

Council/Agency Meeting Held: _____	_____ City Clerk's Signature
Deferred/Continued to: _____	
<input type="checkbox"/> Approved <input type="checkbox"/> Conditionally Approved <input type="checkbox"/> Denied	
Council Meeting Date: 9/4/2007	Department ID Number: PD-07-006

**CITY OF HUNTINGTON BEACH
REQUEST FOR CITY COUNCIL ACTION**

SUBMITTED TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

SUBMITTED BY: PENELOPE CULBRETH-GRAFT, DPA, CITY ADMINISTRATOR *for [Signature]*

PREPARED BY: KENNETH W. SMALL, CHIEF OF POLICE *KW Small / ACTING CHIEF*

SUBJECT: Approve Office of Criminal Justice Planning (OCJP) Grant for Violence Against Women Collaboration Program for FY 2007-2008

Statement of Issue, Funding Source, Recommended Action, Alternative Action(s), Analysis, Environmental Status, Attachment(s)

Statement of Issue: The Police Department applied for a grant through the State of California Office of Criminal Justice Planning for funding for our Violence Against Women/Domestic Violence program. In July 26, 2007, the Police Department was notified of its award of \$35,592. City Council approval is necessary to fully execute the agreement between the State and the City. The grant is funded from July 1, 2007 to December 31, 2007.

Funding Source: A 25% City match of \$11,864 is required which has been included in the Police Department's 2007-2008 budget, under the General Fund, Account Number 10070203. The balance of \$35,592 will be offset by new revenue. A new grant fund will be established upon approval by the City Council. No additional appropriation of funds is necessary.

Recommended Action: Motion to:

1. Accept the grant between the State of California, Office of Criminal Justice Planning and the City of Huntington Beach;
2. Approve the appropriation of \$35,592 to be fully reimbursed by the grant from the Office of Criminal Justice Planning;
3. Authorize the transfer of \$11,864 required City match from the appropriations in the Police Department's 2007-2008 budget; and
4. Authorize the expenditure of funds of \$47,456 plus interest to pay for contract counseling services, and some operating costs related to the domestic violence program.

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REQUEST FOR CITY COUNCIL ACTION

MEETING DATE: 9/4/2007

DEPARTMENT ID NUMBER: PD-07-006

Alternative Action(s):

Do not approve the grant and reject the grant funding from the Office of Criminal Justice Planning and direct staff accordingly.

Analysis:

The Police Department applied to the Office of Criminal Justice Planning (OCJP) for a grant to pay for a Domestic Violence Program. The grant funding is for \$35,596, with an \$11,864 25% match. The majority of the grant will pay for the services of a Victim's Assistance Counselor. This program has been in effect since 1998. Since the inception of the Domestic Violence Program, the Counselor has been continuously funded through a series of grants. The goal of the program is to help heal the family and stop the cycle of violence. The Victim's Assistance Counselor is contracted through the Community Service Program. Without this grant, the Police Department would not be able to offer the services of the victim's assistance counselor to victims of domestic violence. The counselor coordinates the program with a Police Department investigator to form a cohesive team to assist the victim.

The acceptance of this grant will pay for counseling services through December 2007. The cash match of \$11,864 is located within the existing Police Department budget. No additional appropriation of funds is necessary. When this grant ends there will not be any other commitment for the City/Police Department.

COUNCIL POLICY REGARDING REQUESTS FOR AN APPROPRIATION OF GENERAL FUNDS:

As adopted by the City Council in March 1998, all requests for appropriation of general funds must meet one of the following criteria: 1) The request is for an unanticipated emergency, 2) The request is required to implement labor negotiations, or 3) The request will be offset by related new revenues.

This appropriation meets the requirements set forth in #3 of the council policy regarding requests for an appropriation of the general fund. The appropriation of \$47,456 being requested will be offset by the associated Office of Criminal Justice Planning grant funds and the balance of \$11,864 will be offset by the existing Police Department budget.

Strategic Plan Goal: This grant supports the City Services Strategic Plan Goal. That is to provide public services with the highest professional standards to meet community expectations and needs, assuring that the city is sufficiently staffed and equipped overall.

