

CENTRAL LIBRARY TRAFFIC CIRCLE INFORMATION TABLE GUIDELINES

The Central Library of the Huntington Beach Public Library System is a popular and busy place. As a result, the Library regularly receives requests from organizations for space outside the front entrance, so that information can be provided to people as they visit the library. The Library supports the rights of all individuals to share and provide information. However, the front entrance to the building faces an active traffic circle. The Traffic circle is an emergency fire lane, so parking is not allowed, but there is regular traffic in and out of the circle for drop off and book returns. The live traffic circle creates some significant safety issues for library visitors entering the Central Library building.

With a live traffic circle at the front entrance, we ask all groups interested in setting up an information table in front of the Library to adhere to the following guidelines:

1. Please contact Library Administration in advance, at 714-960-8836, about setting up a table.
2. Select one of three (3) identified safe locations for the table. A map is available showing these locations.
3. Provide the Library with a schedule for when the table will be up.
4. Do not interfere with anyone's safe entrance or exit from the front entrance.
5. Understand that if the Library receives a complaint, that you may be asked to change locations, or to leave the area, if safety is in any way compromised.

All requests for space will be considered but are contingent on availability of space.