

**MINUTES
REGULAR MEETING
Children's Needs Task Force**

Thursday, January 24, 2008 4:00 PM
Huntington Beach Civic Center
2000 Main Street, Room B-8
Huntington Beach, CA 92648

Chair Collins called the meeting to order at 4:32 PM.

I. Roll Call

Members Present: Alison Baskin; Ian Collins; Robert Dettloff, Pat Guidotti; Robert Hart, Phyllis Lembke; Erica Salisbury

Members Absent: Adam Buttons, Stan Cohen, Broc Coward, Cathy McGough, Nicolette Schindler, Kecia Van Mechelen

Staff: Janeen Laudenback; Mary Loadsman

II. Presentations: None.

III. Approval of Minutes: Minutes of November 15, 2007.

MOTION: Moved by Lembke, seconded by Hart, that the minutes of November 15, 2007 be approved.

Motion passed unanimously.

IV. Public Comments: No comments.

V. Discussion Items:

Focus Group #1 (FG1) – No report. Chair asked Lembke to contact FG1 members to meet before next regular CNTF meeting.

Focus Group #2 (FG2) Update – No report. Chair asked staff to follow up and send a reminder to FG2 members to meet before the next regular CNTF meeting.

Focus Group #3 (FG3) Update – FG 3 representatives met prior to meeting to review the nomination letter, Youth Character Award application and timeline for 2008. Representatives provided staff with copies of the suggested changes. Staff will make modifications based on recommendations and submit to FG3 representatives for final approval.

Focus Group #4 (FG4) Update – No report. Collins asked that FG4 meet at 3:30 before the next regularly scheduled CNTF meeting. He noted that perhaps during the student interview process for task force service selection, that student

representatives are asked to identify issues they would like to see addressed during their tenure. Laudenback responded that the CNTF liaisons conduct the interviews and that the question can be included in the interview process.

VII. Unfinished Business:

- Status of 2008 Focus Group Goals and Action Plans – Collins noted that a more feasible approach would be for the focus groups to meet and compile a two year action plan vs. one year.
- Conditions of Children in OC “Quick Guide” – Pursuant to task force members request, staff distributed copies of the Conditions of Children in OC “Quick Guide” Chair Collins commented he would review the guide and provide comment at the next meeting.
- YCA Bronze Plaque Sponsors – Staff will provide copies of sponsor letters to members at the next regularly scheduled meeting.
- Mayors Roundtable – Lembke and Collins reported on having attended the Mayor’s Roundtable discussion, noting the meeting was positive. Lembke stated it was great to see the Mayor reaching out to the board and committee members, and looks forward to continued involvement in the roundtable.
- Youth Character Award Recognition Program confirmed for May 24, 2008 – Bella Terra Mall - Collins asked why the CNTF did not have representation from council attend the Youth Character Award ceremonies for 2007. Laudenbach responded that council members are invited, however, not always able to attend due to schedule conflicts. Laudenback offered to have staff send a “save the date” memorandum to CNTF Liaisons and council members, in order to help facilitate council support for CNTF activities. Chair Collins asked to be notified of potential council dates to attend the public comment period to personally invite council to the YCA ceremonies.

VIII. MEMBER AND STAFF COMMENTS:

Lembke suggest the CNTF develop a web page as a source to help promote visibility and as an information tool.

Collins commended the Mayor for her efforts to make a connection to board and commission members. He thanked Lembke for her suggestion of a CNTF web page noting that as time progresses, perhaps that it would be an avenue to help make the community and council aware of the CNTF. He noted it would be a good platform to help spread the CNTF accomplishments, including the Youth Character Award program.

CNTF members extended their thanks to Chair Collins for opening his home and hosting the holiday social.

IX. Adjournment: Meeting adjourned at 4:58 p.m.

The next Children's Needs Task Force meeting is scheduled for:
February 28th, 2008
4:00PM – 5:30PM
2000 Main Street (lower level City Hall) in Room B-8.