REQUEST FOR CITY COUNCIL ACTION

MEETING DATE: 9/4/2007

DEPARTMENT ID NUMBER: PD-07-006

Environmental Status: N/A

Attachment(s):

City Clerk's Page Number	No.	Description
4	1.	Copy of Award letter from OCJP
10	2.	Fiscal Impact Statement

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ATTACHMENT # 1

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STATE OF CALIFORNIA

ARNOLD SCHWARZENEGGER, Governor



LAW ENFORCEMENT AND VICTIM SERVICES DIVISION
GOVERNOR'S OFFICE OF EMERGENCY SERVICES
VICTIM SERVICES BRANCH
 3650 SCHRIEVER AVENUE
 MATHIER, CALIFORNIA 95655
 (916) 324-9101
 FAX: 324-8554



July 26, 2007

Lt. Brian Tidrick, Lieutenant
 City of Huntington Beach
 2000 Main Street
 Huntington Beach, CA 92648

Dear Lt. Tidrick:

SUBJECT: APPROVAL OF SUBGRANT AMENDMENT #1
 Huntington Beach Collaboration : Violence Against Women
LE06046860

The Governor's Office of Emergency Services has received and approved the enclosed subgrant amendment request, for the subject grant.

All other agreements shall remain as previously agreed upon.

Please contact your Program Specialist if you have any questions about this amendment.

GRANTS PROCESSING SECTION

Enclosure

c: Subgrantee file

Post-it® Fax Note	7671	Date	8/1/07	# of pages	5
To	Mindy James	From	Avis Donahue		
Co./Dept.	Hpd	Co.	OES		
Phone #	714 536 5425	Phone #	916 324 7202		
Fax #	714 374 1584	Fax #	—		

Reset Form

ML# 143131

Print Form

Governor's Office of Emergency Services

GRANT AWARD NO. LE06046860

GRANT AWARD AMENDMENT

AMENDMENT NO. 1

THIS AMENDMENT, made and entered into on 6/21/07 by and between the
(Date)
Governor's Office of Emergency Services, hereafter designated OES, and the following Administrative Agency
City of Huntington Beach hereafter called the Recipient.

WITNESSETH: That the Recipient agrees to the amendment of this Grant Award Agreement as specified below:
Augment grant funds from ~~7/1/07~~ ^{7/21/07} to ~~12/31/07~~ ^{12/31/07}. Increase matching funds from \$23,728 to \$35,592. Increase total project cost from \$94,912 to \$142,368. Extend the end date of the grant period from 08/30/07 to 12/31/07.

IN WITNESS WHEREOF, this Grant Award Amendment has been executed by the parties hereto, upon the date written above.

OFFICE OF EMERGENCY SERVICES <small>(for OES use only)</small>		RECIPIENT				
BY (AUTHORIZED SIGNATURE)		RECIPIENT				
		City of Huntington Beach				
PRINTED NAME OF PERSON SIGNING		RECIPIENT (AUTHORIZED SIGNATURE)				
Peggy Okabayashi		6/29/07				
TITLE		PRINTED NAME AND TITLE OF PERSON SIGNING				
Deputy Director, Administrative Services Division		Kenneth Small, Chief of Police				
DATE		ADDRESS				
7/24/07		2000 Main Street HB, CA 92648				
AMOUNT ENCUMBERED BY THIS DOCUMENT		PROGRAM CATEGORY (CODE AND TITLE)		FUND TITLE		
\$ 71,184 35,592		50-20-161		FED		
PRIOR AMOUNT ENCUMBERED FOR THIS GRANT AWARD		ITEM	CHAPTER	STATUTE	FISCAL YEAR	
\$ 71,184 71,184		\$ 252 CASH/ IN KIND OF TFC	0690.102.0890	BA 07	07	
TOTAL AMOUNT ENCUMBERED TO DATE		PGA NUMBER		PROJECT NUMBER		
\$ 106,776		024 27		07 VAWA		
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.					FEDERAL CATEGORY NUMBER	
					16.588	
SIGNATURE OF ACCOUNTING OFFICER		DATE				
		7/24/07				

