

CITY OF HUNTINGTON BEACH

Action Plan – FY 2007/08
And Amendments for FY 2006/07



Community Development Block Grant
HOME Investment Partnership

Submitted to
U.S. Department of
Housing and Urban Development

City Council

Gil Coerper, Mayor
Debbie Cook, Mayor Pro Tem
Keith Bohr, Council Member
Joe Carchio, Council Member
Cathy Green, Council Member
Don Hansen, Council Member
Jill Hardy, Council Member

Citizen Participation Advisory Board

J. Michael Johnson, Sr., Chairperson
Richard Lara, Vice-Chairperson
Patricia Jacobs-Pillette, Secretary
Peter Andrez
Patrick Burns
Diane Campbell
Rick Campbell
Linda D. Couey
Robert Cummings
Angie Dahman
James G. Hayden
Gerald Lipson
Andy Ruiz
Ann Spiratos
Charles V. Tyler

City Staff:

Penelope Culbreth-Graft, DPA, City Administrator
Paul Emery, Deputy City Administrator
Stanley Smalewitz, Director of Economic Development

Prepared by:
Carol Runzel, Senior Administrative Analyst

Consultant:
Veronica Tam and Associates

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- A. Citizen Participation Plan
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- C. Certifications
- D. Public Notice
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Third Program Year Action Plan

& Amendments to the Second Year Action Plan

The CPMP Third Annual Action Plan includes the revised Citizen Participation Plan (Attachment A), form [SF 424](#) (Attachment B) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. This document also includes amendments to the Second Year Action Plan.

Program Narratives

GENERAL

Executive Summary

The goal of the U.S. Department of Housing and Urban Development (HUD) in requiring state and local agencies to prepare a Consolidated Plan is to assist communities in developing a collaborative process whereby the community establishes a unified vision for community development actions. The 2005-2010 Consolidated Plan was approved by City Council of Huntington Beach in 2005, and this Annual Action Plan for FY 2007/08 outlines the intended use of HUD funds towards meeting the defined needs in the five-year Consolidated Plan.

The 2007/08 Action Plan provides a basis for assessing performance, and serves as an application for federal funds under HUD's formula grant programs: Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME). The total amount of CDBG funds allocated through this Plan is \$2,064,973 that is a combination of the 2007/08 grant, reprogramming \$378,702 of prior year's unspent CDBG funds, and reprogramming \$267,000 of the Revolving Loan Fund (RLF). The HOME allocation is \$772,388. This document also amends the Second Year Action Plan by approving three new projects by reprogramming \$352,500 of prior year's unspent CDBG funds.

The City of Huntington Beach is eligible to also receive the American Dream Downpayment Initiative (ADDI). For FY 2007/08, the City could receive \$14,083 in ADDI funds. Given the market conditions in Huntington Beach, the amount of downpayment needed to assist a low and moderate income household in achieving homeownership far exceeds the amount to be allocated to the City. Furthermore, the administrative and record-keeping requirements of the ADDI program are extensive. For these reasons, the City of Huntington Beach has decided to opt out of the ADDI program. In this regard, the ADDI funds from prior HUD allocations shall be de-obligated.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

Huntington Beach is an urbanized coastal community located in northwestern Orange County, California. Much of the City's residentially designated land has already been developed. Future residential development rests primarily upon the recycling of existing parcels and infill development. Surrounding Huntington Beach are the cities of Seal Beach to the northwest, Westminster to the northeast, Fountain Valley and Costa Mesa to the east, Newport Beach to the southeast, and the Pacific Ocean to the southwest.

2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.

The basis for allocating CDBG investments geographically is based upon the low income eligible areas as determined by the 2000 census. With these CDBG eligible areas identified, the goals and objectives of the City's Strategic Plan provide the direction for CDBG expenditures. The 2007/08 Action Plan provides for \$831,000 (40.24%) allocated to capital projects in the low income areas. Adding other activities, over 53.75% of the funds are allocated to projects eligible upon the census data. All of the proposed projects benefit the low-income population based either on census data, client intake data, or based upon a presumed benefit population (such as the frail elderly or persons with disabilities).

City Strategic Plan

The City of Huntington Beach has developed a Strategic Plan to guide City development. The Council's overall vision for the community is:

Huntington Beach: An engaged, sustainable, family friendly community that is safe, vibrant and attractive to tourists, businesses, and residents alike.

Goals and projects identified by the Council to lead the City toward this vision are divided into six categories: city services, economic development, engaging the community, financial, infrastructure, and land use development. The City's Strategic Plan goals that influence CDBG funding decisions are:

- Increase community involvement, dialogue, and outreach by educating residents about opportunities for involvement such as how to donate to projects, volunteer, access information, and offer opinions through the website and other means.



- Provide quality services with the highest professional standards to meet community expectations and needs, assuring that the City is sufficiently staffed and equipped overall.
- Improve the City's plan for funding and completing infrastructure needs and develop strategies for resolving critical infrastructure problems to preserve the physical foundation of the community and enable the community's value to grow. Improve the energy efficiency of City equipment, vehicles, and buildings.

National Objectives and Performance Outcomes

National objectives and performance outcomes established by HUD are the bases for assigning priorities to needs for which funding may be allocated. The national objectives are to develop viable urban communities by:

- Providing decent housing;
- Providing a suitable living environment; and
- Expanding economic opportunities, principally for lower income persons.

Performance outcomes are grouped into the following three categories:

- Expanding availability and accessibility;
- Enhancing affordability; and
- Promoting sustainability.

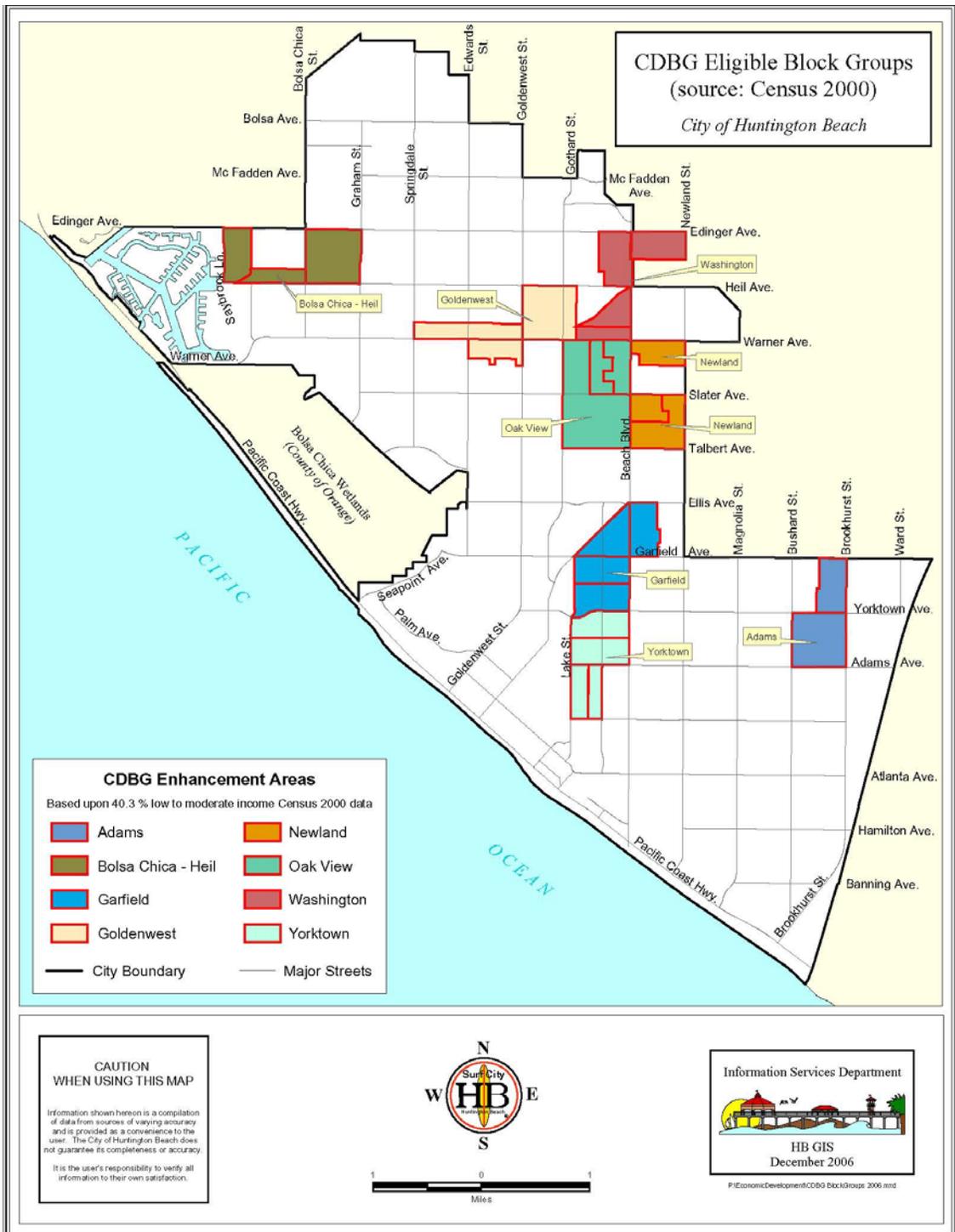
Every HUD-funded program or activity must meet at least one of the nine objective/outcome criteria as shown below.

National Objective/Outcome Matrix

	Availability and Accessibility (1)	Affordability (2)	Sustainability (3)
Decent Housing (DH)	DH-1	DH-2	DH-3
Suitable Living Environment (SL)	SL-1	SL-2	SL-3
Economic Opportunities (EO)	EO-1	EO-2	EO-3

Geographic Distribution of Funds

Public facilities and improvements funded by the CDBG program are focused in eight priority areas. These Enhancement Areas (shown on the map on the following page) were established based on the 2000 Census income data. To determine project eligibility, the HUD standard is 51 percent low-moderate income for improvements determined by census data. Due to the higher incomes in the area, the City of Huntington Beach has the exception criteria of 40.3 percent low-moderate income for projects that would serve that particular area. To assist the City in evaluating future projects, this map was revised in 2006 to only show the census block groups with 40.3 percent or more of the population with low-moderate income for the established Enhancement Areas. Keeping the national objectives of the CDBG program in mind, project eligibility review is based upon the type of activity and the clientele served. A project is evaluated on either the 51 percent low-moderate income population for facilities and services located within the broader community or upon the exception criteria for projects limited in scope to the Enhancement Areas.



