



MINUTES

CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION JUNE 15, 2011

**Call to Order/
Pledge of Allegiance:** The meeting was called to order at 3:00 p.m. by Chairman Siersema, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

Commissioners Absent: None

Commissioners Present: Commissioners Cook, Herbel, McGovern, O'Connell, Siersema, Spencer, and Thomas were in attendance.

Others Present: Travis Hopkins, Director of Public Works
Tony Olmos, City Engineer
Brian Ragland, Utilities Manager
Denny Bacon, Maintenance Operations Manager
Jerry Thompson, General Services Manager
Todd Broussard, Principal Engineer
Duncan Lee, Principal Engineer
Jim Wagner, Senior Civil Engineer
Ken Dills, Project Manager
Bob Stachelski, Transportation Manager
Cindi Sangenito, Administrative Secretary

B. RECESS MEETING TO 3:10 PM – CITY WATER UTILITY YARD

3:10 PM - RECONVENE MEETING AT CITY WATER UTILITY YARD

Eric Charlonne, Construction Manager, and Brian Ragland, Utilities Manager, provided the Public Works Commissioners with a tour and overview of the remodel of the Utilities Yard.

DEPART UTILITIES YARD AND PROCEED TO – WATER WELL #10

REVIEW DELAWARE STREET PROJECT IN TRANSIT

Travis Hopkins explained the street vacation of one home and the changes to the sidewalk and grading of Delaware.

3:50 PM - WATER WELL #10

Jay Kleinheinz, Water Production Supervisor, gave an overview of the changes being made to Water Well #10.

RECESS MEETING TO 4:05 PM –HEIL FLOOD CONTROL STATION

4:05 PM - RECONVENE MEETING AT HEIL FLOOD CONTROL STATION
Jay Kleinheinz provided an overview of the flood control station.

RECESS MEETING TO 4:30 PM – ALGONQUIN LIFT STATION

4:30 PM - RECONVENE MEETING AT ALGONQUIN LIFT STATION
Dorien McElroy, Wastewater Supervisor, explained how the lift station functions.

RECESS MEETING TO 6:00 PM – CITY COUNCIL CHAMBERS

6:00 PM - RECONVENE MEETING IN CITY COUNCIL CHAMBERS

Commissioner Spencer arrived at 6:00 PM

Commissioner Herbel arrived at 6:08 PM

C. PRESENTATIONS-COMMENDATIONS

None

D. MINUTES

Motion by Commissioner Thomas to correct and approve the minutes of April 13, 2011 with a correction to page 7 changing Northeast to Northwest, seconded by Commissioner McGovern.

VOTE: The motion carried.
AYES: 5
NOES: 0
ABSENT: 1 (Herbel-out of room)
ABSTENTIONS: 1 (Spencer)

E. ORAL COMMUNICATIONS

None

F. DIRECTOR'S ITEMS

Travis Hopkins stated the Pavement Management Plan will be ready for the Commission at next month's meeting with updated information that was previously requested.

The updated Urban Water Management Five Year Plan will go before City Council to be approved prior to the July 1, 2011 deadline. A public hearing and public notification is required.

G. INFORMATION ITEMS

- G-1. Active Capital Project Report – Tony Olmos provided updates on various projects and then asked the Commissioners for any questions.

H. ADMINISTRATIVE ITEMS

- H-1. Sewer Lining Project at Beach Boulevard, Clarkdale Drive, and Cliff Drive, CC 1396 – Jim Wagner gave an explanation of the project, as well as location, costs, and funding.

Motion by Commissioner O'Connell, seconded by Commissioner Herbel to recommend to the City Council, the Sewer Lining Project at Beach Boulevard, Clarkdale Drive, and Cliff Drive, CC 1396.

VOTE:	The motion carried.
AYES:	7
NOES:	0
ABSENT:	0
ABSTENTIONS:	0

- H-2. Reconstruct Residential Tree Petition Streets on Glenhaven Lane, Tropicana Lane and Whitney Drive, CC 1394 – Jim Wagner gave an explanation of the project as well as funding information.

Commissioner Herbel asked why the petition list skipped ranks. Travis Hopkins explained under the new policy streets are taken from the original list by date and also from a list based on priority ranking determined by various condition factors.

Motion by Commissioner Cook, seconded by Commissioner O'Connell to recommend to the City Council, Reconstruct Residential Tree Petition Streets, CC 1394.

VOTE: The motion carried.
AYES: 7
NOES: 0
ABSENT: 0
ABSTENTIONS: 0

- H-3. Water Main Extension Projects -Beach Boulevard, Liberty Drive to Speer Drive, CC 1405; Beach Boulevard, Talbert Avenue to Ronald Road, CC 1407 – Duncan Lee started the presentation by correcting the funding source and account number listed on the agenda. The account should be the Water Master Plan Account No. 50791006. He explained the location of the project and what would take place.

Commissioner McGovern asked about the project timing. Duncan Lee stated the project could be advertised as soon as tomorrow as plans are ready.

Commissioner McGovern asked about traffic flow along Beach Boulevard. Duncan Lee replied that the plans have been approved by Caltrans and the construction will take place in the far right lane and should not heavily affect traffic flow.

Motion by Commissioner Thomas, seconded by Commissioner Herbel to recommend to the City Council, Water Main Extension Projects, CC1405 and CC1407.

VOTE: The motion carried.
AYES: 7
NOES: 0
ABSENT: 0
ABSTENTIONS: 0

- H-4. Approve FY 2011/12 Capital Improvement Program – Todd Broussard gave a Power Point presentation highlighting the proposed FY 2011/12 Capital Improvement Program (CIP).

Commissioner Herbel made a comment that no funding is coming from the General Fund for CIP. Discussion ensued.

Motion by Commissioner Herbel, seconded by Commissioner Cook to recommend to the City Council the Fiscal Year 2011/12 Capital Improvement Program.

VOTE: The motion carried.
AYES: 7
NOES: 0
ABSENT: 0
ABSTENTIONS: 0

I. WRITTEN COMMUNICATIONS

None

J. COMMISSION AND STAFF COMMENTS

Commissioner McGovern asked for dates of when the Study Session regarding the budget will take place. Travis Hopkins stated it would take place before the first City Council Meeting in August.

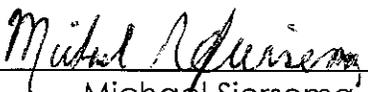
Commissioner Herbel inquired about the bollards that go up during Surf City Nights downtown, saying they appear to be rusting. Travis Hopkins responded the rust is from outside elements and could be buffed off if funds and manpower were available.

Commissioner Herbel asked when Bauer Park will be open. Todd Broussard commented that Community Services stated that grass needs to be completely established prior to the opening.

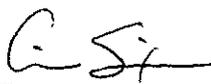
Siersema asked about annual and bi-annual reports pertaining to fees, funding, studies, etc. that had been discussed before. Travis Hopkins stated that information will be reported to the Public Works Commission at a later date when all data has been collected and compiled.

K. ADJOURNMENT

The meeting adjourned at 7:17 pm to July 20, 2011, 5:00 PM in City Council Chambers.



Michael Siersema
Chair



Cindi Sangenito
Administrative Secretary