in the future. To make this determination, employee contributions, benefit payments, expenses, and investment returns are projected into the future. The Plan Net Position (assets) in future years can then be determined and compared to its obligation to make benefit payments in those years. As long as assets are projected to be on hand in a future year, the assumed valuation discount is used. For this valuation, the discount rate is 6.50%, based on the inflation assumption of 3.00% and a long-term asset allocation of 70% equities and 30% fixed income. The geometric real rates of return were assumed to be 5.35% for equities and 1.55% for fixed income. The long-term expected rate of return is applied to all future projected benefit payments.

According to Paragraph 30 of Statement 68, the long-term discount rate should be determined without reduction for pension plan administrative expense. An investment return excluding administrative expenses would have been 6.5 percent.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

6. RETIREMENT PLAN – SUPPLEMENTAL (Continued)

In determining the long-term expected rate of return, both short-term and long-term market return expectations were taken into account along with expected pension fund cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

Changes in the Net Pension Liability

The following table shows the changes in net pension liability recognized over the measurement period (in thousands):

Supplemental Plan	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at September 30, 2015 (Valuation Date)	$ 58,118	$ 42,967	$ 15,151
Changes in the year:			
Service cost	552	-	552
Interest on the total pension liabilities	3,945	-	3,945
Differences betw een expected and actual experie	982	-	982
Changes of Assumptions	2,928	-	2,928
Benefit payments, including refunds of members c	(3,773)	(3,773)	-
Contributions - employer	-	7,277	(7,277)
Contributions - employee	-	-	-
Net investment income	-	4,282	(4,282)
Administrative expenses	-	(189)	189
Other - Prior period adjustment	-	-	-
Net changes	4,634	7,597	(2,963)
Balance at September 30, 2016 (Measurement Date)	$ 62,752	$ 50,564	$ 12,188

Sensitivity of the Net Pension Liability to Changes in the Discount Rate - The following presents the City's net pension liability, calculated using the discount rate, as well as what the City's net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

Plan's Aggregate Net Pension Liability/(Asset) (in thousands)		
Discount Rate - 1% (5.5%)	**Current Discount Rate (6.5%)**	**Discount Rate + 1% (7.5%)**
$ 18,751	$ 12,188	$ 6,618

6. RETIREMENT PLAN – SUPPLEMENTAL (Continued)

f. Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

For the year ended September 30, 2016, the City recognized pension expense in the amount of $5,631,000, for the Supplemental plan.

At September 30, 2016 the City reported deferred outflows of resources related to the supplemental pension plan from the following source (in thousands):

	Deferred outflows of Resources
Difference between projected and actual earning on pension plan investments	$ 1,226
Changes in assumptions	488
Difference between expected and actual experience	164
Total	$ 1,878

For the Supplemental Plan, $1,878,000 was reported as deferred outflows of resources related to pensions which will be recognized in pension expense as follows (in thousands):

Year Ended September 30,	Deferred Outflows of Resources Miscellaneous
2017	$ 1,158
2018	506
2019	505
2020	(291)
2021	-
Thereafter	-
	$ 1,878

a. Plan Description

The City administers the following two other post employment benefit (OPEB) plans:

Postemployment Medical Insurance

The City agreed, via contract, with each employee association to provide postemployment medical insurance to retirees. These Other Postemployment Benefits (OPEB) are based on years of service and are available to all retirees who meet all three of the following criteria:

- At the time of retirement, the employee is employed by the City.
- At the time of retirement, the employee has a minimum of ten years of service credit or is granted a service connected disability retirement.
- Following official separation from the City, CalPERS grants a retirement allowance.

7. OTHER POST EMPLOYMENT BENEFITS

The City's obligation to provide the benefits to a retiree ceases when either of the following occurs:

- During any period the retiree is eligible to receive health insurance at the expense of another employer; and/or
- The retiree becomes eligible to enroll automatically or voluntarily in Medicare.

The subsidy a retiree is entitled to receive is based on the retiree's years of service credit and is limited to $344 per month after 25 years of service. If a retiree dies, the benefits that would be payable for his or her insurance are provided to the spouse or family for 12 months. The retiree may use the subsidy for any of the medical insurance plans that the City's active employees may enroll in.

PEMHCA

The City provides an agent multiple-employer defined benefit healthcare plan to retirees through CalPERS under the California Public Employees Medical and Hospital Care Act (PEMHCA), commonly referred to as PERS Health. PEMHCA provides health insurance through a variety of Health Maintenance Organization (HMO) and Preferred Provider Organization (PPO) options. The PEMHCA benefits are applied to all safety employee groups, based on retirement plan election. The benefits continue to the surviving spouse for one year. The Huntington Beach Firefighters' Association (HBFA) joined PEMHCA in 2011. All other safety groups (Fire Management Association (FMA), Marine Safety Management Association (MSOA), Police Management Association (PMA), and Police Officers' Association POA) joined in 2004.

Safety employees are eligible for PEMHCA benefits if they retire from the City on or after age 50 with at least five years of service or disability, and are eligible for a PERS pension.

Below is the plan participant data as of June 30, 2015:

	Postemployment Medical Insurance	PEMHCA
Retirees and beneficiares receiving benefits	236	159
Active Plan Members	883	382
Total Plan Participants	1,119	541

The City reports the financial activity of the two plans in its basic financial statements. No separate benefit plan report is issued.

b. Accounting and Funding

The City utilizes the California Employers' Retiree Benefit Trust (CERBT), an agent multiple-employer plan, for the postemployment medical insurance benefit. Benefits paid from the CERBT were $647,000 for fiscal year 2015-16. The assets of the CERBT are excluded from the accompanying financial statements since they are in an irrevocable trust administered by CalPERS. Copies of CalPERS' annual financial report may be obtained from their executive office: 400 P Street, Sacramento, CA, 95814 or on their website: www.calpers.ca.gov. The City's policy is to make 100% of each year's ARC, with an additional amount to prefund benefits as determined annually by City Council in order to improve the funded status of the plan.

7. OTHER POST EMPLOYMENT BENEFITS (Continued)

For PEMHCA, the City selected the "unequal" method for the contribution. Under this method, the City offered a lesser contribution for retirees than for active employees. The City paid the PEMHCA minimum for actives ($115 in 2013, $119 in 2014, $122 in 2015, and $125 in 2016). Beginning in 2008, Assembly Bill 2544 changed the computation for annual increases to annuitant health care under the unequal method. Under the new provisions, the City increases annuitant health care contributions equal to an amount not less than five percent of the active employee contributions, multiplied by the number of years in PEMHCA. The City's contribution for retirees is $24.40 per employee for the Huntington Beach Firefighter's Association (HBFA) and $67.10 for all other Safety groups in 2015. The annual increase in minimum PEMHCA contribution to CalPERS will continue until the time that the City contribution for retirees equals the City contribution paid for active employees.

The actuarial cost method used for determining the benefit obligations for the June 30, 2015 valuation were determined using the Entry Age Normal Actuarial Cost Method, which is a projected benefit full-cost method which takes into account those benefits that are expected to be earned in the future as well as those already accrued. The actuarial assumptions used were:

- Amortization of unfunded liability – Unfunded liability at September 30, 2016 amortized over fixed 10 years, level percentage of pay, previous unfunded amounts fully funded at September 30, 2016
- Discount rate – 6.00%
- Projected salary increases for covered employees due to inflation – aggregate increases of 3.25% per annum
- All other retirement assumptions equivalent to CalPERS' assumptions used for the City's normal retirement plans (refer to Note 5c)
- PEMCHA minimum increases for actives - $122 in 2015, $125 in 2016, with 4.5% annual increases beginning in 2017
- The medical trend rate represents the long-term expected growth of medical benefits paid by the plan, due to non-age-related factors such as general medical inflation, utilization, new technology, and the like. The following table sets for the inflation trend assumption used for the valuation:

Calendar	Annual Rate			Annual Rate	
Year	Non-Medicare	Medicare	Year	Non-Medicare	Medicare
2017	7.0%	7.2%	2020	5.5%	5.6%
2018	6.5%	6.7%	2021+	5.0%	5.0%
2019	6.0%	6.1%			

7. OTHER POST EMPLOYMENT BENEFITS (Continued)

The City's actual contributions, annually required contribution (ARC), Net OPEB asset (NOA), and Annual OPEB Cost (AOC) were computed as follows (in thousands):

Employer Contribution	
Direct Contributions - City health plan contributions	2,351
Implicit subsidy	320
Total Employer Contributions	2,671
Development of Annual OPEB Cost (AOC)	
Amortization of Actuarially Accrued Liability	850
Normal Cost	740
Total Annual Required Contribution (ARC)	1,590
Interest on Net OPEB Assets (NOA)	(793)
Adjustment to the Annual Required Contribution (ARC)	2,095
Total Annual OPEB Cost (AOC)	2,892
Development of Net OPEB Asset (NOA)	
Net OPEB Asset (NOA), beginning of year	(12,684)
Annual OPEB Cost (AOC)	2,892
Employer Contribution	(2,671)
Net OPEB Asset (NOA), end of year	(12,463)

The City's actual contributions of $2,534,000 are greater than the annual required contribution. The Annual OPEB Cost is reported as expenses in the non-departmental governmental activities program.

c. Other Disclosures

Three-year trend information is disclosed below (in thousands):

Fiscal Year	Annual OPEB Cost (AOC)	Actual Contribution	Percentage of AOC Contributed	Net OPEB Asset (NOA)
9/30/2014	$2,999	$5,202	173.5%	($12,761)
9/30/2015	$2,611	$2,534	97.1%	($12,684)
9/30/2016	$2,892	$2,671	92.4%	($11,382)

d. Funded Status and Funding Progress

As of June 30, 2015, the most recent actuarial valuation date, the plan was 67.3% funded. The actuarial accrued liability for benefits was $30.8 million, and the actuarial value of assets was $20.7 million, resulting in an unfunded accrued liability (UAAL) of $10.1 million. The covered payroll (annual payroll of active employees covered by the plan) was $85.7 million, and the ratio of the UAAL to the covered payroll was 11.7%.

The annual required contribution was determined as part of an independent actuarial valuation as of June 30, 2015 using the assumptions as noted in Note 7b.

7. OTHER POST EMPLOYMENT BENEFITS (Continued)

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the City are subject to continual revision as actual results are compared with past expectations and Required Supplementary Information following the notes to the financial statements presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the City and plan members) and include the types of benefits provided at the time of each valuation. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

C I T Y O F H U N T I N G T O N B E A C H

STRATEGIC PLANNING RETREAT

January 26, 2017 * Huntington Beach Public Library

Marilyn Snider, Facilitator – Snider and Associates (510) 531-2904
Gail Tsuboi, Recorder – Tsuboi Design (925) 376-9151

MISSION STATEMENT

The City of Huntington Beach provides sustainable quality services to maintain and enhance our safe and vibrant community.

CORE VALUES

Not in priority order

The City of Huntington Beach values . . .

- ***Responsiveness***
- ***Accountability***
- ***Quality customer service***
- ***Honesty and Integrity***
- ***Teamwork***
- ***Fiscal sustainability***
- ***Community involvement***
- ***Openness***

THREE-YEAR GOALS

2015-2018 * not in priority order

- **Improve quality of life**
- **Enhance and maintain infrastructure**
- **Strengthen economic and financial sustainability**
- **Enhance and maintain public safety**
- **Enhance and maintain city service delivery**

SIX MONTH STRATEGIC OBJECTIVES

THREE-YEAR GOAL: IMPROVE QUALITY OF LIFE		
WHEN	**WHO**	**WHAT**
1. May 15, 2017 -- City Council Study Session	Community Services Dir., working with the Shipley-to-Shore Stakeholder Working Group	Develop a report on a "Shipley to Shore" Trail System from Shipley Nature Center to PCH.
2. April 1, 2017	City Manager	Launch the Citizens' Academy.
3. June 1, 2017	Community Services Dir., in partnership with California State University Long Beach	Develop a conceptual plan for Irby Park and present it to the Community Services Commission and the City Council for consideration.

THREE-YEAR GOAL: ENHANCE AND MAINTAIN INFRASTRUCTURE		
WHEN	**WHO**	**WHAT**
1. April 1, 2017	Asst. City Mgr. and the Chief Information Officer	Conduct a study session to review progress on the Broadband Initiative and on the use of streetlights for wireless communication.
2. April 1, 2017	Community Services Dir., working with the Central Park Committee	Identify and recommend projects within the provided budget for the infrastructure improvements to Central Park and present to the City Council for action.
3. June 1, 2017	Police Chief and Public Works Dir.	Develop a Facilities Needs Assessment for the Police Dept.
4. June 1, 2017	Public Works Dir.	Present to the City Council for consideration a Financial Plan to address the infrastructure needs as identified in the Water Master Plan.

THREE-YEAR GOAL: STRENGTHEN ECONOMIC AND FINANCIAL SUSTAINABILITY		
WHEN	**WHO**	**WHAT**
1. March 15, 2017	Asst. City Manager and the Dep. Dir. Economic Development	Present to the City Council for consideration an Economic Development Implementation Plan for Business Retention, Attraction and Expansion.
2. July 1, 2017	Dep. Dir. Economic Development, working with the Chief Financial Officer	Identify and attract at least three new businesses to increase sales tax revenue
3. July 1, 2017 -- As part of the FY 2017-2018 budget process	Human Resources Dir. and Finance Dir.	Develop funding plans to enhance the funded status of the city's Workers' Comp, Retiree Medical, and Retiree Supplemental Plans.
4. July 15, 2017	Asst. City Manager – lead, Dep. Dir. Economic Development, and Councilmembers Billy O'Connell, Patrick Brenden and Lyn Semeta, in coordination with regional business partners	Create a Business Incubator Implementation Plan that results in five new businesses by January 1, 2018.
5. July 15, 2017	Community Development Dir.	Complete the draft comprehensive General Plan Update and draft Environmental Impact Report for distribution and public comment.

THREE-YEAR GOAL: ENHANCE AND MAINTAIN PUBLIC SAFETY		
WHEN	**WHO**	**WHAT**
1. May 1, 2017	Police Chief	Complete a Gun Range Feasibility Study and present the findings and a recommendation to the City Council for action.
2. May 15, 2017	Fire Chief, working with a consultant	Complete and submit to the City Manager and City Council for review a Fire Standards of Cover and Staffing Report.
3. June 1, 2017	Police Chief and Public Works Dir.	Complete a Police Facility Needs Assessment and present the findings to the City Manager.
4. July 15, 2017	Fire Chief	Complete and present the findings of a Peak Load Staffing for Emergency Transport Services Feasibility Study and make a recommendation to the City Manager for consideration.

THREE-YEAR GOAL: ENHANCE AND MAINTAIN CITY SERVICE DELIVERY		
WHEN	**WHO**	**WHAT**
1. April 1, 2017	City Clerk and Chief Information Officer, with input from the City Attorney	Recommend to the City Manager for action a Public Records Act (PRA) Management Process and identification of staff to appropriately respond to PRA requests in a structured format
2. June 1, 2017	Chief Information Officer	Recommend to the City Manager at least two options to implement a smart tool or mobile app that enhances online accessibility for current and new services.
3. June 1, 2017	Chief Information Officer	Present to the City Manager for action a recommendation to automate processing of citywide forms currently processed manually.
4. June 1, 2017	City Clerk – lead, Public Information Officer and Chief Information Officer	Recommend to the City Manager for action at least two options for providing visitor assistance at the Huntington Beach Civic Center in either a virtual format and/or in person.