**Low/Moderate Income Population by Block Group
in Enhancement Areas**

UOG Code: 061692

Exception Grantee: 40.3%

Tract	Block Group	Low/Mod Persons	Total Persons	% Low/Mod
099212	1	758	1,403	54.0%
099212	3	606	1,301	46.6%
099212	4	625	1,130	55.3%
099214	4	566	758	74.7%
099215	1	1,666	3,708	44.9%
099220	1	255	528	48.3%
099220	5	736	1,348	54.6%
099235	3	727	1,805	40.3%
099241	2	922	1,636	56.4%
099244	2	917	1,747	52.5%
099305	1	1,051	2,482	42.3%
099305	2	516	1,042	49.5%
099305	3	733	1,640	44.7%
099305	4	1,418	2,276	62.3%
099306	2	536	1,281	41.8%
099306	3	563	1,129	49.9%
099307	1	444	892	49.8%
099307	2	533	1,259	42.3%
099402	2	1,362	2,180	62.5%
099402	3	3,038	3,571	85.1%
099402	4	2,047	2,395	85.5%
099405	3	939	2,005	46.8%
099408	1	776	1,883	41.2%
099410	3	1,466	2,329	62.9%
099411	2	953	1,851	51.5%
099411	3	693	1,509	45.9%
099411	4	930	1,479	62.9%
099412	1	882	1,860	47.4%
099413	4	982	1,464	67.1%
099508	3	744	1,322	56.3%
099508	4	402	897	44.8%

Affordable housing is needed throughout the community and therefore use of HOME and CDBG funds for housing assistance is available citywide. Public and supportive services offered using CDBG funds are targeted toward populations with special needs and low and moderate income (up to 80 percent Average Median Income (AMI)) persons throughout the City.

**FY 2007 Income Limits Summary
Orange County, CA HUD Metro FMR Area
Median Income - \$78,700**

Income Category	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
Extremely Low (30%)	\$18,200	\$20,800	\$23,400	\$26,000	\$28,100	\$30,150	\$32,250	\$34,300
Low (50%)	\$30,300	\$34,650	\$38,950	\$43,300	\$46,750	\$50,250	\$53,700	\$57,150
Moderate (80%)	\$48,500	\$55,450	\$62,350	\$69,300	\$74,850	\$80,400	\$85,950	\$91,500

Source: huduser.org

3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

The most significant obstacle to meeting underserved housing needs is the lack of sufficient funds and lack of available vacant land. As a primarily built out community, the City has relatively few vacant lots to facilitate large-scale residential development. Infill development and recycling of existing lots require the consolidation of smaller lots that can be challenging. As a desirable community in which to live, land cost and housing prices have risen significantly. Few affordable housing developers are able to compete with for-profit developers in the market for the limited properties available.

4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Federal resources available to address the needs of the community include HUD entitlement grants: CDBG funds in the amount of \$1,419,217 and HOME funds in the amount of \$772,388 for FY 2007/08. In addition, the City has \$378,702 in unspent CDBG funds from prior years and \$267,000 of its Revolving Loan Fund that it is reprogramming to eligible projects for the 2007/08 Action Plan. The Public Improvement projects were considered for the reprogramming funds.

As the City is within the Orange County Housing Authority's jurisdiction, over 800 Huntington Beach residents are provided Section 8 housing vouchers.

A local resource for housing and community development is the tax increment generated in the Redevelopment Project Areas. At least 20 percent of the annual tax increment is required to be set aside to provide affordable housing opportunities to low and moderate income households. The remaining tax increment is used to make public improvements and offer economic opportunities in the redevelopment project areas as a means of eliminating physical and economic blight. The Agency is also required to pay for its annual debt obligations including the pass-through payments to the other taxing agencies in the area.

Managing the Process

- 1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the Consolidated Plan.*

The Economic Development Department of the City of Huntington Beach is the lead agency responsible for overseeing the development of the Consolidated Plan and this Action Plan. Staff members from Planning, Community Services, Administration, Police, Public Works and Library Services participate in the development process of the plan.

- 2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.*

The process to develop the Consolidated Plan includes public hearings, community outreach to residents and non-profit agencies, and involvement by other city departments. Starting in November 2006, the Citizen Participation Advisory Board (CPAB), a 15-member advisory board appointed by City Council for the CDBG program, became familiar with the City's Strategic Plan and reviewed the Consolidated Plan needs and priorities. The CPAB held two public hearings on community needs. A public notice announced the application process for the City's CDBG program. After review of the proposals, applicants of the qualified proposals were invited to give presentations at a CPAB meeting. This year, the CPAB and staff toured the facilities and locations of the proposed activities. The CPAB recommendations are first presented to City Council in a joint study session. After the CPAB finalizes its recommendations, staff prepares the final draft of the Action Plan for public review and City Council approval. The City Council holds a public hearing before approving the Action Plan.

- 3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.*

During FY 2007/08, annual monitoring and training of subrecipients will continue to enhance coordination between public and private housing, health, and social service agencies. Subrecipient training will be scheduled during the first quarter of the fiscal year. As follow-up to the quarterly reporting, monitoring of the subrecipients will take place in the third and fourth quarters of FY 2007/08. The City's monitoring handbook and reporting are in compliance with Federal regulations. Staff also regularly attends the Oakview Task Force meeting at which several of the social service providers and city services are coordinated within this Enhancement Area. On a regional level, the City participates in the Orange County Cities Advisory Committee, responsible for the regional Continuum of Care strategy.

Citizen Participation

1. Provide a summary of the citizen participation process.

The Citizen Participation Advisory Board (CPAB) is an advisory board to City Council, and holds hearings on community needs and reviews all eligible applications for CDBG funds. The board meets with CDBG applicants, and subsequently provides funding recommendations to City Council on the CDBG program. CPAB members are recruited throughout the community with a special emphasis on attracting low-moderate income residents to serve on the board. In order for the CPAB to be more familiar with the CDBG program, every other year staff and CPAB tour the facilities and locations where the CDBG activities are being conducted and proposed.

The Citizen Participation Plan for the CDBG and HOME programs was approved by City Council of Huntington Beach in August 2005. The changes at that time provided for improving the public hearing and outreach strategy. During 2007, the CPAB reviewed and recommended modifications to the CPP. After holding a public hearing, the revised CPP plan (Exhibit A) was approved on August 6, 2007. The most relevant modification is to the definition of "significant change", revising the reprogramming amount requiring a public hearing from \$50,000 to \$100,000.

Citizen Participation Advisory Board tours the proposed 2007-08 CDBG projects.



Senior Outreach staff describe to the CPAB how the meal delivery program is provided to the homebound seniors.



Staff describes how the Code Enforcement works with the Housing Rehabilitation Loan Program to help eligible households.

2. Provide a summary of citizen comments or views on the plan.

CPAB conducts public hearings in the community, and reviews and discusses issues brought forward by the community. In January and February of 2007, two public hearings on community needs were held in two distinct areas of the City. The public comments received at the hearings primarily supported continuing funding for the current public service subgrantees that serve the needs of the low-income and special need populations.

3. *Provide a summary of efforts made to broaden public participation in the development of the Consolidated Plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.*

Staff continues to participate in local and regional forums and activities to encourage additional public participation in the CDBG process. Upon request in advance, the City arranges for translation services in public hearings for non-English speaking persons. Spanish translation services were provided at the CPAB public hearing held in the Oakview community. The Huntington Beach City Council Chambers and community meeting locations are ADA-compliant, accessible by persons with physical disabilities. Upon request in advance, the City also makes reasonable accommodations to persons with disabilities.

4. *Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.*

**Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.*

City staff, CPAB, and City Council reviewed and considered all comments received. A summary of public comments received is provided in Appendix E.

Institutional Structure

1. *Describe actions that will take place during the next year to develop institutional structure.*

The Consolidated Plan is implemented by various City Departments, as described below:

1. **Economic Development Department:** The Economic Development Department is the lead agency responsible for the implementation of the Consolidated Plan. The Department oversees the citizen participation process, grant administration, reporting, and program compliance monitoring. A staff liaison is assigned to the Citizen Participation Advisory Board to assist in the public participation and project review process.

The Economic Development Committee, a sub-committee of City Council, reviews staff's recommendations regarding the use of HOME and Housing-Set-Aside funds before the housing projects are considered by City Council. Departmental staff serves as the liaison to this committee. The department is also responsible for ongoing compliance monitoring for the affordable housing projects.

The Housing Rehabilitation Loan Program is administered by the department and is currently working with a qualified consultant to manage the loan program. The Department of Economic Development works with the Planning Department on Affordable Housing requirements for new construction. A staff liaison is assigned to the Mobile Home Advisory Board, created to facilitate communication between park owners and mobile home residents.

2. **Building and Safety Department:** This department issues building permits and performs professional plan checks and inspections to ensure conformance with

the appropriate state and local building codes. The services include helping applicants through the system in an expeditious manner without violating important safety laws and regulations. As construction activity is projected to remain high for a number of years, contract services will continue to be utilized.

3. **Community Services Department:** The Human Services Division of the Community Services Department recommends to City Council the prioritization of local service needs, including the provision of social services, shelter, and homeless activities, and appropriate service providers. The Department administers a range of programs, including Project Self-Sufficiency, Seniors Outreach, and programs at the Oak View Community Center.

The Parks and Recreation Division of the Community Services Department provides social services for children and recommends park and recreational facility improvements throughout the City and at the beach.

4. **Public Works Department:** The Public Works Department recommends infrastructure and public facility improvements, contracts for work, and monitors the construction of such improvements.

5. **Planning Department:** City Planning Department implements California State law for the development and maintenance of a General Plan and the corresponding Zoning and Subdivision Ordinance as well as reviewing and processing applications for various development projects based upon these documents. The City of Huntington Beach Planning Department is comprised of the following divisions:

- Advance Planning, which maintains the General Plan, and processes long-term projects, policy documents, and environmental documents;
- Current Planning, which reviews and processes development applications according to the General Plan and Zoning Code;
- Neighborhood Preservation/Code Enforcement, which works to maintain quality neighborhoods and inspects projects after construction to verify and maintain compliance with the Zoning Code. Special Code Enforcement eligible activities are administered through this division who also provide information to property owners on the Housing Rehabilitation Loan Program.

6. **Police Department:** The Police Department provides crime prevention and gang diversion programs.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Evaluation of housing and public service delivery systems is the most effective tool in detecting gaps and making appropriate modifications. The City's on-site monitoring program has been designed to:

- Provide the City with information and to verify the data provided by the subrecipients in the quarterly performance reports submitted to the City;
- Ensure that the subrecipients are carrying out their individual activities as described in their contracts and applications for CDBG assistance; and
- Ensure that appropriate accounting and record keeping methods are being used by the subrecipients as related to the use of CDBG funds.

During the first quarter of the grant year, subrecipient training is provided by the CDBG Coordinator. The training provides an overview of the CDBG program, review the content of subrecipient agreements, and review regulations related to the CDBG program, including reporting and fiscal management.

