

Historic Resources Board
Draft of Minutes 9/21/2016

- I. Meeting was called to order at 5:03 PM by Chair Schey. Epting, Knowles, Mason, McNeil, Nguyen, Santiago, David Wentworth Sr., Duane Wentworth present.
- II. Welcome and Introduction: Guests in attendance: Patrick Brenden.
- III. Approval of Minutes: Minutes approved with spelling changes. McNeil motioned, Duane seconded, motion passed 9-0.
- IV. Public Comments: Patrick Brenden had several hours of conversation with Mary Adams Urashima about Historic Wintersburg.
- V. Oral Communication and Presentations – Design Review Board Report: Schey has nothing of historical interest to report.
- VI. Administrative:
 1. Treasurer’s Report: \$2,910.06 as of September 15. All bills are currently paid.
 2. Revised Subcommittee Roster: Being prepared by Epting.
- VII. Standing Committee Reports
 1. Research
 - A. Demolition Review: None.
 - B. Plaques and City Markers: Meeting will be arranged with Social Bronze to discuss future plaques.
 2. Oral History Project: Mason and Nguyen are moving forward identifying subjects for oral histories. Schey handed oral history DVDs to Nguyen.
 3. Information and Outreach
 - A. Surf City Nights: \$184 in September donations, including \$42 electronic. Talk about watermarking images, including descriptions on the prints, and master list of all photos. Discussion of larger marketing plan in future. Discussion of October 8 car show.
 - B. Walking Tour: McNeil informed there are seven boxes, distributed before July 4, will do another circuit soon.
 - C. Facebook: Almost 1,200 likes, Mason requested content for the page.
 - D. Draft Mills Act Brochure: Brochure was met with approval by all.

4. Wintersburg Task Force: David Wentworth informed that there is a very important announcement coming soon, productive communication with all stakeholders, meeting of the Task Force September 27.

VIII. Review Board Manual: Updated roster, subcommittees, add website/digital media section and electronic communications. Add Mills Act information, governing documents and flyer after plaques. Add state historic building code, recommended reading, programs and publications.

IX. History Here App: Tabled until next month.

X. Strategy for Recovering Historic Photographs: A letter will be drafted by Santiago and Schey to the city attorney for direction to recover photos from former board member. Nguyen motioned, McNeil seconded, passed 9-0.

XI: Materials Distributed and Recent Findings: None.

XII: Items to Be Agendized: None.

XIII. Next Meeting/Adjournment: Duane W. motioned to adjourn meeting at 6:30 PM. Mason seconded. 9-0 vote.