



## MINUTES

### CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION FEBRUARY 15, 2012

**Call to Order/  
Pledge of Allegiance:** The meeting was called to order at 5:00 p.m. by Chairman Siersema, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

**Commissioners Absent:** McGovern, Spencer

**Commissioners Present:** Commissioners, Cook, Herbel, O'Connell, Siersema and Thomas were in attendance.

**Others Present:** Travis Hopkins, Director of Public Works  
Tony Olmos, City Engineer  
Bob Stachelski, Transportation Manager  
Denny Bacon, Maintenance Operations Manager  
Jerry Thompson, General Services Manager  
Bill Janusz, Principal Civil Engineer  
Jim Wagner, Principal Civil Engineer  
Ken Dills, Project Manager  
Joyce Greene, Administrative Assistant

#### **B. PRESENTATIONS-COMMENDATIONS**

None

#### **C. MINUTES**

Motion by Commissioner Herbel, seconded by Commissioner Cook to approve the minutes of January 18, 2012 as presented.

VOTE: The motion carried.  
AYES: 4  
NOES: 0  
ABSENT: 3 (McGovern, Spencer, Thomas)  
ABSTENTIONS: 0

**D. ORAL COMMUNICATIONS**

None

**E. DIRECTOR'S ITEMS**

- E-1. Commission Business - February is the annual reorganization of the Public Works Commission with the election of the Chair and Vice Chair.

Motion by Commissioner Cook, seconded by Chair Siersema to elect Tom Herbel as Chair and Billy O'Connell as Vice Chair.

VOTE: The motion carried.  
AYES: 4  
NOES: 0  
ABSENT: 3 (McGovern, Spencer, Thomas)  
ABSTENTIONS: 0

Travis Hopkins presented a Certificate of Appreciation to Michael Siersema for service as Chair of the Public Works Commission for 2010 and 2011.

Commissioner Thomas arrived 5:05 pm.

- E-2. Strategic Planning Retreat – Travis Hopkins gave an overview of the Strategic Planning Retreat discussing the new three-year goals set by City Council and the Strengths-Weaknesses-Opportunities-Threats (S.W.O.T.). Mr. Hopkins then reviewed the 2012 objectives set for Public Works.

- At the February 21, 2012 City Council Meeting, present the results of the Street Benefit Assessment District Public Opinion Survey. The results will be presented at the Study Session, 4:00 pm, February 21, 2012 in room B-8.

A Street Benefit Assessment District Blue Ribbon Committee will be appointed at the March 5, 2012 City Council Meeting and consist of 15 members. Each City Council Member will appoint one member. Eight at large members will be selected by the City Council as a whole.

- Provide the City Council with the results of an updated needs assessment of the City Storm Drain System – by October 31, 2012.

As 2012 is an election year, there will not be a Strategic Planning Retreat in July. The next retreat will be January 2013.

**F. INFORMATION ITEMS**

- F-1. Upcoming City Council Study Sessions – The February 21, 2012 Study Session will include the Street Maintenance Assessment District Public Opinion Survey. The Study Session is held in room B-8 at 4:00 pm.
- F-1. Active Capital Project Report - Tony Olmos provided updates on various projects and then asked the Commissioners for any questions.

**G. ADMINISTRATIVE ITEMS**

- G-1. Review Change Order to Substitute the Springdale Street Portion of the Construction Contract with Hardy & Harper, Inc. for the Arterial Rehabilitation Project, CC-1413 – Jim Wagner presented the staff report. The change order recommends to City Council a substitution of the Springdale Street portion with Center Avenue (One Pacific Plaza to I-405 ramp), Main Street (Yorktown to Utica), and Heil Avenue (Silver to Gothard).

An upcoming cathodic protection project of a transmission water main on Springdale was taken into consideration and the decision was made to request the change order to be more cost effective with the paving along the cathodic protection portion of Springdale. Delaying the Springdale portion will allow for complete slurry and striping when the project is completed later in the year.

