

Mobile Home Advisory Board [MHAB]

Meeting Notes

April 22, 2013



1. **Call to Order:** Elizabeth Alex called the April 22, 2013, MHAB meeting to order at 6:05 PM, at Huntington Beach City Hall, 2000 Main Street, Room B-8, Huntington Beach, CA.

2. **Roll Call**

Members Present: Elizabeth Alex, Mary Jo Baretich, Michael Cirillo, Sharon Dana, Daniel Kittredge, Vickie Talley.

Council Member Present: Jim Katapodis

Staff Present: Kellee Fritzal and Denise Bazant

3. **Public Comments:** Tim Geddes mentioned corrections in the January 28, 2013 minutes. Pat Taylor suggested that the mobile home parks be notified of the meetings.

4. **Approval of the Meeting Notes:**

Motioned by Talley, seconded by Kittredge, to approve meeting notes as amended from the regular meeting of January 28, 2013. The motion passed unanimously.

5. **New Business:**

- a. **Jeff Dockendorf, Synergy Companies, presentation on Energy Efficiency and Savings –** Jeff Dockendorf, Project Coordinator of Synergy Companies, stated that Synergy Companies has been in California for 30 years reviewing energy efficiency and working closely with utility companies. In Huntington Beach, Synergy Companies is contracted by Southern California Gas Company. He presented a PowerPoint showing costs saving improvements that Synergy Companies could perform on people's homes to bring down energy costs. The program and improvements are free of charge and offers three (3) different programs. Improvements are offered to eligible tenants and homeowners. To be eligible, the tenants and homeowners must meet one of two requirements: must receive public assistance or qualify through a maximum household income.
- b. Guest Speaker for July 22, 2013 meeting – Fritzal announced that Chris Anderson, Field Operations Chief, Department of Housing and Community Development, Division of Codes and Standards has been invited to attend the July 22, 2013. He will be presenting information on mobile home registration.

6. **Old Business:**

- a. Member Appointments – Fritzal reported a memo has been sent to Council Members Sullivan and Katapodis for review to select three (3) available positions to the Mobile Home Advisory Board. Geddes asked if the City received applications in all three (3) positions and if applicants were invited to the meeting. Fritzal confirmed that applications were received in all categories and City staff did not formally invite applicants to tonight's meeting.

- b. Huntington Shorecliff Update – Cirillo mentioned that owners of Huntington Shorecliff are communicating with Caltrans regarding funding issues for the project. Dana mentioned that the subject regarding Caltrans is scheduled in August for discussion. Dana requested an update on the subdivision of Huntington Shorecliff. Cirillo responded that the final subdivision map has not been submitted to the City for final approval and 80 units are parked owned, less than 1/3.
 - c. Atlanta Street Widening Update – Fritzal mentioned that the Conditional Use Permit and Mitigation Negative Declaration will be heard at the April 23, 2013 meeting of the Planning Commission. On May 6, 2013, the City Council will be asked to award a contract to retain a new consultant for right-of-way and relocation plans.
8. **Member Comments:** There was discussion regarding the placement of Public Comments on the agenda. Tim Geddes requested public comments be heard at the first part of the meeting and the end of the meeting. Fritzal mentioned that it is the discretion of the board to place the item on the agenda. Talley mentioned that it is a disruption to the meeting to have members of the public interrupt the meeting and that is unusual for two public comment sections. Dana and Baretich mentioned that comments are beneficial at the beginning and end of the meeting. It was decided to hear public comments at the end of the meeting.
9. **Next Meeting Agenda Items:** Dana requested that Huntington Shorecliff be placed on the agenda to receive an update.
10. **Adjournment:** Moved by Kittridge and seconded Dana by to adjourn meeting at 6:47 pm to the next regularly scheduled meeting of July 22, 2013, at 6:00 pm held at City Hall, 2000 Main Street, Room B-8.