

# CITY OF HUNTINGTON BEACH

MEETING DATE: November 15, 2004

DEPARTMENT ID NUMBER: PD-04-019

Council/Agency Meeting Held: _____ Deferred/Continued to: _____ <input type="checkbox"/> Approved <input type="checkbox"/> Conditionally Approved <input type="checkbox"/> Denied	_____ City Clerk's Signature
November 15, 2004	Department ID Number: PD-04-019

## CITY OF HUNTINGTON BEACH REQUEST FOR COUNCIL ACTION

**SUBMITTED TO:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
**SUBMITTED BY:** DR. PENELOPE CULBRETH-GRAFT, CITY ADMINISTRATOR *Penelope Culbreth Graft*  
**PREPARED BY:** KENNETH W. SMALL, CHIEF OF POLICE *K Small*  
**SUBJECT:** APPROVE ANIIMAL CARE SERVICES 2004-2005 CONTRACT

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CITY CLERK  
CITY OF  
HUNTINGTON BEACH, CA

Statement of Issue, Funding Source, Recommended Action, Alternative Action(s), Analysis, Environmental Status, Attachment(s)

**Statement of Issue:**

Since 1975 the City of Huntington Beach has contracted with the County of Orange for animal care services. These services include animal care field services, special services, such as license enforcement, and shelter services for stray and impounded animals. These services are contracted on an annual basis. This contract will allow for full service animal care services for the community.

**Funding Source:**

The total contract amount of \$414,149 is within the 2004-2005 non- departmental General Fund budget, account number 10040101. No additional appropriations are necessary.

**Recommended Action:**

1. Approve and authorize the Mayor and City Clerk to execute the contract between the City of Huntington Beach and the County of Orange for the provision of animal care services; and
2. Authorize the Chief of Police to expend up to \$414,149 annually for animal care services.

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## Alternative Action(s):

Do not approve and authorize the Mayor and City Clerk to execute the contract between the City of Huntington Beach and the County of Orange and direct staff accordingly.

## Analysis:

The County of Orange Health Care Agency has provided animal control and shelter services to the city since 1975. In addition to Huntington Beach, the county provides service to 20 Orange County cities and the unincorporated areas of the county. The contract with the county provides for field services, special services and shelter services at a facility located at 561 The City Drive South in Orange. Animal control services are available 24 hours a day, 365 days a year. There are no significant changes in the animal care services from last year to this year. The annual contract period is from July 1 to June 30 of each year, with a clause to extend it to December 31. The current contract is utilizing the extension clause and is valid until December 31, 2004. If approved, this contract period will be from January 1, 2005 to June 30, 2005. The animal care services are billed and paid on a quarterly cycle.

## 2004 - 2005 CONTRACT

The 2004-05 contract with the county represents a small increase in the cost to the city from the prior year. The city's 2004-05 contract amount changed from \$409,356, to \$414,149, which correlates to an increase \$4,793 or 1.17%. The revenue collected for licensing, shelter services, kennel services and veterinarian services offsets the total contract cost. The following is a chart of costs and credits associated with the animal care services provided by the County from fiscal year 2001-2002 and forward:

<b>PAYMENTS</b>	<b>2001-02</b>	<b>2002-03</b>	<b>2003-04</b>	<b>2004-05</b>
Total Contract Cost	\$416,379	\$457,130	\$464,383	\$494,440
Cost Sharing Adjustment Due to shelter facility improvements	\$24,129	N/A	N/A	N/A
Estimated Revenue offset	(\$12,648)	(\$36,571)	(\$55,027)	(\$80,291)
<b>ADJUSTED CONTRACT COST</b>	<b>\$427,860</b>	<b>\$420,559</b>	<b>\$409,356</b>	<b>\$414,149</b>

Since 2001-2002 revenue has increased six fold. This is because in 2001-2002 the revenue offset was related only to direct revenues, such as dog licensing. Since fiscal year 2001-2002, the county has implemented a system to identify all revenue related to animal services to each contract city for a full cost offset. Revenue figures are actual revenue generated from two fiscal years prior to year it is credited. This was based the Finance Advisory Board's recommendation that the County conduct a cost study before revenues are disbursed. The cost study is required to be completed by December of each year, which is the end of the second quarter of the new fiscal year, therefore the funds are not disbursed until the following fiscal year.

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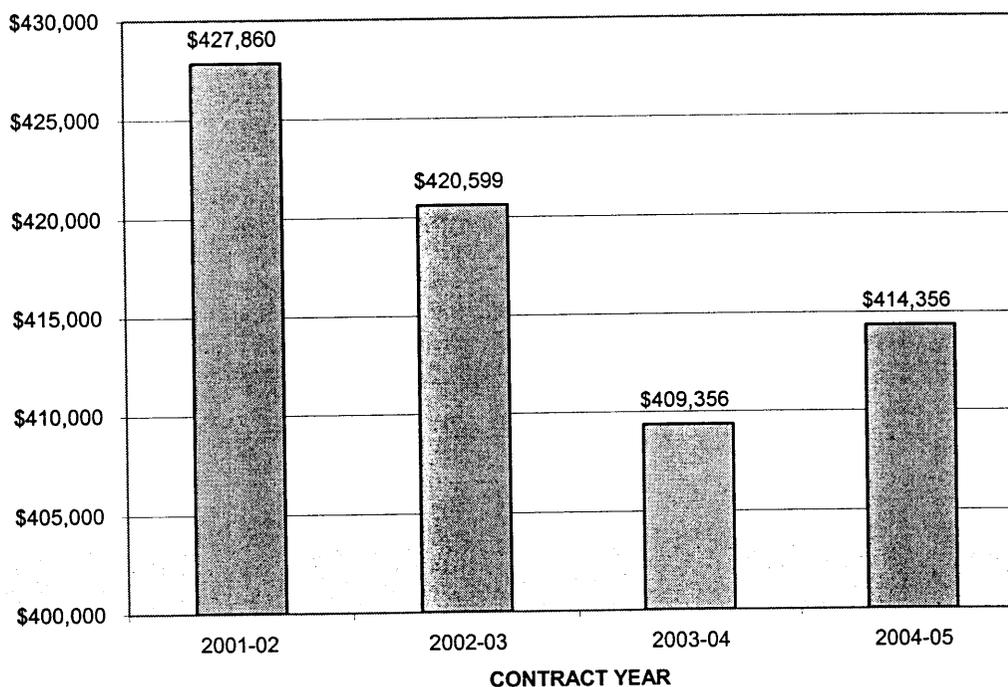
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The next chart shows the actual adjusted costs for animal care services from fiscal year 2001-2002 to fiscal year 2003-2004:

### Animal Care Services Contract Costs



### POTENTIAL LONG TERM CONTRACT WITH COUNTY

No long-term contract is recommended as the County has been reviewing a plan relocate the Animal Care Services to the Tustin Marine Corps Air Station. However, this plan has been in abeyance for several years due to funding and logistic issues. If the County opts to move the facility to Tustin, their costs will increase and it is likely that those costs will be distributed to the contract cities. Until this issue is resolved an annual contract is recommended.

### Attachment(s):

City Clerk's Page Number	No.	Description
4	1.	Contract with the County of Orange for Animal Care Services

RCA Author: Lt. T. Donnelly/Shana Bawa

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