

MEETING ASSISTANCE NOTICE - AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act the following services are available to members of our community who require special assistance to participate in City Council and Redevelopment Agency meetings. If you require, American Sign Language interpreters, a reader during the meeting, and/or large print agendas, to make arrangements, please call: **Office of the City Clerk (714) 536-5227**.

To make arrangements for an assisted listening system (ALD) for the hearing impaired, please contact: the **Sergeant at Arms (714) 536-5693** or the **City Clerk (714) 536-5227**.

72 hours prior notification will enable the city to make reasonable arrangements to ensure accessibility to a meeting.

**ACTION
AGENDA**

**CITY COUNCIL/REDEVELOPMENT AGENCY
CITY OF HUNTINGTON BEACH**

Adjourned Regular Meeting

FRIDAY, FEBRUARY 21, 2003

**12:30 P.M. – Closed Session followed
by Open Session in Rooms C & D.,
Central Library, 7111 Talbert Avenue
Huntington Beach, California 92648**

12:30 P.M. – Rooms C & D

Call City Council/Redevelopment Agency Meeting to Order

Roll Call: Sullivan, Coerper, Green, Boardman, Cook, Houchen, Hardy
Present (Houchen arrived at 12:32 p.m. during Closed Session)
***The City Attorney received permission to be excused from the Closed Session
portion of the meeting until reconvened.***

Call Closed Session of City Council/Redevelopment Agency

Recommended Action: Motion to recess to Closed Session on the following item:
Recessed to Room B
6-0-1 (Houchen absent)

(City Council) Closed Session - Pursuant to Government Code Section 54957 to consider personnel matters. Subject: **City Administrator's Evaluation**. (120.80)

**COMPUTER INTERNET ACCESS TO CITY COUNCIL/REDEVELOPMENT AGENCY
AGENDA IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS**

<http://www.surfcity-hb.org>

Reconvene City Council/Redevelopment Agency Meeting – Rooms C & D

Roll Call: Sullivan, Coerper, Green, Boardman, Cook, Houchen, Hardy
Present

Public Comments Regarding Closed Session and Open Session Agenda Items
None**Pursuant to the Brown Act (Open Meetings Act) the City Clerk Announces Late Communications Received by Her Office Which Pertain to Items on the Agenda**

(1) The Brown Act (open meetings act) requires that copies of late communications submitted by City Councilmembers or City Departments are to be made available to the public at the City Council meeting. (2) Late communications submitted by members of the public are to be made available to the public at the City Clerk's Office the day after the Council meeting.

City Clerk Connie Brockway announced three Late Communications: (1) City of Huntington Beach Workshop (2) Communication Rules for Effective Team Building and (3) Communication Strategies.

(City Council) Study Session with Mathis & Associates to Discuss Matters Related to City Council Meetings: (1.) Internal Operating Procedures; (2.) Council Norms; and (3.) Selection and Monitoring of Commissions/Boards (.)

Dr. Bill Mathis of Mathis & Associates will facilitate discussion of the topics listed below, with the assistance of Ms. Janice Schreuder as scribe. Communication may be distributed at the meeting.

A. Internal Operating Procedures

Council Meeting Protocol
 Communication Agreements

B. Council Norms

Council-Council Interaction
 Council-Staff Interaction
 Communication

C. Selection and Monitoring of Commissions/Boards

The following are expected outcomes from the meeting:

1. First Printed Norms and Best Practices for the City Council.
2. Agreements on Communications Strategies.

Council Norms and agreement are to be put into finished format and returned to the City Council and City Clerk.

Dr. Mathis reviewed Late Communication titled *Communication Rules for Effective Team Building*.

Mayor Boardman left at 5:55 p.m. as she had a meeting at 6:00 p.m., the Mayor turned over the meeting to Mayor Pro Tem Green.

Public Comments –

- 1. Speaker stated reasons why he believes invocations at public meetings are not appropriate.**
- 2. Speaker presented reasons why he believes an invocation should be given following pledge of allegiance when all people are standing.**

Council/Agency Adjournment at 6:00 p.m. to Monday, March 3, 2003, at 5:00 p.m., in Room B-8, Civic Center, 2000 Main Street, Huntington Beach, California.

Council/Agency Agendas and Minutes are available at no charge to the public at the City Clerk's Office, on the City's website, via email, and through paid subscription. Complete Agenda Packets are available at the Central Library and library branches. Please call the City Clerk's Office to receive Agendas and Minutes by email. Videotapes of Council Meetings are available for checkout at the Central Library at no charge.

**CONNIE BROCKWAY, CITY CLERK
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