

**MINUTES
LIBRARY BOARD OF TRUSTEES**

January 18, 2012
5:00 P.M.
Central Library
7111 Talbert Avenue
Huntington Beach, CA 92648

ROLL CALL:

MEMBERS PRESENT: Cox, Daugherty, Lewis, Moore and Vogel

MEMBERS ABSENT: Croteau and Miles

STAFF PRESENT: Beverage, Miltko

COUNCIL LIAISONS PRESENT: None

PRESENTATIONS/COMMENDATIONS:

Ms. Beverage announced that Mike Kalil was selected to receive the Melville Dewey Employee Recognition Award for the month of December. He was recognized specifically for staying a little later to help cart Records Retention boxes up from the basement, which helped to make short work of the task. She also announced the annual Melville Dewey winner, Elena Lemus, drawn from all the nominees of 2011. She was recognized for her extra effort working at the Oak View branch.

MINUTES: November 15, 2011

VICE-CHAIR VOGEL ENTERTAINED A MOTION TO ACCEPT THE MINUTES AS SUBMITTED: SO MOVED BY MR. MOORE, AND SO SECONDED BY MR. LEWIS. AS NONE WERE OPPOSED, THE MINUTES OF NOVEMBER 15, 2011 WERE ACCEPTED.

ORAL COMMUNICATIONS/PUBLIC COMMENTS:

None.

ADMINISTRATIVE ITEMS:

Ms. Miltko distributed the revised Library Board manual to each Board member in attendance.

DISCUSSION ITEMS:

F-1. Technology at the Library.

Ms. Beverage reported on the Horizon issues related to the three Self Check machines, explaining that staff is working with Sirsi Dynix to resolve the fine blocks issue on the Self Check machines.

Ms. Beverage also reported that the computer lab time management software is being upgraded in early February to PC Reservation provided by a new vendor, West Coast Copy, Inc./Ventura Business System. New combination copier/printer units will also be installed.

Ms. Beverage reported that the position of Senior Librarian, revised to include technology requirements, was approved by the Personnel Commission and the recruitment is in progress.

Vice-Chair Vogel asked if there were any further questions or comments and, there being none, she moved to the next item.

F-2. California Legislation.

Ms. Beverage reported that the “Trigger Bill” in the State Budget went into effect on December 15, 2011, affecting funding to literacy, books and materials, and interlibrary loan. She asked the Board to consider advocacy to friends and colleagues to actively support library services at the State level. Ms. Beverage added that National Library Legislative Day is in April.

Vice-Chair Vogel asked if there were any further questions or comments and, there being none, she moved to the next item.

F-3. City Master Facilities Plan and Development Fee Study.

Ms. Beverage reported that consultants are working with the Planning and Building department to review Development Fees and the impact new services have on the City. Mr. Moore asked about Banning and Main Street branch expansions and reclaiming Main Street tenant space. Ms. Beverage replied that tenants currently provide income, and City Council is reviewing the issue with Economic Development.

Vice-Chair Vogel asked if there were any further questions or comments and, there being none, she moved to the next item.

INFORMATION ITEMS:

Ms. Beverage distributed the Aquarium fundraising brochures that include a ceramic fish order form.

COMMITTEE REPORTS:

Ms. Miltko distributed Friends of the Library flyers for the upcoming February Authors Luncheon.

Ms. Beverage reported on upcoming FOTCL events including the Taste of Huntington Beach and the Authors Festival.

CALTAC:

Mr. Moore reported that the next CALTAC Spring workshop features a panel addressing “Libraries: a necessity or nice to have?” and topics to discuss include Measure I, Measure L and building new branches versus refurbishing existing branches. Ms. Beverage distributed registration forms for the workshop.

LIBRARY BOARD COMMENTS:

Mr. Lewis asked about the eBooks workshop for patrons and Ms. Beverage reported that all three workshops were well attended. She added that the Computer Coach hopes to create workshops that are eReader specific to Nook owners, Kindle owners and the like. Ms. Beverage also reported that the eBook collection boasts over 1,000 titles.

STAFF COMMENTS:

There were none at the time of this meeting.

ADJOURNMENT:

Vice-Chair Vogel entertained a motion to adjourn the meeting. Mr. Moore moved to adjourn the meeting and Ms. Cox seconded the motion. There being no more business, the meeting was adjourned.

Respectfully submitted by,

Faith Vogel, Vice-Chair