



MINUTES

CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION AUGUST 19, 2015

**Call to Order/
Pledge of Allegiance:** The meeting was called to order at 5:00 P.M. by Chairperson Carr, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

Commissioners Absent: None

Commissioners Present: Commissioners Berge, Capps, Carr, Scandura, Stanford, Strook and Troxell were in attendance.

Others Present: Travis Hopkins, Director of Public Works
Tom Herbel, City Engineer
Bob Stachelski, Transportation Manager
Chris Davis, Sr. Admin Analyst
Jo Claudio, Senior Civil Engineer
Bill Janusz, Principal Civil Engineer
Ken Dills, Project Manager
Kirsty Wapner, Administrative Assistant

Bill Fable, Member of the Public

B. PRESENTATIONS-COMMENDATIONS

None.

C. MINUTES

C-1. Motion by Commissioner Berge, seconded by Commissioner Capps, to approve the minutes of July 15, 2015 as presented.

VOTE: The motion carried.
AYES: 7
NOES: 0
ABSENT: 0
ABSTENTIONS: 0

D. ORAL COMMUNICATIONS

None.

E. DIRECTOR'S ITEMS

Travis Hopkins reported the CIAB approved the Infrastructure Fund Annual Report at last week's meeting. Per the City Charter, they are required to meet annually to review the report. There will be other meetings as other duties are assigned by Council.

F. INFORMATION ITEMS

F-1. Upcoming City Council Study Sessions – Travis Hopkins stated that the Buy America/Local and Trash Enclosures & Receptacles will be presented on Sept 8. Water Rates and the Streetlight Buy-Back updates will be presented on Sept 21. Edison currently owns the majority of the streetlights. The City is moving in direction to buy the streetlights. The budget and CIP will be presented at the regular City Council meeting on September 8.

F-2. Active Capital Project Report – Tom Herbel provided the following updates on active capital projects:

- Arterial Rehab at Main, Lake, Indianapolis – work is wrapping up on Indianapolis, then work to begin on Main Street, then Lake Street.
- Residential Pavement Rehab Zone 8- Contractor's asphalt plant broke down, but picking it back up and back on schedule.
- Traffic Signal Modifications- on schedule and should be complete in 2 months.
- Pier Piling Inspection- work is taking place and should continue for 1 more month.
- Senior Center- rough framing is complete. Roofing should go on in about 1 month.
- Trinidad Lift Station- currently under construction and on schedule.

F-3. Sewer Service User Charge Adjustment Itemization – Chris Davis provided the Commissioners with more detailed information regarding the Sewer Service Fund expenditures. He reported information with personnel costs, repairs and maintenance costs, professional services, and equipment and vehicle costs.

F-4. Protocol Regarding Communication with Staff- Chair Carr stated that, as of now, there is a somewhat open policy regarding communications with staff. She asked if anyone wanted to have a more formalized method. Travis Hopkins reported he's okay with the process as is, for now. Commissioners Stanford and Berge felt Commissioner Scandura's emailed list of questions, which were then

presented at the following meeting, was helpful. Future communication with staff may be presented at the following meeting under Written Communications.

G. ADMINISTRATIVE ITEMS

Items G-1 and G-2 were reported and voted on together.

- G-1. Magnolia St Bridge Preventive Maintenance; and
- G-2. Brookhurst St Bridge Preventive Maintenance- Jo Claudio reported that both of these projects include the removal and replacement of concrete barriers and concrete columns. The Magnolia St. Bridge will receive only a slurry seal because the pavement is in decent shape. Approximately 88% of costs will be reimbursed to the City through the Bridge Preventive Maintenance Program grant funds.

Commissioner Berge asked about the type of beams were used in the original construction and specifically asked if they were wood. Tom Herbel stated they were not wood beams. Jo Claudio stated the City evaluated all 36 bridges in 2007 and had applied for federal funding. These two bridges received the funding.

Motion by Commissioner Troxell, seconded by Commissioner Strook, to approve that the Magnolia St Bridge Preventive Maintenance project (G-1) and the Brookhurst St Bridge Preventive Maintenance project (G-2) are in general conformance with the previously approved Capital Improvement Program.

VOTE: The motion carried.
AYES: 7
NOES: 0
ABSENT: 0
ABSTENTIONS: 0

- G-3. Traffic Channelization on Yorktown Avenue at Huntington Street- Bill Janusz presented a PowerPoint, which has been attached to these minutes. The collision history for the Yorktown Ave/ Huntington St intersection shows most collisions are northbound and southbound Huntington Street traffic crossing Yorktown. In 2011, staff received direction from the Public Works Commission and City Council to investigate options in order to mitigate collisions. The installation of a median island would mitigate over half of collisions. Island would be two feet wide, standard height, and no landscape. Staff has a striping plan and reflective poles could be installed if deemed necessary.

Motion by Commissioner Troxell, seconded by Commissioner Berge, to approve that the traffic channelization improvements at the intersection of Yorktown Avenue and Huntington Street is in general conformance with the previously approved CIP.

VOTE: The motion carried.
AYES: 7
NOES: 0
ABSENT: 0
ABSTENTIONS: 0

H. WRITTEN COMMUNICATIONS

Commissioner Berge submitted letters of resignation to Travis Hopkins and Chair Kim Carr. He will sitting on the Finance Commission.

I. COMMISSION AND STAFF COMMENTS

Commissioner Scandura stated he will not be present at the September 16 Commission meeting.

Bob Stachelski informed the Commissioners of some lights not working on the blufftop. Staff is aware and in process of getting this fixed.

J. ADJOURNMENT

The meeting adjourned at 6:00 p.m. to September 16, 2015 at 5:00 PM at the Utilities Yard.

Kim Carr
Chairperson

Kirsty Wapner
Administrative Assistant