

HUNTINGTON BEACH CITY COUNCIL/REDEVELOPMENT AGENCY PUBLIC HEARING PROCEDURES

The Mayor and City Council Members also serve as members of the Huntington Beach Redevelopment Agency. The Agenda is prepared to include City Council Items and Redevelopment Agency Items. Prior to each Agenda item, in parenthesis, it will be designated whether the Agenda item is a City Council Item or a Redevelopment Agency Item.

Regular meetings of the City Council/Redevelopment Agency are held on the first and third Mondays of each month at 4:00 P.M. (6:00 P.M. for televised portion) in the Council Chambers. Adjourned meetings and Special meetings may be scheduled at other times.

Robert's Rules of Order, the Brown Act, the City Charter, and Municipal & Zoning Codes govern City Council/Redevelopment Agency proceedings. The following is the typical sequence of events on public hearing items:

- a. The staff report is presented.
- b. Questions by the City Council/Redevelopment Agency Members concerning the staff report may be answered at this time.
- c. The Mayor/Chairman opens the public hearing.
- d. The applicant or appellant is given an opportunity to address Council/Agency. Three minutes of time is allocated to each speaker. Time may not be donated to another speaker.
- e. The City Clerk will call all speakers by name. Please proceed to the podium. Individuals favoring and opposing the proposal are given an opportunity to address the Council/Agency. The pink form attached to the agenda must be submitted to the Sergeant-at-Arms stationed near the podium.** Please state your name before addressing Council.
- f. The public hearing is closed, or may be continued to a date certain.*
- g. The Council/Agency may discuss the matter at this time.
- h. The Council/Agency then acts on the matter by continuing, approving, conditionally approving, or denying the application.

The City Council/Redevelopment Agency receives a staff report packet prior to the meeting, allowing time to review each case.

Staff reports are available in the City Clerk's Office Thursday preceding the City Council/Redevelopment Agency meeting. For your convenience, you may also access the agenda and backup information on the City's website, www.surfcity-hb.org or at the local libraries.

* The Public Hearing may be continued or appropriate action taken.

** Pink request forms to address Council/Agency are available at the entrance to the City Council Chambers and are also attached to the agenda. The pink form is to be given to the Sergeant-at-Arms stationed near the podium. The City Clerk will call all speakers by name. All proceedings are recorded.