

APPLICATION FOR PUBLIC WORKS PLAN CHECKING

Plan Type (Circle all that apply):	Grading Hydrology	WQMP SWPPP	Improvement Other: _____	Traffic
First Plan Check: <input type="checkbox"/>	Second Plan Check: <input type="checkbox"/>	Third Plan Check: <input type="checkbox"/>	Plan Check Number: _____	

Documents Submitted and Number of Prints:

Previous Plans (# of prints): _____ Number of new Prints: _____

Project Address: _____
PW File No.: _____ PW Log No(s): _____ Building Permit No.: _____

Applicant or Agent: (Engineer Architect Owner Contractor / Developer Courier)				
Print Name: _____		Mailing Address: _____		
City: _____		State: _____	Zip: _____	
Telephone Number: () _____		Cell Number: () _____		
E-mail Address: _____				

Statement of Acknowledgement
(Check items on back before signing)

Grading, soils report and Water Quality Management Plans must be coordinated and require simultaneous approval. Second and subsequent plan check submittals require all previous plan check documents. Modifications to plans after approval will require re-submittal and additional fee assessment for plan check and inspection.

**ATTACH
BUSINESS CARD
HERE**

Signature of Applicant Date Submitted

Received By Public Works Date Received

FOR DEPARTMENT USE ONLY

Date Filed: _____

Plan Check Deposit Paid: \$ _____

Receipt Number: _____

Received By: _____

<u>Document Received</u>	<u>Amount Paid</u>
Grading Plan	
Improvement Plan	
Traffic (Signal, St. Ltg., TCP)	
WQMP	
Map (Final Parcel or Tract)	
Other:	

Requirements for First Submittal

NOTE: Combine as many submittals for the same project as possible onto one Plan Check Application sheet.

Grading Plans

- ❑ Application form (may be combined with additional items on application form)
- ❑ Six (6) sets of grading plans, 24"x36" size only
- ❑ Two (2) copies of preliminary soils report
- ❑ Two (2) copies of preliminary geology report (commercial/tract only)
- ❑ Two (2) copies of hydrology and hydraulic calculations (commercial/tract only)
- ❑ Three (3) sets of erosion control plans 24x36 size only (commercial/tract only)
- ❑ Payment of Plan Check Fee Deposit of:
 - \$5,000 (0-300 cubic yards)
 - \$6,000 (301-5,000 cubic yards)
 - \$9,000 (5,001-10,000 cubic yards)
 - \$11,000 (10,001-200,000 cubic yards)
 - \$11,000 (Over 200,000 cubic yards) + \$800 each additional 10,000 cubic yards

WQMP

- ❑ Application form (may be combined with additional items on application form)
- ❑ Two (2) copies of bound WQMP

Traffic Plans (all)

- ❑ Application form (may be combined with additional items on application form)
- ❑ Two (2) sets of each type of plan 24"x36" size only
- ❑ Payment of \$1,805 per sheet of Traffic Control
- ❑ Payment of \$3,945 per sheet of Signal Plan
- ❑ Payment of \$1,935 per sheet of Signing and Striping

Improvement Plans

- ❑ Application form (may be combined with additional items on application form)
- ❑ Five (5) sets of improvement plans, 24"x36" size only
- ❑ Payment of \$4,000 plan check fee Deposit for Single Family Dwelling 1-2 sheets
- ❑ Payment of \$7,000 plan check fee Deposit for all others