NEXT STEPS/FOLLOW-UP PROCESS

WHEN	WHO	WHAT
Thursday, January 26	City Clerk	Distribute the retreat record to invitees.
Within 48 hours	All recipients	Read the retreat record.
By February 10, 2017	Department Heads	Share and discuss the Strategic Plan with staff.
By February 14, 2017	Public Information Officer	Place the City's Strengths and Accomplishments on the City website.
February 14, 2017	Executive Team (City Manager– lead)	Review the "Weaknesses/Challenges" and "External Threats" lists for possible action items.
At the February 21, 2017 City Council meeting	City Council (Mayor – lead)	Present the updated Strategic Plan to the public.
Monthly	Executive Team City Council City Manager (Mayor – lead)	Monitor progress on the goals and objectives and revise objectives (add, amend and/or delete), as needed.

Monthly	City Clerk	Prepare and distribute the updated Strategic Plan Monitoring Matrix to City Council and employees, and post on the City's website.
July 27, 2017 (Thursday) 8:00/8:30 am – 3:00 pm	City Council City Manager Executive Team	Strategic Planning Retreat to thoroughly assess progress on the Goals and Strategic Objectives; develop proposed 6-month objectives to present to the City Council.

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City of Huntington Beach
Long Term Financial Projections
Adopted Budget – FY 2017/18

Long Term Financial Projection Overview

The Long Term Financial Projection (the "LTFP") is a five year plan for the City of Huntington Beach that forecasts the City's financial resources and projected expenditures based on planned levels of service and the strategic goals of the City.

The LTFP focuses primarily on the forecast of future revenues and expenditures of the City's General Fund. The LTFP analyzes future expenditure trends with particular emphasis on negotiated labor contracts, pension costs, infrastructure needs and the current priorities of the City Council. The City utilizes the information in the LTFP as part of its annual budget development and updates the LTFP projections each year. The City's Strategic Plan, as adopted by the City Council each year, identifies the City's priorities for goals and projects for the next three years. The LTFP was developed using the City's adopted strategic goals as a guideline including: Improve Quality of Life; Enhance and Maintain Infrastructure; Strengthen Economic and Financial Sustainability; Enhance and Maintain Public Safety; and Enhance and Maintain City Service Delivery.

Economic indicators are mostly favorable in Huntington Beach, as illustrated by sales and transient occupancy taxes, and parking receipts. Mixed-use projects such as Pacific City that continues to open new businesses will generate even greater revenue going forward.

Based on the assumed growth in General Fund revenues, and the expected level and cost of City personnel and other expenditures, the LTFP reflects the following key findings:

- City revenues are projected to continue to perform modestly and reflect the improved tax bases resulting from recent economic development activity;
- Personnel costs, which represent by far the greatest component of General Fund costs, are expected to increase primarily due to recently negotiated employee contracts and higher pension costs;
- Increases in future pension and benefit costs are a result of significant investment losses to the retirement plan assets during the Great Recession, the adoption of a 30-year fixed amortization versus a rolling amortization, the recognition that retirees will live longer and require more payouts, and the implementation of the CalPERS discount rate reduction;
- There continue to be risks due to inherent variability in the projected revenues and expenditures – the greatest risks relate to additional growth in pension costs, decreased revenue as a result of fluctuating business cycles, and employee contracts that are expiring and must be renegotiated; and,
- Other factors remain on the horizon, such as the unfunded equipment needs of the City, a plan to address the ongoing maintenance and replacement of the City's complex technology systems, unfunded emergency interoperability equipment, and the inevitability of a cyclical economic cycle which must be factored in.

City of Huntington Beach
Long Term Financial Projections
Adopted Budget – FY 2017/18

Projected Revenues and Expenditures

The LTFP is comprised of a baseline five-year projection of revenues and expenditures used to evaluate the City's future financial condition and capacity to fund existing and future commitments. The growth assumptions in the baseline projection are based primarily on historical growth, projected inflation, and existing City contractual obligations (e.g. negotiated employee contracts, fixed term contracts, debt service, utilities and other fixed costs).

The LTFP forecast for the next five years shows modest growth in General Fund revenue over the five-year period. However, these modest revenue increases will be almost entirely consumed by projected increases in CalPERS pension costs and other fixed costs the City is facing. The forecast is based on an annual average operating revenue growth of 2.5% over the five-year forecast period. In reality, revenue fluctuates over a period of time coinciding with economic cycles.

Five-Year Long Term Financial Plan Summary
Base Case
(In Millions)

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
Revenue	$ 224.0	$ 229.7	$ 235.4	$ 241.3	$ 247.3
Expense	224.0	229.7	235.4	241.3	247.3
Surplus/(Deficit)	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Projected General Fund expenses include a slight increase in non-personnel services costs of about 1% based on the Los Angeles/Riverside Consumer Price Index for operating categories (i.e., supplies, maintenance, etc.); and ongoing debt service funding of $600k annually for the new 800 MHz interoperable countywide radio system.

Projected CalPERS Employer Rate Increases

Personnel Services (including salaries, overtime, termination pay outs and benefits) comprise approximately 73% of total General Fund expenditures. The five-year projected expenditures reflect labor costs for step increases and skill pay eligibility. Due to rising employee benefit costs such as CalPERS, labor related costs increase each year. In December 2016, the CalPERS Board voted to lower the expected rate of return from 7.5% to 7.0%. This cost will increase by approximately $4.5 million every year over the next five (5) years. The data below shows increases in CalPERS costs to the General Fund over the next five years.

Projected CalPERS Cost (Employer Share)
(In Millions)

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
CalPERS Cost	$ 34.7	$ 37.9	$ 43.2	$ 48.0	$ 52.4
Annual % Change	6.8%	9.2%	14.0%	11.1%	9.2%

City of Huntington Beach
Long Term Financial Projections
Adopted Budget – FY 2017/18

Challenges on the Horizon

Despite encouraging signs of economic growth, financial stability is still fragile. In addition to rising pension costs, the City also faces a number of challenges over the next five years such as:

- Phase-in of the CalPERS reduction in the annual expected rate of return from 7.5% to 7.0%
- Deteriorating Infrastructure (streets, roads, storm drains, etc.)
- 800 MHz Countywide Emergency Communication System Upgrade
- Ongoing Technology Systems Maintenance and Replacement Costs
- Increasing Workers' Compensation Costs

The City expects General Fund revenues to modestly increase over the next several years. The recovery of General Fund revenue has provided an opportunity to realign the City's balance sheet and adequately fund commitments already made. In an effort to address some of the challenges on the horizon, the City has allocated additional resources to accelerate payments on unfunded liabilities. It is anticipated this will help save the City of Huntington Beach tax payers and the City millions of dollars and/or mitigate future costs.

Risk Analysis

The projected revenues and expenditures in the LTFP are based on the following:

- Local and National Economic Indicators
- Orange County Assessor's Office
- Property Tax and Sales Tax Consultants (HDL)
- Economic Forecasts (i.e., Chapman, Fullerton, and UCLA)
- CalPERS' Actuarial Valuations
- Bartel Associates Analyses and Recommendations

Inevitably, actual revenues and expenditures will differ from the LTFP projections, as there are inherent risks in local government financial projections. The State and the rest of the nation experienced a retraction in housing values during the Great Recession that resulted in reduced tax revenues to the City. Although many of the City's revenue streams are back to or greater than pre-recession level, we must not forget the past. The potential of other risk factors, including stagnation in the economy or a subsequent downturn in 2 – 3 years, could restrict the City's ability to fund its ongoing services and plan for financial sustainability.

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City of Huntington Beach
Budget Process and Calendar
Adopted Budget – FY 2017/18

The Fiscal Year Budget Process and Adjustments to the Annual Budget

The Fiscal Year 2017/18 Annual Budget covers the period of October 1, 2017 through September 30, 2018. The City's Budget Process, as outlined below, reinforces the City's commitment for a transparent budget process providing opportunities for public input. Below is a general overview of the budget process presented by completion dates.

Date	Budget Procedure	Action By
03/09/17	A Budget Kick-Off meeting is held to review the directive for preparation of the FY 2017/18 budget.	Chief Financial Officer Budget Manager
03/09/17 Through 04/03/17	Departments begin preparing their respective budgets including entering proposed budgets into the accounting system.	Departments
04/27/17	Individual Capital Improvement Project (CIP) requests are completed and submitted to the Public Works Department.	Departments
04/03/17	Budgets are submitted to the Budget Management Division.	Departments
04/03/17	Phase I of Revenue projections are completed and submitted to the Budget Management Division.	Chief Financial Officer Budget Manager
04/27/17 Through 06/02/17	The City Manager's Office conducts meetings with all departments to review budget development forms and supplemental budget requests.	City Manager Departments Chief Financial Officer Budget Manager
05/17/17	Capital Improvement Program is submitted to the Public Works Commission.	Public Works
06/06/17	Departments and Budget Management are advised regarding final budget adjustments prior to preparation of the Proposed FY 2017/18 Budget Document. Budget Management prepares the document for submission to the City Council.	City Manager Chief Financial Officer Budget Manager
07/14/17	The Proposed Budget for FY 2017/18 is submitted to the City Council per the City Charter.	City Manager
07/17/17	The City Manager conducts a budget study session and presentation of the Proposed FY 2017/18 Budget for the public and City Council at their regular meeting. Direction is requested from the City Council regarding preparation of the Budget Resolution.	City Manager City Council

City of Huntington Beach
Budget Process and Calendar
Adopted Budget – FY 2017/18

Date	Budget Procedure	Action By
08/07/17	The City Manager conducts a budget study session and presentation of the Proposed FY 2017/18 CIP and Infrastructure Budget for the public and City Council at their regular meeting.	City Manager City Council
08/24/17	Accounting and Purchasing staff begin working with departments regarding encumbrance carry-overs and the pending closure of "Open Purchase Orders" prior to the new fiscal year.	Accounting Staff Purchasing Staff Departments
09/05/17	A City Council public hearing is conducted for the City Manager's Proposed Budget/CIP for FY 2017/18. Following completion of the public hearing, the City Council adopts the budget by Resolution.	City Council City Manager Departments
10/01/17	Fiscal Year 2017/18 is activated and departments begin operating with the new budget.	Accounting Staff Departments

Adjustments to the Budget

During the fiscal year, certain situations arise that may result in changes to departmental spending priorities. The Budget Resolution, included in the Council Action Section, resembles the process for making adjustments to the Adopted Budget. Budget appropriation requests that include the transfer of personnel services (i.e. permanent salaries, temporary salaries, overtime and benefits) require the City Manager's approval. The City Manager may also transfer funds from one object or purpose to another within the same department, office or agency. For budget adjustments that require an increase to the total appropriation or transfer between funds City Council approval is required.

City of Huntington Beach
Financial Policies
Adopted Budget – FY 2017/18

The City of Huntington Beach was incorporated as a Charter City in 1909. Huntington Beach has a Council/Manager form of government, wherein seven City Council members are elected to four-year terms, and the Mayor is filled on a rotating basis from the incumbent Council members. The Council sets and approves the City's Financial Policies through the adoption of a resolution. The purpose of these policies is to help frame resource allocation decisions and establish objectives, standards, and internal control for the City's funds. The following policies provide the basic legal requirements and timeliness of policies.

In FY 2014/15, new policies were adopted and implemented into the General Fund Balance and Fund Balance Classifications sections in accordance with Government Accounting Standards Board Statement No. 54 to segregate and identify different categories of the City's Fund Balances in order to easily compare with other cities and local jurisdictions nationally.

FINANCIAL REPORTING AND ACCOUNTING STANDARDS

- The City's accounting system will be maintained in accordance with generally accepted accounting practices and the standards of the Government Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- The annual financial report will be prepared within six months of the close of the previous fiscal year. The City will use generally accepted accounting principles in preparing the annual financial statements and will attempt to qualify for the Government Finance Officers Association's Excellence in Financial Reporting Program.
- The City will strive for an unqualified audit opinion. An unqualified opinion is rendered without reservation by the independent auditor that financial statements are fairly presented.
- The City will contract for an annual audit by a qualified independent certified public accounting firm. The independent audit firm will be selected through a competitive process at least once every five years. The contract period will be for an initial period of three years, with two one-year options.

FINANCIAL POLICIES

- The budget will be prepared consistent with the standards developed by the Government Finance Officers Association and California Society of Municipal Finance Officers (CSMFO). In addition, a summary version will be provided to the public in a user-friendly format.
- The City will maintain a balanced operating budget for all funds with estimated revenues being equal to, or greater than, estimated expenditures, and with periodic City Council reviews and necessary adjustments to maintain balance.
- On-going revenues will support on-going expenditures. Revenues from one-time or limited duration sources will not be used to balance the annual operating budget.
- Support function appropriations will be placed in the department in which they are managed.
- The annual budget will include an additional appropriation of $1 million each year to reduce the CalPERS unfunded liability for the Safety CalPERS pension plan.

City of Huntington Beach
Financial Policies
Adopted Budget – FY 2017/18

GENERAL FUND BALANCE

- There is an established Economic Uncertainties Reserve commitment in the General Fund. The monetary goal of this commitment is equal to the value of two months of the General Fund expenditure adopted budget amount.
- Appropriations from the Economic Uncertainties Reserve commitment can only be made by formal City Council action. Generally, appropriations and access to these funds will be reserved for emergency situations. Examples of such emergencies include, but are not limited to:
  - An unplanned, major event such as a catastrophic disaster requiring expenditures over 5% of the General Fund adopted budget
  - Budgeted revenue in excess of $1 million taken by another government entity
  - Drop in projected/actual revenue of more than 5% of the General Fund adopted revenue budget
- Should the Economic Uncertainties Reserve commitment be used and its level falls below the minimum amount of two months of General Fund expenditures adopted budget, the goal is to replenish the fund within three fiscal years.
- In addition to the Economic Uncertainties Reserve, there are three permanent reserves established generally for the purposes described below. Appropriations from these reserves can only be made by formal City Council action. These permanent reserves are:
  - Equipment Replacement Reserve for the acquisition of rolling stock, other movable assets, pumps, engines, and any equipment needed to sustain city infrastructure. Planned appropriations from this fund are identified during the annual budget process. The replenishment of this Reserve is outlined below.
  - Capital Improvement Reserve for the construction or improvement of city infrastructure. Planned appropriations from this fund are identified during the annual budget process in concert with the Capital Improvement Plan or during the fiscal year as needed. The replenishment of this Reserve is outlined below.
  - Litigation Reserve for unforeseen litigation losses exceeding the amount budgeted in the current year. The monetary goal for this Reserve is generally set at the city's self-insured limit. This fund will be replenished each year through the annual budget process or during the fiscal year as needed.
- The initial allocation of audited available unassigned fund balance will go towards reducing the City's unfunded liabilities and long-term debt obligations and improving City infrastructure. The allocation of the remaining audited General Fund unassigned fund balance, if any, (or increases in the Economic Uncertainties Reserve) will be done as follows if, and until, the Economic Uncertainties Reserve commitment is fully funded (i.e., two months of General Fund expenditures):
  - 50% to Economic Uncertainties Reserve commitment
  - 25% for Infrastructure Fund
  - 25% to Capital Improvement Reserve (CIR) commitment
- Once the Economic Uncertainties Reserve commitment attains full funding, unassigned fund balance will be divided as follows:
  - 50% for Infrastructure Fund
  - 25% to Capital Improvement Reserve (CIR) commitment
  - 25% to Equipment Replacement commitment
- Any unassigned revenues received during the fiscal year will be added to the fund balance of the General Fund.

