

**MINUTES
LIBRARY BOARD OF TRUSTEES**

September 18, 2007
5:00 P.M.
Central Library
7111 Talbert Avenue
Huntington Beach, CA 92648

ROLL CALL:

MEMBERS PRESENT: Budwig, Cox, Kuperberg, Lewis, Miles and Moore

MEMBERS ABSENT: None

STAFF PRESENT: Williams, Gonzalez, Blassingame

Due to the absence of Secretary Hayden, Nanci Williams, Principal Librarian, acted as Secretary of the meeting.

COUNCIL LIAISONS PRESENT: None

PRESENTATIONS/COMMENDATIONS:

MINUTES: August 21, 2007

CHAIR BUDWID ENTERTAINED A MOTION TO ACCEPT THE MINUTES AS SUBMITTED: SO MOVED BY MR. LEWIS AND SO SECONDED BY MS. COX, THE MINUTES OF AUGUST 21, 2007 WERE APPROVED AS PRESENTED.

ORAL COMMUNICATIONS/PUBLIC COMMENTS: None

ADMINISTRATIVE ITEMS: None.

DISCUSSION ITEMS:

F-1. Banning Library Capital Campaign – Nanci Williams, Mary Pat Gonzalez

Ms. Williams began by introducing Mary Pat Gonzalez, Senior Librarian, as her co-presenter. Ms. Williams then presented a Power Point slide show outlining the proposed Banning Library project, a copy of which is included as Attachment A to the minutes.

Ms. Williams began the presentation with a brief history of the Banning Library which is adjacent to Eader Elementary School, and the current issues the project addresses, including insufficient parking, staffing and square footage. She reported that the City contracted Tetra Design, an architecture and planning firm, to conduct a Feasibility Study which included Field Investigation, Code Analysis and Site Planning Analysis. The purpose was to present the City with options regarding the existing building. Ms. Williams explained that the result of the study

proposed three options: renovate the existing building, rebuild the library in the same location, or rebuild the library in a new location.

Ms. Williams then presented a list of goals associated with a new library, including a larger parking area, an significant increase in square footage, and an updated image. She also showed the proposed location of the new library building as well as a bubble diagram layout.

Ms. Williams explained that the outcome of this project was dependent on the community of Huntington Beach, and specifically of the neighborhood surrounding the Banning branch. She suggested that input from the community might be obtained through meetings with the local Homeowners Association, mail-in surveys and possibly door-to-door inquiries.

Ms. Williams reported that she will be meeting with the Community Services Commission during their October meeting to make a similar presentation to introduce the proposed project and obtain feedback. She further explained that she will also make a presentation to the City Council and Board of Trustees during a study session scheduled in late January 2008, again, to introduce the proposed project and obtain feedback.

She reported that she met with school officials and they expressed positive interest in the proposed changes. Ms. Williams then asked the members of the Board if they had any questions.

Mr. Moore asked if joint-use funds were being considered to partially fund the project. Ms. Williams replied that this is a City project and no joint-use funds would be involved. Mr. Moore suggested that this aspect be emphasized to the public every step of the way, and that because the library will be adjacent to the school playground, a divider – such as a fence, continuous low shrubs or some other natural divider – would need to be erected between the properties.

Chair Budwig asked if the number of permanent employees would increase with a larger building, and if the hours the library would be open might also be increased. Ms. Williams replied that an increase in the staff and hours would both be considered.

Several members of the Board asked what would be expected of them at the Study Session. Ms. Williams replied that she would find out and get back to the Board with an answer. Ms. Blassingame offered to assist Ms. Williams in order to become more familiar with City procedure. Chair Budwig asked if the date the Board attends the Study Session be rescheduled to allow more time for the Board to prepare and Ms. Blassingame replied that she would speak with Mr. Hayden and get back to the Board with an answer.

Ms. Williams concluded the presentation by asking Ms. Gonzalez to unveil the proposed Banning library conceptual rendering.

Mr. Moore asked if the conceptual rendering could be posted on the library web site. Ms. Williams replied that she and Ms. Gonzalez would look into it.

Chair Budwig asked if there were any more questions. There being none, Ms. Williams and Ms. Gonzalez were thanked for their presentation.

F-2. Human Relations Task Force “HB Reads” program

Mr. Moore began his status report by explaining the Mr. Provencher is very busy with many phases of the campaign. He explained that a member of the task force has been screening calls from many interested Huntington Beach residents. Mr. Moore also reminded the Board members that the Task Force meets every Wednesday at Fred’s home, is currently scheduling a January kick-off of the “HB Reads One Book” and that the Task Force presented the program to the Huntington Beach Art Center staff. The Art Center expressed a willingness to participate.

Mr. Moore reported that the largest portion of the Public Relations campaign is a water bill insert, which includes a discount coupon when purchasing the book. Ms. Cox asked how residents who do not receive water bills will be informed of this event. He replied that several newspaper will receive press releases, including the Orange County Register, the Wave and the Independent. He also reported that the press releases were delayed while Jim Thomas, a member of the Orange County Department of Education, obtained permission to allow the Task Force to use their non-profit tax identification. Mr. Moore explained that this will provide a significant cost savings to schools and other institutions when purchasing large quantities of the book.

Mr. Moore reported that the program will also be featured at a Barnes & Noble book fair during mid-Fall. He added that residents of Huntington Beach are being very generous with donations toward the program.

INFORMATION ITEMS:

Ms. Blassingame distributed information on the Children’s Library and Oak View library programs.

COMMITTEE REPORTS:

Library Support Organizations: Ms. Blassingame distributed a program flyer describing the next Friends of the Library author luncheon scheduled for September 28, 2007.

Chair Budwig distributed the Genealogy calendar featuring the upcoming events for October and November, and provided a verbal highlight of the programs.

CALTAC: Mr. Moore provided a reminder about the next CALTAC meeting, held at the CLA conference in Long Beach from October 26 through October 29.

LIBRARY BOARD COMMENTS:

Mr. Lewis inquired about the status of the open position on the Board of Trustees. Ms. Blassingame explained that at the time of the meeting there were no applications for the open seat. A discussion began regarding how to fill the open position. Topics included the possibility of filling the seat with a member of the Friends of the Library or the Friends of the Children’s Library, reposting the open position on the web site and following up with the City Clerk’s office about any new applications.

Ms. Williams offered to notify the Friends of the Children's Library, during their next board meeting, that there is an open seat on the Library Board of Trustees and Ms. Blassingame stated that she would let Ms. Miltko, Volunteer Services Coordinator to mention the same at the October Friends of the Library board meeting.

Chair Budwig asked Ms. Blassingame to include the topic of a Friend representative on the Library Board on the October agenda as a discussion item.

Chair Budwig also asked Ms. Blassingame to include the topic of election of officers to the October agenda as a discussion item.

STAFF COMMENTS:

Ms. Blassingame reported on the status of the search for a new Library Director, reporting that the resume filing deadline was extended to September 14, 2007.

Chair Budwig and Mr. Miles expressed interest in providing input regarding the selection of the Director candidate. Ms. Blassingame replied that she would speak with Mr. Hayden. Chair Budwig agreed to contact Ms. Blassingame on Thursday, September 20th or Friday, September 22nd.

ADJOURNMENT: Chair Budwig entertained a motion to adjourn the meeting. Mr. Miles made a motion to adjourn the meeting and Mr. Lewis seconded the motion. There being no more business, the meeting was adjourned.

Respectfully submitted by,

Lloyd Budwig, Chair