

**MINUTES
REGULAR MEETING
Children's Needs Task Force**

Thursday, August 25, 2011 4:00 PM
Huntington Beach Civic Center
2000 Main Street – Room B-7
Huntington Beach, CA 92648

The meeting was called to order at 4:05 PM.

I. Roll Call

Members Present: Broc Coward; Robert Dettloff, Jim Hayden, Phyllis Lembke; Marlene McIlroy

Members Absent: Ian Collins (excused)

Staff: Janeen Laudenback; Mary Loadsman

II. Public Comments: Richard Moore with the Library Board was in attendance to observe the meeting.

III. Presentations: None.

IV. Approval of Minutes: Minutes of July 28, 2011 Special Meeting.

MOTION:

Moved by Lembke, seconded by McIlroy, to approve the minutes of July 28, 2011 as presented.

Ayes: Coward, Lembke, McIlroy

Abstain: Dettloff, Hayden

Absent: Collins

Motion passed unanimously.

V. Elections: Laudenback reviewed nominations as submitted and requested nominations from the floor. No additional nominations were received therefore the following motion was made.

MOTION:

Moved by Dettloff, seconded by Lembke to re-elect Broc Coward as CNTF Chair, Jim Hayden as Vice-Chair and Marlene McIlroy as Secretary

Motion passed unanimously.

VI. Proposed Focus Groups:

Focus Group #1 – Advisory/Policy/Local Government Issues: Coward asked members to consider approval for this focus group for another year, referencing the State of Youth report is nearing completion. He provided background to the members on the development of the report

and asked for assistance in preparing the final draft. Lembke volunteered to assist with the work. Coward asked staff to arrange a meeting with the Council Liaisons once the final draft is ready.

Focus Group #2 – Children Recognized & Valued: Dettloff provided background on the Youth Character Awards and asked that members consider continuing with this group for the year.

Focus Group #3 – Child Welfare/Domestic Violence Prevention/Families with Special Needs/Huntington Beach Youth Shelter: Hayden provided background on the accomplishments for 2010/11 and asked members to consider continuing with this group and add the Youth Shelter. He noted there was more work to be done.

Focus Group #4 – Barnes & Noble Holiday Book Drive: Laudenback confirmed that Barnes & Noble has selected the CNTF to distribute the Holiday Book Drive books for 2010/11. She suggested that members wait until new members were appointed at the September 19, 2011 City Council Meeting before voting on this and other focus groups.

Laudenback added that with the new appointments, the CNTF would be full with a total of four (4) Student Members and nine (9) Regular Members. She proposed holding a Special Meeting on September 22, 2011 to introduce the newly appointed CNTF members and to discuss the proposed focus groups at that time.

Focus Group #5 – Special Events/Marketing: Coward suggested the group consider adding a Special Events/Marketing group for the upcoming year. The idea is that the CNTF would find a way to help sponsor activities for the CNTF to better market themselves. The activities of the group could be to brainstorm ideas to market the CNTF and find ways to make the ideas happen.

Members agreed to table a vote on forming new focus groups until the Special Meeting planned for September 22, 2011.

VII. Information Items - Laudenback noted information items already reviewed during the meeting and discussed the upcoming presentation schedule:

- 10/27/11 – Team Advocates for Special Kids (TASK) Speakers: Paula West-Hernandez & Blanco Zambrano
- 12/15/11 – Project Self Sufficiency (PSS) Speaker: Brigette Beisner
- 02/23/12 – CSP, Inc. – Community Services Program / Gang Prevention

New Business – None.

VIII. Task Force Member Comments – None.

There being no further business, the meeting adjourned at 5:15 p.m.

Next meeting: **Special Meeting of September 22, 2011 at 4 p.m.
5th Floor Community Services Conference Room - City Hall**

Submitted by: Mary Loadsman, Recording Secretary