City of Huntington Beach
Financial Policies
Adopted Budget – FY 2017/18

FUND BALANCE CLASSIFICATION

- The City's fund balance is made up of the following components:
  - Nonspendable fund balance includes amounts that are not in spendable form and typically includes inventories, prepaid items, and other items that, by definition cannot be appropriated.
  - The restricted fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
  - The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the City Council. The City Council has authority to establish, modify, or rescind a fund balance commitment by formal action.
  - Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. The City Manager or designee has the authority to establish, modify, or rescind a fund balance assignment.
  - Unassigned fund balance is the residual classification for the City's funds and includes all spendable amounts not contained in the other classifications.
- When expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned or unassigned) fund balances are available, the City's policy is to first apply restricted fund balance. When expenditures are incurred for purposes for which committed, assigned, or unassigned fund balances are available, the City's policy is to first apply committed fund balance, then assigned fund balance, and finally unassigned fund balance.

APPROPRIATION AUTHORITY

- The City Council is the appropriation authority for the City Budget. As required by state law, appropriations expire at the end of each fiscal year.

NON-DEPARTMENTAL BUDGET

- The City shall maintain a non-departmental budget that is used for expenditures that do not apply to a specific department, are Citywide in nature, or shared by several departments. The Chief Financial Officer and City Manager shall be responsible for administration of this budget.

OPERATION OF THE CAPITAL IMPROVEMENT RESERVE (CIR) COMMITMENT

- The Capital Improvement Reserve (CIR) will only be used to budget for, and construct, capital improvement projects identified in the City's five-year Capital Improvement Plan (CIP).
- Savings from completed capital improvement projects will be retained for use on other infrastructure projects.

City of Huntington Beach
Financial Policies
Adopted Budget – FY 2017/18

ENTERPRISE FUNDS

- An Enterprise Fund is a type of proprietary fund used to report an activity for which a fee is charged to external users for goods or services. The City will set users fees for each enterprise fund at a rate that fully recovers the direct and indirect costs of providing service.
- The City will adjust user fees as necessary to ensure that enterprise funds do not collect revenues at a rate in excess of the fund's operating, capital, and reserve requirements.
- Enterprise funds will be supported by their own rates and not subsidized by the General Fund.

SPECIAL REVENUE FUNDS

- A Special Revenue Fund is used to account for the proceeds of specific revenue sources that are restricted to expenditure for specified purposes.
- The City Council will establish which revenues require placement into a special revenue fund.
- The City Council will establish which expenditures will be expensed to each special revenue fund.

DEBT ISSUANCE & MANAGEMENT

- The City will not use long-term debt to pay for current operations.
- The City will strive to construct capital and infrastructure improvements without incurring debt. Debt financing will be considered for capital and infrastructure improvements when one or more of the following circumstances exist:
  - When the term of the debt does not extend beyond the useful life of the improvements.
  - When project revenues or specific resources will be sufficient to service the long-term debt.
  - When the cost of debt is less than the impact of the cost caused by delaying the project.

CHARGES & USER FEES

- "User Fees" are fees for services that are exclusively provided by the City and cannot legally exceed the cost of the service provided nor the statutory limit (if lower). User Fees will be reviewed and/or revised periodically by the City Council. User Fees that do not recover all direct and indirect costs of service will be clearly identified and must be approved by the City Council.
- "Charges" are fees that have no statutory limit and typically are set at "market rates" since the public can choose to obtain these services from other sources. Charges will be reviewed and/or revised periodically by the City Council. Charges that do not recover all direct and indirect costs of service will be clearly identified and must be approved by the City Council.

City of Huntington Beach
Financial Policies
Adopted Budget – FY 2017/18

CHARGES & USER FEES

- The City Council will be presented annually with a list of all User Fees and Charges indicating when they were last changed.
- Fees for infrastructure improvements required by new development will be reviewed annually to ensure that the fees recover development related expenditures.

CAPITAL MANAGEMENT

- The City will prepare a five-year Capital Improvement Plan (CIP). The plan will be developed biannually and updated annually. The Capital Improvement Plan will include current operating maintenance expenditures, funding to support repair and rehabilitation of deteriorating infrastructure, and the construction of new infrastructure projects.
- Prior to planning the construction of new infrastructure, the improvement's future operating, maintenance, and replacement costs will be forecast and matched to available revenue sources in the operating budget.

BASIS OF BUDGETING

- Governmental, agency and expendable trust fund types, and pension trust funds use a modified accrual basis of accounting. These funds recognize revenue when it is susceptible to accrual. It must be measurable and available to finance current period expenditures. Examples include property taxes, sales tax, governmental grants and subventions, interest and charges for current service. Revenues not susceptible to accrual include certain licenses, permits, fines and forfeitures, and miscellaneous revenue. The City of Huntington Beach recognizes expenditures when it incurs a measurable liability, with the exception of interest on long-term debt, which is recognized when it is due.
- The City accounts for proprietary fund types and pension trust funds on the accrual basis, similar to private businesses, recognizing revenue when earned, regardless of the date of receipt, and recognizing expenses when they are incurred. The City selected under GASB Statement 20 (Governmental Accounting Standards Board), to apply all GASB pronouncements as well as an official statement of opinions of the Financial Accounting Board.
- The budget includes estimates for revenue that, along with the appropriations, comprise the budgetary fund balance. The appropriated budget covers substantially all fund type expenditures. The City Council adopts governmental fund budgets consistent with generally accepted accounting principles as legally required. There are no significant unbudgeted financial activities. Revenues for special revenue funds are budgeted by entitlements, grants, and estimates of future development and growth. Expenditures and transfers are budgeted based upon available financial resources. The City uses an encumbrance system as an aid in controlling expenditures. When the City issues a purchase order for goods or services, it records an encumbrance until the vendor delivers the goods or performs the service. At year-end, the City reports all outstanding encumbrances as reservations of fund balance in governmental fund types. The City then re-appropriates these encumbrances into the new fiscal year.

FUND BALANCE DEFINITIONS AND PROJECTIONS

- The City is reporting estimated changes in fund balances for all funds with adopted budgets for the current fiscal year. The City has chosen to report certain major funds individually and the others combined within the annual audit. Major funds used in the City's Comprehensive Annual Financial Report (CAFR), plus selected other funds are described. Within the budget document, all funds operated by the City are individually presented.
- For governmental funds, the fund balances represent the estimated effort of the adopted budget on the unassigned fund balance that will be reported in the CAFR for prior fiscal year completed. This amount represents the amount available for appropriation by the City Council.
- For fiduciary and enterprise funds, the fund balances reported represent the net working capital (current assets minus current liabilities) shown in these funds. This amount closely parallels the unrestricted net assets shown on the CAFR.
- The estimated capitalized proprietary fund expenditures represent the estimated amount of expenditures that will be used for fixed assets. In enterprise funds, fixed assets are not recorded as expenditure in the year incurred, but are depreciated over their useful lives.

City of Huntington Beach
AB1234 Disclosure Reimbursement Expenses
Adopted Budget – FY 2017/18
City Council

The following are activities on which the Mayor and City Council Members could expend City funds:

- League of California Cities, Orange County Division monthly general membership meetings.
- Quarterly League of California Cities Policy Committee meetings.
- League of California Cities, Orange County Division Board of Directors or Executive Committee meetings.
- League of California Cities Annual Conference.
- Various League of California Cities training workshops and/or subcommittee meetings.
- Meetings of the Orange County City Selection Committee.
- Meetings of the Orange County Mayors' Round Table.
- Orange County Council of Governments Board meetings and General Assembly.
- Southern California Association of Governments meetings and General Assembly.
- Various Huntington Beach Chamber of Commerce functions.
- Various community organizations' events and fundraising activities.
- Various state organizations' events and fundraising activities.
- Various national organizations' (such as the National League of Cities, the United States Conference of Mayors, and others) events and workshops.
- Various educational workshops put on by the above organizations and others.
- Possible trip to one of our two sister cities, Anjo, Japan and Waitekere, New Zealand.
- Trips to Washington, D. C. to meet with federal legislators or federal agencies on issues of interest to the City.
- Trips to Sacramento, California to meet with state legislators and/or state agencies on issues of interest to the City.
- Hosted meetings with representatives from other governmental agencies such as our state or federal legislators, agency representatives, or City Council Members from other cities.
- Association of California Cities–Orange County Monthly Meetings.
- Association of California Cities–Orange County Board of Directors or Executive Committee Meetings.
- Association of California Cities–Orange County training workshops and/or subcommittee meetings.
- Orange County Local Agency Formation Commission (LAFCO).
- Meetings and events for Appointed Committees of various organizations.

City of Huntington Beach
AB1234 Disclosure Reimbursement Expenses
Adopted Budget – FY 2017/18
City Manager

The following are activities on which the City Manager could expend City funds:

- Various business meetings with Chamber President and Board Members.
- Various business meetings with Conference and Visitors Bureau President and Board Members.
- Various business meetings with business leaders and owners.
- Occasional meetings with developers regarding project issues or status.
- Community meetings on general or City-specific issues.
- Consultant meetings on specific City projects.
- Attendance at annual professional conferences and meetings such as International City Management Association, American Society of Public Administrators, League of California Cities, Municipal Management Assistants of Southern California, Alliance for Innovation Government, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, and other incidental expenses.
- Occasional trips for lobbying on specific city issues to Sacramento, California or Washington, D.C.
- Books and publications relevant to the work environment.
- City events and city-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center features, activities, and expenses related to the events.

City of Huntington Beach
AB1234 Disclosure Reimbursement Expenses
Adopted Budget – FY 2017/18
City Attorney

The following are activities on which the City Attorney could expend city funds:

- Various business meetings/events with business leaders, owners, consultants, or vendors.
- Community meetings or events on general or city-specific issues.
- Attendance at annual professional conferences, board meetings, and other meetings such as the League of California Cities, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- Books, training, certifications, and publications relevant to the work environment.
- City events and city-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center features, activities, and expenses related to the events.
- Litigation expenses.

City of Huntington Beach
AB1234 Disclosure Reimbursement Expenses
Adopted Budget – FY 2017/18
City Treasurer

The following are activities on which the City Treasurer could expend City funds:

- Various business meetings/events with business leaders, owners, consultants, or vendors.

- Community meetings or events on general or City-specific issues.

- Attendance at annual professional conferences, board meetings, and other meetings such as the California Municipal Treasurers Association, the Association of Public Treasurers of the United States and Canada, the League of California Cities, the Government Finance Officers Association, the California Society of Municipal Finance Officers, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.

- Occasional trips to testify/lobby on specific City issues to Sacramento or to Board of Equalization meetings.

- Books, training, certifications, and publications relevant to the work environment.

- City events and city-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center events, and other similar activities.

City of Huntington Beach
AB1234 Disclosure Reimbursement Expenses
Adopted Budget – FY 2017/18
City Clerk

The following are activities on which the City Clerk could expend City funds:

- Various business meetings/events with business leaders, consultants, vendors, and media.

- Community meetings or events on general, City, and/or department-specific issues.

- Attendance at professional conferences, board meetings and other meetings and events such as the Southern California City Clerks Association (SCCCA), the Orange County City Clerks Association (OCCCA), the Beach Cities Clerks Association, the City Clerks Association of California (CCAC), the International Institute of Municipal Clerks (IIMC), the League of California Cities (LOCC), the Association of California Cities Orange County (ACCOC), the California Association of Clerks and Election Officials (CACEO), the Orange County Association of Records Managers and Administrators (ARMA), the Huntington Beach Chamber of Commerce membership meetings, the Huntington Beach Chamber of Commerce Planning Conference, the Huntington Beach Chamber of Commerce Economic Conference, California City Clerks Association New Law and Election Seminar, SIRE Conference, SIRE Roundtable meetings, the Granicus Annual Conference, Nuts & Bolts for Clerks, Senior Saturday, Surf City Nights, Technical Track for Clerks (TTC), Orange County Registrar of Voters (OCROV), National Notary Association (NNA), Easter Hunt, ICMA Conference Meetings, Women Leading Government (WLG), Leadership Committee, Youth in Government Day, Fair Political Practices Commission Seminars (FPPC), including specialized conferences for work-specific topics and economic conferences; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.

- City Clerk related books, training, certifications, and publications relevant to the work environment.

- City events and city-supported functions such as 4th of July, Art Center features, public safety awards, and activities and expenses related to public outreach events.

Intentionally
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Approved 5-0-2
(Posey, Peterson-Absent)
To include Option 1 to expand the Central Library hours.

CITY OF HUNTINGTON BEACH
REQUEST FOR CITY COUNCIL ACTION

MEETING DATE: 9/5/2017

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Fred A. Wilson, City Manager

PREPARED BY: Lori Ann Farrell Harrison, Chief Financial Officer

SUBJECT: Public Hearing to consider adopting Resolution No. 2017-43 to adopt a Budget for the City for Fiscal Year 2017/2018 and Resolution No. 2017-21 establishing the Gann Appropriation Limit

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Statement of Issue: The City Charter of the City of Huntington Beach requires a Public Hearing prior to the adoption of the City's annual budget. The City Charter further requires adoption of the annual budget by September 30, 2017, for FY 2017/18.

Financial Impact: The total FY 2017/18 Proposed Budget is a structurally balanced budget. The All Funds Proposed Budget equals $361.2 million, including a General Fund Proposed Budget of $224.0 million. Individual departmental and fund level appropriations are contained in the attachments herein.

Recommended Action:
A) Open the Public Hearing on the Proposed FY 2017/18 City budget appropriation of $361,244,359 as outlined in the Proposed Budget document; and,

B) Adopt Resolution Number 2017-43, " A Resolution of the City Council of the City of Huntington Beach Adopting a Budget for the City for FY 2017/18;" and,

C) Authorize the Professional Services included in the FY 2017/18 budget to be representative of the services projected to be utilized by departments in FY 2017/18; and,

D) Adopt Resolution Number 2017-21, "A Resolution of the City Council of the City of Huntington Beach Establishing the Gann Appropriation Limit for FY 2017/18" of $882,638,091; and,

E) Approve adjustments to the FY 2017/18 Proposed Budget in the Funds and by the amounts contained in Attachment 2, Exhibit A-1; and,

F) Approve the FY 2017/18 Proposed Budget Table of Organization as shown on Attachment 2, Exhibit D.

Alternative Action(s): Continue the Public Hearing until September 18, 2017, and instruct City staff regarding changes to be incorporated in the budget.

Analysis:
The City Charter requires that the City Manager submit the Proposed Budget to the City Council at least 30 days prior to the beginning of the next fiscal year. The City Manager submitted the FY 2017/18 Proposed Budget to the City Council on July 13, 2017, for the fiscal year starting October 1, 2017. The general framework for the FY 2017/18 Proposed Budget was first presented to the City Council at the May 1, 2017, Mid-Year Budget Update.

The Proposed Budget and the Five-Year Capital Improvement Program (CIP) were also discussed at Study Sessions held on July 17, 2017, August 7, 2017, and August 21, 2017. The purpose of these budget study sessions was to provide the City Council an opportunity to discuss the Proposed Budget with staff before proceeding with the formal Public Hearing on September 5, 2017. In preparation for higher pension costs, a workshop to discuss plans and options to address increasing pension payments over the next six years will be scheduled for the Fall of 2017.

Overview
The theme of next year's budget, "Taking Care of Business," takes a conservative approach with an emphasis on maintaining essential government services and incorporating key strategies to help ensure financial sustainability for the coming years.

