



HUNTINGTON BEACH FIRE DEPARTMENT
HAZARDOUS MATERIALS DISCLOSURE OFFICE
2000 MAIN STREET • HUNTINGTON BEACH, CA 92648
(714) 536-5676 • FAX (714) 374-1551

IMPORTANT INFORMATION ABOUT HAZARDOUS MATERIAL DISCLOSURE

If you are subject to hazardous material disclosure there are important steps you need to take.

We encourage you to reduce your hazardous material inventory below disclosure amounts to avoid fees and inspections. However, if your business requires hazardous materials equal to or in excess of disclosure amounts, you must comply.

A Fire Department representative will contact you to verify the information you submitted for your Business License. If you are subject to this program, you will need to:

Disclose online,

Businesses must disclose on-line either through either (but not both):

- Orange County ESubmit portal (<https://www.esubmit.ocgov.com/home/>)
- California Environmental Reporting System (CERS) (<http://cers.calepa.ca.gov/>)

Business must disclose information on the following forms:

- Business Activities
- Business Owner/Operator Identification
- Chemical Description
- An Annotated Site Map
- Emergency Plan.

Annually review and certify your online disclosure.

Update your Business Emergency Plan every three years.

Pay an annual HMDP fee. The fee is determined based on number and quantity of hazardous materials handled at your facility.

Inform your landlord if you operate in a leased or rental property that you are subject to hazardous material disclosure. These are done in writing and sample forms are available on our web site.

Receive an inspection by the Fire Department's Hazardous Materials Program Specialist, at a minimum of once every three years.

You are encouraged to proceed directly to either system and begin the disclosure process. Failure to disclose is a violation and subject to significant fines and penalties.

If you have question or are unsure whether you need to disclose please call (714) 536-5469 or (714) 536-5676. You can also obtain additional information on the City's website at www.surfcity-hb.org on the Fire Department page under the section Fire Prevention.