

# CITY OF HUNTINGTON BEACH

MEETING DATE: August 1, 2005

DEPARTMENT ID NUMBER: FD 05-010

Council/Agency Meeting Held: _____ Deferred/Continued to: _____ <input type="checkbox"/> Approved <input type="checkbox"/> Conditionally Approved <input type="checkbox"/> Denied	_____ City Clerk's Signature
Council Meeting Date: August 1, 2005	Department ID Number: FD 05-010

## CITY OF HUNTINGTON BEACH REQUEST FOR COUNCIL ACTION

**SUBMITTED TO:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**SUBMITTED BY:** *P. Culbreth Graft*  
PENELOPE CULBRETH-GRAFT, City Administrator

**PREPARED BY:** DUANE S. OLSON, Fire Chief *DSO*

**SUBJECT:** ADOPTION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AND ITS PRINCIPLES AND POLICIES

2005 JUL 19 P 12:09  
HUNTINGTON BEACH, CA  
CITY CLERK

Statement of Issue, Funding Source, Recommended Action, Alternative Action(s), Analysis, Environmental Status, Attachment(s)

**Statement of Issue:** City Council adoption of the National Incident Management System (NIMS) for management of large-scale emergencies is requested.

**Funding Source:** None Required.

**Recommended Action:** MOTION TO:

Adopt the attached resolution (Attachment 1) regarding the National Incident Management System (NIMS). *Resolution # 2005-47*

**Alternative Action(s):** Do not approve the attached resolution, which would result in the loss of Homeland Security grants and other assistance.

**Analysis:** Due to the success of California's Standardized Emergency Management System (SEMS), under which the City of Huntington Beach operates, the federal government has passed the National Incident Management System (NIMS). On February 28, 2003, President George W. Bush signed the Homeland Security Presidential Directive-5 (HSPD-5). The purpose of this directive is to enhance the ability of the United States to manage major disasters and domestic terrorist incidents by establishing a comprehensive national incident management system. NIMS provides a consistent nationwide approach for Federal, State, and Local governments to work effectively and efficiently together to prepare for, prevent, respond to, and recover from disasters, regardless of cause, size, or complexity.

# REQUEST FOR COUNCIL ACTION

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Local governments are required to adopt NIMS and its principles and policies and meet different compliance levels in 2005, 2006 and full compliance by September 30, 2007, in order to be eligible for future U.S. Department of Homeland Security grants and other assistance. A detailed timeline for implementation of NIMS is included as Attachment 2.

Orange County public safety agencies received \$29 million in 2004 and \$27 million in 2005 to prepare for terrorism and other disasters. Staff is recommending the adoption of NIMS and its principles and policies to make the city of Huntington Beach better prepared to respond to, and recover from, major emergencies and to remain eligible for Department of Homeland Security grants and assistance.

**Environmental Status:** None.

## Attachment(s):

City Clerk's Page Number	No.	Description
3 6	1.	Resolution adopting National Incident Management System (NIMS) and its Principles and Policies # 2005-47
	2.	City of Huntington Beach NIMS Implementation Timeline

RCA Author: Olson/Morrison/Justen

E-5.2

E-5.3

**ATTACHMENT #1**

RESOLUTION NO. 2005 - 47

A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF HUNTINGTON BEACH ADOPTING  
THE NATIONAL INCIDENT MANAGEMENT SYSTEM

WHEREAS, the Secretary of the Department of Homeland Security is required by Federal Homeland Security Directive-5 to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

It is necessary and desirable that all Federal, State, local and tribal emergency agencies and personnel coordinate their efforts, including standardization of terminology, planning and training, communications and other such functions to effectively and efficiently provide the highest levels of incident management and readiness; and

The National Commission on Terrorist Attacks (9-11 Commission) recommended adoption of a standardized incident command system; and

The Incident Command System (ICS) components of NIMS are already an integral part of various incident management activities in the City, including current emergency management training and exercise programs; and

Pursuant Huntington Beach Municipal Code Chapter 8.20, the Director of Civil Defense / Emergency Services, will ensure that City personnel who are part of the emergency organization, and who are designated as California Disaster Service Workers (according to California Government Code 3100-3109), are trained and prepared to respond; and

To be eligible for federal Homeland Security grants, Homeland Security Directive-5 requires local governments to establish and adopt the National Incident Management System (NIMS) as the standard for incident management,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Huntington Beach does hereby adopt and approve the National Incident Management System, its principles and policies, and directs the Director of Civil Defense / Emergency Services to implement the NIMS, including the delivery of a City-wide employee training program.

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PASSED AND ADOPTED by the City Council of the City of Huntington  
Beach at a regular meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
Mayor

REVIEWED AND APPROVED:

*Penelope Cullinan*  
City Administrator

APPROVED AS TO FORM:

*Jennifer M. Galt*  
City Attorney *FC 1/18/05*

~~INITIATED AND APPROVED:~~

*Luane Oka*  
Fire Chief

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**ATTACHMENT #2**

# City of Huntington Beach National Incident Management System (NIMS) Implementation Timeline

TASK NAME	START DATE	FINISH DATE
<b>ADMINISTRATION</b>		
Orange County NIMS Committee	April 21, 2005	First Thursday of each month at until no longer needed.
NIMS Baseline Plan	July 7, 2005	September 30, 2005
NIMS Implementation Plans	April 21, 2005	September 30, 2005
<b>CITY COUNCIL APPROVAL</b>		
Adopt NIMS	June 30, 2005	September 30, 2005
Adopt SEMS/NIMS EOP	June 30, 2006	September 30, 2006
<b>PLANS</b>		
EOP Basic Plan	September 1, 2005	December 31, 2006
EOP Management Section	January 5, 2006	February 2, 2006
EOP Operations Section	February 2, 2006	March 2, 2006
EOP Plan/Intel Section	March 2, 2006	April 6, 2006
EOP Logistics Section	April 6, 2006	May 4, 2006
EOP Finance/Admin Section	May 4, 2006	June 1, 2006
Identify and Update non-EOP Plans	July 6, 2006	September 30, 2006
<b>TRAINING</b>		
Public Safety NIMS Training	April 21, 2005	September 30, 2006
Police and Fire Management Take the On-Line NIMS IS-700	June 2, 2005	September 30, 2005
Train Police Personnel	September 30, 2005	September 30, 2006
Train Fire Personnel	September 30, 2005	September 30, 2006
Train EOC Staff	September 30, 2005	September 30, 2006
Train all other response personnel	September 30, 2006	September 30, 2007
<b>CERTIFICATION</b>		
Certify 2005 Compliance		September 30, 2005
Certify 2006 Compliance		September 30, 2006
Certify NIMS Compliance Completion		September 30, 2007

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