The FY 2017/18 Proposed Budget is structurally balanced and totals $361.2 million in All Funds, reflecting a 4.5 percent increase from the FY 2016/17 Adopted All Funds Budget of $345.5 million. The FY 2017/18 Proposed Budget reflects flat staffing levels across All Funds. The total FTE count in All Funds for FY 2017/18 is 986.25. The FY 2017/18 General Fund Proposed Budget is projected at $224.0 million, a $3.7 million or 1.6 percent increase from the current year's Adopted Budget of $220.4 million. General Fund revenue consists of numerous sources, such as taxes and fees. Major sources of revenue include Property Tax, Sales Tax, Utility Users Tax, and Transient Occupancy Tax, among others. Although many economic indicators predict another year of stable economic growth, the City is experiencing a flattening or slowing of revenue growth in some categories requiring continued vigilance. A total of 55 percent of the General Fund is allocated to public safety, totaling $122.6 million.

Revisions to the General Fund Proposed Budget
The FY 2017/18 Proposed Budget presented on July 17, 2017, totaled $224.0 million. Based on feedback provided during the study session, the Proposed General Fund Budget has been adjusted to address a number of items as outlined in Exhibit A-1 (Attachment 2).

As directed by the City Council, the Library Services Department will be restoring Sunday hours at the Central Library from 1:00 p.m. to 5:00 p.m. The basic model, as presented to the City Council on August 21, 2017, is estimated to cost $137,950. The alternative model, shifting hours to accommodate Sunday hours, is estimated to cost $55,450. The City Council can choose either model for the restoration of Sunday hours. The amount needed will be transferred from Non-Departmental, where funding was appropriated to account for equipment replacement emergencies. Since those funds are not earmarked for any particular replacement, they are available to fund Sunday hours at the Library. The Mariners' Church lease of the Central Library Theater for Sunday usage will terminate on September 30, 2017. A Request for Proposals (RFP) was issued by the City to help maintain existing revenues. Responses to the RFP are currently under staff review.

Revisions to the All Funds Proposed Budget
The FY 2017/18 Proposed All Funds Budget totals $361.2 million. The Police Department is requesting appropriation in the amount of $220,000 from the Supplemental Law Enforcement Services Fund (SLESF) Fund 984 to fund additional body worn cameras ($160,000), mobile smart phones ($60,000) and the first year of system services for use by field personnel. The maintenance agreement for the body worn cameras includes four years of service. The remaining three years of the service agreement will be budgeted each year through the City's annual budget process.

The Office of Business Development received City Council approval to increase budget appropriations for FY 2017/18 for various funds at the August 7, 2017 City Council Meeting. The FY 2017/18 Community Development Block Grant (CDBG) amount of $1,033,767 was approved, a slight increase of $38,743 from the Proposed Budget. City Council also approved a total of $1.1 million from the Revolving Loan Fund 215, for ADA projects, such as curb-cuts to meet ADA improvement requirements, and a new roof for the Huntington Beach Youth Shelter.
On August 21, 2017, the City Council agreed to eliminate the Main Promenade Parking Structure Signage Project ($150,000) funded by the Parking In-Lieu (Fund 308) from the FY 2017/18 Capital Improvement Program (CIP). Visit HB has agreed to fund this project. Hence, this amount has been removed from the budget.

Professional Services
As established by Administrative Regulation Number 228, each department has submitted a list of professional services which are generally contained in their Proposed Budgets (Attachment #3). Professional services contracts are subject to compliance with Administrative Regulation Number 228 and City Ordinance Chapter 3.03.

Gann Appropriation Limit
In November 1979, the California voters approved Article 13B of the State of California Constitution, which allows the City's spending of tax proceeds to increase only by factors from the base year of 1978-1979. In June 1990, Proposition 111 was passed which changed the way the limit is calculated and is outlined as follows.

The City may increase its limit annually in two ways:

- By a percentage equal to the increase from the preceding year in county or city population (whichever is greater).
- By an amount equal to the change in per capita personal income in California or the change in the assessment roll the preceding year due to the addition of local non-residential new construction (whichever is greater).

The proposed appropriation limit for FY 2017/18 was calculated as follows:

FY 2016/17 Appropriation Limit	$ 845,394,563
Multiplied by percentage growth in State Per Capita Personal Income	1.0369
Multiplied by change in County Population	1.0069
Proposed FY 2017/18 Appropriation Limit	$ 882,638,091

Appropriations of revenues controlled by the Gann Limit are primarily in the General Fund. The General Fund proposed appropriation for FY 2017/18 of $224.0 million is significantly below this appropriation limit.

Examples of proceeds of taxes governed by the Gann Appropriation limit are: property taxes, sales taxes, utility taxes, state subventions, fines, forfeitures, interest revenue on regulatory licenses, user charges, and user fees to the extent that those proceeds exceed the costs reasonably borne by that entity in providing the regulation, product or service.

Public Hearing
The City Charter requires that a public hearing be conducted on the City budget prior to adoption. Public Hearing notices have been published per City Charter requirements (Attachment #1). At the close of this hearing, all legal requirements for budget adoption will have been met.

Environmental Status:
Not Applicable.

Strategic Plan Goal:
Improve Quality of Life
Enhance and Maintain Infrastructure
Strengthen Economic and Financial Sustainability
Enhance and Maintain Public Safety
Enhance and Maintain City Services Delivery

Attachment(s):

1. Public Hearing Notice.
2. Resolution Number 2017-43, "A Resolution of the City Council of the City of Huntington Beach Adopting a Budget for the City for Fiscal Year 2017/2018".
3. Professional Services included in the Fiscal Year 2017/18 Budget.
4. Resolution Number 2017-21, "A Resolution of the City Council of the City of Huntington Beach Establishing the Gann Appropriation Limit for Fiscal Year 2017/2018".

ATTACHMENT #1

ATTACHMENT 1

email 08/08/17
pick 08/17/17
08/24/17

PUBLIC HEARING
CITY OF HUNTINGTON BEACH

Notice of Public Hearing on the Proposed City Budget for Fiscal Year 2017/2018

Notice is hereby given that a public hearing will be held by the City Council of the City of Huntington Beach, in the Council Chambers of the Civic Center, Huntington Beach, CA, located at 2000 Main Street, at the hour of 6:00 PM, or as soon as possible thereafter, on Tuesday, the 5th of September 2017, for the purpose of considering the City Budget for Fiscal Year 2017/18.

The Proposed Budget for Fiscal Year 2017/2018 totals $360,048,058 including General Fund Expenditures of $224,048,543. The complete Proposed Budget for Fiscal Year 2017/2018 may be reviewed by the public from 8:00 AM to 5:00 PM, Monday through Friday in the City Clerk's Office at City Hall, 2000 Main Street, second floor; the City's Central Library located at 7111 Talbert Avenue; and all branch libraries. The public may obtain copies of the Proposed Budget for Fiscal Year 2016/2017 from the City's website at http://www.huntingtonbeachca.gov.

Pursuant to Huntington Beach Municipal Code Section 14.54.070, as part of the annual budget process, the sewer service user charges will be presented for receipt and file.

All interested persons are invited to attend the budget hearing to express their opinions for, or against, the Proposed Budget with written or oral comments. Written communications to the City Council should be mailed to the Office of the City Clerk at the address below. Further information may be obtained from the Finance Department, 2000 Main Street, Huntington Beach, CA, 92648-2702 or by telephone (714) 536-5630.

The City of Huntington Beach endeavors to accommodate persons of handicapped status in the admission or access to, or treatment or employment in, city programs or activities. The City of Huntington Beach is an equal opportunity employer.

Dated: August 17, 2017
August 24, 2017

City of Huntington Beach
By: Robin Estanislau, City Clerk
2000 Main Street
Huntington Beach, CA 92648-2702
Telephone: (714) 536-5227

http://huntingtonbeachca.gov/hbpubliccomments

Published: The Huntington Beach Wave August 17, 24, 2017 10992900

ATTACHMENT 1

PUBLIC HEARING NOTICE

PUBLIC HEARING
CITY OF HUNTINGTON BEACH

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Dated:_____

City of Huntington Beach
By: Robin Estanislau, City Clerk
2000 Main Street
Huntington Beach, CA 92648-2702
Telephone: (714) 536-5227

http://huntingtonbeachca.gov/hbpubliccomments

** Notice to City Clerk ** this copy to run in newsprint no later than 10 days prior to the public hearing date. Run in both display format and in legal section.

ATTACHMENT #2

RESOLUTION NO. 2017-43

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON BEACH ADOPTING A BUDGET FOR THE CITY FOR FISCAL YEAR 2017/18

WHEREAS, Article VI of the Huntington Beach City Charter requires the City Manager to present and the City Council to adopt an annual City Budget; and

The City Council has received and considered the Proposed Budget for Fiscal Year 2017/18, staff reports, and public testimony and information received in a noticed public hearing on the City Budget,

NOW, THEREFORE, the City Council of the City of Huntington Beach does resolve as follows:

SECTION 1: That the Proposed Budget for Fiscal Year 2017/18, a copy of which is attached hereto as **Exhibit "A"** and incorporated by this reference as though fully set forth herein, is hereby approved and adopted.

SECTION 2: That the Estimated Revenue and Transfers In for Fiscal Year 2017/18, a copy of which is attached hereto as **Exhibit "B"** and incorporated by this reference as though fully set forth herein, is hereby approved and adopted. When combined with reserves, the Estimated Revenue and Transfers In for Fiscal Year 2017/18 are sufficient to fund the appropriations set forth in proposed Budget for Fiscal Year 2017/18.

SECTION 3: That the Proposed Appropriations and Transfers Out for Fiscal Year 2017/18, a copy of which is attached hereto as **Exhibit "C"** and incorporated by this reference as though fully set forth herein, providing appropriations summaries of details currently contained in the City's accounting system, including technical adjustments related to Transfers In and Transfers Out, and detail of estimated revenue, is hereby approved and adopted.

SECTION 4: That the Tables of Organization, a copy of which is attached hereto as **Exhibit "D"** and incorporated by this reference as though fully set forth herein, is hereby approved and adopted. The City Manager, subject to compliance with the City Charter Section 403, may revise the Tables of Organization provided that the authorized number of personnel within the same department, office or agency is not exceeded.

SECTION 5: That from the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several departments, offices and agencies for the respective objects and purposes therein named; provided, however, that the City Manager may transfer funds from one object or purpose to another within the same department, office or agency. The City Manager may also transfer non-departmental funds from one expenditure type to another within the same fund provided there is no increase in approval total appropriations contained in the budget.

SECTION 6: Acquisition of new capital items shall be limited to the specific items included in the approved budget. Acquisition of capital items to replace existing capital equipment shall not exceed the total appropriation for the funding source. The City Manager may authorize changes to the procurement of specific items as long as the total appropriation for any department, fund or agency is not exceeded. However the City Manager must obtain City Council approval for items that exceed Five Hundred Thousand Dollars ($500,000.00).

SECTION 7: That the Capital Improvement Program contained in the Proposed Budget for Fiscal Year 2017/18 (**Exhibit "A"**) is hereby approved in concept, and the Director of Public Works is authorized to publicly advertise for bids on these projects in accordance with Section 503 and Section 614 of the City Charter.

SECTION 8: That construction of Capital Improvement Projects requires the use of professional services such as geo-technical, water testing, engineering oversight, project management, design, survey, and other required studies. Funding for these professional services is included within each Capital Improvement Project's budget as set forth in the Proposed Budget for Fiscal Year 2017/18 (**Exhibit "A"**). Consistent with the City Council's policy regarding professional services agreements, the City Council hereby authorizes the City Manager, or designee, to enter into any necessary professional services agreements to facilitate the completion of an approved Capital Improvement Project.

SECTION 9: That the City Manager or Chief Financial Officer may, as necessary, appropriate donations and grants received during the fiscal year up to $100,000 per source or grantor. Donations and grant awards with matching requirements, or exceeding $100,000 from a single source or grantor, require City Council approval. Any resolutions authorizing budget amendments related to donations and grants in conflict herewith are hereby repealed.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 5TH day of SEPTEMBER, 2017.

Barbara Delgleiz
Mayor

REVIEWED AND APPROVED:

City Manager

APPROVED AS TO FORM:

City Attorney

INITIATED AND APPROVED:

Chief Financial Officer

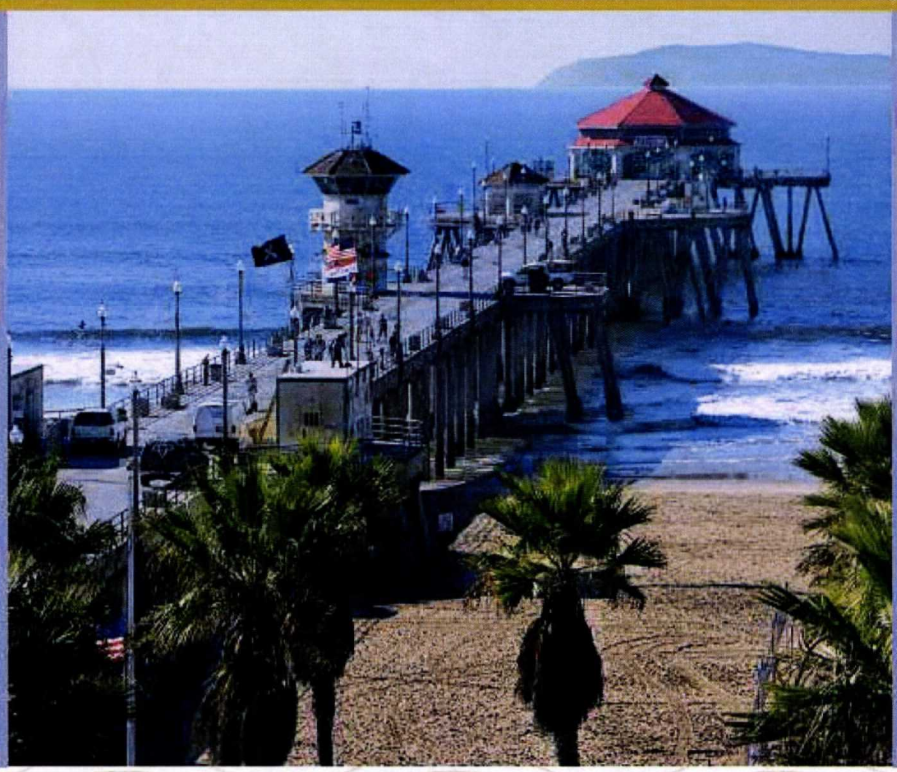
List of Exhibits

Exhibit A: Proposed Budget for Fiscal Year 2017/18 as of July 18, 2017
Exhibit A-1: Proposed Budget for Fiscal Year 2017/18 Revisions
Exhibit B: Estimated Revenue and Transfers In for Fiscal Year 2017/18
Exhibit C: Proposed Appropriations and Transfers Out for Fiscal Year 2017/18
Exhibit D: Tables of Organization

EXHIBIT A

EXHIBIT A

FY 2017/2018 **Proposed Budget**



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*****COMPLETE COPY ON FILE IN THE CITY CLERK'S OFFICE****

Exhibit A-1

City of Huntington Beach
FY 2017/2018 Proposed Budget Appropriation Revisions

General Fund: Restoration of Sunday Library Hours (Scenario 1)	Amount	Department
FY 2017/18 Proposed Budget submitted on July 13, 2017	224,048,543	Citywide
Increase funding for Library Sunday Hours	137,950	Library/Non-Dept.
Reduce Equipment Replacement Emergency Funds	(107,950)	Non-Departmental
Reduce CIP - City Council Chambers Audio Visual and Remodel Project	(30,000)	Non-Departmental
Total	-	

General Fund: Shifting Hours to Restore Sunday Library (Scenario 2)	Amount	Department
FY 2017/18 Proposed Budget submitted on July 13, 2017	224,048,543	Citywide
Increase funding for Library Sunday Hours	55,450	Library/Non-Dept.
Reduce Equipment Replacement Emergency Funds	(25,450)	Non-Departmental
Reduce CIP - City Council Chambers Audio Visual and Remodel Project	(30,000)	Non-Departmental
Total	-	

Total FY 2017/2018 General Fund Revised Proposed Budget	**224,048,543**

All Funds	Amount	Department
FY 2017/18 Proposed Budget submitted on July 13, 2017	360,048,058	Citywide
General Fund Revision (see above)	-	Various
CDBG City Council Approved Action Plan on August 7, 2017*	38,743	Office of Bus. Dev.
Revolving Loan Fund City Council Approved Action Plan on August 7, 2017*	1,100,000	Office of Bus. Dev.
HOME City Council Approved Program on August 7, 2017*	(12,442)	Office of Bus. Dev.
SLESF Funds: Police Body-Worn Cameras	220,000	Police
Parking In Lieu Funds: Main Promenade Parking Structure Signage Project	(150,000)	Non-Departmental

Total FY 2017/2018 All Funds Revised Proposed Budget	**361,244,359**

*These items were approved at the August 7, 2017 City Council meeting and are fully offset by revenue increases or have sufficient fund balances available for a net-neutral effect. Adjustments above reflect the difference between initial estimates contained in the FY 2017/18 Proposed Budget and final approved amounts.

