



MINUTES

CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION MAY 15, 2013

**Call to Order/
Pledge of Allegiance:** The meeting was called to order at 5:00 p.m. by Chairperson Thomas, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

Commissioners Absent: None

Commissioners Present: Commissioners McGovern, Berge, Brenden, Carr, Cook, Hart and Thomas were in attendance.

Others Present: Travis Hopkins, Director of Public Works
Tom Herbel, City Engineer
Ken Dills, Project Manager
Denny Bacon, Maintenance Operations Manager
Lili Hernandez, Civil Engineering Assistant
Jim Wagner, Senior Civil Engineer
Andrew Ferrigno, Senior Civil Engineer
Todd Broussard, Principal Civil Engineer
Brian Ragland, Utilities Manager
Joan Flynn, City Clerk
Bill Janusz, Principal Civil Engineer
Kirsty Wapner, Administrative Assistant
Sanjay Gaur, Raftelis Financial Consultants

B. PRESENTATIONS-COMMENDATIONS

- B-1. City Clerk, Joan Flynn, administered the oath of office to Commissioner Patrick Brenden.
- B-2. Travis Hopkins welcomed the new member of the Public Works Commission. Each Commissioner provided a brief personal background.

C. MINUTES

- C-1. Motion by Commissioner Hart, seconded by Commissioner Berge to approve the minutes of April 17, 2013 as presented.

VOTE: The motion carried.
AYES: 6

NOES: 0
ABSENT: 0
ABSTENTIONS: 1 (Brenden)

D. ORAL COMMUNICATIONS

None.

E. DIRECTOR'S ITEMS

Travis Hopkins reported staff is planning the tour in June, which will be part of the agenda. The tour is typically from 3:00-5:00 PM and the regular meeting will reconvene thereafter. Mr. Hopkins mentioned possible stops on the tour including a tree petition, storm drain pump station and reservoir. It is tentatively planned to meet at the Utilities Yard at 3:00 PM for the tour on June 19. The draft CIP may be distributed then as well. Staff plans to finalize the CIP in July.

The Finance Department will attend a future PWC meeting to discuss the 15% infrastructure calculation rate.

Tom Herbel is currently working on the budget process. The department budget is at a level fund, with no decreases this year.

F. INFORMATION ITEMS

F-1. Upcoming City Council Study Sessions – Travis Hopkins presented the schedule of upcoming City Council Study Sessions. He noted the Conservation (Tiered) Water Rates may be going to Study Session on June 17. The Senior Center Study Session item may be moved from July 1 to July 15. The CIP Budget will be brought to Study Session on August 5.

F-2. Active Capital Project Report – Tom Herbel provided updates on the capital project report. The Bridge Rehabilitation BPMP Program was approved by the Coastal Commission and is moving forward. The Goldenwest (Yorktown to PCH) and Garfield (Magnolia to Bushard) project was awarded and construction begins within the next few weeks. This should be done relatively quickly with as little interference as possible. The completion date is set for November. The Edinger Parkway Path will be brought to the PWC next month. The Hanover Lane Rehab project was awarded. Keelson Lane Rehab is out to bid and should receive bids next week. The Residential Pavement Rehab Zone 7 project is going to the City Council for approval next month. Slater Channel Improvements is in the final stages of design and will come to PWC next month. The City Hall ADA Phase I and Phase II should be complete within 2-3 weeks. The final punch list has been given to the contractors. Central Park Parking Lot is out to bid. Lambert Park Slope Repair was awarded and construction should

begin very soon. The Sewer Lining Project will come to PWC next month. Water Main Replacement at Sunset Beach Area- Phase I and Phase II- Replacing water lines in Sunset Beach. The Water Fund is funding this. Phase 2 will have County funding. The City owns and maintains the water lines; the County maintained the roads prior to the annexation.

G. ADMINISTRATIVE ITEMS

G-1. Sunset Beach Water Main Replacement and Alley Repaving Project, Phase 2, CC-1429- Travis Hopkins introduced Lili Hernandez to report. Hernandez reported Phase I is near completion. A town hall meeting was held a few weeks ago and positive feedback was received from the community. Phase 2 includes 8 alleys and replacing water facilities and 9 alley roads. Five fire hydrants will be constructed in Phase 2. Phase 1 included 2 fire hydrants. There currently are fire hydrants on PCH, but these are old and need to be upgraded. The Fire Department has also been involved. It is cost effective to package the project to include paving and the water facilities upgrades. Construction is set to begin after summer.

