

**CITY OF HUNTINGTON BEACH
HISTORIC RESOURCES BOARD**

MEETING MINUTES

Wednesday, August 15, 2012, 6:00 P.M.

City Hall, Room B-7, 2000 Main St., Huntington Beach, CA 92648

I. Call to Order/Roll Call – Alvarez, Haynes, Schey, Santiago, Watkins

II. Approval of Minutes – Minutes approved as amended to include minimal corrections. DW (1) BH (2)

III. Public Comments – None

IV. Welcome and Introduction – Chair Haynes, welcomed and opened the meeting. Introduced guest Ann Minnie. Minnie is especially interested in helping man the HRB booth at Surf City Nights.

V. Oral Communication and Presentations – Design Review Board: Schey reported on DRB action on the Russo & Steele Auto Auction and the Forever View Mixed Use Project.

VI. Administrative – HRB members reviewed basic interpersonal and team-building skills including the importance of communication, both verbal and written, follow-through and commitment. E-mail protocol will be defined and standing committees will be defined as needed. Also, the minutes of the HRB meeting of February 2012 will be amended to reflect the attendance of Watkins.

VII. Current Issues –

1. Draft Historic Context and Survey Report – Santiago stated that he had sent the letter as planned at the last meeting. Ramos stated that staff was waiting for a response from Galvan.

2. Wintersburg Japanese Church – The HRB discussed their support for this project broadly, but much concern was expressed that the HRB should not participate in fund-raising efforts for a specific project. Gloria Alvarez has agreed to serve on the Wintersburg Committee on an ad hoc basis and not as a representative of the HRB. A request from liaison Boardman that the HRB elect a representative has not been acted upon. Haynes to clarify situation with Boardman. Selection of representative will be tabled until the next HRB meeting.

3. Main Street Library – Schey reported that no progress has been made since there is no access to photographs or other display materials with which to prepare presentation to library staff. Haynes will provide in the coming week.

4. Triangle Park Sign – Alvarez reported that per D. Dominguez a park sub-committee is in process of formation; expects no further action until after September 12.

5. Oral History Project – Schey reported that no action has been taken pending start of school year since college students will be interviewers; Schey also asked again that names of potential subjects be supplied to her; critical to presentation to college. Minnie received a form from Watkins for gathering names of subjects and did so. No information yet provided to Schey.

6. Walking Tour Filming – Haynes will contact Leiffring to plan a coordination meeting.

7. Historic Signs – Both Watkins and Schey have gathered information on this. Schey will prepare a PowerPoint presentation for the next meeting if there is time on the agenda.

8. Deed of Gift form – Haynes discussed with City Attorney. Schey explained that a deed of gift form absent any other archival protocol is without substance. Schey will present a PowerPoint presentation about the archival process; Schey again asked to be provided with a list of potential archive objects/collections, especially materials donated to HRB members by the public for this purpose. Schey has received none to date.

VIII. Materials Distributed – None

IX. Items to be Agendized

X. Next Meeting/Adjournment – September 19, 2012