EXHIBIT B

Exhibit B

City of Huntington Beach
Estimated Revenue and Transfers In
Fiscal Year 2017/18 Budget

Fund	Title	Revenue & Transfers In
100	General Fund	224,048,543
101	Specific Events	673,000
122	Inmate Welfare Fund	2,400
201	Air Quality Fund	260,000
204	Fourth of July Parade	358,500
206	Traffic Impact	100,000
207	Gas Tax Fund	3,523,823
210	Sewer	100,000
211	Drainage	100,000
213	Measure M Fund	3,246,588
215	Rehabilitation Loans	200,000
219	Traffic Congestion Relief 42	784,587
226	Quimby Fund	1,412,000
228	Park Dev Impact - Res	541,000
229	Library Dev Impact	70,000
233	Housing Residual Receipts	406,000
234	Disability Access Fund	21,000
235	Park Dev Impact - Non Res	249,000
239	CDBG	1,033,767
240	HOME	411,664
308	In-Lieu Parking Downtown	40,000
314	Infrastructure Fund	3,110,000
322	ELM Automation Fund	225,000
324	Equipment Fund	4,760,000
350	RORF	6,766,308
352	LMIHAF	406,000
401	Debt Svc HBPFA	5,109,792
405	Debt Svc Grand Coast CFD2000-1	1,107,750
406	Debt Svc Mello Roos	273,660
408	Debt Svc McDonnell CFD 2002-1	406,628
410	Debt Svc Bella Terra	2,366,586
501	CUPA	268,460
504	Refuse Collection Service	12,020,500
506	Water	38,648,130
507	Water Master Plan	500,000
508	WOCWB	91,000
511	Sewer Service Fund	10,685,000
551	Self Insurance Workers' Comp	7,103,662
552	Self Insurance General Liab	4,568,564
701	BID - Auto	112,800
702	Retiree Insurance Fund	1,789,000
703	Retirement Supplement	4,333,000
704	Fire JPA Fund	430,366
709	BID - Hotel/Motel	3,750,000
710	BID - Downtown	110,000
711	Parking Structure-Bella Terra	675,574
712	Parking Structure-Strand	1,667,290
960	Used Oil OPP1 10/11	40,000
984	SLESF Grant	250,000
995	Hwy Safety Improvement Program	573,300
1224	OC Regional Narc Suppression	60,000
1228	CalRecycle City/County CRV	48,717
1233	OC RMDZ	6,500
1238	EMPG 16/17	30,000
1239	Office of Traffic Safety 16/17	226,551
1243	OCTA Grant/Shuttle Service	95,000
1246	CENIC E-Rate	52,488
1247	Arterial Rehab 17/18	1,125,734
	Total Revenue	**351,375,232**

EXHIBIT C

Exhibit C

City of Huntington Beach
Proposed Appropriations & Transfers Out
Fiscal Year 2017/18 Budget

Department/Fund Title		Appropriations & Transfers Out
General Fund (Company 100)		
City Council		385,111
City Attorney		2,602,105
City Clerk		803,698
City Treasurer		234,302
City Manager		2,524,042
Community Development		7,385,762
Community Services		8,410,110
Finance		5,935,710
Fire		46,882,898
Human Resources		5,888,360
Information Services		6,955,642
Library Services		4,992,413
Police		75,761,418
Public Works		25,629,980
Non-Departmental		29,656,990
Sub-Total General Fund		**224,048,543**
Other Funds (Company Number and Title)		
101	Specific Events	666,100
122	Inmate Welfare Fund	21,050
201	Air Quality Fund	91,183
204	Fourth of July Parade	430,490
207	Gas Tax Fund	3,266,200
209	Park Acquisition & Development	121,530
210	Sewer	2,500,000
213	Measure M Fund	4,095,718
215	Rehabilitation Loans	1,480,000
219	Traffic Congestion Relief 42	812,000
226	Quimby Fund	1,377,639
228	Park Dev Impact - Res	2,889,012
229	Library Dev Impact	50,000
233	Housing Residual Receipts	50,000
234	Disability Access Fund	21,000
239	CDBG	1,033,767
240	HOME	411,664
308	In-Lieu Parking Downtown	50,000
314	Infrastructure Fund	3,100,000
322	ELM Automation Fund	216,368
324	Equipment Fund	4,760,000
350	RORF	7,134,167
352	LMIHAF	810,227

Exhibit C

City of Huntington Beach
Proposed Appropriations & Transfers Out
Fiscal Year 2017/18 Budget

Department/Fund Title		Appropriations & Transfers Out
Other Funds (Company Number and Title - Continued)		
401	Debt Svc HBPFA	5,109,792
405	Debt Svc Grand Coast CFD2000-1	1,107,750
406	Debt Svc Mello Roos	273,660
408	Debt Svc McDonnell CFD 2002-1	406,628
410	Debt Svc Bella Terra	2,366,586
501	CUPA	261,174
504	Refuse Collection Service	12,000,497
506	Water	38,639,561
507	Water Master Plan	5,084,500
508	WOCWB	91,000
511	Sewer Service Fund	9,326,314
551	Self Insurance Workers' Comp	6,596,939
552	Self Insurance General Liab	4,872,412
701	BID - Auto	112,800
702	Retiree Insurance Fund	1,789,000
703	Retirement Supplement	4,333,000
704	Fire JPA Fund	463,276
709	BID - Hotel/Motel	3,750,000
710	BID - Downtown	110,000
711	Parking Structure-Bella Terra	675,574
712	Parking Structure-Strand	2,028,950
984	SLESF Grant	220,000
995	Hwy Safety Improvement Program	573,300
1224	OC Regional Narc Suppression	60,000
1228	CalRecycle City/County CRV	48,717
1233	OC RMDZ	6,500
1239	Office of Traffic Safety 16/17	226,551
1243	OCTA Grant/Shuttle Service	95,000
1246	CENIC E-Rate	52,488
1247	Arterial Rehab 17/18	1,125,734
	Sub-Total Other Funds	**137,195,816**
	Total City Appropriations	**361,244,359**

EXHIBIT D

EXHIBIT D

City of Huntington Beach
City Council
Proposed Budget – FY 2017/18

Mayor
Mayor Pro-Tem
City Council Member (5)

Administrative Assistant

EXHIBIT D

City of Huntington Beach
City Attorney
Proposed Budget – FY 2017/18

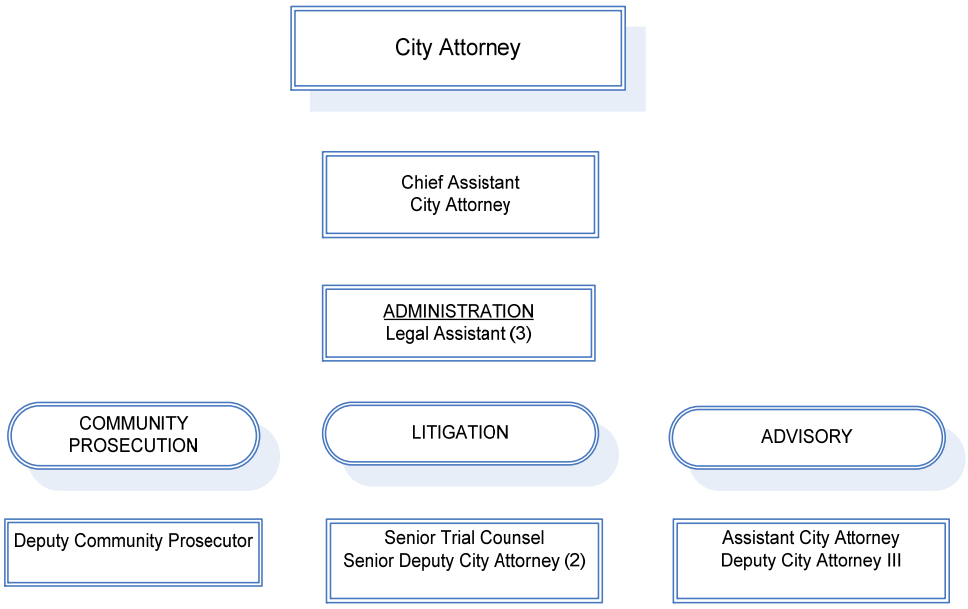

EXHIBIT D

City of Huntington Beach
City Clerk
Proposed Budget – FY 2017/18

City Clerk

ADMINISTRATION, PUBLIC SUPPORT & ELECTIONS

Assistant City Clerk
Senior Deputy City Clerk

RECORDS MANAGEMENT

Senior Deputy City Clerk

EXHIBIT D

City of Huntington Beach
City Treasurer
Proposed Budget – FY 2017/18

City Treasurer

Administrative Analyst (0.50)
Administrative Assistant (0.50)

EXHIBIT D

City of Huntington Beach
City Manager
Proposed Budget – FY 2017/18

City Manager

ADMINISTRATION
Assistant City Manager
Assistant to the City Manager
Energy Project Manager
Executive Assistant

PUBLIC INFORMATION

Community Relations Officer

OFFICE OF BUSINESS DEVELOPMENT

Deputy Director of Economic Development
Economic Development Project Manager
Real Estate & Project Manager
Administrative Analyst
Administrative Assistant
Administrative Secretary (.50)
Administrative Aide

EXHIBIT D

City of Huntington Beach
Community Development
Proposed Budget – FY 2017/18

Director of Community Development

PLANNING COMMISSION

Deputy Director of Community Development

ADMINISTRATION
Administrative Analyst Senior
Administrative Assistant
Administrative Secretary (2)
Office Assistant II

PLANNING

CURRENT PLANNING
Planning Manager
Senior Planner (1)
Associate Planner (3)
Assistant Planner

ADVANCE PLANNING
Planning Manager
Senior Planner (2)
Associate Planner (1)
Assistant Planner

NEIGHBORHOOD PRESERVATION & CODE ENFORCEMENT

Code Enforcement Supervisor
Senior Code Enforcement Officer
Code Enforcement Officer II (2)
Code Enforcement Officer I
Code Enforcement Technician

INSPECTION SERVICES

Inspection Supervisor (2)
Principal Electrical Inspector
Principal Plumbing & Mechanical Inspector
Building Inspector I/II/III (8)

PERMIT & PLAN CHECK SERVICES

Building Manager

Plan Check Engineer (2)
Permit & Plan Check Supervisor
Senior Permit Technician (3)
Building Inspector I/II/III (1)

EXHIBIT D

City of Huntington Beach
Community Services
Proposed Budget – FY 2017/18

Director of Community Services

ADMINISTRATION
Administrative Analyst Senior
Administrative Assistant

FACILITIES & DEVELOPMENT

RECREATION, HUMAN & CULTURAL SERVICES

FACILITIES AND DEVELOPMENT

Facilities, Development & Concession Manager
Administrative Secretary

PARK ACQUISITION AND DEVELOPMENT
Assistant Planner

PARKING & CAMPING
Supervisor Parking & Camping Facilities
Community Services & Recreation Specialist
Parking & Camping Crewleader
Parking & Camping Leadworker
Parking & Camping Assistant

PARKING METERS
Parking Meter Repair Technician
Parking Meter Repair Worker (2)

HCP SPORTS COMPLEX
Community Services Recreation Supervisor
Maintenance Service Worker

SPECIFIC EVENTS
Community Services Recreation Supervisor

RECREATION, HUMAN, AND CULTURAL SERVICES

Community Services Manager
Community Services & Recreation Specialist

SENIOR SERVICES
Senior Supervisor Human Services
Office Assistant II
Volunteer Services Coordinator
Social Worker
Senior Services Transportation Coordinator
Senior Services Assistant
Human Services Program Coordinator

SENIOR RECREATION
Community Services Recreation Supervisor
Community Services & Recreation Specialist

CULTURAL SERVICES
Senior Supervisor Cultural Affairs
Community Services & Recreation Specialist

CITY GYM & POOL
Community Services Recreation Supervisor
Community Services & Recreation Specialist

EDISON CENTER
Community Services Recreation Supervisor
Community Services & Recreation Specialist

MURDY CENTER
Community Services Recreation Supervisor
Community Services & Recreation Specialist

EXHIBIT D

City of Huntington Beach
Finance
Proposed Budget – FY 2017/18

Chief Financial Officer

ADMINISTRATION
Senior Finance Analyst
Administrative Assistant (1.5)

ACCOUNTING SERVICES

Finance Manager - Accounting

GENERAL ACCOUNTING
Project Manager
Senior Accountant

ACCOUNTS PAYABLE
Senior Accounting Technician
Accounting Technician II (2)

PAYROLL
Payroll Specialist
Senior Payroll Technician (2)

BUDGET MANAGEMENT

Finance Manager - Budget

Senior Finance Analyst
Administrative Analyst Senior

CASHIERING & COLLECTIONS SERVICES

Finance Manager – Treasury

Administrative Analyst Senior
Administrative Analyst (0.5)

Accounting Technician Supervisor

CASHIERING
Accounting Technician II (2)

ACCOUNTS RECEIVABLE/ COLLECTIONS
Accounting Technician II

FISCAL SERVICES

Finance Manager – Fiscal Services

MUNICIPAL SERVICES
Senior Accounting Technician
Accounting Technician II (2)

BUSINESS LICENSE
Accounting Technician Supervisor
Senior Accounting Technician
Accounting Technician II (2)
Field Service Representative

PROCUREMENT
Buyer (2)

REPROGRAPHICS

MAIL

EXHIBIT D

City of Huntington Beach
Fire
Proposed Budget – FY 2017/18

Fire Chief

FIRE PREVENTION

Fire Division Chief
Administrative Secretary

PROGRAMS
Assistant Fire Marshal
Fire Protection Analyst (2)
Fire Prevention Inspector (3)
Senior Permit Technician

CERTIFIED UNIFIED PROGRAM AGENCY
Fire Prevention Inspector
Administrative Secretary

ADMINISTRATION

ADMINISTRATION
Administrative Analyst Senior
Administrative Aide
Administrative Assistant
Accounting Technician II

FIREMED
Fire Medical Coordinator
Accounting Technician II (2)
Office Assistant II

EMERGENCY MANAGEMENT & HOMELAND SECURITY
Fire Battalion Chief
Emergency Services Coordinator

CENTRAL NET OPERATIONS AUTHORITY
Fire Training Maintenance Technician
Administrative Secretary

