



CITY OF HUNTINGTON BEACH

2000 MAIN STREET

CALIFORNIA 92648

COMMUNITY SERVICES DEPARTMENT

(714) 536-5486

CHILDREN'S NEEDS TASK FORCE MEETING MINUTES

Thursday, April 28, 2016 4:00 PM
Huntington Beach Civic Center
Lower Level Room B-8
2000 Main Street
Huntington Beach, CA 92648

A. CALL TO ORDER/ROLL CALL

Chair Johnson called the meeting to order at which time a quorum was met.

Members Present: Erika Augenstein, Dona Cardona, Linda Cornejo, Dawit Habteab, Jim Hayden, Tiffany Johnson

Members Absent: Phyllis Lembke, Daryn Nguyen

Council Liaisons Present: Barbara Delgleize

Staff Present: Chris Slama

B. PUBLIC COMMENTS

None.

C. PRESENTATIONS & INTRODUCTIONS

Chair Johnson introduced Jenn Kinkel, Early Childhood Development Coordinator for the Huntington Beach City School District (HBCSD). Ms. Kinkel presented "the Early Development Index", which is a tool used to understand the readiness for children attending Kindergarten. The Index is funded by the Orange County Children and Families Commission. The study is county-wide. She went on to explain what the EDI is, how it can be used, and what the results are in HB. Through grant funding, a new state preschool program will open in September. This report can be used for future grant opportunities. There is now 100% participation of schools within Huntington Beach. The information is available for use by both the districts and the county to use for future planning.

Slama introduced Jennifer Shepard, Assistant Superintendent of Educational Services for the district, who gave some clarification on a question asked by Cardona.

The Task Force thanked Ms. Kinkel for her time. She will send a copy of the slideshow to Mr. Slama for disbursement to the members and posting online.

D. APPROVAL OF MINUTES

Motion: Moved by Hayden, seconded by Augenstein to approve the February 25, 2016 meeting minutes.

Ayes: Augenstein, Cardona, Cornejo, Habteab, Hayden, Johnson

Abstain: None

E. FOCUS GROUP UPDATES

#1: CHILDREN RECOGNIZED & VALUED: *Lembke (Lead), Augenstein, Cornejo*
Lembke is absent, however, Cornejo reported that the Focus Group met at the Community Services Dept. regarding the American Youth Character Awards to tally scores and select the honorees. The nomination forms went to a wider audience this year, so more nominations were received. There were 69 students nominated with 16 honorees selected from that group. The names of the honorees are kept secret until the ceremony, at which time they are announced along with all of the nominees. The ceremony will be held on Saturday, May 21 at Bella Terra Huntington Beach.

Motion: Johnson moved to accept the honorees as recommended by the Focus Group. The motion was seconded by Cornejo. All in favor

Ayes: Augenstein, Cardona, Cornejo, Habteab, Hayden, Johnson

Abstain: None

#2: CHILD WELFARE: *Hayden (Lead), Cornejo, Habteab, Lembke*
Hayden said that he and Lembke have met in the past with HBPD. There are two officers assigned to the homeless and mentally challenged within the City and that's what this group will be bringing before the Task Force. He hopes to meet within the next four weeks.

#3: BARNES & NOBLE HOLIDAY BOOK DRIVE: *Johnson (Lead), Cornejo, Hayden*

Johnson said that she still can't believe that over 3,000 books were brought in this past year. She thanked the community for their donations. Council Liaison Delgleize thanked Barnes & Nobel at a City Council meeting. Unfortunately, due to a scheduling conflict, Barnes & Nobel representative, Jeanne Ferrara wasn't able to attend the meeting.

#4: SPECIAL EVENTS / MARKETING: *Cornejo (Lead), Augenstein, Johnson*
Cornejo reported that she updated City Council regarding the American Youth Character Awards. Slama informed the CNTF that he was able to secure the Banister historical fire engine again this year for the AYCA honorees to ride in the 4th of July parade.

F. NEW BUSINESS

1. Bylaws Review and Potential Action:

- a. **Membership Residency** - Slama summarized the response from the City Attorney regarding the requested by the CNTF to clarify whether a non-resident, but someone who works within the City, can be a board member if reflected in the bylaws. The Attorney said that although City Council must be a resident, an advisory board may consist of a non-resident if reflected in the bylaws. Discussion ensued on how the bylaws should be changed and what Task Force Members envision in the new bylaw.

