CITY OF HUNTINGTON BEACH

MEETING DATE: February 22, 2005 **DEPARTMENT ID NUMBER: CK-2005-2**

Council/Agency Meeting Held:_____ Deferred/Continued to:_____ ❑ Approved ❑ Conditionally Approved ❑ Denied	_____ City Clerk's Signature
Council Meeting Date: February 22, 2005	Department ID Number: CK-2005-2

CITY OF HUNTINGTON BEACH
REQUEST FOR CITY COUNCIL ACTION

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SUBMITTED TO: HONORABLE MAYOR AND COUNCILMEMBERS

SUBMITTED BY: JOAN L. FLYNN, City Clerk *Joan Flynn*

SUBJECT: Receive and File City Clerk's Report Listing Professional Services Agreements Filed in the City Clerk's Office Between August 1, 2004 through December 31, 2004

Statement of Issue, Funding Source, Recommended Action, Alternative Action(s), Analysis, Environmental Status, Attachment(s)

Statement of Issue: The listed agreements are no longer presented to the City Council but are entered into between city departments and consultants pursuant to the Huntington Beach Municipal Code. Funds are in the city budget. These agreements have been transmitted to the City Clerk for official filing and the public record.

Funding Source: Not applicable.

Recommended Action: Receive and File the *List of Professional Services Contracts Approved by Department Heads Pursuant to Huntington Beach Municipal Code Chapter 3.03 and Submitted to the Office of the City Clerk for the Period August 1, 2004 through December 31, 2004.*

Alternative Action(s): None.

Analysis: The City Council on November 19, 2001 at the request of the City Clerk established a City Council Policy for the City Clerk's Office to follow in the administration of all agreements entered into between City Departments and consultant firms pursuant to Huntington Beach Municipal Code Chapter 3.03. This City Council Policy ensures public review of new agreements through identification on the Council Agenda.

The City Charter mandates the City Clerk to be responsible to maintain contracts entered into by the City. This policy assists the City Clerk's Office in its responsibilities in the implementation of Huntington Beach Municipal Code Section 3.03.

Environmental Status: Not applicable.

Attachment(s)

City Clerk's Page Number	No.	Description
2	1.	List of Professional Services Agreements: August 1 – December 31, 2004

RCA Author: Joan L. Flynn

E-3

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ATTACHMENT 1

E-3.2

List of Professional Services Contracts Approved by Department Heads Pursuant to Huntington Beach Municipal Code Chapter 3.03 and Submitted to the Office of the City Clerk for Period August 1, 2004 through December 31, 2004

AGREEMENT DATE	CONSULTANT AGREEMENT	PURPOSE	AMOUNT	EXPIRY	CATEGORY NUMBER	DEPARTMENT	FUNDING
7/28/04	Psomas	Special Tax Consulting Services-Amendment 1	$11,250.00	5/31/05	PS 600.10 ID# 18961	Economic Development	
8/10/04	Best Best & Krieger	Bond counsel for Block 104/105 Redevelopment Project (CIM Group) Amendment 1	**NTE $3500.00	7/1/05	BE 600.10 ID# 18845	Economic Development	*Yes
7/13/04	Jenkins & Hogin, LLP	Advise City on all matters in connection with the conversions of apartment buildings to condominiums	None Stated	7/31/07	JE 600.10 ID#19360	City Attorney	*Yes
7/28/04	NBS	Provide district administration Community Facilities District (CFD) No. 2003-1	$11,000.00	6/30/07	NB 600.10 ID# 19238	Finance	*Yes
8/8/04	JDK Consulting	Consulting in connection with Housing Rehabilitation Loans	$40,000.00	8/8/06	JD 600.10 ID# 19239	Economic Development	
8/23/04	Best Best & Krieger	Legal services in connection with tax controversy and tax exempt nonprofit organizations	$45,000.00	8/23/07	BE 600.10 ID# 19247	City Attorney	*Yes
8/15/04	Kenneth P. Koval, C.R.A.	Residential Drive-by Appraisal Reporting	$15,000.00	8/15/06	KO 600.10 ID# 19248	Economic Development	
9/9/04	Moreland & Associates, Inc.	Professional Accounting Services	$20,000.00	11/30/04	MO 600.10 ID# 19280	Administrative Services	

***Yes = Supported in total or in part by outside funds, non general funds or fees.**

**NTE = Not to Exceed

List of Professional Services Contracts Approved by Department Heads Pursuant to Huntington Beach Municipal Code Chapter 3.03 and Submitted to the Office of the City Clerk for Period August 1, 2004 through December 31, 2004

AGREEMENT DATE	CONSULTANT AGREEMENT	PURPOSE	AMOUNT	EXPIRY	CATEGORY NUMBER	DEPARTMENT	FUNDING
9/30/04	Burke, Williams & Sorensen	Consulting services re: Southern California Water Co. v. City of Huntington Beach	Over $50,000.00	9/1/07	BU 600.10 ID#19340	City Attorney	
10/1/04	Scott Fazekas & Associates, Inc.	Plan Review Services	$82,475.00	9/30/05	SC 600.10 ID#19341	Building & Safety	*Yes
10/14/04	Scott Fazekas & Associates, Inc.	Building Counter and Inspection Services	**NTE $50,000.00	9/30/05	SC 600.10 ID#19307	Building & Safety	*Yes
11/4/04	Tom Brohard	Circulation Element Administrative Services	**NTE $40,000.00	8/30/07	TO 600.10 ID#19342	Public Works	
11/29/04	Barr & Clark Environmental, Inc.	Provide lead based paint consultant service	$30,000.00	11/29/06	BA 600.10 ID#19351	Economic Development	*Yes
2/1/04	Hennessey Group	Real Estate Services Consulting	$75,000.00	9/30/05	HE 600.10 ID#18828	Administrative Services & Economic Development	
12/14/04	PL Perrin & Associates	Polygraph Administration and Evaluation	$12,000.00	9/30/07	PE 600.10 ID#19354	Police Department	
12/21/04	Saiful/Bouquet Structural Engineering, Inc.	Structural Engineering Services	$5,000.00	12/31/05	SA 600.10 ID#19374	Building & Safety	*Yes
12/28/04	Rosenow Spevacek Group, Inc.	Provide economic analysis Redevelopment Agcy	$50,000.00	8/31/07	RO 600.10 ID#19386	Redevelopment Agency	*Yes

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