

**MINUTES
LIBRARY BOARD OF TRUSTEES**

April 15, 2014
5:00 P.M.
Central Library
7111 Talbert Avenue
Huntington Beach, CA 92648

ROLL CALL:

MEMBERS PRESENT: Daugherty, Croteau, Lewis, Miles and Moore

MEMBERS ABSENT: Cox, Vogel

STAFF PRESENT: Beverage, Dixon

COUNCIL LIAISONS PRESENT: None

PRESENTATIONS/COMMENDATIONS:

Ms. Beverage announced that Abigail Tapia was selected to receive the Melville Dewey Staff Recognition Award for the month of March. Abigail was nominated for her speed, efficiency, and great customer service skills, and for being so helpful to her coworkers.

MINUTES: MARCH 18, 2014

VICE-CHAIR DAUGHERTY ENTERTAINED A MOTION TO ACCEPT THE MARCH 18, 2014 MEETING MINUTES AS SUBMITTED. SO MOVED BY MR. LEWIS, AND SO SECONDED BY MS. CROTEAU. AS NONE WERE OPPOSED, THE MINUTES OF MARCH 18, 2014 WERE ACCEPTED AS SUBMITTED.

ORAL COMMUNICATIONS/PUBLIC COMMENTS:

None.

ADMINISTRATIVE ITEMS:

Ms. Blassingame presented the March minutes to Vice-Chair Daugherty for her signature.

DISCUSSION ITEMS:

F-1. State Librarian Appointment.

Ms. Beverage reported that the Governor of California appointed Greg Lucas, former State Capitol news reporter for the San Francisco Chronicle, to the position of State Librarian. She added that Mr. Lucas is not a degreed librarian and this has generated an increase in dialogue in the library community.

Ms. Beverage reported that Mr. Lucas is supportive of the State broadband initiative and plans to enroll in the San Jose Library Science program to better serve the State in his new role.

Library Board members discussed State Librarian qualifications, past State librarians, and enforcing the law in California, in light of the appointment.

Vice-Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

F-2. Library Staffing.

Ms. Beverage distributed the new Library Services organization chart and explained that the minor reorganization would permit the library to hire an additional librarian and an additional library services clerk, which would provide more coverage to the public desks. She added that this reorganization is budget neutral; the funding comes from eliminating the senior librarian position vacated by Kevin Moran, and distributing the amount appropriately to increase the existing vacant part-time permanent librarian position to a full-time librarian position and adding an additional library services clerk position.

Ms. Beverage reported that the new librarian, Jessica Framson, began her employment with the library on Monday, March 31, 2014.

Ms. Beverage reported on the active library services clerk recruitment by stating that the position, which will support Youth Services, was offered to and accepted by one of the candidates.

Vice-Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

F-3. SB 1455 Construction Bond Bill.

Ms. Beverage distributed information on SB 1455, California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2014, and explained that the Bond Bill, designed to provide construction funding to new libraries in California, has passed the first Budget Committee review. She encouraged the library board members to share the information with family and friends to support the Bond Bill, which would place it on the ballot in 2016.

Mr. Moore suggested that a letter also be sent to Senator Bob Huff and Ms. Dixon offered to send Senator Huff's contact information to the Library Board.

Vice-Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

F-4. Budget FY 2014-15.

Ms. Beverage reported that the City's FY 2014-15 Budget Kick-Off meeting was on Wednesday, March 26, 2014. She explained that she and Mary Wilson, Principal Librarian, are completing the Capital Improvement Plan (CIP), which includes building needs and technology upgrades. She added the CIP is

due on Monday, April 21, and that the additional budget requests, including the Library Narrative, the Equipment Request list and the Supplemental Items list are due on Monday, April 28.

Vice-Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

F-5. Information Technology Plan.

Ms. Beverage reported that the City's Information Services department has engaged a consultant to develop a Five-Year Plan to ensure that the City's technology is in line with that of the rest of the nation. She explained that the Library, the highest user of technology in the City, will be included in this plan.

Ms. Beverage explained that the library is looking into the purchase of "Enterprise" or "eResource Central," which is a program that works in conjunction with Horizon to enhance the capabilities of the library catalog system.

Vice-Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

INFORMATION ITEMS:

Ms. Dixon distributed information on the upcoming literacy fundraiser, the 5k Walk, Run Read.

Ms. Dixon distributed the final version of the Annual Report for Library Board review. She asked that each Board member review the brochure and contact her if any errors were discovered.

COMMITTEE REPORTS:

HB Reads

Mr. Moore reported that the HB Reads 2014 program went very well. He added that the committee is now considering selections for next year's program.

Friends of the Library

Ms. Dixon distributed information for the next Authors' Luncheon, scheduled for Friday, May 16 at noon.

Ms. Beverage reported that the Friends of the Library donated a new book return unit to the Helen Murphy branch library to replace the existing, rusted book return.

Friends of the Children's Library

Ms. Beverage reminded the Board members that the Taste of Huntington Beach event takes place on Sunday, April 27, 2014, at the Sports Complex.

Orange County, California Genealogy Society

There was nothing new to report.

CPLA (California Public Library Advocates)

There was nothing new to report.

LIBRARY BOARD COMMENTS:

None.

STAFF COMMENTS:

None.

ADJOURNMENT:

Vice-Chair Daugherty entertained a motion to adjourn the meeting. Ms. Daugherty moved to adjourn the meeting and Mr. Lewis seconded the motion. There being no more business, the meeting was adjourned.

Respectfully submitted by,

Sherrie Daugherty
Vice-Chair