The City conducts formal on-site visits with each subrecipient annually. Staff utilizes a standardized monitoring checklist during each on-site visit, which identifies specific items to be reviewed during the visit. Subrecipients receive prior notification of monitoring appointments, and staff meets with appropriate personnel to ensure required documents are available and reviewed. Follow up contact is made with each subrecipient to advise them of any adjustments which need to be made, and City staff then verifies revisions have been completed so that the activity may continue.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

CDBG and HOME programs are required to comply with HUD's final regulation of September 15, 1999, imposing new requirements on certain housing units receiving CDBG and HOME assistance (24 CFR Part 35). Among other requirements, the new lead safety regulation requires CDBG or HOME grantees providing funds for rehabilitation, acquisition, and tenant-based rental assistance to perform clearance testing or clearance examination after certain lead hazard control activities. The City is currently testing and reporting in accordance with HUD's most recent standards.

Housing Rehabilitation Loan Program: To meet the federal requirements, Huntington Beach provides lead-based paint information with each Rehabilitation Loan

application packet. When it is discovered that lead-based paint is present, the owner of the property contracts for the lead-based paint removal. Cost of lead-based paint removal is an eligible activity under the Rehabilitation Loan Program.

Environmental Review: The Planning Department is responsible for the environmental review of proposed projects. During this phase, if lead-based paint is discovered through the environmental review, then the developer would be responsible for the removal of lead-based paint.

HOUSING

Specific Housing Objectives

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.

*Please also refer to the Housing Needs Table in the City's Five-Year Consolidated Plan.

Five-Year Consolidated Plan Objectives shall be:

1. Provide Opportunities for Homeownership, for moderate income residents, particularly for first-time homebuyers through private projects and funding sources.
2. By partnering with non-profit housing developers, such as Habitat for Humanity, provide affordable low-income homeownership opportunities.
3. Increase the supply of rental housing through rental assistance, new construction, and acquisition/rehabilitation.
4. Rehabilitate the City's existing single-family and multi-family housing stock in order to preserve the City's neighborhoods.
5. Provide grants for 12 very-low income households under the Emergency Grant Program.
6. Provide 125 housing rehabilitation loans, 80 of which for low-income households.
7. Operate a special code enforcement program within the target (Enhancement) areas equaling to 4,160 man-hours each year.
8. Implement one Enhancement Area clean-up day.
9. Provide fair housing advocacy for renters and persons seeking homeownership.



Jamboree #2 - Acquisition and Rehabilitation



Jamboree #1 - Acquisition and Rehabilitation

FY 2007/08 Action Plan Objectives:

- Provide rehabilitation loans to 20 homeowners.
- Acquire and rehabilitate between eight and ten units.
- Conduct code enforcement on 600 housing units.
- Provide fair housing services for 760 persons.

Activity	Funding	Description
Housing Rehabilitation Loan Program (DH-1)	CDBG: \$150,000	Housing Rehabilitation Loan Program policies and procedures were adopted by City Council in January 2003, and are administered by Economic Development staff. Administration of the Housing Rehabilitation Loan Program is funded through CDBG annual entitlement grant, while the actual loans and subsequent payments and payoffs go through the CDBG Revolving Loan Fund (RLF).
Acquisition and Rehabilitation (DH-1)	HOME: \$695,149	In an effort to expand and preserve its existing affordable housing stock, Huntington Beach has worked with Community Housing Development Organizations (CHDOs) to acquire and rehabilitate multi-family rental properties. The rehabilitated units are made available to persons below 60 percent of AMI for a minimum of 30 years. The CHDO must enter into an agreement with the City that outlines all of the affordability requirements, property maintenance standards, and long-term monitoring requirements that are required by HOME regulations. The 2007/08 HOME allocation for acquisition and rehabilitation is \$695,149 (90 percent of the HOME grant entitlement). Additional HOME funds available from prior years will also fund this activity.
Code Enforcement Program (DH-3)	CDBG: \$187,526	Enforcement of housing codes in the Enhancement Areas. Officers also conduct community outreach for neighborhood improvement. The enforcement of the housing codes assists tenants and property owners maintain a suitable living environment.
Fair Housing Council (DH-1)	CDBG: \$41,460	Program to provide tenant/landlord-counseling services. Providing this service assists tenants and landlords with a variety of issues including the maintenance of properties and housing units.

2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Federal CDBG funds will be used for the City's housing rehabilitation loan program; HOME funds and Redevelopment Set-Aside funds will be used for housing development projects, such as acquisition and rehabilitation.

Needs of Public Housing

- 1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.*

No public housing is located in Huntington Beach. The City is an active participant in the Orange County Cities Advisory Committee to the Orange County Housing Authority, and meets quarterly to address and discuss the needs of public housing and related activities.

- 2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.*

Not applicable. The City is not a designated Local Housing Authority.

Barriers to Affordable Housing

- 1. Describe the actions that will take place during the next year to remove barriers to affordable housing.*

In an effort to provide the city's fair share of affordable housing, ten percent of the newly constructed units in the city must be made available at affordable prices. The project must be of three or more units to be subject to the affordable housing policy of the city. Fifteen percent of the housing projects constructed within the Redevelopment Project areas must be made affordable according to California Redevelopment Law. Through the administration of the CDBG and HOME programs, every effort is made to remove barriers to affordable housing through agreements with for-profit and non-profit affordable housing developers. These efforts also include working with neighborhood residents to ensure affordable housing projects are acceptable. Ongoing monitoring of the "for sale" affordable units is conducted by department staff by assuring that the affordable housing covenants are recorded on title when the unit is sold.

HOME/American Dream Down payment Initiative (ADDI)

- 1. Describe other forms of investment not described in § 92.205(b).*

The City plans to use HOME funds to support acquisition/rehabilitation of housing for low and moderate income households. No other forms of investment not described in §92.205(b) are planned for the use of HOME funds.

2. *If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in §92.254 of the HOME rule.*

Due to the high costs of ownership housing, the City is not offering a homeownership program at this time.

3. *If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:*

- a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.*
- b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.*
- c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.*
- d. Specify the required period of affordability, whether it is the minimum 15 years or longer.*
- e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.*
- f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.*

At this time the City is not using HOME funds to refinance existing debt secured by multi-family housing that is being rehabilitated with HOME funds.

4. *If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:*

- a. Describe the planned use of the ADDI funds.*
- b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.*
- c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.*

The City has decided to opt out of the ADDI program due to extensive administrative and reporting requirements and the limited ADDI funding made available to the City.

HOMELESS

Specific Homeless Prevention Elements

1. *Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.*

*Please also refer to the Homeless Needs Table in the City's Five-Year Consolidated Plan.

The City will continue to assess its homeless population and work with agencies providing transitional shelter for its homeless population. The City's departments of Economic Development, Police and Community Services work together to maximize resources and information available to serve this population.

2. *Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.*

Five-Year Consolidated Plan Objectives:

1. Continue to support non-profit agencies that assist the persons at risk of becoming homeless and the homeless through the CDBG. Such services shall provide homeless assistance, emergency shelter, transitional shelter, supportive housing, outreach/assessment, and homeless prevention services.
2. Continue to support activities which provide emergency shelter, transitional housing, and facilitate the transition from homelessness to permanent housing.
3. Support City-operated programs that assist persons at risk of becoming homeless. As more demands are placed upon municipalities to provide social services for low-income families, the elderly, and the disabled, the City will assess its own delivery system for services to optimize the allowable use of CDBG funds for this purpose.
4. Promote a network of social service agencies serving the jurisdiction that will demonstrate the capability of providing emergency shelters, transitional shelters, and supportive housing.

FY 2007/08 Action Plan Objectives:

- Assist 85 households through Project Self-Sufficiency.

Activity	Funding	Description
Project Self-Sufficiency (EO-1)	CDBG: \$15,000	Assistance to low-income single parents to become self-sufficient from governmental assistance. This program requires program participants to have an Individual Action Plan, i.e., a strategy to obtain full-time employment.

3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.

The City is actively participating with the Orange County Continuum of Care to address the regional specific planned action aimed at eliminating chronic homelessness by 2012. Barriers to this goal, of course, include the enormity of the issue and the lack of adequate resources to fund actions.

4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.

The City places high priority on assisting individuals and families to avoid homelessness through local and regional activities serving the homeless or those at risk of becoming homeless. The City continues to fund programs such as Project Self-Sufficiency, Seniors Outreach, and the Oak View Community Center.

5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

The City does not receive Emergency Shelter Grants (ESG) or Housing Opportunities for Persons with AIDS (HOPWA) funding and therefore is not required to develop a discharge coordination policy. However, the City will continue to address a discharge coordination policy with the Orange County Housing Authority and the Continuum of Care Homeless Issues Task Force.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Not applicable.

COMMUNITY DEVELOPMENT

Community Development

1. *Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.*

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

*Please also refer to the Community Development Table in the City's Five-Year Plan.

Priority needs identified in the Five-Year Consolidated Plan includes:

- Community facilities
- Infrastructure improvements
- Improvements to address the accessibility needs of persons with disabilities (ADA)

2. *Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.*

Five-Year Consolidated Plan Objectives:

1. Maintain public facilities to protect the community's investment.
2. Provide for accessibility for persons with disabilities to all public structures.
3. Upgrade existing tot lots to meet ADA standards.
4. Design one infrastructure improvement per year.
5. Construct one infrastructure improvement per year.

FY 2007/08 Action Plan Objectives:

Including the reprogrammed CDBG funds from previous years, the following projects will be pursued in FY 2007/08:

- Street reconstruction at three locations.
- Construct ADA Improvements to the Magnolia Fire Station
- Renovate the Oakview Gymnasium

Activity	Funding	Description
Street Reconstruction – Hollywood Lane, Saratoga Lane, and Audrey Drive (SL-3)	CDBG: \$378,702 ^(a) \$327,298 ^(b) Total: \$706,000	Bolsa Chica-Heil Enhancement Area - Reconstruction of: - Hollywood Lane, west of Graham Street, north of Heil Avenue, from Caliente Drive to Meadowlark Drive. - Saratoga Lane, east of Bolsa Chica Street, north of Heil Avenue, from Caliente Drive to Meadowlark Drive. - Audrey Drive, east of Bolsa Chica Street, south of Edinger Avenue from Tomas Lane to Warren Lane.
Magnolia Fire Station (SL-1)	\$142,000 ^(c)	Install ADA public improvements to make the facility more accessible to persons with disabilities.
Oakview Gymnasium (SL-3)	\$125,000 ^(c)	Renovate the gymnasium by replacing the floor and ceiling and installing a ventilation system.

(a) Reprogrammed CDBG

(b) 2007/08 CDBG funds

(c) Reprogrammed Revolving Loan Fund

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

The 2000 Census indicates that only 6.6 percent of the City's population was classified as living below the poverty level. Typically, a higher proportion of female-headed households experience poverty than other segments of the population. In Huntington Beach, about 19 percent of the City's female-headed households lived below the poverty level in 2000. Specifically, 20.4 percent of the City's female-headed households with children under 18 years of age and over 27 percent the female-headed households with children under 6 years of age lived below the poverty level in 2000.

