



**CITY OF HUNTINGTON BEACH
UTILITY USERS TAX REMITTANCE FORM**
P.O. BOX 711, HUNTINGTON BEACH, CA 92648-0711
www.huntingtonbeachca.gov Fax (714) 374-1603

Company Name: _____

Company Address: _____

Company Phone No. _____ Company FEIN No: _____

Type of Utility Service*: _____

Please select the reporting month below:

- Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec

Remittance Based Upon Utility Billing

1. Gross charges (including taxes and surcharges)	\$ _____
2. Deductions	
a. Taxes (federal, state, 911 tax)	\$ _____
b. Sales for Resale	\$ _____
c. Exempt Accounts	\$ _____
d. Other non-taxed charges**	\$ _____
3. Adjustments** (plus or minus)	\$ _____
4. Net taxable charges (line 1 minus lines 2+3)	\$ _____
5. Local Tax Due*** (multiply line 4 by tax rate—see rates below)	\$ _____
6. Penalties/Interest****	\$ _____
7. Total local tax due (sum lines 5 and 6)	\$ _____

**Please submit separate remittance forms for each category of utility service that you provide, such as wired or wireless telecommunications, electric, gas, cable television and water services. If more than one category of utility services is bundled together and billed as a single amount, please specify which utility services are bundled. The information that you provide in this remittance form will be maintained as confidential under California Revenue and Taxation Code Section 7284.6.*

***Please attach a description of any adjustments or services not subject to the local tax referred to on lines 2d and 3.*

**** Tax rates: 4.9% for Telecomm and Video, 5% for Electricity, Gas, or Water*

*****A 10% penalty shall apply if payment is not received by the City within the first twenty days of the month that follows the month in which you receive the utility users tax from the customer or the first Business Day thereafter following a Holiday or Weekend. In the event of an EFT payment, the latter must be initiated no later than the 20th of the month to avoid a Late Penalty.*

MAKE CHECK PAYABLE TO: CITY OF HUNTINGTON BEACH
MAIL TO: CITY OF HUNTINGTON BEACH
ATTN: UUT
P.O. BOX 711, HUNTINGTON BEACH, CA 92648-0711

I declare, under penalty of perjury, that to the best of my knowledge and belief the statements herein, and any attachments hereto, are true and correct.

Date: _____ Signed: _____
Phone: _____ Print Name/Title: _____

Please contact Stephen Stark of MuniServices LLC at (800) 800-8181 ext. 6976, or Jason Machado of City of Huntington Beach Finance Department at (714) 374-5361 or email him at Jason.machado@surfcity-hb.org if you have any questions regarding the City boundaries (by street address) or the application of the City's local tax to the services that you provide your customers in the City. For payment and remittance questions, contact Joyce Zacks at (714) 536-5200 or email her at JZacks@surfcity-hb.org.