

**MINUTES
LIBRARY BOARD OF TRUSTEES**

April 17, 2012
5:00 P.M.
Central Library
7111 Talbert Avenue
Huntington Beach, CA 92648

ROLL CALL:

MEMBERS PRESENT: Croteau, Cox, Daugherty, Lewis, Miles, Moore and Vogel

MEMBERS ABSENT: None

STAFF PRESENT: Beverage, Blassingame

COUNCIL LIAISONS PRESENT: None

PRESENTATIONS/COMMENDATIONS:

Ms. Beverage reported on the Volunteer Recognition Event and the seven distinguished volunteers.

Ms. Beverage announced that Sharon Watkins was selected to receive the Melville Dewey Employee Recognition Award for the month of March. She was recognized specifically for reorganizing and putting into exact order all the high school yearbooks during her downtime on the Phone Desk.

MINUTES: March 20, 2012

CHAIR CROTEAU ENTERTAINED A MOTION TO ACCEPT THE MINUTES AS SUBMITTED: SO MOVED BY MR. LEWIS, AND SO SECONDED BY MS. COX. AS NONE WERE OPPOSED, THE MINUTES OF MARCH 20, 2012 WERE ACCEPTED.

ORAL COMMUNICATIONS/PUBLIC COMMENTS:

None.

ADMINISTRATIVE ITEMS:

Ms. Blassingame asked Chair Croteau to sign the March meeting minutes.

DISCUSSION ITEMS:

F-1. Procedure: Revoking Library Privileges – Directed Enforcement Team

Ms. Beverage reported on the development of the new procedure, Extreme Disruptive Patrons, and provided a brief overview of the issue of disruptive patrons who enter the library branches intoxicated and belligerent. She explained that the City Attorney reviewed the procedure, which addresses the stages/escalation of repetitive behavior, outlines what qualifies as disruptive behavior and provides guidelines for staff regarding what action to take. She added that the Police Department's Directed Enforcement Team was consulted while developing this procedure, that the Team is contacted when the procedure is necessary and that the library has used the procedure once.

Chair Croteau asked if there were any further questions or comments and, there being none, she moved to the next item.

F-2. Technology.

Ms. Beverage reported on the Public Computer Lab usage with the new system, PC Reservation by EnvisionWare: 1,200 sessions in January, 7,052 sessions in February, 8,883 sessions in March and 4,000 sessions so far in April. She added that the Media Computer lab was recently converted to a public lab and that a touch screen was installed at the Print Request station in the Reference area.

Mr. Moore asked about internal support for the PC Reserve software. Ms. Beverage explained that the City's Information Services department provides technical support.

A discussion began regarding Interlibrary loans, the non-resident card and library legislation month.

Mr. Moore asked why the library provides access to the Orange County Register archival database but not to the Los Angeles Times. Ms. Beverage explained that past patron use did not justify the \$10K subscription fee the Los Angeles Times charges.

Chair Croteau asked if there were any further questions or comments and, there being none, she moved to the next item.

F-3. City Budget.

Ms. Beverage reported that the budget was in production and explained that due to a rate change in the CalPERS calculations, the City has an additional obligation of \$4.2M to PERS. The Library Services department portion of the requested budget cut is \$76K, which will consist of books and materials. She added that the Friends of the Library have been approached for financial assistance.

Ms. Beverage reported that once the proposed Property Tax Measure issue reaches a conclusion, she will report further.

Mr. Lewis asked about the Senior Librarian position, and Ms. Beverage replied that the position was still on hold. She added that the currently frozen Librarian position may be reviewed at a later date.

Chair Croteau asked if there were any further questions or comments and, there being none, she moved to the next item.

F-4. Huntington Beach Playhouse.

Ms. Beverage reported that a meeting is scheduled with the Huntington Beach Playhouse representatives and the Economic Development department on Wednesday, April 8 to open negotiations for the upcoming lease. She explained there is a need to adjust the rate of the lease due to the current economic situation, and currently the Playhouse is charged \$36K annually to rent the library theater.

Mr. Moore stated that he has not yet seen a Playhouse foundation established. Ms. Beverage stated that she would support such a venture. Mr. Miles asked what Ms. Beverage would propose to make the new lease more manageable, and Ms. Beverage suggested less productions and shorter runs, which would allow the library to maximize revenue through theater rentals. She added that there are many use limits when the Playhouse occupies the theater. Mr. Miles asked if the theater was in high demand, and Ms. Beverage replied that the theater is in high demand.

Ms. Beverage will provide further information at the next Board meeting.

Chair Croteau asked if there were any further questions or comments and, there being none, she moved to the next item.

INFORMATION ITEMS:

None.

COMMITTEE REPORTS:

Ms. Blassingame distributed the Friends of the Library event flyer for the May 17 Authors Luncheon.

Ms. Beverage reported that the Taste of Huntington Beach, benefitting the Children's Library, takes place on Sunday, April 29.

Ms. Blassingame distributed the Orange County, California Genealogical Society calendar for April through June, noting that the OCCGS is dark in June.

CALTAC:

Mr. Moore reported that the CALTAC newsletter was mailed, and that the American Library Association annual conference and exhibition is in Anaheim, California this year from June 21-26, 2012.

LIBRARY BOARD COMMENTS:

None.

STAFF COMMENTS:

None.

ADJOURNMENT:

Chair Croteau entertained a motion to adjourn the meeting. Mr. Miles moved to adjourn the meeting and Ms. Cox seconded the motion. There being no more business, the meeting was adjourned.

Respectfully submitted by,

Betty Croteau
Chair