

**MEETING ASSISTANCE NOTICE - AMERICANS' WITH DISABILITIES ACT**

In accordance with the Americans with Disabilities Act the following services are available to members of our community who require special assistance to participate in City Council and Redevelopment Agency meetings. If you require, American sign language interpreters, a reader during the meeting, and/or large print agendas, to make arrangements, please call: **Office of the City Clerk (714) 536-5227**. To make arrangements for an assisted listening system (ALD) for the hearing impaired, please call: **Building Maintenance Department (714) 536-5534**.

*72 hours prior notification will enable the city to make reasonable arrangements to ensure accessibility to a meeting.*

**SPECIAL CITY COUNCIL MEETING  
ACTION AGENDA  
CITY OF HUNTINGTON BEACH**

**FRIDAY, JANUARY 30, 2004**

**2:00 P.M. – Room C  
Central Library, 7111 Talbert Avenue,  
Huntington Beach, CA 92648**

**2:00 P.M. - Room C-Central Library**

**Call Special City Council Meeting To Order**

**Roll Call** Sullivan, Coerper, Hardy, Green, Boardman, Cook,  
***Present (Houchen absent)***

**City Clerk Reads Call for Special Meeting**

***Assistant City Clerk Elizabeth Ehring read the Call for Special Meeting Notice.***

***Motion to excuse City Attorney Approved 6-0-1 (Houchen, absent)***

**Public Comments (Restricted to Agenda Item Only)**

***None***

**Pursuant to the Brown (Open Meetings) Act the City Clerk Announces Late Communications Received by Her Office Which Pertain to Items on the Agenda**

(1) The Brown (Open Meetings) Act requires that copies of late communications submitted by City Councilmembers or City Departments are to be made available to the public at the City Council meeting. (2) Late communications submitted by members of the public are to be made available to the public at the City Clerk's Office the morning after the Council meeting. (Late Communications are communications regarding agenda items that have been received by the City Clerk's Office following distribution of the agenda packet.)

***Late Communication titled The Community submitted by the Consultant, Maximus, Inc. referred to as Draft Profile.***

**COMPUTER INTERNET ACCESS TO CITY COUNCIL/REDEVELOPMENT AGENCY  
AGENDA IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS**

**<http://www.surfcity-hb.org>**

**(City Council/Redevelopment Agency) Review and Finalize the Approach to and Materials For the Recruitment of the Next City Administrator with Maximus, Inc. ( . )**

The City Council is meeting with the City Administrator search firm, Maximus, Inc., to review and finalize the approach to, and materials for, the recruitment of the next City Administrator.  
***Discussion was held regarding editing portions of the Draft Profile.***

***Motion was made to revise page 4 bulleted item from “increase” to “continue” the openness of the City budget process.***

***Approved 5-1-1 (Sullivan – No; Houchen – absent)***

***Copies of final profile will be made available to Administration for distribution.***

***Timeline discussed to hold Closed Session Meeting at which time Maximus will provide a report of top 10-15 candidates with resumes as well as a list of all applicants. The objective will be for Council to narrow down progressively from 8-10, then 5-6 names. Council meeting is tentatively scheduled on Thursday, March 25, 2004, 6:00 p.m.***

**Council Comments - (Not Agendized)**

At this time Councilmembers may report on items not specifically described on the agenda which are of interest to the community. No action or discussion may be taken except to provide staff direction to report back or to place the item on a future agenda.

**Council/Agency Adjournment** at 2:55 p. m.

Council/Agency Agendas and Minutes are Available at No Charge to the Public at the City Clerk's Office, on the City's Website, Via Email, and Through Paid Subscription. Complete Agenda Packets are Available at the Central Library and Library Branches on Friday Prior to Meetings. Videotapes of Council Meetings are Available for Checkout at the Central Library at No Charge.

**CONNIE BROCKWAY, CITY CLERK  
City of Huntington Beach  
2000 Main Street - Second Floor  
Huntington Beach, California 92648**

Internet: <http://www.surfcity-hb.org>

**CALL FOR CITY COUNCIL SPECIAL MEETING**

**CITY OF HUNTINGTON BEACH**

**FRIDAY, January 30, 2004**

Cathy Green, Mayor  
Jill Hardy, Mayor Pro-Tem  
Dave Sullivan, Council Member  
Gil Coerper; Council Member  
Debbie Cook, Council Member  
Pam Houchen, Council Member  
Connie Boardman, Council Member

You are hereby notified that a Special Meeting of the Huntington Beach City Council of the City of Huntington Beach, California, is called for and will be held at **Central Library, 7111 Talbert Avenue, Room C, Huntington Beach, CA 92648**, at the hour of **2:00 p.m.**, Friday, January 30, 2004.

**(City Council/Redevelopment Agency) Review and Finalize the Approach to and Materials For the Recruitment of the Next City Administrator with Maximus, Inc. ( . )**

The City Council is meeting with the City Administrator search firm, Maximus, Inc., to review and finalize the approach to, and materials for, the recruitment of the next City Administrator.

Dated: January 28, 2004

ATTEST: \_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

I hereby certify that I received the above notice, "Call of Special Meeting of the Huntington Beach City Council" prior to 2:00 p.m. on Thursday, January 29, 2004.

\_\_\_\_\_  
Mayor