EMERGENCY RESPONSE

Fire Division Chief

FIRE SUPPRESSION
Fire Battalion Chief (3)
Deputy Fire Marshal (2)
Fire Captain (30)
Fire Engineer (30)
Firefighter Paramedic (48)
Firefighter (12)
Ambulance Operator (30)

TRAINING
Fire Battalion Chief
Deputy Fire Marshal

EMERGENCY MEDICAL SERVICES
Emergency Medical Services Coordinator

MARINE SAFETY

Marine Safety Division Chief
Marine Safety Lieutenant (3)
Marine Safety Officer II (10)
Administrative Secretary

EXHIBIT D

City of Huntington Beach
Human Resources
Proposed Budget – FY 2017/18

Director of Human Resources

Administrative Assistant

RISK MANAGEMENT

LIABILITY
Risk Manager
Liability Claims Coordinator
Risk Management Specialist (2)

SAFETY / WORKERS COMPENSATION
Senior Risk Management Analyst

LABOR

Personnel Analyst Principal

Personnel Analyst Senior

BENEFITS & TRAINING

Human Resources Manager
Personnel Analyst Senior

Personnel Assistant (2)

RECRUITMENT & SELECTION

Personnel Analyst Senior

Personnel Assistant

EXHIBIT D

City of Huntington Beach
Information Services
Proposed Budget – FY 2017/18

Chief Information Officer

ADMINISTRATION
Administrative Assistant

INFRASTRUCTURE SYSTEMS

Info Tech Manager - Infrastructure

Network Systems Administrator
IS Analyst Senior
IS Technician Senior
IS Technician IV (2)

CUSTOMER SUPPORT

Info Tech Manager - Operations

IS Analyst I
IS Technician Senior
IS Technician III
IS Technician II
IS Technician I
GIS Analyst II (3)

APPLICATIONS AND DATABASE SUPPORT

Info Tech Manager - Systems (0.50)

IS Analyst Senior (2)
IS Analyst IV (2)
IS Analyst III
IS Analyst II (2)

PUBLIC SAFETY SYSTEMS

Info Tech Manager - Systems (0.50)

IS Analyst IV (3)
IS Analyst II
IS Technician IV

EXHIBIT D

City of Huntington Beach
Library Services
Proposed Budget – FY 2017/18

Director of Library Services

Principal Librarian

ADMINISTRATION & BUILDING MANAGEMENT

Senior Librarian

ADMINISTRATION
Administrative Assistant
Volunteer Services Coordinator

FACILITY RENTALS
Library Facilities Coordinator

FACILITIES MAINTENANCE
Library Specialist

YOUTH SERVICES & FAMILY PROGRAMMING

Senior Librarian

CHILDREN'S LIBRARY
Library Services Clerk (2)

PUBLIC SERVICES & COMMUNITY OUTREACH

Senior Librarian

PUBLIC SERVICES
Librarian (2)
Library Services Clerk (3.50)

CIRCULATION
Senior Library Specialist (0.75)

SECURITY
Media Services Specialist

ADULT LITERACY
Literacy Program Specialist (2)

BRANCHES

BANNING
Library Specialist

OAKVIEW
Library Specialist

HELEN MURPHY

MAIN STREET

TECHNOLOGY & SUPPORT SERVICES

Senior Librarian

TECHNICAL SERVICES
Librarian (2)
Library Services Clerk

ACQUISITIONS
Accounting Technician II (2)

EXHIBIT D

City of Huntington Beach
Police
Proposed Budget – FY 2017/18

Police Chief

Administrative Assistant

UNIFORM

Police Captain
Administrative Secretary

PATROL
Police Lieutenant (6)
Police Sergeant (13)
Police Officer (120)
Police Recruit (4)
Community Services Officer (3)

TRAFFIC
Police Lieutenant
Police Sergeant (3)
Police Officer (19)
Police Records Specialist

AIR SUPPORT
Police Sergeant
Police Officer (6)
Senior Helicopter Maintenance Technician
Helicopter Maintenance Technician

PARKING ENFORCEMENT
Parking/Traffic Control Supervisor
Parking/Traffic Control Officer (16)

SPECIAL ENFORCEMENT
Police Sergeant (2)
Police Officer (8)

INVESTIGATIONS

Police Captain

INVESTIGATIONS
Police Lieutenant
Police Sergeant (3)
Police Officer (22)
Forensic Systems Specialist
Crime Analyst
Police Services Specialist
Community Services Officer (4)

NARCOTICS/VICE/INTEL/CTF
Police Lieutenant
Police Sergeant (2)
Police Officer (12)
Police Services Specialist
Community Services Officer

OCIAC TASK FORCE
Police Officer

JAIL
Detention Administrator
Detention Shift Supervisor (4)
Detention Officer, Nurse (4)
Detention Officer (9)

ADMINISTRATIVE OPERATIONS

Police Captain

PROFESSIONAL STANDARDS
Police Lieutenant
Police Sergeant (2)
Police Officer (2)

SUPPORT SERVICES
Police Administrative Services Division Manager
Facilities Maintenance Crewleader
Community Relations Specialist

RECORDS
Police Records Administrator
Police Records Supervisor (3)
Police Records Specialist (10)
Police Records Technician (6)
Police Services Specialist (5)
Police Systems Coordinator

TRAINING
Police Sergeant
Police Officer
Police Services Specialist

ALARMS
Police Services Specialist

PERSONNEL
Administrative Analyst Senior
Police Services Specialist

BUDGET/PAYROLL
Administrative Analyst Senior
Accounting Technician II (3)

COMMUNICATIONS
Police Communications Manager
Communications Supervisor (6)
Communications Operator (18)

GENERAL SERVICES/PROPERTY EVIDENCE
Property and Evidence Supervisor
Property and Evidence Officer (3)

CRIME LAB
Police Photo/Imaging Specialist
Latent Fingerprint Examiner (2.50)
Police Services Specialist
Crime Scene Investigator (6)

EXHIBIT D

City of Huntington Beach
Public Works
Proposed Budget – FY 2017/18

Director of Public Works

ADMINISTRATION
Project Manager
Administrative Assistant
Senior Accounting Technician
Accounting Technician II
Administrative Secretary
Office Specialist

ENGINEERING

City Engineer

CONSTRUCTION ENGINEERING
Construction Manager
Senior Construction Inspector (3)
Survey Party Chief
Survey Technician II (2)
Contract Administrator (3)
Construction Inspector II

DESIGN ENGINEERING
Senior Civil Engineer (2)
Senior Engineering Technician

DEVELOPMENT ENGINEERING
Principal Civil Engineer
Senior Civil Engineer (2)
Senior Engineering Technician
Civil Engineering Assistant

WATER AND SEWER ENGINEERING
Principal Civil Engineer (2)
Senior Civil Engineer
Civil Engineering Assistant (2)
Associate Civil Engineer

STORM WATER QUALITY
Principal Civil Engineer
Admin. Environmental Specialist (2)

TRANSPORTATION

Transportation Manager

ENGINEERING/ CIP
Principal Civil Engineer
Senior Traffic Engineer
Traffic Engineering Technician

SIGNAL & LIGHTS MAINTENANCE
Traffic Signal/Light Crewleader
Traffic Signal Electrician (2)
Traffic Maint Service Worker (2)

SIGNS & MARKINGS MAINTENANCE
Signs & Markings Crewleader
Signs Leadworker
Signs/Markings Equipment Operator

UTILITIES

Utilities Manager

WATER & SEWER ADMINISTRATION
Administrative Analyst Senior
Water Conservation Coordinator
Field Service Representative
SCADA Coordinator
SCADA Technician
Warehousekeeper
Equipment Support Assistant
Stock Clerk
Administrative Secretary
Office Assistant II (2)

WATER PRODUCTION/ QUALITY
Water Production Supervisor
Water Operations Crewleader
Water Operations Leadworker (2)
Water Systems Technician III (3)
Water Systems Technician II (5)
Water Quality Supervisor
Water Quality Coordinator
Cross Connection Control Specialist (2)
Water Quality Technician

WATER DISTRIBUTION/ METERS
Water Distribution Supervisor
Water Dist. Maint. Crewleader (2)
Water Dist. Meters Crewleader
Engineering Aide
Water Dist. Maint. Leadworker (6)
Water Dist. Meters Leadworker (2)
Water Equipment Operator (4)
Water Service Worker (13)
Water Meter Repair Technician (5)
Senior Water Meter Reader
Field Service Representative
Water Meter Reader (2)
Accounting Technician II
Water Utility Locator

WASTEWATER
Wastewater Supervisor
Wastewater Ops Crewleader
Wastewater Ops Leadworker (3)
Wastewater Equipment Operator (5)
Senior Wastewater Pump Mechanic
Wastewater Pump Mechanic
Wastewater Maint. Service Worker (7)

MAINTENANCE OPERATIONS

Maintenance Operations Manager

MAINTENANCE ADMINISTRATION
Administrative Analyst Senior
Administrative Secretary
Accounting Technician II
Office Assistant II

LANDSCAPE MAINTENANCE
Landscape Maintenance Supervisor
Landscape Maintenance Crewleader
Landscape Maint. Leadworker (3)
Landscape Equipment Operator
Pest Control Specialist
Irrigation Specialist

TREE MAINTENANCE
Tree Maintenance Supervisor
Tree Maintenance Crewleader
Tree Maintenance Leadworker
Tree Equipment Operator (3)
Maintenance Service Worker

STREET MAINTENANCE
Street Maintenance Supervisor
Street Maintenance Crewleader
Street Maintenance Leadworker (2)
Street Equipment Operator (3)
Maintenance Service Worker (6)

BEACH MAINTENANCE
Beach Operations Supervisor
Beach Maintenance Crewleader (2)
Sr. Facilities Maintenance Technician
Beach Equipment Operator (3)
Beach Maintenance Service Worker

GENERAL SERVICES

General Services Manager

GENERAL SERVICES ADMINISTRATION
Code Enforcement Officer I
Field Service Representative
Office Assistant II

FLEET MAINTENANCE
Fleet Operations Supervisor
Equip/Auto Maint. Crewleader (2)
Equip/Auto Maint. Leadworker (3)
Equipment Support Assistant
Mechanic III (6)
Mechanic II (4)

FACILITY MAINTENANCE
Facilities Maintenance Supervisor
Facilities Maint. Crewleader (2)
Facilities Maintenance Technician (3)
Electrician
Plumber

Res. No. 2017-43

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **September 5, 2017** by the following vote:

AYES: O'Connell, Semeta, Delgleize, Hardy, Brenden
NOES: None
ABSENT: Posey, Peterson
RECUSE: None

Robin Estanislau

City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

ATTACHMENT #3

ATTACHMENT 3

CITY OF HUNTINGTON BEACH
PROFESSIONAL SERVICES
FISCAL YEAR 2017/18
Citywide (All Funds)

Department	Description	Amount
City Attorney	Legal related professional services	$117,865
City Clerk	General Consulting Services as it relates to Records Retention such as legal counsel, annual review and update of the Retention Schedule, new legislation and other professional services	$1,000
City Manager	Professional services including governmental membership, state and federal consulting/lobbying services, financial consulting, graphic services, legal services, demographic research, management/organization efficiency studies, and other consulting and professional services related to business development, real estate services, public information, marketing, sustainability, and regulatory agency compliance, and other administrative and professional services related to the functions of municipal governance. Financial consulting/economic analysis, legal services, real estate services (including but not limited to appraisals, right-of-way services, acquisitions, title reporting, etc.) parking consulting, engineering services, homeless services, CDBG/HOME consulting, and inspection services.	$398,494
Community Development	Professional services including planning and technical services, inspection services, plan check services and other professional services.	$527,697
Community Services	Design/Environmental/Architectural/Engineering, and other consulting and professional services.	$178,000
Finance	Audit Professional Services, Sales Tax Auditing, Property Tax Auditing, and other consulting and professional services.	$303,200
Fire	Fire and development plan check and inspection services; environmental and soils consulting; employment background and other investigative services; evaluation of emergency services; oil production inspections, evaluation of oil production system, testing and document preparation; paramedic/ambulance billing; physical examinations and pulmonary consulting for personnel; GEMT document prepartion; hazardous materials inspections of City businesses as part of the CUPA Program and other consulting and professional services.	$526,491
Human Resources	Professional services including legal, recruitment, medical professional, labor consulting and other consulting and professional services.	$962,500
Information Services	Consulting and other professional services related to Audit Security Services, Phone Support, Workshops for Business Intelligence, Infrastructure Systems, Public Safety Systems and Application and Database Support Divisions.	$35,000
Police	Psychological exams, background, polygraph, legal consultations, rape and medical exams, blood-withdraw technician service, annual medical physician review of facility and procedure services, crime prevention, juvenile diversion, gang prevention, hazmat physical exams, flight crew physicals, SWAT physical, hepatitis shots & TB testing and other related professional services.	$335,825
Public Works	Engineering/Design, Engineering Studies, Environmental Consulting Services, Inspection/Construction Management, Development Review, Plan Check Services, SCADA and related automation support, Water Quality Testing, Engineering/Technical Support, Litigation/Legal Services, Water Conservation Support Services, Water Qualtiy Testing Support Services, NPDES/FOG Inspection Services, Utilities and Refuse Rates and Financial Studies, Billing and Cashiering System Implementation Support, Professional Arborist Services, Traffic Studies, Special Training Services, Biologist Services, Facility Studies/Assessment, Facility Testing and Support Services, Fleet Studies	$2,203,700
Non-Departmental	Professional services including claims, litigation, auditing, recruitment services, appraisal, economic analysis, legal, housing compliance and other consulting and professional services.	$458,966
	Total Professional Services	**$6,048,738**

ATTACHMENT #4

RESOLUTION NO. 2017-21

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF HUNTINGTON BEACH ESTABLISHING THE
GANN APPROPRIATION LIMIT FOR FISCAL YEAR 2017/18

WHEREAS, Article 13B of the California Constitution imposes upon state agencies and local governments the obligation to limit each fiscal year's appropriation of the proceeds from taxes to the amount of such appropriations in fiscal year 1978/1979, adjusted for changes as prescribed under the law.

NOW, THEREFORE, the City Council of the City of Huntington Beach does hereby resolve as follows:

In compliance with provisions of Article 13B of the California Constitution and the formula set out therein, there is hereby established an appropriation limit of $882,638,091 for the fiscal year 2017/18.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 5TH day of SEPTEMBER, 2017.