Although the City has a lower proportion of households living below the poverty level than the County, the City's anti-poverty strategy aims to:

- Reduce the number of families on welfare;
- Reduce the number of families needing housing subsidies; and
- Increase economic opportunities for low-income persons.

The City continues to implement its strategy through the following actions simplified here:

1. Cooperate (and integrate where possible) with State and County programs to increase economic opportunities.
2. Coordinate Project Self-Sufficiency, a local program to assist low-income single parent families achieve economic independence.
3. Maintain and expand the City's economic base, working with employers, educational facilities and through the Community Job Center and the Workforce Investment Act for job training, business creation, and retention.

4. Encourage collaboration among the social service programs to maximize effectiveness with limited resources.
5. Promote the preservation and creation of affordable housing.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

1. *Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.*

*Please also refer to the Non-homeless Special Needs Table in the City's Five-Year Consolidated Plan.

Five-Year Consolidated Plan Objectives - Elderly:

1. Provide an array of services that meets the needs of the older population who are homebound.
2. Strengthen and expand current case management programs by offering a volunteer peer counseling service.
3. Establish an Eldercare Training Program, which provides resources to adult children working in the proprietary and nonprofit marketplace.
4. Establish sliding fee scale for providing case management and other support services.
5. Pursue additional grant monies to fund needed services.
6. Provide services to meet the needs of adult children of aging parents, i.e., support groups, counseling, and seminars.
7. Continue to work on the challenges of transportation for those seniors who do not drive and do not feel comfortable riding on the fixed routes.
8. Encourage healthy aging; promote fitness and wellness programs to insure a healthy senior population.
9. Educate the community so there is a better understanding of aging. Help dispel the myths and ageism in society.

Five-Year Consolidated Plan Objectives – Persons with Disabilities:

1. Modify public facilities to meet ADA requirements.
2. Provide grants to low income persons needing accessibility modifications to their homes.
3. Provide public service grants to support services for the disabled and programs for persons with AIDS/HIV.
4. Support the rehabilitation, conversion, and or housing facilities, which serve persons with disabilities and/or AIDS/HIV.

Five-Year Consolidated Plan Objective - Youth:

1. Provide support services to low to moderate-income youth.

2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

FY 2007/08 Action Plan Objectives:

- Provide adult daycare for 85 elderly persons.
- Provide senior nutrition program for 880 elderly persons.
- Provide youth development and diversion activities for 475 youth.
- Provide health services for 9,724 low income persons.
- Provide literary services for 145 low income persons in the Oak View Enhancement Area.
- Provide cultural and recreational activities to 818 low income residents in the Oak View Enhancement Area.
- Construct ADA Improvements to the Magnolia Fire Station

The public services programs outlined below broadly fit into the category of providing non-homeless special needs groups to enhance the quality of life for Huntington Beach's lower income residents.

Activity	Funding	Description
Adult Day Services (SL-1)	CDBG: \$10,000	Day care services for Alzheimer's and dementia patients.
Senior Serv Inc. (formerly Feedback) (SL-1)	CDBG: \$5,000	Provides in-center lunches for seniors as well as meals for home delivery by volunteers
Community Services Program (SL-1)	CDBG: \$26,000	Provides gang prevention services to youth and families at risk.
Community Care Health Centers (SL-1)	CDBG: \$50,000	Wide range of health care services for the underserved.
Oak View Library Literacy (EO-3)	CDBG: \$12,500	Adult literacy programs increase job skills and employment eligibility.
Senior Outreach (SL-1)	CDBG: \$41,387	The program assists the frail elderly to remain independent in their own homes. The program enables seniors to become involved with other seniors to secure social contact thus avoiding solitary existence.
Oak View Community Center (SL-3)	CDBG: \$53,004	Provides Cultural and recreational activities for school age residents.
Magnolia Fire Station (SL-1)	\$142,000 ^(c)	Install ADA public improvements to make the facility more accessible to persons with disabilities.

(c) Reprogrammed from the Revolving Loan Fund

Activities to Expand Economic Opportunities

Huntington Beach has long held the highest standards for its businesses and residents. The goals of the Economic Development Department are to retain and expand the City's base of retail and industry. The department works with other City departments, county and state agencies, colleges and non-profit groups to provide economic development resources. By utilizing various economic development tools, including activities carried out by the Redevelopment Agency, the City's property tax and sales tax revenue shall

continue to support city services and provide for a strong local economy. Specifically, the City:

1. Provides staff support to Economic Development Committee, a sub committee of City Council.
2. Continues interdepartmental meetings for purposes of reducing red tape, improving working relationships between departments, and assisting new developments through the City processes.
3. Markets City and economic development at various conferences, such as the International Conference of Shopping Centers.

Programs and activities to promote economic development include:

Regional Assistance Programs: Lack of capital to start, expand, or relocate a business is one of the biggest problems facing businesses today. In an effort to relieve this problem, the Economic Development Department works to establish a good working relationship with local banks, state, and federal offices, and various community, regional, and governmental resources. The Department directs businesses to the proper sources and helps them take advantage of business incentive programs.

Business Improvement Districts: The City has three Business Improvement Districts (BIDs): Auto Dealers BID along Beach Boulevard; Hotel/Motel BID; and the Downtown Business Owners BID. The BID's provide a financing mechanism to collect assessments from their members in order to carry out their specific objectives. For example the Hotel/Motel BID funds pays for the Huntington Beach Conference and Visitors Bureau to market the City as a visitor serving destination.

Section 108 Loan: A Section 108 Loan used for the development of the Hyatt Regency Huntington Beach Resort and Spa created 362 new jobs as of the hotel opening in January 2003. Of the 362 new jobs created, 283 employees (78 percent of the total) met HUD's low-moderate income criteria. An initial report was filed with HUD in 2003, and the second annual monitoring report was submitted to HUD in third quarter 2004. The second annual report continues to reflect over 75 percent of the more than 400 jobs created by this project have gone to low-moderate income applicants.

The FY 2007/08 recommended activities listed below broadly support economic opportunities for low-moderate income families.

Activity	Funding	Description
Project Self-Sufficiency (EO-1)	CDBG: \$15,000	Assistance to low-income single parents to become self-sufficient from governmental assistance. This program requires program participants to have an Individual Action Plan, i.e., a strategy to obtain full-time employment.
Oak View Library Literacy (EO-3)	CDBG: \$12,500	Adult literacy programs increase job skills and employment eligibility.

Housing Opportunities for People with AIDS

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.

The City of Huntington Beach does not receive funding for Housing Opportunities for People with AIDS (HOPWA), but staff actively participates in countywide and other regional forums to address the needs of this population.

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

The City does not receive HOPWA funding.

Other Action Plan Information

Include any Action Plan information that was not covered by a narrative in any other section.

Planning and Administration

The City also plans on using \$242,394 in CDBG funds and \$77,239 in HOME funds to provide for CDBG and HOME program planning and administration activities. Any CDBG funds not used by the end of the program year shall be reprogrammed to other eligible activities.

Repayment of Section 108 Loan

The City must make annual loan payments for the Section 108 Loan issued for the rehabilitation of the historic City Gymnasium and Pool. The payment for FY 2007/08 is scheduled as \$257,702. The last payment on this debt is scheduled for 2019.

Amendments of the 2006/07 Action Plan

According to the Citizen Participation Plan, the following new projects were reviewed and recommended by the CPAB and after holding a public hearing, approved by City Council. Unspent CDBG funds, available due to prior year's projects and/or programs being completed under the budgeted amount, will fund these new eligible projects:

Activity	Funding	Description
ADA Ramps (SL-1)	Prior Year CDBG: \$200,000	Provides for reconstruction of sidewalks and ramps at various locations in order to meet ADA requirements.

Activity	Funding	Description
Street Reconstruction – Forest Lane (SL-3)	Prior Year CDBG: \$120,000	Newland Enhancement Area - Reconstruction of Forest Lane, west of Newland, South of Slater from Newman Avenue to Darsey Circle.
Right-of-Way Acquisition – Liberty/ Speer (SL-1)	Prior Year CDBG: \$32,500	A street widening project was completed at this location in 1993. However, the City did not complete the acquisition of the right-of-way. CDBG funds will be used to complete the acquisition.

Approval of this Amendment by the City Council and by HUD constitutes approval of the reprogramming of these funds. The public noticing and public hearing conducted for this Action Plan satisfied the citizen participation requirements for amendment process. After the environmental review and the applicable MOU's are complete, these projects may commence during the 2006/07 program year.

In addition, earlier this year \$98,000 was reprogrammed according to the Citizen Participation Plan for amounts of \$50,000 or less to be added to approved CDBG projects. A total of \$48,000 was added to the 2005/06 ADA Ramp Project, IDIS¹ No. 370, for a total project budget of \$158,000. Also, a total of \$50,000 was added to 2006/07 Rotterdam Street Improvement project, IDIS No. 383, for a total project budget of \$300,000. The increase in funding for both of these public improvement projects was due to the increase in cost of construction materials, asphalt and concrete.

¹ **IDIS – Integrated Disbursement and Information System**, the electronic reporting system used by the Department of Housing and Urban Development for the disbursement of the Community Development Block Grant and HOME program funds. Each project is assigned an IDIS number for tracking purposes.

