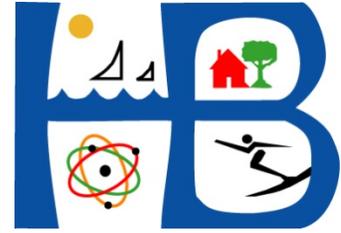


Huntington Beach Commercial Rehabilitation Program

The Commercial Façade Rehabilitation Program provides funding for commercial property owners and/or tenants to cooperatively update and improve commercial properties.



Eligible Improvements

- Paint and color
- Signage
- Awnings and shutters
- Doors and windows
- Siding and plaster application
- Landscaping and hardscaping
- Safety enhancements (lighting, etc.)
- ADA public compliance
- Other improvements as approved by the City

Minimum Qualifications

- Buildings are designed for first-floor retail, restaurant, or commercial purposes.
- Applicants should be able to demonstrate successful continuous operation for the previous two years. Applicants with fewer than two years of operation will be deemed eligible at the discretion of the City Manager or designee.
- Businesses must be in compliance with city code or be using funds in conjunction with upgrades to meet city codes.
- Property owner must be the program applicant or must approve an application submitted by a tenant.

Program Eligibility

- Small business participation is encouraged.
- Business must present all relevant documentation in regards to their application.
- Tenant applicants cannot be a big-box store or publicly traded company.
- City must pre-approve all projects and inspect them upon completion before funds are issued. In certain cases, 25% of grant amount can be provided to a licensed contractor for supplies/materials.
- Improvements must be utilized for a complete structure. Improvements for individual units in a multi-tenant building will not be considered.
- The City reserves the right to deny any applications based on funding availability, improvements requested, etc.

Revolving Loan Program

The Commercial Façade Rehabilitation Program provides an opportunity to apply for a secured loan of up to \$100,000 with 3% simple interest through the City Façade Rehabilitation Loan Program. Loan repayment will be based on a 3-10 year amortization schedule. The City will expedite the planning review process for projects participating in the revolving loan program.

Maintenance of the improvements made through the revolving loan program must meet the standards determined by the City throughout the loan timeframe. Properties not adequately maintained will be ineligible for future assistance on commercial façade improvements and will need to be restored to compliance with the City's maintenance standards at property owner's expense, loan funds may also be subject to immediate repayment.

The secured loan can be used separately or in conjunction with the grant program.

Grant Program

Under this program, the City may provide a grant of up to 50% of the cost of eligible construction activities. The two tiers of the grant program are as follows:

- Up to \$5,000
 - Signage, lighting, hardscaping, and landscaping improvements.
- Up to \$25,000
 - Improvements related to code compliance or other projects approved at the discretion of the City.

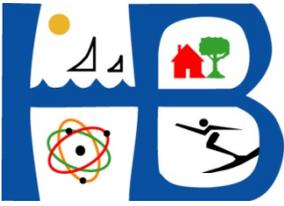
Commercial properties are limited to one grant per five year period. Receipt of the grant is subject to project inspection by City staff and the submission of complete documentation of project costs, invoices, and contracts. The City will expedite the planning review process for projects that are awarded the façade improvement grant.

If conditions of the grant agreement are met, the funds dispersed through this grant program are not required to be repaid. Awarded funds will automatically be utilized first in the payment of any city fees associated with the project (for example: planning application fees or building permit fees).

Program Priority

The following items will be considered as a basis of assigning priority:

- Property owner investment, higher priority for higher investment
- Building facades/signage do not meet City design guidelines
- Improvements requested are to satisfy City code



COMMERCIAL FAÇADE IMPROVEMENT APPLICATION

Loan (Check One) Grant

APPLICANT INFORMATION

APPLICANT:

PROPERTY OWNER:

MAILING ADDRESS:

APPLICANT BUSINESS LICENSE NUMBER:

PHONE

FAX

E-MAIL

PROJECT INFORMATION

PROJECT ADDRESS:

APN:

APPROXIMATE TOTAL PROPOSED PROJECT COST:

BRIEFLY DESCRIBE SCOPE OF PROPOSED IMPROVEMENTS:

ESTIMATED TIME FOR COMPLETION:

PLEASE ENCLOSE CURRENT PICTURES OF THE PROPERTY TO BE IMPROVED

PROPERTY OWNER AUTHORIZATION/CERTIFICATION

I have received and completed this application and consent to its filing. The information provided is accurate to the best of my knowledge. I hereby appoint _____ as authorized agent for this **Commercial Façade Improvement Program** application. I understand my signature will be required for the processing of the grant/loan.

By: (Print Name)
Property Owner

Date