



**CHILDREN'S NEEDS TASK FORCE AGENDA**  
*Thursday, August 27, 2015 4:00 p.m.*

**City of Huntington Beach / Civic Center – Lower Level Room B-7**

**I. Roll Call:** Erika Augenstein; Linda Cornejo; Broc Coward; Michael Eliot; Jim Hayden; Tiffany Johnson; Keith Krallman; Sarah Kruszona; Phyllis Lembke; Marlene McIlroy; Daryn Nguyen

**II. Public Comments:** (Three minutes per speaker) - Members of the public are invited to address the Task Force on items within its subject matter or jurisdiction. No action can be taken by the Task Force on this date unless agendaized.

**III. Presentations:** None.

**Approval of Minutes:** Request to approve February 26, 2015, minutes. (Subsequent meetings were cancelled due to lack of quorum.)

**IV. Elections:** Accept nominations and hold election for the positions of Chair, Vice Chair and Secretary.

**(excerpt from CNTF By-Laws)**

Section 2. Nomination of Officers

- a. The Task Force will provide nomination applications for the positions of Chair, Vice Chair and Secretary to the general membership for submission to the staff liaison prior to the August meeting.
- b. The staff liaison shall solicit and receive nomination applications until the August meeting. In addition, the staff liaison will take additional nominations from the floor at the August meeting. Officers shall be elected from the membership.

Section 3. Election

- a. The annual election of officers shall be held at the first regular meeting in August. In the event there is no quorum present at the August meeting, the election of officers shall be held at such other meeting pursuant to Section 4.
- b. The proposed slate of nominees shall be posted a minimum of seventy two hours before the August meeting as part of the regular agenda posting process.
- c. The chair shall allow candidates to address the Task Force for a maximum of three minutes at the August meeting. Each candidate may give an oral statement outlining their goals and objectives for the coming year.
- d. In races of three or more candidates, if any one candidate does not receive a majority of votes, there will be a run-off between the two candidates with the highest number of votes. In races of two candidates, the candidate with the higher number of votes shall be deemed elected.

- V. **FOCUS GROUPS:** The work of the focus groups for FY 2014-2015 has been completed for the year. New focus groups will be established for the 2015-2016 FY as needed, at the August CNTF meeting.

**Recommended Action: Disband the Focus Groups for the year 2014/2015.**

<p><b>#1 – Advisory/Policy/Local Government Issues:</b></p> <ul style="list-style-type: none"> <li>• Conclude 14-15 year and disband</li> </ul>	<p><b>Lead: Kruszona</b>  <b>Participants:</b> Coward, Eliot, Lembke, Mcllroy, Kruszona</p>
<p><b>#2 – Children Recognized &amp; Valued:</b></p> <ul style="list-style-type: none"> <li>• 4<sup>th</sup> of July Participation</li> <li>• Conclude 14-15 year and disband</li> </ul>	<p><b>Lead: Lembke</b>  <b>Participants:</b> Johnson, Krallman, Kruszona, Nguyen</p>
<p><b>#3 – Child Welfare/Domestic Violence Prevention/Families with Special Needs:</b></p> <ul style="list-style-type: none"> <li>• Conclude 14-15 year and disband</li> </ul>	<p><b>Lead: Hayden</b>  <b>Participants:</b> Eliot, Johnson, Krallman, Kruszona, Lembke, Mcllroy</p>
<p><b>#4 – Barnes &amp; Noble Holiday Book Drive Nov 1 to Dec 31</b></p> <ul style="list-style-type: none"> <li>• Book Drive update–Book sorting dates confirmed for Dec. 3 &amp; 17</li> <li>• Conclude 14-15 year and disband</li> </ul>	<p><b>Lead: Johnson</b>  <b>Participants:</b> Hayden, Mcllroy, Nguyen</p>
<p><b>#5 – Marketing the Task Force: Improve Council Awareness/Community Partnering</b></p> <ul style="list-style-type: none"> <li>• Conclude 14-15 year and disband</li> </ul>	<p><b>Lead:</b>  <b>Participants:</b> Coward, Krallman, Mcllroy</p>

VI. **Information Items:**

1. Roster Report – Report on vacancies and new Task Force members.

VII. **New Business:**

1. New Focus Group Discussion

VIII. **Task Force Member Comments:**

VIII. **Adjournment:**

**THE NEXT CNTF MEETING IS SCHEDULED FOR:**

**Thursday, October 22, 2015 – 4PM – Room B-7/Lower Level City Hall**

*Please contact Charlene Gomez at 714-536-5434 or [cgomez@surfcity-hb.org](mailto:cgomez@surfcity-hb.org) if you are unable to attend.*