

**Sister City Association of Huntington Beach  
Board Meeting  
January 13, 2016**

**In attendance:**

George Erber, Carmen Erber, Jun Ilda, Frank and Sachiko Nakabayashi, Chris Cole, Maureen Anzivino, Carol Hoke, Beverly Heberden and Justin Meyers – Newport Beach Sister City Association, President.

The meeting was called or order at 6:05 PM by President, Frank Nakabayashi.

December minutes were approved.

2016 Activity Plan was approved.

Mr. Meyers presented information to our Board on Newport Beach Sister City Program. Said the city pays for Board insurance, but does not provide support services. The Board uses city buildings for meetings but operates independently.

**Treasurer's Report:**

George resigned from treasurer's position. There is no financial report.

**Staff Report:**

Chris called several cities regarding MOU status. Did not get positive response from any. We will devise own MOU.

Board members and host families need to be finger printed by the DOJ. Call Chris to get location as police department no longer does this.

**Manly update:**

No report.

**Cherry Blossom Exhibitor Report:**

Cultural exhibitors and food vendors being finalized. Have several craft vendors. Minolta will do printing. Insurance is paid for. Will need more signage the day of festival. Festival committee meeting to follow this Board meeting.

**Edison Baseball Team:**

No report.

**Student Exchange:**

Carmen had first meeting with students. No chaperone yet.

**Non Profit Status:**

Frank gave our information to a CPA. CPA feels we do not have any major issues. State information ok for now. We need to report every five years to IRS. We have less than \$50,000. income per year.

There being no other business, the meeting was adjourned at 6:45.

Next meeting is February 10, 2016 6PM Maddy Room, Library.

Beverly Heberden  
Secretary