



**CITY OF HUNTINGTON BEACH
COMMUNITY DEVELOPMENT BLOCK GRANT 2014/2015
APPLICATION FOR CONSTRUCTION PROJECTS:
PUBLIC IMPROVEMENTS, FACILITIES AND LAND ACQUISITION**

*****Applications must be received Friday, February 21, 2014 at 4:00 PM*****

PLEASE SUBMIT ONE ORIGINAL PROPOSAL TO:

**CITY OF HUNTINGTON BEACH
ATTENTION: SIMONE SLIFMAN, PROJECT MANAGER
OFFICE OF BUSINESS DEVELOPMENT
2000 MAIN STREET
HUNTINGTON BEACH, CA 92648**

**QUESTIONS: (714) 375-5186
SIMONE.SLIFMAN@SURFCITY-HB.ORG**

Proposals must be consistent with the 2010-2015 Consolidated Plan adopted by the City of Huntington Beach. The Consolidated Plan is available for review online and at the City of Huntington Beach Office of Business Development at the above-listed address. Other resources available on the website include income guidelines, downloadable maps and a sample subrecipient agreement at: <http://www.huntingtonbeachca.gov/government/departments/ed/cdbg/>.

Please be sure to read and answer all questions fully. Keep answers informative, yet concise. Only original, signed applications received by the deadline will be accepted. Postmarks will not be accepted in lieu of timely submittal. The City of Huntington Beach reserves the right to reject any or all proposals.

APPLICATION CERTIFICATION – to be signed by a person with the authority to enter into an agreement or MOU; for example, a City Department Head, CEO, or Executive Director of a Non-Profit Agency.

Organization:

I certify that the application for Community Development Block Grant funds for 2014/2015 is true and correct. I understand additional documentation will be required if award is granted. If awarded CDBG funding, I understand that my organization will enter into a subgrantee agreement (or MOU if awarded to a City Department) and will be able to comply with HUD regulations and the City's insurance requirements, as shown in the sample subgrantee agreement, by November 30, 2013. Without entering into an agreement and having approved insurance certificates by the City Attorney, my organization will be required to forfeit CDBG funding.

Name:

Title:

Signature: _____ Date: _____

Staff Use Only:
HUD Matrix Code: _____
National Objective: _____
Requested Amount: _____

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APPLICANT INFORMATION

Organization Name: _____ Contact: _____

Organization Address: _____

Federal Tax ID Number: _____

Telephone: _____ Fax Number: _____

Email: _____

Nonprofit agencies must attach a form of confirmation of 501C status. If awarded funds, Articles of Incorporation and listing of Board of Directors will be required.

Applicants other than City Departments:

Please provide the mission statement and purpose of your organization:

PROPOSAL SUMMARY

CDBG Grant Request Amount: _____ New Project: Yes No

Project Name: _____

Is this request for a multi-year phased project? (*Example: land or right of way acquisition in year one, design in year two, and construction in subsequent years?*) Yes No

Please describe the project you propose to implement with City of Huntington Beach CDBG funds and how the project will benefit the citizens of Huntington Beach:

From the City's Consolidated Plan, please explain which priorities are affected or advanced by your proposal. Cite the Priority, Needs, and Objective(s), if applicable, and reference the page number(s) of the Consolidated Plan. A link to the plan is on the front page of the application. Please attach a supplementary page if more space is needed.

This project is for one of the following:

- a) Public Improvement, low-income neighborhood (please attach map)
- b) Public Improvement, Americans with Disabilities Act requirement
- c) Public Facility, low-income neighborhood (please attach map)
- d) Public Facility, American with Disabilities Act requirement
- e) Public Facility, Special Needs

If your proposal is for a special needs population, please describe your clientele, the need for this facility and attach a client intake form. Please attach a supplementary page if more space is needed.

Describe your capacity to implement the project. You may include staff experience, licenses, credentials and facilities. Please attach a supplementary page if more space is needed.

Is this project a collaborative effort? Yes No If yes, please describe below.

Please identify the proposed project schedule including a timeline from start to finish. Please attach a supplementary page if more space is needed.

BUDGET

Enter the amounts for each line item requested to be funded through the grant. The budget will become an exhibit to the subrecipient agreement or MOU. If the grant award is less than requested, a revised budget will be required. Add additional pages if needed to fully present your budget.

	2014/15 CDBG	Other Funds	2014/15 Total
Costs			
1. Personnel			
2. Supplies			
3. Equipment			
4. Events			
5. Other			
TOTAL			

If this is a multi-year phased project, please enter a general description below for each phase and an estimated CDBG cost for multiple years. Leave blank if not applicable to this project.

Task Description	CDBG	Other Funds	TOTAL
Phase 2:			
Phase 3:			

Please complete the following for 2014-2015 funding sources:

CDBG Funding Huntington Beach	
Other HB Funds	
CDBG Other Cities	
Other Governmental Grants	
Fund Raising	
Fees	
Private Grants	
TOTAL	