

HUNTINGTON BEACH CENTRAL LIBRARY & CULTURAL CENTER

7111 Talbert Avenue Huntington Beach, CA 92648 ~ 714.375.8425 or 714.374-5336 ~ www.hbpl.org

“ROOM RENTAL RATES”

Room Rental: 2 Hour Minimum <i>(unless otherwise noted)</i>		Occupancy <i>(varies w/setup style)</i>		R = Resident N = Non-Resident	
ROOM*	Size	Approximate	Non-Profit**	Private/Business	
B ROOM	794 sq.ft.	40	R. \$44/hr N. \$55/hr	R. \$72/hr N. \$83/hr	
BALBOA ROOM	495 sq.ft.	30	R. \$44/hr N. \$55/hr	R. \$66/hr N. \$77/hr	
DIRECTOR'S CONFERENCE ROOM	300 sq.ft.	12	R. \$33/hr N. \$44/hr	R. \$50/hr N. \$61/hr	
C ROOM <i>(Piano Room)</i>	1,044 sq.ft.	60	R. \$66/hr N. \$77/hr	R. \$99/hr N. \$110/hr	
D ROOM	1,015 sq.ft.	60	R. \$66/hr N. \$77/hr	R. \$99/hr N. \$110/hr	
C/D ROOM <i>(COMBINED-Large Events)</i>	2,059 sq.ft.	175	R. \$121/hr N. \$143/hr	R. \$176/hr N. \$198/hr	
			Fri, Sat, Sun Flat Rate 6 hour minimum	R. \$660 pkg N. \$780 pkg	R. \$960 pkg N. \$1,080 pkg
E ROOM	560 sq.ft.	25	R. \$44/hr N. \$55/hr	R. \$61/hr N. \$72/hr	
MADDY ROOM	924 sq.ft.	50	R. \$55/hr N. \$66/hr	R. \$83/hr N. \$94/hr	
TALBERT ROOM	1,512 sq.ft.	75	R. \$77/hr N. \$88/hr	R. \$121/hr N. \$132/hr	
CATERING KITCHEN	<i>(Kitchens are not available for separate rental; can only be used when renting an adjacent room)</i>		R. \$39/use N. \$44/use	R. \$50/use N. \$55/use	
LIBRARY THEATER***	319 seats	Mon-Fri Before 5 pm	R. \$100/hr N. \$125/hr	R. \$180/hr N. \$200/hr	
			After 5 pm and Sat-Sun all day	R. \$125/hr N. \$150/hr	R. \$275/hr N. \$300/hr
TABBY THEATER <i>(Children's Storytime)</i>	100 (step seating)		R. \$66/hr N. \$83/hr	R. \$138/hr N. \$165/hr	

* MULTIPLE USAGE DISCOUNT: Weekly use, 30%. Biweekly use, 20%. Monthly use, 10%.

** Proof of 501(c) (3) status must be provided to qualify for Non-Profit Rate.

*** Theater rental requires use of Library's THEATER TECHNICIAN: \$35/hour

OTHER SERVICE FEES:

SECURITY GUARD/EVENT STAFF: \$25/hr for 1 security staff *(per 100 persons)*. For after-hours & lower theater door access:

LIABILITY INSURANCE: Liability Insurance is required for LARGE and/or recurrent events.

(available through Risk Management Dept. at City Hall, 714/374-5378)

ALCOHOL USE: \$20/hr will be added to room rental rate. \$200 will be added to Damage Deposit for events serving alcohol.

Only beer, wine and champagne are allowed. **Additional** Liability Insurance is required for events serving alcohol.

DAMAGE DEPOSIT: Refundable: \$500 for C/D Combined, Theater & Tabby Storytime Theater; \$300 for B, C, D, E, Maddy and Talbert Rooms. **Refunds** are mailed within 6-8 weeks after your event unless deposit is made by credit card.

If room is left in satisfactory condition and no additional expenses (e.g., extra time used) have been incurred.

OPTIONAL SERVICES: Room Set-Up & Take-Down \$80-\$125 (Except C/D Room); Room Clean-Up \$65.

