



CHILDREN'S NEEDS TASK FORCE AGENDA
Thursday, August 25th, 2011 4:00 p.m.

City of Huntington Beach / Civic Center – Lower Level Room B-7

- I. **Roll Call:** Ian Collins; Broc Coward; Robert Dettloff; Jim Hayden; Phyllis Lembke; Marlene McIlroy
- II. **Public Comments:** (Three minutes per speaker)
Members of the public are invited to address the Task Force on items within its subject matter or jurisdiction. No action can be taken by the Task Force on this date unless agendaized.
- III. **Presentations:**
- IV. **Approval of Minutes:** A Special Meeting was held on July 28, 2011 with a holdover of agenda items from the June 23, 2011 regular meeting which was cancelled due to lack of quorum. Request approval of minutes from the July 28, 2011 meeting.
- V. **Elections: (excerpt from CNTF By-Laws)**
Section 2. Nomination of Officers
 - a. At the June meeting, the Task Force will provide nomination applications for the positions of Chair, Vice Chair and Secretary to the general membership for submission to the staff liaison prior to the August meeting.
 - b. The staff liaison shall solicit and receive nomination applications until the August meeting. In addition, the staff liaison will take additional nominations from the floor at the August meeting. Officers shall be elected from the membership.Section 3. Election
 - a. The annual election of officers shall be held at the first regular meeting in August. In the event there is no quorum present at the August meeting, the election of officers shall be held at such other meeting pursuant to Section 4.
 - b. The proposed slate of nominees shall be posted a minimum of seventy two hours before the August meeting as part of the regular agenda posting process.
 - c. The chair shall allow candidates to address the Task Force for a maximum of three minutes at the August meeting. Each candidate may give an oral statement outlining their goals and objectives for the coming year.
 - d. In races of three or more candidates, if any one candidate does not receive a majority of votes, there will be a run-off between the two candidates with the highest number of votes. In races of two candidates, the candidate with the higher number of votes shall be deemed elected.

VI. FOCUS GROUPS: Members will discuss options for focus groups for 2011/2012.

#1 –	Lead: Participants:
#2 –	Lead: Participants:
#3 –	Lead: Participants:
#4 –	Lead: Participants:
#5 –	Lead: Participants:

VII. Information Items:

1. Upcoming Presentations Schedule:
 - October 27, 2011 – Team Advocates for Special Kids (TASK) Speakers: Paula West-Hernandez and Blanca Zambrano
 - December 15, 2011 – Project Self Sufficiency (PSS) Speaker: Brigette Beisner
 - February 23, 2012 – CSP, Inc. – Community Services Program/Gang Prevention
2. Council Appointments Scheduled for September 19, 2011
3. Request for CNTF Special Meeting - September 22, 2011
 - Introduction of New Members
 - Overview of CNTF
 - New Focus Groups discussion

VIII. New Business:

VIII. Task Force Member Comments:

IX. Adjournment:

**THE NEXT CNTF MEETING IS SCHEDULED FOR:
Thursday, October 27, 2011 – 4:00 p.m. Room B-7**

Please contact Mary Loadsman at 536-5434 (mloadsman@surfcity-hb.org) if you are unable to attend.