

**MINUTES
LIBRARY BOARD OF TRUSTEES**

March 18, 2014
5:00 P.M.
Central Library
7111 Talbert Avenue
Huntington Beach, CA 92648

ROLL CALL:

MEMBERS PRESENT: Daugherty, Cox, Croteau, Lewis, Miles and Moore

MEMBERS ABSENT: Vogel

STAFF PRESENT: Beverage, Dixon

COUNCIL LIAISONS PRESENT: None

PRESENTATIONS/COMMENDATIONS:

Ms. Beverage announced that Bonnie Nowak was selected to receive the Melville Dewey Staff Recognition Award for the month of February. Bonnie was nominated for bringing in the mail and boxes, twice, which were left out on the loading dock by a substitute mail carrier.

MINUTES: FEBRUARY 19, 2014

VICE-CHAIR DAUGHERTY ENTERTAINED A MOTION TO ACCEPT THE FEBRUARY 19, 2014 MEETING MINUTES AS SUBMITTED. SO MOVED BY MS. CROTEAU, AND SO SECONDED BY MR. LEWIS. AS NONE WERE OPPOSED, THE MINUTES OF FEBRUARY 19, 2014 WERE ACCEPTED AS SUBMITTED.

ORAL COMMUNICATIONS/PUBLIC COMMENTS:

None.

ADMINISTRATIVE ITEMS:

None.

DISCUSSION ITEMS:

F-1. Library Staffing.

Ms. Beverage reported on the status of the Library reorganization proposal presented to the Human Resources department and the City Manager, and Finance. She explained that the minor reorganization, if approved during the mid-year budget adjustment in May, would permit the library to hire an

additional librarian and an additional library services clerk, which would provide more coverage to the public desks. She added that this reorganization is budget neutral; the funding comes from eliminating the senior librarian position vacated by Kevin Moran, and distributing the amount appropriately to increase the existing part-time permanent librarian position to a full time position and adding an additional library services clerk position.

Ms. Beverage reported on the active librarian recruitment, stating that a candidate was offered the position, accepted the position, and is currently completing the Human Resources portion of the hiring process, with an anticipated start date of March 31, 2014.

Ms. Beverage reported on the active library services clerk recruitment, stating that the eligible candidates are being interviewed and the position will support Youth Services.

Vice-Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

F-2. Public Library Broadband proposal.

Ms. Beverage reported on Governor Brown's January Budget containing \$2.25 million in proposed new, ongoing funding to connect all public libraries to a statewide, high-speed broadband network operated by the Corporation for Education Network Initiatives in California (CENIC), as well as an additional \$1 million in one-time money be used for grants for those public libraries that may need assistance with the purchase of circuits or other hardware, etc.

She explained that CLA, the State Library and CENIC worked tirelessly last year to educate the legislature and the Department of Finance about the need for this program, and that advocacy effort led to the creation of the State Library Broadband Needs Assessment that almost the entire library community participated in during the Fall.

Ms. Beverage explained that the City's Inter-Relations Sub-committee agreed to include in the Council Agenda a request to the City Council for letters of support, and she asked the Library Board of Trustees to show their support as well, expressing that it is imperative the library community demonstrate a strong show of support for the broadband plan when the issue is before the Budget subcommittees, scheduled for hearing next month at the State Capitol.

VICE-CHAIR DAUGHERTY ENTERTAINED A MOTION REQUESTING THE LIBRARY BOARD OF TRUSTEES DRAFT A LETTER SUPPORTING THE PUBLIC LIBRARY BROADBAND INITIATIVE. SO MOVED BY MR. LEWIS, AND SO SECONDED BY MR. MOORE. AS NONE WERE OPPOSED, THE MOTION REQUESTING THE LIBRARY BOARD OF TRUSTEES DRAFT A LETTER SUPPORTING THE PUBLIC LIBRARY BROADBAND INITIATIVE ACCEPTED AS SUBMITTED.

Mr. Miles agreed to prepare a draft letter for the Library Trustees to review. Ms. Dixon will format the approved letter and ensure that the letter is signed and delivered in a timely manner.

Vice-Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

F-3. Budget FY 2014-15.

Ms. Beverage reported that the City's FY 2014-15 Budget Kick-Off takes place on Wednesday, March 26, 2014. She explained that the library is compiling a list of items for the Capital Improvement Plan, which includes building needs and technology upgrades. She added that the Budget is stable as of this meeting.

Mr. Lewis asked about the level of revenue and Ms. Beverage replied that the City's actual revenue is higher than the projected revenue, however, a pending court case and the Senior Center project may impact the additional revenue.

Mr. Miles asked about Sunday hours and Ms. Beverage replied that she is submitting a plan to the City Council regarding Sunday hours, but added that implementing a plan will require funding for staffing and operations, in all branches, for any plan she proposes.

Vice-Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

F-4. Annual Report Draft.

Ms. Beverage distributed the Annual Report draft to the Library Board members and asked them to review it. She explained that it is close to completion and will be provided to the City Council, other City departments, and members of the community.

Vice-Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

INFORMATION ITEMS:

Ms. Dixon distributed information on the Oak View branch library and the literacy program.

Ms. Beverage reported that the Pop-Up Library project is in progress and the library has received the first half of the grant funding. She reminded the Board members that the funding allocation is being redistributed due to a delay in the release of a SirsiDynix mobile product that was to be included in the Pop-Up Library.

COMMITTEE REPORTS:

Ms. Dixon distributed a flyer announcing the annual Serving With A Purpose conference.

HB Reads

Mr. Moore reported on the HB Reads finale schedule coming up on Thursday, March 20 beginning with a lecture by Dr. Terrance Roberts at the Library Theater, followed by a Meet and Greet fundraiser at the Art Center and concluding with a lecture at the Huntington Beach High School Auditorium. He added

that the three movies screened as a part of this year's activities received a larger turnout than the group expected. Mr. Moore reported that the "Little Rock: 50 Years Later" discussion at the auditorium went longer than expected and small groups formed after the event to continue the discussion. All in all, he concluded, it was a very successful event.

Friends of the Library

Ms. Beverage reported on the installation of security mirrors and a video surveillance system in the Used Book Area to deter theft.

Friends of the Children's Library

Ms. Beverage reminded the Board members that the Taste of Huntington Beach event takes place on Sunday, April 27, 2014, at the Sports Complex.

Orange County, California Genealogy Society

Ms. Beverage reported that the Genealogy BASH event, held on Saturday, March 1, was very successful.

CPLA (California Public Library Advocates)

Mr. Moore reported on the Spring Workshop, noting that 55 people attended, including representatives from Southern California library and non-profit advocacy groups. He shared that the keynote speaker was intriguing and spoke about an active joint-use library at a high school in San Diego.

Mr. Moore expressed his desire to see more Library Board members attend CPLA workshops in the future, to show support as advocacy representatives of the Huntington Beach Public Library.

LIBRARY BOARD COMMENTS:

None.

STAFF COMMENTS:

None.

ADJOURNMENT:

Vice-Chair Daugherty entertained a motion to adjourn the meeting. Mr. Miles moved to adjourn the meeting and Ms. Croteau seconded the motion. There being no more business, the meeting was adjourned.

Respectfully submitted by,

Sherrie Daugherty
Vice-Chair