Combined Action Plan Summary 2007/08 Action Plan and 2006/07 Amendment

CDBG Funds

	2007-08 CDBG	Reprogram CDBG	Total
Allocation Amount:	\$1,419,271	\$731,202	\$2,150,473
Administration (20% Cap):			
CDBG Administration	\$242,394		\$242,394
Fair Housing Council of Orange County	\$41,460		\$41,460
Total Admin Cap (20%)	\$283,854		\$283,854
Section 108 Loan Payment	\$ 257,702		\$ 257,702
Public Services (15% Cap):			
Adult Day Services of O. C. (ADSOC)	\$10,000		\$10,000
Senior Serv Inc. (formerly Feedback Foundation)	\$5,000		\$5,000
Community Services Programs, Inc. (CSP)	\$26,000		\$26,000
Community Care Health Centers	\$50,000		\$50,000
Project Self Sufficiency	\$15,000		\$15,000
Family Literacy Oakview	\$12,500		\$12,500
Seniors Outreach	\$41,387		\$41,387
Oak View Community Center (Children's Bureau)	\$53,004		\$53,004
Public Service Cap (15%):	\$212,891		\$212,891
Housing Programs:			
Housing Rehab Loan Administration	\$150,000		\$150,000
Special Code Enforcement	\$187,526		\$187,526
Total Housing Programs:	\$337,526		\$337,526
Public Improvements:			
Street Construction - Hollywood Lane, Saratoga & Audrey	\$327,298	\$378,702	\$706,000
Oakview Gym Renovation*		\$125,000	\$125,000
Magnolia Fire Station ADA Improvements*		\$142,000	\$142,000
2006/07 PROJECTS			
ADA Ramps**		200,000	\$200,000
Street Construction - Forest Lane**		\$120,000	\$120,000
Right of Way Acquisition - Liberty/Speer**		\$32,500	\$32,500
Total Public Improvements:	\$327,298	\$998,202	\$1,325,500
Total CDBG Funding:	\$1,419,271	\$998,202	\$2,417,473

Notes:

* Revolving Loan Fund, reprogrammed

**Amendments to 2006/07 Action Plan

HOME FUNDS

Administration	\$77,239
Acquisition and Rehabilitation	\$695,149
Total HOME Funding:	\$772,388

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: **City of Huntington Beach**

Priority Need

Planning and Administration

Project Title

CDBG Program Administration

Description

CDBG program administration and planning activities include delivery of CDBG-funded programs and activities, preparation of required planning and performance review documents, monitoring of subrecipients, preparation of environmental reviews, IDIS setup and maintenance, and compliance with other CDBG program requirements.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide

Objective Number SL-1	Project ID 2007-1
HUD Matrix Code 21A-Program Administration	CDBG Citation 570.206
Type of Recipient Local Government	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator N/A	Annual Units N/A
Local ID	Units Upon Completion N/A

Funding Sources:

CDBG	\$242,394
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$242,394

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: **City of Huntington Beach**

Priority Need
Priority Housing Needs

Project Title
Fair Housing Council of Orange County - Fair Housing Services

Description

The Fair Housing Council of Orange County acting on behalf of the City of Huntington Beach will provide a comprehensive range of fair housing services that can be certified by the city to meet the HUD "affirmatively furthering" standard for fair housing entitlement jurisdictions. Through educational/mediation and complaint intake services for tenants-landlords, including public/affordable and specials needs of housing programs, the project will screen for, educate and monitor incidences of unlawful housing discrimination and provide remedies and resolutions.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area
Citywide

Objective Number DH-1	Project ID 2007-2
HUD Matrix Code 21D- Fair Housing Activities	CDBG Citation 570.206
Type of Recipient Subrecipient Private 570.500(c)	CDBG National Objective L/M Limited Clientele
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Households	Annual Units 760
Local ID	Units Upon Completion 760

CDBG	\$41,460
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$41,460

Funding Sources:

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: **City of Huntington Beach**

Priority Need
N/A

Project Title
Section 108 Loan Payment

Description

The financing of the Renovation of the historic City Gym and Pool was accomplished by issuing a Section 108 Loan from HUD in the amount of \$2,570,000 in 2000. The annual debt service on this loan shall be paid with CDBG funds. The last payment due is in 2019.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area
N/A

Objective Number SL-1	Project ID 2007-3
HUD Matrix Code 19F – Payment of Section 108	CDBG Citation 570.705(c)
Type of Recipient Local Government	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator N/A	Annual Units N/A
Local ID	Units Upon Completion N/A

Funding Sources:

CDBG \$257,702
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total \$257,702

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Huntington Beach

Priority Need

Priority Non-Homeless Special Needs

Project Title

Adult Day Services of Orange County

Description

This program provides day care services for Alzheimer's and dementia patients. As the only Alzheimer's Day Care Resource Center in Orange County, the center provides services that are affordable to families of all socioeconomic backgrounds. The center also supplements direct care with case management, support groups, and educational seminars. Staff language capabilities include Chinese, Spanish, Vietnamese, and Tagalog. More than 150 volunteers provide thousands of hours of services (e.g. supervising participants, clerical tasks, and agency leadership).

Objective category:

Suitable Living Environment

Decent Housing

Economic Opportunity

Outcome category:

Availability/Accessibility

Affordability

Sustainability

Location/Target Area

Citywide

Objective Number SL-1	Project ID 2007-4
HUD Matrix Code 05A – Senior Services	CDBG Citation 570.201(e)
Type of Recipient Subrecipient Private 570.500(c)	CDBG National Objective L/M Limited Clientele
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Seniors	Annual Units 85
Local ID	Units Upon Completion 85

Funding Sources:

CDBG	\$10,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$10,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Huntington Beach

Priority Need

Priority Non-Homeless Special Needs

Project Title

Senior Serv, Inc. (formerly Feedback Foundation) - Senior Nutrition Program

Description

Feedback Foundation's Senior Nutrition Program provides nutritious lunches to seniors over 60 years of age. Meals are prepared in our own commercial kitchen under the supervision of the dietician who ensures that dietary guidelines are met. Feedback is the largest nutrition provider in Orange County and its Nutrition Program includes both the Senior Lunch Program and Home Delivered Meals.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide

Objective Number SL-1	Project ID 2007-5
HUD Matrix Code 05A – Senior Services	CDBG Citation 570.201(e)
Type of Recipient Subrecipient Private 570.500(c)	CDBG National Objective L/M Limited Clientele
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Seniors	Annual Units 880
Local ID	Units Upon Completion 880

Funding Sources:

CDBG	\$5,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$5,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: **City of Huntington Beach**

Priority Need

Priority Non-Homeless Special Needs

Project Title

Community Services Program, Inc. (CSP)

Description

The CSP Gang Prevention Program provides prevention services for youth and families in at-risk environments. A concentrated effort will be placed on serving the residents of the Oak View community, which has the largest concentration of low-income residents in Huntington Beach. The program provides positive alternatives to violence, gang, and drug use by engaging youth in a wide array of activities such as: skill-building workshops, job/career readiness, community service projects, enrichment activities, and psycho-educational counseling.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide

Objective Number SL-1	Project ID 2007-6
HUD Matrix Code 05D – Youth Services	CDBG Citation 570.201(e)
Type of Recipient Subrecipient Private 570.500(c)	CDBG National Objective L/M Limited Clientele
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Youth	Annual Units 475
Local ID	Units Upon Completion 475

Funding Sources:

CDBG \$26,000
 ESG
 HOME
 HOPWA
 Total Formula
 Prior Year Funds
 Assisted Housing
 PHA
 Other Funding
 Total \$26,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Huntington Beach

Priority Need

Priority Non-Homeless Special Needs

Project Title

Community Care Health Centers

Description

The Community Care Health Centers (CCHC) Health Care project provides coordinated health services over the human life cycle. Services are provided directly at Huntington Beach Community Clinic and in multiple areas, including preventive care, primary care, dental care, mental health, health insurance linkage, women's health and pediatric care, and pharmaceutical support for Huntington Beach residents. The target population is the uninsured and medically underserved residents who fall 200 percent below the poverty level.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide

Objective Number SL-3	Project ID 2007-7
HUD Matrix Code 05M – Health Services	CDBG Citation 570.201(e)
Type of Recipient Subrecipient Private 570.500(c)	CDBG National Objective L/M Limited Clientele
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Persons	Annual Units 9,724
Local ID	Units Upon Completion 9,724

Funding Sources:

CDBG	\$50,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$50,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Huntington Beach

Priority Need

Priority Non-Homeless Special Needs

Project Title

Project Self-Sufficiency

Description

The City of Huntington Beach Community Services Department administers the Project Self-Sufficiency program, which case manages approximately 100 single parents with nearly 190 children. The program aims at assisting low income single parents with children to achieve economic independence from public assistance through personal development, education, and job training. Participants are encouraged to attend a monthly support meeting focusing on providing skills, abilities, and resources to promote self sufficiency. Project Self-Sufficiency maintains a food pantry and links participants with needed clothing, furniture, used computers, and cars.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide

Objective Number EO-1	Project ID 2007-8
HUD Matrix Code 05 – Public Services	CDBG Citation 570.201(e)
Type of Recipient Local Government	CDBG National Objective L/M Limited Clientele
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Persons	Annual Units 85
Local ID	Units Upon Completion 85

Funding Sources:

CDBG	\$15,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$15,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Huntington Beach

Priority Need

Priority Non-Homeless Special Needs

Project Title

Oak View Family Literacy

Description

The Oak View Family Literacy Program works with families in the Oak View Enhancement Area to help parents increase English literacy skills, learn to read with their children, and to help young children develop a love of reading. The program collaborates with local schools and agencies to provide one-on-one and small group tutoring for parents, special month family storytimes, parent education classes and referrals, a year-round Saturday Science program for at-risk elementary school children, a weekly public storytime for preschoolers and their parents, and two weekly storytimes for Oak View preschool classes.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Oak View Enhancement Area

Objective Number EO-3	Project ID 2007-9
HUD Matrix Code 05 – Public Services	CDBG Citation 570.201(e)
Type of Recipient Local Government	CDBG National Objective L/M Limited Clientele
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Persons	Annual Units 145
Local ID	Units Upon Completion 145

Funding Sources:

CDBG	\$12,500
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$12,500

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: **City of Huntington Beach**

Priority Need

Priority Non-Homeless Special Needs

Project Title

Senior Outreach

Description

The City of Huntington Beach Community Services Department administers the Senior Outreach Program to assist low income frail elderly persons to remain safely and independently in their homes. Utilizing care management, the Senior Outreach Program makes it possible for frail elderly persons to live independently without being subject to early placement in a board and care, assisted living, or skilled nursing facility. Along with care management, the Senior Outreach Program includes meals-to-home and transportation services.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide

Objective Number SL-1	Project ID 2007-10
HUD Matrix Code 05A – Senior Services	CDBG Citation 570.201(e)
Type of Recipient Local Government	CDBG National Objective L/M Limited Clientele
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Seniors	Annual Units 300
Local ID	Units Upon Completion 300

Funding Sources:

CDBG	\$41,387
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$41,387

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Huntington Beach

Priority Need

Priority Non-Homeless Special Needs

Project Title

Oak View Community Center - Children's Bureau

Description

The City of Huntington Beach Community Services Department works jointly with the Children's Bureau to provide special services for the Oak View Enhancement Area. The Children Bureau provides a variety of family support and youth development services, including parent education classes, in-home parenting support and case management, health programs, homework clubs, health education and health access assistance, domestic violence prevention and intervention, tutoring, youth clubs, teen programs and clubs, community enrichment and culturally sensitive activities.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Oak View Enhancement Area

Objective Number SL-3	Project ID 2007-11
HUD Matrix Code 05D – Youth Services	CDBG Citation 570.201(e)
Type of Recipient Subrecipient Private 570.500(c)	CDBG National Objective L/M Limited Clientele
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Youth	Annual Units 818
Local ID	Units Upon Completion 818

Funding Sources:

CDBG	\$53,004
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$53,004

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: **City of Huntington Beach**