Barbara Delgleiz
Mayor

REVIEWED AND APPROVED:

City Manager

APPROVED AS TO FORM:

City Attorney

5/2/2017

INITIATED AND APPROVED:

Finance Director

Exhibit A – Gann Limit Calculation

17-5799/157956/RLS 5/11/17/PD

RESOLUTION NO. 2017-21

EXHIBIT A

GANN LIMIT CALCULATION FISCAL YEAR 2017-2018

Under Proposition 111, there are two options available for each of the major adjustment factors. The values of these factors for the purpose of calculating the Fiscal Year 2017-2018 adjustment are as follows:

Price Factor:

(A)	Percent growth in State per Capita Personal Income: (Source: Dept of Finance, California)	3.69%
(B)	Percent change in Assessed Valuation due to new non-residential construc (Source: Orange County Assessor Prop 111 Report)	-1.85%

Population Factor:

(C)	Percent growth in County Population: (Source: Dept of Finance, California)	0.69%
(D)	Percent growth in City Population: (Source: Dept of Finance, California)	0.51%

Annual Adjustment Factor:

Based on the actual data, the four alternative adjustment factors are as follows:

(A x C)	1.0369	x	1.0069	=	1.0440546
(A x D)	1.0369	x	1.0051	=	1.0421882
(B x C)	0.9815	x	1.0069	=	0.9882724
(B x D)	0.9815	x	1.0051	=	0.9865057

Calculation of the Fiscal Year 2017-2018 Limit

FY 16/17 Limit	$845,394,563
Recommended Adjustment Factor (Largest Allowable Increase)	1.04405461
FY 17/18 Limit	**$882,638,091**

Res. No. 2017-21

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **September 5, 2017** by the following vote:

AYES: O'Connell, Semeta, Delgleize, Hardy, Brenden
NOES: None
ABSENT: Posey, Peterson
RECUSE: None

Robin Estanislau

City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

Approved 5-0-2
(Posey, Peterson-Absent)

CITY OF HUNTINGTON BEACH
REQUEST FOR CITY COUNCIL ACTION

MEETING DATE: 9/5/2017

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Fred A. Wilson, City Manager

PREPARED BY: Lori Ann Farrell Harrison, Chief Financial Officer

SUBJECT: Adopt Resolution No. 2017-46 amending Resolution No.'s 2016-59, 2017-28 and 2017-44 establishing the Consolidated Comprehensive Citywide Master Fee and Charges Schedule (Supplemental Fee Resolution No. 3)

Statement of Issue:
A best practice in government finance is for cities to update their user fees and charges on a regular basis. The last comprehensive User Fee Study was completed by the City in 2016. Adjustments to the Citywide Master Fee and Charges Schedule are recommended for approval based on a review performed by City staff and the Finance Commission.

Financial Impact:
Citywide user fees and charges currently generate approximately $18.8 million in annual All Funds revenue with $18.2 million in the General Fund. In the Adopted General Fund Budget of $220.4 million for FY 2016/17, this represents approximately eight percent of total General Fund revenue. The monies generated by City-wide user fees and charges are used to support many of the services funded through the budget, including public safety which represents 55 cents of every dollar spent in the General Fund. The FY 2017/18 Proposed Budget assumes a net neutral impact from Citywide Fees. However, if adopted as proposed by staff, the updated Schedule may generate up to $133,000 in additional General Fund revenue next fiscal year. Staff recommends this potential revenue increase remain unallocated for the time being to protect against potential revenue shortfalls and/or unanticipated expenditure increases.

Recommended Action:
A) Conduct a public hearing regarding the Master Fee and Charges Adjustments; and,

B) Adopt Resolution No. 2017-46, "A Resolution of the City Council of the City of Huntington Beach Amending Resolution Nos. 2016-59, 2017-28 and 2017-44 Establishing the Consolidated Comprehensive Citywide Master Fee and Charges Schedule (Supplemental Fee Resolution No. 3)."

Alternative Action(s):
Amend the Master Fee and Charges Schedule and adopt as revised, within legal constraints.

Analysis:
Local government operations are primarily funded from taxes, user fees and charges, fines, and grants. The City of Huntington Beach charges fees for providing various services and programs to residents, businesses operating in the City, and visitors. These fees include providing cultural and recreational activities, issuing building permits, activating residential water and sewer accounts, conducting inspections of commercial buildings to ensure fire safety and compliance with local and State building codes and regulations, and many other services. In some cases, fees are charged at full-cost recovery for providing services. In other cases, fee recovery is less than 100 percent, which can be due either to market conditions, government mandated caps or the recognized benefit of subsidizing certain programs to the community. As a general rule, the City may not recover from service users more than the cost incurred to provide the service pursuant to State law. Revenue received from fees is deposited into the applicable funds including: the General Fund, Water Fund, CUPA, and other Funds of the City.

In order to establish fees on the basis of full-cost recovery, it is necessary to first determine the cost of services. To ensure appropriate fee amounts are being assessed, the City employed the assistance of a professional fee study and cost allocation plan consultant, NBS. Based on the results of that study, the City Council reviewed and approved adjustments to multiple fees and created a Consolidated Master Fee and Charges Schedule on November 7, 2016.

Finance Commission – As part of the City Council approval of the Citywide Master Fee and Charges Schedule, the Finance Commission was asked to review the proposed changes to coincide with the annual budget development process. At the regularly scheduled meetings of the Finance Commission held on July 26, 2017, and August 23, 2017, proposed adjustments to the Master Fee and Charges Schedule were reviewed and discussed. The Finance Commission recommends increasing certain fees to 100% cost recovery as shown in Exhibit A and phasing-in other fee increases to 100% cost recovery over a two-year period.

Charges for Services - Charges for recreation/cultural programs collected by the Community Services Department are not limited to the cost of service, but rather are set at the discretion of the City. Many of these programs have recommended fees that are below the 100 percent cost recovery threshold. The practice of supporting certain social, cultural, and recreational programs allows for the continued provision of affordable recreational and cultural services to the residents of Huntington Beach, while maintaining consistency with current market rates for similar services in neighboring cities. Fees for the Adventure Playground are recommended to increase by $1.00 from $3.00 to $4.00 per person. It is also recommended the Surf Class Parking Pass be revised from $5.00 per year to $5.00 per semester.

Fire Department Life Safety Inspection and State Mandated Inspection Fees - Fees represent charges to recover costs of city services pertaining to life safety inspections for businesses and State mandated inspections for hotels, motels, and multifamily units. As with user fees, 100 percent cost recovery is the goal for certain inspection fees so that the General Fund does not subsidize services that have a largely private benefit. The amount charged cannot exceed the actual cost of providing the services.

In order to mitigate the impact of changes to fire life safety inspection fees, it is proposed to have a "phased" implementation for smaller businesses. While the goal is to eventually reach 100 percent cost recovery, the phased-in implementation would allow for that goal to be reached over a two-year period.

Electric Vehicle Charging Station Rate - The City of Huntington Beach offers 12 Electric Vehicle (EV) charging stations at various locations throughout the city. The City currently charges $0.22 per kWh for use of the stations. Staff is recommending to increase the rate to $0.29 per kWh to fully cover the costs associated with the EV charging stations' usage. The costs include electricity and other costs charged to the City. The City's cost of electricity per kWh is approximately $0.16. The remaining $0.13 per kWh is derived from costs paid to ChargePoint, a third party vendor that maintains the charging terminals, provides network service, and administers the program.

Conclusion - The fee study conducted in 2016 allows the City to capture and calculate cost information needed to adjust fees and to determine the full cost of providing certain services. Overall, the recommended changes on Exhibit A will reduce the subsidy from the General Fund in Fiscal Year 2017/18 and the City could experience a revenue enhancement of $133,000 this next fiscal year should the recommended fees and charges be adopted by the City Council.

With implementation of the annual review of the Citywide Master Fee and Charges Schedule during the annual budget making process, all fees at less than 100 percent cost recovery can be revised to generate additional revenue if needed, and charges can be evaluated to ensure alignment with market conditions. A Master Schedule also helps to promote the annual review process due to the simplicity of the format and the ease of reviewing one Master Schedule and one Resolution (versus numerous schedules and resolutions) further promoting best practices and providing the public greater transparency into the fee setting process.

If approved by the City Council, adjustments to the Citywide Master Fee and Charges Schedule will become effective 60 days after City Council adoption, or November 5, 2017.

Environmental Status: Not applicable.

Strategic Plan Goal:
Improve Quality of Life
Enhance and Maintain Infrastructure
Strengthen Economic and Financial Sustainability
Enhance and Maintain Public Safety
Enhance and Maintain City Service Delivery

Attachment(s):
1. Resolution No. 2017-46, "A Resolution of the City Council of the City of Huntington Beach Amending Resolution Nos. 2016-59, 2017-28 and 2017-44 Establishing the Consolidated Comprehensive Citywide Master Fee and Charges Schedule (Supplemental Fee Resolution No. 3)."
2. Public Hearing Notifications.

EFFECTIVE NOVEMBER 4, 2017

RESOLUTION NO. 2017-46

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON BEACH AMENDING RESOLUTION NOS. 2016-59, 2017-28 AND 2017-44 ESTABLISHING THE CONSOLIDATED COMPREHENSIVE CITYWIDE MASTER FEE AND CHARGES SCHEDULE (SUPPLEMENTAL FEE RESOLUTION NO. 3)

WHEREAS, the City Council adopted Resolution 2016-59 establishing the Consolidated Comprehensive Citywide Master Fee and Charges Schedule (the "Fee And Charges Schedule"); and

The City Council temporarily amended the Fee And Charges Schedule pursuant to Resolution No. 2017-28, and further amended the Schedule pursuant to Resolution No. 2017-44; and

The City Council desires to update the Fee and Charges Schedule; and

The City Council had reviewed the Citywide User Fee and Rate Study conducted by NBS (the "Fee Study") in support of Resolution No. 2016-59. In the case of the Fire Department fees F-99 through F-103, and F-124 identified in Exhibit A to this Resolution, the City Council established the fees at less than the 100% cost recovery the Fee Study recommended. The City Council desires to increase said fees to no more than full cost recovery; and

The City Council further desires to increase the Community Services Department charges for entrance to or use of City property identified at Exhibit A to this Resolution; and

The City Council further desires to add the Electric Vehicle Charging Rate to Exhibit A to this Resolution. The Charging Rate is set at the average cost of electricity to the City;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Huntington Beach adopts the Fees and Charges in the Recommended Fee Level column attached in Exhibit A, which shall become effective sixty (60) days following the adoption of this Resolution, and continue thereafter.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 5TH day of SEPTEMBER, 2017.

Barbara Delgleiz
Mayor

REVIEWED AND APPROVED:

City Manager

APPROVED AS TO FORM:

City Attorney

INITIATED AND APPROVED:

Carol
Chief Financial Officer

17-5974/164226/SFF

RESOLUTION NO. 2017-46

EXHIBIT A

Master Fee and Charges Schedule FY 17-18 Adjustments

No.	Description		Current Fee	Recommended Fee Level	% Cost Recovery
Community Services Department					
Charge	Adventure Play Ground - Residents		$3.00/person	$4.00/person	100%
Charge	Adventure Play Ground - Non Residents/Groups		$3.00/person	$4.00/person	100%
Charge	Surf Class Parking Pass		$5.00/year	$5.00/semester	100%
Public Works Department					
Charge	Electric Vehicle Charging Rate		$0.22/kWh	$0.29/kWh	100%
Fire Department					
FIRE / LIFE SAFETY INSPECTION					
F-99	Up to 750 sq. ft	[27] new	$ 45	$ 60	75%
F-100	751 - 2,500 sq. ft		$ 60	$ 90	75%
F-101	2,501 - 5,000 sq. ft.		$ 131	$ 170	85%
F-102	5,001 - 25,000 sq. ft.		$ 209	$ 273	85%
F-103	25,001 - 50,000 sq. ft.		$ 470	$ 563	100%
STATE MANDATED INSPECTIONS		[26]			
	Hotel, Motel & Multifamily Inspections				
F-124	per additional unit over 3 units		$ 1	$ 1.33	100%

No.	Notes
F-99	[27] New - Multi-tenant commercial/industrial inspection is conducted for common fire features that are the responsibility of the building complex, mall owner or management company including egress, sprinklers, alarms, private fire hydrants, and emergency access.
F-124	[26] Revised - Includes fire and life safety inspection for common and commercial areas. If the structure meets the definition of "high rise," the "high rise" fee applies in lieu of this fee.
F-241	Fire Plan Review Inspection Specific Events 5,001-25,000sf Event Area Note [20] Revised - One temporary operational permit included. Each additional operational permit is billed at the adopted rates.

Res. No. 2017-46

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **September 5, 2017** by the following vote:

AYES: O'Connell, Semeta, Delgleize, Hardy, Brenden
NOES: None
ABSENT: Posey, Peterson
RECUSE: None

Robin Estanislau

City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

PUBLIC HEARING
CITY OF HUNTINGTON BEACH

Notice of Public Hearing on the Adoption of Resolutions Amending the Comprehensive Fee Schedule Including City User Fees, Rates/Charges, and Development Fees

Notice is hereby given that a public hearing will be held by the City Council of the City of Huntington Beach, in the Council Chambers of the Civic Center, Huntington Beach located at 2000 Main Street, at the hour of 6:00 PM, or as soon as possible thereafter on Tuesday, the 5th day of September 2017, for the purpose of considering the Adoption of Resolutions Amending the Comprehensive Fee Schedule including City User Fees, Rates/Charges, and Development Fees.

The revisions to be considered are for cost recovery purposes and to set charges for public access and use of certain City property for the purpose of raising revenue and fall under the responsibility of the following City Departments:

- Community Services Department
- Fire Department
- Public Works Department

All interested persons are invited to attend to express their opinions for, or against, the proposed fee revisions with written or oral comments. Written communications to the City Council should be mailed to the Office of the City Clerk at the address below. Further information may be obtained from the Finance Department, 2000 Main Street, Huntington Beach, CA, 92648-2702 or by telephone (714) 536-5630.

The City of Huntington Beach endeavors to accommodate persons of handicapped status in the admission or access to, or treatment or employment in, city programs or activities. The City of Huntington Beach is an equal opportunity employer.

Dated: August 17, 2017
August 24, 2017

City of Huntington Beach
By: Robin Estanislau, City Clerk
2000 Main Street
Huntington Beach, CA 92648-2702
Telephone: (714) 536-5405

http://huntingtonbeachca.gov/hbpubliccomments

Published: The Huntington Beach Wave August 17, 24, 2017 10994769

Email - 8/10/17
Pub: 8/17/17
8/24/17

PUBLIC HEARING
CITY OF HUNTINGTON BEACH

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http://huntingtonbeachca.gov/hbpubliccomments

City of Huntington Beach
Glossary of Terms
Adopted Budget – FY 2017/18

Accounting Method – The City of Huntington Beach accounts for its financial position and operations according to generally accepted accounting principles (GAAP) for governmental units prescribed by the Government Accounting Standards Board (GASB). A fund or account group is an accounting entity with a self-balancing set of accounts recording the financial position and results of operations of a specific governmental activity. The City prepares financial statements on the modified accrual basis for all governmental fund types except for the financial statements of the proprietary fund types, which are prepared on the accrual basis.

Accrual Basis – The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flows.

ADA – (refer to Americans with Disabilities Act).

Adopted Budget – The City Council approved annual budget establishing the legal authority for the expenditure of funds set forth in the adopting City Council budget resolution.

Affordable Housing Agreement – An agreement to ensure that all have access to affordable, safe, and sustainable housing that contributes to social and economic participation.

AHA – (see Affordable Housing Agreement).

Americans with Disabilities Act (ADA) – This Federal law requires that public facilities be accessible to individual with physical limitations.

Amortization- The process of decreasing, or accounting for, an amount over a period of time.

Appropriation – A legal authorization granted by a legislative body to make expenditures and to incur obligation for specific purposes.

Appropriation Account – A budgetary account set up to record specific authorizations to spend. The account is credited with original and any supplemental appropriations and is charged with expenditures and encumbrances.

Appropriation Limit – As a governmental entity in the State of California, the City is subject to the Gann Spending Limit Initiative, which limits the amount of annual appropriations of tax proceeds.

Assessed Valuation – A dollar value placed on real estate or other property by the County of Orange as a basis for levying property taxes.

Audit – Prepared by an independent certified public accountant (CPA) to form an opinion regarding the legitimacy of transactions and internal controls. An audit is an examination and evaluation of the City's records and procedures to ensure compliance with specified rules, regulations, and best practices.

Balanced Budget – A budget in which planned expenditures do not exceed planned revenues available.

BID – (see Business Improvement District).

Bond – A written promise issued by the City to pay a specific sum of principal amount, at a specified date(s) in the future, together with periodic interest at a special rate to raise capital, usually to pay for the construction of long-term infrastructure projects. Two major types of bonds include General Obligation Bonds and Revenue Bonds.

