



**CITY OF HUNTINGTON BEACH**

2000 MAIN STREET

CALIFORNIA 92648

COMMUNITY SERVICES DEPARTMENT

(714) 536-5486

**CHILDREN'S NEEDS TASK FORCE  
MEETING AGENDA**



**Thursday, April 28, 2016**

**4:00 PM**

**Civic Center | Room B-8**

**2000 Main Street**

**Huntington Beach, CA 92647**

**MEETING ASSISTANCE NOTICE – AMERICANS WITH DISABILITIES ACT**

In accordance with the Americans with Disabilities Act the following services are available to members of our community who require special assistance to participate in Children's Needs Task Force meetings. If you require special assistance, 48-hour prior notification will enable the city to make reasonable arrangements. To make arrangements for an assisted listening device (ALD) for the hearing impaired, American Sign Language interpreters, a reader during the meeting and/or large print agendas, please contact the City Clerk's Office at (714) 536-5227.

**A. Roll Call:** Erika Augenstein; Dona Cardona; Linda Cornejo; Dawit Habteab; Jim Hayden; Tiffany Johnson; Phyllis Lembke; Daryn Nguyen

**B. Public Comments:** (Three minutes per speaker) - Members of the public are invited to address the Task Force on items within its subject matter or jurisdiction. No action can be taken by the Task Force on this date unless agendaed.

**C. Presentations & Introductions:**

1. Jenn Kinkel, Director of Early Childhood Development for the Huntington Beach City School District (HBCSD) will present "The Early Development Index", which is a tool that allows the HBCSD to gather quantifiable data on readiness for children attending Kindergarten classrooms in the HBCSD. The presentation will explore this tool in more detail and review the most recent data set.

**D. Approval of Minutes:** Request to approve minutes from February 25, 2016.

**E. FOCUS GROUPS UPDATES: Review Focus Group**

**Focus Group updates:**

**# 1: CHILDREN RECOGNIZED & VALUED:** Lembke (Lead), Cornejo, Hayden, Johnson

- Action Required: Approve honorees selected by the Focus Group for the 2016 American Youth Character Awards. Out of 74 applications received, 16 honorees are recommended for selection.
- Review the calendar of events for the upcoming YCA on May 21, 2016.

**#2: CHILD WELFARE:** Hayden (Lead), Cornejo, Lembke

- Update.

- #3: BARNES & NOBLE HOLIDAY BOOK DRIVE:** Johnson (Lead), Cornejo, Hayden
- Presentation to Barnes & Noble at City Council meeting was cancelled; however, Council Liaison Barbara Delgleize thanked Barnes & Noble for their generous donation to the community.

- #4: SPECIAL EVENTS / MARKETING:** Cornejo (Lead), Johnson
- Update on April 4, 2016 presentation to City Council.

**F. New Business:**

**a. Bylaws Review and Potential Action:**

1. At the February 25, 2016 meeting, the following bylaws items were discussed and it was determined that they should be held over for further discussion and potential action at the April 28 meeting:
  - a. Membership Residency (pending an determination from the City Attorney)
  - b. Student Terms
  - c. Student Eligibility to Hold Office

**b. Election of Secretary:**

1. The position of Secretary and its roll within the Task Force was reviewed for elimination or the creation of a role description. It was determined that this item should be held over for further discussion and potential action at the April 28 meeting.

**G. Information Items:**

**H. Task Force Member Comments:**

**I. Next Meeting Date:**

The next regularly scheduled business meeting for the Children's Needs Task Force will be held on Thursday, June 23 at 4pm, Room B-8 | Lower Level City Hall. Please contact Charlene Gomez at 714-536-5434 or cgomez@surfcity-hb.org if you are unable to attend.

**J. Adjournment:**

Attachment:

1. American Youth Character Awards – List of Recommended Honorees
2. Interdepartmental Communication from the City Attorney regarding non-residential membership determination.
3. Bylaws: *Article IV - Membership Terms of Service; Section 2. Student General Members* - suggested language update by Dona Cardona