Priority Need

Priority Housing Needs

Project Title

Housing Rehabilitation Loan Administration

Description

The City of Huntington Beach Economic Development Department operates a Housing Rehabilitation Loan Program to provide rehabilitation loans to low and moderate income homeowners and owners of rental property where low income families live. FY 2007 CDBG allocation will be used to fund the program administration costs only. All loans and grants offered by the Residential Rehabilitation Loan Program are funded from a revolving fund account into which repaid loans, accrued interest and fees are deposited.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide

Objective Number DH-1	Project ID 2007-12
HUD Matrix Code 14H – Rehabilitation Administration	CDBG Citation 570.202
Type of Recipient Local Government	CDBG National Objective L/M Housing
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Households	Annual Units 20
Local ID	Units Upon Completion 20

Funding Sources:

CDBG	\$150,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$150,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Huntington Beach

Priority Need
Priority Housing Needs

Project Title
Special Code Enforcement

Description

The City of Huntington Beach Planning Department operates a Special Code Enforcement Program to enforce the municipal codes pertaining to substandard housing conditions. Code Enforcement Officers also conduct community outreach for neighborhood improvement. The enforcement of the housing codes assists tenants and property owners maintain a suitable living environment.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Neighborhood Enhancement Areas

Objective Number SL-3	Project ID 2007-13
HUD Matrix Code 15 – Code Enforcement	CDBG Citation 570.202(c)
Type of Recipient Local Government	CDBG National Objective L/M Housing
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Households	Annual Units N/A
Local ID	Units Upon Completion N/A

Funding Sources:

CDBG	\$187,526
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$187,526

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Huntington Beach

Priority Need

Priority Public Facility Needs

Project Title

Street Construction – Hollywood Lane, Saratoga, and Audrey

Description

The City of Huntington Beach Public Works Department will pursue reconstruction of three street segments within the Bolsa Chica-Heil Enhancement Area using a combination of new and prior year CDBG funds.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

- Hollywood Lane, west of Graham Street, north of Heil Avenue, from Caliente Drive t Meadowlark Drive.
- Saratoga Lane, east of Bolsa Chica Street, north of Heil Avenue, from Caliente Drive to Meadowlark Drive.
- Audrey Drive, east of Bolsa Chica Street, south of Edinger Avenue from Tomas Lane to Warren Lane.

Objective Number SL-3	Project ID 2007-14
HUD Matrix Code 03K – Street Improvements	CDBG Citation 570.201(c)
Type of Recipient Local Government	CDBG National Objective L/M Area
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Public Facilities	Annual Units 3
Local ID	Units Upon Completion 3

Funding Sources:

CDBG \$327,298
ESG
HOME
HOPWA
Total Formula
Prior Year Funds \$378,702
Assisted Housing
PHA
Other Funding
Total \$706,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: **City of Huntington Beach**

Priority Need
Priority Public Facility Needs

Project Title
Magnolia Fire Station ADA Improvements

Description
Magnolia Fire Station Americans with Disability Act (ADA) improvements are necessary.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area
21441 Magnolia Street, Huntington Beach, CA

Objective Number SL-1	Project ID 2007-15
HUD Matrix Code 03O – Fire Station	CDBG Citation 570.201(c)
Type of Recipient Local Government	CDBG National Objective Limited Clientele
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Public Facilities	Annual Units 1
Local ID	Units Upon Completion 1

Funding Sources:

CDBG(reprogrammed RLF) \$142,000
ESG
HOME
HOPWA
Total Formula
Prior Year Funds \$142,000
Assisted Housing
PHA
Other Funding
Total \$142,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: **City of Huntington Beach**

Priority Need

Priority Public Facility Needs

Project Title

Oakview Gym Renovation

Description

The Oakview Gymnasium floor and ceiling needs replacement and ventilation equipment needs to be installed to improve the energy efficiency of the facility.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Oakview Enhancement Area at 17261 Oak Lane, Huntington Beach.

Objective Number SL-3	Project ID 2007-16
HUD Matrix Code 03E – Neighborhood Facilities	CDBG Citation 570.201(c)
Type of Recipient Local Government	CDBG National Objective L/M Area
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Public Facilities	Annual Units 1
Local ID	Units Upon Completion 1

Funding Sources:

CDBG(reprogrammed RLF) \$125,000
ESG
HOME
HOPWA
Total Formula
Prior Year Funds \$125,000
Assisted Housing
PHA
Other Funding
Total \$125,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: **City of Huntington Beach**

Priority Need
Priority Housing Needs

Project Title
HOME Program Administration

Description

The City of Huntington Beach Economic Development Department is responsible for administering the HOME program. Up to 10 percent of the HOME allocation will be used to provide for staffing and other program administration costs associated with the HOME program, including planning, reporting, monitoring, and IDIS setup and maintenance.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide

Objective Number DH-1	Project ID 2007-17
HUD Matrix Code 19A – Home Planning/ Admin Costs	CDBG Citation N/A
Type of Recipient Local Government	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator N/A	Annual Units N/A
Local ID	Units Upon Completion N/A

Funding Sources:

CDBG
ESG
HOME \$77,239
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Huntington Beach

Priority Need
Priority Housing Needs

Project Title
Acquisition/Rehabilitation

Description

HOME funds will be provided to a qualified Community Housing Development Organization (CHDO) to pursue the acquisition/rehabilitation of affordable housing in the City. Specific CHDO(s) and project location(s) have not yet been identified.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area
Citywide

Objective Number DH-1	Project ID 2007-18
HUD Matrix Code 14G – Acquisition for Rehabilitation	CDBG Citation N/A
Type of Recipient Subrecipient Private 570.500(c)	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 10/01/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Housing Units	Annual Units N/A
Local ID	Units Upon Completion N/A

Funding Sources:

CDBG
ESG
HOME \$695,149
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total \$695,149

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Huntington Beach

Priority Need

Priority Public Facility Needs

Project Title

ADA Ramps (Amendment of 2006/07 Action Plan)

Description

The City of Huntington Beach Public Works Department maintains a list of locations where sidewalk ramps are needed. The list currently consists of 60 ramps at various intersections throughout the City. Construction of sidewalk ramps at these locations will bring the City into compliance with federally mandated requirements of the Americans with Disabilities Act (ADA).

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide

Objective Number SL-1	Project ID 2006-25
HUD Matrix Code 03K – Street Improvements	CDBG Citation 570.201(c)
Type of Recipient Local Government	CDBG National Objective L/M Area
Start Date (mm/dd/yyyy) 8/7/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Public Facilities	Annual Units 66
Local ID	Units Upon Completion 66

Funding Sources:

CDBG
ESG
HOME
HOPWA
Total Formula
Prior Year Funds \$200,000
Assisted Housing
PHA
Other Funding
Total \$200,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: **City of Huntington Beach**

Priority Need

Priority Public Facility Needs

Project Title

Street Construction – Forest Lane (Amendment to 2006/07 Action Plan)

Description

The City of Huntington Beach Public Works Department will pursue reconstruction of a street segment within the Newland Enhancement Area using prior year CDBG funds.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

- Reconstruction of Forest Lane, west of Newland, South of Slater from Newman Avenue to Darsey Circle.

Objective Number SL-3	Project ID 2006-26
HUD Matrix Code 03K – Street Improvements	CDBG Citation 570.201(c)
Type of Recipient Local Government	CDBG National Objective L/M Area
Start Date (mm/dd/yyyy) 8/07/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Public Facilities	Annual Units 1
Local ID	Units Upon Completion 1

Funding Sources:

CDBG
ESG
HOME
HOPWA
Total Formula
Prior Year Funds \$120,000
Assisted Housing
PHA
Other Funding
Total \$120,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Huntington Beach

Priority Need

Priority Public Facility Needs

Project Title

Right-of-Way Acquisition – Liberty/Speer (Amendment to 2006/07 Action Plan)

Description

The City of Huntington Beach will acquire the public right-of-way at Liberty/Speer, location of a street widening project completed in 1993. However, the acquisition of the right-of-way did not take place in conjunction of the widening project.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Liberty and Speer

Objective Number SL-1	Project ID 2006-27
HUD Matrix Code 01 – Acquisition of Real Property	CDBG Citation 570.201(a)
Type of Recipient Local Government	CDBG National Objective L/M Area
Start Date (mm/dd/yyyy) 8/07/2007	Completion Date (mm/dd/yyyy) 09/30/2008
Performance Indicator Public Facilities	Annual Units 1
Local ID	Units Upon Completion 1

Funding Sources:

CDBG
ESG
HOME
HOPWA
Total Formula
Prior Year Funds \$32,500
Assisted Housing
PHA
Other Funding
Total \$32,500

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

APPENDIX

- A. Citizen Participation Plan
- B. Standard Forms 424
- C. Certifications
- D. Public Notice
- E. Summary of Public Comments

A Citizen Participation Plan

City of Huntington Beach



Citizen Participation Plan

for the

Consolidated Plan 2005-2010

*Community Development Block Grant &
HOME Programs*

Revised ____2007

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Introduction

The U.S. Department of Housing and Urban Development (HUD) requires communities to submit one Consolidated Plan (CP) to HUD for its Community Development Block Grant (CDBG) and HOME Investment Partnership programs. The Consolidated Plan is a five-year planning document that incorporates the submissions (request for funding) to HUD for both programs. The process of selecting projects for the CP requires extensive citizen participation. Each year the City updates the CP by approving the annual “Action Plans.”

In 1996, City Council adopted its first Citizen Participation Plan (CPP) for the Consolidated Plan 2000-2005, delineating the citizen participation roles for both Community Development Block Grant (CDBG) and HOME Investment Partnership programs. The Citizen Participation Advisory Board (CPAB) is a City Council-appointed advisory body whose primary role is to provide citizen participation for the CDBG Program under the terms of the Consolidated Plan, in addition to reviewing the City’s Fair Housing Plan.

Requirements of the Citizen Participation Plan

The Citizen Participation Plan (CPP) must address each of the following elements:

Participation

The plan must provide for and encourage citizen participation, emphasizing the involvement of low-, very low-, and extremely low-income residents where housing and community development funds may be spent. The City is expected, in all stages of the process, to take whatever actions are appropriate to encourage the participation of all its residents, including minorities and non-English speaking persons, as well as persons with mobility, visual or hearing impairments in all stages of the process.

Access to Meetings

The City must provide adequate, timely notification so citizens can attend local meetings and public forums.

Access to Information

Citizens, public agencies, and other interested parties, including those most affected, must have the opportunity to receive information, review and submit comments on any proposed submission concerning the proposed activities, including the estimated amount proposed to benefit low-, very low-, and extremely low-income residents. These groups must also have access to the City’s plans to minimize displacement and assist

those who may be displaced as a result of these activities. Citizens and citizen groups must also have access to records for at least four years.

Technical Assistance

Technical assistance must be provided to low-, very low- and extremely low-income groups that request assistance in developing proposals under the consolidated submission process.