City of Huntington Beach
Glossary of Terms
Adopted Budget – FY 2017/18

Bond Proceeds – Funds received from the sale or issuance of bonds.

Budget – A plan of financial operation embodying a summary and detail of authorized expenditures for a given period and the proposed means of financing them.

Business Improvement District (BID) – Is a financing mechanism that is used to provide revenue for a variety of local improvements and services that enhance, not replace, existing municipal services. In California, there are several types of BIDs, including property based, business based, and tourism based.

Business Unit – An eight or nine digit accounting reference comprised of the fund, department, and program. Expenditures and revenues are budgeted within business units.

CAFR – (see Comprehensive Annual Financial Report).

California Public Employees' Retirement System (CalPERS) – Statewide retirement system that covers most City of Huntington Beach employees.

CalPERS – (see California Public Employees' Retirement System).

Capital Assets – Assets of long-term character that are intended to continue to be held or used for a period of more than one year, such as land, buildings, machinery, furniture, and other equipment.

Capital Improvement Program (CIP) – A long-range plan for the development and replacement of long-term assets such as streets, buildings, water and sewer systems.

Capital Outlay – Expenditures, which result in the acquisition of assets with an initial cost of at least $10,000 and an expected life of at least two years.

Capital Project Funds – Used to account for financial resources used for the acquisition or construction of major capital facilities (other than those financed by proprietary fund types).

CDGB – (see Community Development Block Grant).

Certified Public Accountant (CPA) – An accountant who has passed certain examinations and met all other statutory and licensing requirements of a United States state to be certified by that state.

CFD – (see Community Facilities District).

Charges for Services – Reimbursement for services rendered to the public or to some other program/fund in the City.

CIP – (see Capital Improvement Program).

City Charter – The legal authority granted by the State of California establishing the entity known as the City of Huntington Beach and giving it the ability to provide services and collect revenue to support those services.

Combined Transportation Funding Program (CTFP) – The Orange County Transportation Authority (OCTA) created the CTFP to provide local agencies with a common set of guidelines and project selection criteria for a variety of funding programs.

City of Huntington Beach
Glossary of Terms
Adopted Budget – FY 2017/18

Community Development Block Grant (CDBG) – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities, decent housing, a suitable living environments, and expanded economic opportunities principally for low and moderate-income persons. This federal program gives priority to activities, which benefit low and moderate-income individuals.

Community Facilities District (CFD) – A special district that can issue tax-exempt bonds as a mechanism by which public entities finance construction and/or acquisition of facilities and provide public services to the district.

Comprehensive Annual Financial Report (CAFR) – The official annual report of the City's financial condition, which encompasses all funds, at the conclusion of the fiscal year.

Consumer Price Index (CPI) – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Cost Allocation – A method used to charge General Fund overhead costs to other funds.

CPA – (see Certified Public Accountant).

CPI – (see Consumer Price Index).

CTFP – (see Combined Transportation Funding Program).

Debt Service – The repayment of principal and/or interest on borrowed funds.

Debt Service Funds – Governmental fund type used to account for the accumulation of resources for, and the payment of general long-term debt principal and interest.

Debt Service Requirement – The amount required to pay interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to accumulate monies for future retirement of term bonds.

Deficit – The excess of liabilities of a fund over its assets.

Department – The basic organizational entity of government that is functionally unique in its delivery of services.

Depreciation – Expiration the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

Developer Fees – Adopted fees requiring new development or redevelopment to pay its proportional share of the costs associated with providing the necessary public infrastructure.

Encumbrances – Commitments related to unperformed contracts for goods and services.

Enterprise Funds – A fund established to account for operations that are financed and operated in a manner similar to private enterprise. Examples of enterprise funds are water and sewer services.

Equipment Replacement – Appropriations budgeted for the purchase of rolling stock and movable assets.

City of Huntington Beach
Glossary of Terms
Adopted Budget – FY 2017/18

Expenditure – The actual spending of funds set aside by appropriation for identified goods and services.

Expense – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Fair Share Traffic Impact Fee Program (TIF) – A program intended to implement the goals and objectives of the General Plan by providing revenue to ensure that the adopted Level of Service standards for arterial roadways and signalized intersections are maintained when new development is constructed within the City limits.

Fee – A general term used for any charge levied by government for providing as service or permitting an activity.

Fiduciary Funds – Are used to account for assets in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units. There are four types of fiduciary funds: Pension (and other employee benefit) Trust Funds, Investment Trust Funds, Private-Purpose Trust Funds and Agency Funds.

Fiscal Year (FY) – The twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position. The City of Huntington Beach's fiscal year is October 1 to September 30.

Fixed Assets – Purchases of physical inventory items that are intended to be held or used for long term, such as equipment or infrastructure.

FTE – (see Full-Time Equivalent Position).

Full-Time Equivalent Position (FTE) – Staffing collectively based on a 2,080-hour year.

Fund – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein which are segregated for the purpose of carrying on specific activities of government functions.

Fund Balance – The excess of the assets of a fund over its liabilities, reserves and carryovers.

FY – (see Fiscal Year).

GAAP – (see Generally Accepted Accounting Principles).

GASB – (see Governmental Accounting Standards Board).

General Fund – The fund used to account for all financial resources except those identified for special purposes. The operating fund of the City that receives unrestricted revenue such as property and sales taxes. The fund used to provide a wide range of public services.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards for financial accounting and recording.

Governmental Accounting Standards Board (GASB) – Develops standardized reporting for government entities.

City of Huntington Beach
Glossary of Terms
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Governmental Fund – Funds used to account for the acquisition, use, and balances of the City's expandable financial resources and related current liabilities (except those accounted for in proprietary funds). Governmental funds include: General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds.

Grants – Contributions, gifts, or assets from another government entity to be used or expended for a specified purpose, activity, or facility.

HUD – U. S. Department of Housing and Urban Development. HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all. HUD is working to strengthen the housing market to bolster the economy and protect consumers; meet the need for quality affordable rental homes: utilize housing as a platform for improving quality of life; build inclusive and sustainable communities free from discrimination; and transform the way HUD does business.

Indirect Costs – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure – Facilities that support the daily life and growth of the City, for example roads, water lines, sewers, public buildings, and parks.

Interfund Transfers – Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Internal Service Fund – A fund used for the financing of goods or services provided by one department or agency to other departments or agencies on a cost-reimbursement basis.

Joint Powers Authority (JPA) – A JPA is formed when it is to the advantage of two or more public entities with common powers to consolidate their forces to acquire or construct a joint-use facility.

JPA – (see Joint Powers Authority).

Long-Term Debt – Debt with a maturity of more than one year after the date of issue.

Long Term Financial Plan – A combination of financial forecasting and strategizing to identify future challenges and opportunities, causes of fiscal imbalances and strategies to secure financial sustainability.

Mandate – Legislation passed by the state or federal government requiring action or provision of services or programs.

Measure M – An initiative passed by Orange County voters to fund transportation improvements using revenue generated by a countywide sales tax.

Memoranda of Understanding (MOU) – As used in this budget document refers to agreements, for a specified period of time, between the City and various employee associations, outlining wage increases, provision of and contribution levels for benefits, and employment-related matters.

Motor Vehicle In-Lieu Tax – (see Vehicle License Fee).

MOU – (see Memoranda of Understanding).

Municipal Bond – A bond issued by a state or local government.

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Municipal Code – A compilation of enforceable ordinances adopted by the City Council.

National Pollution Discharge Elimination System (NPDES) – This Federal regulation sets standards for the quality of storm water discharged into rivers, lakes, and oceans.

Non-Departmental – Program costs that do not relate to any one particular department, but represent costs that are general and citywide in nature.

NPDES – (see National Pollution Discharge Elimination System).

Object Code – A five-digit accounting reference to a specific revenue or expense item. Combines with the business unit to create a revenue or expenditure account number.

OCTA – (see Orange County Transportation Authority).

OPA – (see Owners Participation Agreement).

Operating Budget – Plan of current non-capital and non-personal expenditures and the proposed means of financing them.

Operating Expenses – The cost for materials and equipment that are required for a department to perform its functions.

Operating Revenue – Funds received as income to pay for ongoing operations.

Operating Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended, such as transfers from the General Fund to a Special Revenue or Capital Projects Fund.

Orange County Transportation Authority (OCTA) – A public sector transportation planning body and transit service provider for Orange County, California.

Ordinance – A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of the law within the boundaries of the City.

Organization Chart – A pictorial representation of the administrative and functional structure of a City unit.

Other Funds – Within this budget document, those funds that are not included as part of the General Fund.

Owners Participation Agreement (OPA) – Usually refers to a contract between a redevelopment agency or other public authority and a landowner, under which the landowner makes specific commitments about project development, and the government entity specifies the type of public involvement in the project, such as a subsidy.

Pension Tax Rate – City Charter amendment allowing the City Council to set a tax rate and levy an override tax on the assessed value of property up to a maximum amount as determined by an annual actuarial study to recover a portion of the City's costs related to a supplemental retirement program.

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Performance Measures – A set of measurable objectives, linked to the City's various strategic plan goals, which are determined by a department and used to gauge a program, business unit, or division's effectiveness and efficiency. Used as a management tool during the budget development process to set priorities and shift resources as necessary.

Personnel Services – Expenditures for City Employee and temporary staff compensation.

Program Budget – A budget wherein expenditures are based primarily on program of work and the performance of certain functions.

Professional Services – Services that involve the exercise of professional discretion and independent judgment based on an advanced or specialized knowledge, expertise or training gained by formal studies or experience or services which are not readily or efficiently procured by competitive bidding pursuant to Municipal Code, Title 3,Chapter 3.02. Such services shall include but not be limited to those services provided by appraisers, architects, attorneys, engineers, instructors, insurance advisors, physicians and other specialized consultants.

Proprietary Fund – Funds used to account for City activities that are similar to businesses found in the private sector. These funds are considered self-supporting in that the services rendered by them are generally financed through user charges on a cost reimbursement basis. There are two types of proprietary funds: Enterprise Funds and Internal Service Funds.

Public Employees' Pension Reform Act (PEPRA) – The California Public Employees' Pension Reform Act, which includes Assembly Bill (AB) 340 and AB 197, was signed into law by Governor Jerry Brown on September 12, 2012, and it took effect on January 1, 2013.

RDA – (see Redevelopment Agency.)

Redevelopment Agency (RDA) – An entity formed to renovate older areas of the City to increase economic vitality. This agency was dissolved on February 1, 2012, and the Successor Agency was formed.

Reserve – The City uses and designates reserves according to adopted financial policies. In addition to the required seven percent reserve, there is the: Equipment Reserve, used to replace obsolete vehicles and equipment while setting aside funds for future equipment and vehicle needs; Capital Improvement Reserve (CIR), a designated reserve for various capital projects; and the General Liability Reserve which is designated for workers' compensation and liability claims.

Resolution – A special order of the City Council, which has a lower legal standing than an ordinance.

Revenue – Sources of income financing the operation of government.

SCAQMD – (see Southern California Air Quality Management District).

Southern California Air Quality Management District (SCAQMD) – The air pollution control agency for all of Orange County and the urban portions of Los Angeles, Riverside, and San Bernardino counties in California.

Special Revenue Funds – Funds that are separately administered because the City Council, the State of California, or the Federal government has placed restrictions on how revenues may be spent.

City of Huntington Beach
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Strategic Plan – The process of defining a strategy, or direction, and making decisions on allocating resources to pursue this strategy, including capital and employees. The City adopted its strategic plan in January 2015. See 1st page of Strategic Planning section.

Structurally Balanced Budget – Ongoing revenues in a fiscal year are equal to or greater than ongoing expenditures.

Successor Agency – Under Assembly Bill1X 26, which was upheld by the California Supreme Court on December 29, 2011, all redevelopment agencies were dissolved as of February 1, 2012. The Assembly Bill created "Successor Agencies" that became effective on February 1, 2012. All assets, properties, contracts, and leases of the former Redevelopment Agency were transferred to the Successor Agency – which is the City.

TAB – (see Tax Allocation Bond).

Tax Allocation Bond (TAB) – Bonds issued in conjunction with a redevelopment project. The taxes pledged to their repayment come from the increase of assessed value over and above a pre-established base. The redevelopment creates this added value, known as the tax increment.

Tax Increment – Property tax collected as a result of increased valuation within the Redevelopment Area (RDA).

Tax Rate – The amount of assessment stated in terms of a unit of the tax base.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

TIF – (see Fair Share Traffic Impact Fee Program).

TOT – (see Transient Occupancy Tax).

Transfers – Amounts moved from one fund to another to assist in financing the services for the recipient fund.

Transient Occupancy Tax (TOT) – A tax imposed on individuals with hotel/ motel stays less than thirty days. The rate in the City of Huntington Beach is ten percent.

Unencumbered Balance – The portion of an appropriation that is neither expended nor encumbered. The amount of budget still available for future purposes.

Unfunded Liabilities – The unfunded liability, the present value of the expected future benefits vested to date, is the amount by which the plan's liabilities exceed the assets on a given date.

U. S. Department of Housing and Urban Development – (see HUD).

User Fees and Charges – A cost paid for a public service or the use of a public facility by the entity benefiting from the service.

Utility Users Tax (UUT) – A tax imposed on users for various utilities in the City including water, telephone, gas, electric, and cable television services.

UUT – (see Utility Users Tax).

Vehicle License Fee (VLF) – Is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property, also called the motor vehicle in-lieu tax. The VLF is paid annually upon vehicle registration in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees all of which fund specific state programs. The VLF funds city and county services. The State eliminated funds to the City as a result of SB 89, enacted on June 28, 2011.

VLF – (see Vehicle License Fee).

Water Master Plan (WMP) –The WMP was adopted by the City in 1990, and updated in 2000 and 2005. This plan recommends new facilities to provide the City with adequate water production and storage capabilities.

WMP – (see Water Master Plan).

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City of Huntington Beach
Master Fee and Charges Schedule Adjustments
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No.	Description	Note	Current Fee	Adopted Fee Level	% Cost Recovery
Community Services Department					
Charge	Adventure Play Ground - Residents		$3.00/person	$4.00/person	100%
Charge	Adventure Play Ground - Non Residents/Groups		$3.00/person	$4.00/person	100%
Charge	Surf Class Parking Pass		$5.00/year	$5.00/semester	100%
Public Works Department					
Charge	Electric Vehicle Charging Rate		$0.22/kW	$0.29/kWh	100%
Fire Department					
FIRE / LIFE SAFETY INSPECTION					
F-99	Up to 750 sq. ft	[27] new	$ 45	$ 60	75%
F-100	751 - 2,500sq. ft		$ 60	$ 90	75%
F-101	2,501 - 5,000sq. ft		$ 131	$ 170	85%
F-102	5,001 - 25,000sq. ft		$ 209	$ 273	85%
F-103	25,001 - 50,000sq. ft		$ 470	$ 563	100%
STATE MANDATED INSPECTIONS		[26]			
	Hotel, Motel & Multifamily Inspections				
F-124	per additional unit over 3 units		$ 1	$ 1.33	100%

No.	Notes
F-99	[27] New: Multi-tenant commercial/industrial inspection is conducted for common fire features that are the responsibility of the building complex, mall owner or management company including egress, sprinklers, alarms, private fire hydrants, and emergency access.
F-124	[26] Revised: Includes fire and safety inspection for common and commercial areas. If the structure meets the definition of "high rise," the "high rise" fee applies in lieu of this fee.
F-241	Fire Plan Review Inspection Specific Events 5,001-25,000sf Event Area Note [20] Revised - One temporary operational permit included. Each additional operational permit is billed at the adopted rates.

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