Motion by Vice Chair Cook, seconded by Commissioner McGovern, to approve the Sunset Beach Water Replacement and Paving Project is in general conformance with the previously approved CIP.

VOTE: The motion carried.
AYES: 7
NOES: 0
ABSENT: 0
ABSTENTIONS: 0

G-2. Lakeview Drive Sidewalk and Retaining Wall, CC-1441- Jim Wagner noted a correction in his report that was submitted in the PWC packet. The sidewalk was constructed in 1993; not 1973. There is a noticeable gap within the sidewalk; in some areas as much as 4 inches. This may be caused from erosion from the lake. Wagner noted this is a stabilization plan. Dowelling has been used for about five years and is used to create a thickened edge. This will be funded by the capital improvement reserve fund and is estimated at \$200,000.

Motion by Vice Chair Cook, seconded by Commissioner Hart to recommend to the City Council, approval of Lakeview Drive Sidewalk and Retaining Wall.

VOTE: The motion carried.
AYES: 7
NOES: 0
ABSENT: 0
ABSTENTIONS: 0

G-3. Warner Avenue Gravity Sewer (WAGS) and Lift Station C Project, CC-1370 – Andy Ferrigno reported this project was attempted in the past. The lift station will be constructed at the Yacht Club. Construction is set to begin in September. The total time of the project should last no more than one year, with the majority of the construction at the Yacht Club. Mr. Ferrigno stated the lift stations are nearing the end of their functional life and have had some structural failures. The plan is to have more aggressive equipment in the future with better lining and waterproof securities.

Motion by Vice Chair Cook, seconded by Commissioner Carr to approve the Warner Avenue Gravity Sewer and Lift Station C is in general conformance with the previously approved CIP.

VOTE: The motion carried.
AYES: 7
NOES: 0
ABSENT: 0
ABSTENTIONS: 0

G-4. Pavement Management Review Program- Todd Broussard presented a PowerPoint. The last major update to the Pavement Management Program was done in 2010. It was noted that OCTA does not give money for privately owned streets, as that is the responsibility of the HOAs. About \$1.3 million in the general fund goes to streets. The Zone Maintenance Program is used by the other divisions in Public Works, which aids in them working together. Commissioner Carr asked for a breakdown of the percentages of residential streets and their conditions. Mr. Broussard has a chart he can submit which presents this information. Commissioner Carr asked about the maintenance of the City's beach parking lot. Mr. Broussard stated that he is working on the cost estimate for the resurfacing of the parking lot.

Denny Bacon presented a PowerPoint. He noted Zone 4 was done last fiscal year and cost \$2.1 million dollars. Zone 7 is currently being worked on. Commissioner Brenden asked about the cost of repaving alleys. Mr. Hopkins stated staff can check but it is around \$18 million (or \$75,000 per alley). Grants require a 50% match.

G-5. Conservation (Tiered) Water Rates- Travis Hopkins introduced Sanjay Gaur, from Raftelis, to present on allocation based tiered water rates. A copy of the PowerPoint presentation has been attached with these minutes. The graphs presented, reflect information based on a single family residential customers. Commissioner Carr inquired about the City's current system. Staff noted the City is currently upgrading its financial system. The current billing system will not accommodate tiered water rates. The system is no longer supported and will need to be upgraded or replaced regardless of the rate structure. Vice Chair

Cook stated the Irvine Ranch Water District (IRWD) and Moulton Niguel Water District use a 5-tier system; not 4 tier. Cook asked for the analysis report of the findings in this presentation. She stated the goal is to conserve water. Commissioners stated they didn't have enough information to go forward at this time. McGovern recommended a subcommittee for this matter and recommends further education the community to further understand. He is in favor of the tiered rates. Cook suggested others visit the IRWD's website. It was noted IRWD has a severe penalty and they have the lowest water rates in Orange County. They also have an appeal process. Ken Dills noted that comparing water rates between agencies is difficult; IRWD and other water districts, for instance, receive property tax. San Clemente and San Juan Capistrano use seasons. Mr. Hopkins reported Huntington Beach could implement a program similar to IRWD's program and he would discuss with Fred Wilson.

H. WRITTEN COMMUNICATIONS

None.

I. COMMISSION AND STAFF COMMENTS

None.

J. ADJOURNMENT

The meeting adjourned at 8:00 PM to June 19, 2013 at 3:00 PM at the Utilities Yard.

Jennifer Thomas
Chairperson

Kirsty Wapner
Administrative Assistant