



City of Huntington Beach Electronic Credit Authorization Form (ACH)

- New Application
 Updated Information
 Cancel ACH
 Vendor OR Retiree

Vendor/Retiree Name:		Tax ID/Social Security No.
Mailing Address:		
City:	State:	Zip Code.
Telephone Number:	Fax Number:	
E-mail Address:	Web Site Address:	
Vendor Contact Name:		
Vendor/Retiree Signature		Date

- Checking – Copy of voided check is MANDATORY**
 Savings – Complete Financial Institution Information Below

Bank Name:		
Bank Address:		
City:	State:	Zip Code:
Bank Contact:		
Contact Telephone Number:		
Nine Digit Bank ABA Number:		
Depositor Account Name:		
Depositor Account Number:		
Signature of authorized bank official:	Title:	Date:

If you have any questions, please contact Joyce Zacks, Deputy City Treasurer, at (714) 536-5990.

Return completed form to:
 City of Huntington Beach
 Finance Department – Jennifer Anderson
 P.O. Box 190
 Huntington Beach, CA 92648-0190

<small>Internal Use Only</small>		
Supplier # _____	Finance Input By: _____	
Rec'd by Finance Dept: _____	Pre-Note Processed: _____	Date: _____