Motion by Commissioner Cook, seconded by Commissioner Siersema to recommend to City Council the execution of a Change Order to substitute the Springdale Street portion of the construction contract with Hardy & Harper, Inc. for the Arterial Rehabilitation Project, CC-1413.

VOTE:           The motion carried.  
AYES:           5  
NOES:           0  
ABSENT:         2 (McGovern, Spencer)  
ABSTENTIONS:  0

- G-2. CDBG Curb Access Ramps 11/12 – Travis Hopkins introduced Denny Bacon, Maintenance Operations Manager, who presented the staff report. Much of the city’s street and sidewalk infrastructure was constructed prior to Americans with Disabilities Act (ADA) requirements.

In July 2011, the city was awarded Community Development Block Grant (CDBG) funds for construction of curb access ramps and sidewalk improvements. The project will complete 32 ramps and 1 sidewalk transition at 13 locations in the city.

A list of locations within the city where ADA improvements have been requested by citizens is maintained. When locations are selected for improvements, staff takes into consideration requests from citizens who have disabilities and the route they travel. The list is not a complete inventory of city locations that are in need of improvements to meet ADA requirements but compiled as requests come in. At a future date, a city-wide inventory will be made.

Motion by Commissioner Thomas, seconded by Commissioner Siersema to recommend to the City Council approval of CDBG Curb Access Ramps 11/12, MSC-486.

VOTE:           The motion carried.  
AYES:           5  
NOES:           0  
ABSENT:        2 (McGovern, Spencer)  
ABSTENTIONS: 0

Due to similarities in the next two items, the Public Works Commission decided to hear both items together and vote on them as one item.

G-3. Civic Center ADA Improvements Phase I and II, MSC-483

G-4. ADA Improvements at Banning Library, Central Park Restrooms and Oakview Community Center

Jerry Thompson, General Services Manager, presented the staff reports. Civic Center and other city facilities were constructed prior to the adoption of ADA requirements.

In 2007 a comprehensive survey of city facilities was conducted to identify areas which may present barriers to individuals with disabilities or access to various facilities by those individuals. Facilities were prioritized for improvements based on use. Specific components such as parking areas, walkways, ramps, entry access, restrooms, signage and elevator controls were itemized in a detailed report. Improvements will be made as funding becomes available.

The two projects named will make ADA improvements to Civic Center, Banning Library, Central Park restrooms and Oakview Community Center.

Motion by Commissioner Siersema, seconded by Commissioner O'Connell to recommend to City Council approval of Civic Center ADA Improvements, MSC-483, and Banning Library, Central Park Restrooms and Oakview Community Center.

VOTE: The motion carried.  
AYES: 5  
NOES: 0  
ABSENT: 2 (McGovern, Spencer)  
ABSTENTIONS: 0

- G-5. Safe Routes to School project in the vicinity of Golden View School (CC-1402) – Bill Janusz presented the staff report. The project is similar to previous Safe Routes to School projects. The goals of the program include improving the safety in the vicinity of schools to encourage students to walk and bicycle to school. The project includes the installation of east-west left turn arrows at Slater Avenue and Goldenwest Street, a major crossing point for students from Golden View School and Mesa View Middle School. Also included are curb ramp installations on local streets and signing and striping improvements.

Commissioner Siersema inquired as to the number of ramp improvements stating they are not all indicated on the proposed improvements map. Staff will make corrections to the proposed improvements map and provide to the Public Works Commissioners.

Motion by Commissioner Siersema, seconded by Commissioner Thomas to recommend to City Council approval of the proposed Safe Routes to School project in the vicinity of Golden View School, CC-1402.

VOTE: The motion carried.  
AYES: 5  
NOES: 0  
ABSENT: 2 (McGovern, Spencer)  
ABSTENTIONS: 0

- G-6. Fair Share Traffic Impact Fee Program Annual Report for Fiscal Year 2010/11 – Bob Stachelski presented the annual report. The Municipal Code requires an annual report on the status of the Fair Share Traffic Impact Fee (TIF) Program for City Council. The fund had a negative balance at the beginning of the fiscal year which allowed for few projects throughout the year. During FY 2010/11 the fund balance increased. Currently there are no projects planned for this fiscal year.

