

**MINUTES  
SPECIAL MEETING  
Children's Needs Task Force**

Wednesday, October 14, 2009 5:00 PM  
Huntington Beach Civic Center  
5<sup>th</sup> Floor - Community Services Conference Room  
2000 Main Street  
Huntington Beach, CA 92648

Chair Coward called the meeting to order at 5:05 PM.

**I. Roll Call**

**Members Present:** Broc Coward, Robert Dettloff, Jim Hayden, Jeannette Price

**Members Absent:** None

**Staff:** Janeen Laudenback; Mary Loadsman

**II. Public Comments:** None

**IV. Presentations:** None

**V. Discussion Items:**

Review proposed changes to CNTF By-Laws - Members reviewed each of the proposed By-Law changes to reflect requirements of Resolution No. 2000-78, Municipal Code 2.100 Operating Policy for Boards & Commissions and changes from monthly to bi-monthly meetings, and as discussed at the August 27, 2009 meeting.

**MOTION: Moved by Dettloff, seconded by Hayden to approve the changes to the Children's Needs Task Force By-Laws as presented and amend the title to read, "By-Laws of the City of Huntington Beach Children's Needs Task Force".**

Motion passed unanimously.

Barnes & Nobel Holiday Book Drive – Laudenback reported that Barnes and Nobel had contacted her as the liaison to the CNTF, to learn if the group would be interested in being the recipient of this year's book drive. The members responded positively to the offer and made suggestions on which youth organizations within Huntington Beach may benefit from the book drive and commented that perhaps new members would be interested in participating in the research, development and distribution concepts. Price commented that she is familiar with the Barnes & Nobel holiday book drive and explained how the donation portion worked. Dettloff commented that he would be interested in

learning what youth groups have already benefited from the Barnes & Nobel program and if there were any new groups that could be identified. Laudenback offered to help in organizing a list of youth groups and overseeing research efforts to see if there were organizations that could benefit from the program that may have been overlooked. Coward suggested that due to the short time frame the activity may best be served by involving all of the members and not assigning the tasks to a focus group. Members asked approximately how many books were involved and what age groups. Laudenback responded that Barnes & Nobel anticipates receiving approximately 2,000 books donated during the drive and the age would range from newborn to teen. It was agreed additional discussion would take place at the next meeting.

**IX. Adjournment:** There being no further business, meeting adjourned at 5:35 p.m.