Motion: Johnson moved to strike the sentence in Article II Mission Statement, Section 1. General Membership that reads: "*All members shall be residents of the City of Huntington Beach.*" Hayden seconded the motion. All in favor. The motion will now be submitted to City Council for approval.

Ayes: Augenstein, Cardona, Cornejo, Habteab, Hayden, Johnson
Abstain: None

- b. **Student Terms** – Language was submitted by Member Dona Cardona for full Member review. Cardona said that she mirrored the adult member term language with the student language with the exception of the student's term because that item had not been decided by the last meeting. Augenstein voiced her opinion on the limit of two consecutive 1 year terms as a student. She stated that as a junior, she is in her second year, and therefore terming out, but feels she would like to continue on as a member through her senior year. Discussion began on 1-year versus two 1-year-term limit for students and the possibility of allowing four 1-year terms.

Motion: Cardona moved to accept the submitted language to amend the bylaws Article IV Membership Terms of Service, Section 2. Student General Members, with one exception: students may now serve up to four (4) consecutive 1-year terms. Hayden seconded the motion. All in favor.

Ayes: Augenstein, Cardona, Cornejo, Habteab, Hayden, Johnson
Abstain: None

- c. **Student Eligibility to Hold Office** – A discussion was had regarding the commitments by students. The students in attendance suggested that they start with more participation and the possible lead of a focus group prior to taking on the responsibility of holding office.

Motion: Johnson moved that the item be tabled until the 2016/2017 term discussion. Hayden seconded the motion. All in favor.

Ayes: Augenstein, Cardona, Cornejo, Habteab, Hayden, Johnson
Abstain: None

2. **Election of Secretary** – After discussion, CNTF members decided it would be in the best interest of the Task Force to eliminate the roll of Secretary due to lack of responsibility. It is felt that City Staff serves the purpose of the position.

Motion: Cardona motioned to amend Article III Officers, Section 1. Composition, to eliminate the roll of “one secretary”. The sentence shall now read: *“Officers shall consist of one chairperson, and one vice chairperson.”* Also in Section 2. a. Nominating of Officers, again eliminating the position of “Secretary”, and the sentence shall now read: *“At the June meeting, the staff liaison will provide nomination applications for the positions of Chair and Vice Chair to the general membership for submission to the staff liaison prior to the August meeting.”* Johnson seconded the motion. All in favor.

Ayes: Augenstein, Cardona, Cornejo, Habteab, Hayden, Johnson

Abstain: None

G. INFORMATION ITEMS

None

H. TASK FORCE MEMBER COMMENTS:

Cardona stated that when Focus Groups were discussed at the last meeting, she did not volunteer for any other groups because she felt they did not require her skill set (other than the Barnes & Nobel Holiday Book Drive). She cited Article XII from the Bylaws describing the structure of the focus groups. She said that she has other areas of interest and may wish to add a focus group. However, she needs to complete her research, and would like feedback from Members. There was discussion about adopting a school for a year, the amount of schools within the City, and how this type of project can be effective. This item will be agendaized for the next meeting.

Dawit asked Ms. Kinkel if information for individual schools can be determined from the EDI. She said yes, if he had a particular school in mind, she could help him decipher the information for that school if it were in the HBCSD. It was also noted that each principal has this information for their school.

Linda asked about the scripts for the American Youth Character Awards. Slama said that Gomez is working on them.

Augenstein mentioned a socialization program she was a part of during her time at Hawes Elementary. It may be a good program to discuss for a new focus group.

I. ITEMS TO BE AGENDIZED

1. Student Eligibility to Hold Office – Move to June 2017 Meeting
2. Focus Groups
 - a. Discussion of New Focus Groups to be implemented for FY 2016/2017
3. Officer Nominations and Elections – Chair and Vice Chair

J. ADJOURNMENT

There being no further business, Johnson adjourned the meeting at 5:22 p.m.

The next meeting is scheduled for Thursday, June 23, 2016, 4:00 PM at Civic Center, 2000 Main Street, Room B-8, Huntington Beach, CA 92648

Respectfully Submitted by:
Charlene Gomez, Recording Secretary