



**MEETING MINUTES**  
**CITY OF HUNTINGTON BEACH**  
**FINANCE BOARD**  
**WEDNESDAY, MARCH 11, 2009 AT 6:00PM**  
**CIVIC CENTER, LOWER LEVEL, ROOM B-8**

- 1) **CALL TO ORDER:** At 6:00 PM, Chair Falzon called the meeting to order.  
Present: Members: Corkett, Jones, and King  
Absent: Vice Chair LoGrasso and Member Garcia  
Also Present: Jennifer Lampman, Sr. Administrative Analyst, and Carrie Gonzales, Administrative Assistant
- 2) **PUBLIC COMMENTS:**  
No public comments were made.
- 3) **APPROVAL OF MEETING MINUTES:**  
February 11, 2009 – Member Jones made a motion to approve the minutes as amended, seconded by Member King. The motion was approved 4-0. (Vice Chair LoGrasso and Member Garcia absent)
- 4) **STAFF REPORTS/BUSINESS ITEMS:**
  - a) **Chairman's Update**  
Chair Falzon did not have anything further to discuss that is not already covered on tonight's agenda.
  - b) **Cost Allocation and Fee Study Update**  
Jennifer informed the Board that the cost allocation and fee study is still moving forward. The Departments are reviewing the draft to justify why they would be making changes to the fees or having the fees stay the same before it is sent to the City Council for approval.
  - c) **Strategic Plan Update**  
Jennifer discussed the handouts that the Board had asked for at the February 11, 2009 meeting.
    1. Budget Considerations by other Cities
    2. Bargaining Agreements by associations
    3. 3-year budget projection General Fund – Maintain fund balance
    4. 3-year budget projection General Fund – Maintain fund balance detailed sheet

At the February 11, 2009 Board meeting, the City Administrator asked the Board to give him a list of potential cost saving ideas to further study. The Board brain stormed the following potential suggestions::

  1. Outsourcing Beach Operations Services
  2. Prevailing Wage
  3. Social Programs – revisit benefit of programs
  4. Equipment/Vehicle Maintenance – consolidate within departments or outsource
  5. Partnering with school districts for city landscaping
  6. Aero Bureau – look at civilian pilots
  7. Plan Check – look a Fire sworn personnel vs. non-sworn Building & Safety employees
  8. Two-tier new hire benefits
  9. Outsourcing Maintenance Services –
    - Street Sweeping
    - Parks/Tree Maintenance
    - Streets Maintenance
    - Signs Maintenance
    - Signal Maintenance
  10. What laws can we take to the City lobbyists to reduce staff time for training?
  11. Look at cost of two parking control employees following a street sweeper
  12. Look at conferences, trips, & training budget for each department



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13. Look at the current MOU's to re-open them – Understanding the associations would have to agree with City Council to open up their contracts and re-negotiate benefits/wages
14. CalPERS – Current fiscal impact not felt for a minimum of three years to incur additional \$3 million cost for the next three years out of the General Fund
15. Look at the clerical staff within each department – Administrative Assistants, Administrative Secretaries, and Office Assistants
16. Neighborhood Improvement District – look a matching funds with residents for the cost of tree removal, curbs, and gutters

**5) OPEN/CLOSED ITEM LIST**

There were no changes made to the current open list.

**6) COMMENTS FROM BOARD MEMBERS**

The Board members gave no comments. Jennifer had a few more handouts for the Board, which she discussed with them, a copy of the Neighborhood Improvement Districts brochure, minutes from the City Council study session held on February 2, 2009 with the Board, and a copy of the Financial Policies. Chair Falzon mentioned the Financial Policies are also located in the City's Annual Budget.

**ADJOURNMENT**

Member ?? made a motion at 7:50 PM to adjourn the meeting to Wednesday, April 8, 2009, at 6:00 PM, seconded by Member ?. The motion was approved 4-0.

**Respectfully submitted by:**

**Jennifer Lampman, Sr. Administrative Analyst**  
**Secretary to the Finance Board**