



MINUTES

CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION FEBRUARY 17, 2016

**Call to Order/
Pledge of Allegiance:** The meeting was called to order at 5:00 P.M. by Chairperson Carr, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

Commissioners Absent: Commissioner Stanford

Commissioners Present: Commissioners Capps, Carr, Lake, Scandura, Strook, and Troxell were in attendance.

Others Present: Travis Hopkins, Director of Public Works
Tom Herbel, City Engineer
Bob Stachelski, Transportation Manager
Jo Claudio, Senior Civil Engineer
Ken Dills, Project Manager
Kirsty Wapner, Administrative Assistant

B. PRESENTATIONS-COMMENDATIONS

C. MINUTES

C-1. Motion by Commissioner Lake, seconded by Commissioner Scandura, to approve the minutes of January 20, 2016 as presented.

VOTE: The motion carried.

AYES: 5

NOES: 0

ABSENT: 1 (Stanford)

ABSTENTIONS: 1 (Troxell)

D. ORAL COMMUNICATIONS

None.

E. DIRECTOR'S ITEMS

- E-1. Commission Business- Motion by Commissioner Troxell to elect Commissioner Scandura as Chair. There was no second. Commissioner Scandura recommended the Chair be elected by tenure.

Motion by Commissioner Scandura, seconded by Commissioner Carr to elect Commissioner Strook as Chair.

VOTE: The motion carried.
AYES: 6
NOES: 0
ABSENT: 1 (Stanford)
ABSTENTIONS: 0

Motion by Commissioner Troxell, seconded by Commissioner Strook to elect Commissioner Lake as Vice Chair.

VOTE: The motion carried.
AYES: 6
NOES: 0
ABSENT: 1 (Stanford)
ABSTENTIONS: 0

- E-2. Strategic Planning Retreat Update- Travis Hopkins provided an overview of the Strategic Planning Retreat. He discussed the SWOT analysis, the six-month strategic objectives, and went over the budget presentation. Commissioner Scandura had asked to see the Facilities Needs Assessment and the broadband study, once these items were completed.

F. INFORMATION ITEMS

- F-1. Upcoming City Council Study Sessions – Travis Hopkins reported the proposed budget and CIP will be presented in August.
- F-2. Active Capital Project Report – Tom Herbel provided the following updates on active capital projects:
- Main (Garfield-Beach), Talbert (Gothard-Beach), Heil (Goldenwest-Edwards) – under design.
 - Gothard Street/ Center Ave Rehabilitation- awarded at City Council last night. Bob Stachelski added that conduit lines are also being installed ahead of time for a future traffic signals, federally funded project
 - Nichols Street Rehabilitation- Under design and hopefully under construction in mid-summer.
 - Signal Synchronization for Goldenwest and Warner- almost complete.
 - Fire Station 8- Heil Renovation- under construction and should be complete in about one month.

- Senior Center- The Grand Opening is July 9. Tom Herbel is providing a tour for the PWC on this Friday at 3:00 PM
- Trinidad Lift Station- wrapping up and currently in operation. The old lift station has been demolished. Next Trinidad Lane will be paved, the old vault will be demolished and final landscaping will be take place.

G. ADMINISTRATIVE ITEMS

G-1. Planned Local Drainage Facilities Fund Annual Compliance report Fiscal Year 2014/15- Ken Dills reported this fee is restricted to use for drainage system enhancements. The former Redevelopment Agency owes the fund \$856,246. No payments to The Drainage Fund are currently scheduled at this time. The projected fund balance for the end of the current fiscal year is \$1 million. Tom Herbel stated the City is in dire need of rehabilitation of the majority of the City's flood control station forebays, which cost approximately \$500,000 each. Heil Pump Station is a \$2.5 million project. Mr. Herbel noted staff will look into projects using these funds.

Commissioner Scandura expressed concern over the fund balances in both the Drainage and Sanitary Sewer Fund. He emphasized that these are developer fee funds and that projects utilizing the funds should be done in a timely manner.

Motion by Commissioner Scandura, seconded by Commissioner Carr, to recommend to the City Council the approval of the Planned Local Drainage Facility Fund Compliance Report for Fiscal Year 2014/15, and further recommend that the Fiscal Year 16-17 Capital Improvement Program include projects utilizing the current fund balance.

VOTE: The motion carried.
 AYES: 6
 NOES: 0
 ABSENT: 1 (Stanford)
 ABSTENTIONS: 0

G-2. Sanitary Sewer Facilities Fund Annual Compliance Report Fiscal Year 2014/15- Ken Dills reported this fee is restricted to use for sewer capacity enhancements. The former Redevelopment Agency owes the fund \$452,172. No payments to this fund are currently scheduled at this time.

Motion by Commissioner Scandura, seconded by Commissioner Capps, to recommend to the City Council the approval of the Annual Sanitary Sewer Facilities Fund Compliance Report for the Fiscal Year 2014/15, and further recommend that the Fiscal Year 16-17 Capital Improvement Program include projects utilizing the current fund balance.

VOTE: The motion carried.
AYES: 6
NOES: 0
ABSENT: 1 (Stanford)
ABSTENTIONS: 0

- G-3. Fair Share Traffic Impact Fee Program Annual Report for Fiscal Year 2014/15- Bob Stachelski reported there is no Redevelopment Agency money associated with this fund. He noted the fund balance was \$4 million at the end of last fiscal year. With projected expenditures and revenues this current fiscal year, the estimated balance at the end of the current fiscal year is \$3.5 million.

Motion by Commissioner Carr, seconded by Commissioner Troxell, to recommend approval of the 2014/15 Traffic Impact Fee Annual Report to the City Council.

VOTE: The motion carried.
AYES: 6
NOES: 0
ABSENT: 1 (Stanford)
ABSTENTIONS: 0

- G-4. Edinger Widening- Jo Claudio reported on the Edinger Avenue Widening project and noted the construction costs are estimated at \$400,000. This project will widen the south side of Edinger between Parkside Lane and Beach Blvd. The City will need to acquire additional property from the Wells Fargo bank and Arby's restaurant and is being coordinated with the Marriott hotel, which will not open until around October.

Motion by Commissioner Troxell, seconded by Commissioner Carr, to approve that the Edinger Avenue Widening is in general conformance with the previously approved Capital Improvement Program.

VOTE: The motion carried.
AYES: 6
NOES: 0
ABSENT: 1 (Stanford)
ABSTENTIONS: 0

H. WRITTEN COMMUNICATIONS

None.

I. COMMISSION AND STAFF COMMENTS

None.

J. ADJOURNMENT

The meeting adjourned at 6:15 p.m. to March 16, 2016 at 5:00 PM at the Utilities Yard.

Donn Strook
Chairperson

Kirsty Wapner
Administrative Assistant