Travis Hopkins then spoke of the abolishment by the State of the Redevelopment Agency. The County of Orange will be the recipient of any Redevelopment Agency funds and will make the decision on any possible reimbursements to cities.

The Traffic Impact Fee Program owns property from land purchased for road widening with the excess now available for sale. The City will look to sell those

lots when opportunities and favorable market conditions allow. If such a sale would take place, the proceeds from the sale would go into the TIF fund.

Motion by Commissioner Siersema, seconded by Commissioner Thomas to recommend approval of the 2010/11 Traffic Impact Fee Annual Report to the City Council.

VOTE:           The motion carried.  
AYES:           5  
NOES:           0  
ABSENT:         2 (McGovern, Spencer)  
ABSTENTIONS: 0

Due to similarities in the next two items, the Public Works Commission decided to hear both items together and vote on them as one item.

- G-7. Planned Local Drainage Facilities Fund Annual Compliance Report Fiscal Year 2010/11
- G-8. Sanitary Sewer Facilities Fund Annual Compliance Report Fiscal Year 2010/11

Ken Dills, Project Manager, presented the two reports. The Drainage Facilities Fund has a negative balance and is owed significant funds by the Redevelopment Agency which was dissolved by the State in June 2011. At this time it is not know if any of the funds will be recovered.

The Sanitary Sewer Facilities Fund is restricted to use for sewer capacity enhancements. The Redevelopment Agency, which was dissolved in June 2011 by the State, owes money to the fund. At this time it is not know if any of the funds will be recovered. Expenditures for the Warner Avenue Gravity Sewer will continue in fiscal year 2011/12.

Commissioner O'Connell requested a breakdown on Redevelopment Agency monies owed to the various funds. Travis Hopkins responded staff will prepare a summary and send to the Commissioners. Discussion.

Commissioner Siersema left the meeting.

Motion by Commissioner Thomas, seconded by Commissioner Cook to recommend to the City Council the approval of the Planned Local Drainage Facility Fund Compliance Report for Fiscal Year 2010/11 and approval of the Annual Sanitary Sewer Facilities Fund Compliance Report for Fiscal Year 2010/11.

VOTE: The motion carried.  
AYES: 4  
NOES: 0  
ABSENT: 3 (McGovern, Spencer, Siersema)  
ABSTENTIONS: 0

- G-9. Rainbow Environmental Services Contract Funding for Infrastructure Maintenance – Commissioner Siersema had to leave the meeting and Commissioner Spencer was not in attendance. The item will be carried over to the March meeting.

#### H. WRITTEN COMMUNICATIONS

None

#### I. COMMISSION AND STAFF COMMENTS

Commissioner Cook inquired if anything can be done in the Seacliff Shopping Center parking lot stating drainage grids are frequently placed in a position that allows bicycle tires to become caught in the grid. If the grid was turned to a sideways position, bicycles could easily ride over the grid. Bob Stachelski responded the issue is handled by Code Enforcement and he will advise them to contact the property management regarding proper positioning of drainage grids.

Chair Herbel commented on the "T" intersection of Indianapolis/lves/Charford asking if anything can be done. It has been reported to him by several parents, that vehicle traffic is failing to obey the stop signs (three-way stop) putting those using the crosswalks in danger. Bob Stachelski responded it is a Police Department enforcement issue and suggested the parents contact PD. He also suggested that the parents/PTA work with the school in educating both parents and students to be cautious when using crosswalks in the area and not assume they are always safe in a crosswalk. It is always wise to protect yourself. Discussion continued.

#### J. ADJOURNMENT

The meeting adjourned at 6:10 PM to March 21, 2012, in City Council Chambers.



Tom Herbel  
Chair



Joyce Greene  
Administrative Assistant