



**MINUTES
REGULAR MEETING
FINANCE COMMISSION**

Wednesday, June 22, 2016
5:00 p.m.

City of Huntington Beach
Civic Center – Lower Level Room B-7
2000 Main Street
Huntington Beach, CA 92648-2702

Chair Bunten called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

MEMBERS PRESENT: Berge; Bunten; Hart; Hreish; Romero; Small; Woodworth

MEMBERS ABSENT: None

STAFF PRESENT: Michelle Warre; Jo Ann Diaz; Lori Ann Farrell Harrison;
Mary Loadsman

ORAL COMMUNICATIONS – none.

MINUTES

Motion: Moved by Hart and seconded by Hreisch to approve the Finance Commission Minutes dated May 25, 2016 as presented.

Ayes: Berge; Bunten; Hart; Hreish; Small; Woodworth

Noes: None

Absent: Romero

Motion Passed: 6-0

PRESENTATION – none.

DIRECTOR UPDATE – Farrell Harrison advised the Fiscal Year 2016/17 Proposed Budget will be presented at the July 18, 2016 City Council Study Session. Commissioners are welcome to attend the study session or watch the proceedings from the City website. She reported the Federal Single Audit is complete, that the City is in the process of completing a fee study that will go to the City Council and that a AAA Credit Rating from Fitch Rating services was obtained.

DISCUSSION ITEMS

Salary Study – Chair Bunten asked Commissioner Woodworth to give an update regarding the meeting with Councilmember Peterson. Commissioner Woodworth indicated that Councilmember Peterson now had a better understanding of the task and that they discussed other options to learn if Huntington Beach is in line with surrounding cities.

The Commissioners provided comment and reviewed the draft memorandum to the City Council in response to the Council Directive dated April 4, 2016. After discussion, the Commission agreed on changes and asked staff to send the final memo to the City Council.

COMMISSIONER COMMENTS

Finance Commissioners thanked Michelle Warren and the Human Resources Department for their time, expertise and help with the City Council directive. They also thanked Lori Ann Farrell Harrison for the in-depth review and explanation of how the City's finances operate. Ms. Farrell Harrison noted staff would send a list of upcoming Study Session Items and a proposed Budget Adoption Schedule.

ITEMS DISTRIBUTED TO COMMISSION

1. Chair Bunten's Draft Memorandum to City Council.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:55 p.m.

Submitted by:

Lori Ann Farrell Harrison, Chief Financial Officer

By: Mary Loadsman, Administrative Assistant, Finance Department