Public Hearings

The City must provide at least two public hearings per year to obtain citizens' views and to respond to proposals and questions that are conducted at different stages of the program year. Together, the hearings must address housing and community development needs, development of proposed activities, and review of program performance. At least one of these hearings must be held before the proposed Consolidated Plan/Action Plan is published for comment.

The meetings are to be held to: obtain views of citizens, public agencies and other interested parties; respond to proposals and comments at all stages of the consolidated submission process by:

1. Identifying housing and community development needs;
2. Reviewing proposed uses of funds; and
3. Reviewing program performance.

Bilingual Opportunities

Wherever a significant number of low and moderate income persons or residents of blighted neighborhoods speak and read a primary language other than English, staff will provide for all notices of public hearings and summaries of basic program information to be provided in such language. A bilingual Spanish speaking staff member, if available, will translate at all public hearings.

Publishing the Plan

The City must publish its proposed consolidated submission so that affected citizens have sufficient opportunity to review it and provide comments. The requirement for publishing may be met by publishing a summary of the proposed consolidated plan available at such places as libraries, government offices, and public places. The summary must describe the contents and purpose of the consolidated plan, and must include a list of the locations where copies of the entire plan may be examined.

Comments

Prior to the submission of the consolidated plan to HUD, the citizen participation plan must provide citizens a period of not less than 30 days to submit comments to staff. The City must consider the views of citizens, public agencies and other interested parties in preparing its final consolidated submission and attach a summary of such comments to the final document. The summary of citizen comments must include a written explanation of comments not accepted and the reasons why these comments were not accepted.

Timely Response

The City must provide timely, written answers to written complaints and grievances, within 15 days, where practical.

Amendments

Prior to the submission of the Consolidated Plan to HUD or during the program year if any substantial change in the use of the funds is proposed, the citizens will be given reasonable notice of and the opportunity to comment on, the proposed amendment.

The Planning Process for the Action Plan

Annually, the Action Plan includes review of the needs identified in the Consolidated Plan, review of past performance, and an evaluation of any new needs identified during the past year. Importantly, staff reviews the priorities identified in the plan with City Council and the Citizen Participation Advisory Board. In addition, staff provides information from other planning documents, such as the City's Housing Element and the Redevelopment Agency's Housing Compliance Plan.

The following text will outline the role of City Council, CPAB, other City advisory bodies, staff, the citizens at large, and neighboring jurisdictions.

City Council

The City of Huntington Beach has a seven member Council serving as its legislative body. Two City Council Members are appointed to serve as liaisons to each advisory body. As such, two City Council Members will provide a key communication link to staff and the CPAB, communicating Council priorities and offering guidance as needed.

Early during the application period, City Council will be advised of the eligible public service programs operated by the City and of eligible public services in general. City Council will provide some policy direction to the CPAB regarding an approximate level of funding for these programs. Later after the CDBG grant amount is known, City Council will revisit these initial policies and determine if an adjustment is necessary. The assigned City Council Liaisons will work with the CPAB and its Executive Board to refine the recommendations prior to being sent to the whole City Council.

After the CPAB and staff have provided their final recommendations and staff has drafted the Action Plan, City Council will hold a public hearing on the Action Plan and will adopt final funding recommendations, after which the document is sent to HUD.

The Economic Development Committee, a three member City Council subcommittee, provides policy guidance to staff and closely advises staff on the selection of HOME projects.

Citizen Participation Advisory Board (CPAB)

The Citizen Participation Advisory Board (CPAB) was established in October 1996 and is comprised of up to fifteen members appointed to four-year terms by the City Council.

The CPAB strives to represent the diverse views on the socioeconomic issues related to low/moderate income individuals. To that end, low-income residents and members of minority groups are encouraged to apply to the City for appointment to the CPAB when vacancies arise, so that members of minority groups can be substantially represented.

The purpose of the Citizen Participation Advisory Board (CPAB) is to provide citizen participation and coordination in the City's planning processes for the CDBG Program. Along with staff, the Board shall assess the needs of the community particularly that of low and moderate income households, evaluate and prioritize projects pertaining to the required plans and provide recommendations to City Council on such plans and projects.

The Board shall hold regular monthly meetings during the CDBG application and deliberation period and establish its meeting times and locations by a minute action. All meetings are open to the public and special meetings may be called in conformance with the Ralph M. Brown Act. The Board will hold public hearings to obtain citizen input on community needs, plans or proposals. The CPAB is encouraged to hold public meetings in areas where there is a significant concentration of low to moderate-income persons.

Citizens at Large

As part of an ongoing effort to evaluate projects and programs proposed during the planning process, citizens are encouraged to attend meetings and communicate with City Council, CPAB and staff regarding the needs of the community. Citizens can send written correspondence to the staff liaison, who coordinates the responses.

Every effort will be made to respond in writing to those individuals who submit proposals or written comments within fifteen working days where practical.

The Role of Staff

Staff will provide technical information to community groups and plan several community-based meetings throughout the year. At these meetings, important elements of the CDBG and HOME programs will be reported, such as:

- Activities eligible under HUD programs.
- The priorities of the Consolidated Plan.
- The level of funding available for CDBG and HOME activities.

Staff will inform the citizens of the planning efforts of the City Council and CPAB. Staff will publish legal notices of all public hearings in a local newspaper of general circulation. News releases will promote the development of the Action Plan and invite citizens to attend meetings and/or contact staff for more information.

Staff will utilize an electronic mail list and use the City's website to keep the community informed about the consolidated planning process. The list will include those persons and agencies that are interested in receiving meeting notices and program

announcements that include the grant application process. If a person/agency does not have access to electronic e-mail, staff will mail such notices through the U.S. Postal Service. All lists shall be purged on a regular basis if mail is returned.

Staff is encouraged to communicate with various neighborhood groups and other advisory bodies throughout the year. The coordinator of the CDBG and HOME programs will provide information about project eligibility and offer technical assistance to those seeking funding for projects.

The staff liaison from the Department of Economic Development is assigned to work with the CPAB to:

- Be informed regarding HUD's changes in regulations, policies, and program opportunities;
- Review project proposals and prioritize projects in response to identified needs in the community;
- Communicate the Board's recommendations to City Council;
- Review and comment on the City's Fair Housing Plan;
- Establish meeting times, locations;
- Meet the public notice requirements according to the Brown Act;
- Monitor attendance and communicate to City Council when vacancies need to be filled according to the Maddy Act;
- Maintain the Board's meeting notes.

Technical Assistance

The City's Economic Development Department will provide the necessary technical assistance at all public hearings and CPAB meetings and to the general public as needed.

Staff will assist any resident or citizen group, in an effort to help citizens to:

- Understand program requirements,
- Identify the severity of community problems;
- Identify activity priorities; and
- Communicate citizens' comments and recommendations to the CPAB and/or City Council in a timely manner.

The following is also available:

- HUD regulations and rules will be available in the Economic Development Department for review by interested citizens.
- Training sessions regarding the CDBG program will be provided especially to CPAB members, and various City committees and commission members, City staff and all interested citizens. HOME training will be scheduled as requested.
- Applicants for funding may receive additional technical assistance in completing the application. With sufficient notice, accommodations to provide assistance in

filling out applications for funding will be arranged for persons with disabilities or language barriers.

All neighborhood, City Council and community wide Citizen Participation meetings will be attended by Economic Development staff.

Public Hearings

The City will hold a minimum of two public hearings, the first required hearing will be held by the CPAB thirty to sixty days prior to the beginning of planning for the next year's program activities. The purpose of this early hearing is to assess the needs of the community before making any decisions regarding which projects will be funded.

An intermediate hearing may be held after the applications for funding are received for the purpose of receiving additional citizen input and prioritizing proposed activities. The CPAB will be the hearing body for this purpose.

Following the completion of its public hearing, the CPAB will prioritize the eligible programs and projects. Staff will summarize the CPAB recommendations and draft the Action Plan and prepare the Request for Council Action and publish the public notice for the City Council public hearing. The draft plan will be available for public review for 30 days prior to submission to HUD.

City Council will hold the last required public hearing, after which City Council will approve the Action Plan or make revisions as needed. Upon approval, staff will finalize the Action Plan and transmit the document to HUD.

Citizens will be encouraged to submit their ideas and concerns involving any proposals being considered during the planning and development stages at any time, by sending written comments or proposals to:

Consolidated Plan
Economic Development Department
2000 Main Street, Fifth Floor
Huntington Beach, CA 92648

Application for Funding - Submittal Process to HUD

Huntington Beach administers the HOME and the CDBG applications for funding in two different ways.

The HOME program targets its funds for the acquisition and preservation of affordable housing. Staff will accept proposals from Community Housing Development Organizations (CHDO's) throughout the year and analyze the projects on a case-by-case basis. If the project has merit, staff will review the project with the Economic Development Committee. After receiving a positive recommendation, the project will be sent to City Council for consideration.

The Community Development Block Grant program relies on the citizen participation of the CPAB for initial project review, deliberation and recommendations for funding before sending those recommendations to Council.

The entire submittal process of the Action Plan to HUD begins with the CDBG application process that later includes the HOME program as recommended by the EDC, is as follows:

1. Staff establishes the deadline for CDBG applications to be received. (*The necessary timeframe for conducting the required public hearings and the preparation of documents is the primary consideration when selecting the deadline*). The deadline announcement and the CDBG application forms shall be made available on the City's website or may be e-mailed upon request, or picked-up in the Department of Economic Development.
2. A public notice is prepared advertising that the CPAB will hold at least one public hearing to ascertain community needs.
3. A public notice is prepared advertising that applications are available. (One public notice can cover items #1 & #2)
4. Staff sends out a notice of the CDBG application process to those on the electronic mailing list that includes City departments and outside agencies.
5. Staff is available to conduct informational presentations to community groups/neighborhoods and provide technical assistance to applicants as needed.
6. CDBG proposals are submitted to the Department of Economic Development (any proposed housing project will be reviewed for compliance with HUD regulations and with the City's Consolidated Plan). Potential HOME projects are identified and included in the draft Action Plan.
7. Staff will review projects for compliance with HUD regulations and summarize if the proposal addresses a need identified in the Consolidated Plan.
8. Copies of the application, the Consolidated Plan, the Action Plans, and Consolidated Annual Performance and Evaluation Reports, will be available on the City's website and at the Economic Development Department.
9. The CPAB will prioritize projects for City Council's consideration.
10. Before the Action Plan is submitted to HUD, the City Council will hold a final public hearing to receive citizen comments, concerns, and recommendations.
11. After the Action Plan is approved by City Council, staff submits the plan to HUD, with all of the required certifications.
12. If required by certain projects, staff publishes a legal notice regarding the required Request for the Release of Funds and the environmental status of the proposed projects that were considered "not exempt". After a 30-day comment period, if no objections are received, HUD approves the release of funds.
13. HUD sends the Funding Agreement to the City Administrator for signature. The agreement is returned to HUD.
14. Projects may be implemented.