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Reset Form

Print Form

OES GRANT AWARD MODIFICATION

MAIL TO: OFFICE OF EMERGENCY SERVICES (OES)
3650 SCHRIEVER AVE
MATHER, CA 95655

Check correct branch:
Public Safety Branch Victim Services Branch
(Indicate branch on envelope)

1. Grant Award #: LE0804 6260
2. Modification #: 1

3. Recipient/Implementing Agency City of Huntington Beach
4. Project Title: Huntington Beach Collaboration: Violence Against Women
5. Contact Person: Mindy James Phone: (714) 538-5425 Ex: _____ Fax: (714) 374-1584
Email Address: 2000 Main Street HB, CA 92648 6. Grant Period: 07/01/2005 to 12/31/2007
7. Payment Mailing Address: _____ Check here if new.

8. Revision to Budget

Grant	Current Allocation (CA)	Current Budget				Revised Budget				Total
		A. Personal Services	B. Operating Expenses	C. Equipment	Category Total	A. Personal Services	B. Operating Expenses	C. Equipment	Match Total	
OG	VAWA		\$406,776		\$406,776	\$35,592			\$35,592	\$142,368
Yr	Select		71,184		71,184	23,728			23,728	94,912
Yr	Select				\$0				\$0	\$0
Yr	Select				\$0				\$0	\$0
Program Change (PC)										
07	VAWA		35,592		35,592	11,864			11,864	142,368
Yr	Select				\$0				\$0	\$0
Yr	Select				\$0				\$0	\$0
Yr	Select				\$0				\$0	\$0
Program Allocation (PA)										
05	VAWA	\$0	\$106,776	\$0	\$106,776	\$35,592	\$0	\$0	\$35,592	\$142,368
Yr 06	Select VAWA	\$0	71,184	\$0	71,184	23,728	\$0	\$0	23,728	94,912
Yr 07	Select VAWA	\$0	35,592	\$0	35,592	11,864	\$0	\$0	11,864	142,368
Yr	Select	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Check when completed

a. Justification for Modification: (If necessary, continue the justification on page 3.)

Increase grant award from 7/1/05 to 12/31/07, Increase match amount from \$23,728 to \$35,592, Increase total project cost from \$94,912 to \$142,368, Extend grant period end date from 06/30/07 to 12/31/07.

Brian Tidrick

Project Director (typed name)

[Signature]
Project Director Signature

Date: 6/29/07

Mindy James

Financial Officer (typed name)

[Signature]
Financial Officer Signature

Date: 6/29/07

Program Specialist

[Signature]
Grant Processing

Date: 7/13/07

Date: 7/13/07

Section Chief

Date: 7/13/07

Post-it* Fax Note 7671

To: Arise
Co./Dept.: _____
Phone #: (714) 327-5674
Fax #: _____

Date: 7/13/07 # of pages: 2
From: Mindy
Co.: _____
Phone #: 714 538 5425
Fax #: _____

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ATTACHMENT # 2



**CITY OF HUNTINGTON BEACH
INTERDEPARTMENTAL COMMUNICATION
FINANCE DEPARTMENT**

TO: PENELOPE CULBRETH-GRAFT, DPA, CITY ADMINISTRATOR
FROM: DAN T. VILLELLA, CPA, FINANCE DIRECTOR
SUBJECT: FIS 2006-07-22 Approve the Office of Criminal Justice Planning Grant Violence Against Women Program for Fy07-08
DATE: AUGUST 16, 2007

As required by Resolution 4832, this Fiscal Impact Statement has been prepared for " Approve the Office of Criminal Justice Planning Grant Violence Against Women Program for Fy07-08".

If the City Council approves this action, there will be no effect on any fund balance since one amount (\$11,864) will be paid from the 2007-08 budget that has been submitted to the City Council, and the other amount (\$35,592) will be paid from monies not anticipated in the 2006-07, or 2007-08 budget.

A handwritten signature in cursive script that reads "Dan T. Villella".

Dan T. Villella
Finance Director