

**Adjourned Regular Minutes
City Council/Redevelopment Agency
City of Huntington Beach**

Monday, May 24, 2004
3:00 P.M. - Room B-8
Civic Center, 2000 Main Street
Huntington Beach, California 92648

An audiotape of the 3:00 p.m. portion of this meeting
is on file in the Office of the City Clerk.

Call to Order

Mayor Green called the Adjourned Regular meetings of the City Council/Redevelopment Agency of the City of Huntington Beach to order at 3:00 p.m. in Room B8.

City Council/Redevelopment Agency Meeting Roll Call

Present: Sullivan, Coerper, Green, Boardman, Cook, Houchen, Hardy
Absent: None

The City Clerk Announced Late Communications

Pursuant to the Brown (Open Meetings) Act, Senior Deputy City Clerk Dale Jones announced Late Communications regarding agenda items that had been received by her office following distribution of the agenda packet:

Late Communication submitted by the City Attorney dated May 24, 2004 titled *Late Communications City Council Meeting of May 24, 2004 Agenda Item: Candidate Interviews* which included applications and resumes for the City Clerk candidates as follows: Janelle G. Case; Michael Perez III; Marianne F. Dellinger; Lynda M. Burgess; Elizabeth Ehring; Susan A. Ramos; Denise R. Hayward; Joan L. Flynn; Roger Woolums; and Tina M. Graham.

The Following Additional Late Communications Were Submitted During the Meeting:

Communication submitted by the City Attorney's Office of a fax dated May 24, 2004 from Lynda Burgess titled *Supplemental Questionnaire for City Clerk*.

Communication submitted by the City Attorney's Office from Janelle Case titled *Supplemental Questionnaire May 2004*.

Communication submitted by the City Attorney's Office from Roger G. Woolums dated May 21, 2004 titled *Supplemental Questionnaire for City Clerk Applicant*

Communication submitted by Elizabeth Ehring dated May 24, 2004 titled *Supplemental Questionnaire May 2004*.

Communication submitted by Susan A. Ramos dated May 24, 2004 titled *Supplemental Questionnaire May 2004*.

Communication submitted by Denise Hayward titled *Response to City Clerk Supplemental Questionnaire*.

Communication submitted by Joan L. Flynn dated May 24, 2004 titled *Supplemental Questionnaire May 2004*.

Communication submitted by Tina M. Graham dated May 24, 2004 titled *Supplemental Questionnaire May 2004*.

Three communications submitted by the City Attorney's Office titled *City Clerk Applicant Questions, City Clerk Interview Rating Sheet May 24, 2004, and City Clerk Salary*.

Administrative Services Director Clay Martin and Principal Personnel Analyst Vicky Berg responded to Council regarding allowed time for each candidate's interview and background check issue options.

A motion was made Boardman, second Cook to direct Human Resources staff to do a simple verification of work history and check references for candidates under consideration. The motion carried by the following roll call vote:

AYES: Coerper, Hardy, Green, Boardman, Cook, Houchen

NOES: Sullivan

ABSENT: None

City Attorney McGrath informed Council that they consider the City Clerk pay scale Step A to E when offering a candidate the position.

The City Council interviewed the following candidates: Janelle G. Case; Lynda M. Burgess; Elizabeth Ehring; Susan A. Ramos; Denise R. Hayward; Joan L. Flynn; Roger Woolums; and Tina M. Graham. (Michael Perez III and Marianne F. Dellinger were not present)

The interviews were closed.

Mayor Green directed Council to conduct a straw vote to list their top three candidates. City Attorney McGrath compiled the results of the straw vote.

A motion was made by Boardman, second Houchen to eliminate the 0 vote and 2 vote candidates of Perez, Dellinger, Burgess, Ramos, Hayward, and Woolums. The motion carried by the following roll call vote:

AYES: Sullivan, Coerper, Hardy, Green, Boardman, Cook, Houchen

NOES: None

ABSENT: None

A second straw vote was conducted by Council for their top two candidates. City Attorney McGrath compiled the results of the straw vote with the lowest vote eliminating Graham.

A third straw vote was conducted by Council on their top two candidates of the three remaining: Janelle G. Case, Elizabeth Ehling, and Joan L. Flynn. City Attorney McGrath compiled the results of the straw vote.

A motion was made by Cook, second Houchen to appoint Joan L. Flynn as City Clerk effective June 1, 2004.

Each Councilmember reported on their considerations, which had gone into their evaluations of the candidates.

A fourth straw vote was conducted by Council for their top one candidate.

Council then voted on the motion stated above to appoint Joan L. Flynn as City Clerk effective June 1, 2004. The motion carried by the following roll call vote:

AYES: Coerper, Hardy, Boardman, Cook, Houchen
NOES: Green, Sullivan
ABSENT: None

A motion was made by Hardy, second Sullivan to offer Step A salary.

The motion **failed** by the following roll call vote:

AYES: Sullivan
NOES: Coerper, Hardy, Green, Boardman, Cook, Houchen
ABSENT: None

A motion was made by Cook, second Houchen to offer Step C salary.

The motion carried by the following roll call vote:

AYES: Coerper, Hardy, Boardman, Cook, Houchen
NOES: Green, Sullivan
ABSENT: None

Meeting adjourned at 8:30 p.m.

Adjournment – City Council/Redevelopment Agency

Mayor Green adjourned the adjourned regular meetings of the City Council/Redevelopment Agency of the City of Huntington Beach to Monday, June 7, 2004, at 5:00 p.m., in Room B-8 Civic Center, 2000 Main Street Huntington Beach, California.

City Clerk and ex-officio Clerk of the City Council of the City of Huntington Beach and Clerk of the Redevelopment Agency of the City of Huntington Beach, California

ATTEST:

City Clerk-Clerk

Mayor-Chairman