HUD Acceptance of the Consolidated Plan

HUD regulations provide that the HUD area office will consider objections to the Consolidated Plan if the following conditions are present:

1. The description of needs and objectives are plainly inconsistent with available facts and data.
2. The activities to be undertaken are plainly inappropriate to meeting needs and objectives.
3. The application does not comply with the CDBG program requirements or the HOME requirements.
4. A proposed activity is found to be ineligible.

Objections received in writing by either the City or HUD on any activity regarding the Consolidated Plan, must be received within thirty (30) days after the Action Plan and the City's application for funds is submitted to HUD. The City of Huntington Beach encourages its citizens to provide comments or objections during the review period. Economic Development staff will make every reasonable effort to provide written responses to citizen complaints within fifteen (15) working days.

Program Implementation

The Department of Economic Development is the lead department for project implementation. Staff members work with various project managers from other city departments and contract administrators of subgrantee agencies to implement their projects. Departments shall enter into a Memorandum of Understanding (MOU) with the Department of Economic Development prior to implementing projects; likewise, subgrantees shall enter into a Subgrantee Agreement with the City prior to implementing their projects. Approved projects shall be entered into the Integrated Disbursement and Information System (IDIS) as required by HUD.

Economic Development staff serves as liaison with the Department of Housing and Urban Development, Community and Planning Division located in Los Angeles.

Monitoring and Evaluation

Economic Development staff monitors the activities for continued compliance including: the housing programs using CDBG and HOME funds, capital improvement projects, and public service programs whether performed by city staff or non-profit agencies as subgrantees.

Staff will apprise the CPAB about the project implementation at their scheduled meetings. Furthermore, the Consolidated Annual Performance and Evaluation Report (CAPER), will provide HUD and the public an opportunity to evaluate the performance of the plan.

Annual Performance Reports

Through the Consolidated Plan's Annual Evaluation and Performance Report (CAPER), the public is provided with an opportunity to provide comment for a period of not less than fifteen days prior to its submittal to HUD. A public notice will be published in a local newspaper of general circulation notifying that the CAPER is available for public review. The report will be available at the Department of Economic Development and on the City's website. Comments received at public hearings and in writing will be considered in compiling the report and will be attached to the document.

Amendments

Amendments to the Consolidated Plan can occur anytime though out the year and must follow the requirements of this CPP. New activities or an increased level of funding for an existing project can only occur through reprogramming funds as all funds are "programmed" each year.

Reprogramming funds alters the funding priority for the Consolidated Plan, thus causing an amendment. Reprogramming can occur in two ways: 1) adding additional funds to an existing project, or 2) adopting a new project. The City's Citizen Participation Plan outlines the City's process for reprogramming funds, and defines what triggers a public hearing due to a "significant" change in the plan.

For the purpose of triggering the need for a public hearing the City will adopt the following definition as a "significant" change:

A "significant" change is as any amount over \$100,000 to be added to a single project or any new project not previously described in the City's Action Plan.

Reprogramming Funds

Through this Citizen Participation Plan, the City shall adopt the following policies for the reprogramming of funds:

- Existing projects needing more than \$100,000 in additional funding shall require a recommendation from the CPAB and City Council Action, but not a public hearing.
- Reprogramming funds to a new project, not previously described in an Action Plan, will be a "significant" change, triggering the public hearing requirement, including review by the CPAB.
- Funds remaining after the completion of a project shall be made available for reprogramming.
- City projects such as housing programs, public facilities, public improvements, and public services shall receive the highest priority for consideration of reprogramming funds.
- Existing projects needing less than \$100,000 in additional funding shall receive the approval of the Director of Economic Development and/or City Administrator and does not require City Council Action.

Coordination with City Boards and Commissions

Any communication or activity that will affect areas of concern of various City advisory bodies will be submitted for approval or action to the appropriate commission or board by the Economic Development staff, or by implementing department's staff members. Among these bodies are:

- Redevelopment Agency/City Council
- Economic Development Committee (A subcommittee of City Council)
- Citizen Participation Advisory Board (CPAB)
- Planning Commission
- Community Services Commission
- Public Works Commission
- Human Relations Task Force

Code of Ethics/Conflict of Interest

It shall be forbidden for any member of boards, commissions, and committees having a material interest in the outcome of decisions to participate in the review of, discussion regarding or voting upon any application on or in any way attempt to influence other members of the respective body. According to direction from the Los Angeles area office of HUD, any CPAB member with such a conflict must resign from either the board or from the position from which the conflict arises. City staff will review applications for new members and attempt to identify potential conflicts prior to appointment.

B

Standard Forms 424

Not included here. Available upon request.

C Certifications

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

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6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Penelope Culbreth-Graft, DPA, City Administrator

Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) , (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

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Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official Date

Penelope Culbreth-Graft, DPA, City Administrator

Title

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official Date

NOT APPLICABLE

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

Signature/Authorized Official

Date

Penelope Culbreth-Graft, DPA, City Administrator

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

City of Huntington Beach, CA -- 2007/08 Action Plan

Place of Performance (Street address, city, county, state, zip code)

2000 Main Street, Huntington Beach, CA 92648

Check ___ if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

D

Public Notice

**CITY OF HUNTINGTON BEACH
PUBLIC NOTICE
PUBLIC COMMENT PERIOD & PUBLIC HEARING
2007/2008 ACTION PLAN AND 2006/07 AMENDMENTS
THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME PROGRAMS**

2000 Main Street
City of Huntington Beach
Huntington Beach, California 92648

NOTICE IS HEREBY GIVEN THAT the City Council will hold its Public Hearing on the 2007/08 Action Plan and amendments to the 2006/07 Action Plan, and its revised Citizen Participation Plan on Monday, August 6, 2007 at 6:00 PM or soon thereafter at the Huntington Beach Civic Center, 2000 Main Street, Council Chambers. The hearing will be held in accordance with the City's Consolidated Plan (CP) as required by the U.S. Department of Housing and Urban Development (HUD) for receipt of \$1,419,271 in Community Development Block Grant (CDBG) funds, and \$772,388 in HOME Investment Partnership (HOME) funds. Through this Action Plan the City is opting out of participating in the American Dream Downpayment Initiative and will de-obligate ADDI funds from prior years. The 2007/2008 Action Plan proposes the CDBG and HOME budgets from October 1, 2007 to September 30, 2008. In addition \$731,202 in unprogrammed CDBG funds from prior years and \$267,000 of the Revolving Loan Fund are being reprogrammed to projects. An amendment to the 2006/07 Action Plan will use \$352,500 of the reprogramming funds for new projects that are included in the table below.

The City followed its Citizen Participation Plan. The Citizen Participation Advisory Board (CPAB) held two public hearings on community needs and held subsequent monthly public meetings. The Consolidated Plan and Action Plans set the local policies and priorities for the development of a viable urban community by providing decent housing and a suitable living environment and expanding economic opportunities principally for low- and moderate-income persons. The City intends to extend and strengthen partnerships among all levels of government and the private sector, including for-profit and non-profit organizations in order to provide for: the production and operation of affordable housing; a suitable living environment improving the safety and livability of neighborhoods; assistance to homeless persons and persons at risk of becoming homeless to obtain appropriate housing, without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability; and expand economic opportunities including job creation and retention.

HOME Investment Partnership

In an effort to expand and preserve its existing affordable housing stock, Huntington Beach has worked with Community Housing Development Organizations (CHDOs) to acquire multifamily rental properties. These buildings are rehabilitated and then are made available to persons below 60% of Orange County median income for a minimum of 30 years. The CHDO must enter into an agreement with the City that outlines all of the affordability requirements, property maintenance standards, and long-term monitoring requirements that are required by HOME regulations.

With the total allocation of \$773,388 the following activities are proposed for the 2006/2007 HOME program: \$77,238 or 10% of the HOME grant for Administration and \$695,150 for Acquisition and Rehabilitation of an eligible housing project.

The Community Development Block Grant Program Summary

	2007-08 CDBG	Reprogram CDBG	Total
Allocation Amount:	\$1,419,271	\$731,202	\$2,150,473
Administration (20% Cap):			
CDBG Administration	\$242,394		\$242,394
Fair Housing Council of Orange County	\$41,460		\$41,460
Total Admin Cap (20%)	\$283,854		\$283,854
Section 108 Loan Payment	\$ 257,702		\$ 257,702
Public Services (15% Cap):			
Adult Day Services of O. C. (ADSOC)	\$10,000		\$10,000
Senior Serv Inc. (formerly Feedback Foundation)	\$5,000		\$5,000
Community Services Programs, Inc. (CSP)	\$26,000		\$26,000
Community Care Health Centers	\$50,000		\$50,000
Project Self Sufficiency	\$15,000		\$15,000
Family Literacy Oakview	\$12,500		\$12,500
Seniors Outreach	\$41,387		\$41,387
Oak View Community Center (Children's Bureau)	\$53,004		\$53,004
Public Service Cap (15%):	\$212,891		\$212,891
Housing Programs:			
Housing Rehab Loan Administration	\$150,000		\$150,000
Special Code Enforcement	\$187,526		\$187,526
Total Housing Programs:	\$337,526		\$337,526
Public Improvements:			
ADA Ramps*		200,000	\$200,000
Street Construction - Hollywood Lane, Saratoga & Audrey	\$327,298	\$378,702	\$706,000
Street Construction - Forest Lane*		\$120,000	\$120,000
Right of Way Acquisition - Liberty/Speer*		\$32,500	\$32,500
Total Public Improvements:	\$327,298	\$731,202	\$1,058,500
Total CDBG Funding:	\$1,419,271	\$731,202	\$2,150,473

* Amendments to 2006/07 Action Plan

Revolving Loan Funds may be reprogrammed to other eligible projects while still providing sufficient funds for the Housing Rehabilitation Loan program. Projects proposed for the 2007/08 Action Plan that will reprogram \$267,000 are: \$125,000 to renovate the Oakview Gym and \$142,000 to improve the Magnolia Fire Station to accommodate persons with disabilities.

PUBLIC COMMENTS

Public comments can be made at the hearing and during the thirty day public comment period commencing July 6, 2007 and ending on August 6, 2007. A copy of the revised Citizen Participation Plan and Draft Action Plan, which includes a detailed listing and description of the proposed activities, is available at the City of Huntington Beach, Economic Development Department, 5th floor, 2000 Main Street, Huntington Beach, Monday through Friday, between the hours of 8:00 AM and 5:00 PM and at the City's website: <http://www.surfcity-hb.org/CityDepartments/ED/CDBG/>. Written comments can be addressed to: Joan Flynn, City Clerk, City of Huntington Beach, 2000 Main Street - 2nd floor, Huntington Beach, California 92648 - Telephone: (714) 536-5227.

E

Summary of Public Comments

To be included at the conclusion of the public review period.