

**MINUTES
LIBRARY BOARD OF TRUSTEES**

July 21, 2015
5:00 P.M.
Central Library
7111 Talbert Avenue
Huntington Beach, CA 92648

ROLL CALL:

MEMBERS PRESENT: Croteau, Cox, Daugherty, Lewis, Moore and Vogel

MEMBERS ABSENT: Miles

STAFF PRESENT: Beverage and Roesner

COUNCIL LIAISONS PRESENT: None

PRESENTATIONS/COMMENDATIONS:

Ms. Beverage announced that Brenda Newman, Library Services Clerk, was selected to receive the Melville Dewey Employee Recognition Award for the month of July. Brenda was recognized for her hard work setting up the Children's Summer Reading Program, and Summer Kick-off event.

MINUTES:

CHAIR DAUGHERTY ENTERTAINED A MOTION TO ACCEPT THE JUNE 16, 2015 MINUTES AS SUBMITTED: SO MOVED BY MS. CROTEAU, AND SO SECONDED BY MS. VOGEL. AS NONE WERE OPPOSED, THE MINUTES OF JUNE 16, 2014 WERE ACCEPTED AS SUBMITTED.

ORAL COMMUNICATIONS/PUBLIC COMMENTS:

There were none at the time of this meeting.

ADMINISTRATIVE ITEMS:

Ms. Beverage asked if any member of the board would like to make a motion for an emergency addition to the agenda. Per the by-laws, the board is to elect the board chair and vice-chair.

MR. LEWIS MOVED TO ADD THE ELECTION OF CHAIR AND VICE CHAIR TO THE AGENDA. MOTION WAS SECONDED BY MR. MOORE. AS NONE WERE OPPOSED, THE MOTION PASSED.

E-1. Elect New Library Board Chairperson and Vice Chairperson:

Chair Daugherty asked for nominations for Chairperson. Ms. Croteau nominated Mr. Lewis as Chairperson. The Board approved.

Chair Daugherty asked for nominations for Vice Chairperson. Mr. Lewis nominated Mr. Miles as Vice Chairperson. The Board approved.

DISCUSSION ITEMS:

F-1. Review Of Updated Library Behavior Policy:

The updated Behavior Policy was handed out. Ms. Beverage stated the updates were based on the Boulder, CO. Public Library Policy. The new policy now outlines the actions employees can take to address behavioral problems. The new policy also provides patrons with a right of appeal.

Mr. Moore asked if rule number 5 would encompass the use of e-cigarettes and water pipes. Ms. Beverage stated the City Attorney reviewed the policy and felt the wording covered the different types of smoking devices currently available.

Mr. Moore moved to accept the policy as written. Ms. Vogel seconded the motion. As none were opposed, the motion passed.

F-2. Partnership with OC Veteran's Center to provide services in the library:

Representatives for the Orange County Veteran's Center would like to provide counseling services once a week at the library. In the agreement with the Library, they will have the use of one quiet study room each Friday. The appointments will be made through the OC Vet Center.

This service is scheduled to start on Friday, August 21st. They will publicize the service on their website, at the VA hospitals and they will also have a booth at Surf City Nights.

F-3. Participation in the New Career Online High School Pilot Program:

The new state budget includes funding for libraries to test a pilot program. The on-line program is designed to provide high school diplomas, along with career certification to adults. The state will match the city's funding for the program. This program is an excellent accompaniment to our literacy program and provides a needed next step for many of the students.

F-4. City Strategic Plan:

On Monday, June 13th the city held the Strategic Plan Retreat. This retreat is to look over the current Mission statement and values of the City and see if any updates need to be made. One addition was made to the three-year plan to enhance and maintain city service delivery.

The Library is responsible for three of the top four objectives in the six-month strategic plan. The Library has already started working on these objectives. The installation of Cenic internet upgrade has begun, as well as, hiring of Wilsher Design to conduct a wayfinding study of Central Library, and researching the on-line high school pilot program.

F-5. Participation in Project Outcome Measurement Program.

We have agreed to test a new project outcome measurement tool for libraries. This tool will help us better understand what benefits our programs provide to the patrons who participate in them. This information is now required when applying for grant money.

INFORMATION ITEMS:

The library will receive additional funding that will go towards additional furniture and additions to the collection.

The summer reading program is going well. We also have a good number of teen volunteers that are helping out this summer. Mr. Moore asked if any updates would be made to the teen area. Ms. Beverage informed the board that the teen area will be updated and new furniture is being purchased for the area.

LIBRARY SUPPORT ORGANIZATIONS REPORTS:

HB Reads

The group is working on selecting a title for the next HB Reads.

Friends of the Library

There was nothing new to report at the time of this meeting.

Friends of the Children's Library

There was nothing new to report at the time of this meeting.

Orange County, California Genealogy Society

There was nothing new to report at the time of this meeting.

CPLA

Nominations for awards are being accepted at this time. The next CPLA workshop is scheduled for November in Pasadena.

LIBRARY BOARD COMMENTS:

Ms. Vogel thanked Ms. Daugherty and Mr. Lewis for their great work as Chair and Vice Chair.

STAFF COMMENTS:

There were none at the time of this meeting.

ADJOURNMENT:

There being no more business, the meeting was adjourned at 6:02 PM.

Respectfully submitted by,

Sherrie Daugherty, Chair